

**Past Meetings**

Sunday, January 1, 2012 7:00 PM

Past Meetings

50 Dogwood

Bennet, NE 68317

**District Mission:**

**“Together we prepare our students to successfully meet the challenges of the future.”**

**Strategic Goal 1:** District OR-1 Public Schools will provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.

**Strategic Goal 2:** District OR-1 Public Schools will foster a unified community.

**Strategic Goal 3:** District OR-1 Public Schools will continuously implement (academic) programs and the curriculum needed to remain competitive with other area schools.

1. Past Minutes

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Chairperson

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Superintendent

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Tuesday, September 8, 2009 –7:00 P.M. at Palmyra

**A.** Call to order at 7:00 p.m. by Board of Education President Clayton Maahs. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Also in attendance were Superintendent Clyde Childers, Secondary Principal David Bottrell, and Elementary Principal Steve Robb.

**B.** Motion by Schroder, seconded by Clem to approve the agenda, minutes of August 17, 2009 Regular Meeting, and approve the listed claims:

September 2009 Claims

ABC	238.77	Supplies	Mailbox	59.90	Subscription
Abilitations	175.25	Supplies	McGraw-Hill	18,887.94	Books
ACA	35.50	Supplies	Menards	690.69	Maintenance
Alltel	46.00	Phone	Modern Methods	479.45	Lease/Maint
Amber Hohensee	987.00	Summer Resource	Nasco	49.94	Supplies
AmSan	3,051.67	Maintenance	National Sch Products	2,286.65	Supplies
Arbor Scientific	104.49	Supplies	Nebr Air Filter	290.48	Maintenance
Barco	226.20	Supplies	Nebr City Newspress	46.00	Subscription
Beyond Play	268.97	Supplies	Nebr City Utilities	8,016.19	Utilities
BMI Ed	62.94	Books	Office Depot	524.87	Supplies
Bretts Plumbing	568.00	Repair	Omaha World-Herald	77.40	Subscription
Bright Apple	164.38	Supplies	Oriental Trading	115.70	Supplies
Calloway House	119.72	Supplies	Palmer & Sons	109.75	Refuse
Carlex	129.42	Supplies	Palmyra Activity Fund	2,670.89	Reimbursement
Carson Dellosa Pub	321.52	Supplies	PayFlex	106.80	Fees
Cenex	363.37	Fuel	PCI Ed Pub	47.85	Supplies
Cengage Learning	9,000.47	Books	Pearson Ed	26,187.65	Books/Supplies
Cheney, Jean	104.00	Travel	Pegler Sysco	412.06	Maintenance
Classroom Direct	1,709.60	Supplies	Pioneer Pub	92.27	Supplies
Craddock, Keri	1,363.00	Summer Speech	Plank Road Pub	127.20	Supplies
Creative Teaching	184.52	Supplies	Positive Promotions	91.15	Supplies
Crystal Productions	125.95	Books	Premier Agandas	379.60	Supplies
DataTeam	384.63	Supplies	Quality Water	1,386.00	Improvement
Dietze Music	31.75	Supplies	Quill	670.84	Supplies
Educators Pub	201.96	Supplies	Read Naturally	1,047.20	Supplies

Ekstrum	111.75	Repair	Really Good Stuff	221.23	Supplies
ESU 4	2,262.10	SPED	Remedia Pub	36.97	Supplies
ESU 5	21,582.42	Fees	Renaissance Learn	614.76	Hardware
ESU 6	412.82	ISP	Saddleback Ed Inc	39.38	Supplies
Evan Moor	120.70	Supplies	Sax Arts	90.05	Supplies
Everbind/Marco	536.50	Books	Scholastic Inc	285.72	Supplies
Eye on Education	678.91	PLC Supplies	School Speciality	1,592.23	Supplies
Farmer's Coop	5.20	Maintenance	Science Kit & Boreal	2,373.39	Supplies
Flinn Scientific	1,942.29	Supplies	Seminole Energy	664.24	Utilities
Focken, Robert	71.40	Repair	Sew Creative	102.59	Repair
Fremont Industries	273.00	Maintenance	Shiffler	239.62	Maintenance
Friendship House	54.55	Supplies	Social Studies School	290.01	Supplies
Gabriel, Brad	70.74	Reimb-Supplies	Sport Supply	261.53	Supplies
Galaxy	1,170.38	Distance Learning	Sport Time	76.55	Supplies
Gopher Sport	1,727.97	Supplies	Super Duper Pub	292.85	Supplies
Gordon Bernard Co	1,123.95	Supplies	Svoboda, Kim	250.00	Ins Deductible
Hamilton Service	2,638.90	Repair	Teacher Created Res	26.74	Supplies
Hammond & Stephens	298.24	Supplies	Teacher Direct	51.24	Supplies
HireRight	259.00	DOT	Teacher Discovery	170.91	Supplies
History Ed	170.66	Books	Teacher's Discount	48.47	Supplies
Home Depot	69.68	Maintenance	The Markerboard	159.00	Supplies
Janelle Pub Inc	20.00	Supplies	Themes and Variations	59.00	Supplies
Jr Libr Guild	795.00	Books	Time For Kids	176.80	Supplies
Kastens Ford	2,875.56	Repair	Trend Enterprises	97.42	Supplies
Kids on the Go	379.50	PT	Village of Bennet	682.16	Utilities
Lakeshore Learn	1,575.79	Supplies	Village of Palmyra	618.93	Utilities
Learning A-Z	130.40	Supplies	Voice News	177.52	Ads
Libr Video Co	585.64	Supplies	Wall Mountain	74.85	Books
Lincoln Journal	78.00	Subscription	Weekly Reader	585.01	Supplies
Lingui Systems	43.95	Supplies	West Music	187.45	Supplies
Linweld	41.72	Supplies	Windstream	<u>508.28</u>	Phone
LTR	243.10	Tow	TOTAL	<u><u>138,228.27</u></u>	

\$138,228.27 General Fund

\$295,290.51 Payroll

\$ 2,670.89 Activity Fund Reimbursement

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences:**

The following hearings were opened for discussion at 7:15 p.m.

1. In compliance with the provisions of State Statute Sections 13-501 to 13-513, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget and to consider amendments relative thereto.
2. In compliance with the provisions of State Statute Section 77-1601.02, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

The above hearings were closed after discussion at 7:45 p.m. There were no comments by district patrons.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Bruss, seconded by Powers to approve the 2009-2010 Budget.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

2. Approve Tax Request Resolution

2009-2010 TAX REQUEST RESOLUTION  
FOR  
OTOE COUNTY SCHOOL DISTRICT #501

WHEREAS, public notice was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2009-2010 school fiscal year for the General Fund, Bond Fund, and Special Building Fund, of Otoe County School District #501; and,

WHEREAS, such Special Public Hearing was held before the Board of Education hereinafter "the Board" of Otoe County School District #501 hereinafter "the District" at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the Board, after having reviewed the District's Tax Request for the said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2009-2010 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General fund should be, and hereby is set at \$3,000,811.00; (2) the Tax Request for the Bond fund should be, and hereby is set at \$333,805.00; and (3) the Tax Request for the Special Building Funds should be, and hereby is set at \$149,985.00.

It is so moved by Powers and seconded by Bruss this 8<sup>th</sup> day of September, 2009.

Roll Call vote as follows:

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District #501, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said board.

/s/ Clyde L. Childers Secretary

## **F. Non Action Items.**

## **G. Communication**

## **H. Elementary Principal's Report**

### 1. Enrollment Numbers

Mr. Robb reported that enrollment numbers are up at the elementary.

### 2. Open House

We had another good turnout for our Open House on August 25<sup>th</sup>. Many parents, grandparents, and aunts and uncles were in attendance. Our annual Book Fair kicked off that night also. There were many groups in the cafeteria handing out information for their cause. The elementary boosters also handed out ice cream bars for all who attended. One of the big drawing points for the open house is the opportunity to sign-up for a P-T Conference time slot!

### 3. Getting into the routine

By the time of our meeting we will have completed three weeks of school. Almost a month has gone by already. We are quickly settling in the routine. Our new lunch schedule seems to be working fine after a few modifications. I've even had a few visits to my office for some attitude adjustments already. We have had to work around the usual glitches in schedules etc, but overall things have gotten off to a great start. We will be ready for the Labor Day Holiday.

### 4. P-T Conferences

P-T Conferences will take place on Tuesday, September 22<sup>nd</sup>. Much of our scheduling for this is already done.

### 5. H1N1 Flu

We have been instituting some extra precautions at school to combat the H1N1 Flu threat. Teachers have been talking to students about not sharing personal items, covering up when they cough etc. We also are having students wash hands and use the hand sanitizers more frequently. In the computer lab, students are using hand sanitizers before and after they use the computers. Mrs. Brethouwer is also spraying and wiping the keyboards with disinfectant a couple of times per day, in addition to spraying them down immediately when she notices some obvious contact issues (sneezing, coughing etc). We are sending home articles in the newsletters about how to combat the flu on the home front and emphasizing the need for parents to keep their children home when they are sick and keep them at home until they are fever free for at least 24 hours. We are also going to install touchless water faucets in our sinks in the two main hallways. Brett Young will be in on Wednesday morning to install those. This has been in the planning stage since the middle of summer. We have no

confirmed cases in our building as of this printing, however that can change very quickly as we have seen at Pius High School.

## 6. PreSchool News

Preschool is off and running. We have 24 students this year. Mrs. Cheney had a waiting list of 11 students this year, that did not get into preschool. Most of this year's students are 4 years old. I believe only 3 are three years old. She has been very impressed with the amount of knowledge and recall of procedures that our second year preschool students have shown.

## I. Secondary Principal's Report

### 1. Start of the year

We are off to a great start! Teachers and staff are working hard. Our students continue to impress me. They are trying hard, behaving as expected.

### 2. Foreign Exchange Student

Lena Potsch from Austria is staying with the Church's.

### 3. H1N1

We are being as proactive as possible. There has been info on precautions in the weekly bulletin. We have discussed precautions w/ advisory groups every Wednesday. We have anti bacterial soap available in every room, in the lunchroom, rest rooms. We have kids sanitize hands before and after all computer classes. Our custodians spend time everyday sanitizing handrails, doorknobs, locker rooms, rest rooms, etc. We also strongly discourage kids from hugging each other, as they are prone to do especially in Jr. High. We sanitize telephones in my office after every use. We are in contact with Nebraska Dept. of Health - SE, Nebraska Dept. of Ed., as well as other schools in our area trying to keep abreast of what is going on, what the best advice is, and planning for a big outbreak just in case.

### 4. Parent Teacher Conferences

Parent/teacher conferences scheduled for next Tuesday, Sept. 22.

## J. Assistant Principal/Activities Director Report

### 1. Fall Activities in Full Swing

Sept 8th HS VB/ JV VB @ Malcolm

Sept 10th CC @ Milford, Golf @ Woodland Hills, C-team VB@ Freeman

Sept 11th Football @ Home

Sept 14th -17th MUDECAS VB at Beatrice, JHVB vs. Syracuse @PHS

### 2. The State Dept of Roads is going over our Bus Routes on Paved Roads to see if additional signs are necessary according to there Distance and Grade Specifications.

**K. Superintendent's Report**

1. The N1H1 Flu topic is causing a significant amount of apprehension among a number of our district patrons. Be assured that we are following the advice of the Center for Disease Control, Lancaster County Health Department, and Southeast Nebraska Health Department. Although we are taking every precaution, there is no doubt that the disease will reach us eventually. Hopefully parents will keep sick kids home and do their part of help us control the spread and to remain calm.

**L. Items for Future Board Meeting**

**M. Adjourn—Next Regular Meeting—October 12, 2009 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, October 12, 2009 –7:00 P.M. at Palmyra

**A.** Call to order by Board of Education President Clayton Maahs at 7:00 p.m. Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Lori Bruss was absent. School administrators present were Superintendent Clyde Childers and Elementary Principal Steve Robb. Also in attendance were Stacy Dowding and Deb Knorr.

**A copy of the Open Meetings Act is posted on the south wall of the meeting room.**

**B.** Motion by Clem, seconded by Schroder to approve the agenda, minutes of September 8, 2009 Regular Meeting, and approve the listed claims:

October 2009 Claims

ABC	146.00	Pest Control	MakeMusic	130.00	Supplies
Alltel	48.38	Phone	Mayer-Johnson	477.00	Hardware
AmSan	694.18	Maintenance	McGraw-Hill	405.14	Books
Blick, Dick	352.77	Supplies	Menards	198.52	Supplies
Casey's	3,638.66	Fuel	Midwest Refuse	376.50	Refuse
CDW	23,894.36	Hardware	Midwest Technology	46.40	Supplies
Cenex	1,821.12	Fuel	Modern Methods	303.50	Lease/Maintenance
Channing Bete Co	1,310.62	Supplies	National FFA	698.00	Supplies
Company Care	55.00	DOT	NCSA	530.00	Dues
Cornhusker International	75.47	Repairs	Nebr City News	116.73	Ad
Creative Teaching	2.99	Supplies	Nebr City Tourism	10.00	Field Trip
Dalton, Jerome	7.50	Permit	Nebr City Utilities	10,056.13	Utilities
Decker's	550.62	Supplies	Nebr Music Educators	470.00	Dues
Ekstrum	990.98	Repairs	Nebr Retail Ventures	68.42	Fuel
ESU 4	165.00	Staff Development	Office Depot	26.98	Supplies
ESU 4	2,261.78	SPED	O'Keefe Elevator	1,485.80	Repairs
ESU 6	419.03	ISP	Omaha Stage	2,280.66	Curtains
ETA	317.24	Supplies	Omaha Truck	189.11	Repairs
FES	1,459.20	Web Page	Palmer & Sons	109.75	Refuse
Finney Co	32.45	Supplies	Palmyra Activity Fund	22,761.81	Reimbursement
Focken, Robert	93.65	Repairs	PayFlex	639.50	Fee
Follett	5,090.02	Books	Pearson Education	5,460.09	Books
Frazee, Bill	15.63	Rec Refund	Phillips, Paul	200.00	Maintenance
Friendship House	204.61	Supplies	Pitney Bows	237.00	Lease
Galaxy	5.58	Distance Learning	PPG	193.03	Maintenance

General Fire	75.00	Alarm	Prestwick	425.90	Books
Gray Enterprise	53.06	Supplies	Pygraphics	361.00	Supplies
Hamilton Service	1,187.56	Repairs	Quill	382.48	Supplies
Hammond & Stephens	412.33	Supplies	Recycling Enterprises	105.00	Refuse
Harding & Shultz	115.00	Legal	School Speciality	83.88	Supplies
HireRight	79.00	Fee	Science Kit	227.10	Supplies
Holdsworth, Randy	22.80	Reimb-Supplies	Seminole Energy	632.12	Utilities
Holiday Inn	139.90	Staff Development	Social Studies School	23.52	Supplies
Home Depot	181.70	Maintenance	Softchoice Corp	1,439.32	Software
Houghton Mifflin	1,880.65	Books	Stilwell, Gera	5.16	Reimb-Supplies
Ikon	2,218.99	Lease/Maintenance	Stutheit	33.93	Repairs
Inspro	11,368.75	Insurance	Teacher Direct	147.66	Supplies
Janssen, Jenny	141.74	Reimb-Supplies	The Added Touch	38.50	Supplies
JNFS Engineering	10,763.50	Repairs	Village of Bennet	993.16	Utilities
Johnson, Ed	250.00	Inspection	Village of Palmyra	732.35	Utilities
Kastens	157.89	Repairs	Voice News	221.35	Ad
Lincoln Journal	6.10	Ad	Windstream	<u>513.39</u>	Phone
Linweld	308.61	Supplies	TOTAL	<u><u>126,851.31</u></u>	

\$126,851.31 General Fund

\$321,509.16 Payroll

\$ 22,761.81 Activity Fund Reimbursement

\$ 26,400.00 Special Building Fund

\$ 61,500.00 Depreciation Account

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items: None**

## **F. Non Action Items: None**

## **G. Communication**

1. Letter from NDE congratulating the district on having a staff that is 100% NCLB qualified during the 2008-09 school year.
2. We have received a letter from USDA indicating that the review of our farm operation has been completed and that we will be receiving the 2009 CRP payment this month.

## **H. Elementary Principal's Report**

### **1. Fire Safety Week**

As always, members of the Bennet Fire Dept. were on hand this week for a Fire Safety Assembly. The theme this year is "Learn Not to Burn." Following a fire drill, our students returned to the cafeteria for the fire safety program. They were treated to numerous demonstrations and examples of fire hazards in the home and what to do to avoid them. Officer Tim Norris did an outstanding job with the kids, holding their attention for over 40 minutes with his demonstrations and examples of common household fire hazards. The other officers also did a great job. We had a fireman all dressed up in his firefighting gear come crawling through the students, we had a fireman, showing students how to exit a smoke filled room, and we had fireman showing students about electrical hazards in the home. Our front counter was chalk full of household items that could be the source of fire hazards. We really are fortunate to have a group of fire fighters that are so willing to come up and spend time with our students. They also do a great job of supporting our DARE program. They are just a great group to work with.

### **2. "Kids on the Block" Assembly**

"Kids on the Block," a puppet program sponsored by the Nebraska Elks Association, made a stop at Bennet Elementary a couple of weeks ago to present an assembly on Bullying.

Students in grades K-3 were treated to several skits depicting various forms of bullying that can take place in school and the community. Following each skit, the puppet masters conducted question and answer segments with the students to further explore how bullying affects students.

Students in grades 4 – 6 also got to watch several skits on bullying. One of the key discussion topics for this group was cyber-bullying and its effect on students. Examples of several instances of bullying were discussed with this group. Students were made aware that bullying is always physical or verbal. Bullying can be the simple act of making others feel unwelcome or excluding them from activities and group discussions.

Students in both groups learned how to react to bullying. They were given cues to use when they saw bullying such as using peer pressure to discourage acts of bullying. Finally, and most importantly students learned of the need to report bullying to adults in authority.

Our thanks go to the Nebraska Elks Association for bringing “Kids on the Block” to our school. It was a very timely and worthwhile assembly.

### 3. P-T Conferences

We had a great turnout for P-T Conferences in September. They went very smoothly.

### 4. End of the First Qtr

The end of the first qtr. is Thursday, October 15th. Our report cards will be sent home on Friday, October 23<sup>rd</sup>.

### 5. Network Problems

We have spent a lot of time working with our wireless network this past month. It has taken up a lot of our time and efforts. Although it is up and functioning now, it still is not running as efficiently as we need. These problems really affect our Spanish lessons. The video quality has been poor. Hopefully we can get things ironed out and back on track.

### 6. Achievement Testing

We completed Terra Nova Achievement Testing this week. The tests were sent in for scoring on Friday. We should have results and reports back by the 23<sup>rd</sup>.

### 7. New Water Faucets Installed in Hallway Sinks

Our new touchless water faucets have finally been installed in the wash basins in the two main hallways. These new faucets are working well, and it is hoped that they will help cut down on disease transmission in the washing areas. The new faucets also waste less water than the old push button faucets. They are certainly a big hit with the students!

## **I. Secondary Principal's Report**

### 1. First confirmed H1N1

We got confirmation of our first H1N1 on Friday.

### 2. School Safety

A copy of our updated school safety manual for each BOE member was presented to the board.

### 3. Below is a summarization of our daily/routine safety practices:

- All outside doors except the main ones remain locked at all times.
- All classroom doors remain locked during class time.
- All visitors report to the office upon entering the building.
- Teachers are assigned supervision duties before, during, and after school.
- Along with administration, teachers are assigned lunch room supervision.

- Administrators, Mr. Brown, Mr. Gabriel monitor bus loading, parking lots after school everyday.
- Periodic safety, fire, and tornado drills.

4. Parent teacher conferences

7th – 15 of 26  
 8th – 32 of 36  
 9th – 19 of 30  
 10th – 19 of 34  
 11th – 22 of 37  
 12th – 19 of 31  
 Total – 126 of 194 for 65%

We were at 69% for fall conferences last year.

**J. Assistant Principal/Activities Director Report**

The upgrades to the weight room were noted in the Hickman Voice. The used flooring, mirrors, and donated weight equipment have had a positive impact on our students in the classes that utilize them.

An itemized list of upcoming activities for October was presented to the board.

**K. Superintendent’s Report**

1. 2009 NASB/NASA State Education Conference at the La Vista Conference Center/Embassy Suites November 18-20, 2009. Registrations due by October 23<sup>rd</sup>.
2. NASB’s Learning the Ropes: A New Board Member Workshop at the La Vista Conference Center/Embassy Suites November 18<sup>th</sup>. This workshop is being offered for the first time in an off election year for members that may have missed the opportunity when they were either elected or appointed. It is also an opportunity for veteran board members to refresh their knowledge and gain an overall understanding of the school board’s roles and responsibilities, will learn the basic elements of school law, public relations, board policy and the board/superintendent relationship.
3. The enrollment on the last Friday in September is as follows:

Last Friday in September

	PreK-6	7-12	K-12	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12
09-10	238	194	432	24	30	28	27	35	31	32	31	26	36	30	34	37	31

4. We did some comparison shopping with insurance this year. As a result, we made the switch to Indiana Insurance Company.

5. The Nebraska Department of Property Assessment and Taxation annually determines the value of property within given political sub-divisions. The Nebraska Department of Property Assessment and Taxation whose calculations are used by NDE school finance in calculating local resources, adversely affects a school district in the school finance formula when a county assessment of property is less than the figure that is determined by the Nebraska Department of Property Assessment and Taxation. In addition to the resulting loss in state aid, the district is able to generate property tax dollars only at the value of property values as determined by the county assessors. The figures indicate the difference between the county assessor's total valuation and the value as determined by the NE Dept. of Property Assessment & Taxation. The difference this year between unadjusted and adjusted property assessments has grown to more than five million dollars.
6. The annual safety inspection was conducted on October 8, 2009. While we have made significant progress toward improving conditions at both schools, there continues to be necessary improvements that surface from time to time. The text of the report is contained with the board packet.

**L. Items for Future Board Meeting**

**M. Adjourn at 8:30 p.m.—Next Regular Meeting—November 9, 2009 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, November 9, 2009 –7:00 P.M. at Palmyra

- A.** Call to order by Board of Education President Clayton Maahs at 7:00 p.m. Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Lori Bruss was absent. School administrators in attendance were Superintendent Childers, Elementary Principal Robb, and Assistant Secondary Principal/Activities Director Oltman. Also in attendance were Kim Svoboda, Stacy Dowding, and Deb Knorr.
- B.** Motion by Calfee, seconded by Clem to approve the agenda, minutes of October 12, 2009 Regular Meeting, and approve the listed claims:

November 2009 Claims

ACT	13.50	Fee	Logiccube	5,278.16	Hardware
Alltel	46.00	Phone	McGraw-Hill	2,502.28	Testing Supplies
AmSan	700.74	Maintenance	Menards	57.29	Maintenance
Baylor Test Prep	5,750.00	Fee	Modern Methods	781.27	Lease/Maintenance
Best	8,780.97	SPED	NASB	135.00	Staff Development
Brown, Burke	202.95	Travel	NCA	300.00	Staff Development
Cambium	357.00	Software	NCSA	355.00	Staff Development
Casey's	3,762.79	Fuel	Nebr City Utilities	8,708.26	Utilities
CDW-G	138.04	Hardware	Office Depot	117.96	Supplies
Cenex	1,575.32	Fuel	O'Keefe	245.00	Repair
Company Care	55.00	DOT	Oriental Trading	43.92	Supplies
Decker's	77.58	Supplies	Palmer & Sons	109.75	Refuse
Dick Blick	4.50	Supplies	Palmyra Activity Acct	654.21	Reimbursement
Egan	735.47	Maintenance	PayFlex	115.70	Fee
ESU 4	2,471.77	SPED/Staff Development	Protex Central	206.25	Repair
ESU 6	412.82	ISP	Recycling Enterprises	120.00	Refuse
Fitness Finders	199.58	Supplies	Rhode Island Novelty	75.39	Supplies
Focken, Robert	153.75	Repair	Seminole Energy	625.98	Utilities
Galaxy	567.79	Dist Learning	Shaffer Communications	456.88	Hardware
Good Time	71.64	Service	Softchoice	25.00	Software
Hamilton Service	35.50	Repair	UPS	105.50	Shipping
Home Depot	29.57	Supplies	Village of Bennet	733.96	Utilities
Ikon	1,432.30	Lease/Maintenance	Village of Palmyra	667.92	Utilities
Inspro	905.00	Insurance	Voice News	132.55	Ad
Interstate Battery	57.65	Maintenance	Voss Lighting	1,264.84	Maintenance

Kastens	783.94	Repair	Weathercraft	750.00	Repair
Kids on the Go	363.25	PT	Wergin, Ron	212.85	Travel
Linke, Pamela	1,037.55	OT	Windstream	<u>528.68</u>	Phone
Linweld	176.26	Supplies	TOTAL	<u><u>56,207.83</u></u>	

\$ 56,207.83 General Fund

\$330,737.27 Payroll

\$ 654.21 Activity Fund Reimbursement

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

**C. Scheduled Audiences:**

**D. Unscheduled Audiences**

**E. Action Items**

1. Motion by Clem, seconded by Powers to approve Superintendent Childers request to retire effective June 30, 2010.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

**F. Non Action Items.**

1. A discussion was held to determine the procedure that will be used to fill the position of superintendent. It was the consensus of the board to consider the services of a search consultant to be determined.

**G. Communication**

**H. Elementary Principal's Report**

1. Terra Nova Tests Results

We have the scores from our Terra Nova Achievement Test back. The general results show that they are almost an exact copy of the 2009 Spring Test results. Teachers have been given reports so they may go over them and see what areas of emphasis they will want to work on in the coming year. A parent report went home with the student's report cards also.

## 2. NESAR State Reading Test

We have registered our students in grades 3-6 for the State Reading Assessment in the spring. Students in our building will be taking the online version of the assessment. I will be attending a meeting on Nov. 11th at ESU #4 to help develop an action plan on how to prepare our staff and students for the assessments. We have also signed up to take the Math Assessment this spring which will be in beta stage.

## 3. Playground Mulch

This past month we had a big load of rubberized mulch delivered to our playground. We decided to go this route and see if it will last longer than the wood chips we have traditionally used. We will also be able to get a 50% reimbursement back from the Nebraska D.E.Q. for using recycled tire products. The initial reactions are quite positive. It's much more "cushiony", doesn't seem to want to wash away in the rain as bad as wood chips, and although it tracks into the building, it vacuums right up. We are going to put borders around the area to help contain the mulch also. The students like it!

## 4. Flu Continues

The flu and similar "bugs" continue to make themselves felt at school. We don't ever have a large number of students gone, usually 5 to 10 students. It just seems that it is continually in that range. Students will be gone from three to five days before they return, and when they get back there are usually one or two new cases that are just starting. And so it goes. It has been this way for about six weeks.

# **I. Secondary Principal's Report**

## 1. Multicultural Education

The annual report on multicultural education was distributed at the meeting.

## 2. FFA – From Ken Malone

Palmyra FFA participated in the Southeast area Land Judging contest in Oct. at Beatrice and finished 4th, which we were disappointed in, but now after the State results it appears we were in stiff competition. The teams that finished ahead of us at the area contest finished 1st, 2nd and 4th in the State.

Palmyra FFA members and Mr. Malone attended the National FFA convention Oct. 21-24, in Indianapolis, IN. Palmyra combines with Nebraska City, Heartland, McCool Junction, Osceola, Pawnee City and Falls City to charter a bus and provide this opportunity for students. At the convention members attended convention sessions, business sessions, a leadership workshop "Is good enough, good enough", and the National Career Show. The career show has 350 exhibitors and colleges presenting agricultural career opportunities to students. The last convention activity we attended on Saturday morning was the American Degree Ceremony. Palmyra had its largest number of recipients this year, with Adam Field, Dan Robinett, Jason Cheney, Nicole Schroder, Kyle Schroder and Preston Bruss receiving the award. During the

trip members also participated in educational tours at Kinzie Mfg. in Iowa makers of the largest grain cart and planters, Dixie Chopper Mower plant in Cloverdale, IN and Keyton Elk Ranch in Indiana.

Palmyra FFA will be hosting its annual (for over 44 years) Pancake Feed and member auction, Nov. 7 and we are busy collecting donors for the November Blood Drive, which will be Nov. 24, Tuesday, from 1-6 pm.

### 3. Honor a Veteran Day

Wednesday, Nov. 11, PHS Panther Pause/Advisory will host a luncheon and an assembly program to honor Veterans, members of the military, and former members of the military from our area. All the information for this has run in the weekly bulletin for the past couple weeks and is up on the website.

## **J. Assistant Principal/Activities Director Report**

1. November 11<sup>th</sup> we will be hosting a Luncheon for all Veterans with connections to the School District and having a 1:00 p.m. assembly in the Gymnasium.
2. 17 JH Boys Basketball Participants.
3. Upcoming events:
  - November 10<sup>th</sup> ECNC High School Vocal Clinic and Concert at Weeping Water
  - November 13<sup>th</sup> ONE ACT Home performance 7:00 p.m.
  - November 16<sup>th</sup> High School Winter Practice Begins for Boys BB, Girls BB, and Wrestling
  - November 18<sup>th</sup> ECNC ONE ACT Competition at The Loft in Manley Nebraska
  - November 24<sup>th</sup> FFA/Student Council Blood Drive PHS Parking Lot 1:00-6:00 p.m.

## **L. Superintendent's Report**

1. The legislature is back in special session in an effort to revise state spending so as to alleviate the effects of a decline in projected state revenue. While it is unlikely that there would be a reduction in state aid for the 09-10 school year, one proposal is a recommendation that the total state aid for the 10-11 school year be held to the current level and not increased by the formula that is in place.

## **M. Items for Future Board Meeting**

1. A copy of the 2009 Audit Report was distributed to members of the board for action at the regular meeting in December.

**M. Adjourn at 8:10 p.m.—Next Regular Meeting—December 14, 2009 at Palmyra High School Library at 7:00 PM. A Special Meeting is scheduled for November 30, 2009.**

PALMYRA DISTRICT OR-1  
Special Meeting - Board of Education  
Monday, November 30, 2009 –7:00 P.M. at Palmyra

A. Call to order by board of education President Clayton Maahs at 7:00 p.m. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, and Kevin Schroder were present. Also present were Superintendent Childers and Craig Bolz.

B. Motion by Powers, seconded by Clem to approve the agenda.

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

C. Non Action Items.

1. Consider a proposal by Alan Katzberg of KALL School Management L.L.C. to assist the board of education with the search for a new superintendent.

2. Consider a proposal by Mike Lucas of McPherson & Jacobson, L.L.C. Executive Recruitment & Development to assist the board of education with the search for a new superintendent.

D. Action Items:

1. Motion by Clem, seconded by Powers to accept the proposal of KALL School Management L.L.C. to assist the board of education with the search for a new superintendent

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder

Voting No: Calfee

Absent: None

Motion Passed: 5-1

E. Adjourn—Next Regular Meetings—Monday, December 14, 2009 at the Palmyra Jr.-Sr. High School Library at 7:00 PM.

PALMYRA DISTRICT OR-1  
Special Meeting - Board of Education  
Tuesday, December 8, 2009 –7:00 P.M. at Palmyra

MEETING POSTPONED UNTIL DECEMBER 17 DUE TO THE WEATHER.

A. Call to order by \_\_\_\_\_. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, and Kevin Schroder were present.

B. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the agenda.

	<b>Yes</b>	<b>No</b>		<b>Yes</b>	<b>No</b>
Bruss	___	___	Maahs	___	___
Calfee	___	___	Powers	___	___
Clem	___	___	Schroder	___	___

C. Non Action Items.

1. Meet with representatives of KALL School Management LLC to:

- a. develop a timeline for the superintendent search
- b. develop a profile of traits necessary for the new superintendent
- c. consider other issues related to the hiring process

E. Adjourn—Next Regular Meetings—Monday, December 14, 2009 at the Palmyra Jr.-Sr. High School Library at 7:00 PM.

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, December 14, 2009 –7:00 P.M. at Palmyra

- A.** Call to order by Board of Education President Clayton Maahs at 7:00 p.m. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. School administrators Superintendent Clyde Childers, Secondary Principal David Bottrell, and Elementary Principal Steve Robb were present. Also in attendance were Stacy Dowding, Deb Knorr, Craig Bolz, and Kim Svoboda.
- B.** Motion by Bruss, seconded by Calfee to approve the agenda, minutes of November 9, 2009 Regular Meeting, minutes of November 30, 2009 Special Meeting, and approve the listed claims:

December 2009 Claims

ABC	946.00	Pest Control	Kids on the Go	625.70	Physical Therapy
AmSan	662.74	Maintenance	Kramer, Lelynn	250.00	Ins deductible
B2 Environmental	600.00	Asbestos Inspections	Linweld	250.89	Supplies
BEST	6,527.40	Contracted Services	LTR	2,128.36	Repairs
Casey's	2,357.40	Fuel	Lunch Fund	59.76	Supplies
Cenex	1,290.69	Fuel	Menards	186.90	Supplies
Company Care	74.00	DOT collections	Modern Methods	1,066.72	Lease/Maintenance
Creative Teaching	2.99	Supplies	NCSA	100.00	Software
Cunningham, Rebecca	187.89	Reimbursement	Nebr City Utilities	7,048.62	Utilities
Decker's	34.23	Supplies	Office Depot	342.98	Supplies
Dietze Music	291.90	Supplies	Oriental Trading	168.74	Supplies
Ekstrum	2,034.20	Repairs	Palmer & Sons	109.75	Refuse
En Tire	11,407.00	Supplies	Palmyra Activity Fund	304.59	Reimbursement
ESU 10	1,013.66	Software	PayFlex	115.70	Fee
ESU 4	2,606.65	Contracted Services	Recycling Enterprises	60.00	Refuse
ESU 6	412.82	ISP	Schedule Star	450.00	Software
Falls City HS	75.00	Ag Ed Fees	Scholastic Inc	137.12	Supplies
Farmer's Coop	354.54	Maintenance	School Solutions	203.57	Forms
Florida Micro	622.55	CAT 5	Seminole	1,602.45	Utilities
Focken, Robert	34.30	Keys	Speaking Solutions	209.98	Hardware
Fremont Industries	273.00	Maintenance	Stilwell, Gera	25.27	Supplies
Galaxy	577.53	Distance Learning	The Added Touch	156.50	Supplies
General Fire	225.00	Maintenance	UNL	155.00	Speech Eval
Hamilton Service	1,534.63	Repairs	Verizon	46.00	Phone
Harding & Shultz Henke, JoAnn CPA	48.00	Legal Audit	Village of Bennet Village of Palmyra	632.06	Utilities Utilities

	3,712.81			313.99	
Inspiro	13,049.75	Insurance	Voss Lighting	89.40	Maintenance
JW Pepper	750.97	Supplies	Williams, Judy	44.55	Reimbursement
Kastens	1,640.73	Inspections/Repair	Windstream	<u>520.67</u>	Phone
			TOTAL	<u><u>70,753.65</u></u>	

\$ 70,753.65 General Fund

\$312,131.11 Payroll

\$ 304.59 Activity Fund Reimbursement

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences**

Craig Bolz expressed his opinion regarding several issues unrelated to the topics scheduled for either action or discussion in the published board of education agenda.

**E. Action Items**

1. Motion by Bruss, seconded by Schroder to approve the 2009 Audit Report

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

2. Motion by Powers, seconded by Schroder to approve the 2009 Annual Report.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

3. Motion by Calfee, seconded by Bruss to authorize the Superintendent to sign a non-binding MOU in support of NDE's Race to the Top grant application.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

**F. Non Action Items: None**

**G. Communication: None**

## **H. Elementary Principal's Report**

### 1. Snow Days

Three days lost to snowy weather have put a kink in plans for this week. We had two workshops cancelled, a staff tech training meeting lost, and the completion of our Multicultural Report crimped. We will get things back on track this next week.

Scott worked very hard to get the snow cleared out the past two days. Dennis Boell got our parking lots and circle drive cleared off. There were snow drifts six foot deep and ten feet in length off of the south sides of the school building! We have piles of snow everywhere.

### 2. Winter Program

We had our Winter Program on December 1st. The evening went well. The kids performed great as always. There was a big crowd on hand and lots of pictures were taken. The highlight of the evening was a cream pie getting tossed in the principal's face!

### 3. Bennet Elementary Movie Day Nets Large Donation for Area Food Pantry

The Bennet Elementary Movie Matinee brought in a large donation for the local food pantry. Students were asked to bring in a canned food item as admission. Over 125 students were present for the two movies. Thanks to all the students and families for your donations. Thank you also to the Bennet Elementary Boosters for all their help and food donations for the students at movie day.

## **I. Secondary Principal's Report**

### 1. Winter Music Program

Held last Monday, December 7th. Quality program, well attended.

### 2. Blood Drive

56 donors seen and 50 units collected. See letter from Nebraska Community Blood Bank. Next blood drive will be March 9th .

### 3. Winter Vacation

We will dismiss on the 18th for Winter Vacation, and start second semester on Jan. 4th. We've had an excellent 1st semester! I can't believe it is almost over! Happy Holidays to the Board and fellow Administrators!

## **J. Assistant Principal/Activities Director Report**

A list of the scheduled activities for the balance of the calendar year were presented.

#### **L. Superintendent's Report**

1. The three year asbestos inspection was conducted on November 10<sup>th</sup> in both buildings. The report is on file in the District Office.
2. A safety inspection of the buildings was conducted on November 12<sup>th</sup> by a representative from Indiana Insurance for the purpose of identifying hazards that could potentially result in insurance claims. This inspection in conjunction with our regular safety inspection on October 8<sup>th</sup> should certainly bring safety hazards to our attention
3. The boilers at the Jr.-Sr. High School building were inspected on November 17<sup>th</sup>. With the exception of a couple of minor corrections, all is well.
4. The Special Meeting scheduled for December 8, 2009 was postponed due to the weather. It is rescheduled for Thursday, December 17, 2009 at 7:30 p.m.
5. Be reminded that the incumbent deadline for filing to be on the ballot for re-election is February 15, 2010.

#### **M. Items for Future Board Meeting**

**M. Adjourned at 8:45 PM—Next Regular Meeting—January 18, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
Minutes of Special Meeting - Board of Education  
Thursday, December 17, 2009 –7:30 P.M. at Palmyra

- A. The meeting was called to order by President Maahs. Board members Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, and Kevin Schroder were present. Attending and presenting were Alan Katzberg and Larry Lindquist of KALL School Management LLC, the firm hired by the Board to seek a new Superintendent.
- B. It was moved by Powers, and seconded by Calfee to approve the meeting agenda.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

C. Non-Action Item:

1. The Board met with representatives of KALL School Management LLC:
  - a. The Board reviewed the timeline for the superintendent search, as proposed by KALL, here summarized:
    - Dec. 23: Target date for community members that wish to participate in the profiling activity to identify desired traits in a Superintendent, to contact the Board of Education, who will be accumulating a list of participants
    - Jan. 13: KALL will conduct the Profiling Activity with Staff, Students, and Community. (Board will not be present at this activity)
    - Jan. 10, 17, 24: Position advertised
    - Jan. 11 or 18: Interview committees selected
    - Jan. 27: Interview Committees meet; develop questions, review interview process, procedures, and legal issues.
    - Jan. 27 Special Board Meeting: The Board will do the same activities as the committees, and will select the finalists
    - Jan. 30 Special Board Meeting: Board enters executive session to interview the four candidates in turn; concurrently, the community, staff, and principals committees will interview the candidates; committees will report to the Board; and Board will deliberate to select a candidate. KALL will contact the winning candidate that same night.
  - b. The Board developed a profile of traits necessary for the new superintendent, and then prioritized the list. The full list with priorities will be retained and be made available for the other committees to review during their profiling activity.
  - c. The Board considered other issues related to the hiring process, including who the contact person will be (President Maahs, and KALL); Superintendent's Contract; Expense and/or mileage reimbursement for the candidate interviews; and assembling promotional materials of the communities' features, opportunities, and real estate listings.
  - d. The Board began the process of nominating persons to serve on the community committee that will meet with KALL on Jan. 6 for the profile of traits activity.

Soon, the Board realized that the list was limited to people we know and so was rather elitist. So the Board chose to contact our nominations but also to advertise, as best we could on short notice, the invitation to the community, by placing the notice in the weekly student bulletins and on the school website. Larry Lindquist developed the wording of the invitation and Mr. Powers agreed to contact the principals, and did via e-mail. Mr. Schroder will, and did, arrange for the same announcement to be read at the Dec. 18 basketball games. The e-mail message is here quoted: “Steve, Dave, Mark: The board met last night with the superintendent search committee. We request that the following be placed in the outgoing newsletters (and the website): "The Board of Education will host a profiling session, January 13, 2010 at 5:15 PM, in the high school library in Palmyra, to determine the qualities desired for our new Superintendent of Schools. If you are interested in attending this meeting, please contact any Board of Education member. Board of Education members: Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, Kevin Schroder." (Wording composed by Larry Lindquist of KALL)”

- D. Dr. Katzberg reminded us that the final decision on selecting the next Superintendent rests with us.
- E. The Special Meeting was adjourned at 9:36 PM. The Next Regular Meeting is Monday, January 18, 2010 at the Palmyra Jr.-Sr. High School Library at 7:00 PM.
- F. Special Board Meetings are scheduled for Wednesday, January 27, 2010 at the Palmyra Jr.-Sr. High School Library at 6:30 PM, and for Saturday January 30, 2010 at the Palmyra Jr.-Sr. High School Library at 11:50 AM.

Respectfully submitted,  
Mike Powers  
Acting Secretary for the Board  
04JAN10

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, January 18, 2010 –7:00 P.M. at Palmyra

**A.** Call to order by Superintendent Childers at 7:00 p.m. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Elementary Principal Steve Robb was also in attendance.

**A copy of the Open Meetings Act is posted on the south wall of the meeting room.**

1. Elections - Superintendent Temporary Chairman

- a. President (Clayton Maahs) Vote: Maahs 4, Powers 2
- b. Vice President (Mike Powers) Vote: Powers 4, Schroder 2

2. Appointment of committees, positions, & designations

- a. Secretary (Clyde Childers)
- b. Treasurer (Karen Hatcher)
- c. Legal Counsel (Harding & Schultz)
- d. Americanism Committee (Powers, Calfee, & Schroder)
- e. Finance Committee (Maahs & Schroder)
- f. Building & Grounds Committee (Bruss & Clem)
- g. Transportation (Powers & Bruss)
- h. School Improvement Steering Committee (Calfee & Maahs)
- i. Collective Bargaining Committee (Calfee, Maahs & Powers)
- j. Depository Banks (Union Bank, Farmers & Merchants of Palmyra, & Heartland Community Bank)
- k. District Newspaper (The Voice)
- l. Designate date for the internal evaluation of the board of education (tabled)
- m. Designate date for the annual review of board policies. (Monthly beginning in March)
- n. Foundation for Knowledge (Schroder)

**B.** Motion by Bruss, seconded by Clem to approve the agenda, minutes of December 14, 2009 Regular Meeting, corrected minutes of December 17, 2009 Special Meeting and approve the listed claims:

January 2010 Claims

ACT	326.40	Testing	Lookout Books	492.72	Books
AmSan	174.16	Maintenance	Menards	1,021.69	Supplies
Best	6,991.08	SPED	Midwest Refuse	376.50	Refuse
Boell, Dennis	1,126.25	Snow Removal	Modern Methods	590.38	Lease/Maintenance
Bottrell, David	1,442.42	Reimb - Tuition	NASB	450.00	Software

Broad Reach	503.64	Books	NCOSA	70.00	Supplies
Casey's	2,668.44	Fuel	NCSA	75.00	Staff Development
CDW	1,200.71	Hardware	Nebr City Utilities	8,833.40	Utilities
Cenex	880.38	Fuel	Nebr Safety Center	150.00	Staff Development
Childers, Clyde	709.50	Reimb - Travel	Office Depot	225.97	Supplies
Company Care	146.00	Service	O'Keefe	170.00	Repairs
Company Care	55.00	DOT Physical	Palmer & Sons	109.75	Refuse
Cradduck, Keri	108.35	Reimb - Travel	Palmyra Activity Fund	280.68	Reimbursement
Decker's	353.21	Supplies	PayFlex	115.70	Fee
Ed's Garage	133.66	Repairs	Pitnety Bows	237.00	Lease
eInstruction	7,796.00	Hardware	Recycling Enterprises	60.00	Refuse
Eckstrum	1,955.15	Repairs	Seminole Energy	3,905.70	Utilities
ESU 4	150.00	Staff Development	Sterns Const	510.00	Snow Removal
Farmer's Coop	210.07	Supplies	Stutheit	15.07	Maintenance
Focken, Robert	13.50	Keys	Swartzendruber, Sarah	386.10	Reimb - Travel
Galaxy	797.53	Distance Learning	Teaching Strategies	250.80	Portfolios
Hamilton Service	2,855.00	Maintenance	Verison	42.13	Phone
Jay's Music	186.00	Music	Village of Bennet	578.06	Utilities
KALL School Mgt	2,001.80	Consultant	Village of Palmyra	448.93	Utilities
Kastens	1,862.28	Repairs	Voice News	107.31	Ads
Kerl, Jim	1.38	Reimb - Supplies	Wergin, Ron	188.10	Reimb - Travel
Kids on the Go	191.95	Physical Therapy	Windstream	<u>494.06</u>	Phone
Linweld	165.18	Supplies	TOTAL	<u><u>55,190.09</u></u>	

\$ 55,190.09 General Fund

\$295,778.90 Payroll

\$ 280.68 Transfer Reimbursement to Activity Account

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items: None**

## **F. Non Action Items.**

1. Reviewed 2010-11 first draft of school calendar.
2. Reviewed contact list for 2010 Board of Education.
3. The board selected seven community people and the seven members of the staff to serve on committees conducting interviews.

Staff	Community	1st Alternates	2nd Alternates
Brown, Burke	Dowding, Dennis	Frazer, William	Bartels, Sonja
Cheney, Jean	Hall, Dave	Knutson, Denise	Poskochil, Diana
Gill Renken, Rebecca	Hicks, Wendy	Peterson, Chelley	Schroeder, Joy
Hall, Becky	King, Shane		
Jensen, Kim	Talcott, Norris		
Malone, Ken	Vaughn, Judy		
Svoboda, Kim	Wheatley, Jolee		

4. Timeline for continuation of the Superintendent Search

Jan 27, 2010 –

3:00 p.m. – KALL meets w/ Principals at High School – 10-15 minutes

They will have separate meetings w/ selected staff @ 3:45, community members @ 5:15, and BOE @ 6:30 to plan interviews & write questions. The BOE will also select finalists for interview this day.

Jan 30, 2010 –

Interview day – 11:30 to 5:00. Principals will have a 1:15 to do tours and walking interview with candidates. Principals will report to board at 6:00.

## **G. Communication**

1. NDE letter indicating that the review of our 2009-10 Early Childhood Program has determined that our district's program is operating in compliance with the requirements of Rule 11.

## **H. Elementary Principal's Report**

1. Snow, Snow, Snow

Of course, the biggest item of interest since the start of the second semester has been the snow and cold weather. The students are quite impressed with all of the snow stacked up around here. We were fortunate to get Gerald Sterns in here with a front end loader before the last storm and get much of the snow that had been piled up on our parking lots and in the circle drive moved to the hillside west of the parking lot. Dennis Boell had been using a blade on

the front of a pickup to clear off our parking lots and drives, but it was getting to the point that he was running out of places to push!

Scott has been working his tail off keeping the sidewalks and pathways cleared. Our snow blower has gotten more use this winter than all the past six winters put together.

## 2. Multicultural Report

Mr. Robb presented a Multicultural Report at the meeting.

## 3. NESAR Assessments

This is the year that we move to our new assessment system, starting with reading. Over the next two years, we will bring math and science online. I want to spend a little time going over the differences between the new system and the old STARS assessment system with you on Monday. I'm also in the process of talking to the Voice News about these changes. It is important that our patrons understand the possible impact this is going to have on our scores and reports to the state.

## 4. In-Service on January 18th

Things are set for our staff in-service on the 18th. We have several items to present to our staff here. Among them the changes in the assessment system, some technology training, and scoring writing prompts of our students in preparation for the statewide writing assessment coming up in February.

## 5. Caring Project for the Haitian Earthquake Victims

We started a collection drive for the victims of the earthquake in Haiti on Friday. We are asking students and families to make a small cash donation that will be sent to the American Red Cross. I'm sure our students and their families will come through as they always have. On a personal note, Mr. Sybrant has a sister and nieces that were doing mission work in Haiti. Her husband is a pilot there also. They made it through the earthquake okay. However, because of the unsafe conditions and concern for their safety, they are in the process of evacuating her and the children back to the states.

# **I. Secondary Principal's Report**

## 1. Student Teacher

Cassidy Lubben – English - Baasch

## 2. Jan 18th Inservice

Nebraska Career Connections  
State Reporting – New test review  
Panther Pause planning  
Carla Perkins Staff planning

7-12 Staff meeting  
Individual Work

3. Second Semester Roster

Updated roster included with report.  
Grades and Attendance First Semester  
See handouts attached to report

4. Academic All State

These Palmyra students were awarded Academic All State for the Fall of 2009 by the Nebraska Schools Activities Association.

Ashley Vlcek  
Kara Williams  
Brittany Schroder  
Stacey Ockinga  
Kacie Giesmann  
Kerry Dawson

**J. Assistant Principal/Activities Director Report**

- Emma Bremer has been selected for the State FFA Choir. Performance's are during the Spring Convention.
- FFA, Speech, Musical, Jazz Band, Quiz Bowl and Flags are all working diligently towards there upcoming competitions and performances.
- Check the Weekly Bulletin and the School website to stay up to date with the Athletic Schedules.
- Tournaments are seeded 1 week prior to competition, and the Website is the most efficient way to get information out. Mr. Robb is doing an outstanding job with the Website.

**K. Superintendent's Report**

1. The superintendent search consultants met with the following groups on January 13<sup>th</sup>. The groups represented (1) Board of Education, (2) Staff, (3) Community, and (4) Students. Each group compiled lists of desired characteristics/skills for the superintendent.

2. Upcoming opportunities for board member development are as follows:

Jan 24-25 NASB Legislative Issues Conference – Cornhusker Hotel Lincoln  
Feb 1-2 NASB Labor Relations Conference – Kearney Holiday Inn  
Mar 1 NRCSA Legislative Forum - Cornhusker Hotel Lincoln  
Mar 3 NASB The School Board as Judge and Jury Workshop - Kearney  
Mar 23-24 NRCSA Spring Conference – Kearney Holiday Inn

3. The week of January 17-23 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to

express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your service.

**L. Items for Future Board Meeting**

**M. Adjourned at 9:05 p.m.—Special Meeting Wednesday, January 27, 2010 at Palmyra High School Library at 6:30 p.m., Special Meeting Saturday, January 30, 2010 at Palmyra High School Library at 11:50 a.m., and Next Regular Meeting—Monday, February 8, 2010 at Palmyra High School Library at 7:00 PM.**

Palmyra District OR-1

Special Meeting - Board of Education

Wednesday, January 27, 2010 - 6:30 PM at Palmyra

The meeting was called to order at 6:30 PM by President Maahs. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, and Kevin Schroder were present. Also attending were Alan Katzberg and Larry Lindquist of KALL School Management LLC, the firm hired by the board to assist in the search for the next Superintendent of Schools at District OR-1.

It was moved by Schroder and seconded by Bruss to approve the meeting agenda.

Voting yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder. Voting no: none.

Motion carried 6-0

It was moved by Bruss and seconded by Calfee to enter executive session at 6:35 PM, in order to select finalists for interviewing, to plan the interviews, and to write questions for the interviews.

Voting yes: Calfee, Clem, Maahs, Powers, Schroder, Bruss. Voting no: none.

Motion carried 6-0

It was moved by Powers and seconded by Calfee to leave executive session at 9:39 PM.

Voting yes: Clem, Maahs, Powers, Schroder, Bruss, Calfee. Voting no: none.

Motion carried 6-0

KALL distributed guidelines for appropriate interview questions to be studied by the board.

The finalists who will be interviewed are as follows:

Galen Boldt, Ray Collins, Robert Hanger, Ken Schroeder.

The alternate is Lorrie Miller.

The Special Meeting was adjourned at 9:40 PM.

The next Special Meeting will be Saturday, January 30, 2010 at Palmyra High School Library at 11:50 AM. The next Regular Meeting will be Monday, February 8, 2010 at Palmyra High School Library at 7:00 PM.

