

**Sterling Public Schools  
Board Of Education Agenda- Regular Meeting  
Sterling Public Schools Library, 400 S. Tiger Blvd., Sterling, OK 73567  
Tuesday, October 10, 2023 at 7:00 PM**

**AGENDA**

This agenda was posted at the superintendent's office door and the west entrance/ high school principals office entrance of the high school building not later than 3:20 p.m.

October 9, 2023

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Trent Parrish, Superintendent

1. Roll call and call to order.
2. Invocation - Shawn Nunley and Pledge of Allegiance - Shannon Wilmeth
3. Recognitions - Lady Tigers Softball Team 25-8

#10	Ava Alexander	JR
#2	Kalleigh Budd	JR
#14	Ashlyn Clifft	SR
#9	Morgan Curry	SR
#00	Kenley Geiger	SR
#28	Kenzie Hale	SR
#3	Grace Milam	SR
#20	Katie Milam	SO
#16	Samantha Bishop	FR
#4	Shelbi Pearson	SR
#12	Ellie Pierce	SO
#15	Lacy Spence	JR
#1	Shelby Spence	SR
#23	Chariti Berry	FR

Head Coach-Marty Curry  
Asst. Coach-Van Monroe  
Asst. Coach- Mike Moore

Tiger Baseball Team 19-7

#1	Ian Essex	SR
#2	Kash Harris	JR
#3	Hagan Geiger	SO
#5	Brock Cottrell	JR
#6	Tukker Hughes	SO
#7	Levi Pendergrass	JR
#8	Kaleb Morris	SO
#9	Clinton Moore	SR
#10	Max Puccio	SR
#11	Aiden Lee	SR

#12	Ayden Mithlo	SO
#13	Riley Lile	JR
#15	Dusty Walter	JR
#16	Branson Bishop	JR
#18	Kayden Wilson	JR
#20	Khaiden Gardner	SR
#25	Carson New	SO
#27	Wesley Davis	SO
#44	Jacob Dubois	SO

Head Coach: Jayson Wilson  
Asst. Coach: Cole Coleman

#### 4. Discussion/Approval Items

1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
  1. Approve minutes of the previous meetings.
  2. Approve financial statements.
  3. Approve transfers within activity account.
  4. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.
  5. Approve activity accounts.
  6. Discussion and possible vote to approve transcribing on all student records, math and science courses taught at Great Plains Technology Center that align with the academic rigor of math and science courses taught at Sterling Public Schools.
  7. Discussion and possible vote to approve the Regular School Board Meeting Dates for 2024.
  8. Discussion and possible vote to approve the Indian Policies and Procedures for the 23-24 school year.
  9. Discussion and possible vote to approve the Annual Election Resolution.
5. Discussion and possible vote to approve an extra duty assignment for Mrs. Cheryl Smith.
6. Discussion and possible vote to modify contractual terms for Mr. Brett Barrett.
7. Discussion and possible vote to approve the School Resource Officer contract for the 2023 - 2024 school year

8. Administrative reports.

1. Principal Reports

9. Superintendent report - Surplus Vehicles - District Financial Status - Dropout Report

10. New Business

11. Adjourn

## Board Of Education Agenda- Regular Meeting

Tuesday, September 12, 2023 7:00 PM

Sterling Public Schools Library, 400 S. Tiger Blvd., Sterling, OK 73567

Attendance Taken at 7:01 PM.

Jeff Milam: Present

Brian Moore: Absent

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Present

Present: 4, Absent: 1.

1. Roll call and call to order.

2. Invocation – Shawn Nunley, and Pledge of Allegiance - Shannon Wilmeth

3. Recognitions -

Southwest Shootout volunteers

Summit Energy

Sterling Volunteer Fire Department

Sterling Police Department.

City of Sterling

Skip and Courtney Lile

JH and HS athletes

JH and HS coaches

Elementary tigers of the month

4. Discussion/Approval Items

4.1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve the consent agenda Passed with a motion by Candra Turpin and a second by Shannon Wilmeth.

Brian Moore: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 4, Nay: 0, Absent: 1

4.1.1. Approve minutes of the previous meetings.

4.1.2. Approve financial statements.

4.1.3. Approve transfers within activity account.

4.1.4. Approve activity accounts.

4.1.5. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.

4.1.6. Discussion and possible to vote to approve the Title I School Wide Comprehensive Plan for 2023-2024.

4.1.7. Discussion and possible vote to approve the Gifted and Talented Plan for 2023-2024

4.1.8. Discussion and possible vote to approve policy EMC (Tribal Regalia).

4.1.9. Discussion and possible vote to approve policy EFA (library media).

4.1.10. Approve resignations - No new resignations at this time.

4.1.11. Discussion concerning the choice of the ACT exam for juniors as the State Test.

4.1.12. Discussion and possible vote to approve the Healthy/Safe School Committee, the Gifted and talented Committee, the Reading Sufficiency Committee, the Title I Committee, CLEP, Technology, and the Professional Development Committee for 2023-2024

4.1.13. Discussion and possible vote to declare 49 HP 11G5EE Chromebooks as surplus.

4.1.14. Discussion and possible vote to declare 2012 Ford Fusion and 2016 Ford Escape as surplus.  
Minimum bid?

4.2. Discussion and possible vote to approve the estimate of needs for 2023-2024

Motion to approve the estimate of needs for the 2023/24 school year Passed with a motion by Jeff Milam and a second by Shannon Wilmeth.

Brian Moore: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea  
Yea: 4, Nay: 0, Absent: 1

5. Administrative reports.

5.1. Principal Reports

6. Superintendent report - Pool Report, SW Shootout workers, District Financial Status, School Resource Officer Grant

7. New Business

8. Adjourn

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Chairperson

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Superintendent

**TREASURER'S CASH BALANCES  
AS OF September 30, 2023**

**FNB OF FLETCHER**

CHECKING .40

ACTIVITY FUND	\$134,159.55
GENERAL FUND	\$297,739.95
BUILDING FUND	\$108,045.74
BOND FUND 31	\$13,848.01
BOND FUND 33	\$0.00
SINKING FUND	\$1,392.94
	<b>\$555,186.19</b>

**\$0.00**

**TOTAL CASH @ FNB OF FLETCHER** **\$555,186.19**

**TOTAL PLEDGES AS OF 9/30/2023** 1,938,282.89

GENERAL FUND	\$298,838.27
BUILDING FUND	\$108,045.74
BOND FUND 31	\$13,848.01
BOND FUND 33	\$0.00
SINKING FUND	\$1,392.94
ACTIVITY FUND	\$134,159.55
	<b><u>\$0.00</u></b>
	<b>\$556,284.51</b>

