

**BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**High School Media Center  
September 9, 2024**

**AGENDA**

{{Name: Agenda Item Name}}

1. **Call to Order**

2. **Open Meetings Act**

This meeting will be conducted in accordance with the Nebraska Open Meetings Act. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting at a location accessible to members of the public.

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Excuse Absences of Board Members**

6. **Public Notice**

Per board policy 2008-Meetings, advance notice of all board meetings, other than emergency meetings, shall be publicized 48 hours or more in advance of the meeting in a newspaper of general circulation in the district. Meeting notices may also be posted on the school district website and posted in three prominent places in the school district.

- **Publication:** The meeting notice was published in the Wahoo Newspaper on Friday, September 6, 2024.
- **Postings:** Meeting notices were posted at the entrance of Yutan High School, Yutan Elementary School, Yutan Post Office, First State Bank-Yutan, and on the Yutan Public Schools web page on Thursday, September 5, 2024.
- **Agenda:** The agenda is kept current and available for public inspection at the Superintendent's office during normal business hours, and is posted on the school website in advance of the scheduled meeting. The agenda may not be altered later than 24 hours prior to the beginning of the meeting. The order of the items on the agenda may be changed by the board at or during the meeting.

7. **Approval of the Agenda**

8. **Public Comments**

**Instructions for those who wish to speak during Public Comment:**

The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Public Comment period will be scheduled at some meetings. A Public Comment sign-in sheet is located on the table near the entrance and your name and topic must be entered on the sheet prior to the start of the meeting. If you are planning to speak about a personnel or a student matter involving an

individual, please understand that the district has complaint procedures to address such complaints and concerns. The Board requests that you follow the policy and procedures before commenting on these matters to the Board. Board members will not respond to any questions you ask or comments about individual staff members or students, but may direct your concerns to the appropriate administrator for further review. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 2009-Procedure for Addressing the Board is made available in the meeting room.

Comments:

- Foundation Information:
- Booster Club Information:
- General Public Comments:

#### 9. **Administrative Reports**

Written reports have been submitted from the elementary principal, jr/sr high school principal, activities director, student services director, and superintendent. Each administrator will make comments on their respective report:

- Elementary Principal
- Jr/Sr High School Principal
- Activities Director
- Student Services Director
- Superintendent

#### 10. **Consent Agenda**

The Consent Agenda is used to help the efficiency of the meeting by allowing the Board to approve items such as prior meeting minutes, general business of noncontroversial nature, or routine communication. The Consent Agenda for this meeting includes:

- Minutes from the August 12, 2024 Board Meeting
- Minutes from the August 26, 2024 Special Board Meeting
- Treasurer's Report and Claims

#### 11. **Committee Reports**

Reports from the following committee(s):

- Facilities Committee
- Finance Committee

#### 12. **Business Items**

##### 12.1. Installation of Fiber Optic Line from High School to Fitness Center

The current point-to-point wireless internet system has proved to be unreliable and does not provide the desired bandwidth consistency for the safety and security needs of the Fitness Center. A hardwired fiber optic line will provide robust, stable connectivity to allow predictable operation of door fob security and surveillance camera operation. The Board will consider, discuss, and take all necessary action to approve a quote to install a fiber optic line from the High School to the Fitness Center.

## 12.2. Review and/or Revise Policies

The following policies are subject to approval and/or revision as part of the monthly policy review process. The policies presented have been reviewed by the Superintendent and are current by state statute, legal specifications, or NDE requirements; or have been revised or new policies presented to be in alignment with state statute, legal recommendation, or state and federal requirements. The board will consider, discuss, and take necessary action to affirm existing policies or approve revised or new policies as presented.

- 1001-General Policy Statement
- 1002-Creation and Amendment of Board of Education Policies
- 1003-Mission Statement
- 1004-Philosophy of Education
- 1005-Aims of Education

## 13. Discussion and Informational Items

Items for discussion, information, or consideration - no action to be taken:

- Superintendent Search
  - Shari Becker will be at the Monday 9-23 Special Meeting to provide process and information.
- Option Enrollment for 2025-26
  - October 15 deadline for "closing" a grade or program.
  - May establishing grade capacities - usually no later than the March board meeting preceding the next school year.
- Early Retirement Incentive Program (ERIP) for 2024-25.
  - Must determine to offer/not offer the program on or before November 1.
- Policies for review at the October board meeting:
  - 2001-Role of the Board of Education
  - 2002-Organization of the Board, Board Officers, Check Signing, and Committees.
  - 2003-Development and Education of Board Members
  - 2004-Oath of Office
  - 2005-Conflict of Interest
  - 2006-Complaint Procedure
  - 2007-Reimbursement and Miscellaneous Expenditures

## 14. Next Board Meeting

The Board will conduct a Special Meeting on Monday, September 23, at 6:00pm in the high school media center for the purposes of budget and tax request hearings, and approval of the 2024-25 budget and tax request.

The next regular monthly meeting of the Board is scheduled for Monday, October 14, 2024 at 6:00pm in the high school media center.

## 15. Adjournment

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; virtual conferencing authorized; requirements; emergency meeting without notice; appearance before public body; applicability of section.**

(1) Until January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee or the governing body of a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Except as provided in subsection (10) of this section, each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committees, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by

a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision, subsection (1) of section 70-1014, subsection (2) of section 70-1014.02, or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a

governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and

record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

(10) This section does not apply to a meeting of the Nebraska Power Review Board or a public power district, a public power and irrigation district, an electric membership association, an electric cooperative company, a municipality having a generation and distribution system, or a registered group of municipalities if such meeting is subject to section 70-1034.

**Source:** Laws 1975, LB 325, § 4; Laws 1983, LB 43, § 3; Laws 1987, LB 663, § 25; Laws 1993, LB 635, § 2; Laws 1996, LB 469, § 6; Laws 1996, LB 1161, § 1; Laws 1999, LB 47, § 2; Laws 1999, LB 87, § 100; Laws 1999, LB 461, § 1; Laws 2000, LB 968, § 85; Laws 2004, LB 821, § 38; Laws 2004, LB 1179, § 2; Laws 2006, LB 898, § 2; Laws 2007, LB199, § 9; Laws 2009, LB361, § 2; Laws 2012, LB735, § 1; Laws 2013, LB510, § 1; Laws 2017, LB318, § 1; Laws 2019, LB212, § 5; Laws 2020, LB148, § 3; Laws 2021, LB83, § 12; Laws 2022, LB742, § 1; Laws 2022, LB908, § 1; Laws 2022, LB922, § 13; Laws 2024, LB287, § 74; Laws 2024, LB399, § 4; Laws 2024, LB1370, § 8.

**Note:** The Revisor of Statutes has pursuant to section 49-769 correlated LB287, section 74, with LB399, section 4, and LB1370, section 8, to reflect all amendments.

**Note:** Changes made by LB287 became operative April 17, 2024. Changes made by LB399 became effective July 19, 2024. Changes made by LB1370 became operative July 19, 2024.

### **Cross References**

**Emergency Management Act**, see section 81-829.36.

**Intergovernmental Risk Management Act**, see section 44-4301.

**Interlocal Cooperation Act**, see section 13-801.

**Joint Public Agency Act**, see section 13-2501.

**Municipal Cooperative Financing Act**, see section 18-2401.

**Opioid Prevention and Treatment Act**, see section 71-2485.

## **Annotations**

Under subsection (1) of this section, the Legislature has imposed only two conditions on the public body's notification method of a public meeting: (1) It must give reasonable advance publicized notice of the time and place of each meeting and (2) it must be recorded in the public body's minutes. *City of Elkhorn v. City of Omaha*, 272 Neb. 867, 725 N.W.2d 792 (2007).

An emergency is "(a)ny event or occasional combination of circumstances which calls for immediate action or remedy; pressing necessity; exigency; a sudden or unexpected happening; an unforeseen occurrence or condition." *Steenblock v. Elkhorn Township Bd.*, 245 Neb. 722, 515 N.W.2d 128 (1994).

An agenda which gives reasonable notice of the matters to be considered at a meeting of a city council complies with the requirements of this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

When notice is required, a notice of a special meeting of a city council posted in three public places at 10:00 p.m. on the day preceding the meeting is not reasonable advance publicized notice of a meeting as is required by this section. *Pokorny v. City of Schuyler*, 202 Neb. 334, 275 N.W.2d 281 (1979).

Teacher waived right to object to lack of public notice in board of education employment hearing by voluntary participation in the hearing without objection. *Alexander v. School Dist. No. 17*, 197 Neb. 251, 248 N.W.2d 335 (1976).

A county board of commissioners and a county board of equalization are not required to give separate notices when the notice states only the time and place that the boards meet and directs a citizen to where the agendas for each board can be found. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

A county board of equalization is a public body which is required to give advanced publicized notice of its meetings. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

Notice of recessed and reconvened meetings must be given in the same fashion as the original meeting. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

True notice of a meeting is not given by burying such in the minutes of a prior board proceeding. *Wolf v. Grubbs*, 17 Neb. App. 292, 759 N.W.2d 499 (2009).

An agenda notice which merely stated "work order reports" was an inadequate notice under this section because it did not give interested persons knowledge that plans for a 345 kv transmission line through the district was going to be discussed and voted upon at the meeting. Inadequate agenda notice under this section meant there was a substantial violation of the public meeting laws; however, later actions by the board of directors cured the defects in notice, and such actions were in substantial compliance with the statute. *Hansmeyer v. Nebraska Pub. Power Dist.*, 6 Neb. App. 889, 578 N.W.2d 476 (1998).



# Yutan Elementary School

September 2024 Board Report

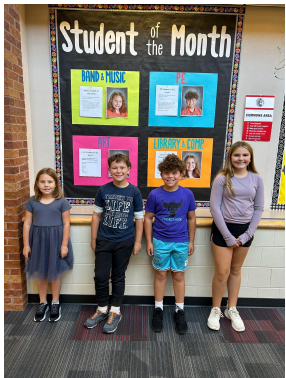


We are off to a great start. Students and staff are into a great routine and great things are happening. Staff spent the first few days talking about expectations and building positive relationships with their students. We are finishing up all our beginning of the year assessments( MAP, NSCAS, and Fastbridge. We had our first Data dig on September 4th, lots of great conversations about students and how we can help all students. We are also part of the RESTORE grant, which will help us identify our HAL or enrichment students. Our overall enrollment is down a little bit, we only have 14 Preschoolers this year. We do have 25 new students this year, 12 of those are kindergartners.

## Elementary Back to School Night

On Monday, August 12th, we hosted our back to school night for our students and parents. Thanks to Stefanie Novotny, all our forms were submitted and completed before our open house which saved parents a lot of time. Students took pictures and then met their teacher. We had all but 2 families show up. We had a great turnout!

