

Board of Education Regular Meeting

Room 503, West Building at the Genoa School, 816 Willard Ave, Genoa, NE

816 Willard Ave

PO Box 640

Genoa, NE 68640

Monday, October 17, 2016 7:30 PM

David Baxa: Present
Joe Beck: Present
John Nelson: Present
John Reeg: Present
Marc Swantek: Present
Jason Urkoski: Present

1. Meeting Called to Order

1.1. Open Meeting Law

1.2. Meeting Properly Published and Posted

1.3. Rules For Public Participation Stated

2. Roll Call

2.1. Excused/Unexcused Absences

3. Approval of Agenda

4. Approval of Minutes of Previous Meetings

5. Program Spotlight

5.1. Business Students

6. Treasurer's Financial Report

7. Approval of Claims

8. Reports of Administrators and Committees

8.1. Visitors

8.2. Principal's Reports

8.3. Activities Report

- 8.4. Superintendent Report
- 8.5. Board of Education Report
9. Old Business
10. New Business
 - 10.1. Consideration to Recognize the Twin River Education Association as the Sole Bargaining Agent
 - 10.2. Service for Board Policy Manual Review and Update
 - 10.3. Consideration to Take Possible Action on Grant Writer Contract
 - 10.4. Consideration to Designate a Representative to the NASB Delegate Assembly
11. Set Date, Time, and Location of Next Regular Meeting
12. Executive Session
13. Adjournment

Jennifer Swantek, Board President

Dan Preister, Board Secretary

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice Date	Vendor ID Invoice Date PO Number	Vendor Name Ereq Num Account Description	PO Date	Description	Payable	Direct Deposit Accrued Payment
Journal Number: 42		Check Journal		Posted: 10/13/2016			
Computer Checks							
1 - GENERAL FUND							
Bank Account :A - Genoa Natl Bank Gen							
00023421	10/13/2016	ACEHARD	Ace Hardware & Garden Center				
131915	10/12/2016		supplies	10/12/2016			
1-2610-410-0-00			Supplies			-299.99	299.99
					Invoice Total:	-299.99	299.99
					Check Total:	-299.99	299.99
00023422	10/13/2016	ADVAED	Advanced Ed Nebraska				
16112	10/12/2016		Workshop	10/12/2016			
1-1199-670-2-02			Travel Expense & Mileage			-270.00	270.00
1-1221-670-2-02			Travel Expense & Mileage			-90.00	90.00
					Invoice Total:	-360.00	360.00
					Check Total:	-360.00	360.00
00023423	10/13/2016	AIMEADAM	Aimee Adams				
Oct 2016	10/12/2016		mileage	10/12/2016			
1-1221-670-1-01			Travel Expense & Mileage			-83.16	83.16
					Invoice Total:	-83.16	83.16
					Check Total:	-83.16	83.16
00023424	10/13/2016	AJGENOA	John Sellhorst				
Oct 2016	10/12/2016		fuel	10/12/2016			
1-2750-336-0-00			Gas And Oil			-1,052.91	1,052.91
1-2760-160-0-00			Sped Transportation			-116.98	116.98
					Invoice Total:	-1,169.89	1,169.89
					Check Total:	-1,169.89	1,169.89
00023425	10/13/2016	APPLCONN	APPLIED CONNECTIVE				
91675	10/12/2016		supplies	10/12/2016			
1-2620-410-0-00			Supplies			-736.00	736.00
					Invoice Total:	-736.00	736.00
91753	10/12/2016		service call/supplies	10/12/2016			
1-2620-318-0-00			Contracted Services/maintenan			-1,153.41	1,153.41
					Invoice Total:	-1,153.41	1,153.41
91755	10/12/2016		service call/supplies	10/12/2016			
1-2620-318-0-00			Contracted Services/maintenan			-1,587.99	1,587.99
					Invoice Total:	-1,587.99	1,587.99
91756	10/12/2016		service order	10/12/2016			
1-2620-318-0-00			Contracted Services/maintenan			-190.00	190.00
					Invoice Total:	-190.00	190.00
					Check Total:	-3,667.40	3,667.40
00023426	10/13/2016	APPLINC	Apple Inc.				
4403242106	10/12/2016		computer	10/12/2016			
1-1199-382-0-00			Distance Learning & Technology			-536.00	536.00
					Invoice Total:	-536.00	536.00
4404522817	10/12/2016		computer/supplies	10/12/2016			

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name				Direct Deposit	
Invoice		Invoice Date	PO Number	Ereq Num	PO Date	Description	Accrued	
Account Number				Account Description			Payable	
							Payment	
1-1199-382-0-00				Distance Learning & Technology			-5,858.00	5,858.00
						Invoice Total:	-5,858.00	5,858.00
						Check Total:	-6,394.00	6,394.00
00023427	10/13/2016	AWARUNLI		Awards Unlimited, Inc				
417542		10/12/2016			10/12/2016	NESA medals		
1-1199-410-1-01				Supplies			-515.66	515.66
1-1199-410-2-02				Supplies			-513.88	513.88
						Invoice Total:	-1,029.54	1,029.54
						Check Total:	-1,029.54	1,029.54
00023428	10/13/2016	BANKOFAMER		Bank of America				
1399		10/12/2016			10/12/2016	supplies		
1-2190-410-2-02				Supplies			-1,727.00	1,727.00
1-2410-410-2-02				Supplies			-93.79	93.79
						Invoice Total:	-1,820.79	1,820.79
2211 Oct 2016		10/12/2016			10/12/2016	supplies/Conference		
1-1199-410-1-01				Supplies			-2,371.49	2,371.49
1-1199-670-1-01				Travel /Training & Mileage			-202.92	202.92
						Invoice Total:	-2,574.41	2,574.41
5253 Oct 2016		10/12/2016			10/12/2016	supplies		
1-1199-410-2-02				Supplies			-804.93	804.93
						Invoice Total:	-804.93	804.93
8373 Oct 2016		10/12/2016			10/12/2016	supplies/conference		
1-2320-410-0-00				Supplies			-437.00	437.00
1-2320-670-0-00				Travel Expense & Mileage			-348.49	348.49
						Invoice Total:	-785.49	785.49
						Check Total:	-5,985.62	5,985.62
00023429	10/13/2016	BEARWARR		Beard-warren Heating & Air				
062082		10/12/2016			10/12/2016	compressor 1st grade		
1-2620-318-0-00				Contracted Services/maintenan			-576.38	576.38
1-2620-540-0-00				Grounds Capital Outlay			-1,031.00	1,031.00
						Invoice Total:	-1,607.38	1,607.38
						Check Total:	-1,607.38	1,607.38
00023430	10/13/2016	BOYSTOWN		Boy's Town Father Flanagan's Boys				
NIE000155801		10/12/2016			10/12/2016	SPED services		
1-1221-318-1-01				Contracted Services/maintenan			-1,787.11	1,787.11
						Invoice Total:	-1,787.11	1,787.11
						Check Total:	-1,787.11	1,787.11
00023431	10/13/2016	CENTLINK		Century Link				
Oct 2016		10/12/2016			10/12/2016	phone-Internet		
1-2510-342-0-00				Telephone			-226.59	226.59
						Invoice Total:	-226.59	226.59
						Check Total:	-226.59	226.59
00023432	10/13/2016	CENTNEBRA		Central Nebraska Rehab Services				
Oct 2016		10/12/2016			10/12/2016	SPED Services		
1-1221-318-1-01				Contracted Services/maintenan			-866.25	866.25