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
<b>Fund - 11 GEN FUND-FOR OP</b>						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$1,405.81	\$0.00	\$1,405.81	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$8,447.00	\$0.00	\$8,447.00	N/A	\$1,028.08
Source - 1310 INTEREST EARNINGS	\$0.00	\$274.31	\$0.00	\$274.31	N/A	\$107.85
Source - 1350 INTEREST ON TAXES	\$0.00	\$3.13	\$0.00	\$3.13	N/A	\$1.07
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$225.00	\$0.00	\$225.00	N/A	\$225.00
Source - 1530 DAMAGES TO SCHOOL PROPERTY	\$0.00	\$15.00	\$0.00	\$15.00	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$83.34	\$0.00	\$83.34	N/A	\$83.34
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$3,270.00	\$0.00	\$3,270.00	N/A	\$2,800.00
Source - 1710 STUDENTS' LUNCHES	\$0.00	\$8,381.40	\$0.00	\$8,381.40	N/A	\$4,148.40
Source - 1730 ADULT LUNCHES/BREAKFASTS	\$0.00	\$1,407.45	\$0.00	\$1,407.45	N/A	\$707.45
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$23,512.44</b>	<b>\$0.00</b>	<b>\$23,512.44</b>	<b>N/A</b>	<b>\$9,101.19</b>
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$0.00	\$755.25	\$0.00	\$755.25	N/A	\$280.64
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$0.00	\$2,384.86	\$0.00	\$2,384.86	N/A	\$662.41
Source - 2300 RESALE OF PROPERTY FUND DIST.	\$0.00	\$3,875.05	\$0.00	\$3,875.05	N/A	\$0.00
<b>Series - 2000 Total</b>	<b>\$0.00</b>	<b>\$7,015.16</b>	<b>\$0.00</b>	<b>\$7,015.16</b>	<b>N/A</b>	<b>\$943.05</b>
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$0.00	\$81.49	\$0.00	\$81.49	N/A	\$21.10
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$27,387.98	\$0.00	\$27,387.98	N/A	\$12,840.18
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$20,914.47	\$0.00	\$20,914.47	N/A	\$7,816.95
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$11,173.83	\$0.00	\$11,173.83	N/A	\$2,844.19
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$80.56	\$0.00	\$80.56	N/A	\$16.69
Source - 3210 FOUNDATION AND SALARY INCEN.	\$0.00	\$296,081.47	\$0.00	\$296,081.47	N/A	\$148,040.73
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	\$0.00	\$59,273.29	\$0.00	\$59,273.29	N/A	\$30,720.07
Source - 3420 STATE TEXTBOOK	\$0.00	\$21,264.71	\$0.00	\$21,264.71	N/A	\$0.00
Source - 3811 COMP. HS VOC. SALARY REIM.	\$0.00	\$1,980.00	\$0.00	\$1,980.00	N/A	\$1,980.00
Source - 3812 VOC. PROG. INCENTIVE ASSIST.	\$0.00	\$5,250.00	\$0.00	\$5,250.00	N/A	\$5,250.00
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$443,487.80</b>	<b>\$0.00</b>	<b>\$443,487.80</b>	<b>N/A</b>	<b>\$209,529.91</b>
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$0.00	\$208.00	\$0.00	\$208.00	N/A	\$208.00
Source - 4140 TITLE VII INDIAN EDUCATION	\$0.00	\$1,401.07	\$0.00	\$1,401.07	N/A	\$1,401.07
Source - 4180 TITLE VI SMALL RURAL SCHOOL	\$0.00	\$6,115.00	\$0.00	\$6,115.00	N/A	\$6,115.00
Source - 4310 INDIV.WITH DISABIL.IDEA --B	\$0.00	\$15,635.17	\$0.00	\$15,635.17	N/A	\$0.00
Source - 4705 USDA SUPPLY CHAIN ASSISTANCE	\$0.00	\$12,618.82	\$0.00	\$12,618.82	N/A	\$12,618.82
Source - 4710 LUNCHES	\$0.00	\$11,547.54	\$0.00	\$11,547.54	N/A	\$11,547.54
Source - 4720 BREAKFASTS	\$0.00	\$4,115.77	\$0.00	\$4,115.77	N/A	\$4,115.77

*2 million splits* \$2,800.00

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 4000 Total	\$0.00	\$51,641.37	\$0.00	\$51,641.37	N/A	\$36,006.20
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$14,501.87	\$0.00	\$14,501.87	N/A	\$0.00
Series - 5000 Total	\$0.00	\$14,501.87	\$0.00	\$14,501.87	N/A	\$0.00
Fund - 11 GEN FUND-FOR OP Total	\$0.00	\$540,158.64	\$0.00	\$540,158.64	N/A	\$255,580.35

**Revenue Analysis**

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$200.91	\$0.00	\$200.91	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,207.29	\$0.00	\$1,207.29	N/A	\$146.95
Source - 1310 INTEREST EARNINGS	\$0.00	\$162.47	\$0.00	\$162.47	N/A	\$38.90
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$1,570.67</b>	<b>\$0.00</b>	<b>\$1,570.67</b>	<b>N/A</b>	<b>\$185.85</b>
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$0.00	\$1,555.00	\$0.00	\$1,555.00	N/A	\$1,555.00
<b>Series - 4000 Total</b>	<b>\$0.00</b>	<b>\$1,555.00</b>	<b>\$0.00</b>	<b>\$1,555.00</b>	<b>N/A</b>	<b>\$1,555.00</b>
<b>Fund - 21 Building Total</b>	<b>\$0.00</b>	<b>\$3,125.67</b>	<b>\$0.00</b>	<b>\$3,125.67</b>	<b>N/A</b>	<b>\$1,740.85</b>

**Revenue Analysis**

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 31 BOND FUND						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$30.75	\$0.00	\$30.75	N/A	\$4.98
Series - 1000 Total	\$0.00	\$30.75	\$0.00	\$30.75	N/A	\$4.98
Fund - 31 BOND FUND Total	\$0.00	\$30.75	\$0.00	\$30.75	N/A	\$4.98

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 41 Sinking						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$256.53	\$0.00	\$256.53	N/A	\$0.00
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,603.67	\$0.00	\$1,603.67	N/A	\$195.56
Source - 1310 INTEREST EARNINGS	\$0.00	\$0.91	\$0.00	\$0.91	N/A	\$0.50
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$1,861.11</b>	<b>\$0.00</b>	<b>\$1,861.11</b>	<b>N/A</b>	<b>\$196.06</b>
<b>Fund - 41 Sinking Total</b>	<b>\$0.00</b>	<b>\$1,861.11</b>	<b>\$0.00</b>	<b>\$1,861.11</b>	<b>N/A</b>	<b>\$196.06</b>