## Students of the month:



**PE Student of the month:** Congratulations Drew Gardner. Mr. Thayer says: Drew is a joy to have in class. He is always polite to all the students and myself during class which means he has good sportsmanship. He loves playing games and works hard on his skills. That's why he does so well in all the activities we do in class. His future is looking bright. Keep up the good work Drew!

**Art Student of the month:** Congratulations to Dempsey Poole, Mrs. Portis had these great things to say about him.

Determined

Exordianary

Mindful

Polite

Sweet

Enjoyable

Yutan Student

**Comp/Lib Student of the month:** Congrats to Aydan Cardin. Mrs. Herman had these great things to say about. Mrs. Herman says: Aydan shows respect and follows directions in class. She is always willing to help when asked. She goes above and beyond to reach her reading goals by even asking to check out books above her reading level. She is a delight to have in class. Congratulations Aydan on showing great respect and determination in Library/Computers.

**Music Student of the month:** Congratulations to Lani Barnes, Mr. Gunter had these great things to say about him. Lani has demonstrated exceptional dedication to her work on the Star Spangled Banner packet, consistently approaching her class with enthusiasm and energy. Furthermore, Lani has shown remarkable leadership by assisting her fellow students in music class and continuously seeking new challenges. Congratulations, Lani, on this well-deserved recognition.

**Above and Beyond Award:**

The Kitchen staff would like to nominate Mr. Thayer for the Above & Beyond Award. He keeps the kids active and engaged with fun activities before school and during P.E. throughout the year. Being right next to the gym we hear how much fun the kids are having everyday. He is highly respected by all the kids and the staff. The kids are always excited to see him walking past and they can't wait to talk to him. He always has a smile and a wave for anyone he passes by. For all of this we feel he deserves to be recognized for going Above and Beyond everyday!

Sincerely,

The Kitchen Staff



# Ms. Novotny Jr. / Sr. High School Board Report



September 2024

## Student & Staff Achievements

- Band & Choir students participated in the Memorial Day service at the Hollst-Lawn cemetery with alumni. It was an amazing performance!
- Congratulations to Bella Sliva and Lexi Bisailon for making All-State Musical. They were also awarded a 25,000 scholarship to Midland University! Very proud of you!
- Maura Tichota competed in the Volleyball All-Star game and Coach Bierman coached the blue team. Way to represent Yutan!
- Honored our Spring 2024 Honor Roll and Academic Letter recipients with an assembly during Chieftain Time.
- Kevin Kush came and spoke with our staff about the 100 yard classroom and then to our 5-12 grade students about The Doors of Opportunity. He was phenomenal and had a great message!
- We are bringing back our Circle of Greatness which highlights students who are doing great things for one another, helping a teacher, staying behind to help clean up, or ensuring that classmates are safe. Students are nominated by a teacher. We will honor these students throughout the school year and they will receive a tshirt and a certificate. We are so proud of our students who were nominated this week: **Rhett Wilson, Jalen Gahan, Ksenia Bradford, and AJ Arensberg.**

## Updates

- Rooms numbered
- Academic Sign displayed in the Commons to honor our Honor Roll Students
- Summer crew Jeff, Joey, Sam, Becky, Deb, and Lydia did an excellent job cleaning, maintenance, and getting our school ready for the new school year
- Summer learning/training opportunities on the Power of Positive Leadership, AI in the classroom, NSCAS cut scores
- MBA Plugin - new program for breakfast and lunch
- Teacher Inservices went really well, got a lot of our annual required trainings completed
- Registration done through PowerSchool to ensure that we have accurate information for each family using our student information system and that they are able to access information - grades, attendance, etc. for their child
- Open house started with a meeting for our 7th-grade and new students and parents and then more of an opportunity for students and parents to visit with teachers, get schedules, go to lockers, pay fees, etc.

- Meeting 1 on 1 with teachers to build connections, ask them their strengths, how they like feedback, their impacts, their preferences, and their needs.
- Have provided all teachers with first round of written feedback
- Working with Crystal Ernst, ELA specialist from ESU, on the ELA curriculum process and visioning - she will be out at our September Inservice

**September Above & Beyond Staff Member - Maleah Johnson!**

- Who un-jams the copier when a teacher gives up and runs off to class? Who spends hours cutting paper to make beautiful seasonal displays and decorations for our school? Who typed up that program that you are using at your athletic event? If you don't know who does the behind-the-scenes work to make our school function well, the answer is our library para, Maleah Johnson! Last year I had the chance to observe all she does for the school while I was in the library, monitoring SENCAP classes, and I was so impressed with her work ethic! She doesn't wait around to be told what to do, she sees a need and does what needs to be done! In addition to her library duties and helping teachers with various tasks, Maleah is an invaluable resource for our students! She is an avid reader and often discusses books with the students and makes recommendations based on their interests. Plus, Maleah is a technology whiz! It's so great to have someone to help students with their Chromebooks when our tech guy isn't here. For all these reasons and so many more not listed, Maleah deserves the Above and Beyond Award!



**Activities Department Board Report- September 2024**  
**Josh Lynch- Activities Director**

- HS & JH Fall sports are underway
  - Around 150 kids participating this fall
  - Fall sports pictures were taken Aug. 22nd
- All 3 gym floors were refinished the last week of July
- Bleacher/hoop inspections were also done this summer with necessary repairs taking place
- Thanks to Kaela Thompson from the Yutan Fire & Rescue for providing CPR/AED training to our coaches this summer
- New weight room equipment is installed
  - Thanks to all of the coaches and athletes that helped clear out the old weight room equipment and prepped the space for the new equipment.
- “Pink Out” games will be coming up at fall sports contests
- NCC Softball tournament at Syracuse at the end of the month
- In coordination with First State Bank, we will be having a canned food drive competition at the football game against Conestoga. More information on that will be coming soon.



***Director of Student Services  
Board Report  
September 2024  
Tahler Novotny***



**Crisis Kits:** Each staff member/area will have a red crisis bag that contains a binder with classlists, emergency protocols, and emergency cards, toilet paper, bottled water, pens, and a first aid kit. They will be expected to bring these with them for all drills.

**Chieftain Buddies:** Chieftain Buddies is a mentor program between the high school and elementary. The high school student will go down to the elementary to spend time playing a game, doing a craft, walking around, or playing in the gym/recess with an elementary student. This will be during Chieftain time one day a week. Administration will go through the applications and choose students who would fit well with the need at the elementary.

**Summer Professional Developments:**

IEP Academy: New IEP compliance items and better ways to write IEP's for success of students  
New Admin Series: Training for new administrators.

**Administration Days Takeaways:**

Hot Topics in Special Education: Parent Input, Implementation and Development of IEP's, and Documentation

Special Education staff were trained on these elements to make sure we are compliant in these areas. I will continue to implement these topics into our discussions and meetings.

**Professional Development Plan for 2024-2025 School Year:**

Continuum of Services

Review policies and procedures

New filing system

Continue to work on procedures for compliance

**Goals for 2024-2025:**

1. Unity of General Education and Special Education
  - a. Educate all staff at Yutan about special education/504
  - b. Join MTSS/SAT/HAL teams
2. Communication
  - a. Weekly Emails, Quarterly Meetings (unless others are needed), Check-In's, and Follow-Up
3. Continue to be visible
  - a. Continue to build relationships, be in classrooms, and provide feedback

# **Superintendent Report**

## **Board of Education Meeting**

### **September 9, 2024**

#### **1. Enrollment**

- a. Preliminary enrollment numbers are attached

#### **2. Monthly Financials**

- a. General notes and information - during Finance Committee report

#### **3. September 24 - NASB Area Meeting**

- a. Scott Conference Center, 6450 Pine Street (Aksarben UNO Campus - Omaha). Time schedule:
  - i. 4:30 PM - Registration
  - ii. 5:00 PM - Opening Session
  - iii. 5:15 PM - Legislative Update
  - iv. 5:50 PM - Break
  - v. 6:05 PM - Training Sessions #1
  - vi. 6:35 PM - Break
  - vii. 6:50 PM - Training Sessions #2
  - viii. 7:20 PM - Dinner/Recognition

#### **4. September 23rd Special Board Meeting**

- a. Budget Hearing
- b. Tax Request Hearing
- c. Special Board Meeting to approve budget and tax request

#### **5. Strategic Plan Update**

End of 2023-24  
(May)

26
41
33
30
34
39
39
40
32
47
27
38
31
38
26
256
213
469
495

2024-25 Enrollment as of: 9/9/2024				2024-25 Monthly Summary									
Grad Year	Grade	Enrollment	Change from Prior Month	8-12-2024	9-9-2024	10-14-2024	11-11-2024	12-9-2024	1-13-2025	2-10-2025	3-10-2025	4-14-2025	5-12-2025
	PreK	14	0	14	14								
Class of 2037	K	37	2	39	37								
Class of 2036	1	38	0	38	38								
Class of 2035	2	33	0	33	33								
Class of 2034	3	31	0	31	31								
Class of 2033	4	34	0	34	34								
Class of 2032	5	42	0	42	42								
Class of 2031	6	38	(-1)	37	38								
Class of 2030	7	42	(-1)	41	42								
Class of 2029	8	30	0	30	30								
Class of 2028	9	51	(-1)	50	51								
Class of 2027	10	31	0	31	31								
Class of 2026	11	36	0	36	36								
Class of 2025	12	31	0	31	31								
	Total PK:	14	0	14	14								
	Total K-6:	253	1	254	253	0	0	0	0	0	0	0	0
	Total 7-12:	221	(-2)	219	221	0	0	0	0	0	0	0	0
	Total K-12:	474	(-1)	473	474	0	0	0	0	0	0	0	0
	Total PK-12:	488	(-1)	487	488	0	0	0	0	0	0	0	0

Average Class Size K-6:	36.14
Average Class Size 7-12:	36.83

**BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**BOARD MEETING  
High School Media Center  
August 12, 2024**

**AGENDA**

**1. Call to Order**

The meeting was called to order at 7:00pm by President Wacker.

**2. Open Meetings Act**

This meeting will be conducted in accordance with the Nebraska Open Meetings Act. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting at a location accessible to members of the public.

**3. Pledge of Allegiance**

**4. Roll Call**

Attendance Taken at 7:00pm

Judy Daniell: Present  
Dan Egr: Present  
Bill Hancock: Present  
Gary Hollst: Present  
Adam Wacker: Present  
Eric Wilke: Present

**5. Excuse Absences of Board Members**

No action taken; all members present.