Respectfully submitted,

Mike Powers

Acting Secretary for the Board

Palmyra District OR-1

Special Meeting - Board of Education

Saturday, January 30, 2010 – 11:50 AM at Palmyra

President Maahs called the meeting to order at 11:50 AM. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers, and Kevin Schroder were present. Also attending were Alan Katzberg and Larry Lindquist of KALL School Management LLC, the firm hired by the board to assist in the search for the next Superintendent of Schools at District OR-1.

It was moved by Bruss and seconded by Calfee to approve the meeting agenda.

Voting yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder. Voting no: none.

Motion carried 6-0

It was moved by Schroder and seconded by Clem to enter executive session at 11:51 AM, in order to interview the finalists for Superintendent, to hear interview reports from the various stakeholder committees, and to deliberate and choose the person who will be our next Superintendent of Schools at District OR-1.

Voting yes: Calfee, Clem, Maahs, Powers, Schroder, Bruss. Voting no: none.

Motion carried 6-0

It was moved by Powers and seconded by Schroder to leave executive session at 8:59 PM.

Voting yes: Clem, Maahs, Powers, Schroder, Bruss, Calfee. Voting no: none.

Motion carried 6-0

The Special Meeting was adjourned at 9:00 PM.

The next Regular Meeting will be Monday, February 8, 2010 at Palmyra High School Library at 7:00 PM.

Respectfully submitted,

Mike Powers

Acting Secretary for the Board

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, February 8, 2010 –7:00 P.M. at Palmyra

- A.** Call to order by Board of Education President Clayton Maahs at 7:03 p.m. Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. School Administrators Superintendent Clyde Childers and Elementary Principal Steve Robb were present. Board Member Lori Bruss arrived at 7:55 p.m. Also present were Deb Knorr and Stacy Dowding.
- B.** Motion by Schroder, seconded by Clem to approve the agenda, minutes of January 18, 2010 Regular Meeting, minutes of January 27, 2010 Special Meeting, minutes of January 30, 2010 Special Meeting, and approve the listed claims:

February 2010 Claims

ABC	146.00	Pest Control	Lincoln Symphony	108.00	Supplies
ACP Direct	69.55	Supplies	Linke, Pamela	2,195.55	OT
Americom	130.00	Repair	Linweld	120.70	Supplies
AmSan	648.00	Maintenance	LTR	489.10	Tow
Beatrice Concrete	8.25	Maintenance	McGraw-Hill	106.90	Book
Brown, Burke	168.30	Reimb-Travel	Menards	51.30	Maintenance
Capitol City	880.76	Repair	Meyer, Yvonne	500.00	Reimb-Ins Deduct
Cenex	300.27	Fuel	Mid-American	430.64	Maintenance
Company Care	110.00	DOT Physicals	Modern Methods	535.18	Lease/Maintenance
Decker's	124.87	Supplies	Nebr Air Filter	538.88	Maintenance
Dowding, Lisa	500.00	Reimb-Ins Deduct	Nebr City Utilities	10,501.00	Utilities
Ekstrum	1,613.60	Repair	Office Depot	59.99	Supplies
ESU 4	2,036.70	SPED	Palmer & Sons	109.75	Refuse
ESU 6	14,592.64	Hardware	Panko, Jeff	560.00	Reimb-Ins Deduct/Travel
Farmer & Merchants	290.92	Fees	PayFlex	115.70	Fees
Focken, Robert	53.20	Keys	Pitney Bows	237.00	Postage
Galaxy	1,155.06	Distance Learning	Protex	1,309.00	Inspections
General Security	888.05	Fees	Recycling Enterprises	60.00	Refuse
Hall, Becky	500.00	Reimb-Ins Deduct	Robb, Steve	33.13	Supplies
Hamilton Service	383.25	Repair	Seminole	5,424.98	Utilities
Hammond & Stephens	9.17	Book	Stutheit	305.01	Repair
Home Depot	3.40	Supplies	Swartzendruber, Sarah	50.95	Supplies
Ikon	78.00	Supplies	Sybrant, Michael	250.00	Reimb-Ins Deduct
Jensen, Kim	418.08	Reimb-Ins Deduct	Village of Bennet	414.56	Utilities
KALL Kastens	3,040.59	Service Repair	Village of Palmyra Voice News	255.23	Utilities Ads

	2,529.70			131.72	
Kids on the Go	362.00	PT	Wergin, Ron	500.00	Reimb-Ins Deduct
Lincoln Sewer & Drain	130.45	Repair	Windstream	<u>488.28</u>	Phone
			TOTAL	<u>57,053.36</u>	

\$ 57,053.36 General Fund

\$308,221.56 Payroll

\$ 896.37 Activity Fund Reimbursement

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Powers, seconded by Schroder that Robert Hanger be hired as Superintendent of Palmyra District OR-1, legally known as Otoe County School District 66-0501, for the 2010-11 through 2012-13 school years and that the Board President and Board Secretary be authorized on behalf of the district of the district to affix their signatures to any employment contract or other document necessary to employ Mr. Hanger.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

2. Motion by Powers, seconded by Clem to accept Julie Baasch's voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

3. Motion by Calfee, seconded by Schroder to accept Bonnie Lintz's voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

4. Motion by Calfee, seconded by Clem to accept Karen Stoner's voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

5. Motion by Calfee, seconded by Schroder to Recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1.

Voting Yes: Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Bruss

Motion Passed: 5-0-1

#### **F. Non Action Items:**

1. Discuss scheduling of committee meetings for beginning the negotiations process. A committee meeting was scheduled for March 15, 2010.

#### **G. Communication:**

1. The Bi-Annual Utilization Report from Directions was contained in the board of education packet.

#### **H. Elementary Principal's Report**

1. Getting Ready for Assessments

Our State Writing Assessments for 4th graders are set for February 9th and 10th.

We will be doing our practice online assessments for reading and math in February and March.

The NESAR Reading assessment will take place during the first two weeks of April.

The NESAM Math pilot assessment will be taken during the last two weeks in April.

Mr. Robb talked to The Voice News about the new assessments and they had an article in the newspaper last week. He will continue to try and get periodical information about the new assessment system out in our newsletter and the web page.

2. P-T Conferences

We are getting ready for P-T Conferences on Tuesday, the 9th.

I hope the weather will cooperate.

### 3. Haiti Caring Project

We raised \$700.00 for the American Red Cross Haitian Relief fund! Our goal was \$500.00. There were a few large checks in the jar, but a majority of the money was in small amounts, i.e. change and small bills. A lot of piggy banks got dumped and a lot of parents came through with small contributions for their kids to bring to school and drop in the jar.

### 4. Mid Year In-service

We will be travelling to Falls City on February 15th for our ESU Mid-Year In-service. The site for the in-service was moved from Nebraska City to Falls City because Nebraska City wanted to make up some snow days. We appreciate the fact that Falls City has agreed to host for the day, but don't look forward to the long trip! From the looks of the program, I think it will be a worthwhile day. There are lots of great looking sessions and some outstanding speakers on the program.

### 5. National Science Foundation Grant

We are in the beginning stages of applying for a grant with a consortium of schools from ESU #5 for a distance learning science and math program. This program would be similar to our distance learning Spanish Program. Content experts in Science and Math would offer weekly lessons aligned to the NE. Standards. The lessons would be using the inquiry method of science investigation and learning. If the grant goes through, we would be a control school for the first year of the grant. This means that we would continue to offer our standard science classes and not be part of the online science program. Somehow they are going to evaluate the two different programs to see how effective the online program is. That is about all I know right now. As more information becomes available, Mr. Robb let you know.

## **I. Secondary Principal's Report**

### 1. Feb 15th Inservice

The staff will be at ESU 4 Mid-Year Inservice in Falls City all day the 15th.  
Registration for next fall

### 2. Ms. Merryman is working to complete registration this month.

### 3. Parent Teacher Conferences

Will be held on Tuesday, February 9, 2010 from 2:00 to 8:00.

### 4. State Writing Test 8th and 11th grades

Complete, mailed. Hoping for similar results as past years.

## **J. Assistant Principal/Activities Director Report: None**

## **K. Superintendent's Report**

1. Upcoming opportunities for board member development are as follows:

Mar 1 NRCSA Legislative Forum - Cornhusker Hotel Lincoln

Mar 3 NASB The School Board as Judge and Jury Workshop - Kearney

Mar 23-24 NRCSA Spring Conference – Kearney Holiday Inn

**L. Items for Future Board Meeting**

The listed members of the board of education and items they want to further discuss are as follows:

- Bullying – Lori Bruss
- Name of School District on School Buses – Jaimi Calfee
- Sportsmanship – Mike Powers

**M. Adjourn—Next Regular Meeting—March 8, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, March 8, 2010 –7:00 P.M. at Palmyra

- A.** Call to order by Board of Education President Clayton Maahs. Lori Bruss, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Jaimi Calfee joined the meeting in progress at 7:20 p.m. School administrators Superintendent Clyde Childers, Secondary Principal Dave Bottrell, Elementary Principal Steve Robb and Assistant Secondary Principal/Activities Director Mark Oltman were present. Also in attendance were Dennis Dowding, Stacy Dowding, Deb Knorr, Denise Knutson, Kim Svoboda, Cathy Fick, Sharon Dowding, Kipp Haight, Vicki Hillman, and Pam Bulin.
- B.** Motion by Schroder, seconded by Bruss to approve the agenda, minutes of February 8, 2010 Regular Meeting and approve the listed claims:

March 2010 Claims

ABC Termite	146.00	Pest Control	Lovell	150.00	Repair
AmSan	193.76	Maintenance	Malcolm PS	472.50	Music Contest Fees
Attainment Co	208.95	Supplies	Malone, Ken	21.50	Supplies
Beatrice Concrete	8.25	Maintenance	McGraw-Hill	1,421.55	Books
Bell, Doralee	450.00	Reimb-Ins Deduct	Menards	431.45	Maintenance
Brown, Burke	500.00	Reimb-Ins Deduct	MidAmerica Books	332.87	Books
Casey's	5,271.55	Fuel	Modern Methods	626.75	Lease/Maintenance
CDW-G	18,083.89	Hardware	NASB	3,545.00	Dues/Fees
Cenex	467.56	Fuel	Nebr City Utilities	10,738.02	Utilities
Cornhusker	333.39	Repair	Neligh Oakdale PS	180.00	Music Fee
Decker's	282.53	Supplies	NSBA	120.00	Music Fee
Diamond T	276.92	Repair	Omaha World-Herald	287.72	Ad
Egan	483.13	Maintenance	Palmer & Sons	109.75	Refuse
Ekstrum Auto	254.90	Repair	Palmyra Activity Fund	1,094.40	Reimbursement
ESU 4	2,079.03	SPED/Staff Development	PayFlex	115.70	Fee
ESU 6	6,424.83	ISP/Hardware	Proquest	1,070.00	Books
Fremont Industries	273.00	Maintenance	Recycling Enterprises	60.00	Refuse
General Security	518.60	Maintenance	School Specialty	109.00	Supplies
Hamilton Service	5,165.66	Repair	Seminole Energy	8,240.37	Utilities
Holdsworth, Randy	45.20	Supplies	SirkDot	5,900.00	Hardware
Ikon	886.24	Lease/Maintenance	Sullivan, Stacy	500.00	Reimb-Ins Deduct
Inspro	10,527.75	Insurance	Teaching Strategies	33.96	Supplies
KALL	133.20	Consultant	The Added Touch	61.00	Supplies

Kastens	14.80	Repair	The Special Needs	29.94	Supplies
Kids on the Go	325.75	Physical Therapy	Village of Bennet	414.56	Utilities
Knowbuddy Resources	894.02	Books	Village of Palmyra	345.57	Utilities
Linweld	142.55	Supplies	Windstream	<u>325.21</u>	Phone
			TOTAL	<u>91,128.28</u>	

\$ 91,128.28 General Fund

\$313,237.62 Payroll

\$ 1,094.40 Activity Fund Reimbursement

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0-1

**C. Scheduled Audiences:**

- Denise Knutson spoke to the board on behalf of the Palmyra Fine Arts Boosters. In her remarks Mrs. Knutson indicated that she wanted to reduce to writing a previous oral agreement between the fine arts boosters and the board of education regarding the accumulation of funds for the purchase of new band uniforms. That agreement calls for the booster organization to contribute \$2,000 per year for three years while the district contributes \$10,000 per year for three years. The contributions began in 08-09 and will be complete in 10-11.

**D. Unscheduled Audiences: None**

**E. Action Items**

- Motion by Powers, seconded by Clem to approve 2010-2011 School Calendar.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

- Motion by Bruss, seconded by Clem to authorize the Superintendent to issue contract renewals on March 15, 2010 to the certified staff in accordance with terms to be determined by the outcome of collective bargaining.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Powers to approve a teaching contract with Cassidy Lubben.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Powers, seconded by Schroder to authorize the Board of Education President to Sign a memorandum of understanding with the Fine Arts Booster Club.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

#### **F. Non Action Items:**

1. Contained within the board packet is a Report of High School Graduation Requirements In Nebraska Public Schools. The report is similar to the one that we developed a couple of years that included schools similar to us and those in the surrounding area. This report is statewide and would seem to confirm that our school's graduation requirements are not out of the ordinary.  
[http://www.nde.state.ne.us/stateboard/support%20materials/2006/october/graduation\\_survey.doc](http://www.nde.state.ne.us/stateboard/support%20materials/2006/october/graduation_survey.doc)

2. Discuss issues raised by listed board members at the February meeting. This might be the appropriate time to also re-visit the Nebraska Association of School Boards pamphlet titled Surviving Your First Year on the Board. The pamphlet contains good advice for board members on how best to respond to issues such as these.

- Bullying – Lori Bruss – See Board Policy 524.20 and Section 505 Student Discipline
- Name of School District on School Buses – Jaimi Calfee – See Board Policy 101
- Sportsmanship – Mike Powers – See Student Handbook Article 9 – Extra-Curricular Activities

<http://www.nebr-schoolboards.org/Publications/FirstYear.pdf>

#### **G. Communication:**

1. Letter to the board of education from Robert Hanger expressing thanks for the opportunity to become Superintendent of Schools at District OR-1.

#### **H. Elementary Principal's Report**

1. March is Here! Spring is Close at Hand

We went outside for recesses this week for the first time since before Christmas. We really needed to get outside. It is that stretch of the year where everybody gets a little cranky with each other. Getting out and getting fresh air does help.

## 2. Fifth and Sixth Grade B.B. Games

Part of “March Madness” includes our annual Fifth and Sixth Grade v. Staff basketball games. The fifth grade plays the staff on Friday, March 5th. The sixth grade is slated to play us on Wednesday, March 10th. This year it is looking tough for the staff. I have a sore neck and shoulder and will not be playing. Several other staff members are doubtful also. I’m thinking we need to find another type of challenge. Maybe chess, checkers, or some cerebral engagement would be more suited to an aging faculty!

## 3. Family Read-athon and Spaghetti Supper.

We had over 130 people at our first Family Read-athon and Spaghetti Supper on Tuesday, March 2nd (Dr. Seuss’s birthday). Proceeds after expenses from the supper are going to be donated to the Bruce Family. We took in over \$800.00 that night. I haven’t heard from the Boosters about how much we had in expenses, but it shouldn’t be much over \$100.00, as we had a lot of vendors donate items for the event. There were over 200 points in AR quizzes taken that night as part of the read-athon portion of the evening. Many families stretched out in the Library, computer lab, and hallways to read together and take quizzes on the Accelerated Reader.

## 4. Malcolm Elementary Music Contest

Our fifth and sixth grade band students will be taking part in the Malcolm Elementary Music Contest on Thursday, March 18th and Friday March 19th. This is the elementary student’s first experience with music competition. It is impressive to see how far the fifth graders have come in less than one year. And the sixth graders always seem to do amazingly well also.

## 5. P-T Conferences

We had over 95% attendance for P-T Conferences during the week of February 9th. If parents were not able to make in on the 9th, we tried to reschedule later in the week or at least do a phone conference.

## 6. State Writing Assessment

Our 4th graders completed their state writing assessments the second week in February. They have been sent to the state department for scoring. We should have some preliminary data on results in May. Next up is the state reading assessment. We are taking practice assessments on line this month. We will complete the reading assessment during the first two weeks in April.

## 7. Special Ed File Review

This year is our year for SPED file review. We will be hosting members from the State Department of Education here on Wednesday, March 24th. They will be checking our Special Education files and folders to make sure that we are following Rule 51 rules and procedures.

## **I. Secondary Principal's Report**

### **1. Parent-Teacher Conferences**

7th grade 15/25 – 60 %, 8th grade 25/37 – 68%, 9th grade 17/28 – 60%, 10th grade 14/32 – 44%, 11th grade 15/34 – 44%, 12th grade 18/31 – 58% - - 104 of 187 – 57% total

### **2. FFA Happenings – From Mr. Malone**

During the National convention, Palmyra had its largest number of American Degree recipients this year, with Adam Field, Dan Robinett, Jason Cheney, Nicole Schroder, Kyle Schroder and Preston Bruss receiving the award.

Competing at the District Leadership Skills Experience contest Jan.19 at SCC in Beatrice, Kendra Haight, qualified for the State Junior Public Speaking contest, which will be held during the State FFA convention in April. The title of her speech was "Women in Agriculture".

Palmyra FFA hosted the District FFA State Degree interviews and test. Tyler Kinzie, Cory Grant and Jacob Knutson passed the interviews and test and will receive the State FFA Degree in April at the State FFA Convention in Lincoln.

Emma Bremer has been selected to represent Palmyra FFA in the State FFA Choir in April during State convention.

The chapter celebrated National FFA week, Feb. 22 with displays placed in businesses and the banks in Bennet and Palmyra and cookies delivered on Monday. A slide show was presented at lunch to the students and at the end of each day there were Agriculture Trivia questions with prizes for the winners. Friday the FFA members conducted a Loose Change Drive for the Food Banks and will be sending them \$100.

Six chapter members and Mr. Malone attended the Made For Excellence Conference in Kearney Feb. 26-27. It is conducted by past National Officers and provides an excellent base for leadership skills and training.

At the Career Development Events contest at Beatrice March 2, the Welding team and Meats team qualified to compete at the State Contest in Lincoln coming up in April. Scores are not in for Floriculture team yet.

We will be conducting our second Blood Drive, March 9. We currently have 58 scheduled with two walk ins. We hope combining the total collected on March 9 and the drive last November will provide a scholarship close to or over \$1000 for a Palmyra student. Scholarship forms will be available to students at the end of March and during April so the selection can be made before Awards night.

On a note for CPR Training for Staff we have our first training nights scheduled for March 15th and 16th.

### 3. Pre-registration 2010-2011

Ms. Merryman will be completing in the coming days. A draft of the schedule is included w/ my report. Please note the addition of a course 8th period called "Math Seminar" that Mr. Jensen will teach. This course will be designed to give students a 3rd year math option that isn't Pre-Calculus, and some cases Algebra 2. In April, I will have a recommendation for changing the wording in our graduation policy with regard to Math. Simply put, we need to word the policy so that it requires students to pass Geometry as part of their three year math requirement.

### 4. Ms. Gill at Central States Conference

Ms. Gill attended the Central States Conference of Foreign Languages (our regional Language conference that oversees our state language association - NILA of which she is the state Secretary) Covering 12 states from Kentucky to Ohio to Colorado and Texas). The opportunities are endless during the conference. Individual workshops are held on Thursday, along with an advisory council meeting she attended as well. On Friday and Saturday there are more than 40 different sessions to attend; it's certainly full, but the ideas heard about each year are a huge benefit to the students at Palmyra. This year our state language association (NILA) voted Ms. Gill's technology session "Best of NE" which allows her the opportunity to present at this level on Saturday from 4:00-5:00. Her session included nearly 40 slides and information detailing the different programs we use at Palmyra and that are available to assess students' language abilities (all are free). Feel free to see this project at the following web address: <https://sites.google.com/site/sragillrenken/nila-2009-conference-1>

## **J. Assistant Principal/Activities Director Report**

1. Mr. Oltman provided an overview of activities scheduled for the month of March.

## **K. Superintendent's Report**

1. According the Otoe County Election Commissioner, we have eight candidates seeking the three board member positions. One of the three incumbents, Clayton Maahs, has filed for re-election. Mike Powers and Lori Bruss have not. Non-incumbents who have filed are as follows: Kipp Haight, Ryan Dillon, Douglas Church, Sharon Dowding, Larry Jo Royal, Dennis Dowding, and Craig Bolz. The eight candidates will be narrowed to a total of six in the primary election on May 11<sup>th</sup>. Three will be elected from the remaining six in the general election November 2, 2010.

2. A reminder of upcoming opportunities for growth:

**2010 NRCSA Spring Conference:** March 23 & 24, 2010 at the Kearney Holiday Inn and Convention Center  
[http://www.nrcsa.net/conferences\\_events/spring\\_conferences.htm](http://www.nrcsa.net/conferences_events/spring_conferences.htm)

## **L. Items for Future Board Meeting**

**M. Adjourned at 8:30 p.m.—Next Regular Meeting—April 12, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, April 12, 2010 –7:00 P.M. at Palmyra

**A.** Call to order by Board of Education President Clayton Maahs at 7:00 p.m. Lori Bruss, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder were present. Jaimi Calfee was absent, but arrived at 7:06 p.m. School administrators Superintendent Clyde Childers, Secondary Principal David Bottrell, Assistant Secondary Principal/Activities Director Mark Oltman, and Elementary Principal Steve Robb were in attendance. Others attending were as follows: Mark Sheppard, Robert Hanger, Kipp Haight, Deb Knorr, Stacy Dowding, Holly Carr, Kim Svoboda, and Christy Merryman.

**B.** Motion by Schroder, seconded by Clem to approve the agenda, minutes of March 8, 2010 Regular Meeting and approve the listed claims:

April 2010 Claims

AmSan	642.16	Maintenance	Menards	428.96	Maintenance
BEST	5,319.30	Contracted Services	Midwest	376.50	Refuse
Casey's	8,427.76	Fuel	Midwest Sound	435.96	Fine Arts Equip
Cenex	664.62	Fuel	Modern Methods	923.75	Maint/lease
Company Care	77.00	DOT	NASB	15.00	Publications
Cross Dillion	163.07	Tires	Nebr City Utilities	7,956.75	Utilities
DataTeam	159.35	Supplies	Office Depot	89.98	Supplies
Decker's	98.15	Supplies	O'keefe	170.00	Repairs
Ekstrum	900.70	Repairs	Omaha Truck	3,090.41	Repairs
ESU 4	2,129.03	SPED	Omaha World Herald	575.44	Ads
ESU 6	2,162.94	ISP/SPED	Oriental Trading	55.89	Supplies
Galaxy	577.53	Distance Learning	Palmer & Sons	109.75	Refuse
Good Time	90.36	Supplies	Palmyra Activity Fund	680.28	Reimburse
Hamilton Service	11,505.52	Repairs	PayFlex	115.70	Fees
Harding & Shultz	1,879.68	Legal	Recycling Enterprises	60.00	Refuse
Holdsworth, Randy	7.50	Reimb-Permit	Seminole Energy	5,631.38	Utilities
IKON	923.34	Maint/lease	Swartzendruber, S	189.00	Reimb-Travel
Interstate Battery	140.44	Repairs	Verizon	88.90	Phone
Kastens	954.16	Repairs	Village of Bennet	953.17	Utilities
Kids on the Go	357.00	Physical Therapy	Village of Palmyra	375.74	Utilities
Linweld	186.74	Supplies	Voice News	94.68	Ads
LTR	500.00	Repairs	Voss Lighting	215.54	Maintenance
Malcolm PS	202.50	Music Fee	Wergin, Ron	220.50	Reimb-Travel
Malone, Ken	34.00	Reimb-Supplies	Windstream	<u>909.66</u>	Phone
			TOTAL	<u>61,865.79</u>	

Activity Fund Reimbursement:	680.28	
UNL	304.00	Language Fair
Brad Gabriel	102.28	Reimb-Supplies for Shop
Crete HS	240.00	Student Council
UNL	16.00	Language Fair
UNL	18.00	Ag registration

Motion by Powers, seconded by Clem to amend the previous motion so as to vote on the payment allocated to the special building fund with a vote separate from the vote on the agenda, minutes, and general fund claims for April 2010.

Voting Yes: Bruss, Clem, Powers, Schroder  
Voting No: Maahs  
Absent: Calfee  
Motion Passed: 4-1-1

Motion by Schroder, seconded by Clem to approve the agenda, minutes of March 8, 2010 Regular Meeting and approve the listed general fund claims:

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

Motion by Powers, seconded by Clem to approve the special building fund claim:

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: Powers  
Motion Passed: 5-1

\$ 61,865.79 General Fund

\$321,520.30 Payroll

\$ 680.28 Activity Fund Reimbursement

\$ 75,066.81 Special Building Fund

**C. Scheduled Audiences:**

Ms. Merryman-Jr.-Sr. High Counselor; Miss Svoboda-Health Careers Teacher; and Holly Carr-Career Academy Coordinator for ESU 4; reported to the board about Palmyra High School's participation in the Health Career Academy.

**D. Unscheduled Audiences: None**

## **E. Action Items**

1. Motion by Bruss, seconded by Schroder to approve a teaching contract with Curtis Thomas.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Clem, seconded by Calfee to approve a teaching contract with Peter Kok.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Powers, seconded by Calfee to approve employment agreement terms for the support staff and authorize the superintendent to issue support staff work agreements.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Bruss to accept Mike Sybrant's voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Bruss, seconded by Clem to approve the 2010-2011 agreement for special education services with ESU 4 to provide agreed upon services and authorize the superintendent to sign, execute and deliver the agreement form.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Powers, seconded by Schroder to adopt ESU #4 Core Services Resolution and appoint the Superintendent to act as the board's representative in matters dealing with the provision of core services by ESU 4.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Clem, seconded by Calfee to accept Keri Cradduck's voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

**F. Non Action Items:**

1. Discuss remodel for life skills program.
2. Update on climate control issues at Bennet Elementary.

**G. Communication: None**

**H. Elementary Principal's Report**

1. NESAs-R Testing

Mr. Robb presented some preliminary scoring on the NESAs-R Reading Test that our students have just completed. The NESAs-M math assessment will be conducted during the next two weeks in both buildings.

2. Busy Month

April is turning into a busy month here as we will be doing the State Assessments, conducting K.G. Round-up, hosting the B.I.G. Event, doing the Extra Mile Backpack Walk and conducting Fun Night. Coming up in May will be all of those end of year activities, that we always do.

3. K.G. Round-up

It looks like this is going to be a good sized class. We have 38 students on our list for round-up on the 23rd of April. We have a number of option enrollment students coming in from Lincoln and the Norris District. This class is also going to have a number of high needs students, that will necessitate some staffing changes with our para-educators. A large number of the pre-school students will be coming over to K.G. next year, I believe Mrs. Cheney said 23 out of 26 will be moving over to our building.

4. Staff Resignations

We will have two staff positions to replace for the next school year. Mr. Sybrant has tendered his resignation. He is hoping to get back into college coaching. Mrs. Cradduck has accepted a Speech/Language position with the Gretna School District. She and her husband moved to Gretna earlier this year, when his company relocated him to Omaha. We are working on filling these two positions right now.

5. Drills Drills Drills

Spring is the month for all of the drills we must conduct. We have conducted our Tornado Drill during severe weather awareness week, conducted a number of fire drills to make up for the lost months during winter, and will be conducting a safety lock-down drill this week.

## **I. Secondary Principal's Report**

1. Mr. Childers and I reviewed the new Rule 10 requirements, our policy, and our handbook and we've determined that no change is necessary. I was under the impression that the new rule 10 specifically said Geometry, but it says "course content that includes algebraic, geometric, data analysis, and probability concepts."

Our practice of having students take Geometry after Algebra 1 will continue.

2. State Testing

Will be complete by end of the week of April 12.

3. Palmyra FFA at State Convention 2010

Will be held April 8-10 in Lincoln. Report on results at meeting.

4. Scheduling

8-11 grade students have been pre-registered for next school year. Next years 7th graders pre-registered at Orientation on Monday, April 19.

5. Graduation planning

I will have diplomas at the meeting to be signed. Mike Powers and Jaimi Calfee will represent the board of education in the presentation of diplomas May 15.

## **J. Assistant Principal/Activities Director Report**

- 38 Junior High Track
- 42 High School Track
- 7 Boys Golf
- Athletic Banquet Awards Night is May 4<sup>th</sup>. Contact Jane in the Principal's office to book reservations.
- Included in the board packet is a breakdown of ECNC accomplishments thus far this year. Palmyra has done well this year in the competitions!!
- Summer plans are almost complete. Weight Room, Summer Conditioning, Floor Refinish and Camps will help the staff involved continue to work with our students.

**K. Superintendent's Report**

1. State aid for 10-11 has been certified. The most recent ten years of state aid is half of the time an increase and the other half a decrease. As the legislature has tweaked the formula to adjust the total amount of state aid to an amount the state is willing to pay, what can be expected has become increasingly less predictable.

**L. Items for Future Board Meeting**

**M. Adjourn 8:40 p.m.—Next Regular Meeting—May 10, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
 Regular Meeting - Board of Education  
 Monday, May 10, 2010 –7:00 P.M. at Palmyra

**A.** Call to order by Board of Education President Clayton Maahs at 7:00 p.m. Lori Bruss, Jaimi Calfee, Mark Clem, Clayton Maahs, and Kevin Schroder were present. Mike Powers was absent. School administrators Superintendent Clyde Childers, Secondary Principal David Bottrell, and Elementary Principal Steve Robb were present. Also in attendance were Kim Svoboda, Robert Hanger, and Dennis Dowding.

**B.** Motion by Calfee, seconded by Clem to approve the agenda, minutes of April 12, 2010 Regular Meeting and approve the listed claims:

May 2010 Claims					
ABC	146.00	Pest Control	Lilley, LaDona	11.88	Reimb-Supplies
Advanced Ed	1,250.00	Fee	Linke, Pam	1,359.50	Occupational Therapy
AmSan	1,049.20	Maintenance	Linweld	57.84	Supplies
Boell, Dennis	361.25	Snow Removal	Menards	196.86	Maintenance
Brown, Burke	198.00	Reimb-Travel	Modern Methods	1,269.79	Maint/Lease
Casey's	3,862.03	Fuel	Murphy, Sandra	666.00	Reimb-Travel
Cenex	1,358.07	Fuel	NCECBVI	192.00	Assessment
Childers, Clyde	521.50	Reimb-Travel	NCSA	243.00	Staff Development
College of Education	218.00	Supplies	NDE	120.00	Staff Development
Company Care	151.00	DOT Physical	Nebr City Utilities	9,483.82	Utilities
Consolidated Plastics	217.76	Maintenance	Nebr DOL	288.00	Inspection
Decker's	65.26	Supplies	NIFCO	330.00	Maintenance
Dillon Remodel & Design	5,560.00	Preschool	Office Depot	584.84	Supplies
e-Instruction	1,650.00	Hardware	Palmer & Sons	115.24	Refuse
Ekstrum	715.12	Repairs	Palmyra Activity Fund	2,668.20	Reimbursement
ESU 4	7,930.52	Supplies/SPED	Payflex	115.70	Fee
ESU 6	412.82	ISP	Protex	934.50	Fee
Farmer's Coop	301.56	Maintenance	Recycling Enterprises	60.00	Refuse
Galaxy	577.53	Distance Learning	Seminole Energy	4,802.81	Utilities
Hamilton Service	928.46	Repairs	Stutheit	196.13	Maintenance
Hatcher, Karen	24.61	Reimb-Supplies	The Presidents	123.12	Supplies
History Education	299.95	Supplies	Verizon	44.96	Phone
IKON	967.63	Maint/Lease	Village of Bennet	684.66	Utilities
Jones School Supply	20.90	Supplies	Village of Palmyra	353.48	Utilities
Kastens	1,417.39	Repairs	Voice News	143.49	Ads
Kids on the Go	619.00	Physical Therapy	Voss Lighting	<u>108.12</u>	Maintenance
			TOTAL	<u><u>55,977.50</u></u>	

\$ 55,977.50 General Fund

\$317,214.65 Payroll

\$ 2,668.20 Activity Fund Reimbursement

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder

Voting No: None

Absent: Powers

Motion Passed: 5-0-1

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Bruss to approve a teaching contract with Nichole Schroder.

Voting Yes: Bruss, Calfee, Clem, Maahs

Voting No: None

Absent: Powers

Abstain: Schroder

Motion Passed: 4-0-1-1

2. Motion by Schroder, seconded by Clem to approve the First reading of BOE Policy 402.15 – Staff Conduct with Students.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder

Voting No: None

Absent: Powers

Motion Passed: 5-0-1

3. Motion by Calfee, seconded by Bruss to approve the First reading of BOE Policy 402.16 – Use of School Facilities by Employees.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder

Voting No: None

Absent: Powers

Motion Passed: 5-0-1

4. Motion by Bruss, seconded by Clem to approve the First reading of BOE Policy 502.02 – Nonresident Students/Option Enrollment.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder

Voting No: None

Absent: Powers

Motion Passed: 5-0-1

5. Motion by Schroder, seconded by Calfee to approve the First reading of BOE Policy 504.21 – Dating Violence Prevention.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: None  
Absent: Powers  
Motion Passed: 5-0-1

6. Motion by Calfee, seconded by Bruss to approve the First reading of BOE Policy 507.21 – Student Records Access.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: None  
Absent: Powers  
Motion Passed: 5-0-1

7. Approve the Southeast Nebraska Powerschool Cooperative Interlocal Agreement.

Motion by Bruss, seconded by Schroder to approve the Southeast Nebraska Powerschool Cooperative Interlocal Agreement and authorize the superintendent to sign, execute and deliver the agreement form.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: None  
Absent: Powers  
Motion Passed: 5-0-1

8. Motion by Clem, seconded by Bruss to accept Jennifer Janssen’s voluntary resignation effective at the end of the 2009-2010 school year.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: None  
Absent: Powers  
Motion Passed: 5-0-1

9. Motion by Schroder, seconded by Bruss to approve a teaching contract with Pamela McCauley.

Voting Yes: Bruss, Calfee, Clem, Maahs, Schroder  
Voting No: None  
Absent: Powers  
Motion Passed: 5-0-1

**F. Non Action Items: None**

**G. Communication: None**

**H. Elementary Principal’s Report**

1. End of the Year

We are in the last two weeks of school. It doesn’t seem possible that we are winding down another year.

## 2. Testing Completed

We have completed all of our online NESAs for this spring. We were able to get all students assessed without a lot of make-up scheduling etc. All students had completed the assessments with over a week left in the testing window.

## 3. Summer Workshops

We are in the process of getting our summer workshops and staff development opportunities lined up. The ESU will again be hosting a number of worthwhile opportunities for our staff members this summer. Plus, we always have data retreat to look prepare for.

## 4. End of the year activities

Between now and the end of the school year, we will host, DARE Graduation, the Elementary Music Program, Untrack and 5th and 6th grade Track Day, the Elementary Awards Program, the AR Awards Program and our year end picnic in the park. Come May 20th, it is all over for the kids for another year.

## 5. K.G. Round-up

We have 40 students and parents at KG. round-up on April 23rd. It will be one our larger kindergarten classes in several years. There are also a number of at-risk students in this group. It will necessitate prioritizing our resources as far as para support. It will be a challenge, but we have already developed a lot of time to planning and putting supports in place for these students.

## 6. Wireless Problems

Once again we are plagued by problems with our wireless network between Bennet and Palmyra. The culprit this time according to the technicians is a tree that has gotten tall enough to disrupt the signal between the two buildings. We are going into our third day of no service. Mr. Brown is working hard to come up with some options to restore service. Hopefully this will all come to an end this summer when we get a direct fiber connection.

## 7. More Resignations

This week we learned that Mrs. Janssen will be leaving us. She has been offered a position as 1st grade teacher in Syracuse. This is her home town. She has done an outstanding job with our Title I Program. We are working on finding a suitable replacement.

# **I. Secondary Principal's Report**

## 1. Graduation

Preparations are nearly complete. Seniors who have met all obligations, and behaved as expected, will be dismissed Tuesday, May 11, after our annual Principal's Barbeque.

Practice for Graduation will be Friday, May 15, during 1st period, with a senior breakfast at 7:00 a.m.

2. Summer Professional Development

A list of summer staff workshop plans to date were included in the board packet.

3. Activity Calendar

The Activity Calendar is still a work in progress.

4. Dating Violence Policy – Agenda Item

Mr. Childers and I will address this topic with the BOE on Monday. I've attended on e workshop on this topic in April. I know of at least one more in June, and I'm sure it will be a topic at Administrator's Days this summer.

**J. Assistant Principal/Activities Director Report**

We had 3 awards programs last week. Students enjoyed the efforts of the many people that work with them through the school year. Upcoming events are as follows:

- May 10th ECNC Instrumental in Murdock
- May 11th Elementary Spring Program
- May 12th ECNC JH Track Meet
- May 13th District Track
- May 14th Senior Breakfast and Graduation Practice
- May 14th 5th and 6th grade track meet
- May 15th Graduation

**K. Superintendent's Report**

1. May 5<sup>th</sup>, NDE released a list of 52 schools that are identified as Nebraska's persistently lowest achieving schools. While making the list will create additional opportunities for increased federal funding, we are pleased to report to you that we are not on that list.
2. NDE annually provides schools with an instructional program report comparing subject field instructional units that are required for accreditation with instructional units provided by the school. The report indicates that Palmyra High School exceeds the minimum requirement in all categories.

**L. Items for Future Board Meeting**

**M. Adjourn at 8:15 p.m.—Next Regular Meeting—June 14, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1  
Regular Meeting - Board of Education  
July 12, 2010 –7:00 P.M. at Palmyra

A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, July 12, 2010, at 7:00 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder and Lori Bruss.

Also Present: School Administrators Superintendent Robert Hanger and Elementary Principal Steve Robb, Kim Svoboda, Brad Gabriel, Staci Dowding, Debora Knorr and Craig Bolz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Clayton Maahs at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Bruss to approve all items on the consent agenda as provided.

\$ 77,676.46 General Fund

\$274,268.79 Payroll

\$ 1884.67 Activity Fund Reimbursement

After discussion and roll call vote:

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Powers, seconded by Clem to approve the second reading of

- BOE Policy 503.01 – Compulsory Attendance

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Bruss, seconded by Powers to approve the second reading of

- BOE Policy 508.01 – Student Health and Immunization Checkups

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Calfee, seconded by Schroder to approve the Second reading of

- BOE Policy Revisions
- BOE Policy 201.06 – Vacancies
- BOE Policy 502.01 – Resident Students
- BOE Policy 503.03 – Student Absences-Excused
- BOE Policy 503.04 – Excessive Absenteeism
- BOE Policy 603.01 – Curriculum Development
- BOE Policy 704.05 – Settlement of Claims
- BOE Policy 801.04 – Bus Safety Program
- BOE Policy 801.05 – Bus Driver Supervision

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Schroder, seconded by Bruss to approve the review of BOE Policy 504.18 Student Fees.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

5. Motion by Clem, seconded by Schroder to approve the 2010-2011 Teacher Handbook.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

6. Motion by Powers, seconded by Bruss to approve the 2010-2011 Support Staff Handbook.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

7. Motion by Bruss, seconded by Schroder to approve the 2010-2011 Bennet Elementary Student Handbook.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

8. Motion by Powers, seconded by Clem to approve the 2010-2011 Palmyra Jr.-Sr. High School Student Handbook.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

9. Motion by Powers, seconded by Bruss to enter into executive session for the purpose of discussing collective bargaining at 7:59 p.m.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

Motion by Powers, seconded by Clem to leave executive session at 8:41 p.m.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items:**

1. The Board discussed potential dates for a retreat in September. Dates included September 11, 18, 20, 25 and 27. The retreat will include several topics including Goal Setting and Strategic Planning. No date has been established at this time.

#### **G. Communication: None**

#### **H. Elementary Principal's Report**

##### **1. Student Handbook**

A draft copy of the student handbook is attached. The major changes this year are the attendance policy change and the dating violence policy law. I also put in a note about the change in kindergarten entry starting in 2012.

##### **2. Driver's Ed Complete**

I finished up driver's ed. driving on July 1<sup>st</sup>. This year I drove with ten students. I'm happy to say that they were all fairly capable drivers. There were only a few instances where I had to step on the passenger side brake or take over the steering wheel! All ten passed their driving exam with flying colors.

##### **3. Parking Lots Seal Coated**

The parking lots were seal coated last week. This week there is a striping company coming in the paint on the parking lines.

##### **4. Getting Ready for the New Year**

The shift has started from bringing old year to a close to getting ready for the start of the new year. We will be getting requisitions sent out this week, looking at class lists/placements for the next year, getting in-service and staff development plans in place in the next few weeks.

##### **5. School Calendar on Web Site**

The school activity calendar for next year is up on the school website. You may access it by clicking on the district calendar button on the right side of the school webpage. The staff e-mail site has also been updated with the new district e-mail addresses except for new staff members. I'll get those from Burke and Dave and get them put up this month.

## **6. Heading to Colorado**

I'll be out of the office the rest of this week, as I'm leaving for Colorado and a major bike trip on Saturday, July 10<sup>th</sup>. I'll be taking part in the Triple Bypass with over 3,000 other riders. We start the day in Evergreen and head west over Squaw Pass, after dropping back down to interstate 70, we head up to the base of Loveland Pass and then up and over Loveland Pass. This will be followed by a long decent into Dillon CO, and then a climb up over Vail Pass. From there it is all downhill to the finish in Eagle CO. All told, 128 miles of biking with over 10,000 feet of climbing in one day. It will definitely be my biggest biking challenge to date. If all goes well, I'll be back for the board meeting on Monday!

### **I. Secondary Principal's Report: None**

### **J. Assistant Principal/Activities Director Report: None**

### **K. Superintendent's Report**

1. Results of the building and grounds audit of the Secondary building were presented. The Board reviewed information relating to issues dealing with heating and cooling the building including circulating pump repair, heating and cooling controls, locker rooms and scheduled window replacement. Boiler and Chiller replacement at the Bennet Elementary were also reviewed and more information will be presented as it becomes available in upcoming months. A review of the Bennet Elementary building will also be discussed at a subsequent meeting in August.

2. Superintendent transition documents and individual Board member Superintendent meetings were discussed.

Mr. Hanger expressed a desire to meet with each member of the Board in the next few weeks schedules permitting.

### **L. Board of Education Development**

1. NASB Board of Directors Nomination process was discussed. The Board asked Mr. Hanger to inquire with NASB about the parameters of the office in greater detail.

### **M. Topics for Next Month's Agenda**

Budget review, BOE retreat, Goal Setting

The Board of Education reserves the legal right to convene in "closed session" for discussion of any and/or all agenda items that may legally be discussed in a closed session R.R.S. 84-1410.

**N. Adjourned at 8:42 p.m.—Next Regular Meeting—August 9, 2010 at Palmyra High School Library at 7:00 PM.**

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 9, 2010

A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 9, 2010, at 7:00 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Mark Clem, Clayton Maahs, Mike Powers and Kevin Schroder and Lori Bruss. Jaimi Calfee was absent.

Also Present: School Administrators Superintendent Robert Hanger, Secondary Principal David Bottrell, Activities Director Mark Oltman and Kim Svoboda.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Meeting called to order by Board of Education President Clayton Maahs at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Powers, seconded by Bruss to approve the consent agenda including minutes of the last meeting, claims and financial reports.

\$ 65,995.08 General Fund

\$271,549.41 Payroll

\$ 2,894.23 Activity Fund Reimbursement

\$100,000 Transfer to Depreciation

\$ 25,000 Transfer to Activity Fund

\$ 10,000.00 Band Uniform Account

\$ 5,000.00 Yearbook

\$ 10,000.00 Athletics

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

**Scheduled Audiences: None**

**Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Powers, seconded by Clem to approve the negotiated agreement with certified staff for the 2010-2011 school year.

Voting Yes: Bruss, Powers, Clem, Maahs, Schroder.

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

2. Motion by Powers, seconded by Schroder to approve Contract Terms for the Administrative staff.

Voting Yes: Bruss, Powers, Clem, Maahs, Schroder.

Voting No: None

Absent: Calfee

Motion Passed: 5-0-1

**F. Discussion Items: None**

**G. Communication: None**

## **H. Elementary Principal's Report**

### **Getting Ready to Roll**

Things are moving along quickly towards to the first day of school. Teachers have been coming in to school all week and getting things put together in their rooms. Supplies are arriving and being checked off our lists, to be delivered to staff rooms. New students and parents have been stopping in to register.

Scott is putting up finishing touches on things around the school and starting to get things ship shape. Ready or not, we will start school on the 16<sup>th</sup>.

### **Teacher In-Service**

Teachers and staff members will report for workdays on the 12 and 13<sup>th</sup>. We have good agenda lined up for our staff. Ellen Stokebrand will be here to talk about the new restraint and seclusion laws. We will be doing a review of our SIP Program and where we are in year 4 of our cycle. We are also going to be spending some time on our school email, calendar and google docs features on our network. At the elementary we will be discussing implementation of the next stages of our RTI program. We will have plenty to do on those two days.

### **Open House**

Bennet Elementary will be hosting an Open House on **Tuesday, August 24<sup>th</sup>, from 6:00-8:00 p.m.**

The school will be open for everyone in the community to come and visit. The classrooms, library, and computer lab will be open for parents and patrons to visit. The District OR-1 Boosters will be at the Open House with lots of materials from the **Troll Book Fair**. There will be a table set up to register volunteers for the school volunteer program. Representatives from the Girl and Boy Scouts will be on hand with registration information also. If you want to have a booth or table at the open house, contact Mr. Robb at 782-3535. Mark your calendar for August 24<sup>th</sup> and make plans to attend our open house.

### **New Big Screen Televisions Installed**

The Elementary Boosters purchased two big screen televisions for the elementary this summer. We also purchased a third television with funds built up in our Elementary activity account. The three televisions have been placed in the cafeteria, the Library, and the Art/Spanish Room. During the summer new cable was run inside the building for these new televisions and they were hooked up to Galaxy Cable Television service. We plan to use the set in the art/Spanish room to display our Spanish lessons on this year. The others will be used for various presentations and programming. They look great.

### **Grounds Update**

Gates have been installed at the three small gate entrances to the playground. We also will have a new storage shed delivered this week to be installed on the school parking lot. This will house the bigger lawn mower we got a few years ago. We lost our current storage space when the new tenets moved into the school rental south of school. They took over all of the garage space in the back for storing their items and equipment. We

have temporarily been storing the mower in the preschool storage shed, but Mrs. Cheney will need that space with the start of preschool in a few weeks. Both parking lots have been armor coated and had parking lines repainted this summer also. They look nice.

## **I. Secondary Principal's Report**

### 1. Teacher Inservice

August 11 – All Day SPED Teachers – Ellen Stokebrand – ESU 4

August 12 & 13. We have a full schedule of inservice plans that include:

All Staff:

School improvement review

Restraint and Seclusion training – Ellen Stokebrand – ESU 4

Google Calendar/Docs training

EAP rep

125 plan rep

7-12 staff:

Grading workshop – Mitzi Hoback – ESU 6

### 2. New Staff

I want to remind the BOE of our new staff in the JH/HS building.

Cassidy Lubben – 7-9-10 English

Peter Kok – SPED

Curt Thomas – SPED

Along with Ms. Svoboda, these three new staff members participated in a building orientation in June, and new teacher orientation on August 3 & 4 at ESU 4. Ms. Svoboda has agreed to act as our JH/HS staff mentor for these three, and has worked hard to put together a program to get them started on the right foot.

### 3. Class rosters

I will bring a current class roster, grades 7-12, to the meeting.

### 4. Class Schedule

I will bring a copy of the class schedule to the meeting.

## **J. Assistant Principal/Activities Director Report**

- Summer Weight Room averaged 32 Students per day
- Band camp Week of August 2<sup>nd</sup> 38 Students involved
- Football practice begins August 9<sup>th</sup>
- Cross Country, Girls Golf, Volleyball August 16<sup>th</sup>
- Booster Bash is Scheduled at 6:00 p.m. on the Thursday August 26<sup>th</sup>

Bus Routes are in the finalization stages. The Administration and Bus Drivers met on August 2<sup>nd</sup> preparing for the School Year.

The Students I have encountered this last week are looking forward to the beginning of School  
with optimism !!!!

## **K. Superintendents Report and Recommendations**

1. Results of the Bennet Elementary maintenance audit include the need to replace the heating and cooling system. The current boiler will need replaced within the next 12 months in order to bring the system compliant with Nebraska code. Additionally the cooling system chiller has outlived the life expectancy for that type of equipment and as a consequence requires constant attention and repairs. Information relating to replacing those systems will become available at subsequent board meetings as we begin to fit together pieces of the puzzle. Additional items in the elementary building include covers for the gym exit signs, replacement of the door in the speech pathology room and an additional storage shed that can accommodate the size of the mower. The kitchen will also need work on the fire suppression system to bring it up to code. I will be seeking cost proposals for that upgrade.

Palmyra building maintenance and repairs continues with the replacement of heat controls in individual rooms in the original building. Last month we discussed those controls which were not in working order and they have now been replaced. Also the repair and replacement of circulating pumps related to the heating system in each building will be complete by the start of the school year. The shower replacement in the junior high locker room may not be complete by the start of the school year but should be done within the next 8 business days. Carpet was replaced in the upstairs computer lab as this was identified by a safety audit conducted in fiscal 2009-2010.

2. Nebraska Council of School Administrators conference Report: The Commissioner of Education and Finance Director Russ Inbody are reminding administrators to address the loss of SFSF funds in fiscal 2011-2012 when the Federal Stimulus money has been spent. For District OR-1 that will mean an immediate loss of \$94,608. The State Aid formula

itself will also be under scrupulous review as current anticipated needs cannot be funded and sustained at the projected rate of growth. Equalized districts will need to watch closely during the next legislative session and be prepared to address these financial issues. Other breakout sessions focused on current legal issues, Federal involvement in Pre-K12 and the use of and accountability of Federal funds. Keynote sessions focused on the changing face of K-12 education from the perspectives of technology, best practice and staff development.

3. I have included a proposed Superintendent evaluation instrument for your review. I recommend that evaluations be conducted in November and May utilizing the scoring rubric in the enclosed model. This will work well with the transition plan I provided you in July, and will also be compatible with goals that can be established and agreed upon in the upcoming board retreat.

4. Budget projections indicate a stable levy situation in the General Fund, Bond Fund and Special Building Fund. Valuations are currently estimated to show an average increase of 4% which will be adequate funding to maintain the current levy structure. Concern related to fiscal 2011-2012 will remain a concern as we approach the point where the level of federal funding will decrease as the State depletes stimulus dollars. You may review the proposed expenditures by account code with a direct comparison of fiscal 2009 and 2010.

5. Planning for both long and short term will begin in earnest as we develop ideas through a Board retreat. In the meantime I am providing a sample document for you review. This will be used to identify various projects by specific fund i.e. General, Depreciation or Building. Note: this is a sample only with sample items that do not necessarily pertain to us but do provide an example of how we can begin to look long and short term at a variety of needs.

#### **L. Board of Education Development**

1. The NASB area membership meeting is scheduled for September 15<sup>th</sup> in Auburn.
2. Board retreat dates (October 13, alternate September 20).
3. The State Education Conference is scheduled for November 17, 18 and 19 in Omaha.

#### **Adjournment**

The meeting was duly adjourned at 7:54 p.m. on August 9, 2010.

**Next Board Meeting-**September 14, 2010 At Palmyra High School at 8:00 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: December 13, 2010

A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 13, 2010, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Mike Powers, Kevin Schroder and Lori Bruss. Mark Clem arrived at 7:35, Jami Calfee arrived at 7:50.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell. Also in attendance were Richard Powers, Abigail Powers, Mary Powers, Cheryl Gerstenschlager, Doug Church, Larry Royal and Kim Svoboda.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Meeting called to order by Board of Education President Maahs at 7:30.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Bruss, seconded by Clem to approve all items on the consent agenda as provided. After discussion and roll call vote:

\$86,582.55 General Fund

\$332,380.14 Payroll

\$ 207.52 Activity Fund Reimbursement

\$ 293,192.50 Bond Fund

\$1,948.00 Building Fund

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**Scheduled Audiences:**

Board Vice President Mike Powers addressed the Board in reflection of 16 years of service to the patrons, students and staff of District OR-1 sharing a gift and advice for each Board member.

