

## **Board of Education Regular Meeting**

Tuesday, April 14, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

### **District Mission:**

**“Together we prepare our students to successfully meet the challenges of the future.”**

**Strategic Goal 1:** By 2020 District OR-1 Public Schools will provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.

**Strategic Goal 2:** By 2019, District OR-1 Public Schools will foster a unified community.

**Strategic Goal 3:** The District OR-1 Schools District will continuously implement (academic) programs and the curriculum needed to remain competitive with other area schools.

Jaimi Calfee: Present  
Doug Church: Present  
Brandon Desh: Present  
Lance Gee: Present  
Clayton Maahs: Present  
Susan Royal: Present

1. Call to Order and Pledge of Allegiance
2. Announcement of the Open Meetings Act Posting
3. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Jaimi Calfee and a second by Brandon Desh.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

1. Approval of minutes of previous meetings
2. Approval of Claims/Payment of Bills and Payroll
3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
  1. Presentation, discussion and or official action to ratify a teaching contract for Amy Buchanan
  2. Presentation, Discussion and or Official action to accept Erin Formanek's voluntary resignation.
  3. Presentation, discussion and or official action to ratify a teaching contract for Karen Redd
  4. Presentation, Discussion and or Official action to accept Jackie Engelhardt's voluntary resignation.
  5. Presentation, discussion and or official action to ratify a teaching contract for Abby Curtis

4. Financial Report

4. Administrative Reports

1. Superintendent's Report

2. High School Principal

3. Elementary Principal

5. Discussion Items- Committee Reports

1. Olson Foundation progress report

6. Action Items

1. Presentation, discussion and or official action to approve the Special Education Service Agreement with ESU 4.

Motion to approve the Special Education Service Agreement with ESU 4 Passed with a motion by Jaimi Calfee and a second by Susan Royal.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

2. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Brandon Desh and a second by Jaimi Calfee.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

3. Presentation, discussion and or official action to approve an Early Completion Plan pursuant to policy 5206.

Motion to approve an Early Completion Plan pursuant to policy 5206 Passed with a motion by Brandon Desh and a second by Susan Royal.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

4. Presentation, discussion and or official action regarding the District OR-1 Emergency Response Resolution.

Motion to adopt the District OR-1 Emergency Response Resolution as presented Passed with a motion by Jaimi Calfee and a second by Susan Royal.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

5. Presentation, discussion and or official action regarding the Continuity of Learning Resolution.

Motion to ratify the Continuity of Learning Resolution as presented Passed with a motion by Brandon Desh and a second by Susan Royal.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton

Maahs: Yea, Susan Royal: Yea

7. Closed Session

8. Board of Education Development

9. Topics for Next Month's Agenda

10. Adjournment

1. Video of Full Board Meeting

1. 200414 BOE Zoom meeting video recording

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Chairperson

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Superintendent

## **Board of Education Regular Meeting**

Monday, March 9, 2020 7:00 PM

Media Center at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Present

Doug Church: Present

Brandon Dosh: Present

Lance Gee: Present

Clayton Maahs: Present

Susan Royal: Present

### 1. Call to Order and Pledge of Allegiance

Meeting called to order by Board of Education President Maahs at 7:00 p.m.

### 2. Announcement of the Open Meetings Act Posting

### 3. Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Doug Church and a second by Brandon Dosh.

Susan Royal: Nay, Jaimi Calfee: Yea, Doug Church: Yea, Brandon Dosh: Yea, Lance Gee: Yea, Clayton Maahs: Yea

Board members reviewed consent agenda items with questions from Board member Royal. The chair reminded BOE members of the nature of the consent agenda and the procedure for questions to be received in a timely manner.

#### 3.1. Approval of minutes of previous meetings

Official Board of Education minutes are available on the district web site at [www.districtor1.org](http://www.districtor1.org)

#### 3.2. Approval of Claims/Payment of Bills and Payroll

#### 3.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

3.3.1. Presentation, discussion and or official action to ratify a teaching contract for Andrea Lemmer.

3.3.2. Presentation, Discussion and or Official action to accept Elyse Moore's voluntary resignation.

3.3.3. Presentation, Discussion and or Official action to accept Mindy Obbink's voluntary resignation.

3.4. Financial Report

4. Public Comment

Members of the public did not offer comment.

5. Administrative Reports

Administrative reports are available in their entirety at:

<https://meeting.sparqdata.com/Public/Organization/174>

Some of the topics covered in the reports include Some of the topics covered in the reports include legislative updates, REAP grant application status, committee meeting times, NSCAS testing, family reading night, Kindergarten roundup, caring project, ACT testing, Boys Basketball, MUDECAS Music. BOE members had an opportunity to ask administrators questions regarding items reported.

5.1. Superintendent's Report

5.2. High School Principal

5.3. Elementary Principal

6. Discussion Items- Committee Reports

6.1. Building Committee and Transportation Committee

Committee members opted to delay meeting until a later date pending completion of the roofing project. BOE members had an opportunity to review the roofing project and maintenance items. Transportation committee members set a time of Thursday at 11:30 a.m. to inspect bus 20.

6.2. Olson Foundation progress report

BOE members reviewed information regarding the Olson Foundation project to date. The work includes foul pole installation, backstop installation, concrete work, additional fencing. Concessions and restrooms at the city park are nearly completed. BOE members had an opportunity to review the project.

7. Action Items

7.1. Presentation, discussion and or official action with regard to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) to approve the Applications for Payment and billing statements related to the Project, including, but not limited to the cost of the legal services, architectural design and planning, and site preparation costs.

Motion to Approve the Applications for Payment and billing statements related to the Olson Foundation Project for the construction of certain improvements on property of the School District and Village for athletic and recreational facilities to benefit the Palmyra, Nebraska Community (Project) as presented Passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members reviewed claims for the project.

7.2. Presentation, discussion and or official action to approve on First reading of BOE policies 1500 Emergency Closures and 1501 Emergency Exclusions.

Motion to approve 1500 Emergency Closures and 1501 Emergency Exclusions Passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Clayton Maahs: Yea, Susan Royal: Yea

BOE members had the opportunity to review policy items and concerns related to the current virus status and potential issues.

## 8. Closed Session

## 9. Board of Education Development

As the CDC responds to the outbreak of the coronavirus we are taking steps to ensure that our school facilities follow CDC guidance to limit the person to person spread of the virus by following practices similar to all virus protection protocols at our disposal. These include but are not limited to keeping children home when they are sick, proper hand washing regimens, disinfecting surfaces and covering your mouth or nose when sneezing or coughing with a tissue or your elbow. Further guidance for families can be found at the CDC web site.

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

### 9.1. Bennet development Nemaha Ridge First Addition

Board of Education members reviewed current development plans in Bennet. It was noted that over the course of the summer it is possible that over 45 lots will become available.

#### 10. Topics for Next Month's Agenda

Staffing review, facilities update and preliminary report of requisitions.  
The date and time of the next board meeting will be announced.

TBD based on Board members Calendars for the Spring break dates.

#### 11. Adjournment

The meeting was duly adjourned at 8:09 p.m.

## **Board of Education Special Meeting**

Wednesday, March 18, 2020 7:00 AM

Board of Education Room at the Palmyra District OR-1 Public Schools

425 F Street

Palmyra, NE 68418

Jaimi Calfee: Present

Doug Church: Present

Brandon Desh: Present

Lance Gee: Present

Clayton Maahs: Present

Susan Royal: Present

### 1. Call to Order

Meeting called to order by Board of Education President Maahs at 7:00 a.m.

### 2. Announcement of the Open Meetings Act Posting

### 3. Action Items

3.1. Presentation, discussion and or official action regarding the Resolution for Classified hourly and or non-exempt staff members

Motion to authorize ratify the resolution authorizing work agreements for hourly employees during a school closure Passed with a motion by Jaimi Calfee and a second by Doug Church.

Clayton Maahs: Abstain, Jaimi Calfee: Yea, Doug Church: Yea, Brandon Desh: Yea, Lance Gee: Yea, Susan Royal: Yea

BOE members reviewed the agreement and resolution and the impact on staff. The board discussed closure procedures and potential timetables for future meetings via Zoom.

Board member Maahs abstained out of an abundance of caution.

### 4. Closed Session

### 5. Emergency Operations Information

The BOE reviewed information provided regarding school pandemic planning.

### 6. Next Regular Meeting

The date and time of the next board meeting will be announced.

April 14, 2020 at 7:00 p.m. in Palmyra

## 7. Adjournment

The meeting was duly adjourned at 7:37 a.m. March 18, 2020.

**SUPERINTENDENTS REPORT  
REGULAR BOARD MEETING**

**Date:** April 14, 2020

**TO:** Palmyra District OR-1 BOE

**From:** Robert Hanger

**Re:** BOE meeting notes for April

Next Months regular meeting is scheduled for May 11, 2020

Possible agenda items include:

Construction, requisitions, staffing, state aid information if available.

**A. Consent Agenda**

**Building Fund:** Midwest Door and Hardware: \$235.00 repair of Bennet gym doors, \$5525.83 Facilities audit, Hamilton's Service \$899.16 Benent freezer repair, John Henry's \$3445.77 restroom fixture and copper water line repair Palmyra, Metal Doors and Hardware \$35.00 lock set hardware.

**B. General Fund claims:**

BEST: \$34,938 Third quarter tuition.

Journey Ed: \$2789.38 Annual Microsoft license renewal.

Josten's: \$1479.00 Commencement materials.

Meininger Fire Protection: \$242.32 Annual kitchen hood inspection.

Perry Law Firm: \$1599.00 Coronavirus materials related to policy, work agreements, Federal guidelines, Special Education.

ProQuest: 1478.26 E-library annual renewal.

Southeast Community College: \$224.06 SENCAP textbooks for distance learning.

Southwest Auto: \$3892.90 Bus repairs, maintenance and quarterly inspections, Pontiac van charging system repair, bus 14 defroster panel and plugs, bus 13 code check and clearing, defroster repair, bus 10 handle replacement, ECU and EGR valve, bus 15 fuel heater element, brake rotor, ABS sensor,

TCA Outdoor Power: \$990.58 Mower repair (John Deere).

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Posted - All; Fund Number 01; Processing Month 04/2020

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	1	Fund Number 01	GENERAL FUND	
	26749209	Access Systems Leasing	04/14/2020	2,329.90
01 1100 440 001		HS Copier Lease		1,164.95
01 1100 440 003		Elem Copier Lease		1,164.95
Total	Access Systems Leasing			2,329.90
	INV855368	Access Systems	04/14/2020	108.99
01 1100 610 001		HS General Supplies		108.99
Total	Access Systems			108.99
	32201570	ACT	04/14/2020	392.00
01 2120 320 001		Counselor Contracted Service		392.00
Total	ACT			392.00
	9371 - MARCH2020	BANK OF AMERICA	04/14/2020	9.95
01 2510 382 001		HS Telephone		4.98
01 2510 382 003		Elem Telephone		4.97
Total	BANK OF AMERICA			9.95
	3RD QRT 2020	BEST	04/14/2020	34,938.00
01 1200 320 001		Sped HS Contracted Service		34,938.00
Total	BEST			34,938.00
	MED REIMB 2020	Brown, Burke	04/14/2020	314.35
01 1100 211 001		HS Teacher, BCBS, Life, Vision, Dental		314.35
Total	Brown, Burke			314.35
	DN046 - 3/2020	CASEY'S BUSINESS MASTERCARD	04/14/2020	2,971.29
01 2710 626 000		Bus Gas and Oil		2,971.29
Total	CASEY'S BUSINESS MASTERCARD			2,971.29
	4119613	CenterPoint Energy Services Retail, LLC	04/14/2020	6,349.31
01 2610 621 001		HS Natural Gas		3,539.07
01 2610 621 001		HS Natural Gas		1,211.33
01 2610 621 003		Elem Natual Gas		1,588.91
01 2610 621 003		Elem Natual Gas		10.00
Total	CenterPoint Energy Services Retail, LLC			6,349.31
	3967390	CUBBY'S, INC.	04/14/2020	728.75
01 2710 626 000		Bus Gas and Oil		728.75
Total	CUBBY'S, INC.			728.75
	1209238	DAS State ACCTG-Central Finance	04/14/2020	229.32
01 2224 530 000		Internet Service		229.32
Total	DAS State ACCTG-Central Finance			229.32
	342789A	DECKER EQUIPMENT	04/14/2020	146.87
01 2610 610 003		Elem Custodian Supplies		146.87
Total	DECKER EQUIPMENT			146.87
	EZ7895	DIETZE MUSIC HOUSE	04/14/2020	14.37
01 1100 739 001		HS Music Equipment		14.37