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice Number	Vendor ID Invoice Date	Vendor Name PO Number	Ereq Num Account Description	PO Date	Description	Direct Deposit	
							Payable	Accrued Payment
1-1221-318-1-01				Contracted Services/maintenan			-598.50	598.50
1-1221-318-1-01				Contracted Services/maintenan			-110.25	110.25
1-1221-318-1-01				Contracted Services/maintenan			-189.00	189.00
1-1221-318-1-01				Contracted Services/maintenan			-3,446.75	3,446.75
1-1221-670-1-01				Travel Expense & Mileage			-78.30	78.30
1-1221-670-1-01				Travel Expense & Mileage			-64.35	64.35
1-1221-670-1-01				Travel Expense & Mileage			-37.35	37.35
1-1221-670-1-01				Travel Expense & Mileage			-14.40	14.40
1-1290-300-2-02				Early Education SPED			-1,291.50	1,291.50
1-1290-670-0-00				Travel/Mileage			-27.00	27.00
Invoice Total:							-6,723.65	6,723.65
Check Total:							-6,723.65	6,723.65
00023433	10/13/2016	CENTVALL	CENTRAL VALLEY AG					
	Oct 2016	10/12/2016			10/12/2016	fuel		
1-2750-336-0-00				Gas And Oil			-422.39	422.39
Invoice Total:							-422.39	422.39
Check Total:							-422.39	422.39
00023434	10/13/2016	CITYGENO	City Of Genoa					
	Oct 2016	10/12/2016			10/12/2016	water, sewer, garbage		
1-2610-323-0-00				Water-sewer-garbage			-1,204.03	1,204.03
Invoice Total:							-1,204.03	1,204.03
Check Total:							-1,204.03	1,204.03
00023435	10/13/2016	COLUPUBL	Columbus Public Schools					
	Oct 2016	10/12/2016			10/12/2016	SPED services		
1-1221-318-1-01				Contracted Services/maintenan			-2,501.00	2,501.00
Invoice Total:							-2,501.00	2,501.00
Check Total:							-2,501.00	2,501.00
00023436	10/13/2016	COLUTELE	Columbus Telegram					
	Oct 2016	10/12/2016			10/12/2016	proceedings		
1-2310-350-0-00				Advertising And Printing			-1,085.79	1,085.79
Invoice Total:							-1,085.79	1,085.79
Check Total:							-1,085.79	1,085.79
00023437	10/13/2016	CONNPOIN	Connecting Point					
	Oct 2016	10/12/2016			10/12/2016	supplies		
1-2410-410-1-01				Supplies			-29.99	29.99
Invoice Total:							-29.99	29.99
Check Total:							-29.99	29.99
00023438	10/13/2016	DECKER	Decker Equipment					
	167518A	10/12/2016			10/12/2016	flags		
1-2620-410-0-00				Supplies			-160.03	160.03
Invoice Total:							-160.03	160.03
Check Total:							-160.03	160.03
00023439	10/13/2016	DYNAMEAS	Dynamic Measurement Group					
	01319G	10/12/2016			10/12/2016	PELI Training		
1-1199-318-1-01				Contracted Services/maintenan			-25.00	25.00

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice Account Number	Vendor ID Invoice Date PO Number	Vendor Name Ereq Num Account Description	PO Date	Description	Payable	Direct Deposit Accrued Payment
Invoice Total:						-25.00	25.00
Check Total:						-25.00	25.00
00023440	10/13/2016	EAKEOFF2	Eakes Office Solutions				
Oct 2016	10/12/2016			10/12/2016	supplies, printer		
1-1199-410-2-02			Supplies			-4,000.00	4,000.00
1-1199-410-2-02			Supplies			-1,468.14	1,468.14
1-1221-410-1-01			Supplies			-800.00	800.00
1-1221-410-2-02			Supplies			-800.00	800.00
1-2320-410-0-00			Supplies			-856.99	856.99
1-2410-410-2-02			Supplies			-239.96	239.96
1-2510-327-0-00			Rentals And Leases			-2,531.86	2,531.86
1-2510-410-0-00			Supplies			-76.97	76.97
1-2510-410-0-00			Supplies			-299.99	299.99
Invoice Total:						-11,073.91	11,073.91
Check Total:						-11,073.91	11,073.91
00023441	10/13/2016	ESU #7	Esu #7 Sped Dept.				
Oct 2016	10/12/2016			10/12/2016	Sped Services		
1-1221-318-1-01			Contracted Services/maintenan			-463.85	463.85
1-1221-318-1-01			Contracted Services/maintenan			-5,798.18	5,798.18
1-1221-318-1-01			Contracted Services/maintenan			-291.66	291.66
1-1221-318-1-01			Contracted Services/maintenan			-3,645.78	3,645.78
1-1221-318-2-02			Contracted Services/maintenan			-397.00	397.00
1-1221-318-2-02			Contracted Services/maintenan			-4,962.54	4,962.54
1-1290-300-2-02			Early Education SPED			-274.10	274.10
1-1290-300-2-02			Early Education SPED			-3,426.20	3,426.20
Invoice Total:						-19,259.31	19,259.31
Check Total:						-19,259.31	19,259.31
00023442	10/13/2016	ESU7	Esu 7 Distance Learning				
Oct 2016	10/12/2016			10/12/2016	Network Operations Support		
1-1199-382-0-00			Distance Learning & Technology			-1,425.00	1,425.00
Invoice Total:						-1,425.00	1,425.00
Oct 2016 A	10/12/2016			10/12/2016	supplies-Stenzel		
1-1221-410-1-01			Supplies			-3.74	3.74
Invoice Total:						-3.74	3.74
Oct 2016 DL	10/12/2016			10/12/2016	Distance Learning		
1-1199-382-0-00			Distance Learning & Technology			-751.35	751.35
Invoice Total:						-751.35	751.35
Check Total:						-2,180.09	2,180.09
00023443	10/13/2016	ESU7ADMI	Esu #7				
Oct 2016	10/12/2016			10/12/2016	Services		
1-1221-318-1-01			Contracted Services/maintenan			-400.00	400.00
Invoice Total:						-400.00	400.00
Check Total:						-400.00	400.00
00023444	10/13/2016	FRONCOOP	Frontier Coop				
Oct 2016	10/12/2016			10/12/2016	fuel		
1-2750-336-0-00			Gas And Oil			-948.61	948.61