**Revenue Analysis**

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	<b>Estimated Revenue</b>	<b>Revenue Collected</b>	<b>Revenue Receivable</b>	<b>Unappropriated Receipts</b>	<b>% Rev Collected</b>	<b>Current Month</b>
<b>Fund - 60 SCHOOL ACTIVITY FNDS</b>						
<b>Series - 1000</b>						
Source - 1310 INTEREST EARNINGS	\$0.00	\$172.52	\$0.00	\$172.52	N/A	\$53.39
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$4,090.00	\$0.00	\$4,090.00	N/A	\$200.00
Source - 1810 ADMISSIONS	\$0.00	\$5,825.00	\$0.00	\$5,825.00	N/A	\$5,825.00
Source - 1830 CONCESSIONS	\$0.00	\$8,723.00	\$0.00	\$8,723.00	N/A	\$8,723.00
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$4,500.00	\$0.00	\$4,500.00	N/A	\$4,500.00
Source - 1870 STATE PLAY-OFF REVENUE	\$0.00	\$922.00	\$0.00	\$922.00	N/A	\$0.00
Source - 1880 SUPPLIES & MAT.SOLD TO STUD.	\$0.00	\$275.00	\$0.00	\$275.00	N/A	\$275.00
Source - 1910 ADMISSIONS	\$0.00	\$7,572.75	\$0.00	\$7,572.75	N/A	\$0.00
Source - 1920 CONCESSION SALES	\$0.00	\$10,752.59	\$0.00	\$10,752.59	N/A	\$4,898.10
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$19,056.00	\$0.00	\$19,056.00	N/A	\$17,238.00
Source - 1970 STUDENT CLUBS & ORGANIZATIONS	\$0.00	\$235.00	\$0.00	\$235.00	N/A	\$235.00
Source - 1971 FEES OR DUES	\$0.00	\$1,606.25	\$0.00	\$1,606.25	N/A	\$1,268.00
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$3,368.00	\$0.00	\$3,368.00	N/A	\$1,723.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$67,098.11</b>	<b>\$0.00</b>	<b>\$67,098.11</b>	<b>N/A</b>	<b>\$44,938.49</b>
<b>Fund - 60 SCHOOL ACTIVITY FNDS Total</b>	<b>\$0.00</b>	<b>\$67,098.11</b>	<b>\$0.00</b>	<b>\$67,098.11</b>	<b>N/A</b>	<b>\$44,938.49</b>

# Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Report Total	\$0.00	\$612,274.28	\$0.00	\$612,274.28	N/A	\$302,460.73

**STERLING PUBLIC SCHOOLS**  
**ACTIVITY FUND TRANSFER FORM**

AMOUNT           \$395          

FROM           847 Juniors            
          ACTIVITY FUND SUB-ACCOUNT

TO           802 Athletics            
          ACTIVITY FUND SUB-ACCOUNT

PURPOSE           Purchase left over SW Shootout  
          Concession Supplies          

AUTHORIZED BY           RO            
          ACTIVITY FUND SPONSOR

\_\_\_\_\_  
ACTIVITY FUND CUSTODIAN

          Mary Lewis            
          PRINCIPAL

          [Signature]            
          SUPERINTENDENT

DATE OF BOARD APPROVAL \_\_\_\_\_

**Board Meeting Date: OCTOBER 10, 2023**

**FY 24 GENERAL FUND**

**Vote to approve purchase orders #131 thru #134 in the amount of \$3500.00**

**Vote to approve warrants #82 thru #168 in the amount of \$228288.62**

**FY 24 BUILDING FUND**

**Vote to approve warrants #5 through #8 in the amount of \$3093.80**

**FY 24 BOND FUND 31**

**Vote to approve warrants #3 through #4 in the amount of \$337.41**

**FY 24 BOND FUND 33**

**Vote to approve warrant #1 in the amount of \$2480.20**

**Sterling Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 127 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	131	09/18/2023	22010	SUMMIT TRUCK GROUP, LLC	BUS PARTS	500.00
11	132	09/21/2023	414	FCCLA	MEMBERSHIP DUES	800.00
11	133	10/02/2023	22863	EVALUATION WORKS	DYSLEXIA & AUTISM EVALUATION	1,200.00
11	134	10/06/2023	22744	FIRST NATIONAL BANK OF FLETCHER	ATTORNEY FEES	1,000.00

<b>Non-Payroll Total:</b>	<b>\$3,500.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$3,500.00</b>