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	DIETZE MUSIC HOUSE			14.37
	7607	DIVERSIFIED DRUG TESTING LLC	04/14/2020	295.00
01 1100 320 001		HS Services/Assessments		295.00
Total	DIVERSIFIED DRUG TESTING LLC			295.00
	170248	EAGLE SERVICES	04/14/2020	171.34
01 2620 440 001		HS Rentals of land, building, equip		171.34
Total	EAGLE SERVICES			171.34
	159060 - 04012020	EDUCATIONAL SERVICE UNIT #10	04/14/2020	85.00
01 1200 330 001		Sped HS Professional Development		85.00
Total	EDUCATIONAL SERVICE UNIT #10			85.00
	660501 - MARCH2020	EDUCATIONAL SERVICE UNIT #4	04/14/2020	4,093.83
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		733.15
01 1291 591 003		Sped Director ages 3-5 Elem		146.63
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		48.90
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		48.90
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		91.67
01 6404 591 003		EARLY CHILDHOOD SERVICES ESU/DISTRICT		91.66
01 1200 591 003		ELEM SPED DIRECTOR		1,026.41
01 1200 591 001		HS SPED DIRECTOR		1,026.41
01 2151 591 003		ELEM AUDIOLOGY SERVICES ESU/DISTRICT		488.95
01 2151 591 001		HS AUDIOLOGY SERVICE FROM ESU/DISTRICT		391.15
Total	EDUCATIONAL SERVICE UNIT #4			4,093.83
	13345	EDUCATIONAL SERVICE UNIT #6	04/14/2020	369.86
01 2224 530 000		Internet Service		369.86
	13524	EDUCATIONAL SERVICE UNIT #6	04/14/2020	369.86
01 2224 530 000		Internet Service		369.86
Total	EDUCATIONAL SERVICE UNIT #6			739.72
	315330	EGAN SUPPLY CO	04/14/2020	123.04
01 2610 610 001		HS Custodian Supplies		123.04
	315780	EGAN SUPPLY CO	04/14/2020	91.14
01 2610 610 001		HS Custodian Supplies		91.14
	315780A	EGAN SUPPLY CO	04/14/2020	8.90
01 2610 610 001		HS Custodian Supplies		8.90
	316919	EGAN SUPPLY CO	04/14/2020	425.57
01 2610 610 001		HS Custodian Supplies		425.57
	317419	EGAN SUPPLY CO	04/14/2020	67.74
01 2610 610 001		HS Custodian Supplies		67.74
Total	EGAN SUPPLY CO			716.39
	MARCH 2020 PAYFLEX	FIRST CONCORD BENEFITS	04/14/2020	100.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2510 890 000		Superintendent Secretary Misc. Expenses		100.00
Total	FIRST CONCORD BENEFITS			100.00
	2020-70451-00	FREMONT INDUSTRIES, INC KURITA GROUP	04/14/2020	340.00
01 2610 431 003		Elem Upkeep of Building		340.00
Total	FREMONT INDUSTRIES, INC KURITA GROUP			340.00
	100067327	Gabriel, Brad	04/14/2020	79.66
01 2620 430 001		HS Repairs and Maintenance		79.66
Total	Gabriel, Brad			79.66
	540118676	HOME DEPOT PRO, THE	04/14/2020	160.26
01 2610 610 003		Elem Custodian Supplies		160.26
	540656287	HOME DEPOT PRO, THE	04/14/2020	699.13
01 2610 610 003		Elem Custodian Supplies		699.13
	542084074	HOME DEPOT PRO, THE	04/14/2020	51.36
01 2610 610 003		Elem Custodian Supplies		51.36
Total	HOME DEPOT PRO, THE			910.75
	294532898	J.W. PEPPER & SON INC.	04/14/2020	22.00
01 1100 610 001 2 103		HS VOCAL SUPPLIES		22.00
Total	J.W. PEPPER & SON INC.			22.00
	24292722	JOSTENS, INC	04/14/2020	1,479.00
01 2900 610 001 2		Commencement		1,479.00
Total	JOSTENS, INC			1,479.00
	10365581	JourneyEd.com, Inc.	04/14/2020	2,789.38
01 1100 735 001		HS Technology Software		1,394.69
01 1100 735 003		Elem Technology Software		1,394.69
Total	JourneyEd.com, Inc.			2,789.38
	MARCH2020 MILEAGE	Knutson, Denise	04/14/2020	41.40
01 1100 333 003		Elem Mileage		41.40
Total	Knutson, Denise			41.40
	97446	L.T.R., INC.	04/14/2020	300.00
01 2710 430 000		Bus Repairs and Maintenance		300.00
Total	L.T.R., INC.			300.00
	10929	LIFEGUARD MD, INC.	04/14/2020	144.00
01 1100 890 001		HS Misc. Expenses		144.00
Total	LIFEGUARD MD, INC.			144.00
	21406538	MATHESON-TRI-GAS INC	04/14/2020	182.40
01 1100 610 001		HS General Supplies		182.40
	51599988	MATHESON-TRI-GAS INC	04/14/2020	40.24
01 1100 610 001		HS General Supplies		40.24
Total	MATHESON-TRI-GAS INC			222.64
	2020 3RDQRT MILEAGE	McCreight, Beth	04/14/2020	212.18

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 333 001		HS Mileage		212.18
Total	McCreight, Beth			212.18
01 2620 430 001	IN 20060	Meininger Fire Protection, Inc HS Repairs and Maintenance	04/14/2020	75.26
01 2620 430 003	IN 20061	Meininger Fire Protection, Inc Elem Repairs and Maintenance Services	04/14/2020	167.06
Total	Meininger Fire Protection, Inc			242.32
01 2610 610 001	30733	MENARDS HS Custodian Supplies	04/14/2020	247.92
01 2610 610 001	31774	MENARDS HS Custodian Supplies	04/14/2020	134.85
01 2610 610 001	32150	MENARDS HS Custodian Supplies	04/14/2020	99.37
01 2610 610 001	32726	MENARDS HS Custodian Supplies	04/14/2020	29.96
01 2610 610 003	32859	MENARDS Elem Custodian Supplies	04/14/2020	169.13
Total	MENARDS			681.23
01 1100 333 003	2020 3RDQRT MILEAGE	Murphy-Robb, Sandra Elem Mileage	04/14/2020	160.43
Total	Murphy-Robb, Sandra			160.43
01 2181 591 001	O-512	NCECBVI HS VISUALLY IMPAIRED SERVICES	04/14/2020	488.14
Total	NCECBVI			488.14
01 2610 610 001	0377331-IN	NEBRASKA AIR FILTER, INC HS Custodian Supplies	04/14/2020	522.80
Total	NEBRASKA AIR FILTER, INC			522.80
01 2610 622 001	1546-1 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	66.72
01 2610 622 003	3273-0 207-3062020	NEBRASKA CITY UTILITIES Elem Electricity	04/14/2020	3,094.58
01 2610 622 001	3321-7 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	4,209.29
01 2610 622 001	39368-6 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	27.00
01 2610 622 001	43577-6 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	45.69
01 2610 622 001	43679-0 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	38.10
01 2610 622 001	44277-2 207-3062020	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	119.24
01 2610 622 001	44718-5 207-	NEBRASKA CITY UTILITIES HS Electricity	04/14/2020	267.21

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	3062020			
01 2610 622 001		HS Electricity		267.21
Total	NEBRASKA CITY UTILITIES			7,867.83
	00508227	O'KEEFE ELEVATOR CO, INC	04/14/2020	223.68
01 2620 430 001		HS Repairs and Maintenance		223.68
Total	O'KEEFE ELEVATOR CO, INC			223.68
	3/2-3/31/2020 - JO	O'Neil, Jan	04/14/2020	4,878.68
01 6404 320 003		IDEA Part B Birth-4 Pre-diagnosis		1,008.50
01 6406 320 003		IDEA Preschool Professional Service		374.21
01 2171 320 003		Physical Therapy Elem Contracted Service		314.70
01 6404 320 003		IDEA Part B Birth-4 Pre-diagnosis		1,218.35
01 6406 320 003		IDEA Preschool Professional Service		519.19
01 2171 320 003		Physical Therapy Elem Contracted Service		1,425.19
01 2171 320 001		Physical Therapy HS Contracted Service		18.54
Total	O'Neil, Jan			4,878.68
	8775	Palmers Music	04/14/2020	40.00
01 1100 739 001		HS Music Equipment		40.00
Total	Palmers Music			40.00
	MARCH2020 REIMBURS	PALMYRA ACTIVITY FUND	04/14/2020	17.00
01 2710 890 000		Bus Misc. Expenses		17.00
Total	PALMYRA ACTIVITY FUND			17.00
	447507	PEAP	04/14/2020	130.00
01 1100 610 003		Elem General Supplies		130.00
Total	PEAP			130.00
	MARCH2020 SERVICES	PELLA, TRACY	04/14/2020	202.50
01 2140 320 001		HS Contracted Services		101.25
01 2140 320 003		Elem Contracted Services		101.25
Total	PELLA, TRACY			202.50
	58	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.	04/14/2020	1,599.00
01 2310 317 000		BOE Legal Services		1,599.00
Total	Perry, Guthery, Hasse & Gessford, P.C., L.L.O.			1,599.00
	3310972329	PITNEY BOWS GLOBAL FINANCIAL SERVICES LL	04/14/2020	162.66
01 2510 440 000		Superintendent Copier/Mail Lease		162.66
Total	PITNEY BOWS GLOBAL FINANCIAL SERVICES LL			162.66
	70612971	PROQUEST LLC	04/14/2020	1,478.26
01 2220 640 001		HS Library Books/Periodicals		1,478.26
Total	PROQUEST LLC			1,478.26
	4372797	QUILL	04/14/2020	1,189.60
01 1100 610 003		Elem General Supplies		1,189.60
	4374935	QUILL	04/14/2020	1,279.60

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1100 610 001		HS General Supplies		1,279.60
Total	QUILL			2,469.20
	PHS 04/24/2020	RECYCLING ENTERPRISES OF NE, INC.	04/14/2020	90.00
01 2610 431 001		HS Upkeep of Building		90.00
Total	RECYCLING ENTERPRISES OF NE, INC.			90.00
	1956	SKYLER ENTERPRISES LLC	04/14/2020	1,181.00
01 2620 420 003		Elem Cleaning Service		1,181.00
	1958	SKYLER ENTERPRISES LLC	04/14/2020	2,077.00
01 2620 420 001		HS Cleaning Service		2,077.00
Total	SKYLER ENTERPRISES LLC			3,258.00
	688394 - MARCH2020	SOUTHEAST COMMUNITY COLLEGE	04/14/2020	224.06
01 2900 561 001		SENCAP Tuition		224.06
Total	SOUTHEAST COMMUNITY COLLEGE			224.06
	152944	Southwest Auto	04/14/2020	108.00
01 2710 430 000		Bus Repairs and Maintenance		108.00
	152958	Southwest Auto	04/14/2020	57.50
01 2650 430 000		Vehicle Repairs and Maintenance		57.50
	152961	Southwest Auto	04/14/2020	240.26
01 2710 430 000		Bus Repairs and Maintenance		240.26
	152974	Southwest Auto	04/14/2020	342.78
01 2710 430 000		Bus Repairs and Maintenance		342.78
	152984	Southwest Auto	04/14/2020	660.84
01 2710 430 000		Bus Repairs and Maintenance		660.84
	153000	Southwest Auto	04/14/2020	303.95
01 2710 430 000		Bus Repairs and Maintenance		303.95
	153023	Southwest Auto	04/14/2020	499.28
01 2710 430 000		Bus Repairs and Maintenance		499.28
	153040	Southwest Auto	04/14/2020	1,326.00
01 2710 430 000		Bus Repairs and Maintenance		1,326.00
	153069	Southwest Auto	04/14/2020	246.29
01 2650 430 000		Vehicle Repairs and Maintenance		246.29
	153091	Southwest Auto	04/14/2020	108.00
01 2650 430 000		Vehicle Repairs and Maintenance		108.00
Total	Southwest Auto			3,892.90
	2020 3RDQRT MILEAGE	Swartzendruber, Sarah	04/14/2020	217.35
01 1100 333 001		HS Mileage		217.35
Total	Swartzendruber, Sarah			217.35
	467775855883 -	SYNCB/AMAZON	04/14/2020	7.62
01 1100 610 001		HS General Supplies		7.62
	936839867394	SYNCB/AMAZON	04/14/2020	12.95
01 2620 430 003		Elem Repairs and Maintenance Services		12.95
Total	SYNCB/AMAZON			20.57
	1353	TCA OUTDOOR POWER	04/14/2020	990.58
01 2610 430 001		HS Repairs and Maintenance Services		990.58
Total	TCA OUTDOOR POWER			990.58