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num Account Description	PO Date		
				Invoice Total:	-948.61	948.61
				Check Total:	-948.61	948.61
00023445	10/13/2016	FRONTECH	Frontline Technologies Group, LLC			
INVUS62624	10/12/2016		10/12/2016	AppliTrack Recruiting		
1-2320-318-0-00			Contracted Services/maintenan		-1,700.00	1,700.00
				Invoice Total:	-1,700.00	1,700.00
Oct 2016 Set up	10/12/2016		10/12/2016	Set Up fee		
1-2320-318-0-00			Contracted Services/maintenan		-2,000.00	2,000.00
				Invoice Total:	-2,000.00	2,000.00
				Check Total:	-3,700.00	3,700.00
00023446	10/13/2016	FRONTIER	Frontier			
Oct 2016	10/12/2016		10/12/2016	phone/Fax		
1-2510-342-0-00			Telephone		-592.34	592.34
				Invoice Total:	-592.34	592.34
				Check Total:	-592.34	592.34
00023447	10/13/2016	GAETPEST	Gaeth Pest Control Services			
11210	10/12/2016		10/12/2016	pest control		
1-2620-318-0-00			Contracted Services/maintenan		-65.00	65.00
				Invoice Total:	-65.00	65.00
				Check Total:	-65.00	65.00
00023448	10/13/2016	GENOLEAD	Mary Kay Johnson			
Oct 2016	10/12/2016		10/12/2016	proceedings		
1-2310-350-0-00			Advertising And Printing		-378.00	378.00
				Invoice Total:	-378.00	378.00
				Check Total:	-378.00	378.00
00023449	10/13/2016	GENOMEDI	Genoa Medical Facility			
Oct 2016	10/12/2016		10/12/2016	Nurse-Aug. Sept		
1-2130-300-0-00			Health Services		-11,647.91	11,647.91
				Invoice Total:	-11,647.91	11,647.91
				Check Total:	-11,647.91	11,647.91
00023450	10/13/2016	GREEPAWS	Green Paws Nursery			
154579	10/12/2016		10/12/2016	spray bushes		
1-2620-318-0-00			Contracted Services/maintenan		-19.59	19.59
				Invoice Total:	-19.59	19.59
				Check Total:	-19.59	19.59
00023451	10/13/2016	HAMILTON	Hamilton Telecommunications			
10319621	10/12/2016		10/12/2016	Internet Silver Creek		
1-1199-382-0-00			Distance Learning & Technology		-539.00	539.00
				Invoice Total:	-539.00	539.00
				Check Total:	-539.00	539.00
00023452	10/13/2016	HARRCOMP	Harris Computer Systems			
XT00120574	10/12/2016		10/12/2016	Checks(supplies)		
1-2510-410-0-00			Supplies		-185.45	185.45
				Invoice Total:	-185.45	185.45
				Check Total:	-185.45	185.45

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name				Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	PO Date	Description	Payable	Accrued
Account Number			Account Description				Payment
00023453	10/13/2016	HARRSCHOO	Harris School Solutions				
XT00120573	10/12/2016			10/12/2016	Supplies (checks)		
1-2510-410-0-00			Supplies			-153.30	153.30
					Invoice Total:	-153.30	153.30
					Check Total:	-153.30	153.30
00023454	10/13/2016	HEARSMAR	Heartsmart				
HS181921	10/12/2016			10/12/2016	AED		
1-2130-400-0-00			Health Services Supplies			-1,413.00	1,413.00
					Invoice Total:	-1,413.00	1,413.00
					Check Total:	-1,413.00	1,413.00
00023455	10/13/2016	HOMELEASIN	Hometown Leasing				
Oct 2016	10/12/2016			10/12/2016	copy contract		
1-2510-327-0-00			Rentals And Leases			-2,335.00	2,335.00
					Invoice Total:	-2,335.00	2,335.00
					Check Total:	-2,335.00	2,335.00
00023456	10/13/2016	INNOPROT	INNOVATIVE PROTECTIVE INC				
253453	10/12/2016			10/12/2016	Pre K supplies		
1-3540-410-0-00			Pre-School Supplies			-330.00	330.00
					Invoice Total:	-330.00	330.00
					Check Total:	-330.00	330.00
00023457	10/13/2016	ISLASUPP	Island Supply Welding Company				
Oct 2016	10/12/2016			10/12/2016	supplies		
1-1450-410-2-02			Supplies			-8.40	8.40
					Invoice Total:	-8.40	8.40
					Check Total:	-8.40	8.40
00023458	10/13/2016	JACKSERV	Jackson Services, Inc.				
Oct 2016	10/12/2016			10/12/2016	supplies		
1-2610-410-0-00			Supplies			-1,115.08	1,115.08
					Invoice Total:	-1,115.08	1,115.08
					Check Total:	-1,115.08	1,115.08
00023459	10/13/2016	JANEGABE	Janet Gabel				
Oct 2016	10/12/2016			10/12/2016	mileage		
1-1221-670-1-01			Travel Expense & Mileage			-106.92	106.92
					Invoice Total:	-106.92	106.92
					Check Total:	-106.92	106.92
00023460	10/13/2016	JENSPUBL	Jensen Publishing				
52309	10/12/2016			10/12/2016	Subscription		
1-2190-410-2-02			Supplies			-36.50	36.50
					Invoice Total:	-36.50	36.50
					Check Total:	-36.50	36.50
00023461	10/13/2016	JLMARKET	J & L Market				
Oct 2016	10/12/2016			10/12/2016	supplies		
1-1199-410-1-01			Supplies			-87.65	87.65
1-2410-410-1-01			Supplies			-89.97	89.97
1-2610-410-0-00			Supplies			-228.75	228.75

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num	PO Date	Account Description	
1-3540-410-0-00			Pre-School Supplies		-102.22	102.22
					Invoice Total: -508.59	508.59
					Check Total: -508.59	508.59
00023462	10/13/2016	JOUREDUC	JOURNEY EDUCATION			
10143569	10/12/2016			10/12/2016	Nuance Omnipage Ultimate	
1-2320-410-0-00			Supplies		-367.71	367.71
					Invoice Total: -367.71	367.71
					Check Total: -367.71	367.71
00023463	10/13/2016	JULIKAHL	Julie Kahler			
Oct 2016	10/12/2016			10/12/2016	SPED services	
1-1290-300-2-02			Early Education SPED		-501.88	501.88
					Invoice Total: -501.88	501.88
					Check Total: -501.88	501.88
00023464	10/13/2016	JWPEPPER	Jw Pepper & Son Inc			
03491549	10/12/2016			10/12/2016	music supplies	
1-1199-410-2-02			Supplies		-46.80	46.80
					Invoice Total: -46.80	46.80
					Check Total: -46.80	46.80
00023465	10/13/2016	KSBSCHO	KSB School Law			
2192	10/12/2016			10/12/2016	Legal Fees	
1-2310-317-0-00			Legal Services		-920.00	920.00
					Invoice Total: -920.00	920.00
					Check Total: -920.00	920.00
00023466	10/13/2016	KSSTATE	KS State Bank			
Oct 2016	10/12/2016			10/12/2016	Van payment	
1-2750-540-0-00			Bus Acquisition		-6,976.28	6,976.28
					Invoice Total: -6,976.28	6,976.28
					Check Total: -6,976.28	6,976.28
00023467	10/13/2016	LOUPPOWE	Loup Power District			
Oct 2016	10/12/2016			10/12/2016	electricity	
1-2610-322-0-00			Electricity		-7,902.19	7,902.19
					Invoice Total: -7,902.19	7,902.19
					Check Total: -7,902.19	7,902.19
00023468	10/13/2016	MARC	MidAmerican Research Chemical			
058907	10/12/2016			10/12/2016	supplies	
1-2610-410-0-00			Supplies		-232.69	232.69
					Invoice Total: -232.69	232.69
0589073	10/12/2016			10/12/2016	supplies	
1-2610-410-0-00			Supplies		-1,426.50	1,426.50
					Invoice Total: -1,426.50	1,426.50
					Check Total: -1,659.19	1,659.19
00023469	10/13/2016	MCREL	McRel			
Oct 2016	10/12/2016			10/12/2016	Principal Evaluation Service	
1-2310-319-0-00			Other Professional Services		-6,700.00	6,700.00
					Invoice Total: -6,700.00	6,700.00