**6. Public Notice**

Per board policy 2008-Meetings, advance notice of all board meetings, other than emergency meetings, shall be publicized 48 hours or more in advance of the meeting in a newspaper of general circulation in the district. Meeting notices may also be posted on the school district website and posted in three prominent places in the school district.

- **Publication:** Meeting notice was published in the Wahoo Newspaper on Friday, August 2, 2024. An additional meeting notice for a change of time was published in the Wahoo Newspaper on Friday, August 9, 2024.
- **Postings:** Meeting notice and change of time notice was posted at the entrance of Yutan High School, Yutan Elementary School, Yutan Post Office, First State Bank-Yutan, and on the Yutan Public Schools web page on Wednesday, August 7, 2024.
- **Agenda:** The agenda is kept current and available for public inspection at the Superintendent's office during normal business hours, and is posted on the school website in advance of the scheduled meeting. The agenda may not be altered later than 24

hours prior to the beginning of the meeting. The order of the items on the agenda may be changed by the board at or during the meeting.

## **7. Approval of the Agenda**

Moved by Bill Hancock, seconded by Judy Daniell to approve the agenda. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

## **8. Public Comments**

### **Instructions for those who wish to speak during Public Comment:**

The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Public Comment period will be scheduled at some meetings. A Public Comment sign-in sheet is located on the table near the entrance and your name and topic must be entered on the sheet prior to the start of the meeting. If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has complaint procedures to address such complaints and concerns. The Board requests that you follow the policy and procedures before commenting on these matters to the Board. Board members will not respond to any questions you ask or comments about individual staff members or students, but may direct your concerns to the appropriate administrator for further review. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 2009-Procedure for Addressing the Board is made available in the meeting room.

Comments:

- Foundation Information: None
- Booster Club Information: None
- General Public Comments: None

## **9. Administrative Reports**

Written reports have been submitted from:

- Superintendent

## **10. Consent Agenda**

The Consent Agenda is used to help the efficiency of the meeting by allowing the Board to approve items such as prior meeting minutes, general business of noncontroversial nature, or routine communication. The Consent Agenda for this meeting includes:

1. Minutes from the July 15, 2024 Board Meeting
2. Treasurer's Report and Claims

Moved by Gary Hollst, seconded by Eric Wilke to approve the consent agenda. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

## 11. Committee Reports

Reports from the following committee(s):

- Facilities Committee
- Finance Committee

## 12. Business Items

### 12.1. Additional Junior High Football Coach

The anticipated number of students expected to participate in Junior High Football this year is 25-27. The administration is requesting the approval of an additional coach. The estimated cost of the additional coach would be \$1,560. The additional paid position will be beneficial not only for coaching and instruction, but also for safety and supervision at practices and games. The board will consider, discuss, and take all necessary action to approve an additional paid coach for junior high football for the 2024-25 season.

Moved by Judy Daniell, seconded by Eric Wilke to approve the addition of a third paid coach for junior high football. Roll Call Vote: Daniell: Yes, Egr: No, Hancock: No, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 4, No: 2 Egr: No, Hancock: No  
Motion Carried

### 12.2. Policy Updates - KSB School Law

Policy updates are provided from KSB School Law in response to changes in state statutes, state or federal regulations, or impacts of federal or state court cases that impact school operations. The board will consider, discuss, and take all necessary action to approve the policy revisions.

Moved by Bill Hancock, seconded by Gary Hollst to approve the revisions to the policies as presented. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

### 12.3. Transfer of Funds

Fund transfers are part of the current 2023-24 fiscal year budget and traditionally occur in the last month of the fiscal year (August). Fund transfers allow the district to use budgeted money to support services, operations, student activities, or to reserve funds to facilitate the eventual purchase of a costly capital outlay. The administration is recommending the following fund transfers:

1. \$175,000 from the General Fund into the Savings Depreciation Fund for the purposes of transportation, technology upgrades, facility repairs or improvements, curriculum materials, or school equipment.
2. \$25,000 from the General Fund into the Lunch Fund for general operations.
3. \$65,000 from the General Fund into the Activities Fund for general operations.

Moved by Gary Hollst, seconded by Eric Wilke to transfer \$175,000 from the General Fund

into the Savings Depreciation Fund for the purposes of transportation, technology upgrades, facility repairs or improvements, curriculum materials, or school equipment; to transfer \$25,000 from the General Fund into the Lunch Fund for general operations; and to transfer \$65,000 from the General Fund into the Activities Fund for general operations. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

#### 12.4. Salary Increase for Superintendent Rex Pfeil

The board will consider, discuss, and take all necessary action on a base salary increase for the final year of the contract between the Board of Education and Rex Pfeil.

Moved by Eric Wilke, seconded by Judy Daniell to approve a base salary increase of 3% for the final year of the contract between the Board of Education and Rex Pfeil. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

### 13. Discussion and Informational Items

Items for discussion, information, or consideration - no action to be taken:

- Buried fiber connection from high school to Fitness Center and Press Box
- Strategic Plan
- Property Tax Authority
- Board Meetings and Budget/Tax Request Approval Process
  - Monday, August 26: Special Meeting to approve fiscal year-end claims and budget workshop.
  - Monday, September 9: Budget Hearing and Regular Monthly Meeting.
  - Monday, September 23: Tax Request Hearing and Special Meeting to approve budget and tax request.
- NASB Fall Membership Meetings. Nearest options:
  - September 11 - Nebraska City
  - September 24 - Omaha
  - September 25 - Fremont
    - 4:30 PM - Registration
    - 5:00 PM - Opening Session
    - 5:15 PM - Legislative Update
    - 5:50 PM - Break
    - 6:05 PM - Training Sessions #1
    - 6:35 PM - Break
    - 6:50 PM - Training Sessions
    - 7:20 PM - Dinner & Recognition
- Policies for review at the May board meeting:
  - 1001-General Policy Statement
  - 1002-Creation and Amendment of Board of Education Policies
  - 1003-Mission Statement
  - 1004-Philosophy of Education
  - 1005-Aims of Education

**14. Next Board Meeting**

The Board will be meeting for a Special Meeting on Monday, August 26, 2024 at 6:00pm in the high school media center for the purposes of approving year-end claims and a 2024-25 budget workshop.

The next regular monthly meeting of the Board is scheduled for September 9, 2024 at 6:00pm in the high school media center.

**15. Adjournment**

Meeting was adjourned at 8:32pm.

**BOARD OF EDUCATION  
YUTAN PUBLIC SCHOOLS**

**BOARD MEETING  
High School Media Center  
August 26, 2024**

**AGENDA**

**1. Call to Order**

The meeting was called to order at 6:00pm by President Wacker.

**2. Open Meetings Act**

This meeting will be conducted in accordance with the Nebraska Open Meetings Act. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting at a location accessible to members of the public.

**3. Pledge of Allegiance**

**4. Roll Call**

Attendance Taken at 6:00pm

Judy Daniell: Present  
Dan Egr: Present  
Bill Hancock: Present  
Gary Hollst: Present  
Adam Wacker: Present  
Eric Wilke: Present

**5. Excuse Absences of Board Members**

No action taken; all members present.

**6. Public Notice**

Per board policy 2008-Meetings, advance notice of all board meetings, other than emergency meetings, shall be publicized 48 hours or more in advance of the meeting in a newspaper of general circulation in the district. Meeting notices may also be posted on the school district website and posted in three prominent places in the school district.

- **Publication:** Meeting notice was published in the Wahoo Newspaper on Friday, August 23, 2024.
- **Postings:** Meeting notice was posted at the entrance of Yutan High School, Yutan Elementary School, Yutan Post Office, First State Bank-Yutan, and on the Yutan Public Schools web page on Thursday, August 22, 2024.
- **Agenda:** The agenda is kept current and available for public inspection at the Superintendent's office during normal business hours, and is posted on the school website in advance of the scheduled meeting. The agenda may not be altered later than 24

hours prior to the beginning of the meeting. The order of the items on the agenda may be changed by the board at or during the meeting.

## **7. Approval of the Agenda**

Moved by Judy Daniell, seconded by Gary Hollst to approve the agenda. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

## **8. Public Comments**

### **Instructions for those who wish to speak during Public Comment:**

The Board of Education recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted effectively and in an organized manner, a Public Comment period will be scheduled at some meetings. A Public Comment sign-in sheet is located on the table near the entrance and your name and topic must be entered on the sheet prior to the start of the meeting. If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has complaint procedures to address such complaints and concerns. The Board requests that you follow the policy and procedures before commenting on these matters to the Board. Board members will not respond to any questions you ask or comments about individual staff members or students, but may direct your concerns to the appropriate administrator for further review. Each speaker shall be allowed a maximum of five minutes, and not more than twenty minutes will be allowed for a specific topic. Policy 2009-Procedure for Addressing the Board is made available in the meeting room.

## **9. Business Items**

### **9.1. Fiscal Year Final Claims**

The 2023-24 fiscal year ends on August 31, and as part of the year-end processes, it is necessary to approve claims that were received after the regular August board of education meeting, but must be paid prior to the end of the fiscal year. Upon approval of these claims, any additional claims received will be carried into the new fiscal year and processed through the regular claim payment cycle.

Moved by Judy Daniell, seconded by Gary Hollst to approve the end of year claims as presented. Roll Call Vote: Daniell: Yes, Egr: Yes, Hancock: Yes, Hollst: Yes, Wacker: Yes, Wilke: Yes. Yes: 6, No: 0  
Motion Carried

## **10. Discussion and Informational Items**

Items for discussion, information, or consideration - no action to be taken:

- 2024-25 Budget Workshop

## **11. Next Board Meeting**

The next regular meeting of the Board is scheduled for Monday, September 9, at 6:00pm in the high school media center.

## **12. Adjournment**

Meeting was adjourned at 7:32pm.