**Unscheduled Audiences:**

Richard Powers expressed his gratitude and thanks for service offered by the Board and by Mike Powers recognizing the amount of time offered to District OR-1.

**E. Action Items**

1. Motion by Schroder seconded by Clem to accept the 2010 Audit Report.

Voting Yes: Bruss, Clem, Maahs, Powers, Schroder  
Voting No: None  
Abstain: Calfee  
Motion Passed: 5-1

2. Motion by Calfee, seconded by Bruss to approve the Annual Performance Report.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Clem, seconded by Bruss to approve Superintendents contract.

Voting Yes: Bruss, Calfee, Clem, Maahs, Powers, Schroder  
Voting No: None  
Motion Passed: 6-0

**F. Discussion Items**

1. Board members discussed the NASB conference held in Omaha November 18-19. Highlights included sessions related to technology, character development, board relations and student economics courses.

**G. Communication**

1. Becky Hall and staff thanked the Board and Administrative team for recognizing the efforts of our instructional and support staff during American Education Week.

## **H. Elementary Principal's Report**

December 8, 2010

### 1. Bennet Winter Music Program

A full house was on hand Tuesday, November 30th for the annual Bennet Elementary Winter Music Program. Students in grades K-3 performed "Winter Fun", while grades 4 – 6 performed "Holiday of Music." In addition, the Bennet Singers, a group of fifth and sixth grade students sang two seasonal tunes, and of course the fifth and sixth grade bands performed several holiday songs. The kindergarten class was a big hit as always when they sang "Ginger Bread Cookies." The fourth grade did a great job with their number, "Clumsy Reindeer." The Bennet Singers did wonderfully with the tune "Do You Hear."

Thanks to all the parents, grandparents and patrons who attended the programs. And finally, to all the students: GREAT JOB!

### 2. Movie Matinee a Success

We had 90+ students show up for a movie matinee on Sunday, December 5<sup>th</sup>. This year we had three movie selections for the students to choose from. We used our new flat screen televisions in the cafeteria, library and art room. They worked wonderfully. Breaking the students up into smaller groups made for a more enjoyable listening experience. They seemed to be much more interested in the movie and were easier to manage. The Bennet Elementary Boosters were on hand to help out. Students were treated to hot dogs and pop corn by the boosters. Everyone pitched in and helped with the clean up and we were done in no time at all. We also had three big boxes of non-perishable food items to deliver to our local food pantry.

### 3. End of First Semester Activities

It doesn't seem possible but we are already looking at the end of the first semester. It has gone by fast. This week and next we are conducting our mid-year DIBELS benchmark testing with all of our students. We have conducted our first school wide writing prompt with students and will be scoring those before break.

Of course we will be hosting class Christmas parties on Wednesday afternoon the 22<sup>nd</sup> of Dec. before we break for the Winter Holiday.

### 4. Parking and Traffic Flow Changes Working

The recent changes we made in parking and traffic patterns seem to be working. By shifting where we have our staff members park and requesting that parents use the delivery driveway for student drop-offs in the morning and after school it has created a smoother and safer situation before and after school.

## 5. Science Assembly Coming on Dec. 20<sup>th</sup>

Dr. Christian Binek, a professor of physics and astronomy will visit our school on December 20<sup>th</sup> to present a science assembly. He is part of the UNL speakers bureau, a group of staff and faculty members that give presentations and demonstrations to schools across the state. He will demonstrate several interesting physics concepts in an entertaining format for our students in a program entitled, "Physics Between High-school and High-tech." We are looking forward to his visit.

## **I. Secondary Principal's Report**

December 13, 2010

### 1. Blood Drive

47 donors seen and 40 units collected. See letter from Nebraska Community Blood Bank.

Next blood drive will be March 28, 2011.

### 2. Online School Data

We alluded to this data tool last month during our State of the Schools report. Article in LJS, Wednesday, December 08, 2010. Brings up some interesting points. Copy included with my report as well.

[http://journalstar.com/news/local/education/article\\_693f72fb-fd4c-53ba-acae-5029031cf59d.html](http://journalstar.com/news/local/education/article_693f72fb-fd4c-53ba-acae-5029031cf59d.html)

### 3. Excessive Absenteeism

I will have a brief description of the reporting requirements for this new policy for the BOE at the meeting.

### 4. Winter Vacation

We will dismiss on the 22nd for Winter Vacation, and start second semester on Jan. 5th.

We've had an excellent 1<sup>st</sup> semester! I can't believe it is almost over!

## **J. Assistant Principal/Activities Director Report**

December 2010

The new look of the Website has our Public's attention.

Sound System upgrade has made the Public very happy. Wrestling fans from other Schools noticed the difference from last year to this year.

The Palmyra Junior Senior High Chorus performed at the Douglas Community Center on December 8<sup>th</sup>.

The Palmyra Show Choir will perform at the Palmyra Senior Center on December 15<sup>th</sup>.

#### Event Schedule the Rest of December 2010

- December 14<sup>th</sup> BB with Johnson County Central
- December 15<sup>th</sup> MUDECAS Basketball Seeding
- December 16<sup>th</sup> Junior High BB at Raymond Central
- December 17<sup>th</sup> BB at Weeping Water
- December 18<sup>th</sup> Wrestling at Johnson County Central
- December 18<sup>th</sup> JH BB at Elmwood
- December 20<sup>th</sup> Music Booster Spaghetti Supper and 7-12 Winter Concert
- December 28<sup>th</sup> BB at Freeman
- December 29<sup>th</sup> BB at Freeman
- December 29<sup>th</sup> Wrestling at Fillmore Central

#### **K. Superintendents Report and Recommendations**

December 2010

1. The State of Nebraska Boiler inspection in the Palmyra building is complete and no major deficiencies were noted.
2. The district has received the annual ACT profile report for the school year 2009-2010. The report provides a snapshot of information and comparison of ACT performance at the local and state/national level. As our scores indicate we traditionally score well in this assessment.
3. Information related to the quarterly budget report for fiscal 2010 was reviewed.

#### **L. Board of Education Development**

1. February 7-8 Labor Relations conference in Kearney
2. March 24-25 NRCSA conference in Kearney
3. Board Self Evaluation Instrument: Will be completed for discussion in January.

#### **M. Topics for Next Months Agenda**

Re-organization of the Board and election of officers, committee assignments, new Board member orientation.

#### **Adjournment**

1. The meeting was duly adjourned at 8:53 o'clock p.m. on December 13, 2010.

**Next Board Meeting-** Tuesday January 11 at 7:30 p.m. Palmyra High School Library. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 11, 2011

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, January 11, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Doug Church. Kevin Schroder was absent

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb and representatives from Ayars and Ayars.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Welcome New Board Members
2. Oath of Office
  - a. Doug Church
  - b. Clayton Maahs
  - c. Larry Royal
  - d. Treasurer
  - e. Secretary
3. Elections - Superintendent Temporary Chairman
  - a. President (*Clayton Maahs*) Vote 6-0
  - b. Vice President (*Kevin Schroeder*) Vote 6-0

Appointment of committees, positions, & designations

- a. Secretary (*Robert Hanger*)
- b. Treasurer (*Karen Hatcher*)
- c. Legal Counsel (*Harding & Schultz*)
- d. Americanism Committee (*Clem, Calfee, & Schroder*)
- e. Finance Committee (*Maahs & Schroder*)
- f. Building & Grounds Committee (*Clem, Schroder, Church*)
- g. Transportation (*Royal & Maahs*)
- h. School Improvement Steering Committee (*Calfee & Royal*)
- i. Collective Bargaining Committee (*Calfee, Maahs & Schroder*)
- j. Depository Banks (*Union Bank, Farmers & Merchants of Palmyra, & Heartland Community Bank*)
- k. District Newspaper (*The Voice*)
- l. Designate date for the internal evaluation of the board of education (*December*)
- m. Designate date for the annual review of board policies. (*Monthly beginning in October*)
- n. Foundation for Knowledge (*Royal*)

**B.** Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports.

\$37,423.48 General Fund

\$320,261.50 Payroll

Voting Yes: Calfee, Church, Clem, Maahs, Royal.

Voting No: None

Absent: Schroder

Motion Passed: 5-0-1

**C. Scheduled Audiences:**

Ayars and Ayars

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Clem, seconded by Church authorizing the disposal of surplus equipment.

Voting Yes: Calfee, Church, Clem, Maahs, Royal.

Voting No: None

Absent: Schroder

Motion Passed: 5-0-1

## **F. Discussion Items**

1. The Board reviewed the proposed calendar for the 2011-2012 school year.
2. The Board updated contact information for each Board member.

## **G. Communication:** None

## **H. Elementary Principal's Report:**

### Science Assembly Success

The science program by Dr. Christian Binek was well received by our students and staff. Dr. Binek demonstrated several common physics principals with some common everyday materials and not so common materials. The biggest hit was the scooter propelled by a fire extinguisher. Dr. Binek made a couple of trips up and down the gym on the scooter, much to the enjoyment of our students. He also demonstrated principals of wave theory with a manifold fired by propane and an electric guitar. While some of the power point slides may have been a bit technical, the demonstrations registered well with our students.

### Winter Break

The winter break was appreciated and used well to recharge and get focused for the second semester. Scott was able to get the carpets cleaned and a few projects accomplished. I came out for a few days when Scott was gone and checked on things. Scott and I also were here on Tuesday, December 28<sup>th</sup>, to show representatives from Arhen's Fire Sprinkler Company around the building. They are doing some of the proposals as part of the Heating and Cooling renovations that Ayer's and Ayer's is overseeing. Anyway we are ready to roll again for second semester.

### Grades and Report Cards

Hopefully Power School and Power Grade will remain up and running this week. We plan to have second qtr grading done and report cards out to parents by Friday, January 7<sup>th</sup>. That gives us three days when we get back, to get report cards done and out the door.

### January 17<sup>th</sup>, In-Service

We will be doing a number of things during our in-service on January 17<sup>th</sup>. The morning is going to be spent working on Math Curriculum alignment with Suzanne and Mitzi from ESU #4. In the afternoon we will meet with the ladies from ESU 4 to talk about 21<sup>st</sup> Century Teaching Skills.

In addition, Mr. Smidt and Mr. Brown will be leading sessions on Power Media Plus, Nebraska Online Data Base, Google Forms, our District Portal, and Calendar. Greg Robke will be here in the afternoon to work with specific staff members on Mobi's also. It will be an action packed day!

### Staff Resignation

We had a staff resignation over the break. Our computer lab para-educator resigned to take another position with the Lincoln Public School System. We have posted the vacancy on our web page and put an ad in the Voice News. We do have a substitute lined

up while we are interviewing for the position. I'm sure that we will be able to get this position staffed quickly and be back on track in the computer lab in no time at all.

### **Student Teacher**

We will have a student teacher in our building this semester. Leslie McIntosh will be doing her student teaching in the second grade with Mrs. Schauer and Mrs. Christensen. She is a student at UNL, a graduate of Syracuse High School and knows several of our staff members already. Her resume looks very impressive. We look forward to having her in our building.

## **I. Secondary Principal's Report**

January 11, 2011

### 1. Jan. 17<sup>th</sup> In-service plans

Math Curriculum alignment with Suzanne and Mitzi from ESU #4.

21<sup>st</sup> Century Teaching Skills.

Power Media Plus, Nebraska Online Data Base, Google Forms, our District Portal, and Calendar.

Greg Robke from ESU 4 - Mobi's

Staff/committee meeting

Individual Work

### 2. Second Semester Roster

Updated roster included with report.

### 3. Attendance First Semester

Following up on my December report with regard to excessive absenteeism, I have provided the numbers for first semester below:

Total HS Students	187
Students absent more than 8 days	28
Students absent less than 8 days	159
Absenteeism percentage	15%
Attendance percentage	85%
Total Elementary Students	227
Students absent more than 8 days	13
Students absent less than 8 days	214
Absenteeism percentage	7%
Attendance percentage	94%
Total Students	414
Students absent more than 8 days	41
Students absent less than 8 days	373
Absenteeism percentage	10%

Attendance percentage 90%

Figures rounded up for purpose of this report.

### **J. Assistant Principal/Activities Director Report**

January 2011

- MUDECAS BB in Beatrice January 10<sup>th</sup> – January 15<sup>th</sup>
- Wrestling at Syracuse January 14<sup>th</sup>
- Teacher In Service January 17<sup>th</sup>
- Basketball at Palmyra vs. Conestoga January 18<sup>th</sup>
- Junior High Girls Basketball at Elmwood January 20<sup>th</sup>
- Basketball vs. East Butler at Palmyra January 21<sup>st</sup>
- FCCLA Stars Competition at Peru January 21<sup>st</sup>
- Basketball at Yutan January 22<sup>nd</sup>
- Wrestling at Louisville January 22<sup>nd</sup>
- Junior High Basketball at Nebraska City Lourdes January 24<sup>th</sup>
- C-team B-ball vs. Elmwood/Murdock at Palmyra January 24<sup>th</sup>
- FFA Leadership at Norris January 25<sup>th</sup>
- Basketball vs. Wilber Clatonia January 25<sup>th</sup>
- Wrestling at Freeman January 27<sup>th</sup>
- Basketball vs. Elmwood /Murdock January 28<sup>th</sup>
- MUDECAS Speech at SECC Beatrice January 29<sup>th</sup>
- ECNC Basketball Tourney January 29<sup>th</sup> -February 5<sup>th</sup>
- Junior High Girls BB vs. JCC February 3<sup>rd</sup>
- ECNC Wrestling at Malcolm February 4<sup>th</sup>

### **K. Superintendents Report and Recommendations**

1. The week of January 23-29 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your service.
2. The Life Skills/FCS classroom has completed phase II of the remodel as approved by NDE in November. The costs for the project have all been coded to ARRA IDEA grants that must be expended this fiscal year.
3. The legislature has convened the 2011 session reelecting Senator Mike Flood of Norfolk as Speaker. Senator Greg Adams has retained chair of the Education Committee and Jeremy Nordquist (Omaha) is the new chair of the Retirement Committee.

4. LR 542 as adopted by the unicameral in April of 2010 and chaired by Speaker Flood required the 14 standing legislative committee Chairs to examine each program within their jurisdiction for potential reduction or elimination during the current budget discussion as well as an overall reduction of 10% of the General Fund allocation for all agencies.

#### **L. Board of Education Development**

1. February 7-8 Labor Relations conference Kearney (Let me know if you would like to be registered).
2. February 23 LaVista School Board Leadership Workshop (Let me know if you would like to be registered).
3. March 24-25 NRCSA conference Kearney (Let me know if you are interested).
4. January 23-24 legislative conference Lincoln. Sunday evening is a presentation by Dr. Breed Commissioner of Education examining the effective teacher in 2020. Monday is the actual legislative preview. (Let me know if you would like to be registered).
4. Policy review: 902.01 Buildings & Sites Long Range Planning, 902.02 Construction Plans and Specifications, 902.05 Construction Management At Risk School Construction Alternative, 902.06 Design-Build School Construction Alternative.

#### **Adjournment**

The meeting was duly adjourned at 10:15 o'clock p.m. on January 11, 2011.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
SPECIAL BOARD MEETING

DATE: February 7, 2011

A Special meeting of the Board of Education Building Committee of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 7, 2011, at 3:00 p.m. at 425 F Street Palmyra Nebraska Office of the Superintendent. The roll was called and the following Committee members were present or absent: Kevin Schroder, Doug Church.

Absent: Mark Clem (arrived at 3:36)

Also Present: Superintendent Robert Hanger, Trane Representative Larry Cihal, Ayars and Ayars Representative Brian Bartels and Guest Craig Bolz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Committee member Kevin Schroder at 3:00 p.m.

B. Motion by Church, seconded by Schroder to approve the agenda.

Voting Yes: Church, Schroder

Voting No: None

Absent: Clem

Motion Passed: 2-0

C. The Building and Grounds Committee reviewed Board Policy 902.04 Bids and Awards for construction Contracts, the advertisement for proposals and the project specifications. Project proposals were opened and the representatives answered questions associated with the project.

Total Project proposal: Trane-\$210,000

Ayars-\$218,689

No action was taken.

Kevin Schroder departed at 3:32

The meeting was duly adjourned at 4:10 o'clock p.m. on February 7, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE:

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 14, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell Activities Director Mark Oltman, and Becky Hall.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Clayton Maahs at 7:31.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports.

\$60,591.49 General Fund

\$318,544.38 Payroll

\$150.00 Activity Fund Reimbursement

\$450.00 Bond Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.  
Voting No: None  
Absent: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Clem to accept the bid for replacement of the Boiler and Fluid Cooler at Bennet Elementary meeting all specifications and statutory requirements from Trane for a cost not to exceed \$210,000.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.  
Voting No: None  
Absent: None  
Motion Passed: 6-0

2. Motion by Royal, seconded by Schroder to recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.  
Voting No: None  
Absent: None  
Motion Passed: 6-0

3. Motion by Clem, seconded by Church to approve the 2011-2012 School Calendar.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.  
Voting No: None  
Absent: None  
Motion Passed: 6-0

4. Motion by Clem, seconded by Royal to approve Gera Stilwell's voluntary resignation with appreciation for 43 years of dedicated service effective at the end of the 2010-2011 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.  
Voting No: None  
Absent: None  
Motion Passed: 6-0

## **F. Discussion Items**

1. The Board Negotiations Committee discussed potential dates for meeting times.

## **G. Communication**

1. The Board reviewed Budget Constraints and Local Negotiations Letter from NASB-NCSA-NSEA.
2. The Board reviewed the NASB Resolution template related to proposed legislation and the CIR.

## **H. Elementary Principal's Report February 8th, 2011**

### **P-T Conferences**

We are in the middle of P-T Conferences at report time. The weather is extremely cold and the wind is blowing out of the north. There are wind chill advisories out also. As you might expect, there has been some cancellations and rescheduling taking place. Still we have an impressive number of parents that are braving the weather and attending conferences. Most of the cancellations are trying to reschedule or conduct a phone conference

### **Snow/Ice and Cold Weather**

The snow/ice storms and cold weather have played havoc with our schedule this past month. Since the start of the third qtr. we have had only one week with a full five days of school. Between the weather cancellations and the staff in-service day, getting in a full five day week has been a challenge. A lot of shuffling and rescheduling has and is taking place. So far everyone has been very accommodating and willing to roll with the weather! One way or another, we will get done what we need to.

### **State Writing Assessments**

Our fourth grade completed the State Wide Writing Assessment this past week. We only had one student who had to make up the assessment due to absence. The testing materials were boxed up and sent off via UPS today. I hope we did well. I know we did a lot of practice writing this year.

### **New DVR for Security Cameras**

We had a new DVR for our security camera system installed earlier this month. It is working very well. The camera quality seems to be better than with the old system. It is a little more user friendly. It also has remote access abilities, so computers in other parts of the system can receive the video feeds from the DVR. I think we are going to like it!

### **Family Read-a-Thon**

Our Booster Organization is going to sponsor a Family Reading Night on Tuesday, March 1<sup>st</sup>. (Dr. Suess's Birthday). There will be a free will donation soup supper starting at 5:00 p.m. and lasting until 7:00. After eating, families will be able to sit down and read with their students in the school building and take AR Tests in the computer lab and Library. We did a similar event last year and it was a great success.

## **I. Secondary Principal's Report**

February 14, 2011

### 1. Feb 21st In-service

Will have draft of agenda for the BOE on Monday.

### 2. Parent Teacher Conferences

7<sup>th</sup> – 18/31 – 58%

8<sup>th</sup> – 14/24 – 58%

9<sup>th</sup> – 21-33 – 64%

10<sup>th</sup> – 113/26 – 50%

11<sup>th</sup> – 18/35 – 51%

12<sup>th</sup> – 13/34 – 38%

Total – 97/183 – 53%

### 3. State Writing Test 8<sup>th</sup> and 11<sup>th</sup> grades

Complete, mailed. Hoping for similar results as past years.

### 4. The Board reviewed First Semester Statistics for attendance and Honor Roll.

## **J. Assistant Principal/Activities Director Report**

- Feb. 15<sup>th</sup> Girls Sub Districts @ Waverly Palmyra will play at 7:45 p.m.
- Feb. 15<sup>th</sup> JH Girls BB vs. SDA 4:30 @PHS
- Feb. 16<sup>th</sup> Research Methods class @ UNL
- Feb. 17<sup>th</sup> Girls Sub Districts @ Waverly
- Feb. 17<sup>th</sup> JH BB @ Weeping Water
- Feb. 17<sup>th</sup> through Feb 19<sup>th</sup> State Wrestling
- Feb. 18<sup>th</sup> Boys BB and Youth Cheer at PHS (Spaghetti Super )
- Feb. 19<sup>th</sup> JH Girls BB Tourney @ PHS
- Feb. 21<sup>st</sup> Boys Sub Districts
- Feb. 21<sup>st</sup> JH Girls BB vs. Louisville @ PHS 5:00
- Feb. 22<sup>nd</sup> JH Girls BB vs. JCC @ PHS 4:00
- Feb. 22<sup>nd</sup> Boys Sub District
- Feb. 23<sup>rd</sup> ECNC Speech @ Louisville

- Feb. 24<sup>th</sup> S.A.I.L .Conference at Syracuse
- Feb. 25<sup>th</sup> Math Contest @ Peru State College
- Feb. 25<sup>th</sup> FFA @ Kearney
- Feb 26<sup>th</sup> JH Wrestling @ Weeping Water
- Feb 28<sup>th</sup> JH Wrestling @ Louisville

February 28<sup>th</sup> weather permitting could be the 1<sup>st</sup> Day of High School Track Practice

### **K. Superintendents Report and Recommendations**

1. The Board reviewed a report from the Building Committee which met on February 7 at 3:00 p.m. to review proposals for the Bennet Elementary project. The committee recommends a bid proposal for replacement of the boiler to include a conversion to natural gas and the replacement of the fluid cooler including relocation to the outside of the building.
2. Bids for replacing entrance doors at the east Palmyra entrance (4 doors) and also the east entrance in Bennet (2 doors) were discussed. Two choices will be offered at this point. Both should be eligible for IDEA funding. This project will also include a recommendation adding electronic entry to the Palmyra building for security reasons. That cost will not be IDEA eligible.
3. The Board reviewed the process and costs associated with upgrading the fire suppression system in both Kitchen facilities. The bid from General Fire and Safety will be accepted with work to be completed this June.
4. Education Jobs funding will be finalized in coming weeks. This amount has been recalculated in the State Aid formula via a 2.23% adjustment and will become available to the district when NDE has developed accounting procedures and a more accurate State Aid picture for fiscal 2011-2012. We have some leeway on expending this money in the form of salary/benefits. The intent is to in a small way replace the ARRA money we had received the previous two years.
5. The legislature has passed LB 18 moving the certification date for State Aid to July 1, 2011. This will push back the budget planning process from the normal March 1 certification date. There are numerous bills that purport changes in the aid formula (TEEOSA) that have the potential to impact our district. I will be forwarding information to you as I receive it. The Retirement system is also a focus this session as a result of projected shortfalls. LB 382 proposes an increase in the employee and district contribution in order to offset any possible deficits.
6. SENE District Health Department has awarded our school a grant for use toward Character Education to include "8 to Great" and Youth Frontiers programs, curriculum and training. The total amount of the matching grant is \$2,495.00.

7. The strategic planning process will begin sometime this month. I have had two discussions with a third party agent as recommended in the October board retreat. The firm FGR Group will facilitate for us as directed by the Board. I have asked for a district environmental scan to allow the firm to ascertain answers to question related to the strategic planning process. This will provide the foundation for moving forward with a planning process that addresses our long and short term needs.

8. The Curriculum Steering Committee meeting is scheduled for February 21, at 11:00 a.m.

#### **L. Board of Education Development**

1. February 23, La Vista will host the NASB Leadership workshop (Let me know if you would like to be registered).
2. March 24-25 NRCSA conference Kearney (Let me know if you are interested).
3. Board Self Evaluation Instrument: Results are tabulated and included in the BOE packet.
4. March 9<sup>th</sup>, 2011 School Law for Board Members Lincoln 5:15-9:00 p.m. (Let me know if you would like to be registered).
5. February 22 is the date set for the NRCSA Legislative Preview in Lincoln at the Cornhusker Hotel. A schedule is available at:  
[http://nrcsa.net/conferences\\_events/legal\\_seminars.htm](http://nrcsa.net/conferences_events/legal_seminars.htm)
6. Education Foundation Meeting February 15, 2011.

#### **M. Topics for Next Months Agenda**

Teacher contract renewal, negotiations, classified contracts, NRCSA, legislative update.

#### **Adjournment**

The meeting was duly adjourned at 10:35 o'clock p.m. on February 14, 2011.

**Next Board Meeting-** March 14, 2011 7:30 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: March 14, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 14, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Activities Director Mark Oltman, Staci Dowding, Cathy Fick, Mike Powers and Christy Merryman.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$50,770.83 General Fund

\$323,443.42 Payroll

\$11,794.68 Building Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

**C. Scheduled Audiences:** Christy Merryman reported the current status of the TeamMates program

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Clem to authorize the Superintendent to issue contract renewals to the certified staff in accordance with terms to be determined by the outcome of collective bargaining.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

2. Motion by Schroder, seconded by Church to accept door replacement proposal from DSI for replacing entrance doors in the Bennet and Palmyra buildings.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

3. Motion by Clem, seconded by Church to accept the electronic keyless entry proposal for the Palmyra building from DSI.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

4. Motion by Church, seconded by Royal to revise Policy 503.09 on first reading.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

**F. Discussion Items**

1. The Negotiations Committee discussed the status of the negotiations process and potential dates for meetings.

### **G. Communication**

1. Larry Royal and Rob Hanger attended the Foundation for Knowledge meeting in February and reported the addition of a new Scholarship provided by the Foundation. The Board wishes to express sincere thanks for the benefits provided by the Foundation to our students and staff.

### **H. Elementary Principal's Report**

**March 9th, 2011**

#### **NESA Testing**

We are in the middle of scheduling and test preparation for the NESA Assessments in Math-Reading and Science. Our math and language arts cadres have been conducting practice assessments in reading and math with our students. They have set up a class competition to see if we can get each of our classes over the 80% mark for class averages on the practice assessments. The test window runs from March 28<sup>th</sup> to May 6<sup>th</sup>. We will be utilizing our computer lab and mobile lab to conduct the assessments. Mr. Brown is working to make sure that we have enough computers in good working order to complete the assessments. Materials arrived this week from the Dept. of Education. They will need to be reviewed and inventoried. Our staff is really engaged in making sure our students know how important the upcoming assessments are. April promises to be a busy month.

#### **Boosters to Conduct Club's Choice Fund Raiser**

Our elementary booster group will be conducting our Club's Choice Fundraising activity this month and into April. This is one of the major fund raising projects of the group and has been very successful in the past. They are looking at using the money to make some improvements on the playground and soccer field areas this summer, along with continued support for our students and staff members in the classroom.

#### **Staffing Positions**

We are currently accepting applications for a full-time cafeteria worker and the K.G. position opened up with Mrs. Stilwell's retirement. We are receiving a number of inquiries and applications for both positions. We will be working on filling the cafeteria spot next week.

#### **Title I Audit Completed**

We recently completed our 3-year Title I audit with the State Department of Education. There were no major errors found in the audit. However we do have a few areas that we need to update and correct in order to be checked off by the State Education Department. One of them is a policy update of our homeless policies, which we will have before you at this month's meeting. The other items were the public notification of highly qualified staff and our year-end Title I self review. These will be done this spring and sent into the Department of Education. I need to thank Abbie Swartzendruber for her help and

assistance in getting ready for this visit and Mr. Hanger for supplying many of the board polices and documents that were required for the audit.

### **Celebrating Dr. Seuss at Bennet Elementary School**

by Mr. Smidt

Every year, schools across the country celebrate the birthday of Theodore Geisel, better known as Dr. Seuss on March 2nd. Bennet Elementary began celebrating by having a family reading night on Tuesday, March 1st from 5-7. Parents and students came to the elementary school and read Dr. Seuss books along with other AR books and were able to take AR tests until 7 that evening. Students could read in the main lobby, library and computer lab. Laptops were set up at tables in the library and the computer lab was open for AR testing. **The Bennet Elementary boosters held a soup supper as well, raising over \$225.00 for the booster organization. It was a successful evening.**

On Wednesday, March 2nd, the elementary school had volunteers from various businesses in Palmyra and Bennet, and students from Palmyra High School, stop in and read to students in each classroom, including the preschool. We would like to thank the following people for taking time out of their busy schedules and to make a difference in our school community:

Val Sturdy	Mr. Rob Hanger	Dave Hall
Trevor Stewart	Karen Stoner	Roger Smith
Austin Jones	Lance Collier	Lee Anderbery
Ashley Vlcek	Kerry Dawson	Dillon Jones
Jared Brinkman	Julie Wallace	Barb Mullinax
Brandi Focken	Moritz Braun	Levi Hilman
Marlene Schroder		

### **Is Spring Coming?**

We are ready for Spring to be here. It seems like we have been cooped up inside for recess forever! The kids need are ready to get outside. It will get here eventually I am sure.

### **I. Secondary Principal's Report**

#### **March 9th, 2011**

##### 1. NeSA Spring Testing

March 28 to May 26 is the testing window for Reading, Math, and Science (pilot).

Mr. Brown, the teachers involved, and SPED staff where necessary, and I will be meeting to plan out specific test dates for each area in the near future.

##### 2. FFA Happenings – From Mr. Malone

FFA members are making plans with the village and contacting business for information to start the Community service project in the Palmyra park with the Monsanto American Farmers Grow Communities grants.

During the National convention, Palmyra had American Degree recipients this year, with Dalton Ringland, Matt Wallen and Quinn Beecham receiving the award.

Palmyra FFA hosted the District FFA State Degree interviews and test. Brittany Schroder and Dustin Schroder passed the interviews and test and will receive the State FFA Degree in April at the State FFA Convention in Lincoln.

Emma Bremer has been selected to represent Palmyra FFA in the State FFA Choir in April during State convention.

The chapter celebrated National FFA week, Feb. 22 with displays placed in businesses and cookies delivered on Monday (after the snow storm) . A slide show was presented at lunch to the students and at the end of each day there were Agriculture Trivia questions with prizes for the winners.

Eleven chapter members and Mr. Malone attended the Made For Excellence Conference in Kearney Feb. 25-26. It is conducted by past National Officers and provides an excellent base for leadership skills and training.

At the Career Development Events contest at Beatrice March 1, the Welding team placed 4<sup>th</sup>, Meats team placed 1<sup>st</sup> and Agri-science team placed 2<sup>nd</sup> and qualified to compete at the State Contest in Lincoln coming up in April. The scores are not in for Senior livestock judging team yet, may qualify.

We will be conducting our second Blood Drive, March 28. We currently have just started contacting donors. We hope combining the total collected on March 28 and the drive last November will provide a scholarship close to or over \$1000 for a Palmyra student. Scholarship forms will be available to students at the end of March and during April so the selection can be made before Awards night.

On a note for CPR Training for Staff we our scheduling classes during the week of March 14 and 21<sup>st</sup>

### 3. Pre-registration 2011-2012

We are in the process of completing the master schedule, and pre-registering students. We will be adding at least 3 courses – Power Academy, Composition 1 & 2 for dual credit, and a Drama offering. We also anticipate changing/adapting our Panther Pause Advisory program by adding 8 to Great next year.

### **J. Assistant Principal/Activities Director Report March 9th, 2011**

- March 14<sup>th</sup> District Speech at Malcolm
- March 14<sup>th</sup> JH Wrestling at Falls City
- March 16<sup>th</sup> ECNC JH Quiz Bowl at Elmwood Murdock
- March 17<sup>th</sup> Elementary Music Contest at Malcolm

- March 18<sup>th</sup> Elementary and JH Music Contest at Malcolm
- March 21<sup>st</sup> ECNC HS Quiz bowl at Conestoga Palmyra Host
- March 22<sup>nd</sup> MUDECAS Music in Adams
- March 23<sup>rd</sup> MUDECAS Quiz Bowl at SECC Beatrice
- March 23<sup>rd</sup> HS Golf at Woodland Hills
- March 23<sup>rd</sup> Youth Leadership at Table Creek near Nebraska City
- March 24<sup>th</sup> Main Stage Play
- March 25<sup>th</sup> State Speech in Kearney
- March 25<sup>th</sup> Main Stage Play
- March 26<sup>th</sup> Honor Band at UNK 14 Students
- March 28<sup>th</sup> JH Track starts
- March 29<sup>th</sup> HS Track at Yutan Relays 44 track competitors at the High School Level
- April 3<sup>rd</sup> through the 5<sup>th</sup> State FCCLA in Lincoln
- April 5<sup>th</sup> UNL Spanish Forum
- April 5<sup>th</sup> HS Track at Malcolm
- April 6<sup>th</sup> through the 8<sup>th</sup> State FFA Convention and Contests
- April 9<sup>th</sup> Prom at Crooked Creek
- April 9<sup>th</sup> JH MUDECAS Track at Tecumseh
- April 11<sup>th</sup> JH and HS Spring Concert
- April 11<sup>th</sup> JH MUDECAS Quiz Bowl
- April 12<sup>th</sup> HS Track at Yutan
- April 13<sup>th</sup> Golf at Milford
- April 14<sup>th</sup> JH Track at Raymond Central
- April 15<sup>th</sup> District Music at Nebraska City
- April 15<sup>th</sup> FFA Banquet
- April 16<sup>th</sup> District Music at Nebraska City
- April 16<sup>th</sup> HS MUDECAS Track at Pawnee City

## **K. Superintendents Report and Recommendations**

1. State Aid for District OR-1 has been amended by school finance to include Federal Edu-Jobs funding in the amount of \$93,638.90 bringing the total amount of State Aid to \$721,746.36. The Department of Education recommends expending the Edu-Jobs funds during fiscal 2010-11 and carrying over an equal amount of this year's Aid as Certified in March 2010 in the form of cash reserve. The intent is to provide the additional state aid in fiscal 2011-12 to offset the loss of ARRA stimulus funds which expire in August 2010.
2. Current legislation affecting school finance for fiscal 2011-2012 and 2012-2013 is still progressing through committee work. Currently the legislature will attempt to reduce state aid to a total of approximately 810 million due primarily to a loss of stimulus dollars which had been divided over the previous two years in the form of ARRA funds. In

addition to reducing State Aid the legislature is also considering proposals to limit budget growth for school districts in the next two years. This has the potential to impact our district negatively in the form of reduced budget authority. This is an item of interest that we need to watch closely over the next 30-60 days.

3. Title IV funds have been secured to help offset cost associated with Character Education programs in District OR-1. When combined with the Southeast District Health Department grant we will be able to fund a substantial amount of training and curriculum work.

4. Strategic Planning is underway with a series of interviews including Board of Education members conducted the first two weeks of March. The process will begin to take shape and provide District OR-1 with a road map, and vision for the future. This is only the initial phase of the project. In subsequent months the process will involve more of the District's stakeholders.

5. I have included an updated financial planning spreadsheet for potential building projects. I am continuing to develop proposal and pricing information related to each project and need. This will be an opportunity for the Building and Grounds Committee to begin to establish priorities of projects contained on the list. Also we will generate more ideas as a result of the Bennet building study later in 2011. That will include presentations related to the concept of "performance contracting" for some of the more costly projects listed as needs. I will arrange for those presentations to take place in July/August as they will impact our 2011-2012 budget process.

**L.** Motion by Royal, seconded by Calfee to enter into closed session at 9:25 p.m. to discuss collective bargaining issues for protection of the public interest.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed:

Motion by Clem, seconded by Schroder to exit closed session at 10:23 p.m.

**M. Board of Education Development**

1. March 24-25 NRCSA conference Kearney.
2. Reivew of policy 205.2 and 205.3

**Adjournment**

1. The meeting was duly adjourned at 10:27 o'clock p.m. on March 14, 2011.

**Next Board Meeting-** April 18, 2011 7:30 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: April 18, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, April 18, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Activities Director Mark Oltman. Guests: Don Fritz, Staci Dowding, Cathy Fick, Debora Knorr.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$52,029.10 General Fund

\$334,435.60 Payroll

\$250.00 Activity Fund Reimbursement

\$75,066.81 Special Building Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

The motion carried.

**C. Scheduled Audiences:**

1. Public Notice is hereby given in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 18<sup>th</sup> day of April, 2011 at 7:30 p.m. at the Jr.-Sr. High School Library for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget amendment and to consider amendments relative thereto. The proposed amendment to the adopted 2010-11 budget is for the purpose of modifying only the General fund to reflect the reduction of cash reserve to provide budget flexibility. The amendment will not change the tax rate previously set for the 2010-11 school year. The budget detail is available at the office of the Clerk/Secretary during regular business hours.

No one present provided input to the board of education regarding this issue and the hearing was closed at 8:24 p.m.

**D. Unscheduled Audiences:**

1. Mike Powers offered input concerning the need for essential planning regarding the future of District OR-1.

**E. Action Items**

1. Motion by Calfee, seconded by Royal to accept Peter Kok's voluntary resignation effective at the end of the 2010-2011 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

2. Motion by Royal, seconded by Calfee to accept Kim Svoboda's voluntary resignation effective at the end of the 2010-2011 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

3. Motion by Clem, seconded by Schroder to accept Yvonne Meyer's voluntary resignation with appreciation for 40 years of dedicated service effective at the end of the 2010-2011 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

4. Motion by Church, seconded by Calfee to accept Genie Bahms's voluntary resignation with appreciation for 20 years of dedicated service effective at the end of the 2010-2011 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

5. Motion by Schroder, seconded by Church to ratify teaching contract for Angela Nitzsche.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

6. Motion by Clem, seconded by Schroder to adopt the ESU 4 Core Services Resolution authorizing the Superintendent to act as the Board's representative in matters dealing with the provisions of Core Services provided by ESU 4.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

7. Motion by Royal, seconded by Church to approve the Special Education Service Agreement with ESU 4.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

8. Motion by Church, seconded by Schroder to approve amendment of the 2010-2011 General Fund budget.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The negotiations committee established a meeting time for discussion of the 2011-2012 negotiations process.
2. The Board established parameters for purchase of a bus from Master's Transportation.

## **G. Communication**

1. Larry Royal reported his findings related to the eventual need to replace the current analog communication system in use in District OR-1 buses.

## **H. Elementary Principal's Report April 13, 2011**

### **NESA Testing**

We have completed our NESA Science Testing and are in the middle of NESA Reading Tests. Our third and fourth grade will be completed by Friday of this week. Our students have been very motivated to do well on these tests so far. One fact has surprised me. So far, we have had no absences during the testing, and have had no make-up tests to give. We will have all testing completed by the first week of May.

### **Staffing**

We have had some resignations on our staff this spring. They will be board actions at the meeting. All of these have been retirement decisions on the part of the staff members.

### **Final Stretch**

We are in the final five weeks of school. With Easter Break coming so late in the spring this year, when we come back it will be a mad rush to the end. We will be focusing on NESA Testing, Science Text adoptions, requisitions, field trips, music programs, DARE Graduation, Track and Untrack Field days and many other end of the year activities.

It will be a mad rush and then.....silence.

## **I. Secondary Principal's Report April 13, 2011**

### **State Testing**

NeSA Reading complete.

NeSA Science 8<sup>th</sup> grade complete.

NeSA Science 11<sup>th</sup> grade April 20 & 21

NeSA Math April 28 & 29

### **Palmyra FFA at State Convention 2010**

Held April 7-9 in Lincoln. Palmyra FFA At The Convention

Palmyra FFA participated at the State FFA Convention and Career Development Contests April 7-8 in Lincoln. There are 139 chapters in the state with 6600 members and over 3400 members attended the convention and competed in contests. The Chapter received a Gold

Chapter Rating during the business sessions. In the Career Development Contests, rankings are how they finished overall in the state: Meats – Team was 16th , Burke Brown 39th, Brandon Brown 49th, Dustin Schroder Red ribbon, Michael Roath; Welding- Team was 29th, Justin Cheney- Oxy. Acet. 17th, Connor Marcoe- MIG ,White ribbon , Dustin Schroder- Arc; Agriscience- Team was 55th, (little problem with pig dissection), Jami Hillman- Red ribbon, Victoria Talcott, Kourtney Kempkes, Shelby Bruss, alt. Jordyn Botrell, Hannah Lionberger. Emma Bremer participated in the State FFA Chorus Thursday and Friday.

Brittany Schroder and Dustin Schroder received the State FFA Degree, which is the highest honor members can attain in the state organization. Hard work in their FFA leadership activities, working with their Supervised Agricultural Experience programs and keeping good records enabled them to receive the award with 414 other members at Pershing Auditorium Friday night. It was awarded to approx. 25 % of the senior members eligible for the award in the State of Nebraska.

### **Scheduling**

8-11 grade students have been pre-registered for next school year. Next years 7<sup>th</sup> graders pre-registered at Orientation on Thursday, April 28.

Master schedule draft included.

### **J. Assistant Principal/Activities Director Report April 13, 2011**

Check the Website for information on several activities that occurred in the Month of April.

Amanda Beckman was named Runza/KLKN Student Athlete of the month. TV clip ran April 13<sup>th</sup>.

- April 19<sup>th</sup> Golf at Weeping Water
- April 19<sup>th</sup> Track at Syracuse
- April 21<sup>st</sup> JH Track at Conestoga
- April 21<sup>st</sup> Golf at Woodland Hills
- April 26<sup>th</sup> Track at Conestoga
- April 27<sup>th</sup> PHS Golf Invite at Woodland Hills
- April 28<sup>th</sup> JH Track at Tecumseh
- April 30<sup>th</sup> ECNC Track and Basketball Awards at Malcolm
- May 2<sup>nd</sup> HS Awards Night
- May 3<sup>rd</sup> Athletic Awards and Banquet
- May 4<sup>th</sup> JH Awards
- May 5<sup>th</sup> Golf at Tecumseh
- May 6<sup>th</sup> Track at Tecumseh
- May 9<sup>th</sup> ECNC JH/HS Instrumental Clinic at Conestoga Concert at 7:00 p.m.
- May 10<sup>th</sup> Golf at Hidden Valley
- May 10<sup>th</sup> Elementary Music Concert

- May 12<sup>th</sup> Track Districts at Tecumseh
- May 13<sup>th</sup> JH ECNC Track TBA
- May 14<sup>th</sup> Graduation 2:00 p.m.
- May 19<sup>th</sup> , 20<sup>th</sup> FFA COLT Conference
- May 20<sup>th</sup> 21<sup>st</sup>, State Track

#### **K. Superintendents Report and Recommendations**

1. The Board reviewed information related to the growth of unused budget authority.
2. The Board reviewed information related to LB 235 and the impact it will have on future budgets.
3. The Board reviewed information related to proposed State Aid for District OR-1.

#### **Adjournment**

1. The meeting was duly adjourned at 9:26 o'clock p.m. on April 18, 2011.

**Next Board Meeting-** May 9, 2011 7:30 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: May 9, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, May 9, 2011, at 7:30m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church. Jaimi Calfee arrived at 7:38

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell. Also present were Stacy Dowding, Cathy Fick, Deb Knorr, Alison Winter, Lisa Dowding, Gina Christensen, and Abigail Swartzendruber.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Clayton Maahs at 7:32.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$53,557.09 General Fund

\$328,170.15 Payroll

\$3084.00 Activity Fund Reimbursement

\$59,500.00 Depreciation Fund

\$20,897.50 Bond Fund

Voting Yes: Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Absent: Calfee

Motion Passed: 5-0

**C. Scheduled Audiences: None**

1. The Bennet Elementary Response to Intervention Committee presented information related to RtI and its implementation status and effectiveness.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Schroder, seconded by Church to approve employment terms for the support staff.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

2. Motion by Church, seconded by Calfee to approve Contract Terms for the Administrative staff.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

3. Motion by Royal, seconded by Church to ratify teaching contract for Michael Trausch.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

4. Motion by Clem, seconded by Church to ratify teaching contract for Jacklyn Engelhardt.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

5. Motion by Schroder, seconded by Royal to ratify teaching contract for Heather Schmidt.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

6. Motion by Church, seconded by Schroder to ratify teaching contract for Mindy Dymacek.

Voting Yes: Calfee, Church, Clem, Maahs, Royal and Schroder.

Voting No: None

Motion Passed: 6-0

### **F. Discussion Items**

1. The Board reviewed the next steps and critical questions related to the strategic planning process as facilitated by the FGR Group.
2. The Board reviewed potential dates for the June Board retreat continuing the strategic planning process. June 28 was established with the meeting time of 6:30 as the Nebraska Association of School Boards building in Lincoln.

### **G. Communication**

1. The Board was presented with a letter from the Nutcracker in Syracuse complimenting our students and sponsors during a recent stop.

### **H. Elementary Principal's Report May 5, 2011**

#### **NESA Testing**

NESA Testing is complete. Our Math Tests are being boxed up and returned to the scoring center today. Our students seemed very motivated to do well on the NESA Tests this spring. I was pleased with their efforts and the efforts of our staff in preparing our students for the testing. Our hopes are that we continue to do as well as we have in the past.

#### **Staffing**

We have filled the Special Education Resource position and will hopefully have the fifth grade position filled by the time we meet on Monday. We are completing interviews today.

#### **Kindergarten Round-Up**

We had 33 students registered for Kindergarten Round-up this year. Round-up was held on Friday, April 29<sup>th</sup>. The day went very well with 30 of the students and parents attending activities. One family with twins enrolled, had a sick child and could not attend. One family failed to attend for unknown reasons. I look for next year's class to be in the 35+ range.

### **Final Flurry**

We will be in the final two weeks of school after this week. And of course, we are right in the middle of year-end activities. This week many of the classes have been going on their field trips. DARE Graduation for our Fifth Grade is Thursday, May 5<sup>th</sup>. Next week we will be engaged in Un-Track and 5<sup>th</sup> and 6<sup>th</sup> Grade Track Day. Our Elementary Spring Concert will take place on Tuesday, May 10<sup>th</sup>. The final week will see our awards programs taking place and then that last day of classes will be upon us and the hallways will get quiet once again.

### **Boiler/Chiller Project**

The cement pad has been poured for our chiller just to the south of the school. Equipment will start arriving for the project as school winds down. We expect to see this thing moving forward as soon as school is out.

## **I. Secondary Principal's Report**

**May 5, 2011**

### 1. Graduation

Preparations are nearly complete. Seniors who have met all obligations, and behaved as expected, will be dismissed Tuesday, May 10<sup>th</sup>, after our annual Principal's Barbeque. Practice for Graduation will be Friday, May 13<sup>th</sup>, during 1<sup>st</sup> period, with a senior breakfast at 7:30 a.m.

### 2. Summer Professional Development

I will have a draft of summer plans at the meeting.

### 3. Activity/Master Calendar

Will have draft copy for you at the meeting.

## **J. Assistant Principal/Activities Director Report**

**May 5, 2011**

- May 9<sup>th</sup> ECNC Junior and Senior High Instrumental Clinic
- May 9<sup>th</sup> Golf at Hidden Valley
- May 9<sup>th</sup> District Track Pre-Meet-meeting at Tecumseh
- May 10<sup>th</sup> Elementary Music at Palmyra

- May 11<sup>th</sup> MUDECAS Meeting in Beatrice
- May 11<sup>th</sup> Baccalaureate
- May 12<sup>th</sup> District Track at Tecumseh
- May 13<sup>th</sup> 5<sup>th</sup> and 6<sup>th</sup> Grade Track at Palmyra
- May 14<sup>th</sup> Graduation
- May 16<sup>th</sup> District Golf at Table Creek
- May 19<sup>th</sup> Early Dismissal
- May 19<sup>th</sup> through the 21<sup>st</sup> C.O.L.T. FFA leadership at Aurora
- May 20<sup>th</sup> – 21<sup>st</sup> State Track at Burke Stadium in Omaha
- May 27<sup>th</sup> ECNC Meeting in Lincoln
- June 4<sup>th</sup> Alumni Banquet
- June 6<sup>th</sup> through 10<sup>th</sup> Gym Floor Refinish

## **K. Superintendents Report and Recommendations May 5, 2011**

1. Mr. Hanger reported that Policy and handbook updates will be somewhat later than normal this year due to the length of the legislative session.
2. The Board reviewed the agenda for the School Law update scheduled for June 10 in Kearney.
3. Superintendent Hanger and the Building and Grounds Committee provided a priority list of summer projects as we begin the process of scheduling building upgrades and maintenance for this summer.
4. The Board examined Special Education information provided by the Nebraska Association of Special Education Supervisors. The data shows a growth in identified students and associated costs coupled with a significant drop in funding.
5. Education Jobs Grant dollars have been claimed and approved in the amount of \$93,639.00.
6. Major requisitions as currently reported may include a K-6 Science series as the staff continues to review the proposal from the selected vendor. Secondly, grades 7-8 social studies will also be on the table as a potential purchase.

## **L. Board of Education Development**

1. School Law Seminar June 10, 2011 in Kearney.
2. Staff Open House May 20, 2011 at 3:00 p.m. in Bennet.

**Adjournment**

I. The meeting was duly adjourned at 9:43 o'clock p.m. on May 9, 2011.

**Next Board Meeting-** June 13, 2011 7:30 p.m. at Palmyra High School

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: June 13, 2011

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 13, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church, Mark Clem arrived at 7:35 Jaimi Calfee arrived at 7:46.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell, Activities Director Mark Oltman and Mike Powers.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Clayton Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$68,233.51 General Fund

\$318,006.31 Payroll

\$149.24 Activity Fund Reimbursement

\$126,000 Building Fund

Voting Yes: Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Calfee, Clem  
Motion Passed: 4-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Royal, seconded by Church to amend the teaching contract for James LaPointe.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Church to ratify teaching contract for Jennifer Hanger.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Clem, seconded by Church to approve the First reading of BOE Policy 505.07 Restraint and Seclusion of Students.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Schroder, seconded by Church to approve the First reading of BOE Policy 202.02 Conflict of Interest.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Clem to approve the First reading of BOE Policy 503.03 Absences Excused.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Church, seconded by Schroder to approve the First reading of BOE Policy 503.04 Excessive Absenteeism.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Schroder, seconded by Church to approve the First reading of BOE Policy 508.15 Concussion Awareness.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

8. Motion by Clem, seconded by Church to approve the First reading of BOE Policy 406.08 Certificated Employee Evaluation.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

9. Motion by Royal, seconded by Clem to enter into executive session for the purpose of discussing the Superintendents performance evaluation and to prevent needless injury since an open forum was not requested at 9:25 p.m.

Motion by Royal, seconded by Clem to leave executive session at 10:28 p.m.

#### **F. Discussion Items**

1. The Board Negotiations Committee established dates for future meetings.

#### **G. Communication**

1. President Maahs shared appreciation from Mrs. Gera Stilwell and Mrs. Jean Sugden thanking the Board of Education and Administrators and staff for the retirement open house held in May.

#### **H. Elementary Principal's Report**

**June 13, 2011**

##### **End of Year Activities**

End of the school year activities went quite smoothly. The students and staff stayed busy and on task right up to the end. This is a credit to our staff for keeping that expectation

that we will have lessons and assignments right up to the very last day. Our students for the most part were well behaved and did a great job.

Now things have settled down into the more relaxed and quiet pace of summer. Although with the added benefit of extended air conditioning in the building because of the construction delay we have had quite a few staff members coming in and getting a start on next year's projects.

### **Summer Workshops**

June is our Staff Development month. We have 11 staff members attending six different workshops this month and next. Most of these are at ESU #4 in Auburn, which once again has put together a great list of summer enrichment activities. In August we will be sending a large group of staff members to DIBELS Next Training and all of your new staff members to the New Teachers Workshop.

I will be attending Data Retreat this week and the ESU #4 Principal's Retreat next week.

### **Construction Update**

For all of the hoopla of preparing for summer of no air conditioning we heard from the construction people earlier this spring, we are off to a slow start with our summer construction project. The only thing that has been done since the last board meeting is some minor electrical work. We are still waiting for the delivery of the cooling tower and the new boiler. It was delayed in shipping and is expected this week. Once everything is here and ready, they expect to complete the project in two weeks! That was news to me. As we were lead to believe that this would be a summer long project. Bottom line is if they get going next week, we will still have ample time to get the project completed before the August 1<sup>st</sup>. deadline.

### **Handbook Changes**

I will hand out copies of the 2011-12 Handbooks for Elementary and Preschool at the board meeting on Monday. The list of changes will be attached to the handbooks for your review and perusal during June. We will act on approval at the July Board Meeting.

