

## **Board of Education Regular Meeting**

Monday, August 10, 2015 7:30 PM

Media Center at the Palmyra District OR-1 Public Schools

50 Dogwood

Bennet, NE 68317

### **District Mission:**

**“Together we prepare our students to successfully meet the challenges of the future.”**

**Strategic Goal 1:** District OR-1 Public Schools will provide the facilities needed to be competitive with other area schools in athletics and fine arts programs.

**Strategic Goal 2:** District OR-1 Public Schools will foster a unified community.

**Strategic Goal 3:** District OR-1 Public Schools will continuously implement (academic) programs and the curriculum needed to remain competitive with other area schools.

Attendance Taken at 7:32 PM.

Jaimi Calfee: Present

Doug Church: Present

Kipp Haight: Absent

Clayton Maahs: Present

Susan Royal: Present

Kevin Schroder: Present

1. Call to Order President Maahs called the meeting to order at 7:34 p.m.
2. Open Meetings Act Posting
3. Staff and Student Presentations
4. Consent Agenda Motion to approve the consent agenda as presented Passed with a motion by Kevin Schroder and a second by Jaimi Calfee.  
Jaimi Calfee: Yea, Doug Church: Yea, Clayton Maahs: Yea, Susan Royal: Yea, Kevin Schroder: Yea
- 4.1. Approval of minutes of previous meetings Superintendent Hanger informed the Board that two corrections to the minutes had been made due to connectivity issues at the July Meeting. Guest were added to the minutes and it was noted that Board member Church volunteered to take President Maahs place on the transportation committee.
- 4.2. Approval of Claims/Payment of Bills and Payroll
- 4.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)
  - 4.3.1. Presentation, discussion and or official action to accept James LaPointe’s voluntary resignation.
- 4.4. Financial Report
5. Public Comment
6. Administrative Reports

6.1. Superintendent Report

6.2. High School Principal

6.3. Elementary Principal

7. Discussion Items- Committee Reports

7.1. Community meeting dates The Board reviewed dates for community meetings on September 28th at Bennet and October 5th at Palmyra. Meetings could start at 6:30 p.m. The format will include tours of the buildings and personnel from Clark Enersen and Ameritas will be invited. Doug asked if we can notify patrons of the meetings by mail. Mr. Hanger reported that he is working with legal counsel to answer that question. Board member Steward suggested a smaller mailing might be an option.

7.2. Dogwood Street dedication/vacation Mr. Hanger reported that the Bennet village has worked with the school to draft an agreement for the vacation/dedication of Dogwood street. The village Board was set to act on the agreement in their August meeting.

8. Action Items

8.1. Presentation, discussion and or official action to affirm Board of Education Goals for 2015-2016 as established in the July work session. Motion to affirm Board of Education Goals for 2015-2016 as established in the July work session. Passed with a motion by Jaimi Calfee and a second by Kevin Schroder.

Jaimi Calfee: Yea, Doug Church: Yea, Clayton Maahs: Yea, Susan Royal: Yea, Kevin Schroder: Yea Mr. Hanger informed the Board of the work completed by the curriculum committee which included committee assignments for the review of like size schools graduation requirements, grading scales and community service as requested in the July Work Session. Susan asked why the goals of the Board had not changed since 2012. Superintendent Hanger revisited the development of the strategic plan, planning process and the goals and action plans developed as a result noting that their was originally five goals with the facility study being completed.

8.2. Presentation, discussion and or official action to revise policy 802.02 Food Service prices for adult meals to reflect current reimbursement guidelines. Motion by to revise policy 802.02 Food Service prices for adult meals to reflect reimbursement guidelines. Passed with a motion by Kevin Schroder and a second by Susan Royal.

Jaimi Calfee: Yea, Doug Church: Yea, Clayton Maahs: Yea, Susan Royal: Yea, Kevin Schroder: Yea Mr. Hanger informed the Board that only adult/visitor lunch prices were impacted by guidance from NDE.

9. Closed Session

10. Board of Education Development

10.1. Area Membership meeting at Nebraska October 7, 2015.

10.2. NASB conference November 18-20 in LaVista.

10.3. Review of Policy 202.1 Board Member Code of Ethics. The Board of Education reviewed a portion of policy 202.01 and asked to continue the process in subsequent months. Board member Steward asked to note on policy items in the future the date on which they were reviewed.

10.4. Review of Policy 302.05 Superintendent Evaluation. The Board of Education reviewed policy 302.05 and the associated timeline for evaluation. Board member Steward asked if the instrument had been changed recently and Board members provided historical information as to the adoption of the current process and evaluation tool.

11. Topics for Next Month's Agenda Budget adoption and the agreement regarding the vacation/dedication of Dogwood street.
12. Adjournment The meeting was duly adjourned at 8:50 p.m.

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Chairperson

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Superintendent

Board of Education Regular Meeting  
July 13, 2015 7:30 PM  
Distance Learning Room at Palmyra High School.

A. Call to Order

Discussion:

The meeting was called to order by President Maahs at 7:30 p.m. Kevin Schroder arrived at 7:37 p.m.