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Posted - All; Fund Number 01; Processing Month 04/2020

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	SI-20-003768	UNITE PRIVATE NETWORKS LLC	04/14/2020	1,385.00
01 2224 382 001		HS Distant Learning Connection		692.50
01 2224 382 003		Elem Distant Learning Connection		692.50
Total		UNITE PRIVATE NETWORKS LLC		1,385.00
	187268	Uribe Refuse Services, Inc.	04/14/2020	356.00
01 2610 431 003		Elem Upkeep of Building		356.00
Total		Uribe Refuse Services, Inc.		356.00
	56874	VILLAGE OF BENNET	04/14/2020	420.10
01 2610 410 003		Elem Water & Sewer		383.54
01 2610 622 003		Elem Electricity		36.56
Total		VILLAGE OF BENNET		420.10
	230001 227-3262020	VILLAGE OF PALMYRA	04/14/2020	24.00
01 2610 410 001		HS Water & Sewer		24.00
	257001 227-3262020	VILLAGE OF PALMYRA	04/14/2020	218.00
01 2610 410 001		HS Water & Sewer		218.00
	274001 227-3262020	VILLAGE OF PALMYRA	04/14/2020	28.53
01 2610 410 001		HS Water & Sewer		28.53
Total		VILLAGE OF PALMYRA		270.53
	215540	VOICE NEWS	04/14/2020	26.19
01 2310 540 000		BOE Advertising		26.19
	215541	VOICE NEWS	04/14/2020	100.00
01 2310 540 000		BOE Advertising		100.00
	215542	VOICE NEWS	04/14/2020	100.00
01 2310 540 000		BOE Advertising		100.00
	215690	VOICE NEWS	04/14/2020	82.90
01 2310 540 000		BOE Advertising		82.90
	215691	VOICE NEWS	04/14/2020	34.51
01 2310 540 000		BOE Advertising		34.51
	215803	VOICE NEWS	04/14/2020	24.83
01 2310 540 000		BOE Advertising		24.83
Total		VOICE NEWS		368.43
	0039467	VOLLI COMMUNICATIONS, INC	04/14/2020	113.63
01 2510 382 001		HS Telephone		56.82
01 2510 382-003		Elem Telephone		56.81
Total		VOLLI COMMUNICATIONS, INC		113.63
	10198479-00	VOSS LIGHTING	04/14/2020	12.23
01 2610 610 001		HS Custodian Supplies		12.23
Total		VOSS LIGHTING		12.23
	1696114	WASTE CONNECTIONS OF NEBRASKA	04/14/2020	739.78
01 2610 431 001		HS Upkeep of Building		739.78
Total		WASTE CONNECTIONS OF NEBRASKA		739.78
	2020 3RDQRT MILEAGE	WHYMAN, JEN	04/14/2020	212.18

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Posted - All; Fund Number 01; Processing Month 04/2020

User ID: KFH

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1200 333 000		Sped Mileage Paid to Staff		212.18
Total	WHYMAN, JEN			212.18

	091969071 - 3/2020	WINDSTREAM	04/14/2020	93.13
01 2510 382 001		HS Telephone		93.13
Total	WINDSTREAM			93.13

Fund Number	01	95,103.59
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Checking Account ID	1	95,103.59
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April 14, 2020 Bills \$ 95103.59

March 2020 Payroll \$487153.08

Total \$582256.67



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Regular, Processing Month 04/2020: Fund Number 01

User ID: KFH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4610	ARRA: IDEA PART B(611) ENROLL/POV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	ARRA: IDEA PRESCHOOL(619) ENROLL/POV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4690	OTHER FED NON-CAT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700	FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730	PERKINS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4855	ARRA ESEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960	TITLE IV, PRT A NCLB -SAFE & DRUG FREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4985	TITLE II, PART D NCLB TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4994	SPED CONTINUOUS IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6200	TITLE 1 IMPROVING PROGRAMS FEDERAL SERVI	66,325.75	0.00	59.43	26,905.99	0.00	0.00	26,905.99
6310	NCLB TITLE II PART A	44,196.00	0.00	12.61	38,624.80	0.00	0.00	38,624.80
6330	REAP GRANT	21,000.00	0.00	139.08	(8,207.00)	0.00	0.00	(8,207.00)
6404	IDEA PART B 611 BASE	60,748.55	3,241.13	80.41	11,898.54	0.00	0.00	11,898.54
6406	IDEA PRESCHOOL	20,595.00	893.40	39.56	12,447.11	0.00	0.00	12,447.11
6408	IDEA ENROLLMENT/POVERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6410	IDEA EIP	86,383.59	0.00	49.29	43,793.08	0.00	0.00	43,793.08
6411	IDEA EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412	IDEA PART B PORPORTIONATE SHARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6810	TITLE 1, ESSA ACCOUNTABILITY IMPROVING	10,090.85	0.00	0.00	10,090.85	0.00	0.00	10,090.85
6969	TITLE IV PART A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6992	REAP	45,001.00	0.00	36.55	28,553.46	0.00	0.00	28,553.46
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01	GENERAL FUND	7,497,785.54	95,103.59	58.25	3,130,536.33	0.00	0.00	3,130,536.33

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 01 GENERAL FUND</b>				
<u>Current Assets</u>				
01 101	CASH IN BANK	1,766,154.51	(166,702.29)	1,599,452.22
01 900	Cash County Treasurer	775,981.37	0.00	775,981.37
	Current Assets Subtotal:	2,542,135.88	(166,702.29)	2,375,433.59
<u>Other Assets</u>				
01 390	Budgeted Revenue	6,445,997.00	0.00	6,445,997.00
01 392	Less: Revenue Received	(3,039,912.53)	(408,728.12)	(3,448,640.65)
	Other Assets Subtotal:	3,406,084.47	(408,728.12)	2,997,356.35
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>5,948,220.35</b>	<b>(575,430.41)</b>	<b>5,372,789.94</b>
<u>Current Liabilities</u>				
01 450	PAYROLL DEDUCTION PAYABLE	1,037.51	0.00	1,037.51
01 451	FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	758.12	0.00	758.12
01 454	RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	SIT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	1,795.63	0.00	1,795.63
<u>Other Liabilities</u>				
01 690	Budgeted Expenditures	7,497,765.54	0.00	7,497,765.54
01 692	Less: Expenditures to Date	(3,696,695.21)	(575,430.41)	(4,272,125.62)
	Other Liabilities Subtotal:	3,801,070.33	(575,430.41)	3,225,639.92
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	3,197,122.93	0.00	3,197,122.93
01 705	Budgeted Fund Balance	(1,051,768.54)	0.00	(1,051,768.54)
	Fund Balance Subtotal:	2,145,354.39	0.00	2,145,354.39
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>5,948,220.35</b>	<b>(575,430.41)</b>	<b>5,372,789.94</b>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 02 Depreciation</b>				
<u>Current Assets</u>				
02 101	CASH	217,666.20	135.76	217,801.96
	Current Assets Subtotal:	<u>217,666.20</u>	<u>135.76</u>	<u>217,801.96</u>
<u>Other Assets</u>				
02 392	LESS: REVENUE RECEIVED	(410.40)	(135.76)	(546.16)
	Other Assets Subtotal:	<u>(410.40)</u>	<u>(135.76)</u>	<u>(546.16)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>217,255.80</u>	<u>0.00</u>	<u>217,255.80</u>
<u>Other Liabilities</u>				
02 692	LESS: EXPENDITURES TO DATE	(151,915.41)	0.00	(151,915.41)
	Other Liabilities Subtotal:	<u>(151,915.41)</u>	<u>0.00</u>	<u>(151,915.41)</u>
<u>Fund Balance</u>				
02 704	FUND BALANCE	369,171.21	0.00	369,171.21
	Fund Balance Subtotal:	<u>369,171.21</u>	<u>0.00</u>	<u>369,171.21</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>217,255.80</u>	<u>0.00</u>	<u>217,255.80</u>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 03 Unemployment</b>				
<u>Current Assets</u>				
03 101	CASH	18,933.15	6.10	18,939.25
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
	Current Assets Subtotal:	<u>38,933.15</u>	<u>6.10</u>	<u>38,939.25</u>
<u>Other Assets</u>				
03 392	LESS: REVENUE RECEIVED	(105.39)	(6.10)	(111.49)
	Other Assets Subtotal:	<u>(105.39)</u>	<u>(6.10)</u>	<u>(111.49)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>38,827.76</u>	<u>0.00</u>	<u>38,827.76</u>
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,827.76	0.00	38,827.76
	Fund Balance Subtotal:	<u>38,827.76</u>	<u>0.00</u>	<u>38,827.76</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>38,827.76</u>	<u>0.00</u>	<u>38,827.76</u>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 05 Activity Fund</b>				
<u>Current Assets</u>				
05 101	CASH	147,595.10	2,709.29	150,304.39
	Current Assets Subtotal:	147,595.10	2,709.29	150,304.39
<u>Other Assets</u>				
05 392	LESS: REVENUE RECEIVED	(91,633.12)	(18,690.64)	(110,323.76)
	Other Assets Subtotal:	(91,633.12)	(18,690.64)	(110,323.76)
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>55,961.98</b>	<b>(15,981.35)</b>	<b>39,980.63</b>
<u>Other Liabilities</u>				
05 692	LESS: EXPENDITURES TO DATE	(102,990.68)	(15,981.35)	(118,972.03)
	Other Liabilities Subtotal:	(102,990.68)	(15,981.35)	(118,972.03)

**Balance Sheet**  
Period Ending: March 2020  
Annual; Processing Month 03/2020; Accounts to Include Accounts with Activity; Fund  
Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 05 Activity Fund</b>				
<u>Current Assets</u>				
05 101	CASH	147,595.10	2,709.29	150,304.39
	Current Assets Subtotal:	147,595.10	2,709.29	150,304.39
Total Assets and Deferred Outflows of Resources:		147,595.10	2,709.29	150,304.39

<u>Fund Balance</u>				
05 704 0001	ATHLETICS	17,948.01	(521.11)	17,426.90
05 704 0002	ANNUAL	5,411.60	185.00	5,596.60
05 704 0003	MUSIC	1,236.80	0.00	1,236.80
05 704 0004	ELEMENTARY UNIT	10,583.55	(417.72)	10,165.83
05 704 0005	STUDENT COUNCIL	1,978.73	0.00	1,978.73
05 704 0006	FFA	7,789.52	(654.85)	7,134.67
05 704 0007	HIGH SCHOOL UNIT	5,169.71	(519.04)	4,650.67
05 704 0008	LIFE SKILLS	638.61	34.00	672.61
05 704 0009	FCCLA	3,113.98	(232.88)	2,881.10
05 704 0010	MISC ACCOUNT	1,394.22	1.51	1,395.73
05 704 0011	ART CLUB	464.47	0.00	464.47
05 704 0012	NATIONAL HONOR SOCIETY	971.50	0.00	971.50
05 704 0013	SPEECH	503.28	0.00	503.28
05 704 0014	1ST GRADE	716.84	0.00	716.84
05 704 0015	BOYS BASKETBALL	10,787.77	(8,024.36)	2,763.41
05 704 0016	CONCESSIONS	5,697.75	(524.05)	5,173.70
05 704 0017	GIRLS BASKETBALL	1,177.50	154.00	1,331.50
05 704 0019	INTEREST	418.08	8.76	426.84
05 704 0020	UNION BANK	3,067.38	0.00	3,067.38
05 704 0022	FIELDS SCHOLARSHIP	4,263.80	0.00	4,263.80
05 704 0023	CROSS COUNTRY	1,281.60	0.00	1,281.60
05 704 0024	INDUSTRIAL ARTS SHOP	534.69	0.00	534.69
05 704 0025	LIBRARY	1,997.31	0.00	1,997.31
05 704 0026	PARTY GROUP	1,132.31	0.00	1,132.31
05 704 0027	CLASS OF 2021	1,850.62	(380.41)	1,470.21
05 704 0028	MUSICAL/DRAMA	3,834.81	(94.20)	3,740.61
05 704 0029	WRESTLING	196.11	0.00	196.11
05 704 0030	GENERAL FUND REIMBURSEMENT	(266.88)	249.88	(17.00)
05 704 0031	6TH GRADE	471.13	0.00	471.13
05 704 0032	WEIGHTS	4,766.94	2,186.00	6,952.94
05 704 0033	VOLLEYBALL ACCOUNT	1,225.03	0.00	1,225.03
05 704 0034	IMPREST FUND	2,000.00	0.00	2,000.00
05 704 0035	BENNET BOOSTERS	1,589.67	0.00	1,589.67
05 704 0036	CHEERLEADING	1,657.49	(459.64)	1,197.85
05 704 0037	BENNET BACK-PACK PROGRAM	333.21	0.00	333.21
05 704 0038	CLASS OF 2020	1,445.51	0.00	1,445.51