### **Multicultural Report**

I will also have a copy of our yearly multicultural report for you on Monday. The report is going to a shorter format, so we aren't killing a tree each year!

## **I. Secondary Principal's Report**

### **June 13, 2011**

#### 1. End of year.

The final days of school went very well. Students were well behaved through the last day, and teachers finished up and checked out in a timely fashion.

#### 2. Summer activities

Administrators and Mr. Brown are in the process of completing reports for this past year, and planning to start next year. As reported last month we have a multitude of staff at workshops during June.

3. Multicultural Report for the Secondary building was presented.

4. Parent Student Handbook

The Board reviewed the Secondary handbook with denoted changes.

### **J. Assistant Principal/Activities Director Report**

**June 13, 2011**

Summer Activities

Drivers Education 40 Students in the Classroom June 6<sup>th</sup> through June 10<sup>th</sup>

Strength and Conditioning is averaging 40 students, and the numbers will increase once the Drivers Education students join us.

Gym Floor Refinish July 8<sup>th</sup>

### **K. Superintendents Report and Recommendations**

1. Information relating to Rule 10 changes in the evaluation of certificated employees was reviewed.

2. Information relating to the Annual Statistical Summary including instructional hours, transportation mileage, average daily membership and average daily attendance was presented.

### **L. Board of Education Development**

1. A Board retreat for the purpose of strategic planning will be held June 28 at the Nebraska Association of School Boards building in Lincoln.

### **M. Topics for Next Months Agenda**

Policy revision second readings, Policy review, Food Service report, Budgeting.

### **Adjournment**

1. The meeting was duly adjourned at 10:29 o'clock p.m. on June 13, 2011.

**Next Board Meeting-** June 28, 2011 at 6:30 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
SPECIAL BOARD MEETING

DATE: June 28, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, June 28, 2011, at 6:30 p.m. at Nebraska Association of School Boards 1311 Stockwell Street, Lincoln, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Kevin Schroder, Doug Church, Jaimi Calfee, Mark Clem.

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb Mark Oltman and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:36.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 Strategic Planning.

The meeting was duly adjourned at 9:30 o'clock p.m. on June 28, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: July 11, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, July 11, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Doug Church. Kevin Schroder arrived at 8:05

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Dennis Van Horn, Dave Raymond and Becky Hall.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$105,581.14 General Fund

\$285,709.47 Payroll

\$ 273.50 Activity Fund Reimbursement

\$63,000.00 Building Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal  
Voting No: None  
Absent: Schroder  
Motion Passed: 5-0

The motion carried.

**C. Scheduled Audiences:**

Dave Raymond and Dennis Van Horn from Trane presented information related to Performance Contracting.

**D. Unscheduled Audiences:**

Becky Hall Thanked the Board negotiating team for their efforts and invited the Board members to a staff dinner to be held July 31.

**E. Action Items**

1. Motion by Clem, seconded by Church to ratify teaching contract for Leslie McIntosh.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Royal, seconded by Schroder to become a member of the NASB Medicaid Consortium and Authorize the Superintendent to sign the agreement.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Royal to adopt the Certified Staff Evaluation programs as presented.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Clem, seconded by Church to revise Board of Education Policy 802.02 Food Service Prices.

Lunch prices:

Students, grades K through 6;	\$ 2.00
Students, grades 7 through 12;	\$ 2.10

Breakfast prices:

Students, grades K through 6;	\$ 1.35
Students, grades 7 through 12;	\$ 1.60
Milk:	\$ .35

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Royal to approve the review and revisions of Board of Education Policy 504.18 Student Fees.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Royal, seconded by Schroder to reaffirm Board of Education Policy 1005.03 Parental Involvement.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Clem, seconded by Church to reaffirm Board of Education Policy 504.20 Bullying Prevention.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

8. Motion by Royal, seconded by Schroder to approve the 2011-2012 Teacher Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

9. Motion by Church, seconded by Clem to approve the 2011-2012 Support Staff Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

10. Motion by Calfee, seconded by Clem to approve the 2011-2012 Bennet Elementary Student Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None

Motion Passed: 6-0

11. Motion by Schroder, seconded by Calfee to approve the 2011-2012 Palmyra Jr.-Sr. High School Student Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

12. Motion by Clem, seconded by Church to approve the Second reading of BOE Policy Adoption and Revision.

- 505.07 Restraint and Seclusion of Students
- 202.02 Conflict of Interest
- 503.03 Absences Excused
- 503.04 Excessive Absenteeism
- 508.15 Concussion Awareness
- 406.08 Certificated Employee Evaluation

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

13. Motion by Clem, seconded by Calfee to enter into executive session for the purpose of discussing collective bargaining and to protect the public interest at 9:43 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

Motion by Calfee, seconded by Royal to leave executive session at 9:55 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

14. Motion by Calfee, seconded by Schroder to approve the Collective Bargaining Agreement with District OR-1 Certified Staff .

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder

Voting No: None

Abstain: Church

Motion Passed: 5-0-1

## **F. Discussion Items**

None

## **G. Communication**

1. Lois Linke card.
2. Yvonne Meyer Card.
3. District OR-1 Certified Staff letter.

## **H. Elementary Principal's Report July 6, 2011**

### **Construction Update**

The construction project is "picking up steam" so to speak. Both the cooling tower and boiler are now in place and being hooked up to the existing system. The natural gas supply line is in and hooked into the building. The holes in the roof and wall have been filled in and finished off. Once we get the cooling tower and boiler hooked up, we will be ready to start charging the system up. In a week or two we could be back on line and cooling the building. We have been rather fortunate in that the weather has been rather cool during most of the down time. With the exception of a few hot days, we have not really needed any air conditioning. Scott has done an excellent job of securing fans and distributing them throughout the building to keep the air moving, and it has remained fairly pleasant most of the time.

### **Handbook Update**

I made a few changes to the handbook. Due to a change in the law we had to update our Nondiscrimination Notice in the handbook. This was added on page 34. I also added the wording "Personal Electronic Device" to the cell phone use section.

### **Summer Supply Time**

This is the time of requisitions and supplies arrival. Our cafeteria turns into a big receiving room for all of the staff supply orders. Laura comes in once or twice a week to process and distribute the supplies to keep things from stacking up.

### **Summer Maintenance**

Scott is doing many of the summer maintenance projects. He has most of the rooms cleaned and has painted several classrooms and the kitchen. The hallway walls have been scrubbed up and look clean. Our gym floor will be refinished on July 8<sup>th</sup>. Once the construction project is done, we can get down to getting things ready to go for the new school year.

### **Data Uploads Done**

We have completed all of our NSSRS reports and submitted them to the State. A big thanks should go to Burke Brown for his efforts and time in this project. I don't think many people

realize the magnitude of time and work this involves. We also got the End of Year process for Power School completed last week. Anyway it is laid to rest for another year, and now we start focusing on 2011-2012!

### **July Projects**

Although I'll be in and out of the office in July, there are several projects that I will be completing. Application for our Early Childhood Grant opens on July 15<sup>th</sup>. We have to get our Curriculum program for the preschool updated to Creative Curriculum Gold in July. Our class enrollments will be done next week, so we can start uploading our data for MAPS assessments which will start this fall. And we will deal with a whole host of other items that always pop up during the summer.

### **Off to Colorado**

I leave for Colorado this afternoon for one of my major bike rides of the summer. This weekend I will be doing the Double Triple Bypass. On Saturday, I start in Evergreen, Colorado and ride 125 miles over three mountain passes (Juniper Pass, Loveland Pass, and Vail Pass) to Eagle Colorado. Then, hopefully, on Sunday I'll get up and repeat the ride in reverse! Two days, 250 miles, and over 20,000 ft of climbing! I hope I can get it done. This will definitely be the biggest challenge on my bike ever, and maybe my last!

## **I. Secondary Principal's Report July 6, 2011**

1. Parent Student Handbook hand book is complete and included with rest to be handed out on Monday.
2. Student Roster as of July 1, 2011  
Is included with my report. I anticipate this to grow by several students before school starts.

## **J. Superintendents Report and Recommendations**

1. Information related to building and grounds projects was presented and included a progress report on the installation of the boiler and chiller in Bennet and the gym lighting project in Palmyra.
2. Strategic planning steps for the next thirty days include drafting the final list of candidates to be recruited for the series of meetings set to begin in September. We can review the list and make any alterations you would like prior to our office sending out letters to prospective individuals.
3. The Board reviewed budget projections and discussed the Qualified Capital Purpose Fund.

**K. Board of Education Development**

1. Area Membership Meeting September 14 at the Beatrice High School 4:45-8:15.

**Adjournment**

- I. The meeting was duly adjourned at 9:56 o'clock p.m. on July 11, 2011.

**Next Board Meeting-**

August 8, 2011 at Bennet Elementary

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 15, 2011

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 15, 2011, at 7:30p.m. in the Library at Bennet Elementary, 50 Dogwood Bennet Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell, Activities Director Mark Oltman, Janel Callahan, Jennifer Hanger.

Absent: Larry Royal

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the West wall of the meeting room.

Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$107,934.66 General Fund

\$286,893.56 Payroll

\$239.23 Activity Fund Reimbursement

\$125,000 Transfer to Depreciation

\$6100.00 Transfer to Lunch Fund

\$ 28,000 Transfer to Activity Fund

\$ 10,000.00 Band Uniform Account

\$ 5,000.00 Yearbook

\$ 13,000.00 Athletics

Voting Yes: Calfee, Church, Clem, Maahs, Schroder

Voting No: None

Absent: Royal

Motion Passed: 5-0

### **C. Scheduled Audiences:**

Bennet Boosters presented information related to playground improvements. The Board agreed to the plan and to contribute funding for half of the project as bid.

### **D. Unscheduled Audiences: None**

### **E. Action Items**

Motion by Church, seconded by Schroder to ratify the ESU 4 Technology Consortium Inter-Local agreement.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder

Voting No: None

Absent: Royal

Motion Passed: 5-0

### **F. Discussion Items**

1. The Board approved the Strategic Planning invitation letter for mailing as presented.
2. Board members approved the Strategic Planning call list as presented.

### **G. Communication**

### **H. Elementary Principal's Report**

August 15<sup>h</sup> 2011

### **Construction Update**

It looks as if we are going to be ready to go when school starts. The cooling system was fired up on Thursday, August 4<sup>th</sup> and is working well. Hamilton's finished up installing a

compressor for the K.G. room and a new heating and cooling unit for the teacher's room on Monday, August 8<sup>th</sup>. The fire suppression system for the range hood in the kitchen is done. Our fire alarm system is back up and running. The elementary building is looking like a school again instead of a construction zone. We will take a tour of the building on Monday at the meeting.

### **Enrollment Going Up**

Our enrollment is going to be up this fall. We have had a number of summer enrollments this past month. Our first grade is huge with 44 students enrolled as of this week. Our Kindergarten is up to 37 students. We have a number of new enrollments in the other grades also. Our preschool is at capacity too. I'll have a preliminary enrollment report ready for you on Monday after our first day.

### **Ready for Staff Work Days.**

We are in the final stages of getting ready for our staff work days this week. We have a number of activities and informational meetings planned for Thursday, with staff and committee meetings planned for Friday. Most all of the staff has been out at school this week getting things ready to go in their rooms. There have also been a number of staff development activities this week and last that involved a large number of our staff members. People are excited about school starting up again.

### **NESA Assessment Results**

We will get a sneak peak at our NESA Assessment Results on Monday, August 15<sup>th</sup>. Schools get a preliminary look at the spring results early, with release to the public scheduled for August 29<sup>th</sup>. The NESA Assessments are our state assessments in Reading, Math, Science and Writing. I hope we did well again this year.

### **Open House**

Our annual open house is scheduled for Tuesday, August 23<sup>rd</sup> from 6:00 – 8:00 p.m. Please feel free to attend. You'll get a free ice cream sandwich from the Elementary Boosters for showing up!

## **I. Secondary Principal's Report**

August 15, 2011

1. Teacher In-service
2. I want to remind the BOE of our new staff in the JH/HS building.

Heather Schmidt – Science

Michael Trausch – SPED

Cheryl Panko – Substitute/Para

3. Class rosters  
Current class roster, grades 7-12.

## 6. Class Schedules.

### **J. Assistant Principal/Activities Director Report**

August 15<sup>h</sup> 2011

- 1<sup>st</sup> Practice Day of Football August 8<sup>th</sup>
- 1<sup>st</sup> Practice Day of Volleyball, Girls Golf, and Cross Country
- 1<sup>st</sup> Day of Junior High Practice TBA

August 17<sup>th</sup> Otoe County Fair Parade Palmyra 7-12 Band will be performing

August 25<sup>th</sup> Girls Golf at Syracuse Invite

August 25<sup>th</sup> 6:00 p.m. Booster Bash for All Activities Palmyra Commons and Gym

August 26<sup>th</sup> Football at Cross County (Stromsburg)

September 1<sup>st</sup> Varsity Volleyball at Weeping Water

September 2<sup>nd</sup> Cross Country at JCC

September 2<sup>nd</sup> Varsity Football at Southern (Wymore)

September 3<sup>rd</sup> Varsity Volleyball at Tri County Invite

September 6<sup>th</sup> Varsity Volleyball at Mead

September 6<sup>th</sup> C-team Volleyball at Louisville

September 8<sup>th</sup> JV/C Volleyball at JCC

September 12<sup>th</sup> MUDECAS Volleyball at Beatrice (TBA)

### **K. Superintendents Report and Recommendations**

August 15<sup>h</sup> 2011

1. Building and grounds projects have been completed in both buildings. In Bennet we still have loose ends to tie up in regards to the boiler/chiller work but the chiller itself has been operational since August 4.
2. The Palmyra building also saw some fine tuning in July and August with AC units, exhaust fans, and some minor heating work.
3. Both kitchen fire suppression systems are operational and ready for final inspections to be scheduled sometime when students are not in the buildings, maybe even as late as Christmas break.
4. Budget information from NDE regarding changes for fiscal 2011-12 was presented at the Kearney Administrators Days conference. The budget process remains intact with the major change being .5% growth allowance for 2012-2013.
5. Strategic planning dates are included under Board of Education Development.
6. The Nebraska Department of Education has classified District OR-1 as Accredited for the 2011-2012 school year.

7. ACT scores will be released the third week of August. In most years Palmyra students have traditionally scored well in comparison with state and national score averages.

8. The Nebraska Department of Education has approved the certified staff evaluation policies and procedures pursuant to Rule 10 and as revised by LB1071 (2010).

**L. Board of Education Development**

1. Board of Education and Superintendent Goals for 2011 and 2012 were approved as presented.

2. Area Membership Meeting September 14 at the Beatrice High School 4:45-8:15.

3. Meeting dates for Strategic Planning were approved as presented.

**M. Topics for Next Months Agenda**

Budget and Tax Request Hearings.

**Adjournment**

I. The meeting was duly adjourned at 9:30 o'clock p.m. on August 15, 2011.

**Next Board Meeting-**

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: September 12, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb.

Absent: Jaimi Calfee

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:32 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$166,662.65 General Fund

\$332,264.68 Payroll

\$17.59 Activity Fund Reimbursement

Voting Yes: Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**C. Scheduled Audiences: None**

The following hearings were opened for discussion at 7:37 p.m.

1. In compliance with the provisions of State Statute Sections 13-501 to 13-513, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget and to consider amendments relative thereto.
2. In compliance with the provisions of State Statute Section 77-1601.02, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

The above hearings were closed after discussion at 8:08 p.m.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Clem, seconded by Church to adopt the 2011-2012 Budget.

Voting Yes: Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

2. Approve the Tax Request Resolution

2011-2012 TAX REQUEST RESOLUTION  
FOR  
OTOE COUNTY SCHOOL DISTRICT #501

WHEREAS, public notice was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2011-2012 school fiscal year for the General Fund, Bond Fund, and Special Building Fund, of Otoe County School District #501; and,

WHEREAS, such Special Public Hearing was held before the Board of Education hereinafter "the Board" of Otoe County School District #501 hereinafter "the District" at the time, date, and place announced in the notice published in a newspaper of general

circulation, a copy of which notice and proof of publication is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the Board, after having reviewed the District's Tax Request for the said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2011-2012 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General fund should be, and hereby is set at \$3,318,165.62; (2) the Tax Request for the Bond fund should be, and hereby is set at \$348,905.05; and (3) the Tax Request for the Special Building Funds should be, and hereby is set at \$155,896.97.

It is so moved by Schroder and seconded by Royal this 12<sup>th</sup> day of September, 2011.

Roll Call vote as follows:

Voting Yes: Clem, Maahs, Royal, Schroder, Church

Voting No: None

Absent: Calfee

Motion Passed: 5-0

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District #501, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said board.

/s/ Robert L. Hanger Secretary

3. Motion by Royal, seconded by Schroder to appoint Superintendent Hanger as official representative responsible for State and Federal forms and applications .

Voting Yes: Clem, Maahs, Royal, Schroder, Church

Voting No: None

Absent: Calfee

Motion Passed: 5-0

#### **F. Discussion Items**

1. School Community Essential Planning dates were reviewed and placed on the Board Calendar.

2. Committee members for the School Community Essential Planning process were confirmed.

3. Potential dates for the Foundation for Knowledge meeting times were reviewed.

## **G. Communication**

None

## **H. Elementary Principal's Report**

September 12, 2011

### **Open House**

We had a very successful Open House on August 23<sup>rd</sup>. A very large crowd attended. Our Book Fair had its highest sales total ever. And we had a number of community organizations set up in the cafeteria. It was a great night!

### **MAPS Testing**

This is the year that we will move to Measures of Academic Progress (MAPS) for our achievement tests. We are scheduled to start the fall testing the week of September 15<sup>th</sup>. Mr. Brown has been loading up student and teacher data. The software is being installed on our lab computers this week. Our staff will be meeting to go over the program and procedures this week. Our goal is to wrap up our fall testing by the end of September. I'm very excited about our move to MAPS. This will give our staff much more specific data about our students in relation to the Nebraska Standards.

### **NESA Test Results.**

Our NESA Assessment results are in and available for the public. We did well again. I'll have detailed charts and information to hand out at the meeting.

### **Cooling/Heating Project**

Our new cooling system has been up and running fairly well. We are still waiting for the electrician to finish up. We also have a few minor issues with the cooling tower float sticking. They are supposed to be here this week to finish up. Hopefully we can get the final inspection done and the project officially completed by the next board meeting.

### **Fall Enrollment**

We have lost a few students due to moving or not getting here in the first place, but we are still up about 9 students over last fall.

### **Great Start!**

It is hard to believe, but we already are on week four of the school year. It has been a great start to the year. Our new staff is working well. The students are off to a good start. We have just had a remarkably smooth start.

## **I. Secondary Principal's Report**

September 12, 2011

1. NeSA Reading/Math/Writing Results

Our students in last year's 7<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> grades did an excellent job on the state reading and math tests conducted last spring. I've included a copy of the letter sent home with individual student reports on Tuesday, September 6, 2011. I've included a copy of the information placed on the website for all kids who took the test last spring.

On the reading test there are 2 separate sections, we had 7 students who had perfect scores on 1 of the sections. We had 3 students with a perfect score across the board in reading.

On the math test there are 4 separate sections, we had 36 students who had perfect scores on 1 or more of these sections. We had 6 kids with a perfect score across the board in math.

In grades 7,8, and 11. Our students scored above the state average in both reading and math by considerable margins.

As expected our 8<sup>th</sup> grade writing scores also eclipsed the state average, again by a considerable margin. This past spring 11<sup>th</sup> grade writing was a pilot year, so no scores are available.

Mr. Pollock, Mrs. Buescher, Mr. Jensen, and Mr. Maas all need to be recognized for their efforts on NeSA testing.

## 2. Peter Kiewit Institute

Kelby Phillips attended the 2011 Academy of Modeling and Simulation and Michael Roath attended the 2011 Holland academy of Excellence. These are excellent programs and excellent representation of PHS by these students.

## 3. Foreign Exchange Students

Malte Leible staying with Greory and Jean Arp of Bennet.  
Lucas Lucena staying with Steve & Lori Lindeman of Bennet.  
Steven Wilson staying with Justin & Melissa Apel of Bennet.

All 3 are involved with our students and activities.

## 4. Updated Student Roster is available for your review.

## 5. Parent Teacher Conferences

Parent/teacher conferences scheduled for Tuesday, Sept. 20<sup>st</sup>, 2:00-8:00 p.m.

## **J. Assistant Principal/Activities Director Report**

September 12, 2011

- Monday September 12<sup>th</sup> CC at Yutan, JH VB at Palmyra, JV FB at Palmyra, VB at MUDECAS
- Tuesday September 13<sup>th</sup> VB at MUDECAS, Golf at Woodland Hills
- Thursday September 15<sup>th</sup> VB at MUDECAS, Golf at JCC
- Friday September 16<sup>th</sup> CC at Pioneer Park, Homecoming FB at Palmyra
- Saturday September 17<sup>th</sup> Marching Band at Applejack, Homecoming Dance
- Monday September 19<sup>th</sup> JH and JV FB at Weeping Water
- September 20<sup>th</sup> PT Conferences
- September 22 JV/V VB at Auburn
- September 23<sup>rd</sup> FB at Nebraska City
- September 24<sup>th</sup> Marching Band at Papillion
- September 26<sup>th</sup> SIP meeting, JV FB at Palmyra
- September 27<sup>th</sup> JH VB at Bennet, V VB at Palmyra, JH FB at Palmyra
- September 29<sup>th</sup> JH VB at Palmyra, CC @ Raymond Central, V VB at Wymore
- September 30<sup>th</sup> HS FB at Palmyra Parents night for FB, CC, and Girls Golf

#### **K. Superintendents Report and Recommendations**

1. The Board reviewed Federal funding sources including Title I, Title IIA, Title V, REAP, Universal Service Funds and IDEA with revised amounts as allocated for fiscal 2011-2012.

#### **L. Board of Education Development**

1. Area Membership Meeting September 14 at the Beatrice High School 4:45-8:15.
2. State Conference November 16, 17, 18 at the La Vista Conference Center.

#### **Adjournment**

- I. The meeting was duly adjourned at 8:55 o'clock p.m. on September 12, 2011.

#### **Next Board Meeting-**

October 11, 2011

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: September 26, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September 26, 2011, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Kevin Schroder, Doug Church, Jaimi Calfee, Mark Clem.

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb School Community Essential Planning Committee Members and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:36.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 School Community Essential Planning.

No action was taken.

The meeting was duly adjourned at 9:00 o'clock p.m. on September 26, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: October 3, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 3, 2011, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Doug Church, Jaimi Calfee, Mark Clem.

Absent: Kevin Schroder

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb School Community Essential Planning Committee Members and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:36.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 School Community Essential Planning.

No action was taken.

The meeting was duly adjourned at 9:00 o'clock p.m. on October 3, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: October 11, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, October 11, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb and Becky Hall.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:31 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$60,890.94 General Fund

\$339,220.19 Payroll

\$331.00 Activity Fund Reimbursement

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent:  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Royal, seconded by Church to amend Policy 402.01 Equal Opportunity Employment.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent:  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Church to amend Policy 501.0 Objectives for Equal Educational Opportunities for Students.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent:  
Motion Passed: 6-0

3. Motion by Calfee, seconded by Royal to amend Policy 103 Equal Educational Opportunity.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent:  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Schroder to amend the 2011-2012 negotiated agreement and accept the Educators Health Alliance premium holiday as presented.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent:  
Motion Passed: 6-0

## **F. Discussion Items**

1. The Board reviewed and discussed feedback from the School Community Essential Planning process.

## **G. Communication**

None

## **H. Elementary Principal's Report**

October 11, 2011

### **MAPS Assessments**

We are completing our first round of MAPS Testing this week. Things have gone fairly smoothly. We are now learning how to access and read the data from these assessments to help teachers make instructional decisions for the school year. The data from these assessments correlates to very closely to our NE. State Standards in Reading, Math, and Science. We will be doing another round of assessments in January, to start measuring growth for our students. We will start assessing the K.G. and First Grades in January also.

### **Fire Safety Week**

The week of Oct. 10 – 16 is Fire Safety Week across the country. Our Bennet Fire and Rescue Dept will be on hand to conduct the annual fire safety day assembly and fire drill on Wednesday, Oct. 12<sup>th</sup>. This year's theme is "Protect Your Family From Fire!" They will be helping our students to look for common fire hazards in the home. The Bennet Fire Dept. will host its Open House on Saturday, October 15<sup>th</sup> at the Fire Station. There will be a pancake breakfast along with many displays and demonstrations. It is a great chance for our students to thank a fireman in person for all of their hard work.

### **iPod Lab**

We are getting our iPod lab up and running. Mrs. Hanger, Ms. Winter and Mr. Brown are getting apps installed on each of the iPods. When loaded with the apps the iPods will be able to be checked out to classrooms. There will have a variety of skills and subject area apps for all different grade levels.

### **End of 1<sup>st</sup> Qtr.**

The first quarter ends on Oct. 14<sup>th</sup>! It's hard to believe that we have one quarter of the year already past us! Report Cards will be going out on October 20<sup>th</sup>.

### **Parent Teacher Conferences**

Our P-T Conferences were a success again this year. We had almost 100% attendance either at the conferences on Sept. 20<sup>th</sup> or with follow up meetings after conferences. Our Boosters provided a fine lunch for the staff. Staff reported that conferences with parents went very smoothly.

## **Playground Project**

Our Playground Project is about to get underway. Dirt work will start next week. The sprinkler system and sod will be installed before the end of the month if the weather holds.

## **I. Secondary Principal's Report**

October 11, 2011

### 1. End of First Quarter

October 14 is the end of the first quarter and rapidly approaching. We are making every effort to help kids pass the first quarter, and to inform parents of those who are struggling.

### 2. Fall Testing

MAPS testing is underway. This is our first attempt at testing kids electronically. We are working out the kinks as we go. Overall, not too bad. Mr. Brown, Mr. Smidt, Mrs. Kai have been very helpful in this process. The other staff involved are: Mr. Pollock, Mrs. Buescher, Mrs. Church, Ms. Schmidt, Mr. Maas, Mr. Jensen. They have been very patient, and cooperative. Finally, from all reports the students have made the kind of effort, so far, that we expect.

### 3. Palmyra FFA at Southeast Area Land Judging Contest

Palmyra FFA and agriculture students competed in the Southeast Area Land Judging Contest

Tuesday Oct. 4 at Beatrice: There were 160 students from area schools comprising 43 teams,

determining slope, soil textures, erosion, how to use the land and what treatments to apply to the

land. Palmyra had 5 of the top 9 individuals in the contest with Coleton Lovell placing 1st, McKenzie Reynoldson 3rd, Steve Wilson 6th Nick Wensel 8th and Derik Vogt 9th.

The team of Coleton Lovell, Brandon Brown, Michael Roath and Jamie Hillman were the 2nd place team, qualifying them to compete at the State Land Judging Contest in Wahoo,

Nov. 2. Palmyra members did very well at the contest earning 7 of the 18 team ribbons and 25 of the 36 members won individual ribbons awarded at the contest.

### 4. Graduation Requirement Survey

Included with my report is a survey conducted by Conestoga and shared with me by their principal. As you can see, we are very similar to most schools, in the 225-250 credits

required range. As you can also see, Conestoga is proposing moving to a 270 credit requirement.

#### 5. Parent teacher conferences

This was an excellent turn out!

7<sup>th</sup> – 29/38 – 76%

8<sup>th</sup> – 25/29 – 86%

9<sup>th</sup> – 19/23 – 69%

10<sup>th</sup> – 30/37 – 81%

11<sup>th</sup> – 19/28 – 66%

12<sup>th</sup> – 19/33 – 57%

**Total – 137/187 – 73%**

#### **J. Assistant Principal/Activities Director Report**

October 11, 2011

The Board of Education reviewed upcoming events and activities.

#### **K. Superintendents Report and Recommendations**

October 11, 2011

1. The 2011 NASB State Education Conference is scheduled to be held November 16, 17, 18 at the La Vista Conference Center. Registrations are due by October 20<sup>nd</sup>. Please let me know if you would like to attend and we can complete the registration process.
2. The Board reviewed Last Friday in September enrollment report submitted to NDE showing a total enrollment of 442 in Pre K through grade 12.
3. The annual Safety inspection was conducted on October 1, 2011 and is indicative of our efforts to maintain and improve conditions at both campuses. The report shows improvement as well as some areas where we can improve and is included for your review.
4. The Nebraska Department of Revenue has reached a settlement with Black Hills Nebraska Gas Company regarding their appeal of the 2010 certified taxable value. Pursuant to State Statute Section 77-1736.06 the County Treasurer is required to refund the amount of overpayment resulting in District OR-1 refunding \$6718.28 from the General Fund and \$655.22 from the Bond Fund. This amount will reduce our September collection correspondingly.
5. Building and Grounds: Bid for the elementary playground dirt work, sprinkler and sod project has been awarded with modifications made to the dirt work and the inclusion of a

booster pump for the sprinklers. Total project cost is under what was originally estimated including the change orders.

6. The Nebraska Department of Property Assessment and Taxation annually determines the value of property within given political sub-divisions. The Nebraska Department of Property Assessment and Taxation whose calculations are used by NDE school finance in calculating local resources, adversely affects a school district in the school finance formula when a county assessment of property is less than the figure that is determined by the Nebraska Department of Property Assessment and Taxation. In addition to the resulting loss in state aid, the district is able to generate property tax dollars only at the value of property values as determined by the county assessors. As indicated in the following chart, the assessments for 2002 thru 2011. The figures indicate the difference between the county assessor's total valuation and the value as determined by the NE Dept. of Property Assessment & Taxation. The difference this year between unadjusted and adjusted property assessments has been set at \$3,897,622 up from \$1,843,937 in fiscal 2010.

#### **L. Board of Education Development**

1. The Board reviewed dates for the NASB conference and the registration process.

#### **Adjournment**

The meeting was duly adjourned at 9:08 o'clock p.m. on October 11, 2011.

**Next Board Meeting-** Regular Meeting November 14, 2011 Work sessions October 24, November 7, 2011.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: October 24, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 24, 2011, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Kevin Schroder, Doug Church, Mark Clem.

Absent: Jaimi Calfee

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb School Community Essential Planning Committee Members and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education Vice President Kevin Schroder at 6:30.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 School Community Essential Planning.

No action was taken.

The meeting was duly adjourned at 8:55 o'clock p.m. on October 24, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: November 7, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 7, 2011, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Doug Church, Jaimi Calfee, Kevin Schroder, Mark Clem.

Absent: Larry Royal

Also Present: Superintendent Robert Hanger, Administrators, Steve Robb School Community Essential Planning Committee Members and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education Vice President Kevin Schroder at 6:33.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 School Community Essential Planning.

No action was taken.

The meeting was duly adjourned at 9:00 o'clock p.m. on November 7, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: November 14, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 14, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal, Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman, Guest, Barb Mullenax.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$47,539.41 General Fund

\$336,947.48 Payroll

\$100.00 Activity Fund Reimbursement

\$27,227.98 Building Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Schroder to amend Policies 402.01, 501.0, 103 on second reading.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Royal to enter into executive session for the purpose of discussing the Superintendents performance evaluation and to prevent needless injury since an open forum was not requested at 8:05 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

Motion by Clem, seconded by Calfee to leave executive session at 8:47 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

**F. Discussion Items**

1. The Board Discussed the School Community Essential Planning process and expressed thanks to all of the participants who have committed time and thoughts to each of the meetings.
2. The Board discussed the upcoming NASB conference to be held in LaVista.

**G. Communication:** None

## **H. Elementary Principal's Report**

November 14, 2011

### **Play Ground Project**

Our playground project is waiting for the sod to be laid. All the grading and sprinkler system work have been completed. The sod was supposed to be laid this past weekend but it hasn't been completed yet. The weather on Monday and Tuesday didn't help matters. Hopefully, I can report to you on Monday night that all is done.

### **Boiler/Chiller Project**

Everything has been completed and is operational. Scott has been trained in the operation of the system. I have the owners and operational manuals in my office. We are still waiting for the HVAC people to come and sign-off for final inspection on the building permit and everything will be completed. The project will be finished!

### **Fall Festival a Success**

We had a wonderful turnout for our Fall Festival on October 29<sup>th</sup>. The evening was beautiful, the Elementary Boosters had a wonderful number of activities for the families to enjoy. There was lots of free food and drink. The Hayrack Ride was very popular! And yours truly was in charge of the camp fire! Notice I said camp fire not bon fire. Would have needed a permit for a bon fire!

By the way, our Elementary Boosters also took our hay rack trailer and made a display for the Team Mates Trunk or Treat Activity in Palmyra on Saturday and won the "Travelling Trophy: for best entry at Trunk or Treat.

### **Training and Staff Development**

Many staff members are involved in staff development activities this month. We have had staff members attending Literacy Cadre meetings, Six Trait Writing workshops and math standards workshops. We will be sending teachers to a MAP's data and reports workshop later this month.

### **Winter Concert**

Our Winter Music Concert is on Tuesday, November 29<sup>th</sup>. The night will be divided into two performances with K-3 starting at 6:30 and 4- 6 starting at 7:30 p.m. in the gym at Palmyra.

## **I. Secondary Principal's Report**

November 14, 2011

State of the School Report

The Department of Education made the State of the Schools Report Public recently. This report generates a lot of public interest in performance levels of the all schools in the state. I think anyone looking at the information for Palmyra/Bennet Schools would be impressed. We have met AYP in all areas at all grade levels for at least the second straight year. Check out the report at the following web site: <http://www.education.ne.gov>

#### Veteran's Day

Planned for Friday, Nov. 11. PHS will host a luncheon and an assembly program to honor Veterans.

First Quarter Stats: Attached include High Honor Roll, Honor Roll, Perfect Attendance.

#### **J. Assistant Principal/Activities Director Report**

November 14, 2011

Tuesday, November 15<sup>th</sup>- Palmyra Cheerleaders Community Night at Dairy Queen, South 84<sup>th</sup>

& Hwy 2- 5:00-8:00 p.m.

Wednesday, November 16<sup>th</sup>- NMEA All-State Music Convention

ECNC One Act @ The Loft

Thursday, November 17<sup>th</sup>- NMEA All-State Music Convention

FFA/Student Council Blood Drive 1:00-6:00 p.m.

Friday, November 18<sup>th</sup>- NMEA All-State Music Convention

Saturday, November 19<sup>th</sup>- Junior High Boys Basketball @ Raymond Central 8:30 a.m.

Monday, November 21<sup>st</sup>- Junior High Boys Basketball @ PHS vs. Malcolm 4:30 p.m.

Winter Sports Booster Bash

Tuesday, November 22<sup>nd</sup>- Hall Of Fame Kick-Off Basketball Game @ Sterling 6:00 p.m. & 7:45 p.m..

#### **K. Superintendents Report and Recommendations**

1. Superintendent Hanger reported information related to Consolidated Data Collections, Grants Management, Annual Financial Report, the 2010-2011 Audit and Nebraska and the Student and Staff Record System.

#### **L. Board of Education Development**

1. Nebraska Association of School Boards Conference November 17, 18.
2. Curriculum Committee meeting will be held November 23 at 1:45 p.m. in Palmyra.

#### **M. Topics for Next Month's Agenda**

Review of the Annual Audit Report, NASB conference and Board Self Evaluation.

#### **Adjournment**

I. The meeting was duly adjourned at 8:48 o'clock p.m. on November, 2011.

#### **Next Board Meeting-** December 12, 2011

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: November 21, 2011

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 21, 2011, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Kevin Schroder, Doug Church, Mark Clem.

Absent: Jaimi Calfee

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb School Community Essential Planning Committee Members and FGR Group representative Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education Vice President Clayton Maahs at 6:33.

B. Scheduled Audiences: Don Fritz FGR Group presenting a program related to District OR-1 School Community Essential Planning.  
No action was taken.

The meeting was duly adjourned at 8:50 o'clock p.m. on November 21, 2011.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: December 12, 2011

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 12, 2011, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: Rebecca Gill, School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$82,692.21 General Fund

\$320,395.12 Payroll

\$283.18 Activity Fund Reimbursement

\$3300.00 Building Fund

\$295,897.50 Bond Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

**C. Scheduled Audiences:**

Miss Gill presented information from secondary Spanish classes including examples of coursework and various technology applications utilized by 7-12 students.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Royal to accept the 2010 Audit Report.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

2. Motion by Clem, seconded by Schroder to approve the Annual Performance Report.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

**F. Discussion Items**

1. The Board reviewed information from the School Community Essential Planning process and discussed the culminating presentation from the FGR group to occur in January. From that information the Board will prioritize recommendations and establish benchmarks and a timeline for implementation. The Board also expressed thanks for the amount of participation from the committee members.

**G. Communication: None**

**H. Elementary Principal's Report  
December 7, 2011**

**Play Ground Project**

The sod is laid and the sprinkler system has been working great! We are pouring on the water to get the rooting established. With the advent of snow and colder weather, we'll

have to see how the sod makes it through the winter. There is a guarantee on the sod. Right now it looks very nice!

### **Winter Concert**

Our Winter Concert was a success. The K-3 program was quick and to the point. The 4-6 program was very entertaining. Our Bennet Singers, a group of 5<sup>th</sup> and 6<sup>th</sup> grade students that meet twice a week before school, sang a beautiful song about our armed services being home for the holidays. The sixth grade sang a cute song about fruitcakes! As usual, the programs were well attended by parents grandparents and friends. A big thank you goes to Mrs. McCreight and Ms. Murphy for their preparation and time, in putting together another winter program. I like having the program early in the season. We avoid the chance of bad weather, and with the program out of the way, our students and staff have one less thing to focus attention on as we approach the holiday break.

### **First Semester Almost Complete!**

Our first semester will come to a close with the break for the Holidays on December 22<sup>nd</sup>. We will have an early dismissal on the 22<sup>nd</sup> for students. Staff members will work on grades for the second qtr. and semester that afternoon. Report Cards will go home on Friday, January 6<sup>th</sup>. Scott has plans to steam clean the carpets in the hallways and cafeteria, since we weren't able to do our summer steam cleaning due to the cooling and heating project.

### **Planning for Spring Assessments**

We are planning now for our spring assessment schedule. This year besides the NESAs assessments in Reading, Math and Science, we are also trying to work in a spring MAPS assessment. This will give us a fall to spring growth measurement of our students with MAPS data. We have a committee working on building an assessment schedules, along with practice times, a motivation/incentive program etc. Our staff and students are very motivated to continue to do well on the NESAs assessments.

Bennet Elementary and Youth Frontiers are proud to offer the Youth Frontiers Kindness retreat for our 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade students. This retreat is scheduled to take place on Thursday, December 15, 2011, from 9:00 – 1:30 in the school gym at Bennet Elementary School.

Over the last two decades, Youth Frontiers has built an organization on the idea of fostering safe, positive school communities where students and educators can thrive emotionally, socially and, therefore, academically. Founder of Youth Frontiers, Joseph Cavanaugh says, "We are not succeeding as a society if our children receive an 'A' in Math... and an 'F' in life."

The Youth Frontiers Kindness Retreat helps build a more caring school community by engaging students in activities that demonstrate the painful effects of bullying and emphasize the value of kindness. Elementary school students experience the positive effect of the kindness boomerang during a high-energy day with classmates. Students learn that, like the golden rule, if they want to catch kindness, they've got to throw the

kindness boomerang out there! The retreat also teaches students how to be a hero by treating others with kindness and challenges them to reduce bullying in their school.

**Goals of the Kindness Retreat:**

Set a positive tone of kindness and build community among your students

Help students identify and act on opportunities to show kindness to others

Reduce incidents of bullying and improve the way students treat each other

Every Youth Frontiers retreat includes a dynamic mix of activities, designed to have the greatest possible impact on participants. Our schedules have been refined through years of contact with more than a million students and educators. **Listed below is the general outline of the retreat experience.**

- Welcome and group-building activities
- Introduction to the theme of the day: *Being kind will make your school a better place*
- Small-group activity: time to process the message from the presentation
- Large-group activity
- Presentation: topic based talk
- Small-group discussion: processing time
- Lunch
- Large-group activity
- Presentation: *Be a Hero–Be Kind*
- Small-group discussion: processing time
- *The Boomerang Challenge*. Participants commit to take action based on the day’s retreat topic
- Closing: participants commit to take action based on the day’s retreat topic.

For more information on Youth Frontiers, go to their website at [www.youthfrontiers.org](http://www.youthfrontiers.org)

If you have any questions please feel free to contact the school at: 402-782-3535, and ask for Mr. Robb.

**I. Secondary Principal’s Report  
December 7, 2011**

1. Blood Drive

See letter from Nebraska Community Blood Bank.

Next blood drive will be March 13, 2012.

2. Palmyra FFA Receives Blue Jacket Award from Waverly-Palmyra Coop

Palmyra FFA members received a surprise Blue Jacket Award letter from the National FFA Foundation informing them of their selection for a free FFA Jacket and a \$500 check. The letter informed the chapter that Syngenta, a world-wide company providing crop protection, genetics and environmental quality to agricultural, donates to the National FFA Foundation for an opportunity to have the Standard Blue Jacket Program

awarded to an FFA Chapter of their choice. The Waverly-Palmyra Farmer's Cooperative nominated the Palmyra FFA to Syngenta and the National FFA foundation to receive this award. This award was used to help 10 new FFA members purchase their FFA jackets for half the cost, this year. Bill Moates, manager from Palmyra Farmer's Cooperative presented the check to the Palmyra High School, Intro to Agriculture class.

### 3. Winter Vacation

We will dismiss on the 22nd for Winter Vacation, and start second semester on Jan. 5th.

## **J. Assistant Principal/Activities Director Report December 7, 2011**

- December 12<sup>th</sup> JH Boys BB at Weeping Water
- December 13<sup>th</sup> Basketball at JCC (Tecumseh) 4 games
- December 14<sup>th</sup> Choir at Douglas Senior Center (Lunch)
- December 14<sup>th</sup> MUDECAS BB Seeding Meeting in Beatrice
- December 15<sup>th</sup> JH Boys BB vs. Raymond Central
- December 16<sup>th</sup> High School BB vs. Weeping Water at Palmyra 4 contests
- December 17<sup>th</sup> High School Wrestling at JCC Invite (Cook)
- December 17<sup>th</sup> JH BB tourney at Elmwood
- December 19<sup>th</sup> 7-12 Music Concert and Spaghetti Supper
- December 21<sup>st</sup> Choir at Palmyra Senior Center (Lunch)
- December 29<sup>th</sup> BB at Freeman Tourney (Adams)
- December 30<sup>th</sup> BB at Freeman Tourney (Adams)
- December 30<sup>th</sup> Wrestling at Fillmore Central( Geneva)

## **K. Superintendents Report and Recommendations December 7, 2011**

1. The district has received the annual ACT profile report for the school year 2010-2011. The report provides a snapshot of information and comparison of ACT performance at the local and state/national level. As our scores indicate in the chart below, we traditionally score well in this assessment. Scores for this year are above the state average. The district continues to focus on best practice in order to prepare our students for all assessments including the ACT. We have recently added the Explore test as an additional precursor to students taking the ACT.

2. The Board reviewed information related to the first quarterly budget report for fiscal 2011. Fiscal 2010 figures were provided for comparison.

**L. Board of Education Development**

1. Legislative Issues Conference January 22-23 Cornhusker Hotel.
2. Labor Relations Conference Kearney February 6-7.
3. Board Leadership Workshop February 22 Cornhusker Hotel.
3. Nebraska Rural Community Schools Conference March 22-23 Kearney.

**M. Topics for Next Months Agenda**

Reorganization of the Board

**Adjournment**

- I. The meeting was duly adjourned at 9:04 o'clock p.m. on December 12, 2011.

**Next Board Meeting-** January 16, 2012

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 16, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 16, 2012, at 7:30 a.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder and Doug Church.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, and Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Elections - Superintendent Temporary Chairman

Motion by Church, seconded by Clem to maintain 2011 officers, and committee assignments for Board of Education calendar year 2012.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

- a. President (*Clayton Maahs*)
- b. Vice President (*Kevin Schroder*)

Appointment of committees, positions, & designations

- a. Secretary (*Robert Hanger*)
- b. Treasurer (*Karen Hatcher*)
- c. Legal Counsel (*Harding & Schultz*)
- d. Americanism Committee (*Clem, Calfee, & Schroder*)
- e. Finance Committee (*Maahs & Schroder*)
- f. Building & Grounds Committee (*Clem, Schroder, Church*)
- g. Transportation (*Royal & Maahs*)
- h. School Improvement Steering Committee (*Calfee & Royal*)
- i. Collective Bargaining Committee (*Calfee, Maahs & Schroder*)
- j. Depository Banks (*Union Bank, Farmers & Merchants of Palmyra, & Heartland Community Bank*)
- k. District Newspaper (*The Voice*)
- l. Designate date for the internal evaluation of the board of education (*December*)
- m. Designate date for the annual review of board policies. (*Monthly beginning in October*)
- n. Foundation for Knowledge (*Royal*)

Motion by Clem, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports.

\$43,858.38 General Fund

\$328,271.88 Payroll

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

### **E. Action Items**

1. Motion by Royal, seconded by Church to approve the Southeast Nebraska Inter-local Cooperative Agreement for Power School Support for the 2012-2013 and 2013-2014 school years.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

2. Motion by Schroder, seconded by Church to approve the Inter-local Cooperative Agreement for the Purchase of Natural Gas and Related Services (NJUMP).

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

### **F. Discussion Items**

1. Review first draft of the 2011-2012 school calendar was completed and no changes were made.

2. School Community Essential Planning Draft Documents were reviewed and discussion regarding the February presentation by FGR group to be arranged.

3. Review and Update Board of Education Contact Information.

4. Negotiations Committee meeting dates were reviewed for February.

### **G. Communication**

None

### **H. Elementary Principal's Report January 11, 2012**

#### **Second Semester Underway**

We are back in full swing following the winter vacation. The students and staff came back on Thursday refreshed and ready to take on the challenges of a new semester. Coming back for two days before having a full week of school was nice. It gave staff and students a chance to work back into the routine of school before facing a full week. It also gave the staff a chance to do some welcome back projects and activities on Thursday and Friday and hit the ground running with second semester plans on the following Monday.

#### **January 16<sup>th</sup> In-service**

We have a full slate of activities planned for the Staff in-service on Monday, January 16<sup>th</sup>. We are going to work on updating and finalizing our Math and Science curriculums in the morning. In the afternoon staff members will be working on technology issues and training. These days are put to good use by our staff and administration.

### **P-T Conferences**

Second Semester P-T Conferences will be taking place on Tuesday, February 7<sup>th</sup>. Scheduling notices for this conference will be going out in the next week.

### **Kindness Retreat a Success**

The Kindness Retreat held for our 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade students and staff was very successful. The staff from Youth Frontiers was just outstanding. We had excellent help from the high school with our Youth Peer Models. Our staff members were quite impressed with the way the retreat was conducted by the retreat leaders. It has had a positive impact on many of our students. We also had a great article in the Voice News about the retreat.

### **NESA and MAPS Assessments**

Planning and implementation for NESA and MAPS assessments is in full swing. We will be doing a mid-year MAPS assessment later this month. This is primarily to work on the testing schedule and also give our 1<sup>st</sup> graders experience with the MAPS assessment before we do a baseline assessment in May. This will be the first time we are utilizing the mobile lab and laptop computers and the wireless networks also.

NESA Testing will take place in March and April. Again we are trying to close up the testing schedule and get the assessments completed in a shorter time frame this spring. Mrs. Hanger and Mr. Brown have been doing a great job of working on the logistics for this.

### **NESA Celebration**

As you are aware, District OR-1 did an outstanding job, again, on the NESA assessments last spring, scoring near the top in both reading and math. I am working with Mr. Brown and Mr. Bottrell to have some type of recognition celebration in February. Mr. Brown is in the process of having our state senator, Lavon Heidemann, attend the program and recognize those students that had perfect scores on either assessment. Tentatively, we are looking at February 10<sup>th</sup> for this.

## **I. Secondary Principal's Report**

**January 11, 2012**

1. January 16<sup>th</sup> In-Service schedule included with this report.
2. Second Semester Roster included with this report.
3. First Semester Honor Roll included with this report.

## **J. Assistant Principal/Activities Director Report**

**January 11, 2012**

- January 16<sup>th</sup> Inservice
- January 17<sup>th</sup> BB at Conestoga

- January 19<sup>th</sup> JH Girls BB at Palmyra 3:30
- January 20<sup>th</sup> BB at Brainard (East Butler)
- January 20<sup>th</sup> FCCLA at Peru State College
- January 21<sup>st</sup> Elementary Cheer Clinic PHS
- January 21<sup>st</sup> Wrestling at Louisville
- January 21<sup>st</sup> BB at Palmyra vs. Yutan 1:30 Start
- January 23<sup>rd</sup> JH GBB at PHS vs. Lourdes 4:00
- January 23<sup>rd</sup> C-team BB at Murdock
- January 24<sup>th</sup> FFA Leadership Skills Contest
- January 24<sup>th</sup> BB at Wilber
- January 26<sup>th</sup> Wrestling at Adams
- January 27<sup>th</sup> BB at Murdock
- January 28<sup>th</sup> Speech at MUDECAS SCC Beatrice
- January 28<sup>th</sup> ECNC BB TBA
- January 30<sup>th</sup> Student Council at Region Conference in Fairbury
- January 30<sup>th</sup> JH GBB at Palmyra vs. WW
- January 30<sup>th</sup> ECNC BB TBA
- January 31<sup>st</sup> ECNC BB TBA
- February 2<sup>nd</sup> JH GBB at JCC
- February 2<sup>nd</sup> ECNC BB
- February 3<sup>rd</sup> ECNC Wrestling at Louisville
- February 3<sup>rd</sup> ECNC BB
- February 4<sup>th</sup> Youth Wrestling Tourney PHS Gym
- February 4<sup>th</sup> ECNC BB

## **K. Superintendents Report and Recommendations**

**January 11, 2012**

1. The week of January 22-28 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. The District OR-1 staff would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.
2. Education Jobs funds have been reallocated from another State that did not accept the funding opportunity last fiscal year. This represents redistribution of funds and a grant of \$2006.67 available to District OR-1.
3. IDEA Grant Funds have been finalized. This year is several months later than the usual time frame for allocations as the system is being moved into the Portal and Grants Management. The total allocation for birth to 5 and school age is \$134,016.00 or about 1% less than last year.
4. The Board reviewed Governors Rankings for Class C-2 Schools:  
College Going Rate Score 93.3, District OR-1 Ranking Number 1

ACT Score 2010 22.3, District OR-1 Ranking 12  
Graduation Rate 2010-2011 100%, District OR-1 Ranking tied for Number 1  
NeSA Math Governors Score 88.6, District OR-1 Ranking Number 1  
NeSA Reading Governors Score 91.4, District OR-1 Ranking Number 2

5. The Board reviewed current legislative proposals from the 2012 session.

#### **L. Board of Education Development**

1. Legislative Issues Conference January 22-23 Cornhusker Hotel.
2. Labor Relations Conference Kearney February 6-7.
3. Board Leadership Workshop February 22 Cornhusker Hotel.
4. Nebraska Rural Community Schools Conference March 22-23 Kearney.
5. The Board of Education conducted the 2011 Annual Self Evaluation.

#### **M. Topics for Next Months Agenda**

School calendar, issuance of certificated employee contracts, negotiations, SCEP Review

#### **Adjournment**

- I. The meeting was duly adjourned at 8:56 o'clock p.m. on January 16, 2012.

**Next Board Meeting- Regular Meeting**— February 14<sup>th</sup> at Palmyra High School  
Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: February 14, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, February 14, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, FGR Representative Don Fritz and Mike Powers.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:32.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$57,504.24 General Fund

\$335,406.64 Payroll

\$2,677.16 Depreciation Fund

\$450.00 Bond Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Don Fritz representing FGR Group presented information to identify District Goals resulting from the School Community Essential Planning process.

Next Steps:

- A. Administrative team completes action steps
- B. Board approves District Goals
- C. Implementation and Celebration

The Board of Education wishes to express thanks to our patrons and staff who participated in the planning process.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Royal to recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1 for the 2012-2013 and 2013-2014 contract years.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Calfee to approve the 2012-2013 School Calendar.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Clem to approve Doralee Bell's voluntary resignation with appreciation for 26 years of dedicated service effective at the end of the 2011-2012 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**F. Discussion Items**

- 1. The Negotiations Committee established an initial meeting date.
- 2. The Building and Grounds Committee established an initial meeting date.