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num Account Description	PO Date		
				Check Total:	-6,700.00	6,700.00
00023470	10/13/2016	MELIWORT	Melissa Wortmann			
Oct 2016	10/12/2016			10/12/2016	mileage	
1-1199-670-1-01			Travel /Training & Mileage		-11.88	11.88
				Invoice Total:	-11.88	11.88
				Check Total:	-11.88	11.88
00023471	10/13/2016	NAPAAUTO	Napa Auto Parts			
Oct 2016	10/12/2016			10/12/2016	supplies	
1-2610-410-0-00			Supplies		-76.57	76.57
				Invoice Total:	-76.57	76.57
				Check Total:	-76.57	76.57
00023472	10/13/2016	NCSA	Ncsa			
47075	10/12/2016			10/12/2016	School Law Update	
1-2320-670-0-00			Travel Expense & Mileage		-125.00	125.00
				Invoice Total:	-125.00	125.00
				Check Total:	-125.00	125.00
00023473	10/13/2016	NEBRSAFE	Nebraska Safety Center			
57-3912BUS	10/12/2016			10/12/2016	Bus Training	
1-2750-339-0-00			Other Transportation Expense		-150.00	150.00
				Invoice Total:	-150.00	150.00
				Check Total:	-150.00	150.00
00023474	10/13/2016	NICHZARE	Nichole Zarek			
Oct 2016	10/12/2016			10/12/2016	SPED mileage	
1-1221-670-1-01			Travel Expense & Mileage		-204.12	204.12
				Invoice Total:	-204.12	204.12
				Check Total:	-204.12	204.12
00023475	10/13/2016	OGALSCHO	Ogallala Public Schools			
Oct 2016	10/12/2016			10/12/2016	Training	
1-1199-670-1-01			Travel /Training & Mileage		-200.00	200.00
				Invoice Total:	-200.00	200.00
				Check Total:	-200.00	200.00
00023476	10/13/2016	OLIVAUDI	Oliva Audio-visual Repair			
Oct 2016	10/12/2016			10/12/2016	Ipad repairs	
1-1199-382-0-00			Distance Learning & Technology		-147.00	147.00
				Invoice Total:	-147.00	147.00
				Check Total:	-147.00	147.00
00023477	10/13/2016	ONESOUR	One Source			
15991607	10/12/2016			10/12/2016	Empl. Fee	
1-2310-319-0-00			Other Professional Services		-15.00	15.00
				Invoice Total:	-15.00	15.00
15991608	10/12/2016			10/12/2016	Empl. Fee	
1-2310-319-0-00			Other Professional Services		-165.00	165.00
				Invoice Total:	-165.00	165.00
				Check Total:	-180.00	180.00
00023478	10/13/2016	PARKSTRE	Park Street Medical Clinic			

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice Date	Vendor ID Invoice Date PO Number	Vendor Name Ereq Num Account Description	PO Date	Description	Payable	Direct Deposit Accrued Payment
12943-0193 1-2750-339-0-00	10/12/2016			10/12/2016	Bus Physical Other Transportation Expense	-106.00	106.00
					Invoice Total:	-106.00	106.00
					Check Total:	-106.00	106.00
00023479 17-011856 1-1199-410-1-01	10/13/2016	PLANROAD	PLANK ROAD PUBLISHING INC	10/12/2016	Vocal supplies Supplies	-134.39	134.39
					Invoice Total:	-134.39	134.39
					Check Total:	-134.39	134.39
00023480 Oct 2016 1-2610-322-0-00	10/13/2016	POLKCOUN	Polk County Rppd	10/12/2016	Electrical Bill SC Electricity	-3,070.82	3,070.82
					Invoice Total:	-3,070.82	3,070.82
					Check Total:	-3,070.82	3,070.82
00023481 Oct 2016 1-2750-339-0-00	10/13/2016	PRAICREE	Prairie Creek Family Medicine	10/12/2016	Bus Physical Other Transportation Expense	-30.00	30.00
					Invoice Total:	-30.00	30.00
					Check Total:	-30.00	30.00
00023482 Q134420 1-1199-318-1-01	10/13/2016	READNATU	Read Naturally	10/12/2016	service agreement Contracted Services/maintenan	-599.00	599.00
					Invoice Total:	-599.00	599.00
					Check Total:	-599.00	599.00
00023483 1654 1-2310-317-0-00	10/13/2016	RECKASSO	Recknor & Associates	10/12/2016	Legal Fees Legal Services	-594.00	594.00
					Invoice Total:	-594.00	594.00
					Check Total:	-594.00	594.00
00023484 Oct 2016 A 1-2620-410-0-00	10/13/2016	SACKLUMB	Sack Lumber Company	10/12/2016	supplies Supplies	-864.80	864.80
					Invoice Total:	-864.80	864.80
					Check Total:	-864.80	864.80
00023485 1617063/1617095 1-1199-420-1-01	10/13/2016	SCHOINC	SCHOLASTIC INC	10/12/2016	Matthes-books Textbooks	-115.76	115.76
					Invoice Total:	-115.76	115.76
					Check Total:	-115.76	115.76
00023486 Oct 2016 B 1-2222-430-1-01	10/13/2016	SCHOLASTIC	Scholastic	10/12/2016	Library Library Books	-2,042.23	2,042.23
					Invoice Total:	-2,042.23	2,042.23
					Check Total:	-2,042.23	2,042.23
00023487	10/13/2016	SCHOOUTF	School Outfitters				

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name	PO Date	Description	Payable	Direct Deposit
Invoice Account Number	Invoice Date	PO Number	Ereq Num Account Description				Accrued Payment
12093912	10/12/2016			10/12/2016	chairs, backs, supplies		
1-2190-410-2-02			Supplies			-707.83	707.83
					Invoice Total:	-707.83	707.83
					Check Total:	-707.83	707.83
00023488	10/13/2016	SEARS	Sears				
Oct 2016	10/12/2016			10/12/2016	Custodial supplies		
1-2610-410-0-00			Supplies			-124.00	124.00
					Invoice Total:	-124.00	124.00
					Check Total:	-124.00	124.00
00023489	10/13/2016	SHARSWAN	Sharon Swantek				
Oct 2016	10/12/2016			10/12/2016	mileage		
1-2750-690-0-00			Other/miscellaneous			-28.08	28.08
					Invoice Total:	-28.08	28.08
					Check Total:	-28.08	28.08
00023490	10/13/2016	SIEMENS	Siemens				
544271953	10/12/2016			10/12/2016	service call		
1-2620-318-0-00			Contracted Services/maintenan			-1,690.94	1,690.94
					Invoice Total:	-1,690.94	1,690.94
					Check Total:	-1,690.94	1,690.94
00023491	10/13/2016	SILVLUMB	Silver Creek Lumber				
68365	10/12/2016			10/12/2016	supplies		
1-2610-410-0-00			Supplies			-35.66	35.66
					Invoice Total:	-35.66	35.66
					Check Total:	-35.66	35.66
00023492	10/13/2016	SOURGAS	Source Gas				
201181611648	10/12/2016			10/12/2016	balanced billing		
1-2610-321-0-00			Heat/Fuel			-1,500.00	1,500.00
					Invoice Total:	-1,500.00	1,500.00
201448480391	10/12/2016			10/12/2016	balanced billing		
1-2610-321-0-00			Heat/Fuel			-3,000.00	3,000.00
					Invoice Total:	-3,000.00	3,000.00
					Check Total:	-4,500.00	4,500.00
00023493	10/13/2016	STPMCLA	Stephanie McLaughlin				
Oct 2016	10/12/2016			10/12/2016	mileage		
1-1199-670-1-01			Travel /Training & Mileage			-12.42	12.42
					Invoice Total:	-12.42	12.42
					Check Total:	-12.42	12.42
00023494	10/13/2016	SUPESAVE	Super Saver				
Oct 2016	10/12/2016			10/12/2016	supplies		
1-2410-410-1-01			Supplies			-62.70	62.70
					Invoice Total:	-62.70	62.70
					Check Total:	-62.70	62.70
00023495	10/13/2016	SUPPWORK	Supply Works				
379490246	10/12/2016			10/12/2016	custodial supplies		
1-2610-410-0-00			Supplies			-187.00	187.00