Annual; Processing Month 03/2020; Accounts to Include Accounts with Activity; Fund Number 05

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
05 704 0039	FAMILY PASSES	6,755.00	0.00	6,755.00
05 704 0040	STUDENT FEES	4,662.00	0.00	4,662.00
05 704 0041	QUIZ BOWL	600.08	0.00	600.08
05 704 0042	JR HIGH BASKETBALL	20.50	0.00	20.50
05 704 0044	SPANISH	44.55	0.00	44.55
05 704 0045	ENGLISH/PSYCHOLOGY	100.00	0.00	100.00
05 704 0046	NEW BAND UNIFORMS	0.00	11,896.40	11,896.40
05 704 0047	NATIONAL BREAST CANCER FOUNDATION	0.01	0.00	0.01
05 704 0049	SHOW CHOIR	1,064.93	0.00	1,064.93
05 704 0050	CHROMEBOOK INSURANCE	26,362.08	35.00	26,397.08
05 704 0051	GOLF	0.00	0.00	0.00
05 704 0052	CIRCLE OF FRIENDS	603.30	(213.00)	390.30
Fund Balance Subtotal:		147,595.10	2,709.29	150,304.39
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		147,595.10	2,709.29	150,304.39

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 06 Hot Lunch</b>				
<u>Current Assets</u>				
06 101	CASH	74,091.58	(3,754.60)	70,336.98
	Current Assets Subtotal:	<u>74,091.58</u>	<u>(3,754.60)</u>	<u>70,336.98</u>
<u>Other Assets</u>				
06 392	LESS: REVENUE RECEIVED	(180,768.63)	(24,790.92)	(205,559.55)
	Other Assets Subtotal:	<u>(180,768.63)</u>	<u>(24,790.92)</u>	<u>(205,559.55)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>(106,677.05)</u>	<u>(28,545.52)</u>	<u>(135,222.57)</u>
<u>Other Liabilities</u>				
06 692	LESS: EXPENDITURES TO DATE	(191,824.88)	(28,545.52)	(220,370.40)
	Other Liabilities Subtotal:	<u>(191,824.88)</u>	<u>(28,545.52)</u>	<u>(220,370.40)</u>
<u>Fund Balance</u>				
06 704	FUND BALANCE	85,147.83	0.00	85,147.83
	Fund Balance Subtotal:	<u>85,147.83</u>	<u>0.00</u>	<u>85,147.83</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>(106,677.05)</u>	<u>(28,545.52)</u>	<u>(135,222.57)</u>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 07 Bond</b>				
<u>Current Assets</u>				
07 101	CASH	83,073.17	46,948.98	130,022.15
07 900	Cash County Treasurer	197,489.39	0.00	197,489.39
	Current Assets Subtotal:	<u>280,562.56</u>	<u>46,948.98</u>	<u>327,511.54</u>
<u>Other Assets</u>				
07 392	LESS: REVENUE RECEIVED	(327,818.06)	(46,948.98)	(374,767.04)
	Other Assets Subtotal:	<u>(327,818.06)</u>	<u>(46,948.98)</u>	<u>(374,767.04)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>(47,255.50)</u>	<u>0.00</u>	<u>(47,255.50)</u>
<u>Other Liabilities</u>				
07 692	LESS: EXPENDITURES TO DATE	(614,286.25)	0.00	(614,286.25)
	Other Liabilities Subtotal:	<u>(614,286.25)</u>	<u>0.00</u>	<u>(614,286.25)</u>
<u>Fund Balance</u>				
07 704	FUND BALANCE	567,030.75	0.00	567,030.75
	Fund Balance Subtotal:	<u>567,030.75</u>	<u>0.00</u>	<u>567,030.75</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>(47,255.50)</u>	<u>0.00</u>	<u>(47,255.50)</u>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 08 Special Building Fund</b>				
<u>Current Assets</u>				
08 101	CASH	558,639.66	(21,484.83)	537,154.83
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
08 900	Cash County Treasurer	86,588.38	0.00	86,588.38
	Current Assets Subtotal:	<u>695,228.04</u>	<u>(21,484.83)</u>	<u>673,743.21</u>
<u>Other Assets</u>				
08 392	LESS: REVENUE RECEIVED	(215,980.02)	(12,971.29)	(228,951.31)
	Other Assets Subtotal:	<u>(215,980.02)</u>	<u>(12,971.29)</u>	<u>(228,951.31)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>479,248.02</u>	<u>(34,456.12)</u>	<u>444,791.90</u>
<u>Other Liabilities</u>				
08 692	LESS: EXPENDITURES TO DATE	(145,041.45)	(34,456.12)	(179,497.57)
	Other Liabilities Subtotal:	<u>(145,041.45)</u>	<u>(34,456.12)</u>	<u>(179,497.57)</u>
<u>Fund Balance</u>				
08 704	FUND BALANCE	624,289.47	0.00	624,289.47
	Fund Balance Subtotal:	<u>624,289.47</u>	<u>0.00</u>	<u>624,289.47</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>479,248.02</u>	<u>(34,456.12)</u>	<u>444,791.90</u>

Monthly; Processing Month 03/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 09 Qualified Capital Purpose Fund</b>				
<u>Current Assets</u>				
09 101	CASH	499,486.46	(166,138.46)	333,348.00
	Current Assets Subtotal:	499,486.46	(166,138.46)	333,348.00
<u>Other Assets</u>				
09 392	LESS: REVENUE RECEIVED	(15,686.38)	(3,844.64)	(19,531.02)
	Other Assets Subtotal:	(15,686.38)	(3,844.64)	(19,531.02)
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>483,800.08</b>	<b>(169,983.10)</b>	<b>313,816.98</b>
<u>Other Liabilities</u>				
09 692	LESS: EXPENDITURES TO DATE	(154,424.25)	(169,983.10)	(324,407.35)
	Other Liabilities Subtotal:	(154,424.25)	(169,983.10)	(324,407.35)
<u>Fund Balance</u>				
09 704	FUND BALANCE	638,224.33	0.00	638,224.33
	Fund Balance Subtotal:	638,224.33	0.00	638,224.33
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>483,800.08</b>	<b>(169,983.10)</b>	<b>313,816.98</b>

**Revenue Summary Report**  
 Processing Month: 03/2020  
 Regular; Processing Month 03/2020

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL PROPERTY TAXES	4,613,015.00	112,910.64	1,833,608.39	39.75	2,779,406.61
01 1115	CARLINE TAX	0.00	0.00	0.00	0.00	0.00
01 1120	In-Lieu 1957 Levy Tax	0.00	0.00	0.00	0.00	0.00
01 1125	MOTOR VEHICLE TAXES	283,952.00	12,240.07	187,290.85	65.96	96,661.15
01 1140	Interest Levied Tax	0.00	0.00	0.00	0.00	0.00
01 1190	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
01 1312	SUMMER SCHOOL TUITION	10,000.00	0.00	0.00	0.00	10,000.00
01 1312 1001	DRIVERS EDUCATION - SUMMER FEES	0.00	0.00	0.00	0.00	0.00
01 1315	TUITION FROM DISTRICTS - SENCAP	0.00	0.00	0.00	0.00	0.00
01 1370	PRESCHOOL TUITION & FEES	10,000.00	3,600.00	22,125.00	221.25	(12,125.00)
01 1421	TRANSPORTATION OTHER DISTRICTS	0.00	0.00	0.00	0.00	0.00
01 1510	INTEREST ON INVESTMENTS	0.00	73.44	579.67	0.00	(579.67)
01 1800	REC PROGRAM - COMMUNITY SERVICES	25,000.00	1,602.00	22,781.43	91.13	2,218.57
01 1910	RENTAL OF SCHOOL FACILITY	200.00	0.00	0.00	0.00	200.00
01 1911	LOCAL LICENSE FEES	0.00	0.00	630.00	0.00	(630.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL RECIEPTS		4,942,167.00	130,426.15	2,067,015.34	41.82	2,875,151.66
01 2110	COUNTY FINES & LICENSE FEES	20,000.00	2,280.68	15,983.86	79.92	4,016.14
01 2130	OTHER COUNTY RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2210	ESU RECEIPTS	5,000.00	0.00	1,003.00	20.06	3,997.00
Subtotal: COUNTY AND ESU RECEIPTS		25,000.00	2,280.68	16,986.86	67.95	8,013.14
01 3110	STATE AID	938,830.00	98,524.00	661,822.00	70.49	277,008.00
01 3120	SPED SCHOOL AGE	200,000.00	63,654.00	232,080.00	116.04	(32,080.00)
01 3125	SPED TRANSPORTATION	1,500.00	0.00	0.00	0.00	1,500.00
01 3130	HOMESTEAD EXEMPTION	20,000.00	98,808.98	98,808.98	494.04	(78,808.98)
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3132	Personal Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	7,000.00	0.00	0.00	0.00	7,000.00
01 3400	STATE APPORTIONMENT	52,000.00	0.00	75,734.70	145.64	(23,734.70)
01 3500	QUALITY ED INCENTIVE GRANT	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATON INCENTIVE PAYMENTS	0.00	0.00	0.00	0.00	0.00
01 3535	PAYMENTS FOR HIGH ABILITY LEARNERS	3,500.00	0.00	5,789.00	165.40	(2,289.00)
01 3540	STATE EARLY CHILDHOOD	60,000.00	0.00	0.00	0.00	60,000.00
01 3570	TEACHER DEVELOPMENT GRANT	0.00	0.00	0.00	0.00	0.00
01 3800	REVENUE IN LIEU OF SCHOOL LAND TAX	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE RECEIPTS	25,000.00	0.00	2,272.64	9.09	22,727.36
Subtotal: STATE RECEIPTS		1,307,830.00	260,986.98	1,076,507.32	82.31	231,322.68
01 4300	RESTRICTED GRANTS-IN-AID FROM FED GOV	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	REAP	35,000.00	0.00	44,729.00	127.80	(9,729.00)
01 4500	GRANTS FROM THE FED GOV THROUGH STATE	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE 1 PART A - CARRY OVER	0.00	0.00	0.00	0.00	0.00
01 4506	TITLE 1 PART A - CURRENT YEAR	32,000.00	0.00	0.00	0.00	32,000.00
01 4507	TITLE 1 SCHOOL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II SUPPORTING EFFECTIVE INSTRUCTIO	0.00	0.00	0.00	0.00	0.00
01 4511	TITLE V, REAP RURAL LOW INCOME SCH GRANT	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATIONS	0.00	0.00	40,630.00	0.00	(40,630.00)
01 4516	IDEA PRESCHOOL BASE/IDEA ENROL POVERTY	0.00	0.00	3,908.00	0.00	(3,908.00)
01 4519	IDEA ENROLLMENT/POVERTY	85,000.00	0.00	69,598.67	81.88	15,401.33
01 4521	IDEA PART B PROPORTIONATE	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00

**Revenue Summary Report**  
Processing Month: 03/2020  
Regular; Processing Month 03/2020

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4525	FEDERAL VOCATIONAL & APPLIED TECH EDUC	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA idea	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID REIMBURSEMENT SPED	7,500.00	0.00	0.00	0.00	7,500.00
01 4709	MEDICAID ADMIN ACTIVITIES (MAAPS)	5,500.00	0.00	0.00	0.00	5,500.00
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	OTHER FEDERAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4955	NCLB Title II Part A (teacher/princ	0.00	0.00	1,825.20	0.00	(1,825.20)
01 4965	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4967	TITLE IV, PART A SSAE GRANT	0.00	0.00	282.00	0.00	(282.00)
01 4975	Innovation in Education (Frameworks	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	170,000.00	0.00	160,972.87	94.69	9,027.13
01 5200	FUND TRANSFERS	0.00	14,409.26	103,856.15	0.00	(103,856.15)
01 5300	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
01 5301	INSURANCE ADJUSTMENTS	0.00	0.00	97.00	0.00	(97.00)
01 5400	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	625.05	23,205.11	2,320.51	(22,205.11)
	Subtotal: NON-REVENUE RECEIPTS	1,000.00	15,034.31	127,158.26	12,715.83	(126,158.26)
01 9000	NON-PROGRAMMED RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	6,445,997.00	408,728.12	3,448,640.65	53.50	2,997,356.35