## **G. Communication**

### **H. Elementary Principal's Report**

February 14, 2012

#### **P-T Conferences Completed**

We completed second semester P-T Conferences yesterday. We had a good rate of attendance.

I'm still waiting on the numbers from our staff to compile a final attendance figure. Second semester conferences are usually not quite as well attended as the first conferences.

#### **NESA Celebration Friday, February 10th, 2012**

##### **Program**

1:00 Opening remarks including our two-year success on NeSA. This will include this year's rankings and highlights on each grade's accomplishments.

1:10 Senator Heidemann will present a 15 - 20 minute talk. His topic will be congratulatory in nature, and offer encouragement as we enter the 2012 testing season.

1:30 Recognition of all students who had perfect scores on any NeSA test last year. Senator Heidemann will hand out certificates to each of these students.

1:40 Cheerleaders.

1:50 Closing by Mr. Hanger. Elementary Students dismissed to load on buses.

#### **MAPS Testing**

We completed our mid-year MAPS assessments in January. We were part of a pilot program to re-norm the assessments for next year. Our students did quite well. Many staff members commented about the amount of growth that students showed since our fall testing. We will be doing a year end assessment in May.

#### **NeSA Writing Assessments**

Our 4<sup>th</sup> grade classes completed their NeSA writing assessments this week. I will be shipping these to our scoring centers later this week. The fourth grade will continue do a paper and pencil writing assessment. Grades 8 and 11 are moving to an online writing assessment. We hope that our students did well this year. Writing has historically been the area that we score lower in. This year's class is small. So, we will need to have almost everyone score at or above the standards in order to have a 90% or higher rate of meeting the standard. Mrs. Ourada and Mrs. Sullivan have put in a lot of time this year working with our students and their writing skills. Our whole staff is involved in developing and strengthening our writing curriculum. We've done two school-wide

writing prompts this year and scored them using the same rubric used for scoring the state assessments. Here's hoping we will see some positive results.

### **Winter Weather Arrived!**

Finally we have snow on the ground and it looks like winter outside. The last storm hit at about the right time. A day or two either way and we would have been looking at several days of school missed because of the winter storm. As it was, we only had a late start. Our kids want to get outside and play in the snow at recess. I forgot how aromatic it gets in our entry way when you have about 100 pairs of boots lined up against the walls! We did lose a big tree limb behind our pre-school. Jay Christensen will be here later this week to take care of it. Fortunately, it didn't fall on any buildings or our fence.

### **I. Secondary Principal's Report**

February 14, 2012

#### 1. Feb 20th In-service

Draft of 7-12 Agenda included. Subject to change.

#### 2. Parent Teacher Conferences Attendance

7<sup>th</sup> – 21/37

8<sup>th</sup> – 20/30

9<sup>th</sup> – 13/23

10<sup>th</sup> – 25/37

11<sup>th</sup> – 12/26

12<sup>th</sup> – 13/31

Total – 104/184 for %56 attendance

#### 3. Spring FFA Blood Drive Date Change

From March 13 to March 12.

#### 4. NeSA State Writing Test

Complete. Hoping for similar results as past years. Mr. Pollock and Mrs. Buescher worked hard on this project and deserve a pat on the back!

### **J. Assistant Principal/Activities Director Report**

February 14, 2012

- February 14<sup>th</sup> Girls Sub District BB at Auburn
- February 14<sup>th</sup> Girls JH BB at Syracuse
- February 16<sup>th</sup> Girls Sub District BB at Auburn
- February 17<sup>th</sup> Boys JV/Varsity BB vs. HTRS
- February 18<sup>th</sup> Girls JH BB Fun Day at PHS
- February 18<sup>th</sup> Girls JH B and C team BB at Weeping Water
- February 17<sup>th</sup> and 18<sup>th</sup> State Wrestling at Century Link in Omaha
- February 18<sup>th</sup> State Cheer Championships at Grand Island (Heartland Center)
- February 20<sup>th</sup> Girls JH BB A-team at Louisville
- February 21<sup>st</sup> Boys Sub District BB at Auburn
- February 22<sup>nd</sup> ECNC Speech at Murdock
- February 23<sup>rd</sup> Boys Sub District BB at Auburn
- February 24<sup>th</sup> FFA at FME lab at Kearney
- February 25<sup>th</sup> Jr. High Wrestling at WW Invite
- February 27<sup>th</sup> Jr. High Wrestling at TBD(to be determined)

### **K. Superintendents Report and Recommendations**

February 14, 2012

1. It is beginning to look more certain that State Aid Certification will be delayed at least until April 15, and probably May 1 as the legislature awaits the forecast from the Revenue Board.
2. The Face of the negotiations process will change beginning July 1, 2012 as the new CIR law takes effect establishing the following timetable for the negotiations process.

On or Before	Action or Activity
September 1, 2012	LEA must request recognition
October 1, 2012	The Board must respond to the request
November 1, 2012	Negotiations must begin
February 3, 2013	If no agreement reached must submit to Resolution Officer
March 25, 2013	Negotiations end
September 15, 2013	CIR must render decision

3. Educators Health Alliance Board will meet in March to set rates for the 2012-2013 year. Those rates are not scheduled to increase more than 4% as referenced in the June 2011 memorandum.

4. EVALUATION: The Education Committee indefinitely postponed (killed) LB 809 during executive session. LB 809, introduced by Senator Lautenbaugh, would have required all school districts to evaluate probationary and permanent employed teachers based upon actual classroom observations by a school district administrator, unless otherwise agreed to in a collective-bargaining agreement, for a minimum of 90 minutes per semester with no one observation being less than 30 minutes.

**L. Board of Education Development**

1. Board Leadership Workshop February 22 Cornhusker Hotel.
2. Nebraska Rural Community Schools Conference March 22-23 Kearney.

**M. Topics for Next Months Agenda**

Certified staff contract renewals, negotiations, District Goals

**Adjournment**

- I. The meeting was duly adjourned at 9:35 o'clock p.m. on February 14, 2012.

**Next Board Meeting-** March 12, 2012 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: March 12, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 12, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, and Activities Director Mark Oltman.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:31 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$63,245.33 General Fund

\$337,338.71 Payroll

\$161.96 Activity Fund Reimbursement

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

The motion carried.

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Schroder to authorize the Superintendent to issue contract renewals to the certified staff.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Royal, seconded by Calfee to adopt the DIAL 4 Assessment pursuant to Board Policy 503.01 Compulsory Attendance.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Calfee to approve employment terms for the support staff.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Royal to approve Contract Terms for the Administrative staff.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Clem to accept Lois Linke's voluntary resignation with appreciation for 14 years of dedicated service effective at the end of the 2011-2012 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

6. Motion by Schroder, seconded by Royal to accept Heather Schmidt's voluntary resignation effective at the end of the 2011-2012 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

7. Motion by Church, seconded by Schroder to accept Board of Education Goals as developed through the School Community Essential Planning Process.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board reviewed proposals for improvements to the Bennet Gym lights, changing rooms and scoreboards.

#### **G. Communication**

1. President Maahs shared a thank you from the Monahan family.

#### **H. Elementary Principal's Report**

March 12, 2012

##### **New K.G. Entrance Requirements**

This summer the new K.G. entrance requirements take effect. The cut-off date moves from Oct. 15 to July 31<sup>st</sup>. Students who turn five in that window from Aug. 1<sup>st</sup> to Oct. 15 may be admitted if board policies allow, (which our bd. policy does). We will need to have the procedures and guidelines in place this spring for those parents requesting early entrance. I will have some preliminary guidelines, procedures and forms ready for your perusal on Monday. We are going to administer an assessment for those that request early entrance. I believe the law and policy require you to approve this early assessment procedure. I plan to have all of that available for you on Monday. It's been a rather long process. All the schools are kind of waiting to see what everyone else is doing. I

attended a meeting of ESU #4 schools in February. No one was 100% sure of what the process was going to be at that time.

Right now we have 28 students on our list for K.G. Round-Up on April 20<sup>th</sup>. We have three more on the list that are sitting on the fence about sending to K.G. next year. This is down a little bit from this time last year. I look for more to be contacting us in the next few weeks.

### **Read Across American Week Activities**

#### **By Nichole Ourada**

Bennet Elementary students joined other students across the country as participants of Read Across America on Thursday, March 1<sup>st</sup>. Initiated as a one-day event to celebrate the joy of reading, it also commemorated the birthday of beloved children's author, Dr. Seuss. Students participated in a number of activities last week to celebrate. There were daily Seuss trivia questions, a school-wide silent reading time, and volunteers from the community who came in and read to the students. In addition, a window decoration contest was held using a Dr. Seuss book as the theme, cake was served to celebrate Dr. Seuss's birthday, and Green Eggs & Ham was served for lunch.

Kelby Phillips, a PHS senior reads to 3rd grade.

Thank you to all of the volunteers who helped make Read Across America a success. Check out the pictures of all the fun activities we did!

My notes:

Check out the article on our website. There are many more photos of readers and students activities. This is the link:

<http://www.districtor1.org/vnews/display.v/ART/4f551ff045be5>

In addition, our Elementary Boosters sponsored a Family Reading Night and Soup Supper on Thursday, March 1<sup>st</sup>. It was also well attended. Mr. Smidt reported that we had over 100 quizzes taken in a two hour period from 5- 7 p.m.

### **End of Third Qtr.**

Our Third Qtr. will be complete when we meet on Monday. Report Cards will be going home next Friday. It is hard to believe that we will be in our final qtr. of the school year.

## **I. Secondary Principal's Report**

March 12, 2012

### **1. NeSA & MAPS Spring Testing**

We have tentatively set the last 3 weeks in April for testing. Prior to that, a letter will go home to the parents of testing classes with dates, testing reminders, and suggestions for helping their student be successful. Spring MAPS testing will take place the 2<sup>nd</sup> week in May, similar letter will be sent prior to those dates as well.

## 2. FFA Happenings – Mr. Malone

Eleven chapter members and Mr. Malone attended the Made For Excellence Conference in Kearney Feb. 24-25. It is conducted by past National Officers and provides an excellent base for leadership skills and training.

The Career Development Events contest was held in Beatrice March 6. The scores were not in prior to my report being due.

FFA will be conducting our second Blood Drive, March 12.

## 3. Pre-registration 2012-2013

This process is nearly complete. Ms. Merryman has worked very hard to complete this process in a timely fashion. More on the schedule additions in the April meeting.

## **J. Assistant Principal/Activities Director Report**

March 12, 2012

- March 12<sup>th</sup> Blood Drive
- March 13<sup>th</sup> District Speech at Sandy Creek
- March 13<sup>th</sup> JH Wrestling at Palmyra
- March 14<sup>th</sup> JH Quiz Bowl at Mead
- March 15<sup>th</sup> Music Contest at Malcolm
- March 16<sup>th</sup> Music Contest at Malcolm
- March 19<sup>th</sup> ECNC High School Quiz Bowl
- March 20<sup>th</sup> MUDECAS Music at Exeter
- March 21<sup>st</sup> ECNC Art Clinic
- March 21<sup>st</sup> MUDECAS Quiz Bowl at SECC Beatrice
- March 21<sup>st</sup> Golf at Grandpa's Woods
- March 22<sup>nd</sup> Main Stage Musical
- March 23<sup>rd</sup> Main Stage Musical
- March 24<sup>th</sup> Class C All State Honor Band in Kearney
- March 25<sup>th</sup> Main Stage Musical
- March 27<sup>th</sup> High School Track at Yutan
- March 28<sup>th</sup> through March 30<sup>th</sup> State FFA Convention

## **K. Superintendents Report and Recommendations**

1. Information related to the second quarter budget report for fiscal 2011 was presented by account code.
2. Legislation affecting school finance for fiscal 2012-2013 is still progressing through committee work. Currently the legislature will attempt to balance state aid to a total commensurate with the February Revenue Forecast. In addition to reducing State Aid the legislature is also considering proposals regarding budget certification amounts for school districts in the next two years. These are items of interest that we need to watch closely over the next 30-60 days.
3. The Building Committee met on March 5, and again on March 12 in order to make a recommendation to the Board regarding the facility audit. In all three firms were interviewed.
4. The Board reviewed the Nebraska Department of Education projected model of 2012-13 budget authority based on current statute for District OR-1.
5. Spring newsletters have been mailed and responses have been very positive. I have had numerous patrons express thanks for our efforts to communicate school happenings to them quarterly.

#### **L. Board of Education Development**

1. Report from the Building Committee
2. Nebraska Rural Community Schools Conference March 22-23 Kearney.
3. Foundation for Knowledge meeting March 20<sup>th</sup>.

#### **M. Topics for Next Months Agenda**

Negotiations, Building and Grounds, Requisitions.

#### **Adjournment**

- I. The meeting was duly adjourned at 9:40 o'clock p.m. on March 12, 2012.

**Next Board Meeting-** April 16, 2012 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: April 16, 2012

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, April 16, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Mark Clem, Clayton Maahs, and Kevin Schroder. Jaimi Calfee arrived at 8:05

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Jim Berg.

Absent: Larry Royal

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$54,919.45 General Fund

\$336,731.31 Payroll

\$1602.45 Activity Fund Reimbursement

\$75,762.81 Special Building Fund

\$32,820 Depreciation Fund

Voting Yes: Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Calfee, Royal  
Motion Passed: 4-0

**C. Scheduled Audiences:**

1. Jim Berg representing Bahr, Vermeer, Haecker presented information related to the proposed facility audit.

**D. Unscheduled Audiences:** None

**E. Action Items**

1. Motion by Schroder, seconded by Clem to adopt the ESU 4 Core Services Resolution authorizing the Superintendent to act as the Board's representative in matters dealing with the provisions of Core Services provided by ESU 4.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

2. Motion by Church, seconded by Clem to approve the Special Education Service Agreement with ESU 4.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

3. Motion by Calfee, seconded by Schroder to ratify teaching contract for Sadie Struebing.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

4. Motion by Clem, seconded by Church to ratify teaching contract for Adam Fette.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

5. Motion by Schroder, seconded by Calfee to amend teaching contract for Leslie McIntosh.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

6. Motion by Calfee, seconded by Church to amend teaching contract for Jennifer Hanger.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

7. Motion by Church, seconded by Clem to ratify the agreement approving the selection, scope of work and fee (\$9,750.00) of BVH Architects.

Voting Yes: Calfee, Church, Clem, Maahs, Schroder  
Voting No: None  
Absent: Royal  
Motion Passed: 5-0

#### **F. Discussion Items**

1. The Board reviewed information related to National level competition involving students and staff of school sponsored activities.

#### **G. Communication**

1. Thank you from the Boy Scouts
2. Thank you from Laura Dawson Family

#### **H. Elementary Principal's Report**

April 11th, 2012

#### **Kindergarten Round-Up**

Right now, we have 30 students on our K.G. Round-up list scheduled for Friday, April 20<sup>th</sup>. We have one student in the window from August 1<sup>st</sup> to October 15<sup>th</sup> that will

request testing. Our list has been kind of fluid, we've had additions and subtractions to the list all month. An article was placed on the web page and in the Voice News about Round-up and the change in entrance ages. We have our early entrance assessment instrument (Dial- IV) here. Mr. Lapointe will administer the assessment to prospective students in May. It looks like we'll have a class in the 30 range for this fall.

### **Pre-School Selection Criteria**

We will be sending out acceptance and sorry letters for next fall's Pre-school classes in the next few weeks. This year we have had far more inquiries and requests for pre-school than we have spots available. I've included an article we posted in the newsletters earlier this year with our priority list and selection criteria used to make those placement decisions.

### **Little Panthers Preschool Accepting Requests for 2012-13 School Year**

Little Panthers Preschool in Bennet is taking requests the 2012-13 school year. Our enrollment is limited and we have a number of prospective students on the list already. If you are interested in having your 3- 4 year old be on the list of prospective students for the 2012 – 2013 school year, please contact Mrs. Cheney at Little Panthers Preschool, phone number 402-782-3035. We will be sending out acceptance letters in April.

Our enrollment procedure used to determine the preschool class list each spring is based on the following list of criteria in order of priority:

1. Students on an Individualized Education Program (IEP), living in our school district will have first priority for acceptance. The State of Nebraska set up the preschool program to help those children with the highest needs.
2. Those students living in our school district who will turn four by July 31<sup>st</sup>, oldest to youngest by birth month/day/year.
3. Those students living in our school district who will turn three by July 31<sup>st</sup>, oldest to youngest by birth month/day/year.
4. If there are still open spots, non-district students will be chosen based on the criteria listed above.

We do wish we could enroll every child, being filled to capacity with a waiting list tells us there is certainly a need within the district for the youngest members of our student population. A quality early childhood program keeps the teacher/pupil ratio low and matches enrollment to the physical size of the facility. Those two factors are also a limiting factor in our enrollment numbers and have to be taken into account.

I just felt that you needed to be aware of how we are going about making our selections as we will be sending out some sorry letters to parents this month, just in case it got brought to your attention.

### **Staff Restructuring**

Mr. Robb reviewed the restructuring of staff and the need to amend contracts for Mrs. McIntosh and Mrs. Hanger for the 2012-2013 school year to cover Second Step Instruction and provide for a full time para in Grade K.

### **NESA and MAPS Testing**

Next week, we start our NESA Assessments. We have been busy preparing in the classroom and computer lab for this. Our students are motivated to do well. We will have a kick-off program with all of the grades that will be testing on this Friday, then on Monday we dive into the spring testing window! We hope our high achievement levels continue.

Beginning in May, we will do our spring MAPS assessments. This will be the first time that we will be able to look at and baseline results and compare them to our spring results and see what type of student growth has occurred. The staff is excited about this.

### **I. Secondary Principal's Report**

April 11th, 2012

#### 1. State Testing

NeSA Reading JH complete.

NeSA Science 11<sup>th</sup> complete.

NeSA Science JH April 17 & 18.

NeSA Reading 11<sup>th</sup> 19 & 20.

NeSA Math JH 24 & 25.

NeSA Math 11<sup>th</sup> 26 & 27.

#### 2. Blood Drive

See letter included with my report.

#### 3. Palmyra FFA at State Convention 2012

Palmyra FFA participated at the State FFA Convention and Career Development Contests March 28-30 in Lincoln. There are 146 chapters in the state with 6800 members and over 3500 members attended the convention and competed in contests. The Chapter received a Superior Chapter Rating during the business sessions. In the Career Development Contests, rankings are how they finished overall in the state: Meats – Team was 21st , Michael Roath 39th, Brandon Brown 49th, Zach Bowlin, Janelle Knorr; Welding- Team was 29th, Theodore Gerstenschlager- Oxy. Acet. 8th, Clint Bornemeier- MIG , White ribbon ,Jesse Grimes- Arc; Agriscience- Team was 47th, Vanessa Knutson- Red ribbon, James Bremer, Zach Roath, Elliott Boldt. Livestock Judging 50th, Tanner Justeen- Blue ribbon, Clint Bornemeier, Kendra Haight, Steven Wilson, Emma Bremer and Levi Hillman participated in the State FFA Chorus Thursday and Friday.

Kendra Haight received the State FFA Degree, which is the highest honor members can attain in the state organization. Hard work in their FFA leadership activities, working with their Supervised Agricultural Experience programs and keeping good records enabled them to receive the award with 462 other members at Pershing Auditorium Friday night. It was awarded to approx. 25 % of the senior members eligible for the award in the State of Nebraska.

#### 4. Scheduling

8-11 grade students have been pre-registered for next school year. Next years 7<sup>th</sup> graders pre-registered at Orientation on April 17.

Master schedule draft included.

#### **J. Assistant Principal/Activities Director Report**

April 11th, 2012

The Board reviewed upcoming activities including dates and times.

#### **K. Superintendents Report and Recommendations**

April 11th, 2012

1. State Aid totals: \$822 million for 2011-12 under LB 235; \$880 million had been projected for 2012-13 with the actual certified total being just over 852 million as for fiscal 2012. District OR-1 has been certified to receive \$794,761 for the upcoming school year.

2. Legislative update:

LB 996 compulsory attendance requires a person who has legal or actual charge or control of a child who is at least 16 years of age but less than 18 years of age may withdraw the child from school before graduation and be exempt from mandatory attendance requirements if an "exit interview" is conducted and a "withdrawal form" is signed and submitted.

LB 870 as passed on to the Governor requires the State Board to establish an accountability system to measure the performance of individual public schools and public school districts on or before August 1, 2012. The accountability system will be used to measure performance beginning in school year 2013-14. Performance measures to be included in the accountability system include graduation rates and student growth and student improvement on required assessment instruments. The board may establish levels of performance for the indicators in order to classify and report on the performance of individual public schools and public school districts on an annual basis.

3. District OR-1 staff electing to obligate EHA Health Insurance Holiday Premiums towards the purchase of an iPad will be receiving their new iPad during the month of April. The new computers are on site and are currently being imaged and programed for use.

**L. Topics for Next Months Agenda**

Curriculum Reports, preliminary budget information, proposed handbook changes

**Adjournment**

I. The meeting was duly adjourned at 9:48 o'clock p.m. on April 16, 2012.

**Next Board Meeting**-May 14, 2012 at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: May 14, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, May 14, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell, Activities Director Mark Oltman, Christy Merryman, Becky Hall and Sally Smith.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$43,290.22 General Fund

\$337,191.19 Payroll

\$2,602.00 Activity Fund Reimbursement

\$18,353.75 Bond Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Christy Merryman, Becky Hall and Sally Smith presented TeamMates information.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Royal, seconded by Schroder to approve Jean Cheney's voluntary resignation with appreciation for over 20 years of dedicated service effective at the end of the 2011-2012 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**F. Discussion Items**

1. The Board established a meeting time for negotiations.

**G. Communication**

1. President Maahs shared a thank you from the Quackenbush Family
2. President Maahs shared a thank you from the thank you from Furtwangler Family

**H. Elementary Principal's Report**

May 14, 2012

**Kindergarten Round-Up**

We had 28 students attend K.G. Round-up last month. One student is going to wait a year, too young, and another student we planned on is going to go to a private school. We will be in the 30 range for next fall's class. We have one parent with a student in the window between August 1<sup>st</sup>, and October 15<sup>th</sup> that has requested the early entrance assessment. That will be completed this next week.

**Late Resignation**

Mrs. Cheney has requested a release from her contract. We have moved forward with advertising her position and have a rather large pool of interested candidates to work with. We are in the process of going through the pool right now and hope to start interviewing next week. I feel confident that we will find an adequate replacement. Mrs. Cheney is a great teacher. Much of the success of the preschool program is due to

her efforts and hard work. We couldn't have chosen a better person to start our preschool program.

### **Parent-Student Handbook**

Review of the draft copy of the Parent/Student Handbook to hand out at the meeting on Monday night.

### **Summer School**

We are in the process of getting a summer enrichment program off the ground for our students this June. The Board reviewed the brochure describing our Summer School Program.

## **I. Secondary Principal's Report**

May 14, 2012

### 1. Graduation

Commencement Exercises were a huge success! At this time, all Seniors have completed requirements for graduation.

### 2. Review of the Activity/Master Calendar

3. Review of the Parent/Student Handbook 2012-2013 Parent/Student Handbook 1<sup>st</sup> draft.

## **J. Assistant Principal/Activities Director Report**

May 14, 2012

Remaining activity dates pending Golf District Competition

State Track dates are May 18-19

## **K. Superintendents Report and Recommendations**

May 14, 2012

1. District OR-1 will become a member of Network Nebraska for fiscal 2012-2013 school year -

The District will be eligible for a \$20,000 grant from the Department of Education as a result of this membership. The funds must be expended by June 30, 2013.

2. The 2012 School Law Seminar is scheduled for June 8 from 8:30 a.m. to 4 p.m. at the Kearney Holiday Inn.

3. Building and Grounds work during the summer will focus on the Bennet Gym and Palmyra boys locker rooms and both parking lots will undergo minor repairs.

4. No report of major requisitions at this time.

5. The ESU 4 and ESU 6 Distance Learning Consortium will be pursuing a grant to fund upgrades to distance learning carts for member schools. The RUS grant will provide funding for digital carts that are a significant upgrade from anything currently in use. In addition the grant will provide funding for a server that will allow connectivity for iPads to interact with the carts.

6. Data warehousing efforts are underway as a joint effort of ESU6 and ESU 4 schools. The project will house information from a variety of sources including but not limited to NeSA, MAPS and DIBELS. The project will result in a friendly interface in which to access data and assist further with our efforts to differentiate instruction.

#### **L. Board of Education Development**

1. The New Rules for Negotiating Employee Contracts in Schools July 30 in Lincoln.
2. School Law update June 8 in Kearney.

#### **M. Topics for Next Months Agenda**

Reports for Transportation, Food Service, Multi-Cultural Education, Elementary and Secondary Handbooks, Policy updates.

#### **Adjournment**

- I. The meeting was duly adjourned at 8:55 o'clock p.m. on May 14, 2012.

**Next Board Meeting-** June 18, 2012 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: June 18, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 18, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal. Kevin Schroder arrived at 7:38.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb and Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$81,836.47 General Fund

\$327,161.01 Payroll

\$465.47 Activity Fund Reimbursement

Voting Yes: Calfee, Church, Clem, Maahs, Royal  
Voting No: None  
Absent: Schroder  
Motion Passed: 5-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Clem, seconded by Royal to ratify teaching contract for Brittany Draeger.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Schroder to approve the Collective Bargaining Agreement with District OR-1 Certified Staff .

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder  
Voting No: None  
Abstain: Church  
Motion Passed: 5-0-1

3. Motion by Calfee, seconded by Clem to approve the First reading of BOE Policy 403.01 Release of Employee Information.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Royal, seconded by Schroder to approve the First reading of BOE Policy 503.01 Compulsory Attendance.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Royal to approve the First reading of BOE Policy 503.04 Excessive Absenteeism.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Schroder, seconded by Clem to approve the First reading of BOE Policy 606.06 Acceptable Use of Computers, Technology and the Internet.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Calfee, seconded by Royal to approve the 2012-2013 Bennet Elementary Student Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

8. Motion by Calfee, seconded by Church to approve the 2012-2013 Palmyra Jr.-Sr. High School Student Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

#### **F. Discussion Items None**

#### **G. Communication**

1. Thank you from Larry and Gayle Royal.
2. Thank you from Doralee Bell and Family.
3. Certificate of Appreciation from ESU 4.
4. Thank you from Lois Linke.

#### **H. Elementary Principal's Report**

June 18, 2012

##### **Summer Enrichment Program.**

We are off to a great start with our Summer School Program. We have two classes running. Mrs. Dowding and Ms. Winter have 27 students in Grades K – 2. Mrs. Ourada has 20 students in Grades 3-5. They are doing the Rainforest as a theme for their classes. Today they took a virtual field trip to the rainforest at the Henry Doorly Zoo via our distance learning cart. Mrs. Ourada's class is using I-Pads to create a presentation about an animal from the rainforest. She was able to use her I-Pad as white board to display her presentation through the classroom projector. It was pretty nifty! Mrs. Dowding is also using the new technology in her classroom. Classes will continue through June 21<sup>st</sup>.

### **Summer Workshops**

We have had a number of teachers attending workshops this month. This will continue into next month and the first of August. A list of workshops and attendees follows.

### **Summer Activities**

Work continues in classrooms cleaning carpets, doing touch up painting, and waxing tile floors. We had the counter top and sink replaced in the teacher's lounge. Workers are busy remodeling the changing rooms. The gym floor is scheduled to get refinished in July.

In the office, we are starting to go through requisitions, finishing up year end reports, and getting things ready for the new school year.

We are also finishing up staffing this month. Hopefully we can wrap this up by the beginning of July.

## **I. Secondary Principal's Report**

June 18, 2012

### 1. End of year.

The final days of school went very well. Students were well behaved through the last day, and teachers finished up and checked out in a timely fashion.

### 2. Summer activities

Administrators and Mr. Brown are in the process of completing reports for this past year, and planning to start next year. I will have a handout at the meeting outlining workshops the staff has been to, or will be going to, during the summer.

### 3. Multicultural Report

Multi-cultural reports indicate compliance with 100% of staff under Rule 16:004.11. A binder of those activities is maintained at the office and I have some examples to share with you on the 18<sup>th</sup>.

### 4. Parent Student Handbook

Entire handbook will be handed out on Monday.

## **J. Assistant Principal/Activities Director Report**

June 18, 2012

### 1. Summer Strength and Conditioning program is under way and well attended.

## **K. Superintendents Report and Recommendations**

June 18, 2012

1. The Board reviewed information related to the Annual Statistical Summary including Reports for Transportation, Average Daily Membership, Attendance and Instructional Hours.
2. The Board discussed dates for a retreat to be held in Lincoln at the Nebraska Association of School Boards.

## **L. Board of Education Development**

1. The New Rules for Negotiating Employee Contracts in Schools July 30 in Lincoln.
2. Area Membership Meeting October 10<sup>th</sup> in Beatrice from 5:00-8:30.

## **M. Topics for Next Months Agenda**

Policy revision second readings, Policy review, Food Service report, Budgeting.

## **Adjournment**

- I. The meeting was duly adjourned at 8:55 o'clock p.m. on June 18, 2012.

**Next Board Meeting-** July 16, at Bennet Elementary School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
SPECIAL BOARD MEETING

DATE: July 11, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, July 11, 2012, at 6:30 p.m. at Nebraska Association of School Boards 1311 Stockwell Street, Lincoln, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Larry Royal, Kevin Schroder, Doug Church, Jaimi Calfee, Mark Clem.

Also Present: Superintendent Robert Hanger and BVH Group representative Jim Berg.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:36.

B. Motion by Calfee, seconded by Clem to approve the agenda.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

C. Scheduled Audiences:

1. Jim Berg BVH Group presenting a program related to the District OR-1 Facility Audit.
2. The Board of Education reviewed progress related to the 2011-2012 Board Goals
3. The Board reviewed the Essential Planning Goals and Action Plans as adopted in March to be placed on the August agenda for use in 2012-2013.

The meeting was duly adjourned at 9:05 o'clock p.m. on July 11, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: July 16,2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, July 16, 2012, at 7:30 p.m. in the Elementary Library at the Bennet Elementary School, 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb and Burke Brown.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the East wall of the meeting room.

Motion by Schroder, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$58,236.34 General Fund

\$298,809.77 Payroll

\$984.25 Activity Fund Reimbursement

\$19,251.82 Building Fund

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

**C. Scheduled Audiences:** Burke Brown presented information related to iPad applications and staff instructional use.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Calfee to revise Board of Education Policy 802.02 Food Service Prices.

Lunch prices:

Students, grades K through 6;	\$ 2.10
Students, grades 7 through 12;	\$ 2.20

Breakfast prices:

Students, grades K through 6;	\$ 1.45
Students, grades 7 through 12;	\$ 1.70
Milk:	\$ .35

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

2. Motion by Clem, seconded by Royal to approve the review and revisions of Board of Education Policy 504.18 Student Fees.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Calfee to reaffirm Board of Education Policy 1005.03 Parental Involvement.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Absent:  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Schroder to reaffirm Board of Education Policy 504.20 Bullying Prevention.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

5. Motion by Clem, seconded by Church to approve the 2012-2013 Teacher Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

6. Motion by Calfee, seconded by Royal to approve the 2012-2013 Support Staff Handbook.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

7. Motion by Schroder, seconded by Calfee to approve the Second reading of BOE Policy Adoption and Revision.

- 403.01 Release of Employee Information
- 503.01 Compulsory Attendance
- 503.04 Excessive Absenteeism
- 606.06 Acceptable use of Computers, technology and the Internet

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

#### **F. Discussion Items**

1. Review of Board of Education Policy 204.01.
2. Upcoming Facility Study and review of the School Community Planning participants.

#### **G. Communication**

1. Thank you card from Jean Cheney.

#### **H. Elementary Principal's Report**

The Board reviewed improvements to the Bennet gym and toured the facility.

### **I. Superintendents Report and Recommendations**

1. The Nebraska Department of Education has classified District OR-1 as Accredited for school year 2012-13.
2. Building and grounds work nears completion in both buildings. Focus work in Bennet surrounding the gym and upgrades to lighting, scoreboards, changing rooms and painting are complete. Palmyra locker room upgrades are also complete. Bus loading areas at both buildings will be painted and marked prior to the start of school.
3. Facility Audit steps are being outlined at this Board meeting reviewing the School Community Planning process and potential meeting dates for the upcoming facility study.
4. The Board reviewed budget projections for fiscal 2012-2013.
5. The Board examined census information regarding population trends for Bennet, Douglas and Palmyra from 1970 to present.

### **J. Board of Education Development**

1. The New Rules for Negotiating Employee Contracts in Schools July 30 in Lincoln.
2. Area Membership Meeting October 10 in Beatrice from 5:00-8:30.

### **K. Topics for Next Months Agenda**

Budget review, Facility Audit, Adoption of Goals for 2012-2013.

### **Adjournment**

- I. The meeting was duly adjourned at 9:35 o'clock p.m. on July 16, 2012.

**Next Board Meeting-** August 13, 2012 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 13, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 13, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman, Kipp Haight, Don Fritz, Jim Berg.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$58,188.76 General Fund

\$288,901.30 Payroll

\$259.21 Activity Fund Reimbursement

\$20,006.64 Building Fund

\$125,000 Transfer to Depreciation

\$10,000.00 Transfer to Lunch Fund

\$ 27,000 Transfer to Activity Fund

\$ 2,000.00 Imprest Fund

\$ 5,000.00 Yearbook

\$ 20,000.00 Athletics

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Jim Berg representing Bahr, Vermeer, Haecker presented information related to the Facility Audit and formation of the community Task Force.

2. Don Fritz presented information related to meeting facilitation and format.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Schroeder, seconded by Calfee to accept Board of Education Goals as developed through the School Community Essential Planning Process for the 2012-2013 school year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

2. Motion by Clem, seconded by Church to approve the first reading of Board of Education Policy 204.01 Regular Board Meetings.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

3. Motion by Royal, seconded by Church to approve the first reading of Board of Education Policy 407.07 Negotiations.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder

Voting No: None

Absent:

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board established dates, times and locations for the upcoming Facilities Task Force meetings to conclude in December prior to the Holiday break.
2. The Board reviewed potential timelines for the 1:1 initiative and reviewed finance options, user agreement information and discussed potential hurdles to implementation. The Board established meeting times, locations and dates for the Facility Task Force.

#### **G. Communication**

1. President Maahs shared a card from Megan Royal.

#### **H. Elementary Principal's Report**

August 13, 2012

##### **Ready to Roll**

Things are falling into place for our first day of school. Scott is in the final stages of carpet cleaning in the hallways, washing windows and walls, and hauling the stuff from teacher's classrooms that they always end up weeding out as they prepare their rooms for another year.

The new mural in the cafeteria is completed. Sarah Swartzendruber did a super job. It looks great!

The gym is ready for use. It looks nice. We have to get a few things stored away yet. We also got our new basketball backboards delivered. They won't be installed before school starts but they will be ready for basketball season. Mr. Hanger has ordered some nets to hang in front of the score boards to keep errant balls from hitting them. They should be here any day. The locker rooms are ready for use!

When Monday rolls around we'll be ready to roll with another year!

##### **Program Changes**

We have had a few changes to our co-curricular programs. I believe I already informed you of the end of your online Spanish program. ESU #5 lost the grant funding for the Spanish program last spring and informed us that Spanish would no long be available from their site.

Just a few weeks ago I received a letter from Sherriff Wagner, informing us that because of the change in the D.A.R.E. curriculum, that they are required to follow fully, they had serious doubts about the quality of the program in the future. The DARE instructors were so upset with it that they do not wish to continue teaching DARE in its new format. We are working with them to continue some type of programming with our students in the future. It just won't be called DARE. I'll keep you informed of the situation as it evolves.

### **Enrollment Projections**

Right now it looks like we are going to start the year off at about the same as we ended last year. We've had about as many transfers out as we've had new enrollments. Our K.G. at one time was up to 34 and now we are probably looking at 30. We'll just have to see what surprises we get on Monday, August 13<sup>th</sup>!

### **Open House**

Our Annual Elementary Open House will be held on Tuesday, August 21<sup>st</sup>. from 6:00 to 8:00. You are all welcome to attend! Might have a free ice cream bar for you!

## **I. Secondary Principal's Report**

August 13, 2012

1. The Board reviewed the August 9-10 Teacher In-service schedule.

2. New Staff

I want to remind the BOE of our new staff in the JH/HS building.

Adam Fette – Science

Rebecca Dvorak – Substitute/Para

3. Class rosters

The Board reviewed a current class roster and schedule.

## **J. Assistant Principal/Activities Director Report**

August 13, 2012

August 1<sup>st</sup> the Bus Drivers, Mr. Hanger and Mr. Oltman attended a student management workshop for Bus drivers in Syracuse Nebraska. The 4 Hours was time well spent for all of us focusing on the students rather than the mechanics of driving.

The Signal that Summer Vacation officially ended with the Start of Football conditioning and Band Camp on July 30<sup>th</sup>. Both were very well attended and students seemed excited to begin.

The only Sport that could begin formal practice at this time is Football with 25 competitors involved.

The First day of School will also be the first day of High School Volleyball and Cross Country.

## **K. Superintendents Report and Recommendations**

August 13, 2012

1. Census data completed for the July 20<sup>th</sup> report to the Department of Education shows the population of 5-18 year olds to be 243 in Otoe County and 244 in Lancaster County.
2. ACT scores will be released the third week of August. In most years Palmyra students have scored well in comparison with state and national score averages.
3. Building and grounds projects have been completed in both buildings. In Bennet we still have loose ends to tie up in regards to the gym work in the form of nets to protect the scoreboards and installation of the square backboards.
4. Budget projections for 2012-2013 show a consistent levy in the General, Building and Bond Funds. We will not know the total valuation until after August 20 and currently each County is waiting to know the value of Commonly Assessed property on or before August 10.

## **L. Board of Education Development**

1. Area Membership Meeting October 10 in Beatrice from 5:00-8:30.

## **M. Topics for Next Months Agenda**

Budget adoption, tax request, signature authority for State and Federal forms.

## **Adjournment**

- I. The meeting was duly adjourned at 9:22 o'clock p.m. on August 13, 2012.

**Next Board Meeting-** September 17 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: September 17, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September 17, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder. Jaimi Calfee arrived at 7:36.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$125,130.34 General Fund

\$347,050.50 Payroll

\$103.50 Activity Fund Reimbursement

\$ 6,262.42 Building Fund

\$7,210.00 Depreciation

Voting Yes: Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**C. Scheduled Audiences:**

The following hearings were opened for discussion at 7:37 p.m.

1. In compliance with the provisions of State Statute Sections 13-501 to 13-513, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget and to consider amendments relative thereto.
2. In compliance with the provisions of State Statute Section 77-1601.02, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.
3. In compliance with the provisions of State Statute Section 79-2,133, 134 the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations regarding Policy 504-18 Student Fees.

The above hearings were closed after discussion at 9:20 p.m.

4. Jim Berg BVH Architects presented information related to the audit of the Bennet Elementary and Palmyra Junior Senior High School buildings.

**D. Unscheduled Audiences: None**

**E. Action Items**

- 1 Motion by Royal, seconded by Calfee to adopt the 2012-2013 Budget.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Motion Passed: 6-0

2. Approve the Tax Request Resolution

2012-2013 TAX REQUEST RESOLUTION  
FOR  
OTOE COUNTY SCHOOL DISTRICT #501

WHEREAS, public notice was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2012-2013 school fiscal year for the General Fund, Bond Fund, and Special Building Fund, of Otoe County School District #501; and,

WHEREAS, such Special Public Hearing was held before the Board of Education hereinafter "the Board" of Otoe County School District #501 hereinafter "the District" at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the Board, after having reviewed the District's Tax Request for the said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2012-2013 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General fund should be, and hereby is set at \$3,611,094.91; (2) the Tax Request for the Bond fund should be, and hereby is set at \$321,976.76; and (3) the Tax Request for the Special Building Funds should be, and hereby is set at \$181,440.40.

It is so moved by Schroder and seconded by Church this 17<sup>th</sup> day of September, 2012.

Roll Call vote as follows:

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District #501, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said board.

/s/ Robert L. Hanger Secretary

3. Motion by Clem, seconded by Schroder to approve the review and revisions of Board of Education Policy 504.18 Student Fees.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

4. Motion by Church, seconded by Royal to approve the second reading of Board of Education Policy 204.01 Regular Board Meetings.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

5. Motion by Calfee, seconded by Schroder to approve the second reading of Board of Education Policy 407.07 Negotiations.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

6. Motion by Royal, seconded by Calfee to authorize the 1:1 iPad initiative for Palmyra Junior Senior High School as per Board of Education Goal to Increase Emphasis on Technology Programs including hardware and software.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

7.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint Superintendent Hanger as official representative responsible for State and Federal forms and applications.

Voting Yes: Calfee, Clem, Maahs, Royal, Schroder, Church

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. Facility Task Force meeting dates and locations were reviewed.
2. Foundation for Knowledge meeting date for September 25.
3. December Regular BOE meeting date was established as December 13.

## **G. Communication**

None

## **H. Elementary Principal's Report**

September 17, 2012

The Board of Education reviewed Elementary Enrollment Report by Grade.

### **MAPS Assessments**

We are in the middle of our fall MAPS Assessments. Things are going very smoothly thanks to Mr. Brown and Mrs. Hanger. The rosters were loaded up by September thanks to Mr. Brown. Mrs. Hanger worked diligently with the staff to get a condensed testing schedule set up. Things are going smoothly so far this week. We hoped to have things wrapped up by Tuesday, Sept 18<sup>th</sup>. This will be an interesting assessment period, since it will give us data to compare from last year's testing. We'll be able to see if there is any significant summer lag for instance. It will also help teachers identify areas of focus on the content standards on a class level and an individual level. I must say that our staff has really bought into the importance of MAPS as it relates to instructional decisions that they need to make for the year. They see a much more direct impact on making these kinds of decisions with the MAPS Assessments than they did with the Terra Nova. It just relates much closer to the Nebraska Content Standards. They have many more tools at their fingertips for pulling up reports and looking at the data for their students.

### **NESA Results**

Our NESA Assessment results are in and available for the public. We did well again. I have included a detailed chart comparing our students to the state averages with this report. Kudos to our students! They really were motivated to do well last spring. Kudos to our staff! We do a lot of great things here at Bennet Elementary and the results on the NESA assessments are just one thing that bears evidence to that. My thanks go to the staff, students and parents for their efforts and dedication.

### **P-T Conferences**

First round of P-T Conferences are scheduled for Tuesday, Sept, 18<sup>th</sup>, from 2:00 to 8:00 p.m.

## **I. Secondary Principal's Report**

September 17, 2012

1. NeSA Reading/Math/Science/Writing Results

Results from last spring's tests have been released. Individual reports will be distributed at parent/teacher conferences. A breakdown of how our students in 7th, 8th, and 11th grade scored compared to the state average is included with my report.

Mr. Pollock, Mrs. Buescher, Mr. Jensen, Mr. Maas, Mrs. Church all need to be recognized for their efforts on NeSA testing. It is time consuming and can be stressful. Also, Mr. Brown, Mr. Smidt, and Mrs. Kai for their efforts in support of NeSA testing with regard to technology/computers/labs.

2. Foreign Exchange Students

Lucas Christian staying with Haussler's.

3. Parent Teacher Conferences

Parent/teacher conferences scheduled for Tuesday, Sept. 18th, 2:00-8:00 p.m.

**J. Assistant Principal/Activities Director Report**

September 17, 2012

The Board reviewed September Activities and schedules.

**K. Superintendents Report and Recommendations**

1. As you may be aware our district will receive additional funds from the Federal government in several categories during fiscal 2012-2013. Those dollars account for over 6% of receipts in the District OR-1 Budget.

State Aid for the current school year is set at \$803,939.00 and includes Poverty Grant Funds and a positive prior year correction. This is an increase of \$37,003 from fiscal 2011-2012.

Title I

The purpose of this title is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments. This purpose can be accomplished in part by:

- (1) Ensuring that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional materials are aligned with challenging State academic standards so that students, teachers, parents, and administrators can measure progress against common expectations for student academic achievement;
- (2) Meeting the educational needs of low-achieving children in our Nation's highest-poverty schools, limited English proficient children, migratory children, children with disabilities, neglected or delinquent children, and young children in need of reading assistance;

(3) Closing the achievement gap between high- and low-performing children, especially the achievement gaps between minority and nonminority students, and between disadvantaged children and their more advantaged peers;

District OR-1 will receive \$46,463 in Title I funding for fiscal 2012-2013, an increase of \$13,487.00 from the previous year's allocation.

#### Title II A

The purpose of the program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement. District OR-1 will receive \$7,939 from Title IIA in fiscal 2012-2013. This represents an increase of \$696.00 from the previous year's allocation.

#### Title V

### PROMOTING INFORMED PARENTAL CHOICE AND INNOVATIVE PROGRAMS

#### *PART A — INNOVATIVE PROGRAMS*

PURPOSES- The purposes of this title are the following:

- (1) To support local education reform efforts that are consistent with and support statewide education reform efforts.
- (2) To provide funding to enable State educational agencies and local educational agencies to implement promising educational reform programs and school improvement programs based on scientifically based research.
- (3) To provide a continuing source of innovation and educational improvement, including support programs to provide library services and instructional and media materials.
- (4) To meet the educational needs of all students, including at-risk youth.
- (5) To develop and implement education programs to improve school, student, and teacher performance, including professional development activities and class size reduction programs.

While no funding has been awarded directly to our district via Title V, we are allowed to REAP-Flex money from Title II A, Title D and Title IV in order to expend the dollars through Title V with less restrictions than we would see under Title II.

#### REAP

Part B of Title VI of the reauthorized Elementary and Secondary Education Act (ESEA) contains Rural Education Achievement Program (REAP) initiatives that are designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes. This money cannot be utilized for payroll purposes and is limited to providing resources such as textbooks and

technology to REAP schools. Grant awards for this year are believed to remain consistent at \$39,000 from this program.

## IDEA

The Individuals with Disabilities Education Act (IDEA) is a law ensuring services to children with disabilities throughout the nation. IDEA governs how states and public agencies provide early intervention, special education and related services to more than 6.5 million eligible infants, toddlers, children and youth with disabilities.

Infants and toddlers with disabilities (birth-2) and their families receive early intervention services under IDEA Part C. Children and youth (ages 3-21) receive special education and related services under IDEA Part B.

District OR-1 receives approximately \$136,000 through three programs associated with IDEA grants. These include Enrollment Poverty \$61,840, and an IDEA Base grant of \$52,915. Expenditures from IDEA are closely monitored for compliance and awards vary from year.

## Universal Service Funds

Universal Service Funds are provided to schools and libraries to assist in defraying costs associated primarily with telecommunications services including local and long distance phone service, distance learning costs, and internet costs. Currently District OR-1 has received a commitment to fund 60% of our costs in these categories. The percentage of reimbursement is based on the districts poverty rate. We are scheduled to receive approximately \$33,133 in discounted invoices or reimbursements for fiscal 2012-2013. As an equalized district the remaining 40% of our bills are reimbursed at 85% through the State Aid formula. In the current school year these reimbursement figures will include Network Nebraska fees.

## **L. Board of Education Development**

1. Area Membership Meeting October 10 at the Beatrice High School 4:45-8:15.
2. State Conference November 14, 15, 16, at the La Vista Conference Center.

## **M. Topics for Next Months Agenda**

Facilities audit

## **Adjournment**

- I. The meeting was duly adjourned at 10:17 o'clock p.m. on September 17, 2012.

**Next Board Meeting-** October 10<sup>th</sup> at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: September 24, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September 24, 2012, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Larry Royal, Doug Church, Mark Clem.

Clayton Maahs arrived at 6:50 Jaimi Calfee arrived at 6:53 and departed at 7:26

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representatives Jim Berg and Cleveland Reeves.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education Member Larry Royal at 6:34.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:30 o'clock p.m. on September 24, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: October 1, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 1, 2012, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Doug Church, Larry Royal, Kevin Schroder, Mark Clem.

Absent: Jaimi Calfee

Also Present: Superintendent Robert Hanger, Building Administrator, Steve Robb Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:30.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:30 o'clock p.m. on October 1, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: October 10, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, October 10, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Clayton Maahs, Larry Royal and Kevin Schroder. Jaimi Calfee arrived at 7:36.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Activities Director Mark Oltman.

Absent: Mark Clem

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$53,273.39 General Fund

\$349,965 Payroll

\$1600.00 Activity Fund Reimbursement

\$5701.20 Building Fund

\$49,248.82 Depreciation

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Royal to approve the First reading of Board of Education Policy 607.02 School Ceremonies.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

2. Motion by Schroder, seconded by Church to approve the First reading of Board of Education Policy 804.03 E-mail Retention.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Clem  
Motion Passed: 5-0

**F. Discussion Items**

1. The Board reviewed dates for upcoming Facilities Task Force meetings and the Regular meeting dates for November and December.

**G. Communication**

None

**H. Elementary Principal's Report**

October 10, 2012

**P-T Conferences**

Our fall P-T Conferences were well attended as usual. We had 92% of our parents in attendance by the end of the week. We were also able to have parents take part in our parent survey for our Advanced Ed accreditation process. I had a number of parents stop in and tell me how happy they were with our school.

### **End of the 1<sup>st</sup>. Quarter**

Our first quarter will be ending on Oct 12<sup>th</sup>. First Quarter Report Cards are going home the following Friday, October 19<sup>th</sup>.

### **Staff Development**

These next few months we will be bringing in substitutes to give our staff time to work on a number of staff development items. Greg Robbke will be in our building a number of times to allow staff to come in and meet with him for help and training on their i-Pads. Our staff is working on increasing their use of the i-Pad as an instructional tool with our students, especially now that we have the i-Pad cart that allows us to put an i-Pad in each student's hand. They are being used a lot in some rooms for display and projection purposes. The area we are looking for growth in is one to one instructional interaction with students utilizing the iPads as a learning tool.

We will also be utilizing substitutes for staff time to drill into our MAPS data from this fall. Our staff is getting proficient at getting reports and data. The next level we want to push is utilizing the data not only for instructional decision and planning, but building in the goal setting component of MAPS. This involves getting information into the hands of students and giving them benchmarks or goals to shoot for when they take their next MAPS assessment. I'm really excited to see us moving in this direction.

### **Elementary Booster News**

Our Elementary Boosters have been busy. They recently purchased two soccer goals to be put to use on our grass playing area. They have arrived and are being put to good use. They also okayed the purchase of a portable gate to be used in restricting access to certain areas of the school during after school activities. It just got delivered today. Hopefully we will have a report on how it works for you by the board meeting.

The Annual Fall Festival is set for Friday, Oct. 26<sup>th</sup> from 6:00 – 8:00 p.m. There will be free food and snacks, along with games and activities for the whole family. This will be the third fall festival for the elementary boosters. They have been well attended in the past.

## **I. Secondary Principal's Report**

October 10, 2012

### **1. End of First Quarter**

October 12 is the end of the first quarter and rapidly approaching. We are making every effort to help kids pass the first quarter, and to inform parents of those who are struggling.

### **2. Fall Testing**

MAPS testing is complete. We are learning more and more about using MAPS data to help individual students improve academically.

3. Parent teacher conferences

7th – 23/27 – 85%

8th – 16/39 – 42%

9th – 18/24 – 75%

10th – 15/25 – 60%

11th – 26/37 – 70%

12th – 13/25 – 52%

Total – 111/176 – 63%

**J. Assistant Principal/Activities Director Report**

October 10, 2012

The FFA and Agriculture students had a successful day at the 2012 Southeast Area Land Judging Contest held in Table Rock. 20 of the 22 students earned ribbons. Individually Palmyra had 6 of the top 10 placers. Kourtney Kempkes 2<sup>nd</sup>, Elizabeth Robinette 3<sup>rd</sup>, Brandon Brown 4<sup>th</sup>, Zach Roath 7<sup>th</sup>, and Victoria Talcott 8<sup>th</sup>. Brandon Brown, Michael Roath, Victoria Talcott, and Hannah Lionberger will represent Palmyra in State Competition in Beatrice on October 31<sup>st</sup>.