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice Date	Vendor ID Invoice Date PO Number	Vendor Name Ereq Num Account Description	PO Date	Description	Payable	Direct Deposit Accrued Payment
					Invoice Total:	-187.00	187.00
					Check Total:	-187.00	187.00
00023496	10/13/2016	SYLVLEAR	Sylvan Learning Center				
Oct 2016	10/12/2016			10/12/2016	Sped Services		
1-1221-318-1-01			Contracted Services/maintenan			-655.92	655.92
					Invoice Total:	-655.92	655.92
					Check Total:	-655.92	655.92
00023497	10/13/2016	TEACSTRA	Teaching Strategies				
Oct 2016	10/12/2016			10/12/2016	Supplies Pre K		
1-3540-410-0-00			Pre-School Supplies			-313.50	313.50
					Invoice Total:	-313.50	313.50
					Check Total:	-313.50	313.50
00023498	10/13/2016	TERRGRAY	Terry Gray				
Oct 2016	10/12/2016			10/12/2016	mileage		
1-2190-670-2-02			Travel Expense & Mileage			-507.60	507.60
					Invoice Total:	-507.60	507.60
					Check Total:	-507.60	507.60
00023499	10/13/2016	TIGEDIRE	Tiger Direct				
S97807290101	10/12/2016			10/12/2016	computer supplies		
1-1199-382-0-00			Distance Learning & Technology			-140.09	140.09
					Invoice Total:	-140.09	140.09
					Check Total:	-140.09	140.09
00023500	10/13/2016	TITATOOL	Tighton Tools				
Oct 2016	10/12/2016			10/12/2016	supplies		
1-2620-410-0-00			Supplies			-236.38	236.38
					Invoice Total:	-236.38	236.38
					Check Total:	-236.38	236.38
00023501	10/13/2016	TODDCONN	Todd Connelly				
Oct 2016	10/12/2016			10/12/2016	reimburse supplies		
1-2610-323-0-00			Water-sewer-garbage			-11.16	11.16
					Invoice Total:	-11.16	11.16
Oct 2016 A	10/12/2016			10/12/2016	reimburse expense		
1-2610-690-0-00			Other/miscellaneous			-10.00	10.00
					Invoice Total:	-10.00	10.00
					Check Total:	-21.16	21.16
00023502	10/13/2016	TONTSERV	Tonto's Service				
Oct 2016	10/12/2016			10/12/2016	Transp. repairs		
1-2750-338-0-00			Transportation Repairs			-1,018.23	1,018.23
					Invoice Total:	-1,018.23	1,018.23
					Check Total:	-1,018.23	1,018.23
00023503	10/13/2016	TRAUTO	T & R Auto Repair				
Oct 2016	10/12/2016			10/12/2016	Inspec/repairs/Transm		
1-2750-338-0-00			Transportation Repairs			-11,839.94	11,839.94
					Invoice Total:	-11,839.94	11,839.94
					Check Total:	-11,839.94	11,839.94

Check Journal

Fiscal Year: 2017

Check Number	Date	Vendor ID	Vendor Name				Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	PO Date	Description	Payable	Accrued
Account Number			Account Description				Payment
00023504	10/13/2016	USCELL	U.S. Cellular				
0155054102	10/12/2016			10/12/2016	cell phones		
1-2510-342-0-00			Telephone			-336.88	336.88
					Invoice Total:	-336.88	336.88
					Check Total:	-336.88	336.88
00023505	10/13/2016	USPOSTAL	United States Postal Service				
Oct 2016	10/12/2016			10/12/2016	standard mail fee		
1-2510-341-0-00			Postage			-215.00	215.00
					Invoice Total:	-215.00	215.00
					Check Total:	-215.00	215.00
00023506	10/13/2016	VERIZON	Verizon				
9771857868	10/12/2016			10/12/2016	cell phone		
1-2510-342-0-00			Telephone			-183.30	183.30
					Invoice Total:	-183.30	183.30
					Check Total:	-183.30	183.30
00023507	10/13/2016	VILLSILV	Village Of Silver Creek				
Oct 2016	10/12/2016			10/12/2016	water-sewer		
1-2610-323-0-00			Water-sewer-garbage			-385.47	385.47
					Invoice Total:	-385.47	385.47
					Check Total:	-385.47	385.47
00023508	10/13/2016	WAGEWORKS	Wage Works				
125AI0485828	10/12/2016			10/12/2016	employee dues		
1-1199-630-1-01			Dues And Fees			-52.50	52.50
1-1199-630-2-02			Dues And Fees			-52.50	52.50
					Invoice Total:	-105.00	105.00
					Check Total:	-105.00	105.00
00023509	10/13/2016	WEMHREFR	Wemhoff Refrigeration				
10804	10/12/2016			10/12/2016	service call		
1-2620-318-0-00			Contracted Services/maintenan			-194.95	194.95
					Invoice Total:	-194.95	194.95
					Check Total:	-194.95	194.95
00023510	10/13/2016	WERTS	Werts				
Oct 2016	10/12/2016			10/12/2016	Supplies		
1-2310-690-0-00			Other/miscellaneous			-106.23	106.23
					Invoice Total:	-106.23	106.23
					Check Total:	-106.23	106.23
00023511	10/13/2016	WYNNORLD	Wynn's World LLC				
7041	10/12/2016			10/12/2016	mirror		
1-2750-338-0-00			Transportation Repairs			-15.00	15.00
					Invoice Total:	-15.00	15.00
7212	10/12/2016			10/12/2016	light		
1-2750-337-0-00			Tires And Parts			-24.00	24.00
					Invoice Total:	-24.00	24.00
					Check Total:	-39.00	39.00
00023512	10/13/2016	ZIEGOIL	Ziegler Oil Company				

Check Journal

Fiscal Year: 2017

Check Number Invoice Account Number	Date Invoice	Vendor ID Invoice Date	Vendor Name PO Number	Ereq Num Account Description	PO Date	Description	Payable	Direct Deposit Accrued Payment	
Oct 2016 1-2750-336-0-00		10/12/2016		Gas And Oil	10/12/2016	fuel	-468.15	468.15	
						Invoice Total:	-468.15	468.15	
						Check Total:	-468.15	468.15	
						1 - GENERAL FUND	-149,599.61	149,599.61	
						Total of Computer Checks	-149,599.61	149,599.61	
 Manual Checks									
Bank Account :A - Genoa Natl Bank Gen									
00023419 4286/5295 1-2610-410-0-00	10/13/2016 10/12/2016	MENARDS	Menards						
				Supplies	10/12/2016	supplies	-392.50	392.50	
						Invoice Total:	-392.50	392.50	
						Check Total:	-392.50	392.50	
							-392.50	392.50	
						Total of Manual Checks	-392.50	392.50	
 Fund Summary									
1 - GENERAL FUND							-149,992.11	149,992.11	
 Payroll Summary									
							Report Total:	-149,992.11	149,992.11

**Twin River Board of Education
Monthly Meeting
10-17-16**

PreK-6 Principal's Report

- I. NeSA**
 - A. Three Medal Ceremonies: Genoa Elementary/Silver Creek Elementary/Jr.-Sr. High School
 - B. NeSA-Writing: update with public release; *Twin River scored above the state average at all three grade levels assessed: 4th, 8th, 11th.*
 - C. Staff members have attended/will be attending NDE sponsored workshops on the new CCR Reading/Language Arts standards (TDA) and the new CCR Math standards.