### **April Activities Board Report**

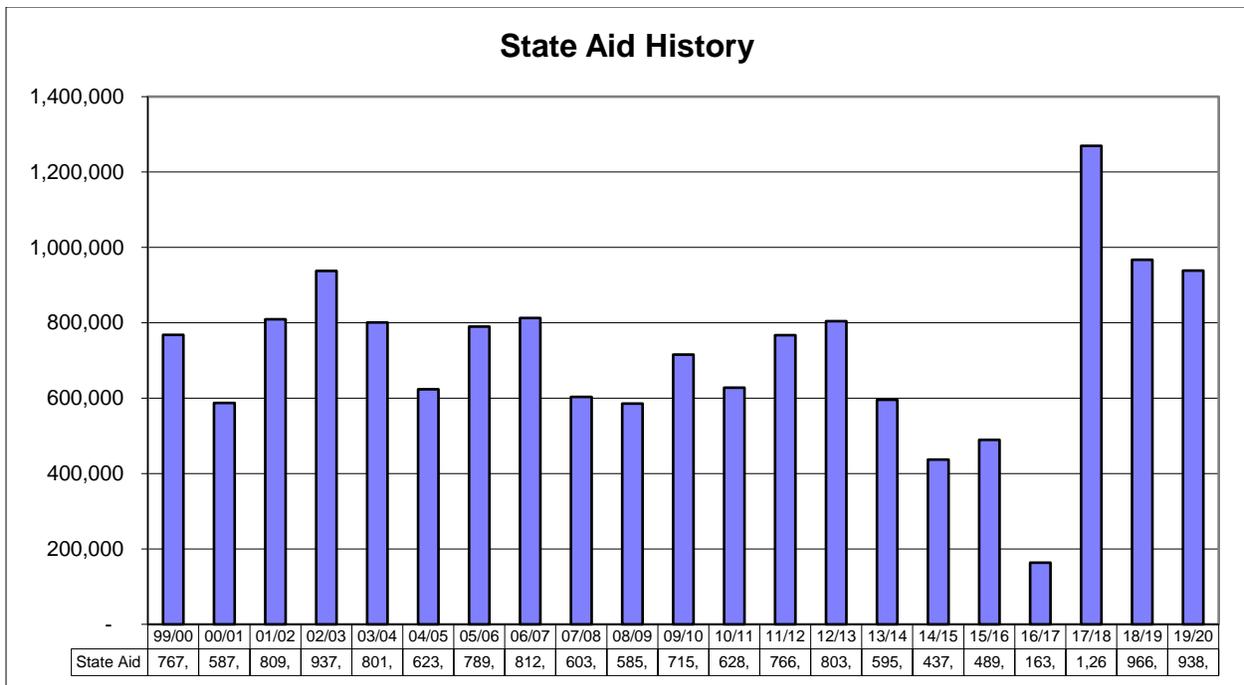
All activities through May 3<sup>rd</sup> were either cancelled or postponed.

### **April Activities Calendar Attached**

The attached calendar will still show all activities that were scheduled for the month of April.

**Superintendent’s Report**  
 April 14, 2020

1. The Department of Education has not yet certified State Aid to District OR-1. During FY 2017 OR-1 received \$1,283,328 in FY 2018 the district received \$949,876 and in FY 2019 \$938,850. State Aid can best be summarized as Needs/Resources. As the District’s valuation increases the equalization formula reduces aid which is a trend we have seen for a number of years in rural districts. Several factors will impact our aid including but not limited to the Needs Stabilization subsequent to the new school adjustment and the “Student Growth” adjustment. Currently state aid for FY 2020 is in limbo pending legislative action. This amount will be a reflection of the adjustments mentioned coupled with valuation reported by the district in August of 2019. This amount will be the stable keeping in mind that it could change dramatically pending the passage of legislation.



2. Progress continues to be made in providing continuity of learning opportunities for our students. Guidance related to this topic is rolling out daily and changing on the minute. I wish to thank our entire staff for their diligence in providing these opportunities and the Board of Education for providing policy, guidance and funding for critical programs related to software and student management and the 1:1 technology initiative which includes both Chrome Books, and the touch panels provided throughout primary classrooms.

3. We need to continue to monitor legislation when the session continues. In particular items related to revenue and state aid will be moving toward completion in the next several weeks.

4. Work to complete Olson complex will be moving at a slower pace due to the COVID-19 issues presented with social distancing rules and guidance.
5. We are awaiting temperatures to cooperate and allow for completion of the roof project.
6. Bus 20 has been a welcome addition albeit with limited use do to our current situation related to the cancellation of activities.
7. There are no major supply changes or capital outlay requisitions as currently reported noting that requisitions were due today and require additional review. There will be planned upgrades to the Elementary science textbook series due to the age of the current product and the fact that state standards have been changed. I would like to thank our research committee for the many long hours they have spent in research. We are also looking ahead to social studies standards as those changes will result in textbook upgrades as well..
8. Traditional completion of Kindergarten roundup/enrollment will not be possible in light of the current situation regarding building closures. The class appears to follow the recent trend in terms of size. This year's incoming Kindergarten numbers have exceeded 58 students noting that we traditionally gain some additional students during the summer months. In keeping with our established guidelines for section totals in primary grades we will remain with three traveling staff and three sections in grades K, 1, and 2. This leaves one flex room available at Bennet Elementary. With one remaining flex room available the administrative team will be evaluating the potential impact of a fourth three section grade if the incoming Kindergarten of 2021-2022 is again in excess of 25 students per section (50). This decision will have significant bearing on the shared staff, facilities, and grade level instructional staff. At that time the facilities audit will be completed and you will have the data necessary to address that scenario.



# Palmyra

**April, 2020**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 State Convention- <b>6:00pm</b> Youth Group Family Night- @ Palmyra High School Aux East Gym	2 State Convention-	3 State Convention-	4 Prom- @ Hidden Valley Golf Course
5 FCCLA State Leadership- @ Pinnacle Bank Arena	6 FCCLA State Leadership- @ Pinnacle Bank Arena <b>5:00pm</b> JH Quiz Bowl- @ Freeman High School <b>6:00pm-7:15pm</b> Volleyball Skills- @ Bennet Elementary	7 FCCLA State Leadership- @ Pinnacle Bank Arena <b>8:00am</b> ACT- @ Palmyra High School <b>4:00pm</b> Golf-B/Varsity <b>Milford</b> @ Thornridge GC	8 <b>9:00am</b> HS MUDECAS Quiz Bowl- @ Sterling High School <b>10:00am</b> Track-Varsity <b>Malcolm vs. Multiple Schools</b> @ Malcolm High School	9 1:30 Dismissal Easter Break-	10 No School Easter Break-	11
12	13 No School Easter Break- <b>6:00pm-7:15pm</b> Volleyball Skills- @ Bennet Elementary	14 <b>1:00pm</b> Track-Varsity <b>Yutan</b> @ Yutan High School	15 L Street Choir- @ Geneva High School <b>9:30am</b> Golf-B/Varsity <b>Milford</b> @ Thornridge GC	16 <b>4:00pm</b> HS Quiz Bowl- @ Johnson County Central <b>4:00pm</b> Track-JH <b>Raymond Central vs. Multiple Schools</b> @ Malcolm High School	17 <b>6:30pm</b> Musical- @ Palmyra High School Main West Gym	18 <b>9:00am</b> Track-JH <b>Freeman vs. Multiple Schools</b> @ Freeman High School <b>6:30pm</b> Musical- @ Palmyra High School Main West Gym
19 <b>2:00pm</b> Musical- @ Palmyra High School Main West Gym	20 JH Quiz Bowl- @ Lewiston High School <b>6:00pm-7:15pm</b> Volleyball Skills- @ Bennet Elementary <b>6:30pm</b> HS Spring Concert- @ Palmyra High School Main West Gym	21 <b>9:30am</b> Track-Varsity <b>Falls City Sacred Heart</b> @ Syracuse High School	22 <b>10:00am</b> Track-JH <b>Freeman vs. Multiple Schools</b> @ Freeman High School <b>5:00pm-8:00pm</b> Foundation For Knowledge Dairy Queen Fundraiser- @ Dairy Queen Grill & Chill <b>5:30pm</b> National Honor Society Induction- @ Palmyra High School	23 <b>9:00am</b> Golf-B/Varsity <b>Lincoln Lutheran vs. Multiple Schools</b> @ Crooked Creek Golf Course	24 FFA Banquet- @ Palmyra High School <b>9:00am</b> District Music Contest- @ Falls City High School	25 <b>9:00am</b> Track-Varsity <b>Freeman vs. Multiple Schools</b> @ Freeman High School
26 Extra Mile Walk-	27 <b>2:00pm</b> Golf-B/Varsity <b>Palmyra vs. Multiple Schools @ Woodland Hills Golf Course</b> <b>6:30pm</b> Elementary Spring Concert- @ Palmyra High School Main West Gym	28 <b>10:00am</b> Track-Varsity <b>Conestoga Cougars</b> @ Conestoga Jr./Sr. High School	29 <b>8:30am</b> Golf-B/Varsity <b>Palmyra vs. Multiple Schools @ Woodland Hills Golf Course</b>	30 <b>3:00pm</b> Track-JH <b>Johnson County Central vs. Multiple Schools</b> @ Johnson County Central High School		

**April High School Principal's Report:**

1. Prom has been cancelled
2. Final pick up date to get items will be set later and will be arranged by last name.
3. Lunches will end May 20<sup>th</sup> for all students in the district.

### **April Elementary Principal's Report:**

#### **Kindergarten Round Up:**

Bennet Elementary KDG Round Up was cancelled. We will look at options for rescheduling a parent meeting at a later date.

#### **NSCAS Test:**

NSCAS testing for the State has been cancelled for the 2019-20 school year.

#### **Elementary School Update:**

We believe that the best access to education we can provide is for our students to interact with their classroom teachers on a daily basis in an array of formats and opportunities that utilize our resources: Canvas, zoom meetings, email, classroom communication apps, face time, classroom packet, etc. Students are assigned work each week from their teacher(s) and then have several options to turn in their assignments: dropping off at the school, scanning, email, picture of completed work, Canvas.

Communication: We will continue to communicate with parents and students via email, Twitter, the District OR-1 mobile application and the school webpage.

Parent/Student pick up of items from Bennet Elementary will be determined at a later date in May based off of last name.

On the zoom call:

Rob, Brandon, Jared, Rick Wilen, Eric S., Eric P., Tim Ripp, Kyle.

# Coordination & Progress Meeting Agenda

**DATE & TIME** | 04/07/2020

**PROJECT** | Palmyra Sports Complex

**LOCATION** | Palmyra, NE

**OWNER** | District OR-1/Village of Palmyra

**CONTRACTOR** | Nemaha Sports Construction

*Kyle King: kyle.king@nemaha.net; 402-430-1552*



## 1. Change Management:

### a. RFC's/PR's/CO's/ASI's update

- Update on RFC's #28 (added gates), #30 (soffit work), #31 (base alignment), #32 (dugout bench plank replacements), #33 (batters cubbies)?
- TCEP to send email update. #28, 30, 31, 32 approved.
- Kyle to look into alternative batters cubbies and send options to owner.
- Kyle to review grandstand fence credit and adder for irrigation pump.

- Change order(s) to amend contract amount and completion dates?

### From previous meetings:

- Completion dates per 10/29/2019 schedule that was distributed to team:
  - City Park: 4/6/2020
  - Walking trail in spring 2020 as approved by owner.
  - Baseball/north lot/west entry: 6/1/2020 without winter shutdown or weather impacts.