- JH FB, JH VB, ECNC VB October 8<sup>th</sup>
- ECNC VB October 9<sup>th</sup>
- County Government Day October 10<sup>th</sup>
- JH VB in Bennet October 11<sup>th</sup> 3:00 p.m.
- ECNC VB October 11<sup>th</sup>
- PINK NIGHT VB, FB, and Band ½ time Performance October 12<sup>th</sup>
- Oxbow Marching in Ashland October 13<sup>th</sup>
- End of the Quarter October 12<sup>th</sup>

7-12 Fall Concert November 1<sup>st</sup>

ONE ACT Home performance November 8<sup>th</sup>

Palmyra hosts ECNC ONE ACT at The LOFTE in Murray on November 14<sup>th</sup>

Hall of Fame BB Jamboree November 20<sup>th</sup> Palmyra

**K. Superintendents Report and Recommendations**

October 10, 2012

1. The Board reviewed Last Friday in September enrollment report submitted to NDE showing a total enrollment of 432 in Pre K through grade 12.
2. The Educators Health Alliance Board of Directors at their August 2012 meeting decided to change the timing for the setting and release of renewal premium rates for the 2013-2014 plan year. The EHA will provide the 2013-2014 premium rates and benefit information to EHA participants on approximately **November 1, 2012**. The change is

being made to accommodate the new labor negotiation timetable set by the Nebraska Legislature. This will enable EHA subgroups and local employee associations to have certain information regarding the cost of health insurance during the 2013-2014 bargaining period.

3. The annual Safety inspection was conducted on September 27, 2012 and is indicative of our efforts to maintain and improve conditions at both campuses. The report shows improvement as well as some areas where we can improve and is included for your review.

4. The Board reviewed a slight adjustment to the Bond special hearing notice as an error in the budget document rounded down the decimals places. The resulting changes were minimal and in reporting to the Department of Education I have made them aware of this error. The Department has informed me that there is nothing that needs to be done by the District since the error does not affect the Final Tax Request Resolution as approved by the Board in September.

5. The Board reviewed insurance quotes. We have completed the audit and interview process and the change over from Columbia to EMC is now complete.

#### **L. Board of Education Development**

1. The NASB State Conference is scheduled for November 14, 15, 16, at the La Vista Conference Center. Please review your calendars and I will take note to register you if you are able to attend. Early registration deadline is October 19<sup>th</sup>.

2. New Board Member workshop December 13<sup>th</sup> at the La Vista Conference Center.

#### **M. Topics for Next Months Agenda**

1. Audit report, Superintendent evaluation/Board Goals.

#### **Adjournment**

I. The meeting was duly adjourned at 8:39 o'clock p.m. on October 10, 2012.

**Next Board Meeting-** November 12 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: October 15, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 15, 2012, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Mark Clem, Clayton Maahs, Larry Royal, Kevin Schroder.

Also Present: Superintendent Robert Hanger, Administrators David Bottrell, Steve Robb, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representatives Jim Berg and Cleveland Reeves.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:34.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:30 o'clock p.m. on October 15, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: October 29, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 29, 2012, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Doug Church, Larry Royal, Mark Clem. Kevin Schroder arrived at 7:40.

Absent: Jaimi Calfee

Also Present: Superintendent Robert Hanger, Building Administrator, Steve Robb Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:33.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 9: 03 o'clock p.m. on October 29, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: November 12, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 12, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Jaimi Calfee arrived at 7:39

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Clem, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$78,172.18 General Fund

\$360,838.56 Payroll

\$472.21 Activity Fund Reimbursement

\$8344.41 Building Fund

\$17,513.00 Depreciation

Voting Yes: Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**C. Scheduled Audiences:**

1. District OR-1 Education Association.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Royal to approve the second reading of Board of Education Policy 607.02 School Ceremonies.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Clem to approve the second reading of Board of Education Policy 804.03 E-mail Retention.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Church, seconded by Calfee to accept Gail Prokop's voluntary resignation with appreciation for 35 years of dedicated service effective October 18, 2012.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Royal to recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1 for the 2014-2015 contract year.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Royal, seconded by Calfee to enter into executive session for the purpose of discussing the Superintendents performance evaluation and to prevent needless injury since an open forum was not requested at 8:30 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

Motion by Clem, seconded by Schroder to leave executive session at 8:52 p.m.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board reviewed calendar changes for November 21, 2012 and March 13, 2013. The Board also discussed the facility audit and EHA rates for the 2013-2014 school year.

#### **G. Communication**

None

#### **H. Elementary Principal's Report**

November 12, 2012

##### **New Students**

We've had 5 new students enroll at school this month. Three different families have moved into the school district.

##### **Veteran's Day Luncheon**

We hosted our Veteran's Day Luncheon on Friday, November 9<sup>th</sup> from 11:30 to 1:00. We hosted over 35 vets and their spouses. This year our Bennet Singers performed for our guests.

##### **Advanced Ed Preparations**

We will be adding an additional work day for preparations for our Advanced Ed Accreditation visit. There will be no classes for students on Wednesday as the staff will engage in activities that will help build or school portfolio and identify areas of strength and areas for growth.

##### **New Paras Hired**

We have our new para educators hired. We had a resignation in October and will lose another para following Thanksgiving. Lucinda Faunce and Nicole Snyder will be starting this month and train with our existing para staff before they leave.

### **Caring Project**

Mr. Goodrich and Ms. Struebing will be leading the Sixth Grade with Caring Project for Hurricane Sandy victims. Money will be collected next week for the American Red Cross and earmarked for victims of Hurricane Sandy on the east coast.

## **I. Secondary Principal's Report**

November 12, 2012

### 1. Veteran's Day

On Friday, Nov. 9. PHS hosted a luncheon and an assembly program to honor Our Veterans. The event was well attended.

### 2. FFA

#### Palmyra FFA Attends the National FFA Convention

Palmyra FFA members attended the 85<sup>th</sup> National FFA Convention Oct. 23-27 in Indianapolis, Indiana. FFA members stopped at Pioneer/ Dupont Research center in Johnstown, Iowa to visit the plant research facility. While at the Convention FFA members attended meeting sessions and the National Career Show with over 300 agribusiness and college exhibitors. The FFA team participated in a special Community service activity, assisting with making prepackaged meals for Homeless individuals in Haiti and Indiana. Our team made 252 pouches of food in 45 min. to help feed those individuals. Other tours were made to Trader's Point organic dairy, Harrison Vet Tech college and the Indy 500 track. The final session was the American Degree Ceremony where Dustin Schroder received the American Degree which is only presented to 1% of the National FFA members.

The Palmyra FFA land judging team placed 2nd at the 2012 State Land Judging Contest held in Beatrice Oct. 31st. The contest was hosted by the Lower Big Blue NRD and NCRS, with 26 teams and 103 participants from across the state competing. Teams must determine what class of land the site is and how to apply land treatments. To accomplish this they must be able to determine soil texture, slope, erosion and other land factors Brandon Brown placed 5th, Michael Roath placed 11<sup>th</sup>, Hannah Lionberger – 28<sup>th</sup> and Victoria Talcott- 48<sup>th</sup> and qualified as the 2nd place team to compete at the National Land Judging Contest April 30-May 2, at Oklahoma City, Oklahoma.

The Annual Palmyra FFA Pancake Feed/Member Auction once again was a huge success Saturday Nov. 3. Approximately 300 community members and FFA members were at the pancake feed enjoying the pancakes, sausage and drinks that FFA members made. The member auction also was overwhelmingly supported by community members and

will help FFA members participate in leadership conferences, conventions, FFA activities and community service.

The FFA hosted the semi-annual Fall Blood Drive, Nov. 6 sponsored by the Nebraska Community Blood Bank. The chapter had 57 individuals and students registered to donate blood. This drive along with the spring blood drive scheduled for March 23, help to save lives and earn scholarship money that is presented to Palmyra students each year.

### **J. Assistant Principal/Activities Director Report**

November 12, 2012

Wednesday, November 14<sup>th</sup>- ECNC One Act @ The Loft

Thursday, November 15<sup>th</sup>- NMEA All-State Music Convention/UNL Math Day

Friday, November 16<sup>th</sup>- NMEA All-State Music Convention

Saturday, November 17<sup>th</sup>- Junior High Boys Basketball @ Raymond Central 8:30 a.m.

Monday, November 19<sup>th</sup> - Junior High Boys Basketball @ Malcolm

Tuesday, November 20<sup>th</sup> - Hall Of Fame Kick-Off Basketball Game vs. Sterling 6:00 p.m. & 7:45 p.m.

### **K. Superintendents Report and Recommendations**

November 12, 2012

1. The Board reviewed the NASB document regarding general education terminology and a guide for acronyms related to educational associations and organizations.
2. The Nebraska School Activities Association wishes to recognize member schools who had No Ejections during the 2011-2012 school year. Palmyra District OR-1 is honored to be recognized as one of those member districts and wishes to thank our coaches, sponsors and student athletes for representing our District in a positive manner.
3. Consolidated Data Collections for the month of October have been submitted.
4. The Board reviewed Nebraska Student and Staff Reporting System Collections and Grants Management submissions for the month of October.
5. The Board reviewed the Nebraska Department of Property Assessment and Taxation calculations as used by NDE school finance in calculating local resources.
6. Unofficial Election Results for 2012 were presented.

### **L. Board of Education Development**

1. The NASB State Conference is scheduled for November 14, 15, 16, at the La Vista Conference Center. Please review your calendars and I will take note to register you if you are able to attend. Early registration deadline is October 19<sup>th</sup>.
2. New Board Member workshop December 13<sup>th</sup> at the La Vista Conference Center.
3. January 13,14 Legislative Issue conference at the Cornhusker in Lincoln.

**M. Topics for Next Months Agenda**

Audit Report, Facilities Study, Board Self Evaluation, Annual Performance report, NASB conference.

**Adjournment**

- I. The meeting was duly adjourned at 8:53 o'clock p.m. on November, 2012.

**Next Board Meeting-TBA**

December 13, 2012 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: November 19, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 19, 2012, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Mark Clem, Clayton Maahs, Larry Royal, Kevin Schroder.

Absent: Jaimi Calfee

Also Present: Superintendent Robert Hanger, Administrator, Steve Robb, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representatives Jim Berg and Cleveland Reeves.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:30.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 9:03 o'clock p.m. on November 19, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: December 3, 2012

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 3, 2012, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Doug Church, Larry Royal, Mark Clem.

Absent: Jaimi Calfee, Kevin Schroeder

Also Present: Superintendent Robert Hanger, Building Administrator, Steve Robb Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:35.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:35 o'clock p.m. on December 3, 2012.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: December 13, 2012

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 13, 2012, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Mark Clem, Clayton Maahs, Larry Royal and Kevin Schroder.

Jaimi Calfee arrived at 7:39

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

**B.** Meeting called to order by Board of Education President Maahs at 7:31 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Royal, seconded by Clem to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$69,126.04 General Fund

\$346,386.74 Payroll

\$478.00 Activity Fund Reimbursement

\$1600.06 Building Fund

\$303,353.75 Bond Fund

Voting Yes: Clem, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**C. Scheduled Audiences:**

1. Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz reviewed the facility audit process and the next steps the Board should consider.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Schroder, seconded by Church to receive the 2011 Audit Report.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Clem, seconded by Royal to approve the Annual Performance Report.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Calfee, seconded by Schroder to ratify teaching contract for Rebecca Dvorak.

Voting Yes: Calfee, Church, Clem, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**F. Discussion Items**

1. EHA rates for 2013-2014 were updated by the Board as a part of the ratified negotiated agreement.
2. The Board approved Superintendent Contract Renewal.
3. Review of BOE Policy 204.12 Public Participation and the addition of associated guidelines for use at meetings.

**G. Communication**

1. President Maahs shared two cards of thanks with Board members.

## **H. Elementary Principal's Report**

December 13, 2012

### **Holiday and Winter Activities.**

We are into the holiday and winter mode with activities. Our Winter Musical was held on November 27<sup>th</sup>. It was a very well attended event. We hosted our winter Movie Matinee Day on December 2<sup>nd</sup>. We are selling Baker's Chocolates, conducting a caring project by collecting food items for the local food pantry, and planning to for the end of the second quarter. It will be here before we know it.

### **State of the Schools Report**

The annual State of the Schools Report was released to the public this past month. This year, in the report on student performance for NESAs assessments, two additional factors were added. The first is improvement which compares the scale scores of each grade from one year to the next. These scores are averages of different students each year, i.e. the scores of last year's fourth grade students are compared to the scores of this year's fourth grade students. The second factor is growth. Growth is calculated in reading and mathematics by subtracting each student's scale score for the previous year from the current year scale score. Growth is based on tracking the scores of the same students from one year to the next. This shows individual and group growth from year to year.

While assessment scores in our building were very good again this year, our improvement and growth scores did not rank as high as other schools in our area. The big reason for this, is there is little room for improvement and growth from year to year when your initial scores for those two years are very high. Our improvement and growth scores were a mixed bag. We had some grades with good improvement scores and some with declining improvement scores, even though students performed well in both years. We also had some classes with very good growth scores, while others did not. Again, if you had a group of students that scored extremely well last year and perform not quite as well this year, they received a negative growth report, even though their scale scores were still well above the state average.

Over all I was pleased with our building level results on NESAs again this year.

I hope you all have an enjoyable holiday season!

## **I. Secondary Principal's Report**

December 13, 2012

### **1. State Report Card**

State Report Card was released on Nov. 20<sup>th</sup>. It can be viewed at the following address:

[http://reportcard.education.ne.gov/Default\\_State.aspx](http://reportcard.education.ne.gov/Default_State.aspx)

2. Winter Vacation

We will dismiss on the 20th for Winter Vacation, and start second semester on Jan. 3rd.

Happy Holidays to all of the Board!!!!

3. 7-12 winter music program

Will be Monday, December 17, 2010 at 7:00 p.m. in the gym

**J. Assistant Principal/Activities Director Report**

December 13, 2012

Activities dates through the holiday tournament were shared with the Board.

**K. Superintendents Report and Recommendations**

December 13, 2012

1. The district has received the annual ACT profile report for the school year 2010-2011. The report provides a snapshot of information and comparison of ACT performance at the local and state/national level. We traditionally score well in this assessment. Scores for this year are above the state average. The district continues to focus on best practice in order to prepare our students for all assessments including the ACT.

2. Information related to the first quarterly budget report for fiscal 2012 is available for your review: Each account code is shown with the percent of budget remaining as of November 30 2012. Fiscal 2011 figures are included for comparison.

3. ECNC passes will no longer be accepted at ECNC tournament events for basketball, volleyball, wrestling and track.

4. Mr. Hanger and President Maahs recognized Board of Education Vice President Kevin Schroder who has been awarded the Association of School Boards Level One pin. President Maahs recognized Board member Mark Clem and thanked him for four years of service presenting him with a plaque from District OR-1.

5. Best Wishes for a Joyous and Happy Holiday Season.

**L. Board of Education Development**

1. January 13, 14 Legislative Issues Conference at the Cornhusker in Lincoln.

**M. Topics for Next Months Agenda**

Reorganization of the Board and Committee assignments.

**Adjournment**

I. The meeting was duly adjourned at 10:04 o'clock p.m. on December 13, 2012.

**Next Board Meeting**-January 14, 2013 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 14, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 14, 2013, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Welcome New Board Members
2. Oath of Office
  - a. Jaimi Calfee
  - b. Kipp Haight
  - c. Kevin Schroder
  - d. Treasurer
  - e. Secretary
3. Elections - Superintendent Temporary Chairman
  - a. President (*Clayton Maahs*) Vote 6-0

- b. Vice President (*Larry Royal*) Vote 6-0

Appointment of committees, positions, & designations

- a. Secretary (*Robert Hanger*)
- b. Treasurer (*Karen Hatcher*)
- c. Legal Counsel (*Harding & Schultz*)
- d. Americanism Committee (*Haight, Calfee, & Schroder*)
- e. Finance Committee (*Maahs & Schroder*)
- f. Building & Grounds Committee (*Haight, Schroder, Church*)
- g. Transportation (*Royal & Maahs*)
- h. School Improvement Steering Committee (*Calfee & Royal*)
- i. Collective Bargaining Committee (*Calfee, Maahs & Schroder*)
- j. Depository Banks (*Union Bank, Farmers & Merchants of Palmyra, & First Nebraska Bank*)
- k. District Newspaper (*The Voice*)
- l. Designate date for the internal evaluation of the board of education (*December*)
- m. Designate date for the annual review of board policies. (*Monthly beginning in October*)
- n. Foundation for Knowledge (*Royal*)

Motion by Schroder, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$61,723.77 General Fund

\$338,849.79 Payroll

\$4,063.06 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

### **E. Action Items**

1. Motion by Royal, seconded by Church to accept Mark Oltman's voluntary separation request with appreciation for 32.5 years of dedicated service, effective December 31, 2012.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

2. Motion by Schroder, seconded by Calfee to adopt procedures related to BOE Policy 204.12 as outlined.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

### **F. Discussion Items**

1. The Board reviewed a draft of the 2013-2014 school calendar.
2. The Board updated Board of Education contact information.
3. Facility Audit Study Session items for consideration.

### **G. Communication None**

### **H. Elementary Principal's Report**

January 14, 2013

#### **Second Semester Off and Running**

We got off to a good start for the second semester. Students came back from the winter break excited to show off the new things that they got for Christmas and talk about the fun family events that they took part in. One of the neat things about working in the elementary is listening to small children talk about Santa Claus! I even had a first grader show me a picture of Santa stopping at their house on Christmas Eve, which her dad took why she was sleeping!

Report Cards went home on January 8<sup>th</sup>, and we are now looking ahead to Parent – Teacher’s Conferences on February 5<sup>th</sup>, which is just around the corner!

### **January In-Service**

We have the first of two staff in-service days for this quarter scheduled for January 21<sup>st</sup>. We will be working on a number of projects. Preparation for our Advanced Ed visit will be the major item discussed, with time being devoted to Safety and Crisis Plan updating, planning for the upcoming NESAs assessments and using the reports available from MAPS assessments to make classroom decisions and set student improvement goals. It will be a busy day.

### **School Safety Concerns**

In the wake of the tragedy in Connecticut, we have been reviewing our own safety procedures. We had a few parent inquiries about our safety and crisis planning. Most parents have let us know that they feel very safe leaving their children in our hands. The move to locked doors and security cameras several years ago was a very strategic and well planned move, on the part of the school board. Mr. Hanger has met with me and we are planning to implement some more security measures. We have a safety lock down drill planned for this month. We will also meet during the in-service day to review and update our current plan.

### **I. Secondary Principal’s Report**

January 14, 2013

1. Jan. 21<sup>st</sup> In-service plans
  - a. MAPs reports and data review.
  - b. School Improvement Visitation preparation:
  - c. Committee meetings
2. Second Semester Updated Roster as distributed.
3. Exchange Student  
The High School welcomed a new exchange student from Argentina.

#### **4. Welder Donation**

Thomas Hall and Blake Johnson, successful graduates of Palmyra, donated an XMT 350 Miller welder package worth \$3500 to the Palmyra FFA and career tech skills welding shop. They wanted to express their gratitude for the basic training and career choice they made working in the welding shop at Palmyra. The young men were very successful at the Agricultural Career Development State contest winning top welder honors in their division and winning the State contest and were also the top team in the Skills contest in Nebraska. Following high school they attended The Tulsa Welding School in Oklahoma and are now successful welders. Thomas works as a pipeline welder for Willbros in Kenedy, Texas and Blake works as a pipeline welder for Louisiana Crane in Carrizo Springs, Texas. This Fall Thomas and Blake came back to Palmyra and visited with

students about welding careers. In December Thomas came back with his welding rig and demonstrated welding techniques to the welding students. The final part of the contribution came January 4<sup>th</sup> when Thomas helped deliver and set up the welder in the Palmyra shop. Many thanks to Thomas and Blake for contributing to the success of Palmyra agriculture and technical career skills students.

#### 5. 1<sup>st</sup> semester Honor Roll & Attendance

### **J. Assistant Principal/Activities Director Report**

January 14, 2013

Upcoming activities and events were reviewed.

### **K. Superintendents Report and Recommendations**

January 14, 2013

1. The week of January 21-27 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.
2. IDEA Grant Funds have been finalized. This year is several months later than the usual time frame for allocations as the system is being moved into the Portal and Grants Management. The total allocation for birth to 5 and school age is \$134,016.00 or about the same as last year. The application has been successfully submitted.
3. The Board reviewed the current Legislative Session and upcoming items of interest:
4. The Study session for the Board scheduled for January 21<sup>st</sup> will be in held as of now in the distance learning room so that we have access to a dry erase board etc.

### **L. Board of Education Development**

1. January 13, 14 Legislative Issues Conference at the Cornhusker in Lincoln.
2. Board work/study session January 21 at 6:00 p.m. in the Palmyra Distance Learning Room.
3. Education Conference February 4-5 2013 in Kearney.

### **M. Topics for Next Months Agenda**

School calendar, issuance of certificated employee contracts, Updated annual Board calendar that reflects negotiations timeline changes and the Facility Audit.

**Adjournment**

I. The meeting was duly adjourned at 8:45 o'clock p.m. on January 14, 2013.

**Next Board Meeting-** February 18, 2013 at Palmyra High School Library at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: January 21, 2013

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 21, 2013, at 6:00 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal, Kevin Schroder.

Also Present: Superintendent Robert Hanger, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representatives Jim Berg and Cleveland Reeves.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:00 p.m

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 9:36 o'clock p.m. on January 21, 2013.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: January 29, 2013

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 29, 2013, at 6:00 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal, Kevin Schroder.

Also Present: Superintendent Robert Hanger, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representative Jim Berg.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:00 p.m

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:55 o'clock p.m. on January 29, 2013.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: February 4, 2013

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 4, 2013, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent: Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder.

Absent: Larry Royal

Also Present: Superintendent Robert Hanger, Elementary Principal Steve Robb, School Community Essential Planning Committee Members and FGR Group representative Don Fritz and Bahr Vermeer Haecker Representative Jim Berg.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:30 p.m

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:54 o'clock p.m. on February 4, 2013.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: February 18, 2013

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 18, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, FGR Group representative Don Fritz and Bahr Vermeer Haecker Representatives Jim Berg and Cleveland Reeves.

Absent: Kipp Haight

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

B. Meeting called to order by Board of Education President Maahs at 6:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$86,042.52 General Fund

\$336,286.83 Payroll

\$1091.55 Building Fund

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

**C. Scheduled Audiences:**

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Royal, seconded by Calfee to approve the 2013-2014 School Calendar.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

2. Motion by Schroder, seconded by Church to authorize the Superintendent to issue contract renewals to the certified staff.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

**F. Discussion Items**

None

**G. Communication**

None

**H. Elementary Principal's Report**

February 18, 2013

**Elementary Principal Report**

**P-T Conferences**

We had a good turnout for P-T Conferences. Our attendance rate wasn't quite at high at first semester, but still with follow-up conferences and phone conferences we managed to touch base with over 90% of our parents. Things were very quiet and smooth that day. The Elementary Boosters provided a fine meal for our staff. The Post Prom had a concessions stand for parents and students from 4:00 to 6:00.

### **Gearing up for Advanced Ed Visitation**

We are in the home stretch of preparations for our Advanced Ed visitation this spring. Mr. Smidt, Mr. Brown, Mr. Jensen and Mr. Bottrell are working on putting our narratives and student performance data on the website for the external team to review before they come on April 15th and 16<sup>th</sup>. It is a pretty exhausting process. But this will replace a lot of paper that the old process included. It should be a little more streamlined for the visitation team when they arrive. This will also allow more time for them to do observations in classrooms and the school as well. More on this in the coming months.

### **K.G. Round-up List**

As of today we have 40 students on our Kindergarten Round-Up List. That impressive! There are 27 boys and 13 girls! They are coming in larger numbers! Round-up is set for Friday, April 19<sup>th</sup>.

### **MAPS Assessments Complete**

We finished up our mid-year MAPS assessments up by February 1<sup>st</sup>. I don't have any hard fast reports yet, but in conversations with staff members they were very satisfied with the overall progress and growth that they were able to observe with their class reports. That is one of the great features of MAPS, immediate reporting of results. We don't have to wait for three – four weeks for reports to be sent back.

### **Preparing for NES A**

We are prepping for our spring NES A assessments. We are working on building a schedule for taking practice assessments, setting up the test schedule, and working on our motivational program for this spring's testing. Our 4<sup>th</sup> graders completed the NES A writing assessments the week of February 1<sup>st</sup>. Our 4<sup>th</sup> grade also took part in NAEP (National Assessment of Educational Progress) testing last Friday. Information from these assessments is used for the Nation's Report Card by the Federal Department of Education. Schools are selected on a random basis. This is the second time we've taken part these assessments since I've been here.

### **I. Secondary Principal's Report**

February 18, 2013

1. Feb 18th Inservice agenda for February 18<sup>th</sup> was reviewed.
2. Parent Teacher Conferences Attendance information was presented to the Board.

Total –89/180 for 50% attendance rate

3. Spring FFA Blood Drive Date Change March 13 to March 14
4. NeSA State Writing Test : Complete.

### **J. Assistant Principal/Activities Director Report**

Upcoming events were reviewed.

### **K. Superintendents Report and Recommendations**

February 18, 2013

1. It is beginning to look more certain that State Aid Certification will be delayed until June 1, as the legislature awaits the forecast from the Revenue Board and attempts to come to grips with the two year budget.
2. As a reminder the Face of the negotiations process has changed. Beginning July 1, 2012 the new CIR law became effective.
3. Mr. Hanger informed the Board that he will be serving as the Network Nebraska Advisory Group representation for K-12 Education.
4. SENCAP membership for Palmyra District OR-1 will begin in 2013-2014 school year. Membership will provide additional opportunities for our students in both college credit and dual credit course offerings over time.

### **L. Board of Education Development**

1. Basics of School Law Lincoln Holiday Inn Downtown March 12, 2013.
2. NRCSA legislative Forum February 20<sup>th</sup> Cornhusker Hotel Lincoln.
3. NRCSA conference March 21,22 in Kearney.

### **M. Topics for Next Months Agenda**

Facility Audit, NRCSA conference, Transportation.

### **Adjournment**

- I. The meeting was duly adjourned at 9:50 o'clock p.m. on February 18, 2013.

**Next Board Meeting-** March 18, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: March 18, 2013

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 18, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Jim Berg.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$69,561.14 General Fund

\$331,877.42 Payroll

\$ 874.76 Activity Fund Reimbursement

\$579.30 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Representative Jim Berg presented Facility Audit information and updates.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Royal to accept Steve Robb's voluntary resignation with appreciation for 16 years of dedicated service, effective June 30, 2013.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Calfee to accept Alison Winter's voluntary resignation with appreciation for 8 years of dedicated service, effective at the end of the 2012-2013 school year.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

3. Motion by Royal, seconded by Calfee to accept Lelynn Kramer's voluntary resignation with appreciation for 17 years of dedicated service, effective at the end of the 2012-2013 school year.

4. Motion by Calfee, seconded by Schroder to approve Contract Terms for the Administrative staff.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

5. Motion by Schroder, seconded by Calfee to approve employment terms for the support staff.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

6. No action taken

#### **F. Discussion Items**

1. The Board reviewed current staffing and proposed staffing for 2013-2014.

#### **G. Communication**

None

#### **H. Elementary Principal's Report**

March 18, 2013

##### **Retirement**

As you all know by now, I have made a decision to retire at the end of this school year. The word is out to my staff and students, and is filtering its way through the community. My official letter of resignation will be part of the Bd. packet.

##### **K.G. Round-up List Update**

As of today we have 44 students on our Kindergarten Round-Up List. That impressive! There are 31 boys and 13 girls! Round-up is set for Friday, April 19<sup>th</sup>.

##### **Advanced Ed Visitation**

Our school improvement external visitation is quickly approaching. We will share the agenda with BOE at the meeting. Our final changes and updates are going onto the ASSIST this week. Our submission date for ASSIST is March 15<sup>th</sup>.

##### **NESA and MAPS Assessments**

We will be conducting NESA Assessments April 17 through the 23<sup>rd</sup>.  
We will be conducting MAPS Assessments April 30 through May 10<sup>th</sup>.  
Mrs. Hanger and the staff are also conducting practice assessments for NESA this month.  
We will conduct a NESA Kick-off assembly the week before assessments start.

##### **March and April Events**

Malcolm Elementary Music Contest March 14<sup>th</sup>  
Club's Choice Fundraiser Kick –Off March 21st  
Fourth Grade Presidents Presentations/First Grade Space Night/Title I Family Math Night  
March 25<sup>th</sup>

Third/Fourth Grade Science Fair April 5<sup>th</sup>.  
KG Round-up April 19<sup>th</sup>  
Bennet Back-Pack Extra Mile Walk. April 21st  
Elementary Spring Concert April 25<sup>th</sup>  
Spring Field Trips All Through April and May!

## **I. Secondary Principal's Report**

March 18, 2013

### 1. AdvancED Visit

Our school improvement external visitation is quickly approaching. We will share the agenda with BOE at the meeting.

### 2. NeSA Spring Testing

We have tentatively set the last 3 weeks in April for testing.

### 3. CPR Training – Mr. Malone

The CPR classes were completed at school by Chad Hartwick and myself, Feb. 25 and March 4-5. We had 9 participate in the review classes, this gives us a total of 20 staff members that are current with their CPR card within the last two years.

### 4. FFA Happenings – Mr. Malone

The FFA and Ag students participated in the District CDE contests March 5 at SCC in Beatrice. Palmyra qualified to participate at the State contest April 4h-5 in Lincoln: Agri-science-Brian Bruggeman, Elizabeth Robinett, Marissa Kinney, Shelly Pavey, Meats- Michael Roath, Brandon Brown, Lauren Lionberger, Zach Bowlin  
Welding- Brandon Brown, Miguel Barajas, Joe Schmucker.  
The Senior Division Livestock Judging Team just missed qualifying by 25 points.

At the State Convention Tyler Bessey, Brandon Brown, Emma Bremer and Michael Roath will receive their State Degree. The Chapter will receive a State Award for chapter activities and Emma Bremer will be participating her 4th year in the FFA Chorus.

The FFA will host our Spring Blood Drive, March 14th. We have 60 signed up, which a record for our participation with the Community Blood Bank. This will really help with the Scholarship we sponsor for Palmyra seniors that is presented at Awards night.

This year we are participating with the Farmers coop with the management of the crop ground east of town. We will be participating in the management decisions, help to develop a structure plan, clean up, and visit with seed and chemical representatives during the spring, summer and fall. The plan is to involve the students with more management decisions and provide more career information.

### 5. Pre-registration 2013-2014

This process is in full swing. More on the master schedule at the April meeting.

## **J. Assistant Principal/Activities Director Report**

Activities for the month were reviewed.

## **K. Superintendents Report and Recommendations**

March 18, 2013

1. Legislation affecting school finance for fiscal 2013-2014 is still progressing through committee work. Currently the legislature will attempt to balance state aid to a total commensurate with the February Revenue Forecast. The preliminary report also endorses the Governor's recommendation for a 5% growth in special education cost reimbursement funding in each of the next two years. These are items of interest that we need to watch closely over the next 30-90 days.

2. Advanced Ed. Accreditation visit in April has been set and a draft agenda provided by the committee chair. Dates for the visitation are April 15, 16.

3. **Gatekeeper Training:** We will be training advisory staff in QPR training:

Gatekeeper training is for anyone who comes in contact with youth. This training contains basic information about suicide, how to spot someone at risk and what to do or say. The training model endorsed by the Nebraska State Suicide Prevention Coalition for use in Nebraska is QPR (c) (Question, Persuade and Refer). Qualified trainers are available across the state and are ready to present to your group. The presentation is about an hour and a half and is appropriate for all group sizes. This training opportunity will assist staff who work with grades 7-12 advisory staff in our lowest pupil/teacher ratio settings. I believe it will be of great value to our advisory and character education staff.

4. LB 346, introduced by Sen. Rick Kolowski, would provide in each fiscal year a maximum one-cent levy for school districts looking to enhance school safety and security. The exemption would require a 2/3 majority vote of the board. If a school district uses this funding option, under the bill, the school board or board of education would be required to establish a school security fund separate and apart from the general fund.

5. The Board reviewed information related to the Affordable Health Care Act:

FTE Requirements

Less than 50 FTE employees, no requirements

More than 50 FTE employees, all requirements apply

OR-1 has more than 50 FTE employees

## **L. Board of Education Development**

1. NRCSA conference March 21, 22 in Kearney.

2. Facilities Study Committee Group meeting April 8, 2013.

**M. Topics for Next Months Agenda**

Staffing update, Facilities, Preliminary report of requisitions.

**Adjournment**

I. The meeting was duly adjourned at 9:38 o'clock p.m. on March 18, 2013.

**Next Board Meeting-** April 15, 2013 at Palmyra High School Distance Learning Room at 7:30 PM. Work session April 8, 2013 at Bennet Elementary Commons area.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: April 8, 2013

A. A Special meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, April 8, 2013, at 6:30 p.m. in the Cafeteria at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Clayton Maahs, Doug Church, Larry Royal, Kipp Haight, Jaimi Calfee, Kevin Schroeder.

Absent: None

Also Present: Superintendent Robert Hanger, Building Administrators, Steve Robb and David Bottrell. Facilities Task Force Committee Members, Jim Berg, Cleve Reeves and Don Fritz.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education President Clayton Maahs at 6:33.

B. Scheduled Audiences:

1. Don Fritz FGR Group and Bahr Vermeer Haecker Representatives Jim Berg and Cleve Reeves presenting Facility Audit information.

No action was taken.

The meeting was duly adjourned at 8:19 o'clock p.m. on April 8, 2013.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: April 15, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, April 15, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Jaimi Calfee arrived at 7:36

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Guests Jay Spearman and Mark Mumford.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Schroder to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$42,346.50 General Fund

\$331,001.39 Payroll

\$25,000 Depreciation Fund

\$78,762.81 Building Fund

Voting Yes: Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: Calfee  
Motion Passed: 5-0

**C. Scheduled Audiences:**

None

**D. Unscheduled Audiences:**

Mark Mumford and Jay Spearman presented information regarding the NASB 2013 Lease Purchase Agreement.

**E. Action Items**

1. Motion by Calfee, seconded by Royal to authorize the issuance of series 2013 lease purchase agreement.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Schroder to accept Pamela McCauley's voluntary resignation effective at the end of the 2012-2013 school year.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

3. Motion by Royal, seconded by Calfee to adopt the ESU 4 Core Services Resolution authorizing the Superintendent to act as the Board's representative in matters dealing with the provisions of Core Services provided by ESU 4.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

4. Motion by Schroder, seconded by Haight to approve the Special Education Service Agreement with ESU 4.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

5. Motion by Calfee, seconded by Church to ratify administrative contract for Linde Walter.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

6. Motion by Royal, seconded by Calfee to ratify teaching contract for Andrew Conn.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

7. Motion by Schroder, seconded by Haight to ratify teaching contract for Jiree Wilson.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

8. Motion by Church, seconded by Haight to ratify teaching contract for Matt McElfresh.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board discussed the Facilities Audit and reviewed information from the April 8, 2013 meeting.

#### **G. Communication**

None

## **H. Elementary Principal's Report**

April 15, 2013

### **K.G. Round-up List Update**

Updated count going into next week is 48! We have 31 boys and 17 girls on the list! We will have a busy day on the 19<sup>th</sup> of April

### **Advanced Ed Visitation**

By the time we meet, our Visitation will be in full swing. I believe we are as ready. Mr. Jensen and Mr. Brown have been putting the final touches on our power point presentation.

### **NESA and MAPS Assessments**

We will be conducting NESA Assessments April 17 through the 23<sup>rd</sup>.

We will be conducting MAPS Assessments April 30 through May 10<sup>th</sup>.

Mr. Brown has printed the testing tickets, signs and instruction manuals for every class.

Our teachers are winding up practice assessments for each test area.

Our kick-off pep rally is set for Friday, April 12<sup>th</sup>. We have pencils, and little candy packs with positive motivational statements attached to hand out to each student in grades 3 through 6.

Our students are very motivated to do well on the assessments. After all, they have a pretty impressive history of performance to uphold!

### **Bennet Back Pack Extra Mile Walk**

Our students will be collecting donations for the Extra Mile Walk for the Back Pack Program this next week. The Extra Mile Walk is Sunday, April 21<sup>st</sup> at 1:30 at the Bennet Park. We are supporting 20 families in the program this year and hope to sustain that number for next year.

### **Club's Choice Fund Raiser**

Our Elementary Boosters conducted their spring fund raising program with Club's Choice. The orders were collected and turned in last week. This is their major fund raising event for the year and will net this a tide profit, with which to continue doing the wonderful projects they have done in the past. This month, each student in Grades k – 5 will receive a new Bennet Elementary T-shirt courtesy of the boosters. These are a big hit on the field trips. They helped out with the snacks and prizes for our NESA Pep Rally also!

### **April and May Event Events**

Spring Field Trips All Through April and May!

KG Round-up April 19<sup>th</sup>

Bennet Back-Pack Extra Mile Walk. April 21st

Elementary Spring Concert April 25<sup>th</sup>

Club's Choice Product Pick up for Elementary Boosters April 29<sup>th</sup> at 5:00.

Mayor's Fun Run at State Capital. May 4<sup>th</sup>

Elementary Track and UnTrack Day May 10<sup>th</sup>

Elementary Awards Program May 14<sup>th</sup>  
Accelerated Reader Awards Program May 15<sup>th</sup>  
Last Day of School! May 16<sup>th</sup>

## **I. Secondary Principal's Report**

April 15, 2013

### 1. State Testing

NeSA 7<sup>th</sup> R/M – April 22  
NeSA 8<sup>th</sup> R/S/M – April 24  
NeSA 11<sup>th</sup> R/S – April 29  
NeSA 11<sup>th</sup> M – April 30 – NDE Audit  
NeSA Alternate – April 30 – NDE Audit

### 2. Blood Drive

See letter included with my report.

### 3. Palmyra FFA at State Convention 2013

Palmyra FFA participated at the State FFA Convention and Career Development Contests April 4-5 in Lincoln. There are 146 chapters in the state with 6900 members and over 3600 members attended the convention and competed in contests. The Chapter received a Silver Chapter Rating during the business sessions. In the Career Development Contests, rankings are how they finished overall in the state: Meats – Team was 27<sup>th</sup> , Michael Roath 35<sup>th</sup>, Brandon Brown 37<sup>th</sup>, Zach Bowlin, Janelle Knorr; Welding- Team was 50<sup>th</sup>, Brandon Brown- Oxy. Acet., Zach Bowlin- MIG , Miguel Barajas- Arc; Agriscience- Team was 35<sup>th</sup>, Elizabeth Robinett, Brian Brugemann, Marissa Kinney and Shelly Pavey. Emma Bremer participated in the State FFA Chorus for her fourth year, Thursday and Friday.

Brandon Brown, Michael Roath, Emma Bremer and Tyler Bessey received the State FFA Degree, which is the highest degree members can attain in the state organization. Hard work in their FFA leadership activities, working with their Supervised Agricultural Experience programs and keeping good records enabled them to receive the award with 491 other members at Pershing Auditorium Friday night. It was awarded to approx. 25 % of the senior members eligible for the award in the State of Nebraska. Speakers and workshops at the convention included the, Nebraska Lt. Gov. Lavon Heidemann, Sec. of Agriculture- Ibach, Curt Tomesavicz Olympic Gold medalist and other motivational speakers.

#### 4. Scheduling

8-11 grade students have been pre-registered for next school year. Next years 7<sup>th</sup> graders pre-registered at Orientation on April 23.  
Master schedule draft included.

#### 5. Graduation planning

I will have diplomas at the meeting to be signed. I also need to know which board members will hand out diplomas on May 11.

### **J. Assistant Principal/Activities Director Report**

Activities through May 17, 2013 were reviewed.

### **K. Superintendents Report and Recommendations**

April 15, 2013

1. Safety straps have been installed on the four moveable baskets in the Palmyra gym (east and west walls). Universal Service did an excellent job with the install and in accepting guidance from our staff to make the best fit of the new equipment. This will come out of the Building fund.
2. Legislation affecting school finance including state aid and retirement continues to evolve. Currently we see a loss of approximately \$200,000 in state aid for District OR-1 due primarily to a loss of the Instructional Time, and Teacher Education allowances. The other financial piece centers around retirement. It appears that there is a strong chance that District and staff contributions will remain at their current level. The exclusion of those additional costs appears to also remain outside the current levy limit.
3. The Advanced Ed. Accreditation visit is under way. The visit began Sunday April 14 and will conclude on Tuesday April 16.
4. School security continues to be a point of emphasis with both buildings completing an update of school emergency and crisis planning. I would like to thank the production staff at Bennet Elementary (Carol Nisley, Kim Hartwick, Lisa Stedman) for all of their efforts in putting our charts together. In addition exits and entrances in both buildings have been numbered and that updated information will be provided to local responders.

### **L. Board of Education Development**

1. School Law Seminar June 7<sup>th</sup> in Kearney.
2. Open Meetings Workshop June 26<sup>th</sup> Lincoln.

**M. Topics for Next Months Agenda**

Facilities review, preliminary budget information if state aid is certified, requisitions.

**Adjournment**

I. The meeting was duly adjourned at 9:19 o'clock p.m. on April 15, 2013.

**Next Board Meeting-** Monday May 13, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
BUILDING COMMITTEE WORK SESSION

DATE: April 29, 2013

A. A Building Committee meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, April 29, 2013, at 5:15 p.m. in the Distance Learning Room at Palmyra Senior High School 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present:

Members present: Doug Church, Kipp Haight, Kevin Schroder.

Also Present: Superintendent Robert Hanger, Jim Berg and representatives from Ameritas and D.A. Davidson.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to members of the Board of Education Building Committee. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

Meeting called to order by Board of Education member Kevin Schroder at 5:15 p.m.  
Motion by Haight, seconded by Church to approve the agenda.

Voting Yes: Church, Haight, Schroder

Voting No: None

Motion Passed: 3-0

B. Scheduled Audiences:

1. Representatives from Ameritas and D.A. Davidson presented information related to services that could be provided as Fiscal Agents to District OR-1.

No action was taken.

The meeting was duly adjourned at 7: 35 o'clock p.m. on April 29, 2013.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: May 13, 2013

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, May 13, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Ameritas representative Marc Mumford.

Absent: Kipp Haight

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$74,930.60 General Fund

\$345,013.81 Payroll

\$1,630.75 Activity Fund Reimbursement

\$350.00 Depreciation Fund

\$3,900.14 Building Fund

\$15,432.50 Bond Fund

Voting Yes: Calfee, Maahs, Royal, Schroder, Church

Voting No: None

Absent: Haight

Motion Passed: 5-0

**C. Scheduled Audiences:**

1. Ameritas presented information related to the Building Committee interview process and the selection of a Fiscal Agent to represent District OR-1.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Church, seconded by Schroder to appoint Ameritas as the District OR-1 acting Fiscal Agent.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church

Voting No: None

Absent: Haight

Motion Passed: 5-0

2. Motion by Schroder, seconded by Royal to accept Christy Merryman's voluntary resignation effective at the end of the 2012-2013 school year with appreciation for 8 years of dedicated service.

Voting Yes: Calfee, Maahs, Royal, Schroder, Church

Voting No: None

Absent: Haight

Motion Passed: 5-0

**F. Discussion Items**

1. The Board of education established public information meeting dates and times for the purpose of seeking public input regarding the master facilities plan recommended by the Task Force. The meeting in Palmyra will be held at the High School on May 28<sup>th</sup> and the meeting in Bennet will be held at the Elementary on May 29<sup>th</sup>. Both meetings will begin at 7:00 p.m.

**G. Communication: None**

## **H. Elementary Principal's Report**

May 13, 2013

### **K.G. Round-up**

We ended up with a list of 50 students for K.G. Round-up. Of that list, 49 came to round-up!!!

### **Advanced Ed Visit**

Our Advanced Ed Visit has come and gone. I was pleased with the results of the visit. Their recommendations are very reasonable and attainable. We also received commendations in several areas. Mr. Hanger will have more on the results of the visit also. I would like to thank our staff for their help in getting prepared for the visitation. They did a great job. The visitation committee paid us several compliments on the friendliness and helpfulness of our staff. They said our kids were a joy to visit also. I would also like to thank Mr. Smidt, Mr. Brown and Mr. Jensen on the Steering Committee for all of the time and work they put into this project. One chapter closes and the next chapter begins!

### **NESA and MAPS Assessments**

NESA assessments are completed. We are on the last group of students for MAPS assessments this week.

### **Winding Up Another Year!**

We will be in our last week of school next week! It doesn't seem possible that another year is behind us! The cold spring has definitely put a damper on Spring Fever! We still had students bringing snow boots to school in May this year! I hope the last week turns out nice and warm for all of our activities.

It is also hard to believe that this will be the last time I send kids home for the summer! After 36 years, it is about over. Kind of sad in a way.....

## **I. Secondary Principal's Report**

May 13, 2013

### 1. Graduation

I expect to report that Commencement Exercises were a huge success!

### 2. Activity/Master Calendar 2013-2014

Will have a draft copy for you at the meeting.

### 3. NeSA and MAPs testing

NeSA R-M-S is complete. NeSA writing scores are in, but still embargoed.

MAPs testing will be complete by end of this week. (Barring technology issues)

#### 4. AdvancED visit

The visit went well as far as I'm concerned. Once we get the final report, we'll share it with everyone involved. We intend to spend some time with the staff the last day of school to review what we know at this point.

### **J. Assistant Principal/Activities Director Report**

May 13, 2013

May 13<sup>th</sup> Golf Districts @ Hastings 9am

May 17<sup>th</sup> - 18<sup>th</sup> State Track

May 20<sup>th</sup> - 21<sup>st</sup> State Golf

May 31<sup>st</sup> PHS Alumni Golf Tournament @ Hidden Valley

June 1<sup>st</sup> PHS Alumni Banquet @ HS 6pm

### **K. Superintendents Report and Recommendations**

May 13, 2013

#### 1. District OR-1 became a member of Network Nebraska for fiscal 2012-2013

Membership fees are reimbursed to equalized districts at 85% of cost after E-rate.

Benefits.

Through aggregation of demand, adoption of common standards, and collaboration with network services and applications, participants are achieving many benefits, including:

Reduce network costs

Greater efficiency for participating entities

Interoperability of video conferencing systems

Increase K-20 educational collaboration

New educational opportunities

Competitiveness with surrounding states

Improving the effectiveness of public investments

The District has been awarded a \$20,000 grant from the Department of Education as a result of this membership. The funds must be expended by June 30, 2013 and District OR-1 has purchased two Distance Learning Carts that are up and running with one in each building.

2. The 2013 School Law Seminar offers school officials an opportunity to receive the most up-to-date information on legislative and court-related developments affecting education. This year's program is scheduled for June 7 from 8:30 a.m. to 4 p.m. at the Kearney Holiday Inn.

3. Building and Grounds work during the summer will focus on concrete additions at Bennet Elementary and some minor work to prep the Palmyra football field for the fall. In addition work on the computer lab will commence to include some remodeling, flooring and wiring.

4. No report of major requisitions at this time. Cooperative orders are completed and submitted to ESU 17 for processing. The district will begin work researching a Math series for K-8.

5. District OR-1 will join with the Nebraska Department of Education and other school districts to assist with the writing of questions for C4L, which is a program teachers may use to assess student knowledge related to specific NeSA standards and content. Four staff members attended training at Milford ESU 6.

6. Data warehousing efforts are nearly complete as a joint effort of ESU6 and ESU 4 schools. The project will house information from a variety of sources including but not limited to NeSA, MAPS and DIBELS. The project will result in a friendly interface in which to access data and assist further with our efforts to differentiate instruction. We are ahead of many schools in Nebraska as the Department of Education is just beginning to pilot a project similar to this. I commend the efforts of our technology and administrative staff for compiling data to report.

#### **L. Board of Education Development**

1. School Law Seminar June 7<sup>th</sup> in Kearney.
2. Open Meetings Workshop June 26<sup>th</sup> Lincoln

#### **M. Topics for Next Months Agenda**

Handbook changes, Budget review, Multicultural report, Transportation report.

#### **Adjournment**

- I. The meeting was duly adjourned at 8:54 o'clock p.m. on May 13, 2013.

**Next Board Meeting-** June 10, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: June 10, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 10, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal.

Kevin Schroder arrived at 7:47

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell and Barry Ballou from the Nebraska Association of School Boards.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Royal, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$68,724.30 General Fund

\$322,595.80 Payroll

\$281.60 Activity Fund Reimbursement

\$440.66 Building Fund

Voting Yes: Calfee, Maahs, Royal, Haight, Church  
Voting No: None  
Absent: Schroder  
Motion Passed: 5-0

**C. Scheduled Audiences:**

Barry Ballou representing the Nebraska Association of School Boards presented information regarding the Nebraska Liquid Asset Fund.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Schroder to ratify teaching contract for Michael Chaffee.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Absent: None  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Haight to adopt the District Vision Statement as drafted through the School Community Essential Planning Process.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Absent: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Calfee to approve the 2013-2014 Bennet Elementary and Pre-School Student Handbooks.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Absent: None  
Motion Passed: 6-0

4. Motion by Royal, seconded by Church to approve the 2013-2014 Palmyra Jr.-Sr. High School Student Handbook.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Absent: None  
Motion Passed: 6-0

## **F. Discussion Items**

1. The Board discussed potential agenda items for June Board Retreat and information from the public meetings regarding the Facilities Task Force recommendations.

## **G. Communication**

1. Ross Bartels expressed thanks to the Board for HOBY leadership opportunities.

## **H. Elementary Principal's Report**

June 10, 2013

### **K.G. Round-up Update**

Right now we are at 49 students. It's looking like we might be right at 50 students.

### **Summer Activities**

Right now we are in the summer mode. Scott is working on summer maintenance projects. The grass is growing so fast that we need to mow every five days! I'm finishing up state reports along with Mr. Brown and going through supply and requisition orders. Also starting to sort through things in my office. I have a box of stuff already collected to tote home. Many staff members are attending summer workshops during June also. I'll bring a list of staff members and workshops they are attending to the meeting Monday.

### **Summer Enrichment Classes**

Our summer enrichment program will start on Monday, June 10<sup>th</sup>. This year we have 84 students registered for classes! That is just about twice as many as last year! We will be running three different classrooms for students from K.G. through grade 6. The theme this year is "Lights, Camera, Action!", and will be following a Hollywood Movie theme. We have seven teachers and 4 para-educators staffing the summer program. In addition our SPED staff will be meeting with resource students during this time for summer services. New this year will be bus shuttle service for students in Douglas and Palmyra. It is going to be a great summer enrichment program.

### **Student Hand Book**

I'll hand out a draft copy of the student handbook on Monday. About the only changes that we will have will be updating staff, activities fees changes, and a modification to our Fire Drill exits for our second grade and computer lab.

### **Multicultural Report**

I will also have an updated Multicultural Report along with a few samples of classroom activities ready for Monday's meeting.

### **Last Meeting**

Unless something changes, this will be the last regular Board Meeting that I attend. Once again, I would like to express what an honor and pleasure it has been to serve as your elementary principal these past years. District OR-1 is a great school and I'm proud to say I have been a part of such a wonderful school-community organization.

## **I. Secondary Principal's Report**

June 10, 2013

### 1. Summer activities

Administrators and Mr. Brown are in the process of completing reports for this past year, and planning to start next year. I will have a handout at the meeting outlining workshops the staff has been to, or will be going to, during the summer.

### 2. Multicultural Report

Multi-cultural reports indicate compliance with 100% of staff under Rule 16:004.11. A binder of those activities is maintained at the office and I have some examples to share with you on the 10<sup>th</sup>.

### 3. Parent Student Handbook

Entire handbook will be handed out on Monday. Unless something from the legislature comes out, the only changes to the Jr/Sr HS handbook will be:

Article 5, Section 12, top of Page 19 – Hallway Passage – We no longer will provide planners to each student. We will utilize I-pad apps for this purpose. Therefore I've changed the hallway passage process to checking out/in when a student needs to leave class for whatever purpose.

Article 9, page 51. Student fee schedule will be updated once those decisions have been made.

## **J. Assistant Principal/Activities Director Report**

June 10, 2013

### 1. Summer Strength and Conditioning program is under way and well attended.

## **K. Superintendents Report and Recommendations**

June 10, 2013

1. Annual Statistical Summary information was presented regarding transportation, average daily attendance, average daily membership and instructional time for all grades Pre-K through 12.
2. The Board reviewed summer building projects including work on the third floor computer lab at the High School, concrete work at Bennet Elementary and wiring work in both buildings.

## **L. Board of Education Development**

1. Open Meetings Workshop June 26<sup>th</sup> Lincoln.

## **M. Topics for Next Months Agenda**

Preliminary budget information, Policy review for Student Fees, Parental Involvement, and Bullying.