- II. NWEA/MAPS In-Service**
 - A. Oct. 5th 1:30 in-service
 - B. Mark Brady from ESU 7 presented to our staff
 - C. New reports on MAPS website—easy to read/user friendly/instructional areas/goal setting

- III. Danielson Instructional Model**
 - A. Administration continuing work on new evaluation forms and processes
 - B. Presentation to BOE soon

7-12 Principal/A.D. Report for Board of Education Meeting (10/17/16)

- (1) 7-12 grade students attended an assembly program presented by Youth 4 Christ on Wednesday, September 28th about treating others with respect and dignity.
- (2) Students in grades 7, 8, 9, and 12 were honored at our NeSA Awards program on Friday, September 30th.
- (3) We will be having all students in grades 5-12 do a survey about school climate on Wednesday, October 19th or Thursday, October 20th.
- (4) Testing dates in the near future include: PSAT/NMSQT Testing for Juniors on Wednesday, October 19th, ACT Testing on Saturday, October 22nd, Pre-ACT Testing for Sophomores on Wednesday, October 26th and ASVAB Testing for Juniors and Seniors on Wednesday, November 2nd.
- (5) County Government Day for Juniors will be Monday, November 11th in Fullerton.
- (6) High School Softball completed their season last week at the state tournament. The varsity finished with a record of 28-8.
- (7) Varsity Football has one game left in its regular season. They will play Centura at home this Friday for Homecoming. The JV football team has concluded their season.
- (8) High School Volleyball has two weeks left in the regular season. The Varsity, JV and C teams all have 2 games remaining. The Volleyball sub-district will begin on Monday, October 31st at York.
- (9) High School Cross Country completed their regular season last Thursday at the district meet in Ainsworth.
- (10) Junior High Volleyball completed their season last Tuesday evening.
- (11) Junior High Football completed their season today with a game against Central City.
- (12) FFA students competed in District Land Judging near Arnold last week.
- (13) FCCLA officers will attend a Leadership Conference in Denver November 4th-November 6th.
- (14) The HS Band went to the Harvest of Harmony Parade in Grand Island on Saturday, October 1st and the JH Band went to the Minden Bandfest Competition last Saturday, the 15th.

Terry Gray

Parent/Guardian Notification of the Gallup Student Poll

Between October 13 and 26 our school district will participate in the Gallup Student Poll.

Gallup launched the Gallup Student Poll in 2009. Gallup provides analytics and advice to organizations around the world. The Gallup Student Poll is a brief, 24-item survey available on the web for students in grades 5 through 12. One time per year in the fall, the survey is provided at no cost to schools. The Gallup Student Poll includes the following themes:

- **Engagement** is the student's involvement in and enthusiasm for school.
- **Hope** is the ideas and energy students have for the future.
- **Entrepreneurial Aspiration** is the talent and energy for building businesses that survive, thrive and employ others.
- **Career/Financial Literacy** is the information, attitudes and behaviors that students need to practice for healthy participation in the economy.

The Gallup Student Poll gives students a voice in building great schools, and results provide schools with important, actionable information beyond standard measures, such as grades and test scores, to help schools make kids ready for the future. Please visit the Gallup Student Poll homepage on the web at <http://www.gallupstudentpoll.com> to view the survey items and learn more. To date, there have been over **4 million** completes of the Gallup Student Poll.

This survey is anonymous and voluntary. That means Gallup cannot identify your student, and your student's individual responses will not be shared with anyone. Only grade-level and school-level information will be shared with our school. Your student does not have to participate in this survey. There are no consequences or penalties if your student does not participate. Email Gallup Education at educationhep@gallup.com if you have questions about this survey, or contact your school principal.

Please sign and return this form if you do NOT agree to have your student participate in the Gallup Student Poll. You only need to return this form to school if you do NOT give permission for your student to participate.

STUDENT NAME: _____ ("Student")

I _____ am the parent/guardian of Student and
I do NOT give permission for Student to participate in the Gallup Student Poll at
_____ School.

Signature of Parent/Guardian of minor

Date

Gallup Student Poll Items

	Text*	Theme
1	At this school, I get to do what I do best every day.	Engagement
2	My teachers make me feel my schoolwork is important.	Engagement
3	I feel safe in this school.	Engagement
4	I have fun at school.	Engagement
5	I have a best friend at school.	Engagement
6	In the last seven days, someone has told me I have done good work at school.	Engagement
7	In the last seven days, I have learned something interesting at school.	Engagement
8	The adults at my school care about me.	Engagement
9	I have at least one teacher who makes me excited about the future.	Engagement
10	I know I will graduate from high school.	Hope
11	I have a great future ahead of me.	Hope
12	I can think of many ways to get good grades.	Hope
13	I have many goals.	Hope
14	I can find many ways around problems.	Hope
15	I have a mentor who encourages my development.	Hope
16	I know I will find a good job in the future.	Hope
17	I will invent something that changes the world.	Entrepreneurial Aspiration
18	I plan to start my own business.	Entrepreneurial Aspiration
19	I am learning how to start and run a business.	Entrepreneurial Aspiration
20	I have my own business now.	Entrepreneurial Aspiration
21	I have a paying job now.	Career/Financial Literacy
22	I am learning how to save and spend money.	Career/Financial Literacy
23	I have a bank account with money in it.	Career/Financial Literacy
24	I am involved in at least one activity, such as a club, music, sports or volunteering.	Career/Financial Literacy
	DEMOGRAPHIC ITEMS: Grade level, age, academic self-efficacy (2), plans after high school, race/ethnicity, gender, attendance.	

*All items are on a 5-point scale where 5 means strongly agree, and 1 means strongly disagree.

Superintendent's Report – October 2016

1. McREL Training – Dr. Kent Davis of McREL was present on Friday, September 23rd. He worked with the administrative team on the Principal Evaluation instrument they offer. Dr. Davis is planning to be here at the November Board meeting and is planning to review the program with you at that time.
2. The School Safety Committee met on October 5th to discuss methods to address the state-mandated safety plan. This particular committee is not to be confused with our Workers Safety committee, whose focus is on employee safety.
3. We will be conducting a student poll created by Gallup. This poll will collect student perceptions in four areas:
 - a. Engagement – The involvement in and enthusiasm for school.
 - b. Hope – The ideas and energy students have for the future.
 - c. Entrepreneurial Aspiration – The talent and energy for building businesses that survive, thrive and employ others.
 - d. Career/Financial Literacy – The information, attitudes and behaviors that student need to practice for healthy participation in the economy.