## Sterling Schools

## Payment Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 9/1/2023 - 9/30/2023, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2024	11	82	09/06/2023	BEN E KEITH		9/6/2023	9/30/2023	3	\$8,481.43
2024	11	83	09/06/2023	RACHEL BUSH		9/6/2023	9/30/2023	3	\$2,000.00
2024	11	84	09/06/2023	OTA PIKEPASS CUSTOMER SERVICE		9/6/2023	9/30/2023	3	\$55.60
2024	11	85	09/07/2023	CHRISSEY ALCORN	PD	9/7/2023			\$0.00
2024	11	86	09/07/2023	GARY B BARRETT	PD	9/7/2023			\$0.00
2024	11	87	09/07/2023	GINA K BARRETT	PD	9/7/2023			\$0.00
2024	11	88	09/07/2023	SHEILA BARTLETT	PD	9/7/2023			\$0.00
2024	11	89	09/07/2023	TAMRA BARTLETT	PD	9/7/2023			\$0.00
2024	11	90	09/07/2023	LETISHA BREAK	PD	9/7/2023			\$0.00
2024	11	91	09/07/2023	KELLEY BRIDGES	PD	9/7/2023			\$0.00
2024	11	92	09/07/2023	RONITA BRIDGES	PD	9/7/2023			\$0.00
2024	11	93	09/07/2023	AMANDA BUDD	PD	9/7/2023			\$0.00
2024	11	94	09/07/2023	LACEY CLEMENTS	PD	9/7/2023			\$0.00
2024	11	95	09/07/2023	GEORGIA CROKE	PD	9/7/2023			\$0.00
2024	11	96	09/07/2023	ANNA F CURRY	PD	9/7/2023			\$0.00
2024	11	97	09/07/2023	MARTIN CURRY	PD	9/7/2023			\$0.00
2024	11	98	09/07/2023	STACEY D DAVIS JAY	PD	9/7/2023			\$0.00
2024	11	99	09/07/2023	ALISHA M ESTRADA	PD	9/7/2023			\$0.00
2024	11	100	09/07/2023	PENNY FASSETT	PD	9/7/2023			\$0.00
2024	11	101	09/07/2023	ZOE FOREHAND	PD	9/7/2023			\$0.00
2024	11	102	09/07/2023	TASHA GARRETT	PD	9/7/2023			\$0.00
2024	11	103	09/07/2023	ASHLEY HALE	PD	9/7/2023			\$0.00
2024	11	104	09/07/2023	JANIE INGRAM	PD	9/7/2023			\$0.00
2024	11	105	09/07/2023	RAEGAN J JACKSON	PD	9/7/2023			\$0.00
2024	11	106	09/07/2023	CASEY JOHNSON	PD	9/7/2023			\$0.00
2024	11	107	09/07/2023	TONYA JORDAN	PD	9/7/2023			\$0.00
2024	11	108	09/07/2023	LORI A KING	PD	9/7/2023			\$0.00
2024	11	109	09/07/2023	WANDA L KITTELSON	PN	9/7/2023	9/30/2023	3	\$55.41
2024	11	110	09/07/2023	AUTUMN LEE SHADY	PD	9/7/2023			\$0.00
2024	11	111	09/07/2023	ANTHONY LEMAITRE	PD	9/7/2023			\$0.00
2024	11	112	09/07/2023	AMANDA LEWIS	PD	9/7/2023			\$0.00
2024	11	113	09/07/2023	ASHLYN MCCLURE	PN	9/7/2023	9/30/2023	3	\$1,462.99
2024	11	114	09/07/2023	AARON MEAD	PD	9/7/2023			\$0.00
2024	11	115	09/07/2023	MARANDA MILAM	PD	9/7/2023			\$0.00
2024	11	116	09/07/2023	STEPHANIE MILLER	PD	9/7/2023			\$0.00
2024	11	117	09/07/2023	CHANDRA MONROE	PD	9/7/2023			\$0.00
2024	11	118	09/07/2023	VAN MONROE	PD	9/7/2023			\$0.00
2024	11	119	09/07/2023	KIM MOORE	PD	9/7/2023			\$0.00
2024	11	120	09/07/2023	MIKE OWENS	PD	9/7/2023			\$0.00
2024	11	121	09/07/2023	TRENT PARRISH	PD	9/7/2023			\$0.00
2024	11	122	09/07/2023	TREVA PARRISH	PN	9/7/2023	9/30/2023	3	\$30.01
2024	11	123	09/07/2023	LISA PAWLOWSKI	PD	9/7/2023			\$0.00
2024	11	124	09/07/2023	MARCELA GAMBOA PUCCIO	PD	9/7/2023			\$0.00
2024	11	125	09/07/2023	LISA QUICKLE	PD	9/7/2023			\$0.00
2024	11	126	09/07/2023	KIEL ROWAN	PD	9/7/2023			\$0.00
2024	11	127	09/07/2023	JESSICA SMART	PD	9/7/2023			\$0.00
2024	11	128	09/07/2023	CHERYL L SMITH	PD	9/7/2023			\$0.00
2024	11	129	09/07/2023	RHONDA TEHAUNO	PD	9/7/2023			\$0.00
2024	11	130	09/07/2023	JENNIFER TAYLOR	PD	9/7/2023			\$0.00
2024	11	131	09/07/2023	JACOB WILSON	PD	9/7/2023			\$0.00
2024	11	132	09/07/2023	JAYSON D WILSON	PD	9/7/2023			\$0.00
2024	11	133	09/07/2023	MICHELE WOOLBRIGHT	PD	9/7/2023			\$0.00
2024	11	134	09/07/2023	AMERICAN FIDELITY ASSURANCE CO	R	9/7/2023	10/31/2023	4	\$3,327.07

# Sterling Schools

## Payment Register

**Options:** Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 9/1/2023 - 9/30/2023, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2024	11	135	09/07/2023	AMERICAN FIDELITY ASSURANCE CO	R		9/7/2023	9/30/2023	3	\$225.00
2024	11	136	09/07/2023	American Fidelity HSA Admin	R		9/7/2023	9/30/2023	3	\$100.00
2024	11	137	09/07/2023	CCOSA	R		9/7/2023	10/31/2023	4	\$74.50
2024	11	138	09/07/2023	INTERNAL REVENUE SERVICE	R		9/7/2023	9/30/2023	3	\$31,625.25
2024	11	139	09/07/2023	FNB OF FLETCHER	R		9/7/2023	9/30/2023	3	\$104,578.34
2024	11	140	09/07/2023	EMPLOYEE DEPOSIT ACCOUNT	R		9/7/2023	9/30/2023	3	\$1,265.00
2024	11	141	09/07/2023	OMES	R		9/7/2023	9/30/2023	3	\$26,469.18
2024	11	142	09/07/2023	OKLAHOMA TAX COMMISSION	R		9/7/2023	9/30/2023	3	\$4,658.00
2024	11	143	09/07/2023	OK TEACHERS' RETIREMENT SYSTEM	R		9/7/2023	9/30/2023	3	\$24,027.61
2024	11	144	09/07/2023	PROFESSIONAL OK. EDUCATORS FOU	R		9/7/2023	9/30/2023	3	\$226.00
2024	11	145	09/07/2023	STERLING CHILD NUTRITION FUND	R		9/7/2023	9/30/2023	3	\$1,156.85
2024	11	146	09/07/2023	TEXAS LIFE INS COMPANY	R		9/7/2023	9/30/2023	3	\$519.08
2024	11	147	09/07/2023	UNUM Life Insurance	R		9/7/2023	9/30/2023	3	\$172.20
2024	11	148	09/11/2023	ALLIED LAB, INC.			9/11/2023	9/30/2023	3	\$45.00
2024	11	149	09/11/2023	CADDO KIOWA TECHNOLOGY CENTE			9/11/2023	9/30/2023	3	\$215.00
2024	11	150	09/11/2023	DOLLAR GENERAL-REGIONS 410526			9/11/2023	9/30/2023	3	\$104.00
2024	11	151	09/11/2023	THE HOME DEPOT PRO			9/11/2023	9/30/2023	3	\$435.64
2024	11	152	09/11/2023	JARED AUTO PARTS			9/11/2023	9/30/2023	3	\$40.00
2024	11	153	09/11/2023	SOUTHERN HARDLINES, INC.-ELGIN			9/11/2023	9/30/2023	3	\$61.48
2024	11	154	09/11/2023	SUMMIT UTILITIES OKLAHOMA INC			9/11/2023	9/30/2023	3	\$517.38
2024	11	155	09/11/2023	TH ROGERS LUMBER COMPANY			9/11/2023	9/30/2023	3	\$240.90
2024	11	156	09/11/2023	WILLIAMS DISCOUNT FOODS			9/11/2023	9/30/2023	3	\$53.02
2024	11	157	09/13/2023	SEAN BUCHANAN			9/13/2023	9/30/2023	3	\$2,000.00
2024	11	158	09/14/2023	BENNETT'S			9/14/2023	9/30/2023	3	\$564.88
2024	11	159	09/14/2023	LACEY CLEMENTS			9/14/2023	10/31/2023	4	\$27.00
2024	11	160	09/14/2023	ZOE FOREHAND			9/14/2023	9/30/2023	3	\$27.00
2024	11	161	09/14/2023	TOMMY GARDNER			9/14/2023	9/30/2023	3	\$681.00
2024	11	162	09/14/2023	HALLIE LANG			9/14/2023	10/31/2023	4	\$38.35
2024	11	163	09/14/2023	CHERYL L SMITH			9/14/2023	9/30/2023	3	\$27.00
2024	11	164	09/14/2023	JACOB WILSON			9/14/2023	9/30/2023	3	\$110.25
2024	11	165	09/14/2023	ALLIANCE NETWORK SOLUTIONS, LLC			9/14/2023	10/31/2023	4	\$6,765.00
2024	11	166	09/25/2023	STERLING PUB. WORKS AUTHORITY			9/25/2023	9/30/2023	3	\$1,808.30
2024	11	167	09/26/2023	ELAN FINANCIAL SERVICES			9/26/2023	10/31/2023	4	\$3,961.70
2024	11	168	09/26/2023	SAM'S CLUB/SYNCHRONY BANK			9/26/2023			\$56.20