## **Adjournment**

- I. The meeting was duly adjourned at 9:28 o'clock p.m. on June 10, 2013.

**Next Board Meeting-** July 15, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
SPECIAL BOARD MEETING

DATE: June 25, 2013

**A.** A Special Meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 25, 2013, at 6:30 p.m. at the Nebraska Association of School Boards, 1311 Stockwell Lincoln, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Steve Robb, Secondary Principal David Bottrell, Jim Berg, Don Fritz, Burke Brown and Jay Spearman.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 6:37p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Haight, seconded by Church to approve the agenda.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Absent: None

Motion Passed: 6-0

### **C. Action Items**

1. Motion by Haight, seconded by Church to request approval from the State Board of Education for the Expenditure Exclusion to access up to an amount equal to 2% of the district's 2012/13 Certified General Fund Budget Authority.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Absent: None

Motion Passed: 6-0

### **C. Scheduled Audiences:**

1. Jim Berg, Don Fritz and Jay Spearman presented information related to the Facilities Audit.

- 1) Review planning process and community input sessions
- 2) Refine Master Facilities Plan
- 3) Reach General Agreement on Next Steps

Review Planning Process/Community Input Sessions

Review Priorities

Pre-School

Elementary Programs

Middle School

Student Performance Centers

Classroom Upgrades

Technology Upgrades

Revisit Master Facilities Plan & Phase I

Information Updates

Clarify Triggers

Revisit Phase I

Financial Implications

Organizing for a Campaign

Timelines

I. The meeting was duly adjourned at 9:46 o'clock p.m. on June 25, 2013.

### **Next Board Meeting-**

July 15<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: July 15, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, July 15, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:35.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$102,551.93 General Fund

\$316,316.00 Payroll

\$257.00 Activity Fund Reimbursement

\$2950.00 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

The motion carried.

**C. Scheduled Audiences:**

The following hearings were opened for discussion at 7:37 p.m.

1. In compliance with the provisions of State Statute Section 79-2,133, 134 the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations regarding Policy 504-18 Student Fees.
2. In compliance with the provisions of State Statute Section 79-2,531 79-532, 79-533, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations regarding Policy 1005.03 Parental Involvement.

The above hearings were closed after discussion at 9:45 p.m.

**D. Unscheduled Audiences: None**

**E. Action Items**

Motion by Royal, seconded by Schroder to postpone the Resolution Calling for a Special Bond Election to September 16, 2013.

Voting Yes: Royal  
Voting No: Calfee, Church, Haight, Maahs, Schroder Absent:  
Absent: None  
Motion Failed: 5-1

1. Motion by Church, seconded by Haight to Adopt a Resolution as read Calling for a Special Bond Election to be held September 10, 2013 (A full copy of the resolution is available at the office of the Superintendent).

Voting Yes: Calfee, Church, Haight, Maahs, Schroder,  
Voting No: Royal  
Absent: None  
Motion Passed: 5-1

2. Motion by Schroder, seconded by Royal to revise Board of Education Policy 802.02 Food Service Prices.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

3. Motion by Church, seconded by Haight to approve the review and revisions of Board of Education Policy 504.18 Student Fees.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

4. Motion by Haight, seconded by Church to reaffirm Board of Education Policy 1005.03 Parental Involvement.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

5. Motion by Schroder, seconded by Royal to reaffirm Board of Education Policy 504.20 Bullying Prevention.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

6. Motion by Royal, seconded by Haight to approve the 2013-2014 Teacher Handbook.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

7. Motion by Haight, seconded by Schroder to approve the 2013-2014 Support Staff Handbook.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

8. Motion by Church, seconded by Schroder to approve the first reading of BOE Policy 204.09 Revision.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

#### **F. Discussion Items**

None

#### **G. Communication**

None

#### **H. Superintendents Report and Recommendations**

July 15, 2013

1. The Nebraska Department of Education has classified District OR-1 as Accredited for school year 2013-14.
2. Building and grounds projects continue in both buildings. Work in Bennet is focused on the addition of sidewalks on the West side of the building. Palmyra updates are nearing completion of the new computer lab with wiring the remaining project piece.
3. Initial Budget projections were reviewed.
4. Expenditure exclusions for fiscal 2013 filed with the Nebraska Department of Education were reviewed. They include the Retirement Contribution exclusion and the additional 2% budget authority approved by our Board in June.

#### **L. Board of Education Development**

1. NASB area membership meeting has been scheduled for October 9, 2013 at Nebraska City. The registration deadline is October 2.

#### **M. Topics for Next Months Agenda**

Budget review, Goal setting

**Adjournment**

I. The meeting was duly adjourned at 9:57 o'clock p.m. on July 15, 2013.

**Next Board Meeting-** August 12, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
EMERGENCY BOARD MEETING

DATE: July 18, 2013

**A.** An Emergency Meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Thursday, July 18, 2013, at 4:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska.

This meeting was called to amend a resolution of the Board adopted on July 15, 2013 (the "Election Resolution"). In the Election Resolution the Board directed Otoe County to conduct a special bond election called by the Board. The Board subsequently learned that Lancaster County, Nebraska is the county containing the greatest number of electors in the District entitled to vote on the bond proposition, and therefore the special bond election must be conducted by the Lancaster County Election Commissioner. Notice of the bond election must be provided to Lancaster County no later than 50 days prior to the special bond election, and such 50<sup>th</sup> day is July 22, 2013. Due to such time constraints the meeting notice was instead posted in public places in the District.

The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger and Ameritas representative Marc Munford.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 4:30p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

**C. Action Items**

1. Motion by Church, seconded by Haight to Adopt a resolution directing Lancaster County, Nebraska to conduct the special bond election previously authorized by the Board at its July 15, 2013 Board meeting.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Absent: None

Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Marc Munford

D. The meeting was duly adjourned at 4:52 o'clock p.m. on July 18, 2013.

**Next Board Meeting-**

August 12<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 12, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 12, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell.

Absent:

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Haight to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$43,120.59 General Fund

\$297,892.23 Payroll

\$200.34 Activity Fund Reimbursement

\$11,727.84 Building Fund

\$125,000 Transfer to Depreciation

\$6,400.00 Transfer to Lunch Fund

\$ 19,105 Transfer to Activity Fund

\$ 105.00 Imprest Fund

\$ 5,000.00 Yearbook

\$ 14,000.00 Athletics

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Schroder, seconded by Royal to approve the second reading of BOE Policy 204.09 Revision.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

2. Motion by Haight, seconded by Church to accept Board of Education Goals as developed through the School Community Essential Planning Process.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

**F. Discussion Items**

1. The Board discussed the NASB Board of Directors elections.

## **G. Communication**

### **H. Elementary Principal's Report**

August 12, 2013

1. The building is looking great and ready for students. Scott has been busy cleaning carpets, washing windows, and finding extra tables, desks, chairs from the building for the classroom teachers.
2. Enrollment at the elementary is slightly up this year from last year. As of this week there are 234 students enrolled at the elementary and 27 at the preschool. We will have a more accurate count after the first day on August 15<sup>th</sup>.
3. Tuesday and Wednesday in-service days are planned for committee updates and informational meetings. We have had some staff attend staff development activities the past two weeks. Brittany Draeger training for the GOLD preschool curriculum, and Abbi Swartzendruber to DIBELS I-pad application training. Most of the staff have been at school this past week preparing their classrooms for the first student day.
4. Our annual open house is scheduled for Thursday, August 22<sup>nd</sup> from 6-8pm. Please feel free to stop by.
5. We will get a preview of NeSA Assessment Results on August 8<sup>th</sup>. Schools get a preliminary look at the spring results early and then scores are released to the public scheduled for August 13<sup>th</sup>. The NeSA Assessments are the state assessments in Reading, Math, Science and Writing.
6. Reminder we have two new staff members to welcome: Jiree Wilson Speech Language Pathologist and Matt McElfresh 6<sup>th</sup> grade

### **I. Secondary Principal's Report**

August 12, 2013

#### **New Staff**

1. I want to remind the BOE of our new staff in the JH/HS building.  
Andrew Conn – Business and JH coaching  
Michael Chaffee – Counselor
2. Class rosters  
I will bring a current class roster, grades 7-12, to the meeting.

3. Class Schedule

I will bring a copy of the class schedule to the meeting.

4. August In-service schedule is included in your BOE packet.

**J. Assistant Principal/Activities Director Report**

August 12, 2013

Summer weight room attendance during June and July was great and the efforts of the students were greatly appreciated. The summer play/camp was a success with 2 ½ days of practice followed by the performance on the 3<sup>rd</sup> night. Basketball and volleyball both participated in summer camps and leagues in June and July and were competitive. All coaches were pleased with the effort and sportsmanship of the athletes at these events. During summer AD meetings the Class C Caucus went into discussion on the idea of having baseball and softball sanctioned by the NSAA as a school activity during the summer months. Much of the discussion centered on creating opportunities for athletes to be able to compete in as many activities as possible without hindering the numbers of other activities offered during those same times, an issue confronted by many smaller Class C and D schools. It was agreed on that a draft proposal would be put together and reviewed before sending off to the district meeting in November.

Upcoming August activities to be aware of:

Aug 5<sup>th</sup>-10<sup>th</sup> 7-12 Band Camp

Aug 6<sup>th</sup>-9<sup>th</sup> HS Football Conditioning

Aug 12<sup>th</sup> Start of HS FB Practice

Aug 14<sup>th</sup> Band Performing in Otoe County Parade

Aug 16<sup>th</sup> Back to school dance

Aug 18<sup>th</sup> FFA Family Picnic

Aug 19<sup>th</sup> Start of Fall Practices

Aug 29<sup>th</sup> Athletic Booster Bash 6pm (Guest Speaker Tom Osborne)

Aug 29<sup>th</sup> Girls Golf @ Syracuse Invite 9am

**K. Superintendents Report and Recommendations**

August 12, 2013

1. Building and grounds projects have been nearly completed in both buildings. In Palmyra we still have loose ends to tie up in regards to the computer room in the form of wiring and furnishings.

2. Census data completed for the July 20<sup>th</sup> report to the Department of Education shows the population of 5-18 year olds to be 258 in Otoe County and 288 in Lancaster County resulting in an increase of 59 children.

3. ACT scores will be released the third week of August. In most years Palmyra students have scored well in comparison with state and national score averages. 2012-2013 scores will be released within the next 30 days.

4. Budget projections for 2013-2014 are well under way. We did incorporate the additional budget authority authorized by the Board as well as the 2012 .5% unused budget authority which amounts to about \$152,000. We will not know the total valuation until after August 20 and currently each County is waiting to learn the value of Commonly Assessed property on or before August 10. Those properties have an impact on our overall valuation.

5. Training opportunities for classified staff were provided by Insight the EPA provider for the District, and the certified staff received QPR training on the first day of in-service.

#### **L. Board of Education Development**

1. NASB area membership meeting has been scheduled for October 9, 2013 at Nebraska City. The registration deadline is October 2.

#### **M. Topics for Next Months Agenda**

Budget Adoption, Authorization for Federal/State forms and programs.

#### **Adjournment**

I. The meeting was duly adjourned at 8:29 o'clock p.m. on August 12, 2013\_.

**Next Board Meeting-**September 16, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: September 16, 2013

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September 16, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter. Mike McDonald Brook Hay, Jim Sack, Craig Bolz, Harold Kelley, Gayle Royal, Gerald Royal, Glenn Royal and Coleen Zenisek.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Maas at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$129,867.74 General Fund

\$328,464.05 Payroll

\$4374.42 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

The following hearings were opened for discussion at 7:37 p.m.

1. In compliance with the provisions of State Statute Sections 13-501 to 13-513, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget and to consider amendments relative thereto.
2. In compliance with the provisions of State Statute Section 77-1601.02, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

The above hearings were closed after discussion at 9: 02 p.m.

3. Coleen Zenisek provided information related to the 5 acre parcel west of the Palmyra High School.

**D. Unscheduled Audiences:**

1. Mike McDonald Brook Hay, Jim Sack, Craig Bolz, Harold Kelley, Gayle Royal, Gerald Royal, Glenn Royal offered comments regarding the budget adoption and the September 10, 2013 bond issue.

**E. Action Items**

1. Motion by Church, seconded by Haight to adopt the 2013-2014 Budget.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

2. Approve the Tax Request Resolution

2013-2014 TAX REQUEST RESOLUTION  
FOR  
OTOE COUNTY SCHOOL DISTRICT #501

WHEREAS, public notice was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2013-2014 school fiscal year for the General Fund, Bond Fund, and Special Building Fund, of Otoe County School District #501; and,

WHEREAS, such Special Public Hearing was held before the Board of Education hereinafter "the Board" of Otoe County School District #501 hereinafter "the District" at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the Board, after having reviewed the District's Tax Request for the said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2013-2014 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General fund should be, and hereby is set at \$4,025,375.72; (2) the Tax Request for the Bond fund should be, and hereby is set at \$324,440.40; and (3) the Tax Request for the Special Building Funds should be, and hereby is set at \$200,112.12.

It is so moved by Haight and seconded by Calfee this 16<sup>th</sup> day of September, 2013.

Roll Call vote as follows:

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District #501, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said board.

/s/ Robert L. Hanger Secretary

3. Motion by Calfee, seconded by Church to appoint Superintendent Hanger as official representative responsible for State and Federal forms and applications.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Absent: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board established September 30<sup>th</sup> as a date for the negotiations committee to meet.
2. The Board established September 30<sup>th</sup> as a date for the Building committee to meet and review current building and grounds needs and possible costs for each project.

#### **G. Communication**

1. The Palmyra Education Association thanked the Board for their assistance with the Monday in-service luncheon.

#### **H. Elementary Principal's Report**

September 16, 2013

1. Bennet Elementary had our Open House August 22<sup>th</sup> from 6-8PM. We had 82% of our families attend this event. There were a number of community organizations here, as well as the Scholastic Book Fair. It was a great night for the students to show off their classrooms to their families.
2. We are in the middle of our Fall MAPS assessments for students in grades 1<sup>st</sup>-6<sup>th</sup>. A huge thank you to Mrs. Hanger and Mr. Brown for uploading the tests and making sure all students were entered correctly into the system. In addition to uploading the student information, Mrs. Hanger worked with classroom teachers to organize the schedule to accommodate all classrooms in the testing schedule for the areas of math, reading and science. MAPS testing will be completed by September 17<sup>th</sup>. This data gives the classroom teachers a baseline for where the students are at and areas of focus on an individual and classroom level.
3. NeSA Reading, Writing, Math and Science results have been released to the public. Individual results will be given to parents at Parent Teacher conferences. Again, Bennet did really well. A huge thanks to the staff, students and families for their efforts with the testing last spring.

4. This year we incorporated DIBELS as an iPad Application. We have had great comments from the staff about how effective the I-PAD application is and how efficient it has been. This app. allows the staff/students to see instant results and the progress of specific reading skills (nonsense words, first sounds, fluency, etc.)

5. Parent Teacher conferences are scheduled for September 24<sup>th</sup> from 2-8 PM.

### **I. Secondary Principal's Report**

September 16, 2013

#### 1. MAPs testing

This is in the planning stages 7-12. Anticipate using new lab, and testing entire class groups on single sessions as opposed to splitting them up over multiple sessions.

#### 2. State of the Schools Report

To be released on September 27<sup>th</sup>. Mrs. Walter and I will provide a report to the BOE once the SOSR becomes public.

#### 3. Foreign Exchange Students

Christoph Ellersiek from Germany - living with James and Diane Waltke

Peder Kjekken from Norway - living with Davida Baker

#### 4. Parent Teacher Conferences

Parent/teacher conferences scheduled for Tuesday, Sept. 24<sup>th</sup>, 2:00-8:00 p.m.  
Individual NeSA report cards will be included with last year's 7,8,11 grade students.

### **J. Assistant Principal/Activities Director Report**

The Board reviewed upcoming activities

### **K. Superintendents Report and Recommendations**

1. The Board reviewed federal program and funding for Title I, Title II, REAP and IDEA.

2. The Board discussed the Universal Service Fund program and potential funding loss associated with the internet DVLG process.

### **L. Board of Education Development**

1. NASB area membership meeting has been scheduled for October 9, 2013 at Nebraska City. The registration deadline is October 2. Please let me know if you are interested.

2. State Conference November 20, 21, 22, at the La Vista Conference Center.

**M. Topics for Next Months Agenda**

Policy revision

**Adjournment**

I. The meeting was duly adjourned at 9:35 o'clock p.m. on September 16, 2013\_.

**Next Board Meeting-** October 14, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: October 14, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 14, 2013, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Harold Kelley, Byron Dowding, Todd Kelley, Dennis Dowding, Gerald Royal, Craig Bolz, Mike McDonald, Erin Thomson and Gayle Royal.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$118,685.91 General Fund

\$343,732.65 Payroll

\$1,916.68 Activity Fund Reimbursement

\$49,248.82 Depreciation Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Absent: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Harold Kelley presented information from the school improvement working group reviewing the committee structure and goals for the group.
2. Byron Dowding discussed the CRP term of the ground owned by District OR-1 and when that term expires.

**D. Unscheduled Audiences:**

1. Todd Kelley, Dennis Dowding, Gerald Royal, Craig Bolz, Mike McDonald, Erin Thomson and Gayle Royal discussed issues related to the 60 acre tract of land at 190<sup>th</sup> and Hwy 2 including the original purchase process, resulting effects and potential for sale, demographics of the district, budgeting, future land purchases and building maintenance.

**E. Action Items**

1. Motion by Schroder, seconded by Calfee to Authorize the Building and Grounds Committee and Superintendent to negotiate sale of the 60-acre tract of land located at approximately 190<sup>th</sup> and Highway 2. The Board of Education authorizes the Superintendent to engage the Board of Education's attorney along with the Real Estate representative to prepare the contract of sale and deeds setting forth the remaining details of the sale.

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: Haight  
Motion Passed: 5-1

2. Motion by Schroder, seconded by Calfee to Authorize the Building and Grounds Committee and Superintendent to negotiate the purchase of land directly south and west of Palmyra High School. The Board of Education authorizes the Superintendent to engage the Board of Education's attorney along with the Real Estate representative to prepare the contract of purchase and deeds setting forth the remaining details of the purchase.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Calfee, seconded by Royal to approve the first reading of Board of Education Policy 503.01 Compulsory Attendance.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Schroder, seconded by Calfee to approve the first reading of Board of Education Policy 502.02 Nonresident Students/Option Enrollment.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Calfee, seconded by Haight to approve the first reading of Board of Education Policy 603.01 Curriculum Development.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board discussed the rental property in Bennet authorizing repairs and preparation of a lease for rental.
2. Baseball/Softball and a potential NSAA proposal were discussed with the district expressing possible interest.
3. The Board reviewed information related to the Affordable Health Care Act.

#### **G. Communication**

**None**

#### **H. Elementary Principal's Report**

October 14, 2013

1. Fall parent teacher conferences were on Tuesday, September 24<sup>th</sup>. All grade levels were well attended. We had 95% of our parents in attendance for a parent teacher conference. What wonderful support from our families!
2. Our first quarter will be ending on October 18<sup>th</sup>. It is hard to believe that we have already completed the first quarter. Report cards will be going home the week of October 28<sup>th</sup>.
3. The week of October 6-12 was Fire Safety Week across the Country. Our Bennet Fire and Rescue Department presented a short assembly on fire safety for all students. This was a great review for all students on fire safety in their home.

4. On September 20<sup>th</sup> the Bennet Booster hosted a Fall Festival for the families of Bennet Elementary. This was a free event with games, a bounce house, hay rack ride and food. What a great family fall event!

5. Our School Committees have been busy this first quarter. We have had several meetings for our safety and character counts committees, along with the RTI committee (Response to Intervention Committee) looking at the interventions that are in place for students in grades K-4. This committee uses the data from DIBELs to place students in groups for our RTI time.

### **I. Secondary Principal's Report**

October 14, 2013

#### 1. End of First Quarter

October 18 is the end of the first quarter and rapidly approaching. We are making every effort to help kids pass the first quarter, and to inform parents of those who are struggling.

#### 2. NeSA test results

Included in board packet is a report detailing NeSA testing results for your information. Also included is the information sent home at PT conferences with each student's test scores that you may also be interested in looking at.

#### 3. Fall Testing

MAPS testing is complete 7th – 11th grades.

#### 4. FFA land judging – From Mr. Malone

Another great day at land judging. Palmyra had the top three individuals Zach Roath, James Bremer and Kourtney Kempkes. Palmyra had 1st place team of Zach Roath, Kourtney Kempkes, Vanessa Knutson and Brian Bruggeman and 3rd Place Team of James Bremer, Megan Royal, Jordyn Bottrell and Jami Hillman. 17 of the 30 participants Palmyra had earned a ribbon placing. 1st place team will go to State at Grand Island, Oct. 23

5. Parent teacher conferences were well attended with a 70% attendance rate.

### **J. Assistant Principal/Activities Director Report**

October 14, 2013

A schedule for upcoming activities was reviewed.

## **K. Superintendents Report and Recommendations**

October 14, 2013

1. The Board reviewed Last Friday in September enrollment report submitted to NDE showing a total enrollment of 449 in Pre K through grade 12.
2. The annual Safety inspection was conducted on October 3, 2013 and is indicative of our efforts to maintain and improve conditions at both campuses. The report shows improvement as well as some areas where we can improve and is included for your review.
3. The Association of School Boards State Conference is scheduled for November 20, 21, 22, at the La Vista Conference Center. This year's theme is "Get Informed, Be Inspired". The deadline for registrations is November 12.
4. The Board reviewed the 2013 School Accreditation External Visit exit report. The school and staff scored well and the visit is validation of the overall improvement protocol and instructional processes in place at District OR-1. I commend the Board of Education, leadership team and all of our staff.

## **L. Board of Education Development**

1. State Conference November 20, 21, 22, at the La Vista Conference Center.

## **M. Topics for Next Months Agenda**

Audit Report, Facilities Study, Board Self Evaluation, Annual Performance report, NASB conference.

## **Adjournment**

- I. The meeting was duly adjourned at 9:16 o'clock p.m. on October 14, 2013.

**Next Board Meeting**-November 11, 2013 at Palmyra High School Distance Learning Room at 7:30 PM. Work Session November 6 at 6:30 p.m. at Palmyra High School Distance Learning Room.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: November 6, 2013

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, November 6, 2013, at 6:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Superintendent Robert Hanger, Craig Bolz, Mike McDonald, Jim Sack and Gerald Royal.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 6:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

The Board reviewed information related to the September bond election including feedback, solution options and associated costs and funding options.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:34 o'clock p.m. on November 6, 2013.

**Next Board Meeting-** November 11, 2013 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: November 11, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 11, 2013, at 6:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell. John Recknor, Mike McDonald, Vern Dowding, Rex Schroder, Janel Callahan, Linda Jensen.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$79,411.91 General Fund

\$350,954.44 Payroll

\$160.00 Activity Fund Reimbursement

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences:**

1. John Recknor discussed the bond issue and school finance regarding maintenance of the current facilities.
2. Mike McDonald discussed communication, building maintenance and evaluation procedures.
3. Vern Dowding asked for an update on the status of the property at 190<sup>th</sup>.

**D. Unscheduled Audiences:**

1. Rex Schroder discussed safety at Bennet Elementary.
2. Janel Callahan express thanks to the Board and Administration.
3. Linda Jensen asked for an update on the property at 190<sup>th</sup>.

**E. Action Items**

1. Motion by Church, seconded by Calfee to approve the second reading of Board of Education Policy 503.01 Compulsory Attendance.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Calfee to approve the second reading of Board of Education Policy 502.02 Nonresident Students/Option Enrollment.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Haight, seconded by Church to approve the second reading of Board of Education Policy 603.01 Curriculum Development.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Calfee, seconded by Royal to recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1 for the 2015-2016 contract year.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Schroder, seconded by Calfee to direct the superintendent and Building Committee to make inquiries and report to the board about the availability and cost of appraisers to appraise the property and of engineers or architects to analyze the property for suitability for school use.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

6. Motion by Schroder, seconded by Calfee that the Board hold closed session for Personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law at 9:06 p.m.

The board adopted a motion to enter closed session with Superintendent Hanger to evaluate his job performance and to do this in closed session in order to prevent needless injury to his reputation and because it is in the public's and the school district's best interest.

Motion by Royal, seconded by Church to leave executive session at 10:20 p.m.

#### **F. Discussion Items**

1. The Building and Grounds Committee reported the status of the appraisal process for ground at 190<sup>th</sup> and Hwy 2 and the status of ground south and west of Palmyra High School.

#### **G. Communication**

1. Staff members expressed thanks to the Board for efforts to upgrade furniture and the computer lab at Palmyra High School.

#### **H. Elementary Principal's Report**

1. Staff Development: The elementary and high school staff spent time working on our AdvanceEd goal of revisiting the K-12 curriculum by creating uniform curriculum guides, aligning the curriculum to state/national standards, and creating uniform course descriptions. Later this month, we are sending staff members to an analytical writing workshop where they will be scoring the 3rd-6th grade students writing. When the staff returns they will be sharing this information with the students. Scoring the student's writing gives the staff areas to work on in their writing instruction and allows the students to practice for the NeSA writing assessment in 4<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> grade.

2. On Sunday November 9<sup>th</sup>, the Bennet Boosters organized a skate party at Skate Daze for the K-6 students. The theme for the event was school spirit.

3. Bennet Elementary hosted a Veteran's Day Luncheon on Monday, November 11<sup>th</sup> from 11:30-12:30. This year the first graders sang, "Thank you Veterans" and 6<sup>th</sup> grade band students played the Star Spangled Banner.

## **I. Secondary Principal's Report**

### **1. Veteran's Day recognition**

Planned for Friday, Nov. 11. PHS Student Council will host a breakfast and an assembly program to honor Veterans.

### **2. 1<sup>st</sup> Quarter - Honors – Recognition – Effort**

2013 The Board reviewed NeSA testing and PHS had students who had perfect scale scores or got perfect scores on one more individual assessments.

- 3. 25 students participated in John Baylor Test Prep
- 13 PHS students took the ACT at PHS on Sept. 21
- 25 PHS students took the ACT at PHS on Oct. 26
- PHS Panther VB team were ECNC runner-up and MUDECAS A-Division 3<sup>rd</sup> place.
- PHS Panthers are District FB Champs! Played at Hartington CC on Oct. 31<sup>st</sup>. Finished season 5-4.
- Jess Hicks was the first girl golfer to earn a trip to state golf meet.
- Palmyra FFA Land Judging Team of Vanessa Knutson, Brian Bruggeman, Kourtney Kempkes and Zach Roath qualified from the Southeast Area in 1st place to participate in the State placing 10<sup>th</sup>.
- Congrats to Jess Poskochil - Believers and Achievers recipient from PHS.
- Congrats to Carly Frazee – Runza/KLKN Athlete of the Week
- At the Oxbow Marching Contest the Marching Band earned their first ever Superior rating in field marching! They scored 81.6 (and our score beat many class B schools) They ranked 5/11 bands.
- Congrats to Jess Poskochil – Alternate to the Nebraska All State Honor Choir.
- JH Football team had a winning record of 4-1.

The Palmyra FFA attended the National FFA Convention Oct. 29-Nov. 1 with 7 other schools including NE City, Pawnee City, Falls City, McCool Junction, Heartland, Osceola, Columbus Lakeview.

### **J. Assistant Principal/Activities Director Report**

The Board reviewed upcoming activities for November and early December.

### **K. Superintendents Report and Recommendations**

1. The Board reviewed the Consolidated Data Collections for the month of October.
2. The Board reviewed Nebraska Student and Staff Reporting System Collections for the month of October including Staff, Student and Special Education Snapshot.
3. The Board reviewed information from the Nebraska Department of Property Assessment and Taxation annually determines the value of property within given political sub-divisions.

### **L. Board of Education Development**

1. State Conference November 20, 21, 22, at the La Vista Conference Center.

### **M. Topics for Next Months Agenda**

Audit report, NASB conference report, Board self evaluation, Annual Performance Report.

### **Adjournment**

- I. The meeting was duly adjourned at 10:20 o'clock p.m. on November 11, 2013.

**Next Board Meeting**-December 9, 2013 at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: December 9, 2013

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 9, 2013, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Steve Robb and Janet McDonald.

Absent: Kipp Haight

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Calfee, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$82,384.38 General Fund

\$334,540.44 Payroll

\$323.36 Activity Fund Reimbursement

\$305,432.50 Bond Fund

\$1,105 Building Fund

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

**C. Scheduled Audiences:**

1. Janet McDonald discussed the website, budget, and administrative evaluation procedures.

**D. Unscheduled Audiences:**

1. Steve Robb complimented the Board on their work and encouraged them to stay on track with planned improvements.

**E. Action Items**

1. Motion by Cafee, seconded by Church to receive the 2013 Audit Report.

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

2. Motion by Schroder, seconded by Calfee to approve the Annual Rule 10 Report.

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

3. Motion by Church, seconded by Schroder to execute the Resolution to purchase property Lots 1-6 Block 103 Palmyra Proper (County Parcel ID #999555087), Otoe County, Nebraska and any other documents and to take all actions, on behalf of the school district as may be necessary, in the Superintendent's reasonable discretion, to complete the acquisition of the property in accordance with the terms of the purchase agreement.

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

4. Motion by Calfee, seconded by Royal to approve the first reading of BOE Policy 704.04 Audits.

Voting Yes: Calfee, Church, Maahs, Royal, Schroder  
Voting No: None  
Absent: Haight  
Motion Passed: 5-0

#### **F. Discussion Items**

1. Superintendent Hanger updated the Board as to the status of property appraisals.

#### **G. Communication**

1. Alumni thank you card for Mr. Hanger and Mr. Hoeft.

#### **H. Elementary Principal's Report**

December 9, 2013

Our Winter Musical was December 3<sup>rd</sup>. The K-3 performed and then the 4-6 grades, Bennet Singers, and 5<sup>th</sup>/6<sup>th</sup> grade Band. It was well attended by family and friends. A big thank you goes out to Mrs. McCreight and Mrs. Murphy-Robb for their preparation and time in putting together a wonderful program.

The students at Bennet Elementary donated \$574.00 to the Red Cross for Typhoon Haiyan.

Our first semester will come to an end on December 20<sup>th</sup>. We will be dismissing on December 20<sup>th</sup> for Winter Break and return January 6<sup>th</sup>.

#### **I. Secondary Principal's Report**

December 9, 2013

1. 7-12 winter music program

Will be Monday, December 16, 2010 at 7:00 p.m. in the gym

2. Fall Blood Drive

See included letter from community blood bank.

3. Fall Athletic Recognition of activities by Mr. Bottrell.

### **J. Assistant Principal/Activities Director Report**

December 9, 2013

The Board reviewed upcoming activities.

### **K. Superintendents Report and Recommendations**

December 9, 2013

1. The Board reviewed ECNC tournament pass policy, ACT profile, quarterly budget report, updates to the annual Board calendar, DVLG information, proposed changes to the district web site and submission of the annual Rule 10 and Rule 11 reports.

### **L. Board of Education Development**

1. NASB conference
2. Data Driven Decision Makers January 15<sup>th</sup> in Lincoln.
3. Legislative Issues Conference January 26, 27 in Lincoln.
4. Education Forum February 27, 28 in Kearney.

### **M. Topics for Next Months Agenda**

Board self evaluation, reorganization of the Board and Committee assignments.

### **Adjournment**

- I. The meeting was duly adjourned at 9:04 o'clock p.m. on December 9, 2013.

**Next Board Meeting-** January 13, 2014 at the Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: December 17, 2013

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, December 17, 2013, at 6:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Superintendent Robert Hanger, Denny Van Horn.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 6:31 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

The Board reviewed information related to performance contracting and facilities.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:04 o'clock p.m. on December 17, 2013.

**Next Board Meeting-** January 13, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 13, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 14, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell.

Absent:

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Elections - Superintendent Temporary Chairman
  - a. President- Kipp Haight-3 votes, Clayton Maahs-2 votes, Larry Royal-1 vote.
  - b. Vice President- Clayton Maahs 3 votes, Larry Royal 2 votes, Jaimi Calfee-1 vote.

Appointment of committees, positions, & designations

- a. Secretary (*Robert Hanger*)
- b. Treasurer (*Karen Hatcher*)
- c. Legal Counsel (*Harding & Schultz*)
- d. Americanism Committee (*Haight, Calfee, & Schroder*)

- e. Finance Committee (*Maahs & Schroder*)
- f. Building & Grounds Committee (*Haight, Royal , Church*)
- g. Transportation (*Schroder & Maahs*)
- h. School Improvement Steering Committee (*Calfee & Royal*)
- i. Collective Bargaining Committee (*Calfee, Maahs & Schroder*)
- j. Depository Banks (*Union Bank, Farmers & Merchants of Palmyra, & First Nebraska Bank*)
- k. District Newspaper (*The Voice*)
- l. Designate date for the internal evaluation of the board of education (*December*)
- m. Designate date for the annual review of board policies. (*Monthly beginning in October*)
- n. Foundation for Knowledge (*Calfee*)

Motion by Church, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$92,142.97 General Fund

\$332,546.79 Payroll

\$100.00 Activity Fund Reimbursement

\$3,972.14 Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences:**

- 1. Tim Ripp presented information from the Clark Enerson Firm.

**D. Unscheduled Audiences: None**

**E. Action Items**

- 1. Motion by Schroder, seconded by Calfee to approve the second reading of BOE Policy 704.04 Audits.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

2. It is so moved by Church and seconded by Maahs this 13<sup>th</sup> day of January, 2014 to approve a resolution allowing Palmyra District OR-1 Public Schools to enter into a Performance Contract with a Qualified Energy Services Company.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

Motion was made by Calfee and seconded by Maahs that the Board hold a closed session for a Strategy session with respect to collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law at 9:00 p.m.

The board has adopted a motion to enter closed session with Superintendent Hanger with respect to collective bargaining and to do this in closed session in order to prevent needless injury and because it is in the public's and the school district's best interest. The board members will limit their discussion to this issue.

Motion by Church, seconded by Maahs to leave executive session at 9:10 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

Motion was made by Church and seconded by Maahs that the Board hold a closed session for a Strategy session with respect to real estate purchases clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law at 9:11p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

The board has adopted a motion to enter closed session with Superintendent Hanger with respect to real estate and to do this in closed session in order to prevent needless injury and because it is in the public's and the school district's best interest. The board members will limit their discussion to this issue.

Kevin Schroder left executive session at 9:27.

Motion by Calfee, seconded by Church to leave executive session at 9:45 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Calfee to approve the Collective Bargaining Agreement with District OR-1 Certified Staff .

Voting Yes: Calfee, Haight, Maahs, Royal, Schroder

Voting No: None

Abstain: Church

Motion Carried: 5-0-1

4. Motion by Calfee, seconded by Royal to approve the selection of the Clark Enerson Partners.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board Reviewed a draft of the 2014-2015 school calendar.

#### **G. Communication**

None

#### **H. Elementary Principal's Report**

January 13, 2014

1. Second Semester is underway. The students and staff all came back from break rested and ready to learn. The students were very excited to share stories about their winter break.

2. On December 18<sup>th</sup> the members of the FFA came to the elementary to do an activity with the PreK, KDG, 1<sup>st</sup>, 2<sup>nd</sup> and 6<sup>th</sup> grade students. The students learned about farms and what FFA is and what they do. The high school students did an excellent job of planning the activity for the students.

3. Report cards for second quarter were sent out on Wednesday, January 8<sup>th</sup>. We are now looking ahead to Parent teacher conferences on February 11<sup>th</sup>. This semester our preschool parents will also be taking part in parent teacher conferences.

4. January 20<sup>th</sup> is scheduled for a teacher in-service day. We will be working on C4L preparation, curriculum, technology, and discussion of a school wide behavior plan.

5. The 3-6<sup>th</sup> graders will be completing their mid-year MAPS testing the week of January 27-31<sup>st</sup>. Also, during this week the 4<sup>th</sup> grade classes will be participating in the NeSA writing assessment. The K-2 grades will complete their MAPS testing in May. Each month the staff and students focus on one pillar of the character counts model. There are six pillars: trustworthiness, respect, responsibility, fairness, caring, and citizenship. The focus for the month of January is on kindness.

### **I. Secondary Principal's Report**

January 13, 2014

1. Jan. 21<sup>st</sup> In-service - Agenda to include:  
Curriculum work  
C4L preparation  
Individual work time
2. Second Semester Updated Calendar.
3. Review of 1<sup>st</sup> semester Honor Roll & Attendance.

### **J. Assistant Principal/Activities Director Report**

January 13, 2014

The Board reviewed upcoming activities.

### **K. Superintendents Report and Recommendations**

January 13, 2014

1. District OR-1 has added instructional units in relation to BOE goal expanding dual credit offerings through the SENCAP Academy, Peru State College Education Academy, and Northeast Community College. Through these courses the District has added a total of 38 instructional units in Science, Social Science, Language Arts and Career and Technical Education. I would like to thank Mr. Bottrell and Mr. Chaffee for their work in providing these courses and the logistical support necessary to ensure their success.
2. The week of January 26-31 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.

3. IDEA Grant Funds have been finalized. This year is several months later than the usual time frame for allocations as the system is being moved into the Portal and Grants Management. The total allocation for birth to 5 and school age will be about \$124,016.00 a slight drop from last year.

**L. Board of Education Development**

1. Data Driven Decision Makers January 15<sup>th</sup> in Lincoln.
2. Legislative Issues Conference January 26, 27 in Lincoln.
3. Education Forum February 27, 28 in Kearney.
4. The Board completed the Board Self Evaluation.

**M. Topics for Next Months Agenda**

School calendar, issuance of certificated employee contracts

**Adjournment**

- I. The meeting was duly adjourned at 10:00 o'clock p.m. on January 13, 2014.

**Next Board Meeting-** February 10, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: February 10, 2014

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 10, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Jay Spearman and Burke Brown.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$63,730.11 General Fund

\$342,965.78 Payroll

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Jay Spearman representing Ameritas presented information regarding refinancing the current bonds in order to take advantage of lower interest rates.
2. Burke Brown presented information regarding the recent revision of the District OR-1 website.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Calfee, seconded by Maahs to authorize the Superintendent to issue contract renewals to the certified staff.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

2. Motion by Schroder, seconded by Church to approve the 2014-2015 School Calendar.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

3. Motion by Maahs, seconded by Schroder to approve Contract Terms for the Administrative staff.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

4. Motion by Calfee, seconded by Maahs to approve employment terms for the support staff.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

5. Motion by Calfee, seconded by Maahs to authorize the Superintendent to sign a Letter of Intent with the Trane Company as the District intends to enter into a Performance Contract to implement energy and operational savings projects that may include improving the learning environment should the company meet the final buying criteria of the district within the set financial parameters.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

6. Motion by Church, seconded by Maahs to adopt Board Resolution repealing Policy 205.2 as presented.

WHEREAS, Policy 205.2 requires that any proposed new policy or any amendment or revision thereto be adopted by a majority of the board only after the proposal has been considered at two scheduled board meetings;

WHEREAS, the board of education desires to eliminate the requirements of Policy 205.2;

WHEREAS, there is no statutory or other legal requirement that policy adoption or amendment be considered at two scheduled board meetings;

WHEREAS, the elimination of Policy 205.2 will not prevent the Board from consideration of policy adoption or amendments at two board meetings but will allow for the prompt and orderly adoption and amendment of policies in the discretion of the Board; and

WHEREAS, it is in the best interests of the district to eliminate this requirements of Policy 205.2 by repealing it;

NOW, THEREFORE, BE IT RESOLVED that the board repeal Policy 205.2.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

7. Motion by Church, seconded by Maahs that the board repeal Policy 904.02. noting that an emergency exists and further move that repeal of Policy 904.02 be immediate due to the fact that Policy 904.02 will interfere with the prudent and prompt disposal of excess real property held by the board of education.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**8. RESOLUTION OF BOARD OF EDUCATION:**

WHEREAS, the Palmyra District OR 1 (Otoe County School District 66-0501) (the "School District") owns certain real property, located in Otoe County, Nebraska, legally described as follows: Attached.

WHEREAS, the School District's Board of Education believes it to be in the best interests of the School District to dispose of said property either through listing the property for sale or by selling it to the highest bidder at a public auction.

Be it therefore RESOLVED, the Board of Education hereby authorizes, empowers and directs the Building Committee and/or the Superintendent of Schools to (a) hire a licensed real estate firm to list or to auction the property, (b) to set the date for the auction, and (c) to advertise the listing for sale or the auction to the public.

After the above resolution was read, Motion by Calfee, seconded by Schroder to adopt as presented.

Voting Yes: Calfee, Church, Royal, Schroder  
Voting No: Haight, Maahs  
Motion Passed: 4-2

Kevin Schroder left the meeting at 9:20 p.m.

9. Motion was made by Royal and seconded by Church that the Board hold a closed session at 9:24 p.m. to provide negotiating guidance to the board's negotiators about the possible sale of real property and because it is in the public interest to do so.

Voting Yes: Calfee, Church, Haight, Maahs, Royal  
Voting No: None  
Absent: Schroder  
Motion Passed: 5-0

10. Motion by Calfee, seconded by Church to leave executive session at 10:08 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal  
Voting No: None  
Absent: Schroder  
Motion Passed: 5-0

#### **F. Discussion Items**

1. The Building and Grounds committee updated the Board regarding the interview process with representatives from HOME realty and Farmers National.

#### **G. Communication**

#### **H. Elementary Principal's Report**

February 10, 2014

#### **Parent Teacher Conferences:**

February 11, 2014 2:00 p.m. to 8:00 p.m.

**MAPS Testing:**

We completed our mid-year MAPS assessments the last week in January for students in grades 3-6. The students have shown a lot of growth from September to January and we will be looking at the data more closely in the next few weeks. Students in K-2 will be completing their MAPS testing in May.

**NeSA Writing:**

4<sup>th</sup> grade students completed the NeSA writing during the last week of January. Students in 4<sup>th</sup> grade participate in the pencil and paper writing assessment. Mrs. Ourada and Mrs. Sullivan have spent a lot of time this year working with students on their writing skills. All classroom teachers have collaborated and discussed with each other how we can continue to strengthen our writing across all grade levels.

**Enrollment Projections for 2014-15:**

2013 Current Kindergarten class

- 47 students

Kindergarten Enrollment 2014-15

- 35 registered (22 current preschoolers at District OR 1)

Preschool Enrollment 2014-15

- 23 four year olds
- 8 three year olds

**Bennet Care Project:**

Bennet Elementary students in 5<sup>th</sup> and 6<sup>th</sup> grade along with the help from Mrs. Hanger are organizing a fundraiser for the Wounded Warriors Project. The school had an assembly on Friday afternoon to share the information with the students about the Wounded Warriors Project and how we at Bennet Elementary can help others. What a wonderful project the students are organizing! This project fits in nicely with our Character Counts pillar of the month for February of Caring.

**I. Secondary Principal's Report**

February 10, 2014

1. The Board reviewed information related to the February 10, 2014 In-Service.
2. Parent Teacher Conferences Tuesday, Feb.11, 2014 - 2:00 p.m. - 8:00 p.m.
3. State Writing Test Complete. Kids made great effort, technology worked perfectly.

**J. Assistant Principal/Activities Director Report**

The Board reviewed upcoming activities and dates.

## **K. Superintendents Report and Recommendations**

February 10, 2014

1. The Board reviewed current legislation including State Aid certification and the potential impact of lowering the local effort rate.
2. Dual credit course work continues to develop as students are now in the second semester of work with all three institutions that we partner with.
3. Educators Health Alliance Board will meet this month to review information and updates regarding the Affordable Health Care Act. Plans that need modification to comply with the law will be amended and then information released to districts.
4. The Board discussed Staffing for Bennet Elementary.
5. The Board reviewed options related to refinancing the current bonds and projected savings to the district.

## **L. Board of Education Development**

1. Education Forum February 27, 28 in Kearney.
2. NRCSA Spring Conference scheduled for March 20, 21 in Kearney.

## **M. Topics for Next Months Agenda**

Transportation, NRCSA conference

## **Adjournment**

- I. The meeting was duly adjourned at 10:09 o'clock p.m. on February 10, 2014.

**Next Board Meeting:** March 10, 2014 at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: March 10, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 10, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs and Larry Royal.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Craig Bolz and Marc Munford.

Absent: Jaimi Calfee, Kevin Schroder

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Royal to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$83,865.26 General Fund

\$337,712.21 Payroll

\$203.43 Activity Fund Reimbursement

\$102.36 Building Fund

Voting Yes: Church, Haight, Maahs, Royal,  
Voting No: None  
Absent: Calfee, Schroder  
Motion Passed: 4-0

**C. Scheduled Audiences:**

1. Marc Munford presented information related to refinancing the 2009 series bonds and reissuance of 2014 bonds.

**D. Unscheduled Audiences:**

1. Craig Bolz asked questions regarding fiscal 2013-2014 expenditures and policy revision.

**E. Action Items**

1. Motion by, Church seconded by Royal calling for redemption of the remaining outstanding Series 2009 bonds on April 15, 2014.

A Resolution calling for the early redemption of nine hundred thousand dollars (\$900,000) in aggregate principal amount of refunding bonds, series 2009, issued by Otoe County School District 0501 (Palmyra District OR-1) in the State of Nebraska.

Voting Yes: Church, Haight, Maahs, Royal,  
Voting No: None  
Absent: Calfee, Schroder  
Motion Passed: 4-0

2. Motion by Church, seconded by Maahs authorizing the issuance of Series 2014 General Obligation Refunding Bonds dated April 15, 2014.

A Resolution authorizing the issuance by Otoe County School District 0501 (Palmyra District OR-1) in the State of Nebraska of its general obligation refunding bonds, series 2014, in the aggregate principal amount of nine hundred fifteen thousand dollars (\$915,000) for the purpose of refunding certain outstanding bonds of the district; prescribing the form and details of such bonds; imposing a tax to pay the principal of and interest on such bonds; designating the bonds as qualified tax-exempt obligations; and authorizing certain actions and documents and prescribing other matters relating thereto.  
(A full copy of the resolution is available at the office of the Superintendent).

Voting Yes: Church, Haight, Maahs, Royal,  
Voting No: None  
Absent: Calfee, Schroder  
Motion Passed: 4-0

## **F. Discussion Items**

1. The building and grounds committee reported progress on the sale of the parcel at 190<sup>th</sup> and Hwy 2.
2. The transportation committee reviewed potential meeting dates and mileage on the current vehicles owned by the district.

## **G. Communication**

None

## **H. Elementary Principal's Report**

March 10, 2014

### **Parent Teacher Conferences:**

We had 93% attendance for parent teacher conferences in February.

### **Kindergarten Round Up:**

Bennet Elementary will have KDG Round Up on Friday, March 28<sup>th</sup>. We currently have 38 students registered for Round Up. We will be having a parent orientation meeting on Tuesday, March 25<sup>th</sup> for parents. There are six students signed up for Early Entrance testing into KDG in late Spring.

### **Read Across America Week Activities:**

Bennet Elementary students celebrated Read Across America on Friday, February 28<sup>th</sup>. We had guest readers come into the classroom to share a Dr. Seuss story with the students. We enjoyed having guests from the community come into the school to read to the students.

We also celebrated Children's Author, Dr. Seuss' birthday. Activities included: Green Eggs and Ham for lunch on Monday, daily Dr. Seuss trivia questions, crazy sock day, hat day and a school wide silent reading followed by Dr. Seuss birthday cake.

### **End of Third Quarter:**

The end of third quarter will be March 13<sup>th</sup>. We will be sending home report cards on Tuesday, March 18<sup>th</sup>.

### **Science Fair**

Students in third and fourth grade will be participating in the Science Fair at Bennet Elementary on Thursday, March 13<sup>th</sup>. Students are required to complete a science experiment using the steps of the Scientific Method. This opportunity allows students to explore their interests, develop organizational skills, and provide hands on experiences of using the scientific method

### **NeSA Test Dates:**

Bennet Elementary has tentatively set the following dates for the NeSA assessment: April 23-25 and April 28-29<sup>th</sup>.

## **I. Secondary Principal's Report**

March 10, 2014

### 1. NeSA Spring Testing

We have tentatively set the last 3 weeks in April for testing.

### 2. Parent teachers attendance rates were reviewed.

### 3. Pre-registration 2013-2014

This process is in full swing. More on the master schedule at the April meeting.

## **J. Assistant Principal/Activities Director Report**

The Board reviewed activity dates through May 21, 2014.

## **K. Superintendents Report and Recommendations**

March 10, 2014

1. The Board reviewed Affordable Health Care Act implementation dates, noting the newest guidance seems to point to implementation in September of 2016.

2. The Board reviewed the second quarterly budget report for fiscal 2013-2014.

3. District OR-1 has completed the process for Administrative Review of the food service program. This is a process that will occur every three years. The district did very well in the review process and I would like to compliment our staff for the work that they do to keep that program running efficiently and in full compliance with NDE standards.

4. The Board reviewed information related to the upcoming election and primary May 13, 2014.

## **L. Board of Education Development**

1. NRCSA Spring Conference scheduled for March 20, 21 in Kearney.

## **M. Topics for Next Months Agenda**

Report of requisitions, NRCSA conference, legislation

## **Adjournment**

I. The meeting was duly adjourned at 8:30 o'clock p.m. on March 10, 2014.

**Next Board Meeting**-April 14, 2014 at Bennet Elementary School Library at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: June 9, 2014

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, June 9, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell and Personnel from Clark Enersen.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$85,748.52 General Fund

\$340,260.62 Payroll

\$160.00 Activity Fund Reimbursement

\$22,473.72 Depreciation Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiencies:**

1. Personnel from Clark Enersen presented information and received feedback from the Board related to facility meeting to be held in Bennet and Palmyra.

**D. Unscheduled Audiencies: None**

**E. Action Items**

1. Motion by Calfee, seconded by Maahs to authorize the issuance of series 2014 lease purchase agreement.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Schroder, seconded by Royal to approve the 2014-2015 Bennet Elementary and Bennet Pre-School Student Handbooks.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion by Schroder, seconded by Calfee to approve the 2014-2015 Palmyra Jr.-Sr. High School Student Handbook.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

4. Motion by Maahs, seconded by Calfee to approve the First reading of BOE Policy 504.14 Smoking-Drinking-Drugs.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion by Church, seconded by Calfee to approve the First reading of BOE Policy 505.03 Suspension of Students.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Schroder, seconded by Calfee to approve the First reading of BOE 1006.02 Smoke Free Environment.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

7. Motion by Church, seconded by Calfee to approve the First reading of BOE Policy 302.02 Superintendent Contract.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

8. Motion by Schroder, seconded by Royal to approve the First reading of BOE Policy 503.04 Addressing Barriers to Attendance.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

9. Motion by Calfee, seconded by Schroder to approve the First reading of BOE Policy 508.15 Concussion Awareness.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

10. Motion by Schroder, seconded by Royal to approve the First reading of BOE Policies 406.06 and 412.02 Employee Qualifications and Recruitment.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

11. Motion by Royal, seconded by Maahs to approve the First reading of BOE Policy 508.05 Emergency Plans and Drills.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

## **F. Discussion Items**

1. The Board discussed and established community meeting dates to present information related to District OR-1 facilities. June 24<sup>th</sup> and 25<sup>th</sup> were the dates selected.

## **G. Communication**

None

## **H. Elementary Principal's Report**

June 9, 2014

The final days of school went really well. We had awards assemblies for students who were awarded certificates for: Accelerated Reader, Second Grade Spelling Bee, Perfect Attendance, Casey's Student of the Month, Music, Art, Computer, Physical Fitness and Presidential Achievement. It was wonderful to recognize so many students for their accomplishments this year!

Summer Enrichment:

Summer Enrichment begins Monday and we have 106 students enrolled. Summer Enrichment will continue through June 26<sup>th</sup> and end with a field trip to the Omaha Henry Doorly Zoo with a tour of the aquarium.

Summer Activities:

We have a number of teachers attending workshops through ESU 4 for professional development this summer.

Work will continue in the elementary to clean classrooms, paint halls, and wax the floors. The gym floor has been refinished and looks great!

## **I. Secondary Principal's Report**

June 9, 2014

Summer activities

Administrators and Mr. Brown are in the process of completing reports for this past year, and planning to start next year. Also many staff members are, or will be, attending various staff development workshops in June and July.

Multicultural Report

Multi-cultural reports indicate compliance with 100% of staff under Rule 16:004.11. A file of those activities is maintained on the system server, and I included some examples for you.