## 2. Completed since last period: **No discussion.**

- Finished sidewalk tie-in from north parking lot to left-center field.
- Finished City Park backstop.
- Maintenance shed floor prep (dirt and rock).
- City Park building floor prep (dirt and rock).
- Poured maintenance shed floor.
- Poured City Park concession and RR floors.
- Wellmann finished rough-in to City Park chase area.
- Finished east awning column footings and exterior framing.
- Installed new trusses/sheathing at City Park.
- Installed building metal.
- Installed counters and SS top for coiling door.
- Set HM doors, windows and coiling door.
- Installed interior plumbing and HVAC.
- Continued interior electrical.
- Continued warning track material install/grading.
- Continued infield material install/grading.
- Installed baseball field foul pole footings.

- Installed City Park foul footings.
- Realigned/installed City Park bases.
- General site clean-up and house-keeping.
- 14 days weather impacts in March.

### 3. Scheduled for next period:

- Finish City Park interior electrical.
- Paint City Park building.
- Pave sidewalk around City park building and restore seeded areas.
- Prep/pour shot and discus pads. Install rings.
- Prep/pour dugout slabs.
- Prepare for main ballfield backstop work.
- Start bullpen prep/install.
- Install foul poles.
- Grading/prep for south portion of north lot and west roadway.
- Seed/sod areas maintenance.
- Kyle to let Rob know when we can get the discus sleeves.
- Nemaha to review/coordinate fence work east of south lot w/owner.
- Village to handle reinstalling a post for scoreboard controls.

### 4. Other items:

#### From previous meetings:

- Substantial Completion letter(s) from TCEP per 10/7/2019 request?
  - Sound system owner acceptance letter from owner/TCEP per 12/2/2019 request?
- Rob to let property owners know of upcoming sidewalk impact for south trail.
  - Owner reviewing entry signage features. Will let Nemaha know of any assistance needed.

*Next progress meeting: Tuesday, April 21, 2020 at 8am*





**Educational Service Unit 4**

919 16<sup>th</sup> Street, P.O. Box 310, Auburn, Nebraska 68305-0310  
(402) 274-4354/Fax: (402) 274-4356  
[www.esu4.org](http://www.esu4.org)

Administrator Director of Support Services Health Services Director Professional Development Directors  
Gregg Robke Chuck Hummel Felicia Martin RN Jen Madison / Lori Broady

Special Education Director NCECBVI Campus Administrator Technology Director Technology Integration  
Ellen Stokebrand Sally Schreiner Dustin Buggi Ben Hanika

**2020-2021  
AGREEMENT FOR SPECIAL EDUCATION SERVICES**

**THIS AGREEMENT** is issued this 2<sup>nd</sup> day of March 2020, by and between the Palmyra District OR 1 Public Schools in the County of Otoe, in the State of Nebraska, a/k/a Palmyra OR 1# 660501 ("School District") and Educational Service Unit 4, a political subdivision ("ESU 4"). In consideration of the mutual agreement hereinafter set forth, the recitals hereinafter contained, the parties agree as follows:

**RECITALS**

- 1. ESU 4 is duly qualified, by virtue of provisions of the statues of the State of Nebraska, to provide and render services to school districts on a contract basis, in exchange for compensation as provided in this Agreement.
- 2. The School District desires to contract with ESU 4 for the delivery of certain mandatory or discretionary educational services by ESU 4 for the benefits of the School District and it's students.
- 3. This Agreement constitutes the agreement and understanding of the parties with respect to the subject matter hereof. This Agreement is entirely integrated, i.e., there are no other agreements, written or oral, concerning the subject matter hereof, except those which are expressly delineated in this instrument, or by a mutually accepted written addendum.

**COVENANTS**

- 1. Services Contracted. ESU 4 shall provide, for the time period specified hereinafter, the following services at facilities which shall be provided by the School District or by ESU 4 in accordance with the terms of this Agreement.
- 2. Services Provided. The services provided, as identified in the preceding paragraph of this Agreement, may be referred to, from time to time, as "Hourly" or "Level III" or "Early Childhood" services for purposes of reference only.
- 3. Compensation. The parties acknowledge that ESU 4 shall, in good faith, determine its cost incurred in connection with each of the contracted programs in accordance with internal cost accounting systems, methods, and techniques deemed appropriate by ESU 4, and accomplished in the manner consistent with the rules, regulations and laws of the State of Nebraska. Upon determination of such costs, ESU 4 shall prepare a statement for the services contracted and provided for amounts due to ESU 4 from the School District in accordance with the provisions of this Agreement. The estimated costs set forth in paragraph one hereof, shall constitute estimates only, and shall not, in any manner or under any circumstances, become or constitute the ultimate or final amount due from the School District to ESU 4 for the services

*Courageously leading a dynamic revolution in education  
"The Mission of ESU 4 is to improve student learning through a  
commitment to communication, accountability and leadership."*

rendered. Rather, the actual, final amount due for mutually agreed upon services rendered by ESU 4 to the School District shall be the amount(s) as ESU 4 shall determine in accordance with its good faith internal accounting systems, methods, and techniques, conducted and accomplished in accordance with the rules and regulations of laws of the State of Nebraska. ESU 4 shall determine its costs, shall submit to the School District its billing for services rendered, on a 9 month basis, beginning in August of the school year. Each and every statement shall become due and payable upon receipt by the School District.

4. Manner of Delivery of Service. ESU 4 shall, in its discretion, assign personnel, and work cooperatively with the School District to provide services, monitoring, supervising, evaluating, and other services as required by Individual Educational Plan or other services requested by the School District. Any and all educational, personnel salaries, benefits, administrative prerogatives or ESU 4 policies which do or may impact upon the obligations of the parties pursuant to this Agreement, including the calculations of sums due hereunder, shall be determined by ESU 4, in its sole judgment and discretion, in a manner consistent with the law.
5. Default. In the event of material breach of the obligations of either party pursuant to this Agreement, the party who has not breached may, in its discretion, immediately cancel or rescind this Agreement without advance notice, hereunder pending resolution by a court of competent jurisdiction, of any disputes or issues arising from claims of breach. Neither party to this Agreement may, however, arbitrarily or unilaterally cancel, suspend or terminate this Agreement prior to the expiration thereof, except in the event of breach, or except upon mutual agreement of the parties.
6. Authority. Each party acknowledges and represents that the persons executing this Agreement have a full, unconditional authority to execute this Agreement. This Agreement shall be governed by, and construed in accordance with the laws of the State of Nebraska, and shall be binding upon the parties hereto and their successors.

ADDENDUM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IN WITNESS WHEREOF**, we have hereunto subscribed our names.

By the order of the Board of Education of  
\_\_\_\_\_

By the Order of the Board of Education of  
Educational Service Unit 4

\_\_\_\_\_  
School District Official

Date

\_\_\_\_\_  
ESU 4 Administrator

Date

SCHOOL: Palmyra District OR 1 660501

HOURLY PROGRAMS			
(Figures below are on an annual basis.)			
SUPPORT SERVICE PROGRAM	PROJECTED AMOUNT OF TIME	PROJECTED RATE RATE	PROJECTED COST
Director of Special Education	120	\$250.00	\$30,000.00
Audiologist	80	\$125.00	\$10,000.00
Psychological/Counseling Services	0	\$150.00	\$0.00
Speech Therapy	0	\$140.00	\$0.00
Deaf Educator	0	\$100.00	\$0.00
<b>TOTAL COST - HOURLY PROGRAMS</b>			<b>\$40,000.00</b>
LEVEL III SERVICES			
PROGRAM	NUMBER OF STUDENTS	ESTIMATED RATE	ESTIMATED COST
Learning Center	0	\$66,500.00	0
			\$0.00
<b>TOTAL COST - LEVEL III PROGRAMS</b>			<b>\$0.00</b>
BELOW AGE FIVE SERVICES			
PROGRAM	PROJECTED AMOUNT OF TIME	ESTIMATED RATE	ESTIMATED COST
Early Childhood - Home based service (0-5)	0	\$125.00	\$0.00
<b>TOTAL COST - EARLY CHILDHOOD PROGRAM</b>			<b>\$0.00</b>
<b>Due March 20th 2020</b>		<b>TOTAL CONTRACT</b>	<b>\$40,000.00</b>



Rob Hanger  
 Superintendent  
 District OR-1 Public Schools  
 425 F Street  
 Palmyra, NE 68418

March 20, 2020  
 Project No: 00111853.00  
 Invoice No: 153698

Geotechnical Services  
 Palmyra Sports Complex

**Professional Services from January 20, 2020 to March 15, 2020**

Task 00002 Construction Observation & Testing

**Professional Personnel**

	Hours	Rate	Amount	
Project Manager I Petersen, Doyle	.50	130.00	65.00	
Senior Field/Lab Technician Wells, William	1.00	87.00	87.00	
Field/Lab Technician II Cranford, Patrick	4.00	57.00	228.00	
Totals	5.50		380.00	
<b>Total Labor</b>				<b>380.00</b>

**Unit Billing**

2015 Ford F150-UIE316 BL077D				
2/19/2020	0.5 Days @ 65.00		32.50	
2/20/2020	0.25 Days @ 65.00		16.25	
Compression Test - Cylinder				
2/16/2020	2.0 Tests @ 19.00		38.00	
3/15/2020	1.0 Test @ 19.00		19.00	
Handling Charge - Reserve Cylinder				
3/15/2020	1.0 Cylinder @ 7.00		7.00	
Single-Use Concrete Cylinder Mold				
3/15/2020	4.0 Each @ 3.00		12.00	
<b>Total Units</b>			<b>124.75</b>	<b>124.75</b>
		<b>Total this Task</b>		<b>\$504.75</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	504.75	36,520.05	37,024.80
Limit			43,257.00
Remaining			6,232.20

**Total this Invoice** \$504.75

TO (OWNER): District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 12  
PERIOD TO: 3/31/2020

DISTRIBUTION  
TO:  
OWNER  
ARCHITECT  
CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
541 S 1st ST  
Lincoln, NE 68508

VIA (ARCHITECT): The Clark Eriksen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/29/2019

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Nemaha Landscape Const., Inc.  
541 S 1st ST Lincoln, NE 68508

By: [Signature] Date: 3/25/2020



State of: NE  
County of: Lancaster  
Subscribed and Sworn to before me this 25th Day of March 2020  
Notary Public: [Signature]  
My Commission Expires: 11-14-22

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 40,850.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 3/26/20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	0.00

1. ORIGINAL CONTRACT SUM ..... \$ 4,833,000.00
2. Net Change by Change Orders ..... \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 4,833,000.00
4. TOTAL COMPLETED AND STORED TO DATE ..... \$ 4,428,196.22
5. RETAINAGE:
  - a. 5.00 % of Completed Work ..... \$ 221,409.81
  - b. 0.00 % of Stored Material ..... \$ 0.00
 Total retainage (Line 5a + 5b) ..... \$ 221,409.81
6. TOTAL EARNED LESS RETAINAGE ..... \$ 4,206,786.41  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) ..... \$ 4,165,936.41
8. CURRENT PAYMENT DUE ..... \$ 40,850.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 8) ..... \$ 626,213.59

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document  
Application and Certification for Payment

**TO (OWNER):** District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

**PROJECT:** Palmyra Sports Complex

**APPLICATION NO:** 12  
**PERIOD TO:** 3/31/2020

**DISTRIBUTION TO:**  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

**FROM (CONTRACTOR):** Nemaha Landscape Const., Inc.  
541 S 1st ST  
Lincoln, NE 68508

**VIA (ARCHITECT):** The Clark Eriksen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:** Palmyra Sports Complex

**CONTRACT DATE:** 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Allowance	50,000.00	28,196.22	0.00	0.00	28,196.22	56.39	21,803.78	1,409.81
2	Mobilizations	39,000.00	36,000.00	0.00	0.00	36,000.00	92.31	3,000.00	1,800.00
3	General Conditions	196,000.00	176,000.00	5,000.00	0.00	181,000.00	92.35	15,000.00	9,050.00
4	Bonds & Insurance	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00	0.00	2,750.00
5	SWPPP, Temp Fence, Traffic Control	40,000.00	38,000.00	0.00	0.00	38,000.00	95.00	2,000.00	1,900.00
6	Demo/Earthwork	320,000.00	305,000.00	0.00	0.00	305,000.00	95.31	15,000.00	16,250.00
7	Site Utilities (Water, Sanitary, Drainage)	196,000.00	181,000.00	0.00	0.00	181,000.00	92.35	15,000.00	9,050.00
8	Field Subdrainage and Fabric	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00	0.00	3,250.00
9	Concrete, Rebar, Sealants and Pavement Markings	880,000.00	695,000.00	10,000.00	0.00	705,000.00	80.11	175,000.00	35,250.00
10	CMU	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00	0.00	1,300.00
11	Metals (Structural Steel, Railings, Stairs/Grating, Etc.)	54,000.00	48,000.00	0.00	0.00	48,000.00	88.89	6,000.00	2,400.00
12	Metal Roofing/Walls/Gutters	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00	0.00	1,650.00
13	Rough Carpentry	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00	0.00	3,100.00
14	Insulation	5,900.00	5,900.00	0.00	0.00	5,900.00	100.00	0.00	295.00
15	Windows and Doors	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	2,000.00
16	Wall/Ceiling Finishes	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	1,000.00
17	Flooring and Resilient Base	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00	0.00	375.00
18	Tiling	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00	0.00	1,100.00
19	Casework and Countertops	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00	0.00	1,150.00
20	Restroom Accessories, Partitions, Marker Boards and Signage	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00	0.00	850.00