YUTAN PUBLIC SCHOOLS									
FUND STATEMENT AND ACCOUNT BALANCES									
8/31/2024									
ACCOUNT	ACCOUNT #	BOOK BEG BALANCE	RECEIPTS	INTEREST	EXPENSES	TRANSFERS	BOOK END BALANCE	OUTSTANDING CHECKS	BANK STATEMENT BALANCE
<b>GENERAL FUND</b>									
CHECKING	467216	\$ 2,767,200.32	\$ 300,568.25	\$ 10,649.56	\$ 679,191.88	\$ (265,000.00)	\$ 2,134,226.25	\$ 4,959.64	\$ 2,139,185.89
							\$ 2,134,226.25		\$ 2,139,185.89
							\$ 1,725,762.07	8/31/2023	
<b>DEPRECIATION FUND</b>									
CHECKING	467533	\$ 656,950.96		\$ 2,581.94	\$ 225,268.51	\$ 175,000.00	\$ 609,264.39		\$ 609,264.39
NLAF	9300749	\$ 1,076,559.90		\$ 4,576.76			\$ 1,081,136.66		\$ 1,081,136.66
							\$ 1,690,401.05		\$ 1,690,401.05
							\$ 1,728,038.46	8/31/2023	
<b>BOND FUND</b>									
CHECKING	910148304	\$ 982,464.16	\$ 9,505.11	\$ 4,109.87			\$ 996,079.14		\$ 996,079.14
							\$ 996,079.14		\$ 996,079.14
							\$ 820,124.67	8/31/2023	
<b>QCPUF FUND</b>									
CHECKING	910148293	\$ 670.92		\$ 2.80			\$ 673.72		\$ 673.72
							\$ 673.72		\$ 673.72
							\$ 21,432.97	8/31/2023	
<b>BUILDING FUND</b>									
CHECKING	689612	\$ 107,287.92	\$ 14,657.19	\$ 603.80	\$ 151,914.22	\$ 145,000.00	\$ 115,634.69		\$ 115,634.69
NLAF	9300012	\$ 650,453.02		\$ 2,288.11		\$ (145,000.00)	\$ 507,741.13		\$ 507,741.13
							\$ 623,375.82		\$ 623,375.82
							\$ 856,453.16	8/31/2023	
<b>UNEMPLOYMENT FUND</b>									
SAVINGS	46945020	\$ 16,355.44					\$ 16,355.44		\$ 16,355.44
							\$ 16,355.44		\$ 16,355.44
							\$ 16,331.00	8/31/2023	
<b>ACTIVITY FUND</b>									
CHECKING	686097	\$ 111,733.17	\$ 11,230.08	\$ 537.00	\$ 83,165.04	\$ 65,000.00	\$ 105,335.21	\$ 77,263.27	\$ 182,598.48
							\$ 105,335.21		\$ 182,598.48
							\$ 97,386.25	8/31/2023	
<b>STUDENT FEE</b>									
SAVINGS	46855520	\$ 9,332.20					\$ 9,332.20		\$ 9,332.20
							\$ 9,332.20		\$ 9,332.20
							\$ 9,318.25	8/31/2023	
<b>EMPLOYEE BENEFIT FUND</b>									
CHECKING	467614	\$ 3,953.99	\$ 2,332.08		\$ 2,332.08		\$ 3,953.99		\$ 3,953.99
PAYFLEX	500301928	\$ 30,561.18	\$ 3,017.30		\$ 3,217.30		\$ 30,361.18		\$ 30,361.18
							\$ 34,315.17		\$ 34,315.17
							\$ 34,950.06	8/31/2023	
<b>LUNCH FUND</b>									
CHECKING	687371	\$ 197,186.67	\$ 24,907.90	\$ 858.20	\$ 11,167.96	\$ 25,000.00	\$ 236,784.81		\$ 236,784.81
							\$ 236,784.81		\$ 236,784.81
							\$ 234,288.34	8/31/2023	
<b>TOTAL ALL FUNDS</b>									
							\$ 5,846,878.81		\$ 5,929,101.72
							\$ 5,544,085.23	8/31/2023	
<b>TOTALS</b>		\$ 6,610,709.85	\$ 366,217.91	\$ 26,208.04	\$ 1,156,256.99	\$ -	\$ 5,846,878.81	\$ 82,222.91	\$ 5,929,101.72

**YUTAN PUBLIC SCHOOLS**  
**CONSENT ITEMS FOR PAYMENT**  
**8/31/2024**

<u>FUND</u>	<u>DATE</u>	<u>CHECKS</u>	<u>VENDOR</u>	<u>AMOUNT</u>
<b><u>SPECIAL BUILDING</u></b>				
				<b>Total Special Building</b>
				\$ -
<b><u>DEPRECIATION</u></b>				
IMAC Computers		#461	Apple, Inc.	\$ 6,995.00
White Boards-ELEM		#462	Eakes	\$ 5,160.00
Elem Social Studies		#463	SAVVAS	\$ 3,612.00
				<b>Total Depreciation</b>
				\$ 15,767.00
<b><u>QCPUF</u></b>				
				<b>Total QCPUF</b>
				\$ -
<b><u>BOND</u></b>				
				<b>Total Bond</b>
				\$ -
<b><u>TRANSFERS</u></b>				
				<b>Total Transfers</b>
				\$ -
<b><u>LUNCH</u></b>				
Lunch Fund Bills		#6818-6824		\$ 15,778.49
Direct Deposit		#6825-6831		\$ 8,386.57
Third Party Checks (Benefits)				\$ 279.01
Third Party Electronic Payment (HSA)				\$ -
Tax Liabilities				\$ 2,024.71
Nebraska Public Employees Retirement Systems				\$ 1,491.94
Payflex				\$ -
				<b>Total Lunch Fund</b>
				\$ 27,960.72
<b><u>GENERAL</u></b>				
General Fund Bills		#23454-23514		\$ 87,966.55
Direct Deposit		#23515-23525		\$ 269,588.60
Third Party Checks (Benefits)				\$ 86,859.98
Third Party Electronic Payment (HSA)				\$ 7,532.48
Tax Liabilities				\$ 97,186.97
Nebraska Public Employees Retirement Systems				\$ 69,635.54
Payflex				\$ 2,511.63
				<b>Total General Fund</b>
				\$ 621,281.75
				<b>TOTAL PAYMENTS</b>
				\$ 665,009.47

## Yutan Public Schools

### August 2024 Revenue Report

Account	August Actuals	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Taxes Levied/Assessed by the School District	(\$173,729.65)	(\$3,911,450.00)	(\$3,753,877.52)	(\$157,572.48)	95.97%
01115 - Carline Taxes	\$0.00	(\$1,200.00)	(\$5,247.90)	\$4,047.90	437.33%
01120 - Public Power District Sales Taxes	\$0.00	(\$35,000.00)	(\$34,430.41)	(\$569.59)	98.37%
01125 - Motor Vehicle Taxes	(\$29,426.85)	(\$360,000.00)	(\$370,449.73)	\$10,449.73	102.90%
01312 - Tuition From Individuals for Summer School	\$0.00		(\$1,300.00)	\$1,300.00	
01370 - Preschool Tuition & Fees	(\$3,700.00)	(\$18,000.00)	(\$14,850.00)	(\$3,150.00)	82.50%
01510 - Interest on Investments	(\$10,649.56)	(\$1,500.00)	(\$116,025.40)	\$114,525.40	7735.03%
01910 - Other Rentals of School Equipment, Property, and Facilities	\$0.00		(\$790.32)	\$790.32	
01951 - Miscellaneous Revenue From Other School Districts Within the State	\$0.00		(\$518.87)	\$518.87	
01990 - Miscellaneous Local Revenue	\$0.00	(\$3,000.00)	\$0.00	(\$3,000.00)	0.00%
02110 - County Fines & License Fees	(\$1,931.51)	(\$15,500.00)	(\$29,317.70)	\$13,817.70	189.15%
02130 - Other County Receipts	\$0.00	(\$1,200.00)	\$0.00	(\$1,200.00)	0.00%
03110 - State Aid	\$0.00	(\$2,612,272.00)	(\$2,612,272.00)	\$0.00	100.00%
03120 - SPED (School Age)	\$0.00	(\$595,600.00)	(\$621,716.00)	\$26,116.00	104.38%
03125 - Revenue from State Sources - Sped Transportation (School Age)	\$0.00		(\$36,740.00)	\$36,740.00	
03130 - Homestead Exemption	\$0.00		(\$99,071.98)	\$99,071.98	
03180 - Pro-Rate Motor Vehicle	\$0.00	(\$6,800.00)	(\$8,519.61)	\$1,719.61	125.29%
03400 - State Apportionment	\$0.00	(\$71,000.00)	(\$81,767.58)	\$10,767.58	115.17%
03535 - Payment for High Ability Learners	\$0.00	(\$5,500.00)	(\$5,920.00)	\$420.00	107.64%
03551 - Career Education	\$0.00		(\$7,500.00)	\$7,500.00	
04310 - REAP	(\$80,190.66)	(\$18,700.00)	(\$80,190.66)	\$61,490.66	428.83%
04423 - IDEA Part B ARP Proportionate Share	\$0.00		(\$738.00)	\$738.00	
04505 - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$0.00	(\$23,640.00)	\$0.00	(\$23,640.00)	0.00%
04516 - IDEA Preschool (619) Base/IDEA Enrollment Poverty Allocation	\$0.00		(\$2,201.00)	\$2,201.00	
04518 - IDEA Part B (611) Base & Enrollment Poverty Allocation	\$0.00	(\$97,200.00)	(\$105,271.00)	\$8,071.00	108.30%
04521 - IDEA Part B Proportionate Share	\$0.00		(\$7,727.00)	\$7,727.00	
04525 - Federal Vocational & Applied Technology Education (Carl Perkins)	\$0.00	(\$3,650.00)	(\$2,814.40)	(\$835.60)	77.11%
04708 - Medicaid in Public Schools	\$0.00	(\$100.00)	(\$236.62)	\$136.62	236.62%
04709 - Medicaid Administrative Activities (MAAPS)	\$0.00	(\$2,500.00)	(\$1,653.25)	(\$846.75)	66.13%
05301 - Insurance Adjustments	\$0.00		(\$2,728.60)	\$2,728.60	
05690 - Other Non-Revenue Receipts	(\$10,233.40)	(\$3,500.00)	(\$15,741.02)	\$12,241.02	449.74%
<b>Totals</b>	<b>\$ (309,861.63)</b>	<b>\$ (7,787,312.00)</b>	<b>\$ (8,019,616.57)</b>	<b>\$ 232,304.57</b>	<b>102.98%</b>