Entire handbook will be handed out on Monday. We anticipate a few changes that will be outlined/highlighted for you on Monday.

**J. Assistant Principal/Activities Director Report**

June 9, 2014

1. Gym floors in both Bennet and Palmyra have been refinished and are ready to use.

**K. Superintendents Report and Recommendations**

June 9, 2014

1. The Board reviewed information from the Annual Statistical Summary.
2. Trane provided updated information for projected savings after completion of projects in Bennet and Palmyra.

**L. Topics for Next Months Agenda**

Budget planning, food service report, staff handbooks and annual policy review.

**Adjournment**

- I. The meeting was duly adjourned at 9:08 o'clock p.m. on June 9, 2014.

**Next Board Meeting-** July 14<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
PUBLIC INFORMATION SESSION

DATE: July 16, 2014

**A.** A Public Information session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, July 16, 2014, at 7:30 p.m. in the Media Center at Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs and Kevin Schroder.

Also Present: School Superintendent Robert Hanger, and Personnel from Clark Enersen.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

The Board presented information related to facilities planning.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:32 o'clock p.m. on July 16, 2014.

**Next Board Meeting-** August 18, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: July 28, 2014

A. A Special Meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, July 28, 2014, at 7:00 p.m. at the Nebraska Association of School Boards, 1311 Stockwell Lincoln, Nebraska.

The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger and personnel from Clark Enersen Partners.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

B. Meeting called to order by Board of Education President Haight at 7:03 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

**C. Retreat Goals:**

1. Non-Action Items:

1. Discussion of Facilities Plan and next steps:

Review Planning Process/Community Input Sessions to date.

Review Plans regarding: Elementary School, Pre-School, Jr.Sr.High School, Information Updates and Timelines.

2. Review Fiscal 2014 Budget information:

3. Review Board of Education Goals:

4. District Property holdings.

I. The meeting was duly adjourned at 11:03 o'clock p.m. on July 28, 2014.

**Next Board Meeting-** August 18<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
PUBLIC INFORMATION SESSION

DATE: August 6, 2014

**A.** A Public Information session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, August 6, 2014, at 7:00 p.m. in the Commons at Bennet Elementary 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Larry Royal and Kevin Schroder.

Also Present: School Superintendent Robert Hanger, and Personnel from Clark Enersen.

Absent: Clayton Maahs

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

The Board presented information related to facilities planning.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:08 o'clock p.m. on August 6, 2014.

**Next Board Meeting-** August 18, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: August 18, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 18, 2014, at 7:30 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell.  
Jan Svoboda, Wendell Stone, Brandon Desh, John Recknor, Bill Epply and Jim Sack.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$73,876.76 General Fund

\$301,537.81 Payroll

\$352.64 Activity Fund Reimbursement

\$140,000 Transfer to Depreciation

\$5,500.00 Transfer to Lunch Fund

\$ 19,000 Transfer to Activity Fund

\$ 5,000.00 Yearbook

\$ 14,000.00 Athletics

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences:**

Jan Svoboda, Wendell Stone, Brandon Desh, John Recknor, and Jim Sack offered comments regarding the potential bond issue. Bill Epply commented on property south of the Palmyra gym.

**E. Action Items**

1. Motion by Schroder, seconded by Royal to affirm Board of Education Goals for 2013-2014.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder

Voting No: None

Motion Passed: 6-0

2. Motion by Church, seconded by Calfee to Adopt a Resolution as presented Calling for a Bond Election to be held with the statewide general election November 4, 2014 (A full copy of the resolution is available at the office of the Superintendent).

Voting Yes: Calfee, Church, Haight, Maahs, Schroder

Voting No: Royal

Motion Passed: 5-1

3. Motion was made by Calfee and seconded by Maahs that the Board hold a closed session with Superintendent Hanger regarding specific action and legal advice and because it is in the public interest to do so.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

The board has adopted a motion to enter closed session specific action and legal advice and because it is in the public interest to do so at 8:29 p.m. The board will limit its discussion to this issue.

4. Motion by Schroder, seconded by Royal to leave executive session at 8:44 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

5. Motion was made by Calfee and seconded by Church that the Board hold a closed session with Superintendent Hanger regarding negotiations for the sale of real property and because it is in the public interest to do so.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

The board has adopted a motion to enter closed session regarding negotiations for the sale of real property and because it is in the public interest to do so at 8:46 p.m. The board will limit its discussion to this issue.

Motion by Calfee, seconded by Schroder to leave executive session at 9:11 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

6. Motion by Maahs, seconded by Royal authorizing the sale of real property NW  $\frac{1}{4}$  SW  $\frac{1}{4}$  and South 20 acres of W  $\frac{1}{2}$  NW $\frac{1}{4}$  section 30-T9N-R9E for a purchase price of \$345,000.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

## **F. Discussion Items**

1. Work session date for August 25<sup>th</sup> was established.

## **G. Communication**

## **H. Elementary Principal's Report**

August 18, 2014

### Elementary Principal's Report

1. The first two days of school are underway. Scott and Roger have been busy working at the elementary in preparation of the first student day. A huge thank you to them!
2. As of this week there are 296 students enrolled at the elementary PreK-6<sup>th</sup> grade. I will have a more accurate count after the first full student day on August 14<sup>th</sup>.

**The estimated enrollment numbers are:**

Preschool- 27

KDG: 43

1<sup>st</sup> Grade: 50

2<sup>nd</sup> Grade: 35

3<sup>rd</sup> Grade: 34

4<sup>th</sup> Grade: 42

5<sup>th</sup> Grade: 30

6<sup>th</sup> Grade: 35

PreK-6 total 296 students as of August 13<sup>th</sup>.

Our total number of students in May at the elementary was 273.

3. New Staff:

Staff additions include Mrs. Wusk the third 1<sup>st</sup> grade classroom teacher and Ms. Cerny for Special Education at the High school and Elementary.

4. We had our annual open house on Tuesday, August 12th from 5:30-7:00 PM. I am still getting attendance numbers from classroom teachers and will report on this at the meeting. Bennet Boosters, the Book Fair, Fine Arts, Junior Football, Girl/Boys Scouts, were just a few of the sponsors present.

## **I. Secondary Principal's Report**

August 18, 2014

1. First two days of school

I hope to report that the first couple days of school went as planned and that everyone is thrilled to be back!!!

2. New Staff

No turnover at the High School!

3. Student teacher Matt Novak working w/ Mr. Panko and Mr. Kotik

4. Class rosters

I will bring a current class roster, grades 7-12, to the meeting.

5. Class Schedules.

## **J. Assistant Principal/Activities Director Report**

August 18, 2014

**HS Football:**

Practice will begin on August 11th.

**HS Girls Golf:**

Practice will begin on August 14th.

**HS Boys/Girls Cross Country:**

Practice will begin on August 18th.

**HS Volleyball:**

Practice for Volleyball will begin on August 18th.

**Athletic Booster Bash**

Monday August 25th the Athletic Boosters have scheduled the annual "Booster Bash".

The festivities will begin at 6pm.

## **K. Superintendents Report and Recommendations**

August 18, 2014

1. Census data completed for the July 20<sup>th</sup> report to the Department of Education shows the population of 5-18 year olds to be 276 in Otoe County and 327 in Lancaster County

resulting in an increase of 57 children. Data for 2004 to present is shown in the chart below: The data indicates four consecutive years of population increases.

2. Building and grounds projects have been nearly completed in both buildings. The Bennet project was completed on July 31<sup>st</sup> and Palmyra the week of August 4<sup>th</sup> due to the additional replacement of remaining vav valves in the 80s and 90s building additions.

3. ACT scores will be embargoed until after the fourth week of August. In recent years Palmyra students have scored well in comparison with state and national score averages. 2013-2014 scores will be released within the next 30 days.

#### **L. Board of Education Development**

1. NASB area membership meeting has been scheduled for October 8, 2014 at Nebraska City. The registration deadline is October 1.

#### **M. Topics for Next Month's Agenda**

Budget adoption and authorization to sign federal and state forms.

#### **Adjournment**

I. The meeting was duly adjourned at 9:34 o'clock p.m. on August 18, 2014.

Next Board Meeting- September 15, 2014 at Palmyra High School Media Center at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: August 25, 2014

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, August 25, 2014, at 8:00 p.m. in the Distance Learning Room at Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Superintendent Robert Hanger.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 8:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

The Board reviewed information related to finance, school vehicles, potential community meeting dates and school property.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:08 o'clock p.m. on August 25, 2014.

**Next Board Meeting-** September 15, 2014 at Palmyra High School Media Center at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: September 15, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, September 15, 2014, at 7:30 p.m. in the Media Center at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Jim Sack and Gerald Royal.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Maahs to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$147,287.90 General Fund

\$348,497.21 Payroll

\$28,672.40 Depreciation Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

The following hearings were opened for discussion at 7:36 p.m.

1. In compliance with the provisions of State Statute Sections 13-501 to 13-513, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed budget and to consider amendments relative thereto.

2. In compliance with the provisions of State Statute Section 77-1601.02, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

The above hearings were closed after discussion at 8:02 p.m.

**D. Unscheduled Audiences:**

1. Jim Sack and Gerald Royal offered comments and questions regarding the budget adoption.

**E. Action Items**

1. Motion by Maahs, seconded by Schroder to adopt the 2014-2015 Budget.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Motion Passed: 6-0

2. Approve the Tax Request Resolution:

2014-2015 TAX REQUEST RESOLUTION  
FOR  
OTOE COUNTY SCHOOL DISTRICT #501

WHEREAS, public notice was given at least five days in advance of a Special Public Hearing called for the purpose of discussing and approving or modifying the District's Tax Requests for the 2014-2015 school fiscal year for the General Fund, Bond Fund, and Special Building Fund, of Otoe County School District #501; and,

WHEREAS, such Special Public Hearing was held before the Board of Education hereinafter "the Board" of Otoe County School District #501 hereinafter "the District" at the time, date, and place announced in the notice published in a newspaper of general circulation, a copy of which notice and proof of publication is attached hereto as Exhibit A, all as required by law; and,

WHEREAS, the Board provided an opportunity to receive comment, information and evidence from persons in attendance at such Special Hearing; and,

WHEREAS, the Board, after having reviewed the District's Tax Request for the said fund, and after public consideration of the matter, has determined that the Final Tax Requests as listed below are necessary in order to carry out the functions of the District, as determined by the Board for the 2014-2015 school fiscal year.

NOW BE IT THEREFORE RESOLVED that (1) the Tax Request for the General fund should be, and hereby is set at \$4,371,638.34; (2) the Tax Request for the Bond fund should be, and hereby is set at \$313,181.82; and (3) the Tax Request for the Special Building Funds should be, and hereby is set at \$218,181.82.

It is so moved by Church and seconded by Maahs this 15<sup>th</sup> day of September, 2014.

Roll Call vote as follows:

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Motion Passed: 6-0

The undersigned herewith certifies, as Secretary of the Board of Education of Otoe County School District #501, that the above Resolution was duly adopted by a majority of said Board at a duly constituted public meeting of said board.

/s/ Robert L. Hanger Secretary

3. Motion by Church, seconded by Schroder to appoint Superintendent Hanger as official representative responsible for State and Federal forms and applications.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder,

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The Board reviewed the possibility of Custodial Services for evening duties at Palmyra High School.
2. Building Committee meeting established a meeting date for October.
3. Community Informational meeting dates are set for September 29<sup>th</sup> in Palmyra and October 20<sup>th</sup> in Bennet with a start time of 7:00 p.m.

#### **G. Communication**

None

#### **H. Elementary Principal's Report**

September 15, 2014

1. We are in the middle of our Fall MAPS assessments for students in grades 1<sup>st</sup>-6<sup>th</sup>. A huge thank you to Mrs. Hanger for working with classroom teachers in organizing the schedule and accommodating all classrooms in the testing schedule for the areas of math, reading, language and science. Also, thank you to the staff for being so flexible and Mr. Brown for uploading the information in the system. MAPS testing will be completed by September 17<sup>th</sup>. MAPS data will give the classroom teacher a baseline for where the students are at and areas to focus on with an individual student and at a classroom level. This information will be shared at Parent Teacher Conferences in September.
2. Friday, September 19<sup>th</sup> from 6-8 PM the Bennet Booster will be hosting a Fall Festival at Bennet Elementary. This is a free family event with food, games, hay rack rides and a bounce house. Please join us for this fun family event.
3. Friday, September 19<sup>th</sup> will be Bennet Elementary Safety Day. We will practice the following safety drills: lock down, fire, tornado, and bus and school evacuation.
4. NeSA Reading, Writing, Math and Science results have been released to the public. Individual results will be given to parents at Parent Teacher conferences. We will have a full NeSA report at the October meeting, prior to the release of State of Schools Report.
5. Parent Teacher conferences are scheduled for Tuesday, September 23<sup>rd</sup> from 2-8 PM. We will have an early dismissal at 1:10 this day.

## **I. Secondary Principal's Report**

September 15, 2014

1. MAPs testing - to begin in October  
We are in the planning stages at the high school. Like last year we will test in the new lab, with entire class groups in single sessions.
2. NeSA test scores 2014  
Last year's test scores were released to the public in August. Individual NeSA report cards will be delivered to last year's 7, 8, 11 grade students at P-T conferences. We will have a full NeSA report at the October meeting, prior to the release of State of Schools Report.
3. Foreign Exchange Student staying with the Calfee's
4. Parent Teacher Conferences  
Parent/teacher conferences scheduled for Tuesday, Sept. 23<sup>rd</sup>, 2:00-8:00 p.m.

## **J. Assistant Principal/Activities Director Report**

September 15, 2014

1. The Board reviewed upcoming activities.

## **K. Superintendents Report and Recommendations**

September 15, 2014

1. The Board reviewed federal program and funding for Title I, Title II, REAP and IDEA.
2. The Board discussed the Universal Service Fund program and potential funding loss associated changes regarding telecommunications and web hosting services.
3. The Board of Education reviewed the annual Calendar for fiscal 2014-2015.

## **L. Board of Education Development**

1. NASB area membership meeting has been scheduled for October 8, 2014 at Nebraska City. The registration deadline is October 1.
2. State Conference November 19, 20, 21, at the La Vista Conference Center.

## **M. Topics for Next Months Agenda**

Updates for policy, facilities and enrollment figures.

## **Adjournment**

I. The meeting was duly adjourned at 8:35 o'clock p.m. on September 15, 2015.

**Next Board Meeting-** October 13, 2014 at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
PUBLIC INFORMATION SESSION

DATE: September 29, 2014

**A.** A Public Information session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Wednesday, September 29, 2014, at 7:30 p.m. in the Gym at Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs and Jaimi Calfee.

Also Present: School Superintendent Robert Hanger, and Personnel from Clark Enersen.

Absent: Larry Royal, Kevin Schroder.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Clark Enersen personnel presented information and answered questions related to facilities planning.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 8:20 o'clock p.m. on September 29, 2014.

**Next Board Meeting-** October 13, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: October 13, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 13, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, and Janel Callahan.

Absent: Jaimi Calfee

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Maahs to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$65,961.95 General Fund

\$375,300.54 Payroll

\$75.00 Activity Fund Reimbursement

\$948.34 Special Building Fund

Voting Yes: Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Motion Passed: 5-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences:**

1. Janel Callahan thanked the Board for their work and spoke to concerns regarding the bond issue assuring the Board that the Our Community First group does not condone the theft of signs that have recently disappeared. Those feelings have been shared with the entire Our Community First group on two occasions.

**E. Action Items**

1. Motion by Maahs, seconded by Royal to recognize the District OR-1 Education Association as the sole negotiating unit for the certified teaching staff of District OR-1 for the 2016-2017 contract year.

Voting Yes: Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Motion Passed: 5-0

2. Motion by Church, seconded by Schroder to accept the legal description and survey for Lot E, Waites Addition located in Section 34, Township 9 North, Range 9 East.

Voting Yes: Church, Haight, Maahs, Royal, Schroder,  
Voting No: None  
Motion Passed: 5-0

**F. Discussion Items**

1. Building Committee reviewed information regarding roofing solutions from Tremco, property descriptions for 600 West 9<sup>th</sup> street and the Bennet Bush Pines North 7<sup>th</sup> addition in Bennet.
2. The Board reviewed information related to Bush Pines development.

**G. Communication: None**

**H. Elementary Principal's Report**

October 13, 2014

1. Fall parent teacher conferences were on Tuesday, September 21st. We had 95% of our parents in attendance for a parent teacher conference. This was the first year we included preschool in our parent teacher conferences.

Our first quarter will be ending on October 17th. Report cards will be going home the week of October 20th.

2. NeSA test results are Included in the board packet.
3. October is National Bullying Prevention Month. District OR 1 takes a strong and an active stance against bullying and creates a climate that prevents bullying before it starts. During the week of October 13-17th Bennet Elementary will be participating in school activities to take a stand against bullying.
4. The week of October 6-12 was Fire Safety Week across the Country. The Bennet Fire and Rescue Department presented a short assembly on fire safety for all students. This was a great review for all students on fire safety in their home.
5. Our School Committees have been busy this first quarter. We have had several meetings for our writing, safety, character counts committees, and RTI committee (Response to Intervention Committee.) The RtI committee uses the data from DIBELS/MAPS/NeSA to place students in groups for our scheduled RtI time.

## **I. Secondary Principal's Report**

October 13, 2014

### 1. End of First Quarter

October 17 is the end of the first quarter and rapidly approaching. We are making every effort to help kids pass the first quarter, and to inform parents of those who are struggling.

### 2. NeSA test results

Included in board packet is a report detailing NeSA testing results for your information. Also included is the information sent home at PT conferences with each student's test scores that you may also be interested in looking at.

### 3. Fall Testing

MAPs testing will be complete next week for all students 7<sup>th</sup> – 11<sup>th</sup> grades.

### 4. FFA land judging – From Mr. Malone

The Palmyra Ag/FFA students participated in the Southeast Area Land Judging Contest Oct. 6 hosted by the Nemaha NRD and NRCS at Humboldt. Over 120 students in the area participated determining soil texture, slope, land class, erosion, land treatments and fertilizer amendments for the soil. James Bremer place 2nd and Vanessa Knutson place 8th in the individual competition with 12 of our 24 students receiving ribbons, and the team of James Bremer, Brian Bruggeman, Zach Roath and Vanessa Knutson qualified to compete at the State Land Judging Competition, Oct. 22 in McCook, NE.

### 5. Parent teacher conferences Attendance Total 110/179 – 61%

### **J. Assistant Principal/Activities Director Report**

October 13, 2014

1. The Board reviewed upcoming activities.

### **K. Superintendents Report and Recommendations**

October 13, 2014

1. The Board reviewed information related to the enrollment recorded on the last Friday in September showing total enrollment for PK-12 at 471 or an increase of 14 students from September 2013.
2. The annual safety inspection conducted in September provided commendations for both the Palmyra and Bennet buildings as well as a few areas that can be improved.
3. Distance Learning incentive totals as a result of membership in Network Nebraska were presented.

### **L. Board of Education Development**

1. State Conference November 19, 20, 21, at the La Vista Conference Center. Registration deadline is November 7<sup>th</sup>.
2. President Haight recognized Clayton Maahs who recently received his level II award.

### **M. Topics for Next Months Agenda**

### **Adjournment**

- I. The meeting was duly adjourned at 8:40 o'clock p.m. on October 13, 2014.

**Next Board Meeting-** November 10, 2014 at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
PUBLIC INFORMATION SESSION

DATE: October 20, 2014

**A.** A Public Information session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, October 20, 2014, at 7:00 p.m. in the Gym at Bennet Elementary School 50 Dogwood Street, Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Doug Church, Kipp Haight, Clayton Maahs, Jaimi Calfee and Larry Royal.

Also Present: School Superintendent Robert Hanger, and Personnel from Clark Enersen and Ameritas.

Absent: Kevin Schroder.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Clark Enersen and Ameritas personnel presented information and answered questions related to facilities.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 8:26 o'clock p.m. on October 20, 2014.

**Next Board Meeting-** November 10, 2014 at Palmyra High School Distance Learning Room at 7:30 PM.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: November 10, 2014

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, November 10, 2014, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell.

Absent:

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Church, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$78,394.57 General Fund

\$377,463.46 Payroll

\$ 104.18 Special Building Fund

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences:**

1. Lyle Dowding commented regarding the bond issue and academics vs. athletics.
2. Janine Theiler representing Our Community 1<sup>st</sup> commented regarding the identified needs, scope and immediacy, district growth, and the correlation between bond attempts and success rates.
3. Craig Bolz commented regarding the needs at Bennet and starting with that project, the fiscal loss resulting from the sale of the property at 190<sup>th</sup> and not working to improve the property purchased in Palmyra.

**E. Action Items**

1. Motion by Maahs, seconded by Calfee to approve the second reading of Board of Education Policy 603.01 Curriculum Development.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Church, seconded by Calfee that the Board hold closed session for Personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law at 8:05 p.m.

The board adopted a motion to enter closed session with Superintendent Hanger to evaluate his job performance and to do this in closed session in order to prevent needless injury to his reputation and because it is in the public's and the school district's best interest.

Motion by Calfee, seconded by Church to leave executive session at 9:00 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

3. Motion was made by Calfee, seconded by Royal that the Board hold a closed session with Superintendent Hanger regarding negotiations for the sale of real property and because it is in the public interest to do so.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

The board has adopted a motion to enter closed session regarding negotiations for the sale of real property and because it is in the public interest to do so at 9:01 p.m. The board will limit its discussion to this issue.

Motion by Calfee, seconded by Maahs to leave executive session at 9:17 p.m.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

#### **F. Discussion Items**

1. Upcoming staff presentations and format with presentations to begin at 7:00 p.m.
2. Work session dates were established for January 12<sup>th</sup> to review facilities information.

#### **G. Communication**

1. The District OR-1 Education Association thanked the Board for their service and commitment to the school and students.

#### **H. Elementary Principal's Report**

November 10, 2014

1. Bennet Elementary has invited Veterans of District OR 1 families to join us for lunch on Tuesday, November 11<sup>th</sup>, from 11:15-12:00. Lunch will be served at 11:15 with special music by the Bennet Singers and band at 11:30.
2. On Sunday, November 16<sup>th</sup> the Bennet Boosters are hosting a skating party at Skate Daze for the K-6<sup>th</sup> grade students. The theme for the event is school spirit.
3. December 2<sup>nd</sup> will be the Bennet Elementary Holiday concert at the High School. The Kdg-3rd grade will perform at 6:30 and 4<sup>th</sup>-6<sup>th</sup> grade, Bennet Singers and Band at 7:30 P.M.

#### **I. Secondary Principal's Report**

November 10, 2014

1. Veteran's Day recognition  
Planned for Tuesday, Nov. 11. PHS Student Council will host a breakfast and an assembly program to honor Veterans.

2. 1<sup>st</sup> Quarter Honor Roll and Perfect Attendance.

3. FFA news – from Mr. Malone

The Palmyra FFA has had a very busy month of October. The State Land Judging Team of James Bremer, Vanessa Knutson, Zach Roath and Brian Bruggeman placed 8th in the state at the contest in McCook. A great accomplishment judging in the sands of western Nebraska only 40 points from qualifying for the National contest. The FFA Chapter held the annual Pancake Feed and Member Auction (54 years we believe). We competed against Trunk or Treat and a couple of weddings but still served about 250 people. The member auction had another successful year with great support from the community, we averaged a little over \$170 for the member work day. The Palmyra Chapter ended the month attending the National FFA Convention in Louisville KY Oct. 28-Nov 1. We have been traveling to the convention for the last 16 years by charter bus with other FFA chapters. This year we traveled with Nebraska City, Falls City, Freeman, Heartland, McCool Junction, Osceola and Lawrence-Nelson. Traveling to the convention we toured Hummert Seed and Green House Company and Purina Research Farms in St. Louis. At the convention we were able to take part in leadership workshops, convention sessions, the FFA Career expo with over 400 ag business and company exhibitors and colleges and the American Degree Ceremony. Tyler Bessey and Emma Bremer were awarded the American Degree, the highest degree members can achieve for their participation in their SAE and community service.

4. Band Performance – from Mrs. Robb

Congratulations to the Jr. and Sr. High School Concert Band for being selected to perform at the 2014 Nebraska Music Educators In-service Conference on Friday, November 21st, 2014. They will perform at Kimball Recital Hall on UNL campus at 11:00 AM. Please come and support our fine musicians.

**J. Assistant Principal/Activities Director Report**

November 10, 2014

1. The board reviewed upcoming scheduled activities.

**K. Superintendents Report and Recommendations**

November 10, 2014

1. Superintendent Hanger provided a list of Consolidated Data Collections submitted for the month of October.
2. The Nebraska Department of Property Assessment and Taxation annually determines the value of property within given political sub-divisions. The Nebraska Department of Property Assessment and Taxation whose calculations are used by NDE school finance in calculating local resources, adversely affects a school district in the school finance formula when a county assessment of property is less than the figure that is determined by the Nebraska Department of Property Assessment and Taxation. In addition to the resulting loss in state aid, the district is able to generate property tax dollars only at the value of property values as determined by the county assessors. As indicated in the

following chart, the assessments for 2002 thru 2014. The figures indicate the difference between the county assessor's total valuation and the value as determined by the NE Dept. of Property Assessment & Taxation.

3. The Board reviewed election results from the 2014 General Election.

**L. Board of Education Development**

1. State Conference November 20, 21, at the La Vista Conference Center. Registration deadline is November 7<sup>th</sup>.

**M. Topics for Next Months Agenda**

NASB conference report, Audit report, Annual Rule 10 Report.

**Adjournment**

I. The meeting was duly adjourned at 9:44 o'clock p.m. on November 10, 2014.

**Next Board Meeting-(Date)** at Palmyra High School Distance Learning Room at 7:30 P.M.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: December 8, 2014

A. A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, December 8, 2014, at 7:00 p.m. in the Library at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Larry Royal and Kevin Schroder.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

B. Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Mrs. Gill-Rose presented information related to eBackPack and the use of technology in Secondary Spanish courses.

Motion by Maahs seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$69,171.33 General Fund

\$49,248.82 Depreciation Fund

\$356,948.64 Payroll

\$25,576.38 Building Fund

\$677.85 Activity Fund Reimbursement

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences: None**

**D. Unscheduled Audiences: None**

1. Janine Theiler presented a handout regarding community feedback from the recent bond election. This includes information from face to face conversations, phone conversations, social media etc...
2. Craig Bolz commented regarding the recent "Meet the Candidates forum" held in Palmyra, the Board's decision to purchase the property east of Casey's, the potential loss of students to the new LPS middle school, Superintendent salaries and academics versus facilities.

**E. Action Items**

1. Motion by Calfee, seconded by Church to receive the 2014 Audit Report.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Maahs to receive the Annual Rule 10 Report.

Voting Yes: Calfee, Church, Haight, Maahs, Royal, Schroder  
Voting No: None  
Motion Passed: 6-0

**F. Discussion Items**

1. Mr. Hanger updated the BOE regarding the house at 600 West 9<sup>th</sup> St. and the listing of the property.

**G. Communication: None**

**H. Elementary Principal's Report**

December 8, 2014

1. Our Holiday Music Concert was Tuesday, December 2nd at the High School. The Kdg-3<sup>rd</sup> grade performed and then our 4<sup>th</sup>-6<sup>th</sup> grades, Bennet Singers, and 5<sup>th</sup>/6<sup>th</sup> grade Band. It was very well attended by family and friends. A big thank you goes out to Mrs. McCreight and Mrs. Murphy-Robb for their planning and time in putting together a wonderful program.

2. On December 3<sup>rd</sup> there were a group of teachers from the High School and Elementary who attended a Language Arts Curriculum Alignment Standards Workshop. The staff began the process of updating our curriculum maps to reflect the English Language Arts Standard changes across all grade levels.

3. Our first semester will come to an end on Friday, December 19<sup>th</sup>. We will be dismissing on December 19<sup>th</sup> for Winter Break and returning January 5<sup>th</sup>.

### **I. Secondary Principal's Report**

December 8, 2014

1. 7-12 winter music program

Will be Monday, December 15, at 7:00 p.m. in the gym.

2. The Board reviewed information from the Fall Blood Drive.

3. The Board reviewed Fall Athletic Recognition.

### **J. Assistant Principal/Activities Director Report**

December 8, 2014

The Board reviewed upcoming activity dates.

### **K. Superintendents Report and Recommendations**

December 8, 2014

1. Mr. Hanger reported information regarding the District OR-1 ACT profile.

2. The Board was informed that the Rule 10 Accreditation report and the Rule 11 Pre-school Report have been submitted and accepted by NDE.

3. The Board reviewed quarterly budget information for the first quarter of fiscal 2014.

### **L. Board of Education Development**

1. January 12<sup>th</sup> work session at 5:00 p.m.

2. Legislative issues conference in Lincoln January 25, 26.

3. Education Forum in Kearney February 3, 4.

4. Presidents Retreat February in Lincoln 23, 24.

5. The Board and Administrative team recognized outgoing Board member Larry Royal for his service to the OR-1 school community.

**M. Topics for Next Months Agenda**

Reorganization of the Board, election of officers and committee assignments.

**Adjournment**

I. The meeting was duly adjourned at 8:10 o'clock p.m. on December 8, 2014.

**Next Board Meeting-** at Palmyra High School Distance Learning Room at 7:00 P.M.  
January 19, 2015.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: JANUARY 12, 2015

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 12, 2015, at 5:00 p.m. in the Distance Learning room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: Personnel from Tremco and Clark Enersen.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 5:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Welcome new Board Members: Susan Steward

2. Oath of Office

A. Doug Church

B. Clayton Maahs

C. Susan Steward

3. The Board reviewed information related to:

Roofing as presented by Tremco,

Cost related to surveying the Bennet Elementary campus and vacating Dogwood Street as presented by Clark Enersen,

Public feedback received by individual Board members related to the November bond election including comments related to the 15 acre site, the track and football field, focusing on building needs at both Bennet and Palmyra, a desire to continue moving forward, disappointment and frustration at the bond failure, concerns regarding the growth of Lincoln, building condition and code requirements, a need to stay up to date and current, concerns regarding taxes and a need to explore compromise in small group setting, increasing community involvement, use of current school ground and facilities and would a future bond be split. The Board reviewed potential community meeting dates and school property fence proposals for the property at the Casey's location.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 7:13 o'clock p.m. on January 12, 2015.

**Next Board Meeting-** January 19, 2015 at Palmyra High School Media Center at 7:00 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: January 19, 2015

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, January 19, 2015, at 7:00 p.m. in the Media Center at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Larry Royal, Brandon Desh and Thane Jensen.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Haight at 7:00 p.m.

Announcement of Open Meetings Act Posting:

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Mr. Smidt presented information regarding E-Library resources and student use.

1. Elections - Superintendent Temporary Chairman

- a. President- Clayton Maahs-Unanimous
- b. Vice President- Kipp Haight-Unanimous

Appointment of committees, positions, & designations

- a. Secretary (Robert Hanger)
- b. Treasurer (Karen Hatcher)
- c. Legal Counsel (Harding & Schultz)
- d. Americanism Committee (Haight, Calfee, & Schroder)
- e. Finance Committee (Steward & Schroder)
- f. Building & Grounds Committee (Haight, Calfee, Church)
- g. Transportation (Schroder & Maahs)
- h. School Improvement Steering Committee (Calfee & Steward)

- i. Collective Bargaining Committee (Calfee, Maahs & Schroder)
- j. Depository Banks (Union Bank, Farmers & Merchants of Palmyra, & First Nebraska Bank)
- k. District Newspaper (The Voice)
- l. Designate date for the internal evaluation of the board of education (December)
- m. Designate date for the annual review of board policies. (Monthly beginning in October)
- n. Foundation for Knowledge (Calfee)

Motion by Schroder, seconded by Calfee to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. Request by Steward to remove the December Regular meeting minutes from the consent agenda.

Approval of the December Regular Meeting Minutes.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder,.  
 Voting No: None  
 Abstain: Steward  
 Motion Passed: 5-0-1

Approval of January work session minutes as amended, claims and financial reports.  
 After discussion and roll call vote:

\$75,516.37 General Fund

\$359,288.08 Payroll

\$6,842.62 Depreciation Fund

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
 Voting No: None  
 Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Larry Royal addressed the Board and distributed a letter regarding information sharing, policy information shared by NASB during his final month on the Board. He asked to see if his concerns had been addressed and if he received information that other BOE members received. Superintendent Hanger informed the Board regarding the use of email and his guidance for distribution lists and the sending of email messages.

2. Brandon Desh addressed the Board and thanked them for their service and passion for the position informing them that the community was behind them and their efforts. He reminded them of their body of work in regards to strategic planning and facilities planning and encouraged them to work to alleviate any confusion regarding school

facilities and finance options that will achieve the desired goals. As a civil engineer he advised against a “band aid” approach attempting to utilize the current football field and track. He applauded the Board for their purchase of the north property and the half block south of the Palmyra gym.

3. Thane Jensen presented information regarding the sale of real property at 600 W. 9<sup>th</sup> Street and the process and requirements for updating the legal description.

**D. Unscheduled Audiences: None**

**E. Action Items**

1. Motion by Haight, seconded by Church regarding the sale of real property located at 600 West 9<sup>th</sup> Street for a purchase price of \$130,000 (Beginning at the Southeast corner of said Block E: Thence: N 00d00'00" W, on an assumed bearing, along and with the East line of said Block E, a distance of 239.98 feet; Thence: S 89d13'48" W, a distance of 147.23 feet; Thence: S 01d25'11" E, a distance of 242.17 feet; Thence: N 88d20'20" E, a distance of 141 .28 feet to the Point of Beginning and containing 0.799 Acres of land, more or less.)

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

2. Motion by Schroder, seconded by Haight to authorize the Superintendent to sign any and all documents pertaining to the new updated plat and legal description for the property at 600 W 9th Street.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

3. Motion by Calfee, seconded by Church to award the roofing contract to JEM Restoration Services.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

4. Motion by Church, seconded by Haight to accept the proposal from Clark Enerson Partners for the scope of work detailed to survey the Bennet site.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder.

Voting No: Steward

Motion Passed: 5-1

5. Motion by Calfee, seconded by Church to accept the proposal from Keith Rohwer (FGR Group) to facilitate two small group discussions on behalf of the Board of Education.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. The BOE reviewed information for the 2015-2016 school calendar.
2. Board of Education contact information was updated.
3. Information regarding the Bennet rental house was presented.
4. The BOE reviewed small group meeting format.
5. North property insurance information was presented.

#### **G. Communication**

1. Kevin Schroder and family thanked the Board.

#### **H. Elementary Principal's Report**

January 19, 2015

1. Second Semester is underway. The students and staff all came back from break rested and ready to learn. The students were very excited to share stories about their winter break. It's nice to have the students back in the building and in a routine.
2. Report cards for second quarter were sent out on Thursday, January 8<sup>th</sup>. We are now looking ahead to Parent teacher conferences on Tuesday, February 11<sup>th</sup>.
3. January 19<sup>th</sup> is scheduled for a teacher in-service day. It will be a very busy day for the staff. We will be looking at our New School Improvement Goal of Vocabulary, as well as MAPS data. During the week of January 12<sup>th</sup> Bennet students participated in MAPS testing for the areas of Reading and Math.
4. We will be celebrating the 100<sup>th</sup> Day of school on January 23<sup>rd</sup>.
5. Each month the staff and students focus on one pillar of the character counts model. There are six pillars: trustworthiness, respect, responsibility, fairness, caring, and citizenship. The focus for the month of January is fairness.

## **I. Secondary Principal's Report**

January 19, 2015

1. Jan. 19<sup>st</sup> In-service - Agenda to include:  
Advanc-ED learning goal implementation, MAPs/NeSA/C4L group work and Individual work time.
2. Student Teachers:  
Emily Smallcomb in Spanish with Ms. Gill  
Eric Williams in English with Mrs. Buescher and Mr. Pollock
3. Second Semester Updated Calendar provided for the BOE.
4. The BOE reviewed the Second Semester Roster and Master Schedule and 1<sup>st</sup> semester Honor Roll & Attendance

## **J. Assistant Principal/Activities Director Report**

January 19, 2015

The Board was provided a list of upcoming activities.

## **K. Superintendents Report and Recommendations**

January 19, 2015

1. The week of January 25-31 is Nebraska School Board Recognition Week. As citizen leaders, individual school board members face complex and demanding challenges. We would like to express our genuine appreciation for the commitment that our members of the board of education give to the school community. Thank you for your outstanding service.
2. IDEA Grant Funds have been finalized. The application has been successfully submitted.
3. Legislative Session and upcoming issues:  
A) TEEOSA funding otherwise known as state aid. It is noteworthy that almost 2/3 of school districts in Nebraska are now in the category of non-equalized. B) Tax relief in the form of income tax, property tax and possibly sales tax.  
C) Early childhood education, charter schools, High Ability Learners and lottery dollars will also be in the spotlight as funding is scheduled to sunset in 2016.

## **L. Board of Education Development**

1. Legislative issues conference in Lincoln January 25, 26.
2. Education Forum in Kearney February 3, 4.
3. Presidents Retreat February in Lincoln 23, 24.
4. NRCSA Legislative Forum in Lincoln February 19.
5. NRCSA Spring Conference in Kearney March 19,20.
6. E-Meetings software from NASB.

**M. Topics for Next Month's Agenda:** School calendar issuing certified staff contracts

**Adjournment**

I. The meeting was duly adjourned at 9:50 o'clock p.m. on January 19, 2015.

**Next Board Meeting:** February 9<sup>th</sup> at Palmyra High School Distance Learning Room at 7:30 P.M. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: FEBRUARY 23, 2015

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, February 23, 2015, at 7:00 p.m. in the Distance Learning room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: Dr. Larry Dlugosh

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Dr. Larry Dlugosh presented information regarding student/patron surveys, communication and next steps offering to facilitate further discussions.
2. The Board moved the retreat previously scheduled for March 16, 2015 to April 20, 2015 with a 5:30 start time. The location for the retreat will be the NASB office in Lincoln.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 8:37 o'clock p.m. on February 23, 2015.

**Next Board Meeting-** March 9, 2015 at Palmyra High School Media Center at 7:30 p.m. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: March 2, 2015

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 2, 2015, at 7:00 p.m. in the Distance Learning room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: Dr. Larry Dlugosh

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:00 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Dr. Larry Dlugosh presented information regarding student surveys and Board input regarding District OR-1. Community members asked to include grades 5-6 in the survey and offered thoughts regarding communication, the school budget and technology.
2. The Board requested a survey sample for the March 9<sup>th</sup> meeting.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 9:23 o'clock p.m. on March 2, 2015.

**Next Board Meeting-** March 9, 2015 at Palmyra High School Media Center at 7:30 p.m. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
REGULAR BOARD MEETING

DATE: March 9, 2015

**A.** A meeting of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Monday, March 9, 2015, at 7:30 p.m. in the Distance Learning Room at the Palmyra District OR-1 Public Schools 425 F Street Palmyra, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: School Administrators Superintendent Robert Hanger, Elementary Principal Linde Walter, Secondary Principal David Bottrell, Janel Callahan, and Jan Svoboda.

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order by Board of Education President Maahs at 7:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

Motion by Schroder, seconded by Church to approve all items on the consent agenda including minutes of the last meeting, claims and financial reports. After discussion and roll call vote:

\$69,327.68 General Fund

\$355,808.71 Payroll

\$454.88 Activity Fund Reimbursement

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
Voting No: None  
Motion Passed: 6-0

**C. Scheduled Audiences:**

1. Janel Callahan representing OuR Community 1<sup>st</sup> thanked the Board for their efforts recognizing the importance of the school in the communities. The group requested a meeting to be held with the Board of Education in a study session format as part of the continued effort regarding facilities needs.

**D. Unscheduled Audiences:**

1. Jan Svoboda shared the importance of school and community working together as Bennet has planned the opening of 65 additional building lots.

**E. Action Items**

1. Motion by Calfee, seconded by Steward to authorize the purchase and use of eMeetings software.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
Voting No: None  
Motion Passed: 6-0

2. Motion by Calfee, seconded by Steward to approve the student survey presented by Emilsson, LLC.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
Voting No: None  
Motion Passed: 6-0

3. Motion by Calfee, seconded by Schroder to accept Pam Goodrich's voluntary resignation with appreciation for 27 years of dedicated service, effective at the end of the 2014-2015 school year.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.  
Voting No: None  
Motion Passed: 6-0

4. Motion was made by Haight and seconded by Calfee that the Board hold a closed session for a Strategy session with respect to collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

The board adopted a motion to enter closed session at 8:54 with Superintendent Hanger with respect to collective bargaining and to do this in closed session in order to prevent needless injury and because it is in the public's and the school district's best interest. The board members limited their discussion to this issue.

Motion by Schroder, seconded by Calfee to leave executive session at 9:49 p.m.

5. Motion by Schroder, seconded by Calfee to approve Contract Terms for the Administrative staff.

Motion by Steward, seconded by Calfee to amend the previous motion so as to act on the building Administrator's contract terms and Superintendent's contract terms with a vote separate from the original motion.

Voting Yes: Calfee, Church, Haight, Schroder, Steward.

Voting No: Maahs

Motion Passed: 5-1

6. Motion by Schroder, seconded by Calfee to approve Contract Terms for the building Administrators.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

7. Motion by Haight, seconded by Calfee to approve Contract Terms for the Superintendent.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder.

Voting No: Steward

Motion Passed: 5-1

8. Motion by Schroder, seconded by Calfee to approve employment terms for the support staff.

Voting Yes: Calfee, Church, Haight, Maahs, Schroder, Steward.

Voting No: None

Motion Passed: 6-0

#### **F. Discussion Items**

1. Mr. Hanger presented information regarding NASB North Star Software.
2. Mr. Hanger presented information about KSB school law firm policy review and Affordable Health Care information.
3. An eMeetings agenda draft was reviewed by the Board.
4. Meeting requests from ABC and OuR Community first were scheduled for March 24<sup>th</sup> beginning at 6:30 p.m. at Bennet Elementary.

#### **G. Communication**

None

#### **H. Elementary Principal's Report**

March 9, 2015

1. Parent Teacher Conferences:

We had 93% attendance for parent teacher conferences in February.

2. NeSA Spring Testing:

The dates for NeSA Spring Testing will be April 13-17<sup>th</sup>.

3. Read Across America Week Activities:

Bennet Elementary students celebrated Read Across America during the week of March 2<sup>nd</sup>-5<sup>th</sup>. Activities included: Green Eggs and Ham for lunch on Monday, daily Dr. Seuss trivia questions, crazy sock day, hat day, a school wide silent reading time and Dr. Seuss birthday cake.

4. Family Reading Night:

Bennet Boosters hosted a Family Reading Night for students and families on Thursday, March 5<sup>th</sup>. Families enjoyed soup and cinnamon rolls along with the Scholastic Book Fair.

5. End of Third Quarter:

The end of third quarter will be Thursday, March 12<sup>th</sup>. We will be sending home report cards on Tuesday, March 17<sup>th</sup>.

#### 6. Kindergarten Round Up:

Bennet Elementary will have KDG Round Up on Friday, March 27<sup>th</sup>. We currently have 40 students registered for Round Up. We will be having a parent orientation meeting on Monday, March 23<sup>rd</sup> for parents.

#### 7. Preschool Enrollment:

We are currently full at the preschool for the 2015-16 school year. Below is the Little Panthers enrollment procedure used to determine the preschool class list based on the following criteria in order of priority:

1. Students on an Individualized Education Plan (IEP), living in our district will have first priority for acceptance. The State of Nebraska set up the preschool program to help those children with the highest needs.
2. Those students living in our school district who will turn four by July 31<sup>st</sup>, oldest to youngest by birth month/day/year.
3. Those students living in our school district who will turn three by July 31<sup>st</sup>, oldest to youngest by birth month/day/year.
4. If there are still open spots, non-district students will be chosen based on the criteria listed above. Mr. Hanger informed the Board that he is working with the State to review the occupancy rating.

### **I. Secondary Principal's Report**

March 9, 2015

#### 1. NeSA Spring Testing

We have tentatively set the last 3 weeks in April for testing.

#### 2. Parent teachers attendance

7th 18 of 29- 62%  
8th 25 of 33 – 75%  
9th 18 of 28 – 64%  
10th 14 of 39 – 36%  
11th 16 of 24 – 67%  
12th 16 of 27 – 59%  
Total 107 of 180 – 49%

#### Attendance by hour:

2:00-3:00 – 21 families  
3:00-4:00 – 18 families  
4:00-5:00 – 18 families  
5:00-6:00 – 16 families  
6:00-7:00 – 9 families  
7:00-8:00 – 5 families

### 3. Pre-registration 2014-2015

This process is in full swing. More on the master schedule at the April meeting.

### **J. Assistant Principal/Activities Director Report**

March 9, 2015

1. The Board reviewed activities for the month of March.

### **K. Superintendents Report and Recommendations**

March 9, 2015

1. Board Goal: Continue to implement and expand character education programs. The secondary staff is reviewing the curriculum in order to move 8 to Great to a 9-12 experience and allow for full implementation of Second Step in grades 7-8 with an emphasis on problem solving. Mr. Chaffee will report their findings and changes to the group this spring.
2. Board Goal: Increase emphasis on technology programs. Maintain hardware/software infrastructure: the district has applied for funds from e-rate to assist with the upgrade network switches. Funding for the project would be at 60% if approved by the Universal Service Fund.
3. The state has certified State Aid to District OR-1 at \$489,644 which is an increase of \$61,633.
4. According to the Department of Education District OR-1 expends \$9,585.93 in adjusted General Fund operating expenditures per formula student. That ranks 17<sup>th</sup> out of the 20 schools in the cost group comparison.

### **L. Board of Education Development**

1. NRCSA Spring Conference in Kearney March 19, 20.
2. Back to the Basics of School Law in Lincoln April 8.
3. Board Retreat April 20<sup>th</sup> at NASB.
4. NETA conference April 23, 24 Omaha Century Link Center.

### **M. Topics for Next Months Agenda**

Staffing update, NRCSA conference facilities.

### **Adjournment**

- I. The meeting was duly adjourned at 9:55 o'clock p.m. on March 9, 2015.

**Next Board Meeting-** April 13, 2015 at Palmyra High School Distance Learning Room at 7:00 P.M. This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

PALMYRA DISTRICT OR-1 BOARD OF EDUCATION  
WORK SESSION

DATE: March 24, 2015

**A.** A work session of the Board of Education of Palmyra District OR-1 Public Schools was convened in open and public session on Tuesday, March 24, 2015, at 6:30 p.m. in the commons area at the Bennet Elementary School 50 Dogwood Street Bennet, Nebraska. The roll was called and the following Board members were present or absent:

Present: Members present: Jaimi Calfee, Doug Church, Kipp Haight, Clayton Maahs, Kevin Schroder and Susan Steward.

Also Present: Dr. Larry Dlugosh

Absent: None

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public .

**B.** Meeting called to order and welcome by Board of Education President Maahs at 6:30 p.m.

Announcement of Open Meetings Act Posting.

At the beginning of this meeting, the Chair announced and informed the public that a current copy of the Open Meetings Act is posted on the South wall of the meeting room.

1. Welcome by Board President:

The purpose of this work session is to continue the dialogue with the community about present and future school facility issues in School District OR-1. The Board of Education is interested in eliciting comments, ideas, and suggestions from people in attendance about the issues related to facility needs at the Bennet and Palmyra sites and examine future needs as the school district student population expands.

The meeting was facilitated by Dr. Larry Dlugosh.

2. Dr. Larry Dlugosh provided and guidelines for a rational dialogue

a) Introductions from the community.

b) Community dialogue and discussion regarding the future of the school district program and facilities offered based on the following four guided questions:

1. In your opinion, what are the important features of a 21<sup>st</sup> Century School District?
2. What needs to happen to help the school district to move forward over the next 10 – 15 years?  
(This question has to do with all phases of the school program; academic programs, the activities program, and school facilities.)
  - a. What barriers need to be overcome?
  - b. How can the changes be addressed?
  - c. Suggest some changes that will assist the school district to meet the needs of the community?
3. What issues related to school facility improvements do you wish to address at tonight's meeting?
  - a. Need for modernization?
  - b. Use of Resources/Costs?
  - c. Timelines?
4. What are you willing and able to do to help the school district move forward?

Dr. Dlugosh offered Summary statements and follow-up questions.

No Action was taken.

**Adjournment**

I. The meeting was duly adjourned at 8:55 o'clock p.m. on March 24, 2015.

**Next Board Meeting-** April 13, 2015 at Palmyra High School Distance Learning room at 7:00 p.m.

This is a draft copy of the Board of Education minutes that does not become official until approved by the Board.

District OR - 1

**Breakfast**

Monday	Tuesday	Wednesday April 1, 2015	Thursday April 2, 2015	Friday April 3, 2015
		Breakfast Sausage Pizza	Biscuit Egg Patty Sausage	NO SCHOOL
April 6, 2015 NO SCHOOL	April 7, 2015 Maple Burst Mini Pancakes	April 8, 2015 Scrambled Eggs Toast	April 9, 2015 Cereal Pop Tart	April 10, 2015 Sausage Gravy over Biscuit
April 13, 2015 Cereal Breakfast Cookie	April 14, 2015 Egg Tac-Go	April 15, 2015 Cereal Mini Cinnamon Roll	April 16, 2015 WW Pancake Sausage	April 17, 2015 Frittata Omelet Toast
April 20, 2015 Bacon Scramble Pizza	April 21, 2015 Cereal Biscuit w/ Jelly	April 22, 2015 French Toast Sausage	April 23, 2015 WG Donut	April 24, 2015 Cereal Muffin
April 27, 2015 Cereal Bagel	April 28, 2015 Waffle Sausage	April 29, 2015 Sausage Gravy over Biscuit	April 30, 2015 Cereal Pop Tart	Fruit, Juice & Milk served with every meal.

Menu Subject To Change

District OR - 1

**Lunch**

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Grades preschool – 2 are offered fruit and lettuce salad or fresh vegetables every day. Grades 3 – 12 are offered the Fruit and Vegetable Bar every day. Milk is offered with every meal.</p>	<p><u>Second Entree Choice:</u> 4 oz. Yogurt 1 oz. Cheese Stick Bread of the Day</p>	<p><b>April 1, 2015</b> Hot Ham &amp; Cheese / Bun Sweet Potato Tots</p>	<p><b>April 2, 2015</b> Spaghetti w/ Meat Sauce Broccoli w/ Cheese Bread &amp; Butter</p>	<p><b>April 3, 2015</b> NO SCHOOL</p>
<p><b>April 6, 2015</b> NO SCHOOL</p>	<p><b>April 7, 2015</b> Chicken Patty / Bun Steamed Carrots</p>	<p><b>April 8, 2015</b> Hamburger / Bun Steamed Peas</p>	<p><b>April 9, 2015</b> Pizza Green Beans</p>	<p><b>April 10, 2015</b> Mandarin Orange Chicken Seasoned Brown Rice California Blend Vegetables Jello Bread &amp; Butter (high school)</p>
<p><b>April 13, 2015</b> Breaded Pork Patty Whipped Potatoes Corn Dinner Roll</p>	<p><b>April 14, 2015</b> Sloppy Joe / Bun Sweet Potato Fries</p>	<p><b>April 15, 2015</b> Chicken Strips Steamed Broccoli Bread &amp; Butter</p>	<p><b>April 16, 2015</b> Panther Pocket Baked Beans</p>	<p><b>April 17, 2015</b> Cook's Choice</p>
<p><b>April 20, 2015</b> Shredded Barbeque Pork on a Bun Broccoli w/ Cheese</p>	<p><b>April 21, 2015</b> Hot Dog / Bun Baked Beans</p>	<p><b>April 22, 2015</b> "Earth Day" Fiestada Green Beans Dirt Pie</p>	<p><b>April 23, 2015</b> Lasagna Cottage Cheese Steamed Peas Breadstick</p>	<p><b>April 24, 2015</b> Sliced Turkey Whipped Potatoes Steamed Carrots Bread &amp; Butter</p>
<p><b>April 27, 2015</b> Teriyaki Chicken Seasoned Brown Rice California Blend Vegetables WG Cookie</p>	<p><b>April 28, 2015</b> Assorted Sandwiches French Fries</p>	<p><b>April 29, 2015</b> Chicken Nuggets Sweet Potato Tots Bread &amp; Butter</p>	<p><b>April 30, 2015</b> Taco Spanish Rice Refried Beans</p>	

Menu Subject To Change