<b>Non-Payroll Total:</b>	<b>\$28,316.13</b>
<b>Payroll Total:</b>	<b>\$199,972.49</b>
<b>Balance Foward:</b>	<b>\$90,090.52</b>
<b>Total:</b>	<b>\$318,379.14</b>

# Sterling Schools

## Payment Register

**Options:** Year: 2023-2024, Fund: Building, Date Range: 9/1/2023 - 9/30/2023, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2024	21	5	09/14/2023	4D LANDSCAPE & IRRIGATION		9/14/2023	9/30/2023	3	\$725.80
2024	21	6	09/14/2023	BRUCE MCCLURE		9/14/2023	9/30/2023	3	\$1,100.00
2024	21	7	09/14/2023	COOL CO, LLC		9/14/2023	9/30/2023	3	\$520.00
2024	21	8	09/14/2023	SHAKE LILE STERLING ELECTRIC		9/14/2023	9/30/2023	3	\$748.00
<b>Non-Payroll Total:</b>									<b>\$3,093.80</b>
<b>Payroll Total:</b>									<b>\$0.00</b>
<b>Balance Foward:</b>									<b>\$15,685.71</b>
<b>Total:</b>									<b>\$18,779.51</b>

# Sterling Schools

## Payment Register

**Options:** Year: 2023-2024, Fund: BOND FUND, Date Range: 9/1/2023 - 9/30/2023, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2024	31	3	09/14/2023	HARDZOG'S CARPET & GIFTS			9/14/2023	9/30/2023	3	\$200.80
2024	31	4	09/26/2023	ELAN FINANCIAL SERVICES			9/26/2023	10/31/2023	4	\$136.61
<b>Non-Payroll Total:</b>										<b>\$337.41</b>
<b>Payroll Total:</b>										<b>\$0.00</b>
<b>Balance Foward:</b>										<b>\$2,499.00</b>
<b>Total:</b>										<b>\$2,836.41</b>

# Sterling Schools

## Payment Register

**Options:** Year: 2023-2024, Fund: BOND / 2022 / REGULAR, Date Range: 9/1/2023 - 9/30/2023, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2024	33	1	09/14/2023	HARDZOG'S CARPET & GIFTS		9/14/2023	9/30/2023	3	\$2,480.20
<b>Non-Payroll Total:</b>									<b>\$2,480.20</b>
<b>Payroll Total:</b>									<b>\$0.00</b>
<b>Balance Foward:</b>									<b>\$0.00</b>
<b>Total:</b>									<b>\$2,480.20</b>

# Sterling Schools

## Cash Balances

**Options:** Fiscal Years: 2024, Funds: 60, As Of Date: 9/30/2023, Account Types: AC

### Cash By Account and Fund

AC 0102	FNB FLETCHER/ACTIVITY FUND			
2024	60	SCHOOL ACTIVITY FNDS		\$134,159.55
			Total AC 0102	\$134,159.55
				<u>\$134,159.55</u>

### Cash By Fund

2024	60	SCHOOL ACTIVITY FNDS		\$134,159.55
				<u>\$134,159.55</u>

# Sterling Schools

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
801 GENERAL	\$1,954.39	\$570.39	\$0.00	\$774.50	\$1,750.28	\$0.00	\$1,750.28
802 ATHLETICS	\$8,113.33	\$25,377.00	\$0.00	\$17,141.23	\$16,349.10	\$0.00	\$16,349.10
803 FCCLA NATIONAL CONFERENCE	\$1,217.35	\$0.00	\$0.00	\$0.00	\$1,217.35	\$0.00	\$1,217.35
804 FCA	\$172.07	\$0.00	\$0.00	\$0.00	\$172.07	\$0.00	\$172.07
805 FLOWER FUND	\$241.61	\$0.00	\$0.00	\$0.00	\$241.61	\$0.00	\$241.61
806 FFA	\$37,693.73	\$2,433.00	\$0.00	\$4,806.07	\$35,320.66	\$0.00	\$35,320.66
807 FCCLA	\$1,851.36	\$3,509.05	\$0.00	\$1,930.00	\$3,430.41	\$0.00	\$3,430.41
808 ACADEMIC TEAM	\$197.24	\$0.00	\$0.00	\$0.00	\$197.24	\$0.00	\$197.24
809 POOL	\$4,167.04	\$0.00	\$0.00	\$0.00	\$4,167.04	\$0.00	\$4,167.04
810 AG SCHOLARSHIP	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00
811 STUDENT COUNCIL	\$1,196.04	\$1,017.00	\$0.00	\$107.88	\$2,105.16	\$0.00	\$2,105.16
813 LIBRARY	\$2,925.23	\$3,960.95	\$0.00	\$500.00	\$6,386.18	\$0.00	\$6,386.18
815 JH & HS CHEERLEADING	\$2,026.21	\$0.00	\$0.00	\$114.97	\$1,911.24	\$0.00	\$1,911.24
816 YEARBOOK	\$22,031.00	\$585.00	\$0.00	\$942.45	\$21,673.55	\$0.00	\$21,673.55
818 ELEMENTARY	\$3,317.43	\$1,048.00	\$0.00	\$667.68	\$3,697.75	\$0.00	\$3,697.75
820 JAMES BRAGG SCHOLARSHIP	\$40.41	\$0.00	\$0.00	\$0.00	\$40.41	\$0.00	\$40.41
830 TEACHER/SUPPORT OF YEAR	\$417.52	\$0.00	\$0.00	\$0.00	\$417.52	\$0.00	\$417.52
846 2024 SENIORS	\$22,561.29	\$1,765.00	\$0.00	\$0.00	\$24,326.29	\$0.00	\$24,326.29
847 2025 SENIORS	\$4,970.58	\$4,213.10	\$0.00	\$1,587.99	\$7,595.69	\$0.00	\$7,595.69
848 2026 SENIORS	\$0.00	\$460.00	\$0.00	\$0.00	\$460.00	\$0.00	\$460.00
<b>Total</b>	<b>\$117,793.83</b>	<b>\$44,938.49</b>	<b>\$0.00</b>	<b>\$28,572.77</b>	<b>\$134,159.55</b>	<b>\$0.00</b>	<b>\$134,159.55</b>