**Yutan Public Schools**  
September 2024 Expense Report

Account	September Actuals	Adopted Budget	Actuals (YTD)	Available	% of Budget
01100 - Regular Instructions Programs	\$279,112.60		\$279,112.60		
01160 - Poverty Programs	\$9,188.40		\$9,188.40		
01190 - Early Childhood Educational Programs	\$7,501.25		\$7,501.25		
01200 - Special Education Instructional Programs - School Age	\$62,560.23		\$62,560.23		
02120 - Guidance Services	\$20,980.23		\$20,980.23		
02130 - Health Services	\$4,154.41		\$4,154.41		
02141 - Psychological Services - SPED - School Age	\$731.62		\$731.62		
02151 - Speech Pathology and Audiology Services - SPED - School Age	\$7,850.65		\$7,850.65		
02153 - Speech Pathology and Audiology Services - SPED - Ages 0-2	\$724.80		\$724.80		
02163 - Occupational Therapy-Related Services - SPED - Ages 0-2	\$469.21		\$469.21		
02190 - Support Services - Student - Other	\$35,788.19		\$35,788.19		
02220 - Library or Media Services	\$12,409.45		\$12,409.45		
02310 - Board of Education	\$1,503.71		\$1,503.71		
02320 - Executive Administration	\$25,125.43		\$25,125.43		
02410 - Office of the Principal	\$41,870.13		\$41,870.13		
02510 - Fiscal Services	\$13,271.78		\$13,271.78		
02610 - Operation of Buildings	\$48,714.39		\$48,714.39		
02620 - Maintenance of Buildings	\$17,492.99		\$17,492.99		
02630 - Care & Upkeep of Grounds	\$62.03		\$62.03		
02710 - Vehicle Operation & Purchasing- Regular Education	\$14,088.53		\$14,088.53		
02712 - Vehicle Operation & Purchasing - School Age SPED	\$1,893.84		\$1,893.84		
03535 - High Ability Learners	\$895.16		\$895.16		
06200 - Federal Services - Title I, Part A ESSA Improving Basic Programs Operated by Local Educational Agencies	\$7,904.81		\$7,904.81		
06408 - Federal Services - IDEA Part B (611) Base & Enrollment Poverty Allocation - Birth Through Age 21	\$2,840.21		\$2,840.21		
06700 - Federal Services - Federal Vocational & Applied Technology Education (Carl Perkins)	\$4,147.70		\$4,147.70		
<b>Totals</b>	<b>\$621,281.75</b>		<b>\$621,281.75</b>		

# Yutan Public Schools

## Check Report

September 2024

Payee	Check Date	Check Number	Description	Type	Amount
ABC Termite & Pest Control	09/09/2024	23454	Pest Control	Accounts Payable	\$136.00
Accurate Locksmiths, Inc	09/09/2024	23455	Service Call-Weightroom	Accounts Payable	\$174.50
All Star Plumbing, LLC	09/09/2024	23456	Plumbing Services	Accounts Payable	\$2,065.00
Amazon Capital Services, Inc.	09/09/2024	23457	Classroom Supplies	Accounts Payable	\$33.58
Amazon Capital Services, Inc.	09/09/2024	23457	Crisis Kits	Accounts Payable	\$325.40
Amazon Capital Services, Inc.	09/09/2024	23457	Misc Supplies	Accounts Payable	\$392.14
Amazon Capital Services, Inc.	09/09/2024	23457	Perkins Grant-FCS	Accounts Payable	\$279.80
Amazon Capital Services, Inc.	09/09/2024	23457	Tech Supplies	Accounts Payable	\$1,196.06
Brase Electrical Contracting Corp	09/09/2024	23458	Service call at Elem	Accounts Payable	\$410.71
City Of Yutan	09/09/2024	23459	Water Bills	Accounts Payable	\$478.00
Column Software PBC	09/09/2024	23460	Notice ID 0gFEMBzfleUkRe5CcrNFWahoo Paper	Accounts Payable	\$20.19
Column Software PBC	09/09/2024	23460	Notice ID Gip6Bvwi4fbdWIRGD5oWahoo Paper	Accounts Payable	\$21.45
Column Software PBC	09/09/2024	23460	Notice ID sdiOINpvzQxTGRJ2xeryWahoo Paper	Accounts Payable	\$241.59
Cubbys, Inc.	09/09/2024	23461	Fuel	Accounts Payable	\$511.85
Culligan Of Omaha	09/09/2024	23462	Solar Salt	Accounts Payable	\$196.25
Diode Technologies	09/09/2024	23463	Service Call	Accounts Payable	\$2,229.28
Diversified Drug Testing	09/09/2024	23464	Driver Testing	Accounts Payable	\$195.00
Eakes	09/09/2024	23465	Classroom Supplies	Accounts Payable	\$210.00
Educational Service Unit #2	09/09/2024	23466	Summer Services	Accounts Payable	\$1,881.13
Educational Service Unit #2	09/09/2024	23466	Tech Mileage	Accounts Payable	\$559.45
Egan Supply Co, Inc.	09/09/2024	23467	Cleaning Supplies	Accounts Payable	\$149.60
Egan Supply Co, Inc.	09/09/2024	23467	Custodial Supplies	Accounts Payable	\$1,096.05
Engineered Controls	09/09/2024	23468	Troubleshoot HVAC computer system	Accounts Payable	\$1,166.00
Ernies Store Inc	09/09/2024	23469	Perkins Grant- FCS update kitchens	Accounts Payable	\$3,867.90
First National Bank	09/09/2024	23470	Visa Charges	Accounts Payable	\$3,784.61
Got to Teach, LLC	09/09/2024	23471	Inv: INV-8E9KCD	Accounts Payable	\$129.00
Helm Service Inc	09/09/2024	23472	Call on AHU-Elem	Accounts Payable	\$720.00
Helm Service Inc	09/09/2024	23472	Call on shop unit-HS	Accounts Payable	\$461.52
Helm Service Inc	09/09/2024	23472	Troubleshoot unit in locker room	Accounts Payable	\$1,837.00
Hoegh, Trevor L	09/09/2024	23473	Mileage	Accounts Payable	\$75.04
Hometown Leasing	09/09/2024	23474	Copier Lease	Accounts Payable	\$1,738.03
Houghton Mifflin Harcourt Publishing Co.	09/09/2024	23475	Elem Reading	Accounts Payable	\$855.15
Inland Truck Parts & Service	09/09/2024	23476	Quarterly Bus Inspection	Accounts Payable	\$6,243.14
INTERMEDIA.NET INC	09/09/2024	23477	Phone Services	Accounts Payable	\$112.75

Ixl Learning	09/09/2024	23478	IXL Site License-24/25	Accounts Payable	\$5,645.00
JourneyEd. Com, INC	09/09/2024	23479	Adobe Licenses	Accounts Payable	\$750.00
Konecky Oil, Inc.	09/09/2024	23480	Vehicle Supplies	Accounts Payable	\$143.84
Lakeshore Learning Materials	09/09/2024	23481	HS Materials	Accounts Payable	\$102.13
Lincoln Journal Star	09/09/2024	23482	ACCT #118-60104380Employment AD	Accounts Payable	\$299.42
Lorenz, Charles I	09/09/2024	23483	Reimburse for license renewal	Accounts Payable	\$64.00
Lynch, Joshua S	09/09/2024	23484	Mileage	Accounts Payable	\$128.64
Matheson Tri-Gas, Inc.	09/09/2024	23485	Tank Rentals	Accounts Payable	\$322.65
McGraw Hill LLC	09/09/2024	23486	Reveal Math-HS	Accounts Payable	\$494.67
MCI	09/09/2024	23487	Long Distance Plan	Accounts Payable	\$69.47
Menards	09/09/2024	23488	Building Supplies	Accounts Payable	\$59.69
Menards	09/09/2024	23488	Custodial	Accounts Payable	\$13.90
Menards	09/09/2024	23488	Maintenance Supplies	Accounts Payable	\$99.21
Menards	09/09/2024	23488	Staff in Service	Accounts Payable	\$13.36
Metropolitan Utilities District	09/09/2024	23489	Natural Gas bills	Accounts Payable	\$2,211.00
Michelle Griffith	09/09/2024	23490	Mileage	Accounts Payable	\$482.40
My Central Supply	09/09/2024	23491	Custodial supplies	Accounts Payable	\$1,815.37
NASB (Dues)	09/09/2024	23492	NAEP Early Bird Dues-LJ	Accounts Payable	\$40.00
NCSA Region 1	09/09/2024	23493	NCSA Dues	Accounts Payable	\$75.00
Nebraska Safety Center	09/09/2024	23494	Driver Training-DK	Accounts Payable	\$750.00
Nebraska Turf Products	09/09/2024	23495	Supplies-grounds	Accounts Payable	\$62.03
Novotny, Stefanie E	09/09/2024	23496	Mileage	Accounts Payable	\$246.56
Novotny, Tahler M	09/09/2024	23497	Mileage	Accounts Payable	\$49.58
One Source	09/09/2024	23498	Background checks	Accounts Payable	\$202.00
OPPD	09/09/2024	23499	Electric Bills	Accounts Payable	\$16,561.41
Pfeil, Rex W	09/09/2024	23500	Phone Allowance/Mileage	Accounts Payable	\$516.84
Publication Printing Of Nebraska, Inc.	09/09/2024	23501	Office Supplies	Accounts Payable	\$249.98
Pyramid School Products	09/09/2024	23502	COOP Order	Accounts Payable	\$1,400.72
Ralston Public Schools	09/09/2024	23503	Summer Audiology Services	Accounts Payable	\$44.50
Retirement Plan Consultants LLC	09/09/2024	23504	403b Plan Admin 24/25	Accounts Payable	\$500.00
Rise Vision	09/09/2024	23505	Annual Plan-TV Displays	Accounts Payable	\$228.00
Saunders County Clerk	09/09/2024	23506	2024 Primary Election Dues	Accounts Payable	\$100.00
TNT Cleaning Service	09/09/2024	23507	Cleaning Services	Accounts Payable	\$16,025.00
Trophies Plus, Inc.	09/09/2024	23508	Name Plates	Accounts Payable	\$80.24
Turnitin, LLC	09/09/2024	23509	Turnitin Originality	Accounts Payable	\$2,188.00
U.S. Bank	09/09/2024	23510	Visa Charges	Accounts Payable	\$39.77
Wahoo-Waverly-Ashland	09/09/2024	23511	ACCT # 860000001003634Help Wanted Ads	Accounts Payable	\$821.06
Waste Connections Of Ne, Inc.	09/09/2024	23512	Trash Services-ELEM	Accounts Payable	\$330.52
Waste Connections Of Ne, Inc.	09/09/2024	23512	Trash Services-HS	Accounts Payable	\$534.14