ALA Type Document  
Application and Certification for Payment

TO (OWNER): District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

PROJECT: Palmyra Sports Complex

APPLICATION NO: 12  
PERIOD TO: 3/31/2020

DISTRIBUTION  
TO:  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

FROM (CONTRACTOR): Nemaha Landscape Const., Inc.  
541 S 1st ST  
Lincoln, NE 68508

VIA (ARCHITECT): The Clark Eversen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

ARCHITECT'S  
PROJECT NO:

CONTRACT FOR: Palmyra Sports Complex

CONTRACT DATE: 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
21	Paint	18,000.00	15,000.00	0.00	0.00	15,000.00	83.33	3,000.00	750.00
22	Flagpole	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00	0.00	225.00
23	Scoreboards	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00	0.00	1,600.00
24	Playground Structure	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00	0.00	2,650.00
25	Athletic Equipment, Sand Pits and Nailer	98,000.00	90,000.00	2,000.00	0.00	92,000.00	93.88	6,000.00	4,600.00
26	Bleachers	94,000.00	94,000.00	0.00	0.00	94,000.00	100.00	0.00	4,700.00
27	Plumbing and Drinking Fountains	80,000.00	74,000.00	6,000.00	0.00	80,000.00	100.00	0.00	4,000.00
28	HVAC	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00	0.00	1,100.00
29	Electrical	790,000.00	770,000.00	0.00	0.00	770,000.00	97.47	20,000.00	38,500.00
30	Asphalt	155,000.00	155,000.00	0.00	0.00	155,000.00	100.00	0.00	7,750.00
31	Bulpen Construction and Synthetic Turf	16,000.00	0.00	0.00	0.00	0.00	0.00	16,000.00	0.00
32	Track & Field Aggregates	215,000.00	215,000.00	0.00	0.00	215,000.00	100.00	0.00	10,750.00
33	Ballfield Fine Grading, Infields, Warning Tracks and Sod	185,000.00	145,000.00	0.00	0.00	145,000.00	78.38	40,000.00	7,250.00
34	Fencing, Backstops, Dugouts and Top-Rail Cap	190,000.00	140,000.00	20,000.00	0.00	160,000.00	84.21	30,000.00	8,000.00
35	Irrigation	98,000.00	91,000.00	0.00	0.00	91,000.00	92.86	7,000.00	4,550.00
36	Site Fine Grading/Seed/Sod/Restoration	45,000.00	25,000.00	0.00	0.00	25,000.00	55.56	20,000.00	1,250.00
37	Landscaping Items	35,000.00	25,000.00	0.00	0.00	25,000.00	71.43	10,000.00	1,250.00
38	Alternates F3-F3C (Synthetic Turf)	394,300.00	394,300.00	0.00	0.00	394,300.00	100.00	0.00	19,715.00
39	Alternate F-10D (Track Surfacing)	158,900.00	158,900.00	0.00	0.00	158,900.00	100.00	0.00	7,945.00

MIA Type Document  
Application and Certification for Payment

**TO (OWNER):** District OR 1 Public Schools  
425 F Street  
Palmyra, NE 68418

**PROJECT:** Palmyra Sports Complex

**APPLICATION NO:** 12  
**PERIOD TO:** 3/31/2020

**DISTRIBUTION TO:**  
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**VIA (ARCHITECT):** The Clark Eriksen Partners  
1010 Lincoln Mall, Suite 200  
Lincoln, NE 68510

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:** Palmyra Sports Complex

**CONTRACT DATE:** 2/28/2019

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
40	Alternate E-1 (Electrical MC Cabling)	-2,100.00	-2,100.00	0.00	0.00	-2,100.00	100.00	0.00	-105.00
<b>REPORT TOTALS</b>		\$4,833,000.00	\$4,385,196.22	\$43,000.00	\$0.00	\$4,428,196.22	91.62	\$404,803.78	\$221,409.81

StudentsEarly Completion Plan

District OR-1 Public Schools supports the concept of early completion as a means of accelerating students toward the achievement of lifetime plans. The following guidelines have been established for students to be eligible for early completion. The failure to meet any of the criteria or time lines listed in the policy may cause the student to become ineligible for early completion.

- (1) A student will be allowed to transfer in a maximum of twenty (20) hours from educational courses taken outside the District OR-1 Public School District. These courses must have prior approval by the high school principal in order to be used to meet the graduation requirements of the District OR-1 Public Schools. Students transferring into District OR-1 Public Schools may transfer in hours that are listed on their official Transcript.
- (2) A student will be able to use only five (5) hours of transfer credit in any one subject matter area.
- (3) Students must meet all completion requirements established by the Board of Education in order to be eligible for completion as well as the credit hour requirements in each specific subject matter area.
- (4) Application for early completion must be requested, in writing, to the high school principal by February 1 of the applicant's Junior year of high school. The application must be accompanied by a written plan of action stating the reasons why the student is requesting early completion. The application must contain the signatures of the applicant's parents/parent/guardian to verify parental approval of early completion.
- (5) Along with the application, the applicant must submit three (3) letters of recommendation supporting the student's request for early completion. These three (3) letters of recommendation must contain one (1) letter from the high school guidance counselor, along with two (2) letters from other secondary staff members.
- (6) The Board of Education will make the final decision in regards to an applicant's early completion at the April board meeting of the applicant's Junior year. The applicant and his or her parents/guardian must be present at this meeting in order for the board to take action.
- (7) Once given approval, the applicant will have until February 1 of the applicant's Senior year to notify the high school principal of the applicant's decision in regards to participating in the regularly scheduled graduation ceremony. The applicant must also attend one (1)

Commencement practice in order to participate in the Commencement ceremony. No early graduation ceremonies will be provided for a student who opts for the early completion route.

- (8) A student who decided to opt for early completion is not eligible to participate in school sponsored activities following the last day the student attends classes. The effective date for participation will end with the last day that the student is enrolled in classes. The only school activity that the applicant is eligible for will be the regularly scheduled graduation ceremony.
- (9) This policy shall be evaluated annually by the high school principal and appropriate revisions shall be recommended to the Board for its consideration.

Date of Adoption: March 13, 2017

*RESOLUTION REGARDING CORONAVIRUS PLANS*

**EMERGENCY RESPONSE RESOLUTION OF THE BOARD OF EDUCATION OF  
OTOE COUNTY SCHOOL DISTRICT 66-0501, A/K/A PALMYRA DISTRICT O R 1,  
REGARDING THE CORONAVIRUS**

**BE IT RESOLVED THAT:**

**WHEREAS**, the World Health Organization designated the COVID-19 (coronavirus) outbreak as a global pandemic; and

**WHEREAS**, on March 13, 2020, President Trump declared a national emergency over the COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, Governor Ricketts declared a state emergency over the COVID-19 pandemic; and

**WHEREAS**, the Board of Education of Otoe County School District 66-0501, a/k/a Palmyra District O R 1 (the “District”) in the interest of public health and safety hereby finds, determines and declares that, effective as of this date, that an epidemic sickness, disaster and emergency conditions prevail and exist within the boundaries of the District as defined in Neb. Rev. Stat. § 81-829.39 which is part of Neb. Rev. Stat. §§ 81-829.36 to 81-829.75, known as the Emergency Management Act (the “Act”) and other Nebraska laws; and

**WHEREAS**, these conditions are continually emerging and constitute a rapidly evolving situation which are a danger to the public health and safety, and to district students, staff, families and community partners; and

**WHEREAS**, as it is necessary for the District to react to the evolving situation and take significant actions that impact students, staff, community partners and programs operated out of District buildings and facilities or otherwise on little notice or in order to provide or implement a plans for continued operations, work and educational services when formal board meetings are unachievable; and

**WHEREAS**, in order to facilitate the ability to implement response actions plans and prompt reactions to the evolving situation, the Board of Education of the District hereby ratifies and approves all response actions to date and hereby finds and determines it is necessary and appropriate to suspend and waive existing all existing policies inconsistent with or that impede response implementation and further does hereby delegate the full power and authority to the Superintendent to close or limit access to buildings, schools or the District as needed or deemed appropriate by the Superintendent, implement a Pandemic Response Plan as it now or may exist or as amended by staff and other necessary, transportation or response action plans as developed, implement staff payment procedures as deemed appropriate, contract with or provide facilities maintenance and cleaning services as deemed appropriate, carry out nutrition services and food programs as deemed appropriate, undertake and continue special education measures may be deemed appropriate and/or required by law, and undertake or carry out any other program that

**RESOLUTION REGARDING CORONAVIRUS PLANS**

may be required by local, state or federal law, implement distance or e-learning as deemed appropriate, implement telework or “work from home” procedure, assign and pay staff, as deemed, appropriate, and take any and all other actions and sign all contracts or agreements in order to make emergency expenditures determined to be in the best interests of the District in this emergency situation and that this delegation of authority is to continue in effect until the emergency has been dealt with to the extent that the conditions no longer exist or the Board of Education ends this resolution; and

**WHEREAS**, Otoe County Emergency Management Director Gregg Goebel has or will declare an emergency for Otoe County under the provisions of Neb. Rev. Stat. § 81-829.50; and

**WHEREAS**, pursuant to Neb. Rev. Stat. § 81-829.51, and other applicable laws, before any expenditure, contract, or obligation is undertaken will be in excess of or in violation of existing statutory limitations or requirements, such expenditure, contract or obligation must be approved by a vote of the Board of Education.

**NOW, THEREFORE**, the Board of Education hereby approves and adopts the above stated facts, findings and determinations and further approves the following actions:

- A.** The Superintendent or his designee, in order to facilitate the ability to implement response actions plans and prompt reactions the evolving coronavirus situation the Board of Education of the District hereby finds and determines it is necessary and appropriate to delegate authority and does hereby delegate the full power and authority to the Superintendent to close or limit access to buildings, schools or the District as needed or deemed appropriate by the Superintendent, implement a Pandemic Response Plan as it now or may exist or as amended by staff and other necessary, transportation or response action plans as developed, implement staff payment procedures as deemed appropriate, contract with or provide facilities maintenance and cleaning services as deemed appropriate, carry out nutrition services and food programs as deemed appropriate, undertake and continue special education measures may be deemed appropriate and/or required by law, and undertake or carry out any other program that may be required by local, state or federal law, implement distance or e-learning as deemed appropriate, implement telework or “work from home” procedure, assign and pay staff, as deemed, appropriate, and take any and all other actions and sign all contracts or agreements in order to make emergency expenditures determined to be in the best interests of the District in this emergency situation.
- B.** That this delegation of authority is to continue in effect until the emergency has been dealt with as determined by the Superintendent to the extent that the conditions no longer exist, or until modified or terminated by action of the Board of Education.
- C.** In exercising the above authority, the Superintendent or his designee shall maintain close contact with the Board President and regularly inform the members of the Board of Education of actions taken pursuant to the foregoing authority.

**RESOLUTION REGARDING CORONAVIRUS PLANS**

The above Resolution having been read in its entirety, Member \_\_\_\_\_ moved for its passage and adoption, Member \_\_\_\_\_ seconded the same. After discussion and on roll call vote, the following members voted in favor of the passage and adoption of the above Resolution: \_\_\_\_\_

\_\_\_\_\_

The following members voted against the same: \_\_\_\_\_

\_\_\_\_\_

The following members were absent or not voting: \_\_\_\_\_

\_\_\_\_\_

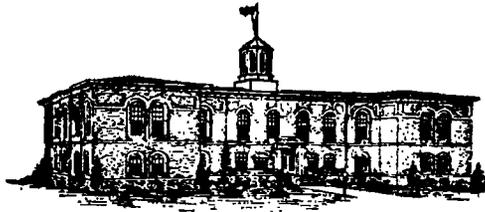
The above Resolution having been consented to by a majority of the quorum of the School Board of this School District was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 14<sup>th</sup> day of April, 2020.