**Schedule of Regular Board Meetings  
Sterling Public School  
2024**

(Second Tuesday of Each Month)

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>LOCATION</u></b>
January 08, 2024	7:00 P.M.	HS Library
February 13, 2024	7:00 P.M.	HS Library
March 12, 2024	7:00 P.M.	HS Library
April 09, 2024	7:00 P.M.	HS Library
May 14, 2024	7:00 P.M.	HS Library
June 11, 2024	7:00 P.M.	HS Library
July 09, 2024	7:00 P.M.	HS Library
August 13, 2024	7:00 P.M.	HS Library
September 10, 2024	7:00 P.M.	HS Library
October 08, 2024	7:00 P.M.	HS Library
November 12, 2024	7:00 P.M.	HS Library
December 10, 2024	7:00 P.M.	HS Library

Name: Trent Parrish

Title: Superintendent

Mailing Address: Po Box 158, Sterling, Ok 73567

Physical Address: 400 S. Tiger Blvd., Sterling, Ok 73567

TITLE VIII (IMPACT AID)  
INDIAN POLICY AND PROCEDURES  
STERLING PUBLIC SCHOOLS  
APPLICATION NUMBER  
46-0K-2013-0027

1. Children living on Indian land participate in school programs on an equal basis with all other children attending school in the Sterling School District. No teacher or program director is to exclude or limit participation in any district activity on the basis of race. The Sterling School District will review school data and comments from tribal officials and parents to assess the extent of Indian children's participation in the educational program on an equal basis. At this time modification will be made in the education program as needed, to allow equal participation of all children.
2. Pertinent program policies/plans, application, and evaluations will be disseminated through one or more of the following ways:
  - a. Mail notices in advance to tribal leaders and send handouts home to parents of Indian children requesting their participation in meetings regarding education programs assisted with funds provided under Title VIII (Impact Aid).
  - b. Inform the Indian community of events in education programs assisted with funds provided under Title VIII (Impact Aid) through student handouts, local newspapers, and accessible by accessing the school website at [www.sterling.k12.ok.us](http://www.sterling.k12.ok.us).
  - c. Mail copies of an information summary sheet describing the Title VIII (Impact Aid) application and evaluations, program plans, and other information concerning education programs assisted with funds provided under Title VIII (Impact Aid) to the tribe and send copies home with children to all parents of Indian children, when these items become available, with a note saying that upon request to the superintendent/principal copies of the original documents listed above will be provided.
3. By scheduling through the superintendent's office a place on the agenda of any open meeting of the Sterling Public School Boards of Education, a tribe or their designee, parent, or group of parents, concerned with the educational opportunity of any student or group of students in Sterling Public Schools may:
  - a. Present views regarding applications
  - b. Make recommendations concerning the needs of their children
  - c. Provide input into the planning and developing of the educational program of the district
  - d. Present views on the education program and its operation

In addition to the above, Sterling Public Schools will:

- a. Provide notice of any annual meeting regarding education programs assisted with funds provided under Title VIII (Impact Aid) to the Indian community and the tribe.
- b. Work with the tribal leaders to seek input from the Indian parents, tribe, and other Indians in the community by using available forms of communication and cooperation to seek and encourage such input.

- c. Hold all meetings involving or discussing education programs assisted with funds provided under Title VIII (Impact Aid) in the High School Library.
  - d. Provide ample time for discussion of education programs assisted with funds provided under Title VIII (Impact Aid).
  - e. Invite comments and suggestions from the Indian community with regard to educational programs assisted with funds provided under Title VIII (Impact Aid) by holding as many meetings with the tribe and Indian community as are necessary to insure that the needs of the Indian community are received and considered.
  - f. Sterling Public Schools will review school data and comments from tribal officials and parents to assess the extent of Indian children’s participation in the educational program on an equal basis.
  - g. If necessary Sterling Public Schools will establish a task force to prepare a modified educational program to ensure equal participation in the program by Indian students.
  - h. If necessary Sterling Public Schools will establish a task force to review the tribal and Indian communities input, create a response and recommend changes/modifications to the Sterling Schools Indian Policies and Procedures. Sterling Schools will hold a school board meeting should modifications to the Indian Policies and Procedures need to take place.
4. A public hearing will be held October 11, 2023 at 4:00 in the High School Library, at which time parents of children living on Indian land and/or tribal officials have the opportunity to discuss the current status of school programs, desired directions for future development for Bard consideration, and any changes needed in the Indian policies and procedures. In addition to the above, Sterling Schools will:
- a. Encourage staff members of Sterling Public Schools to elicit input regarding the general educational program for Indian parents and tribal leaders, and to submit such suggestions to the administration for consideration and evaluation.
  - b. Encourage staff members to use their best efforts in establishing a more amicable relationship with tribal leaders and parents of Indian students to elicit voluntary input.
  - c. Recommendations of the tribe will be considered and written response will be submitted.

The above policies and procedures related to tribal and parental involvement in the education of children residing on Indian lands are hereby approved by the Sterling Public School Board of Education, in regular session on October 10, 2023. The above policies and procedures shall remain in effect until rescinded by the local board of education.

During the months of August-December 2023, Sterling Public Schools will conduct a survey of the student population to determine the eligibility status of students under P.L. 103-382. The results of this survey will be included in our P.L. 103-382 application, which must be completed by January 31, 2024 and returned to the Department of Education.

**Reviewed and Board of Education Approved October 10, 2023**

**Signed:** \_\_\_\_\_ **(Superintendent of Schools)**

**Signed:** \_\_\_\_\_ **(School Board President)**

**ELECTION RESOLUTION FOR DISTRICTS WITH AN AVERAGE DAILY MEMBERSHIP OF LESS THAN FOUR HUNDRED (400) THAT HAVE ADOPTED A POLICY TO ALLOW BOARD MEMBERS AND BOARD MEMBER CANDIDATES TO BE RELATED TO ANY SCHOOL EMPLOYEE WITHIN THE SECOND DEGREE OF CONSANGUINITY OR AFFINITY PER OKLAHOMA STATUTE TITLE 70 SECTIONS 5-113 AND 5-113.1**

**BOARD OF EDUCATION ELECTION RESOLUTION**

TO: \_\_\_\_\_ Comanche \_\_\_\_\_ County Election Board

FROM: The \_\_\_\_\_ Sterling \_\_\_\_\_ School District, Independent School District No. 16 of \_\_\_\_\_ Comanche \_\_\_\_\_, County, Oklahoma

The Board of Education of the \_\_\_\_\_ Sterling \_\_\_\_\_ School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 13, 2024, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 2, 2024, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

*[Insert Closure of Precinct if Applicable]*

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 4, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located

within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for  Sterling  School Board Position No.  4 .