Windstream	09/09/2024	23513	Phone Services-ELEM	Accounts Payable	\$154.70
Windstream	09/09/2024	23513	Phone Services-HS	Accounts Payable	\$101.35
Yutan Lunch Fund	09/09/2024	23514	PreK Snacks	Accounts Payable	\$157.23
<b>Total Accounts Payable General Fund</b>					<b>\$87,966.55</b>
Ameritas Life Insurance Corp	09/09/2024	23515	Ameritas Vision - Emp + Children	Payroll Liability	\$75.00
Ameritas Life Insurance Corp	09/09/2024	23515	Ameritas Vision - Emp + Spouse	Payroll Liability	\$74.24
Ameritas Life Insurance Corp	09/09/2024	23515	Ameritas Vision - Family	Payroll Liability	\$299.52
Ameritas Life Insurance Corp	09/09/2024	23515	Ameritas Vision - Single	Payroll Liability	\$86.00
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Children HSA NB Plan	Payroll Liability	\$2,554.24
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Children PPO NB Plan	Payroll Liability	\$1,487.93
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Children PPO PSBC Plan	Payroll Liability	\$2,975.86
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Spouse HSA NB Plan	Payroll Liability	\$1,449.69
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Spouse HSA PSBC Plan	Payroll Liability	\$1,449.69
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - EE & Spouse PPO NB Plan	Payroll Liability	\$3,377.96
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Family HSA NB Plan	Payroll Liability	\$5,839.65
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Family HSA PSBC Plan	Payroll Liability	\$17,518.95
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Family PPO BH Plan	Payroll Liability	\$2,267.88
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Family PPO NB Plan	Payroll Liability	\$15,875.16
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Family PPO PSBC Plan	Payroll Liability	\$9,071.52
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Single HSA BH Plan	Payroll Liability	\$1,380.62
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Single HSA PSBC Plan	Payroll Liability	\$2,761.24
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Single PPO BH Plan	Payroll Liability	\$804.30
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Single PPO NB Plan	Payroll Liability	\$2,412.90
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Benefit - Single PPO PSBC Plan	Payroll Liability	\$2,412.90
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Dental - EE & Children	Payroll Liability	\$206.35
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Dental - EE & Spouse	Payroll Liability	\$30.13
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Dental - Family	Payroll Liability	\$621.85
Blue Cross / Blue Shield	09/09/2024	23516	BCBS Dental - Single	Payroll Liability	\$662.86
Blue Cross / Blue Shield	09/09/2024	23516	Section 125 Dental	Payroll Liability	\$1,196.68
First State Bank - State Taxes	09/09/2024	23517	State Withholding - NE	Payroll Liability	\$12,648.13
First State Bank - Payroll Taxes	09/09/2024	23518	Federal Withholding	Payroll Liability	\$26,096.06
First State Bank - Payroll Taxes	09/09/2024	23518	FICA	Payroll Liability	\$47,365.44
First State Bank - Payroll Taxes	09/09/2024	23518	Medicare	Payroll Liability	\$11,077.34
Midland Credit Management, Inc.	09/09/2024	23519	Midland Credit Management Garnishment	Payroll Liability	\$838.37
OneAmerica	09/09/2024	23520	OneAmerica Basic Life and AD&D	Payroll Liability	\$189.44
OneAmerica	09/09/2024	23520	OneAmerica Child Voluntary Life and AD&D	Payroll Liability	\$12.40
OneAmerica	09/09/2024	23520	OneAmerica Employee Voluntary Life and AD&D	Payroll Liability	\$274.72
OneAmerica	09/09/2024	23520	OneAmerica Long-Term Disability	Payroll Liability	\$1,211.56

OneAmerica	09/09/2024	23520	OneAmerica Short-Term Disability	Payroll Liability	\$890.83
OneAmerica	09/09/2024	23520	OneAmerica Spouse Voluntary Life and AD&D	Payroll Liability	\$31.07
Retirement Plan Consultants LLC	09/09/2024	23521	403b % (Traditional)	Payroll Liability	\$562.35
Retirement Plan Consultants LLC	09/09/2024	23521	403b % Roth	Payroll Liability	\$35.63
Retirement Plan Consultants LLC	09/09/2024	23521	403b (Traditional)	Payroll Liability	\$4,861.69
Retirement Plan Consultants LLC	09/09/2024	23521	403b Roth	Payroll Liability	\$150.00
State Of Nebraska NPERS	09/09/2024	23522	NPERS	Payroll Liability	\$69,635.54
Transamerica Life Insurance Company	09/09/2024	23523	Transamerica Basic Accident Plan Option 2	Payroll Liability	\$164.31
Transamerica Life Insurance Company	09/09/2024	23523	Transamerica Critical Illness	Payroll Liability	\$65.63
Transamerica Life Insurance Company	09/09/2024	23523	Transamerica Hospital Select II MO - Plan 2	Payroll Liability	\$21.56
Transamerica Life Insurance Company	09/09/2024	23523	Transamerica Universal Life Insurance UL10	Payroll Liability	\$27.30
Yutan Flex Account	09/09/2024	23524	Dependent Care	Payroll Liability	\$1,249.98
Yutan Flex Account	09/09/2024	23524	Medical Flex	Payroll Liability	\$1,261.65
Yutan School Lunch	09/09/2024	23525	Lunch Deduction	Payroll Liability	\$630.00
DirectDep- First State Bank	09/09/2024	EFT	Direct Deposit	Payroll Liability	\$269,588.60
HSA Bank	09/09/2024	EFT	HSA Bank Benefit	Payroll Liability	\$7,532.48
<b>Total Payroll General Fund</b>					<b>\$533,315.20</b>
<b>TOTAL GENERAL FUND</b>					<b>\$621,281.75</b>
Amazon Capital Services, Inc.	09/09/2024	6818	Kitchen supplies	Accounts Payable	\$76.91
Amazon Capital Services, Inc.	09/09/2024	6818	Misc Supplies	Accounts Payable	\$19.18
Clark, Jennifer	09/09/2024	6819	Lunch money refund	Accounts Payable	\$84.85
Egan Supply Co, Inc.	09/09/2024	6820	Dishwasher Lease-ELEM	Accounts Payable	\$350.00
Egan Supply Co, Inc.	09/09/2024	6820	Dishwasher Lease-HS	Accounts Payable	\$275.19
Egan Supply Co, Inc.	09/09/2024	6820	Kitchen supplies	Accounts Payable	\$141.54
Hiland Dairy	09/09/2024	6821	Milk-Elem	Accounts Payable	\$1,256.84
Hiland Dairy	09/09/2024	6821	Milk-HS	Accounts Payable	\$702.87
Martin Bros.	09/09/2024	6822	Lunch Food	Accounts Payable	\$12,805.34
My Central Supply	09/09/2024	6823	Cleaning Supplies	Accounts Payable	\$57.57
Oster, Andrea	09/09/2024	6824	Refund Lunch Money	Accounts Payable	\$8.20
<b>Total Accounts Payable Lunch Fund</b>					<b>\$15,778.49</b>
Ameritas Life Insurance Corp	09/09/2024	6825	Ameritas Vision - Single	Payroll Liability	\$10.32
Blue Cross / Blue Shield	09/09/2024	6826	Section 125 Dental	Payroll Liability	\$72.32
First State Bank - State Taxes	09/09/2024	6827	State Withholding - NE	Payroll Liability	\$163.61
First State Bank - Payroll Taxes	09/09/2024	6828	Federal Withholding	Payroll Liability	\$255.22
First State Bank - Payroll Taxes	09/09/2024	6828	FICA	Payroll Liability	\$1,301.50
First State Bank - Payroll Taxes	09/09/2024	6828	Medicare	Payroll Liability	\$304.38
OneAmerica	09/09/2024	6829	OneAmerica Basic Life and AD&D	Payroll Liability	\$10.16

OneAmerica	09/09/2024	6829	OneAmerica Long-Term Disability	Payroll Liability	\$28.42
OneAmerica	09/09/2024	6829	OneAmerica Short-Term Disability	Payroll Liability	\$21.27
State Of Nebraska NPERS	09/09/2024	6830	NPERS	Payroll Liability	\$1,491.94
Transamerica Life Insurance Company	09/09/2024	6831	Transamerica Basic Accident Plan Option 2	Payroll Liability	\$51.08
Transamerica Life Insurance Company	09/09/2024	6831	Transamerica Universal Life Insurance UL10	Payroll Liability	\$85.44
DirectDep- First State Bank	09/09/2024	EFT	Direct Deposit	Payroll Liability	\$8,386.57
<b>Total Payroll Lunch Fund</b>					<b>\$12,182.23</b>
<b>TOTAL LUNCH FUND</b>					<b>\$27,960.72</b>
Apple, Inc.	09/09/2024	461	IMAC Computers	Accounts Payable	\$6,995.00
Eakes	09/09/2024	462	White boards-ELEM	Accounts Payable	\$5,160.00
SAVVAS	09/09/2024	463	Elem Social Studies	Accounts Payable	\$3,612.00
<b>Total Accounts Payable Depreciation Fund</b>					<b>\$15,767.00</b>
<b>TOTAL DEPRECIATION FUND</b>					<b>\$15,767.00</b>

# Check Summary

Sorted by Activity ID, Site ID.  
From 08/01/2024 to 08/31/2024.

Activity ID Site ID	Activity Name Site Name		Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<b>110 Basketball- Girls</b>								
YPS Yutan Public Schools								
029417	Printed	08/20/2024	BSN SPORTS			926357884	24/25 Activities	65.50
<b>Total:</b>								<b>\$ 65.50</b>
<b>115 Basketball- Girls Fundraising</b>								
YPS Yutan Public Schools								
029406	Cleared	08/13/2024	FIRST NATIONAL BANK		July24		JULY VISA CHARGES	490.00
<b>Total:</b>								<b>\$ 490.00</b>
<b>120 Basketball- Boys</b>								
YPS Yutan Public Schools								
029417	Printed	08/20/2024	BSN SPORTS			926357884	24/25 Activities	65.50
<b>Total:</b>								<b>\$ 65.50</b>
<b>125 Basketball-Boys- Fundraising</b>								
YPS Yutan Public Schools								
029407	Cleared	08/13/2024	U.S. BANK		July24		JULY VISA CHARGES	347.17
<b>Total:</b>								<b>\$ 347.17</b>
<b>140 Football</b>								
YPS Yutan Public Schools								
029417	Printed	08/20/2024	BSN SPORTS			926357884	24/25 Activities	165.00
029420	Cleared	08/22/2024	Reshea Bristol			08212024	V FB Official-8/23	110.00
029421	Printed	08/22/2024	VINCE VIGNERI			082124	V FB Official-8/23	110.00
029422	Cleared	08/22/2024	DAN FLYNN			082124	V FB Official-8/23	110.00
029423	Printed	08/22/2024	ARTHUR DANIELS			082124	V FB Official-8/23	110.00
029424	Cleared	08/22/2024	VINCENT ICENOGLE			082124	V FB Official-8/23	110.00
<b>Total:</b>								<b>\$ 715.00</b>
<b>145 Football- Fundraising</b>								
YPS Yutan Public Schools								
029438	Printed	08/28/2024	DAN KRAJICEK			08212024	FB Camp fees for students with fee waiver	340.00
<b>Total:</b>								<b>\$ 340.00</b>

# Check Summary

Sorted by Activity ID, Site ID.  
From 08/01/2024 to 08/31/2024.