The poll is free and is administered online. We will share the results with you when the results become available. The information collected will be examined by the School Improvement Team, as well.

4. The auditor was here this past Tuesday. I will have his report to you when it becomes available.
5. The training for the Danielson Teacher Evaluation model will continue on October 31. The training session is for the admin team.
6. On October 20th I will be attending Title IX training at the ESU in Columbus.
7. On October 28, the tech folks from ESU 7 will be on site at the high school to upgrade our wireless antennae. This should improve our wireless signal throughout the entire main building.
8. There is a tax symposium hosted by York Public School and sponsored by OpenSky Policy Institute. It is open to Board members, too.



Karen Haase
Steve Williams
Bobby Truhe
Shari Russell, Paralegal

MEMORANDUM

TO: Superintendent John Weidner
FROM: KSB School Law
DATE: September 14, 2016
RE: KSB Policy Service

As we discussed, you and the board are interested in learning more about our firm's policy service. This memorandum provides a description of our policy service and costs, which we believe is much simpler and cheaper than a full review of your current policy book. We also believe that the service concept allows boards and administrators to stay more current in the ever-expanding universe of policies that state and federal law require.

Writing Style. Our policies are shorter and contain more headings and numbers than most policies. We believe that careful writing, attention to detail, familiarity with school practices, and a thorough knowledge of the law are essential to creating good policies. We describe our writing style as "lean and clean." We have seen too many instances when an employee, an NSEA representative, or a plaintiffs' attorneys has turned flowery, loosely written, or overly complicated policies to a school district's disadvantage. We strive to write policies that are short, clear, and useful.

Organization. Our policies are divided into the following six sections:

1000 Series: Mission and Belief Statements

2000 Series: The Role and Conduct of the Board of Education

3000 Series: Business Operations

4000 Series: Employees

Cornhusker Plaza
301 S. 13th St., Suite 210
Lincoln, NE 68508

P: (402) 804-8000
F: (402) 804-8002
KSBSchoolLaw.com

5000 Series: Students

6000 Series: Instruction and Extracurricular Activities

There is nothing special about this organizational system. If you have traditionally used letters rather than numbers or if you have used a numbered system that you want to retain, you can simply place our policies into the structure you prefer.

Additional Services. We want to make sure that you have all the policies you want in the form you want. As part of the service, we will write any policies that you request and will work with you to make sure that the policies incorporate the elements that you want. We will also work with you to incorporate any special existing policies that the board wants in its policy manual. We fully understand that boards often have unique local issues they like to address through policy.

Policy Updates. We will provide you with policy updates during the school year, and at the end of each school year necessitated by court decisions and changes in state and federal law and regulations. We provide the policy updates as part of the service for a two-year period. After the initial two-year period, we will continue to provide you with updated policies for a modest annual fee (currently the annual subscription fee is \$500).

Delivery of Policies. We prefer to provide you with the policies one section at a time, but, we will provide them to you in accordance with the schedule you designate. We strongly encourage the board to review the policies carefully so that they will become thoroughly familiar with them. We will include a memorandum with each set explaining the purpose of the policies and pointing out areas in which you might want to exercise some discretion. We will provide policies to you by e-mail unless you want them in hard copy. This will enable you and your staff to format the policies to conform to your district's preference and to post them on your district's website if you wish.

Board Adoption of Policies. Many boards require two readings of a policy before they may adopt it. There is no legal requirement of two readings, and we recommend against it because there are many instances when boards needed to act quickly to adopt or amend a policy.

We recommend that the board record the dates when it reviews, adopts, and revises each policy. Nebraska Department of Education representatives examine board policies for these dates when they conduct accreditation

reviews. The dates can also be useful in communicating the board's commitment to following its policies when patrons try to convince administrators to deviate from policy "just this once."

Administrative Regulations. Some school districts have elaborate systems of policies, administrative regulations, guidelines, or protocols. As a general rule, we prefer that the board establish written policies and that administrative practice be less formal. The danger of a system of multiple written policies, procedures and protocols is that the policies change over time, but the written protocols don't, or administrators simply overlook one set of written documents. The only written protocols we recommend, other than board policy, are your school safety plan, your student handbook, and staff handbooks. You should review these handbooks carefully at the end of every school year to be sure they comply with board policy. We will be happy to review your handbooks for you if you would like us to do so.

Cost and Billing for Policy Service. The cost of the policy service is \$9,500. It includes a full set of policies and policy updates for a two-year period. We can bill you in 12 monthly installments or in a lump sum according to your preference. After the initial two-year period, we do charge an additional fee to keep your subscription current so that you can receive all the updates. This year that fee was \$500.

We would be delighted to work with you and the board on policies. If you have questions about the service, the policies, or any other matter, please contact one of us.



John Weidner <jweidner@twinriver.esu7.org>

Board Manual Customization Service

1 message

Jim Luebbe <jluebbe@nasbonline.org>
To: John Weidner <jweidner@twinriver.esu7.org>

Wed, Sep 14, 2016 at 12:47 PM

John,

We do still have room in our scheduling to take in a couple more districts for the complete reworking and updating of their manuals for this winter. I've outlined the process below and we have redone the manuals for well over a third of the board manuals across the state in previous years. Along with the cost of the Customization, you would receive free Policy Service Updates for this year and for 2017. I've included a sample contract for the Customization – the timeline dates are flexible. The main goal would be to finish the process by late Spring so you could adopt the new manual to be in effect for the 2017-2018 school year and still have plenty of time in the spring to review your student and staff handbooks.

THE CUSTOMIZATION PROCESS

Board Policy Manuals in many districts contain outdated, obsolete, inaccurate or unnecessary information that needs to be corrected. We will evaluate a district's existing policy manual, check for consistency and provide your board with a "road map" of policy areas requiring improvements and suggestions to build upon.

Through this process we will be able to highlight the areas that are presently omitted and add the policies that most experienced boards and administrators believe are necessary for setting out the basic expectations for the operation and governance of your district. When these new policies are brought into your reorganized and updated manual, they are reviewed with your administrators and board policy committee to ensure the language and intent is appropriate to your own district.

This is a time intensive process and we will review, update and reorganize all your existing policies along the format of our policy reference manual to make your manual easier to update in future years. This process of reorganizing and updating your existing manual keeps the past decisions of your board in place, rather than replacing them by the adoption of a generic board policy manual. Every district has a different history and has made numerous optional operating decisions differently than your neighboring districts.

The goal of the Customization Service is to create a completed, customized policy manual with legal referencing and indexing that reflects in writing how your particular district actually operates rather than just some generic school district.

The cost of the customization service is \$7,000.

Please let me know if you have questions of any kind. I would be happy to discuss this further with you or your board.

Jim

NEBRASKA ASSOCIATION OF SCHOOL BOARDS

POLICY REVIEW SERVICE AND CUSTOMIZATION AGREEMENT

This Agreement, is made as of the ____ day of _____, 201__, by and between the Board of Education of the Twin River Public Schools (hereinafter referred to as the "Board") and the Nebraska Association of School Boards (hereinafter referred to as "NASB") in consideration of the mutual promises and covenants hereinafter set forth, and other good and valuable consideration, the receipt which is hereby acknowledged.