Approved by the  Sterling  Board of Education this  10  day of  October ,  2023 .

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Clerk of the Board of Education

CONTRACT BETWEEN THE CITY OF STERLING AND THE INDEPENDENT SCHOOL DISTRICT # 16-I003, COMANCHE COUNTY, OKLAHOMA FOR THE 2023-2024 SCHOOL YEAR

This Contract is entered into this 2nd day of October 2023

by and between the City of Sterling, Oklahoma, an Oklahoma municipal corporation (hereinafter referred to as "City"); and the Independent School District #16, Comanche County, Oklahoma (hereinafter referred to as "School") (collectively "parties"), pursuant to Oklahoma State Statute Title 74 Section 1008 and Section 360.19;

Whereas, the School has determined it is in the best interest of students to contract with the City for the furnishing by the City of law enforcement and School Resource Officer functions for the School;

Whereas, the City has determined that it is in the best interest of students and residents and that it is a proper public purpose to provide law enforcement and School Resource Officer functions for the School for the purposes, terms and conditions as stated herein;

Now, therefore, for the consideration as stated herein the parties agree as follows:

1. Services to be provided by the City of Sterling. The City agrees to assign one (1) full-time law enforcement officers to serve as the School Resource Officer (hereinafter "SRO") who shall be certified through the State of Oklahoma Council of Law Enforcement and Education and Training Council. The SRO selection will be a joint and cooperative effort of the Mayor (or his designee, the Chief of Police) and the Superintendent of Schools, but pursuant to the City of Sterling ordinances and state law, the Mayor has the final hiring decision. The day-to-day operation and administrative control of the SRO program will also be a joint and cooperative effort of the Mayor (or his designee, the Chief of Police) and the Superintendent of Schools, Responsibility for the conduct of the SRO shall remain with the City, and the School acknowledges the SRO remains responsive to the command of the City's Police Department. The SRO is employed and retained by the City, and in no event shall any employee of the City be considered an employee of the School regardless of the funding source.

2. Service Hours. The SRO shall patrol school grounds and surrounding areas off school grounds on foot and in a marked patrol car each day school is in session not to exceed a total of 42 hours per week. Any hours required by the School over 42 hours per week shall be arranged with the Mayor (or his designee, the Chief of Police) prior to the needed service and shall be compensated at a rate of not less than time and one-half of the regular hourly rate of pay, School agrees that in the event of an emergency away from school grounds, as determined necessary by the Chief of Police, the SRO shall leave the School grounds and respond. The Parties recognize that the SRO, like any other employee, is subject to vacation leave. The SRO shall give notice of the request to take Vacation leave to the Superintendent and shall schedule it during a non-critical time. The City may, but shall not be required to provide a substitute SRO.

3. School Resource Officer Program Structure. The School Resource Officer ("SRO") is a law enforcement officer for the City. The SRO shall be responsible for carrying out duties and

responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the City. All acts of commission or omission shall conform to the guidelines of the City. Both the City and the School officials agree that non-criminal student disciplinary matters shall remain the responsibility of the teachers and administrators, not the SRO. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law.

4. Term. The term of this Contract shall be from 2nd October 2023 to 30th June 2024. This Contract may be renewed annually by written agreement of the Parties.

5. Funding. The SRO Program is subject to availability of funds, which is a budgetary decision of the parties, both parties agree to the following:

a) That, salary, and benefits for October 2023 through June 2024 total for \$20,250.

Sterling Public Schools will reimburse the SRO's salary in Monthly payments.

b) The City agrees to train, equip, insure, and provide wages and benefits to the SRO Officer(s).

6. Designated Area, The School shall make reasonable efforts to provide the designated officer an area with appropriate furnishings where he/she would be available to students and/or perform tasks related to this assignment.

7. General Duties. Attachment "A" and Attachment "B" outline the Officer's general duties and roles and responsibilities and are hereby incorporated by reference to this Agreement.

8. Suspension. Should the City's full-time commissioned police officer staffing decrease to a level which jeopardizes the safe and efficient delivery of critical police service to the City, as determined in the sole discretion of the Mayor; the Mayor shall retain the right to temporarily suspend the School Resource Officer program in whole or in part based upon the staffing shortage.

9. Additional Personnel. In addition to the personnel provided by the City, the School at its option and at its own expense shall have the right to engage personnel to provide watchman duties, including watchman duties provided through a private security company. In the event the School elects to engage watchman services, the services will be coordinated with the City personnel. The City shall not be responsible for the personnel hired under this section.

10. Assignment. Neither party shall assign, transfer, or subcontract any of its rights, burdens, duties, or obligations under this agreement without the prior written agreement of the other party.

11. Hold Harmless. To the extent allowed by law, the School does hereby agree to waive all claims against, release, and hold harmless City and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or

causes of action which may arise by reason of injury or death of any person or for loss of damage to, or loss of, damage to, or loss of use of any property arising out of or in connection with this contract.

To the extent allowed by law, the City does hereby agree to waive all claims against, release, and hold harmless School and all of its officials, officers, agents, employees, in both their public and private capacities, for any and all liability, claims, suits, demands, losses, damages, attorneys' fees, including all expenses of litigation or settlement, or causes of action which may arise by reason of injury or death of any person or for loss of damage to, or loss of, damage to, or loss of use of any property arising out of or in connection with this contract,

It is the intention of both parties that this mutual hold harmless clause shall be interpreted to mean that each party shall only be responsible for the actions of each party's own employee's, officials, officers, and agents.

12. Termination. This contract may be terminated by either party at its sole option and without prejudice by giving thirty (30) days written notice of termination to the other party.

13. Severability. Unless otherwise provided herein, if any provision of the Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

14. Complete Agreement. This Contract sets forth the entire agreement and understanding between the parties as to the subject matter hereof, and merges and supersedes all prior discussions, agreements and understandings of every and any nature between them, and no party shall be bound by any condition, definition, warranty or representation, other than as expressly set forth or provided for in this Contract, or as may be, on or subsequent to the date hereof, set forth in writing and signed by the party to be bound thereby. This Contract, including Attachments "A" and "B" may not be changed or modified, except by agreement in writing, signed by all of the parties hereto.

15. Arms-Length. This Contract is to be deemed to have been prepared jointly by the parties hereto after arms-length negotiations, and any uncertainty or ambiguity existing herein shall not be interpreted against any party, but according to the application of the rules of interpretation of contracts.

16. Appointment. Unless stated otherwise in this Agreement, the City appoints the Chief of Police, and the School appoints the Superintendent as their respective designees for carrying out the terms of this Contract, including the assignment of duties to the assigned police officer.