**OTOE COUNTY SCHOOL DISTRICT 66-0501,  
A/K/A PALMYRA DISTRICT O R 1**

BY: \_\_\_\_\_  
President or Other Officer

ATTEST: \_\_\_\_\_  
Secretary



**OTOE COUNTY COMMISSIONERS**

Jim Thurman, 1<sup>st</sup> District  
Rick Freshman, 2<sup>nd</sup> District  
Jerad Sornson, 3<sup>rd</sup> District  
James Parsons, 4<sup>th</sup> District  
Dean Speth, 5<sup>th</sup> District

1021 Central Ave. Room 103  
Nebraska City NE 68410  
(402) 873-9505

State of Emergency for COVID-19 - March 13, 2020

Otoe County is suffering from and anticipates worsening conditions of a pandemic outbreak of COVID-19 that occurred across the world, the United States of America, the State of Nebraska, and Otoe County causing the potential closure or restricted access of government offices, threatening the continuation of essential government services, and endangering the health and safety of the citizens within the disaster area of Otoe County.

Therefore, the Chairman of the Otoe County Board of Commissioners is declaring a state of emergency authorized under Neb. Rev. Stat. § 81-829.50 on behalf of Otoe County, and will execute for and on behalf of Otoe County, the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements, and the applying to the State of Nebraska for assistance from the Governor's Emergency Fund and any other resources he/she deems necessary in the fulfillment of his/her duties.

Consistent with the declaration of a State of Emergency by the Governor on behalf of the State of Nebraska, this Declaration is effective as of March 13, 2020.

  
Jerad Sornson, Board of Commissioners Chairman

WITNESS my hand and the seal of my office  
this 24 day of March 2020

  
Jenny Bassinger, Otoe County Clerk



March 24, 2020  
Date

## **CONTINUITY OF LEARNING RESOLUTION**

**WHEREAS**, due to the COVID-19 pandemic, District OR-1 has shifted student learning from the physical classroom to a distance learning setting; and,

**WHEREAS**, as a result of this shift in student learning, the Board recognizes that certain aspects of student learning have been disrupted and that certain Board policies and procedures may need to be suspended or modified, including grading, credits and the like; and

**WHEREAS**, the Board desires to allow eligible students in their final year in the District (including seniors) to graduate and receive a diploma at the end of the 2019-2020 school year.

**NOW, THEREFORE, BE IT RESOLVED** that, notwithstanding any policy, regulation, protocol, practice or directive to the contrary, the Board hereby finds, determines, delegates and authorizes as follows:

1. For the remainder of the 2019-2020 school year, the Board suspends all graduation and curriculum-related policies, except for those policies that the Superintendent and Board President jointly determine need to remain in effect.
2. The Superintendent shall determine which students would have been eligible or on track for graduation immediately prior to the COVID-19 temporary shutdown.
3. The Superintendent shall implement requirements (such as the continued completion of coursework) to be in effect during the remainder of the 2020 spring semester for students who are eligible or on track to graduate. It is the Board's intent to require students in their final year to continue learning during the remainder of the 2019-2020 school year. If said students satisfy such requirements during the remainder of the 2019-2020 school year, then the Board hereby authorizes the Superintendent and Board President to issue a diploma to said students, so that said students will graduate and receive a diploma at the end of the 2019-2020 school year.
4. The Superintendent is hereby directed to identify students in their final year in the District who are neither eligible nor on track to graduate at the end of the 2019-2020 school year, and determine what requirements, if any, or supports, if any, will be in place for those students to become eligible or on track for graduation at the end of the 2019-2020 school year. At the end of the 2019-2020 school year, the Superintendent shall then determine whether any of these students have satisfied said requirements and, if so, along with the Board President, issue a diploma for such students in order for them to graduate and receive a diploma at the end of the 2019-2020 school year.
5. For all students (including those not in their final year in the District), the Superintendent shall develop a grading procedure to be implemented for the spring 2020 semester. The Superintendent is encouraged to consult with Administrative team members and instructional staff to identify the grading procedures that will be fair, reasonable in light of the circumstances and in the best interests of the District. The Superintendent's grading procedure shall be final, and the Board will not hear any appeals over the Superintendent's grading procedure or any grades issued under the Superintendent's grading procedure.

6. For those students who are not in their final year in the District, the Superintendent shall develop a plan to determine how students will progress (or not) to the next grade level or advanced courses next year, and what resources or supports may be made available for those students who are not or will not be prepared to progress to the next grade level or advanced courses next year. It is the Board's intention to advance students to the next grade level next year, but, at the same time, the Board does not want students unprepared for next year's curriculum.
7. The Board recognizes the fluid and unprecedented circumstances currently faced by students, parents and staff members, and hereby adopts this Resolution in order to be proactive and prepared to respond to the evolving events without further delay. As a result, by delegating various responsibilities and authority to the Superintendent and Board President, all actions (or inactions) taken by the Superintendent and Board President pursuant to this Resolution shall be final, ratified in full by the Board and need not be formally approved by the Board at a later date.
8. The Board hereby ratifies all curriculum-related decisions implemented or enacted to date.

The foregoing Resolution having been read in its entirety, Member \_\_\_\_\_ moved for their passage and adoption. Member \_\_\_\_\_ seconded same. After discussion and on roll call vote the following members voted in favor of passage and adoption of the above Resolution:

\_\_\_\_\_  
\_\_\_\_\_.

The following members voted against the same: \_\_\_\_\_.

The following members were absent or not voting: \_\_\_\_\_.

The above Resolution having been consented to by a majority of a quorum of the Board, it was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings law.

**DATED** this 14<sup>TH</sup> day of April, 2020.

**DISTRICT OR-1 PUBLIC SCHOOL DISTRICT**

**BY:** \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary

**BOE Members:** In conversation with Brandon and several others I have some information for you regarding the NASB conference call. Note that much of this is in the forefront of our thoughts but requires action at the Commissioners or Governors level (or even higher) in order to take place in a structured format. I have responded to several items and topics below.

### **Board Meetings**

1. What matters are we putting aside during this crisis that will need to be on the board's radar once we resume our regular meeting format?

Response: None of our regular or annual items have been set aside as a result of the virus. Disruptions have been with regard to the delivery of instruction, activities and the normalcy of the school day/work day.

2. Should we consider amending how we receive public comment during our virtual board meetings?

Response: Based upon the AG ruling we traditionally exceed the minimum standard for public comment. Given the current environment for Zoom security we are unable to share the link publicly. We will attempt to record the meeting and post this via a link on Sparq and the website.

### **Communications (these items are not pertinent to OR-1 at this time)**

3. Regarding our population of ELL students, are we providing the support and tools necessary to support our students' needs?
4. Are we providing translated communications (oral and written communication) for parents/guardians?

### **Instruction and Learning**

5. District Continuity Plan
  - Has the plan been developed?
  - Has the plan been submitted to NDE?
  - Will the board review the Continuity Plan?
  - Is the district providing enrichment or accelerated learning? At all levels?

Response: The district continuity plan provided in sequence two weeks of review followed by enrichment and new learning materials PK-12. This plan was posted on our website several days before being requested by NDE. It has been provided to the department prior to the submission deadline. The resolution contained on the 200414 agenda will amend the plan based on the latest guidance from NDE. This will include grading procedures, graduation status report, graduation dates and backup dates.

6. Did the district request the Rule 10 Waiver provided by NDE?

Response: NDE has not required a Rule 10 Waiver and current guidance from the Commissioner and Governor do not require it at this time since the State Emergency declaration supersede it currently. This of course may change and we will be monitoring this closely.

7. Do we still have students/families that do not have internet access? If so, is the district working with providers to address the problems and/or have we exhausted possible options to resolve the problems?

Response: As the board is aware we have taken care to identify students without internet access of some type. Those situations are being taken care of on an independent basis and are working well at this time.

8. How has COVID-19 impacted our Early Childhood programs?

Response: The COVID-19 virus has impacted the operation of the district at every level including Pre-K. We continue to provide what we are able at this age level via video, zoom and other instructional opportunities as we are able including but not limited to breakfast and lunch program continuity.

### **Graduation**

9. NDE has issued “modified” graduation requirements for the 2020 graduation class. Will the board take action to adopt the modified requirements and address current policy that defines our district graduation requirements?

10. What alternative plans are we considering for the 2020 graduation ceremonies?

11. How have we communicated with the parents of seniors?

Response: These questions are answered in the district’s continuity plan and in the resolution that will be presented to the board on 200414. Mr. Johnson has done an excellent job communicating with parents and students in the class of 2020. We are currently on Plan B with a graduation that is to be scheduled in July with Plan C in August.

### **Budget and Staffing**

12. How has the district repurposed the Classified Staff? Is the district identifying alternative ways to continue providing opportunities for the classified staff to be utilized?

13. Did the district request that all Classified staff sign the Return to Work Agreement?

Response: The district ratified the work agreement in March and will further authorize the extension of the agreement with the draft Emergency Declaration in April. That will set in motion a variety of items including but not limited to State and Federal Aid, FEMA Aid, work agreement extensions through the remainder of the year etc.

14. In the event the district does not receive tax receipts on schedule, what measures can we take to modify spending?

Response: We have taken steps to reduce spending in a variety of areas not related to staffing and benefits e.g. transportation, building management, and supplies.

15. If you have passed a superintendent authority resolution, what authority and/or decisions have you authorized following the adoption of the Superintendent Authority Resolution?

Response: This item is contained on the 200414 agenda and addresses all areas identified by legal counsel.

### **Family Leave Act**

16. What do we need to do to ensure the district is in compliance with the recent changes to the Family Leave Act?

17. How have we communicated this to our staff members?

Response: The district is in compliance with the act and continues to work with legal counsel as Federal implementation guidance is rolled out in the coming months.

### **Families First Coronavirus Response Act (FFCRA)**

18. The Families First Coronavirus Response Act (FFCRA) is effective as of April 1, what impact does this have on our district staff?

Response: As stated above the district is in compliance with the act and continues to work with legal counsel as Federal implementation guidance is rolled out in the coming months. Our numbers in this area of employment law are very small and cannot be discussed publicly.

### **Unemployment Insurance**

19. How many staff members have applied for unemployment benefits?

20. How does filing for unemployment impact their employment status with the district?

Response: As above our numbers in this area of employment law are very small and cannot be discussed publicly.

### **Summer School Services**

21. The district provides summer school services, is there a plan to provide services? If so, have administrators discussed a process and timeline?

Response: NDE has not provided any guidance in this area. We will plan accordingly when and if that guidance is received.

22. In the past, the district has provided an Upstart Program for the incoming Kindergarten class, do we need to develop an amended plan for 2020?

Response: Not pertinent to our district.

### **Development of a Pandemic Plan for the Future**

23. What are we doing to document the timeline, actions, programs, etc. we have taken to respond to this crisis?

24. Will the appointment of a Task Force benefit the design of a plan?

25. How can we capture the timeline and actions we have taken as a board and administration throughout the process?

26. What course of action should be taken to improve and/or grow district technology to support the implementation of eLearning and Instruction during the 2020-21 school year or in response to a different crisis that directly impacts instruction and learning?

Response: This item has been discussed at the highest levels of government and will be monitored for information. It would be premature to plan for this ahead of Federal, State and County guidance.

### **Preparing for the 2020-21 School Year**

27. Do we start school early? Do we extend the school day? Do we extend the school year?

28. Do we have a plan to engage our teachers and staff on any amended plans?

29. Will we need to modify our graduation requirements?

30. Do you anticipate that instruction will be sustained to some degree through technology to ease the disruption to learning if the state requires us to close the school buildings again in the future?

31. Please reference Preparing for the 2020-21 School Year (NASB Board Leadership Resource).

Response: These items are also pending guidance from the national and state level. We would be unwise to engage in a detailed planning process that covers specific areas that we do not have control or jurisdiction over details for school year extensions, amended pay plans beyond the contract days we have held in reserve and future closures beyond the evaluation of our own subsystems e.g. Canvas, Planbook, Power School, Zoom and Clear Touch.

**\*\*Note:** The state association of school attorneys continues discussion in conjunction with the Department of Education to note which statutes will require either an executive order or a ruling by the commissioner to make final determinations regarding many of the items listed on this document. We will continue to monitor and respond in a timely, reasonable and prudent manner pending those decisions being made.