POLICY REVIEW PHASE

The parties agree as follows:

Section 1. Purpose

NASB agrees to perform the services enumerated in Section 2.02 of this Agreement for the purpose of assisting the Board to review and analyze the condition of its Board Policy Manual.

In consideration for NASB's services, the Board agrees to perform the duties enumerated in Section 2.01 and make payment according to Section 6.

Section 2. Respective Duties

2.01 The Board shall:

- A. Provide NASB with its current Board Policy Manual;
- B. return this contract to NASB within 60 days of receipt; and
- C. Designate a member of administrative staff (typically the superintendent or superintendent's secretary) to serve as liaison with NASB for the duration of the Agreement, and so advise NASB.

2.02 NASB shall:

- A. Review the Board's current policy for adequacy and efficiency as an instrument to reflect the board's collective judgment with respect to school governance.
- B. Examine the policies with respect to their consistent use of terms and their method of organization.
- C. Deliver recommendations for specific policy language deletion, addition or revision to meet requirements of current laws and regulations, and to align the manual with best current district practices. In the event a mandatory policy is missing, a sample will be provided.
- D. Deliver up to ten copies of the Policy Review Report to the Board no later than ninety days from receipt of the signed Policy Review Service and Customization Agreement and requested materials from the Board unless extended by mutual agreement of the parties.
- E. Submit one copy of the Policy Review Report to the Board, if it wishes, on CD-ROM.
- F. Provide NASB's policy consultant to review the Policy Review Report with the Board, if requested.

POLICY CUSTOMIZATION PHASE

The parties agree as follows:

Section 3. Purpose

NASB agrees to assist the Board in the creation of a customized policy manual by providing policy development services to the Board. The customized policy manual will consist exclusively of policy statements and will not include revision, editing or modification of any other documents or publications, such as school manuals or handbooks, administrative rules, regulations, procedures, exhibits or forms. However, where NASB has samples of such materials available, they will be provided upon request for use in the district's operations.

Section 4. NASB Duties

NASB shall:

4.01. review existing Board policies, pertinent Board minutes, materials, handbooks, administrative procedures, current contracts, negotiated agreements, and other relevant existing policy information made available to NASB in the preparation of the customized policy manual. The review of the Board's negotiated agreements will be addressed solely to insure the operational consistency of the documents and will not include analysis of the issues negotiated in the collective bargaining process.

4.02. revise, codify and organize policies in a format developed by NASB and implement the recommendations of the Policy Review Report.

4.03. provide up to three in-district consultations by the policy consultant to review language of proposed new policies: The three in-district consultations are at the option of the Board, and shall be no more than three hours each in length.

4.04. provide the Board with up to ten printed copies of the initial draft policy manual within 120 days after receipt of materials requested pursuant to Section 4.01 above and the completion of the language-review consultations described in 4.03 above, whichever is later.

4.05. edit the initial draft of the customized policy manual with the Board during the thirty days following receipt of the initial draft back from the district.

4.06. provide up to two in-district consultations of no more than three hours each in length by the policy consultant if requested by the board to review the initial draft of the customized policy manual with the Board and/or Superintendent. Any additional in-district consultations by the policy consultant will be billed to the Board for the cost of mileage reimbursed at the current NASB rate upon completion of the manual.

4.07. provide the Board with up to twelve printed copies and up to 4 CD-ROMs flash drives of the final customized policy manual within a reasonable period of time, not to exceed thirty days, following receipt of the board's edits to the initial draft of the customized policy manual. NASB reserves the right to charge and collect reasonable copy, materials and postage fees to cover its costs for requests for additional copies of a policy or policies, or requests for special mailing services, when agreed in writing.

Section 10. Contract Relationship

The members of the board of education of the Board are members of NASB, and as a service to its members, NASB is, as an independent contractor, providing the services under this Agreement in order to promote the economy and efficiency of the Board's operations. Neither party shall be responsible to any third person, have the authority to bind the other, or otherwise be authorized to act in any way as a representative of the other unless otherwise expressly agreed to in writing, signed by both parties hereto.

Section 11. Indemnification

The Board agrees to defend, indemnify, and hold harmless NASB from any and all claims, loss, damages, and attorneys' fees incurred as a result of any claim against the Board arising out of or premised upon any policy provided pursuant to this Agreement.

Section 12. Agreement Execution

This Agreement has been duly authorized, executed and delivered by the parties hereto and constitutes a legal, valid and binding obligation of such parties. Each individual signatory hereto represents and warrants that they are duly authorized to execute this Agreement on behalf of their principal.

Section 13. Initiation of Agreement

This Agreement shall take effect immediately upon its execution.

Nebraska Association of School Boards

Twin River Public School District

James Luebbe, NASB Dir. of Policy Services

School Board President

Date

Date

John M. Guthery
Thomas M. Haase
James B. Gessford
Rex R. Schultze***
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R.J. Shortridge*
Jeanette Stull
Corey L. Stull*
Joshua J. Schauer*
Derek A. Aldridge**
Justin J. Knight****
Charles Kaplan



PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.
233 SOUTH 13TH STREET, SUITE 1400
LINCOLN, NEBRASKA 68508
TELEPHONE (402) 476-9200 • FAX (402) 476-0094
www.perrylawfirm.com

Of Counsel
Richard D. Sievers
C. Kelley Baker

*Also Admitted in Iowa
**Also Admitted in Kansas
***Also Admitted in Wyoming
****Also Admitted in Colorado

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

September 14, 2016

John Weidner, Superintendent
Twin River Public Schools
816 Willard Avenue
PO Box 640
Genoa, NE 68640-0640

RE: School Board Policy Book

Dear Mr. Weidner:

I am writing in response to your request for a proposal for the preparation of new school board policies for the Twin River Public Schools. Our firm has developed a "template" school board policy book to meet the requirements of state and federal law and, where applicable, case law. The template policies include all of the most recent updates. The policies cover school district operations and student and personnel issues and give policy guidance to address legal obligations and protect students, staff and property.

The template policy book is divided into nine (9) separate sections, 1000 - Community Relations; 2000 - Administration; 3000 - Business; 4000 - Personnel; 5000 - Students; 6000 - Instruction; 7000 - New Construction; 8000 - Board Policies; and 9000 - By-Laws (Board of Education).

Initially, we provide you with the complete set of policies. We conform the policies to your school by inserting provisions specific to your District, such as your graduation requirements. You and the Board then review the policies, making changes as determined appropriate by your Board. We answer any questions you might have about specific policies or whether changes you are proposing should be made. Upon the revisions or changes being made, the Board would then take action to adopt the policies (this may be done either all at once or section by section). You send us any changes made; we incorporate those into your policy book and insert the date of adoption.

Upon adoption of the complete policy book, our office places the entire policy book on a disk formatted for MS-Word. We would also give you ten (10) hard copies in 3-ring binders.

The cost for the template policy book, and our assistance in the review of each section throughout the foregoing process, is \$7,500, plus expenses of reproduction, mailing and the like. Except for expenses, the billing occurs when the policy service is completed or six months after the commencement of the project.

Since 2006, we have provided nearly all ESUs in the State, including ESU 7 with an annual update to respond to changes in state and federal laws or regulations. The policy numbers for the new policies correspond to those in our policy template.

We look forward to the possibility of working with your school district on this project.

Sincerely,

PERRY, GUTHERY, HAASE
& GESSFORD, P.C., L.L.O.


Gregory H. Perry