17. Notices. Any notice or other communication required or permitted to be given hereunder (a "notice") must be in writing and may be served personally or by U.S. Mail. If served by U.S. Mail, it shall be addressed as follows:

The SRO shall avoid arresting students at school, when possible, unless the SRO determines that the student poses a real and immediate threat to students, teachers, or public safety, or a judicial warrant specifically directs the arrest of the student. The Chief of Police and the Building

Principal shall be notified prior to an arrest of a student, when possible, and the student's parent or guardian shall be notified of a child's arrest as soon as possible.

Absent a real and immediate threat to students, teacher, or public safety, the SRO may conduct or participate in a search of a student's person, possessions, or locker only where there is probable cause to believe that the search will reveal evidence that the student has committed or is committing a criminal offense. The SRO shall inform the Building Principal prior to conducting a probable cause search where practicable. The SRO shall not ask school officials to search a student's person, possessions, or locker in an effort to circumvent these protections. While School Officials have the right to conduct searches they deem necessary under a reasonable suspicion standard, School Officials shall not request the SRO to be present or participate in such a search.

Absent a real and immediate threat to students, teachers, or public safety, the SRO may question or participate in the questioning of a student about conduct that could expose the child to court-intervention or arrest only after informing the child of *Miranda* rights and only in the presence of the child's parent or guardian.

All complaints about the SRO or the SRO program must be submitted in writing to the Sterling Chief of Police. The Sterling Police Department takes all complaints seriously and has a policy to investigate all complaints.

The SRO shall maintain monthly summary reports including a description of all incidents or calls for service, student searches, student questions, arrests, or other such activities. The monthly summary reports shall not disclose personally identifiable information. These reports shall be provided to the Superintendent, Mayor, and Police Chief.

The SRO shall meet with building-level school administrators, teachers, parents, and student representatives at least annually to discuss issues of school safety. Similarly, the SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies and appropriate and through participation in relevant school training.

Nothing in this contract limits the discretion of Law Enforcement Officers, including the SRO. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

These guidelines shall be reviewed periodically to ensure that they remain timely, effective, and fully correlated to an educational environment that is secure while tolerant of students' learning and testing of school and community expectation and boundaries.

IF TO CITY:

CITY OF Sterling

Attention: Mayor

1 S. 5th Ave.

Sterling, OK 73567

IF TO SCHOOL;

Sterling Public Schools

Attention: Superintendent

400 S. 2nd St.

Sterling OK 73567

Any notice which is personally served shall be effective upon the date of service; any notice given by U.S. Mail shall be deemed effectively given, if deposited in the United States Mail, registered or certified with return receipt requested, postage prepaid and addressed as provided above, on the date of receipt, refusal or non-delivery indicated on the return receipt.

IN WITNESS WHEREOF, the parties have executed this Contract the year and day hereinabove written

The City of Sterling

ATTEST:

\_\_\_\_\_

City clerk

\_\_\_\_\_

City Mayor

The Independent School district 16-I003 Sterling Public Schools

ATTEST:

\_\_\_\_\_

Board President

\_\_\_\_\_

Superintendent

## **Attachment "A"**

### **School Resource Officer Duties**

1. The primary function of the SRO shall be to ensure the safety of the students and faculty and to provide campus security. The SRO shall assist in limiting access to the school grounds to authorized persons; providing police protection of school property, personnel, and students; investigate criminal acts on school grounds; and serve as a liaison between the school, the police department, juvenile officials, probation officials, courts, and other agencies involved in the juvenile justice system.
2. The Sterling Public Schools shall retain authority regarding all school issues. The SRO shall handle law enforcement issues. The SRO shall communicate with School Administration regarding law enforcement incidents on campus or at school related activities.
3. The SRO shall maintain mandatory training required by State law and City policy.
4. The SRO shall be available to school staff as a resource to provide information on topics to which the SRO has special competence due to law enforcement training. The SRO shall also attempt to identify and counter any criminal behavior that would be disruptive or unsafe to students, faculty, or public and private property.
5. The SRO shall be visible in a public relations role in order to provide a highly visible crime deterrent on and around school property in order to promote safety and security.
6. The SRO should be an example for students and gain their confidence for the reporting of potential criminal activities. The SRO is not a licensed counselor and should not provide advice or guidance to students but instead direct students to the school's counselors. The SRO should, when appropriate, work with school administrators, counselors, and parents of troubled students to prevent student harm, suicide, or criminal activity.
7. The SRO shall not enforce school regulations, rules, or policies unless the violation constitutes a violation of state or local law.
8. Nothing in this Contract shall limit or eliminate the need to utilize the 9-1-1 reporting system, or the use of City Officers to handle or supplement calls for services. Use of 9-1-1 is encouraged for emergency calls even if the SRO is also called.
9. The SRO is subject to emergency call out even during in-services time to aid in an officer in distress, natural disaster, or other such necessity, as determined in the sole discretion of the Chief of Police, within the city limits of Sterling. At the conclusion of the emergency, the SRO shall return to the school and resume their duties,

## **Attachment "B"**

### **School vs. SRO Roles and Responsibilities**

The Parties acknowledge that law enforcement plays an essential role in maintaining safety in the community and at Sterling Public Schools. However, the use of arrests and referrals to the criminal justice system for minor or typical school behaviors can adversely affect students and erode confidence in and respect for both school administration and law enforcement. The Parties have developed this guidance to ensure a consistent approach to law enforcement and school discipline that emphasizes cooperation in the handling of school-based student misbehavior. Emphasis is placed on handling incidents uniformly while ensuring that each case is addressed on an individualized basis. The manner in which each incident is handled is dependent upon many factors unique to each child. This includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor, and disposition toward others, disability, special education status, and other factors. Accordingly, the Parties concur that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and productive learning environment, the Parties agree that cooperation is essential. Among other benefits, committed cooperation can enhance appropriate responses and use of resources, when responding to school-based misbehavior. For purposes of this Contract, student misbehavior is considered to be breaches of the Code of Student Conduct, disruptions, and other minor infractions or omissions by a student that occurs on school grounds, school transportation or during a school sponsored or related event.

In the event a student misbehaves, the school principal and their designees will be the primary source of intervention and disciplinary consequences. The SRO is responsible for criminal law issues and shall not be involved in school disciplinary issues. A real and immediate threat to students, teachers, or school safety, building level school administrators have final authority in the building over matters of school discipline.

Many types of minor student misbehavior may technically meet the statutory requirements for non-violent misdemeanors (e.g. theft, vandalism, disorderly conduct, loitering, incidents relating to alcohol, etc), but may be handled outside of the criminal justice system. Absent a real and immediate threat to students, teachers, or public safety, incidents involving public order offenses such as those above and including disturbances/disruption of school or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon, may be considered school discipline issues to be handled by school officials, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest) as may be appropriate on a case-by-case basis. Behavior that rises to the level of a felony offense is not included within this category.

All individuals involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability, or special education status, and other factors that may have influenced the behavior of the student, the degree of harm caused and the student's genuine willingness to repair the harm and accept responsibility for the student's action.