Activity ID Site ID	Activity Name Site Name	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<b>160</b>	<b>Softball</b>						
YPS	Yutan Public Schools						
029409	Cleared	08/14/2024	GREGG LOVETTE		081724	SB Official-Jamboree 8/17	80.00
029410	Cleared	08/14/2024	Phil Wiseman		081724	SB Official-Jamboree 8/17	80.00
029412	Cleared	08/20/2024	GREGG LOVETTE		082224	JV/V SB Official-8/22	145.00
029413	Printed	08/20/2024	ERIC CASTILLO		082224	JV/V SB Official-8/22	145.00
029415	Printed	08/20/2024	NE HS Sports Hall of Fame		081724	Softball Jamboree Payment	197.00
029417	Printed	08/20/2024	BSN SPORTS		926357884	24/25 Activities	447.00
029433	Printed	08/28/2024	GREGG LOVETTE		08232024	JV/V SB Official-8/29	145.00
029434	Printed	08/28/2024	Phil Wiseman		08232024	JV/V SB Official-8/29	145.00
029441	Printed	08/28/2024	DAVE DAVIS		090324	JV/V SB Official-9/3	145.00
029442	Printed	08/28/2024	JD HOOGESTRAAT		090324	JV/V SB Official-9/3	145.00
<b>Total:</b>							<b>\$ 1,674.00</b>
<b>180</b>	<b>Volleyball</b>						
YPS	Yutan Public Schools						
029417	Printed	08/20/2024	BSN SPORTS		926357884	24/25 Activities	720.00
029439	Printed	08/28/2024	SCOTT CATCHPOOL		090324	VB Official-9/3	165.00
029440	Printed	08/28/2024	Jacqueline Warrick		090324	VB Official-9/3	165.00
<b>Total:</b>							<b>\$ 1,050.00</b>
<b>185</b>	<b>Volleyball- Fundraising</b>						
YPS	Yutan Public Schools						
029419	Printed	08/20/2024	Candlewood Suites Kearney		11165,11166,1167,11168,1169,11171	Volleyball Camp-7/31	930.90
<b>Total:</b>							<b>\$ 930.90</b>
<b>195</b>	<b>Wrestling- Fundraising</b>						
YPS	Yutan Public Schools						
029417	Printed	08/20/2024	BSN SPORTS		926357884	24/25 Activities	89.00
<b>Total:</b>							<b>\$ 89.00</b>
<b>220</b>	<b>General Athletics</b>						
YPS	Yutan Public Schools						
029407	Cleared	08/13/2024	U.S. BANK		July24	JULY VISA CHARGES	67.60
029414	Cleared	08/20/2024	SCHOOL PRIDE	000028	99376	Quote # 114704	140.00
029417	Printed	08/20/2024	BSN SPORTS		926357884	24/25 Activities	191.20
029432	Printed	08/28/2024	STRIV INC		4404	Striv TV 24/25	4,335.00
029435	Printed	08/28/2024	AWARDS UNLIMITED, INC.		207216	Wall of Honor Awards	229.17
<b>Total:</b>							<b>\$ 4,962.97</b>
<b>850</b>	<b>Music- Vocal</b>						
YPS	Yutan Public Schools						
029436	Printed	08/28/2024	BARNHILL PIANO SERVICE		24/25	Piano Tuning	290.00
<b>Total:</b>							<b>\$ 290.00</b>

# Check Summary

Sorted by Activity ID, Site ID.  
From 08/01/2024 to 08/31/2024.

Activity ID Site ID			Activity Name Site Name				
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	Amount
<hr/>							
930			Weight Room				
<hr/>							
YPS			Yutan Public Schools				
<hr/>							
029416	Cleared	08/20/2024	MENARDS		551	Supplies for training center remodel	369.72
029418	Cleared	08/20/2024	AWARDS UNLIMITED, INC.		205333	Donation Board-Training Center	190.00
029437	Printed	08/28/2024	Push Pedal Pull, INC.	000026	387463	Quote # 112338	67,818.00
<b>Total:</b>							<b>\$ 68,377.72</b>
<hr/>							
980			Seed Money				
<hr/>							
YPS			Yutan Public Schools				
<hr/>							
029408	Cleared	08/14/2024	YUTAN PUBLIC SCHOOL		081224	Gate Box Seed Money 8/12-8/17	450.00
029411	Cleared	08/20/2024	YUTAN PUBLIC SCHOOL		081624	Gate Box Seed Money 8/19-8/23	450.00
029430	Cleared	08/27/2024	YUTAN PUBLIC SCHOOL		08262024	Gate Box Seed Money- 9/2-9/6	2,700.00
<b>Total:</b>							<b>\$ 3,600.00</b>
<b>Report Total :</b>							<b>82,997.76</b>

# Receipt History

Detail report. Sorted by Site, Receipt Number.  
From 08/01/2024 to 08/31/2024.

Receipt Number	Receipt Date	Void Date	Deposit Number	Check Number	Received From	Receipt Description	Amount	Sales Tax	Amount
Activity ID	Activity Name		Fee Name & Student ID				Amount	Tax Amount	Amount
Tax Name	Tax Activity						Tax Rate %	Tax Amount	
<b>YPS Yutan Public Schools</b>									
001057	08/06/2024		001071		Parents	GBB Fundraising			
115	Basketball- Girls Fundraising						80.00	0.00	80.00
									80.00
Total For 001057:									
001058	08/06/2024		001072		Patrons	Musical Tickets/Costume refund			
360	Play Production- Musical						170.93	0.00	170.93
									170.93
Total For 001058:									
001059	08/19/2024		001073		Parents	Activity Passes- Back to School			
220	General Athletics						5,000.00	0.00	5,000.00
									5,000.00
Total For 001059:									
001060	08/27/2024		001074		Gate Proceeds	SB Gate-Jamboree 8/17			
980	Seed Money						450.00	0.00	450.00
210	Gate Receipts						468.00	0.00	468.00
									918.00
Total For 001060:									
001061	08/27/2024		001075		Gate Proceeds	SB Gate-8/22			
980	Seed Money						450.00	0.00	450.00
210	Gate Receipts						487.00	0.00	487.00
									937.00
Total For 001061:									
001062	08/27/2024		001076		Parents	Cheer Uniform \$			
300	Cheerleading-Fundraising						3,260.90	0.00	3,260.90
									3,260.90
Total For 001062:									
001063	08/27/2024		001077		Parents	Cheer Uniform \$			
300	Cheerleading-Fundraising						113.25	0.00	113.25
									113.25
Total For 001063:									
001064	08/27/2024		001078		General Fund-YPS	EOY Transfer from GF			
220	General Athletics						65,000.00	0.00	65,000.00
									65,000.00
Total For 001064:									
001065	08/28/2024		001079		Parents	Activity Pass- Family			
220	General Athletics						750.00	0.00	750.00
									750.00
Total For 001065:									
001066	08/30/2024		001080		First State Bank	Checking Interest			
950	Checking Interest						537.00	0.00	537.00
									537.00
Total For 001066:									
									76,767.08
						Site Total			76,767.08
						Report Total			76,767.08

## **1001 General Policy Statement**

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

### **Exceptional Circumstances**

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

## **Validity of Policies**

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: 9-14-2020

Revised on:

Reviewed on: 9-9-2024

**1002**  
**Creation, Amendment, and Distribution of Policies**

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

Each policy shall bear the date when it was adopted, revised or reviewed.

The superintendent shall distribute copies of these policies to all members of the board, maintain a master copy in the central office, and see to it that the policies are maintained on the school district's web site.

**Annual Review**

The board shall review all policies at least once every three years. Nebraska statutes require an annual review and/or hearing to solicit public comment on these specific policies:

Parental Involvement Policy

Title I Parental Involvement Policy

(NOTE: These first two are distinct parental involvement policies, and both must be reviewed annually.)

Student Fees Policy

Bullying

Multicultural Education

Student Assessment

Teacher Evaluation

Student Academic Performance

## Safety and Security Committee

### Attendance and Excessive Absenteeism

The board may update or add policies as needed. The board shall determine the number of copies of policies to be made and their distribution. The superintendent shall maintain an up-to-date master copy of the policies in the main administrative office. Unless otherwise directed by the board, the master copy shall be considered the official district policy manual.

Adopted on: 9-14-2020

Revised on:

Reviewed on: 9-9-2024

**1003**  
**Mission Statement**

Yutan Public Schools has been established for the purpose of developing efficient and responsible citizens. To accomplish this purpose, the following Mission Statement and Beliefs have been developed to assist in guiding our district.

Our Mission Statement:

Empowering growth in and beyond the classroom.

Adopted on: 9-14-2020

Revised on: 5-9-2022

Reviewed on: 9-9-2024

**1004**  
**Philosophy of Education**

The Philosophy of Education for the Yutan Public Schools is that the future of our community, our state, and our country rests on the shoulders of our children and their peers. The school exists to serve the needs, problems, and interests of these students and to develop all students so they will become assets to our community and society. It is our belief that each student shall have equal opportunity for learning experiences which have been designed to promote behavior patterns which will permit continuing adjustment to life and success in whatever field of endeavor he or she may choose. Saunders County School District #9 will provide the necessary resources to meet the above state philosophy.

Adopted on: 9-14-2020

Revised on:

Reviewed on: 9-9-2024

## **1005 Aims of Education**

The Yutan Public Schools will strive to develop:

- Physical, mental, and emotional health.
- Moral and ethical values.
- An understanding and appreciation of our democracy.
- Good citizenship (rights, freedoms, responsibilities, and beliefs).
- An inquiring mind and decision-making abilities.
- Communication skills (think, differentiate, listen, oral and written expression).
- Wise use of leisure time.
- Knowledge and understanding of his/her natural surroundings.
- An understanding and concern for others.
- An understanding and working knowledge of economical and vocational skills.
- An appreciation of the fine arts.
- Mastery of basic skills.
- Individuality and self-improvement.
- Knowledge and understanding of new and emerging technology.

Adopted on: 9-14-2020

Revised on:

Reviewed on: 9-9-2024

## **2001 Role of the Board of Education**

The board of education (board) is charged by the Legislature with the duty of providing public elementary and secondary education to the citizens of the district. The Legislature has also created the State Board of Education and the State Department of Education and has delegated certain regulatory and advisory functions to them. The board is responsible to these agencies as specified by law.

The board's primary duties are: (1) to establish a mission, goals, and policies; (2) to establish and maintain school facilities; (3) to select a superintendent; (4) to adopt a fiscally responsible budget; and (5) to evaluate programs.

### Authority of Members

It is understood that the members of the Board have authority only when acting as a Board, legally in session. The Board shall not be bound in any way by any action or statement on the part of an individual Board Member except when statement or action is in pursuance of specific instructions from the Board. Official actions may be taken only at a regular or special meeting of the Board. In cases of emergency, the Superintendent or President may poll members individually on actions to be taken but such actions shall be ratified in an official manner at the next meeting of the Board.

#### 1. Establishment of Mission, Goals and Policies

The board shall concern itself with broad questions of mission, goals and policy, rather than administrative details. The application of policies is an administrative task to be performed by the superintendent of schools and his or her administrative staff, who shall be held responsible for the effective administration and supervision of the entire school district.

#### 2. Establishment and Maintenance of School Facilities and Other Resources

The board is the legal agency through which the community works to provide the physical facilities, curriculum, instructional supplies and staff to enable the district's mission and objectives to be carried out. The board will establish and maintain school facilities necessary to educate the students of the district.

### 3. Selection of the Superintendent of Schools

The board will employ a superintendent of schools as the chief executive to whom it will delegate the administration of the school program. As the chief administrator for the board, the superintendent will implement board policies and supervise the day-to-day operation of the school system. The superintendent will keep the board informed of the implementation of the plans and policies and will recommend changes to policies as necessary. The superintendent will furnish educational leadership to the board, the school staff, and the community.

### 4. Fiscally Responsible Budget

The board will annually adopt a fiscally responsible budget that will permit the district to accomplish its goals and objectives. The management of the financial program and the development of the proposed budget for the district is delegated to the superintendent.

The board will work for adequate and dependable financial support of the public schools, promotion of effective and efficient organization, and administration of the district.

### 5. Evaluation of Program

The board will evaluate, or cause to be evaluated, the progress and results of the educational program on a continuous basis. In making these evaluations, the board will seek and give appropriate weight to the superintendent's analysis and recommendations.

Adopted on: 9-14-2020

Revised on: \_\_\_\_\_

Reviewed on: 6-13-2022

**2002**  
**Organization of the Board, Board Officers, Check Signing, and**  
**Committees**

1. Membership, Term and Election

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

2. Internal Organization and Officers

a. President

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

b. Vice President

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

c. Secretary

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.

- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. At the regular January meeting, the board shall elect, employ, or appoint a treasurer who need not be a member of the board if permitted by law. The treasurer shall serve in that capacity for one year, unless the board designates a longer term for the treasurer.
- ii. The treasurer may be designated to sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized.

e. Attorney

- i. The Board may, at its discretion appoint an attorney to perform desired legal services. The attorney shall serve at the Board's pleasure and be compensated at a mutually agreeable rate.

3. Signing and Authorizing Checks, Warrants, and other Instruments.

- a. Unless otherwise delegated by the board, the president and secretary of the board shall sign checks, warrants, and other instruments of the district.

- b. The board may delegate another person to sign and validate any checks, warrants, and other instruments. Facsimile signatures of board members may be used.
- c. The board delegates that the vice president or treasurer may sign any warrant in the absence of either the president or the secretary.

#### 4. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
  - i. If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.
  - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.
  - iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

#### 5. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.

- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
- i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
  - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
  - iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
  - iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
  - v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
  - vi. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
  - vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
    1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior

to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or

3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event;

viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

## 6. Vacancies

a. A vacancy on the board of education shall exist when any one of the following occurs:

i. A member submits his or her formal resignation from the board.

ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.

iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.

iv. Such other reasons as are set forth in Nebraska statutes.

b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election

commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.

c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: 9-14-2020  
Revised on: \_\_\_\_\_  
Reviewed on: 6-13-2022

## 2003

### Development and Education of Board Members

#### 1. New Board Member Orientation

- a. All new board members are strongly encouraged to attend new board member training and workshops.
- b. Sitting board members and the superintendent will assist each new member-elect to understand the board's functions, policies, and procedures before he or she takes office.

#### 2. Ongoing Development and Education

- a. Board members provide the most effective service to the district when they are continuously updated on educational and legal issues. Attendance at meetings directly or indirectly related to education or school matters is encouraged for the value they have to the school system and the professional growth of board members.
- b. Board members are encouraged to engage in continuing education such as:
  - i. Participation in local, regional and state conferences and workshops such as meetings of the Nebraska Association of School Boards, the Nebraska Rural Community Schools Association, and the Nebraska Council of School Administrators.
  - ii. Participation in legislative sessions and related activities.
  - iii. Participation in national conventions such as the National School Boards Association and/or the American Association of School Administrators on a rotating basis among the members.
  - iv. Examination of other school facilities and their programs.

The superintendent shall notify board members of all relevant conferences and workshops, other local and regional meetings, and/or in-service activities.

Board members should refer to Policy 2007 for information on reimbursement for attendance at continuing education and training.

Adopted on: 9-14-2020  
Revised on: \_\_\_\_\_  
Reviewed on: 6-13-2022

**2004  
Oath of Office**

No board member is required to take an oath of office pursuant to Nebraska law. However, new board members may voluntarily take the following oath before entering into their official duties:

I, ....., do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Board members may affirm the oath orally or in writing. Copies of written oaths will be retained as official records of the school district in the main administrative office and such other places as may be required by law. Board members who give the oath orally will be noted in the minutes.

Adopted on: 9-14-2020

Revised on: \_\_\_\_\_

Reviewed on: 6-13-2022

## **2005 Conflict of Interest**

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:

a. Business with which a board member is associated shall include the following:

- (1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.
- (2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.

b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.

c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.

2. Contracts with the School District.

- a. No board member or member of his or her immediate family shall enter into a contract valued at one thousand dollars or more, in any one year, with this school district unless the contract is

awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

- b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to make public the board member's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her parent, spouse, or child has a business association with the business involved in the contract or will receive a payment, fee, or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
  - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
  - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
  - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

### 3. Contracts with Board Member's Immediate Family.

a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:

- (1) All district employees.
- (2) All employees within a specific classification but which does not single out the member of his or her immediate family.

#### 4. Employing Members of the Immediate Family.

a. A board member may recommend for employment or supervise the employment of an immediate family member if:

- (1) The board member does not abuse his or her position.
- (2) Abuse of official position shall include, but not be limited to, employing an immediate family member:
  - (i) who is not qualified for and able to perform the duties of the position;
  - (ii) for any unreasonably high salary;
  - (iii) who is not required to perform the duties of the position.
- (3) The board makes a reasonable solicitation and consideration of applications for employment.
- (4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.
- (5) The board approves the employment or supervisory position.

b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

5. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment

a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:

(1) a public official, public employee, or candidate.

(2) a member of the immediate family of an individual listed in Subparagraph 'a' above.

(3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.

b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.

c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.

d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.

6. Conflict of Interest Relating to Campaigning or Political Issues

a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.

b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity

of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.

- c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
- d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
  - (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
  - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

## 7. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:
  - (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;

- (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and
  - (3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.
- b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

#### 8. Recordkeeping

- a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:
- (1) The names of the contracting parties.
  - (2) The nature of the interest of the board member in question.
  - (3) The date that the contract was approved.
  - (4) The amount of the contract.
  - (5) The basic terms of the contract.
- b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: 9-14-2020  
Revised on: 6-13-2022  
Reviewed on: \_\_\_\_\_

## **2006 Complaint Procedure**

Good communication helps to resolve many misunderstandings and disagreements. This procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy, or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

### **Complaint and Appeal Process.**

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, superintendent of schools, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
  - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.

- b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
  - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
  - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted at any time during the complaint procedure to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov); by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the respondent.
    - 1) If the complainant has not, the administrator or coordinator will urge the complainant to discuss the matter directly with the respondent, if appropriate.
    - 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - b) Strongly encourage the complainant to reduce his or her concerns to writing.
  - c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
    - 1) All relevant details of the complaint;

- 2) All witnesses and documents which the complainant believes support the complaint;
    - 3) The action or solution which the complainant seeks.
  - d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.
4. If either the complainant is not satisfied with the decision he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal. This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.
- a) The appeal must be in writing.
  - b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
  - c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate
  - d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the

complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:
  - a) When the complaint is about a board policy, not implementation of the policy;
  - b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
  - c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.
- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g) The board president will notify the complainant and any other person legally required to receive the decision in writing of its decision. If the complaint involves discrimination or harassment allegations against the

Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.

- h) There is no appeal from any decision of the board unless authorized by law.
6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
  - b) Determine whether the complainant has discussed the matter with the superintendent.
    - 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
    - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - c) Strongly encourage the complainant to reduce his or her concerns to writing.

- d) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.
- e) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
- f) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

**No Retaliation.** The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

**Special Rules Regarding Educational Services and Related Services to Students with Disabilities.** Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide

the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

**Bad Faith or Serial Filings.** The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: 9-14-2020

Revised on: 7-15-2024

Reviewed on:

## 2007

### Reimbursement and Miscellaneous Expenditures

1. Board members, employees, and volunteers of the school district are expected to maintain and enhance their effectiveness by being well-informed on issues affecting education. They are encouraged to attend education workshops, conferences, training programs, official functions, hearings, and meetings sponsored by the school district or state and national educational organizations which are helpful to them in performing their duties or which are in the best interests of the school district.
2. This board hereby gives prior approval for board members to attend meetings described in the preceding paragraph. Upon approval by the board president, or the superintendent or designee when the board president is unavailable, such board members may attend authorized meetings without further action or approval by the board, and shall be paid or reimbursed for registration costs, tuition costs, fees or charges, travel expenses, and costs of meals and lodging as permitted by law.
  - a. The superintendent or the superintendent's designee may authorize employees and volunteers to attend meetings described in the first paragraph and may authorize the payment of such registration costs, tuition costs, fees, charges, travel expenses, costs of meals, and/or costs of lodging as he or she deems appropriate and as permitted by law.
  - b. Expenses for attendance at any of the above activities shall be paid by the school district as allowed by law. The Board shall pay or reimburse attendees for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that such reimbursement is permitted by law.
  - c. The board authorizes the expenditure of funds for non-alcoholic beverages for individuals attending public meetings of the board and non-alcoholic beverages and meals for individuals while performing or immediately after performing relief, assistance, or support activities in emergency situations, and for any volunteers during or

immediately following their participation in any activity approved by the board.

- d. It is in the best interest of this school district to recognize service by board members, employees, and volunteers. The board authorizes the president, superintendent or the superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted, provided that no such plaque, certificate, flowers or other item of value shall cost more than \$100.00.
- e. Funds may be spent for one recognition dinner each year for elected and appointed officials, employees or volunteers of the school district. The maximum cost per person for such a dinner shall not exceed \$50.00.

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