B. Open Meetings Act Posting

C. Staff and Student Presentations

D. Consent Agenda

Motion Passed: Motion to approve the consent agenda as presented passed with a motion by Doug Church and a second by Kipp Haight.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Absent
Susan Steward	Yes

D.1. Approval of minutes of previous meetings

D.2. Approval of Claims/Payment of Bills and Payroll

D.3. Certificated/Classified Hire(s)/Reassignment(s)/Resignation(s)

D.4. Financial Report

E. Public Comment

Discussion:

Hearings regarding policy 504-18 Student Fees and 1005.03 Parental Involvement were opened at 7:31 p.m. Lyle Dowding asked about how much money will be needed to complete construction since bids have not been taken. Kelley Baker District OR-1 Attorney was present at the meeting. Ameritas representatives Jay Spearman and Marc Munford were present at the meeting. The Hearings were closed at 7:47 p.m.

E.1. 1. In compliance with the provisions of State Statute Section 79-2,133, 134 the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations regarding Policy 504-18 Student Fees.

E.2. 2. In compliance with the provisions of State Statute Section 79-2,531 79-532, 79-533, the board of education provides this time for the purpose of hearing support, opposition, criticism, suggestions or observations regarding Policy 1005.03 Parental Involvement.

F. Administrative Reports

F.1. Superintendent Report

F.2. High School Principal

F.3. Elementary Principal

G. Discussion Items- Committee Reports

**H. Action Items**

**H.1. Presentation, discussion and or official action to approve the 2015-2016 staff Handbooks.**

**Motion Passed:** Motion to Approve the 2015-2016 staff Handbooks. passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

**H.2. Presentation, discussion and or official action to revise Board of Education Policy 802.02 Food Service Prices.**

**Motion Passed:** Motion to revise Board of Education Policy 802.02 Food Service Prices. passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

**H.3. Presentation, discussion and or official action to review and revise Board of Education Policy 504.18 Student Fees.**

**Motion Passed:** Motion to approve the review and revisions of Board of Education Policy 504.18 Student Fees. passed with a motion by Jaimi Calfee and a second by Kevin Schroder.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

**H.4. Presentation, discussion and or official action to review Board of Education Policy 1005.03 Parental Involvement.**

**Motion Passed:** Motion to reaffirm Board of Education Policy 1005.03 Parental Involvement. passed with a motion by Jaimi Calfee and a second by Kevin Schroder.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

**H.5. Presentation, discussion and or official action to review Board of Education Policy 504.20 Bullying Prevention.**

**Motion Passed:** Motion to reaffirm Education Policy 504.20 Bullying Prevention. passed with a motion by Doug Church and a second by Kevin Schroder.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

H.6. Presentation, discussion and or official action to revise Board policy 204.11

**Motion Passed:** Motion to revise Board policy 204.11 passed with a motion by Kipp Haight and a second by Susan Steward.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

H.7. Presentation, discussion and or official action to revise Board policy 402.01.

**Motion Passed:** Motion to revise Board policy 402.01. passed with a motion by Kevin Schroder and a second by Kipp Haight.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

H.8. Presentation, discussion and or official action to adopt Board policy 508.16

**Motion Passed:** Motion to revise Board policy 508.16. passed with a motion by Jaimi Calfee and a second by Doug Church.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

H.9. Presentation, discussion and or official action to revise Board policies 706.03, 902.02 and 902.04.

**Motion Passed:** Motion to revise Board policies 706.03, 902.02 and 902.04. passed with a motion by Jaimi Calfee and a second by Kipp Haight.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	Yes

H.10. Presentation, discussion and or official action calling for a special election to be held

on November 10, 2015 for the purposes of 1: Additions and Renovations to the District's Elementary facility located in Bennet and High School facility located in Palmyra; 2: Constructing and installing a track and football field in Palmyra and the issuance of bonds to pay for projects 1 and 2.

**Motion Passed:** Motion to adopt the Resolution calling for a special election to be held on November 10, 2015 for the purposes of 1: Additions and Renovations to the District's Elementary facility located in Bennet and High School facility located in Palmyra; 2: Constructing and installing a track and football field in Palmyra and the issuance of bonds to pay for projects 1 and 2. passed with a motion by Kipp Haight and a second by Jaimi Calfee.

Jaimi Calfee	Yes
Doug Church	Yes
Kipp Haight	Yes
Clayton Maahs	Yes
Kevin Schroder	Yes
Susan Steward	No

#### **I. Closed Session**

#### **J. Board of Education Development**

##### **Discussion:**

Area Membership meeting in Nebraska City October 7, 2015. Clayton Maahs informed the Board that he will be employed by the district as a driver for the school year 2015-2016. As such he voluntarily relinquished his position on the transportation committee and the vacancy was filled by Doug Church. The Board thanked Doug for his willingness to assume a role on the transportation committee.

#### **K. Topics for Next Month's Agenda**

#### **L. Adjournment**

##### **Discussion:**

The Meeting was duly adjourned at 8:36 p.m.

**Work Session-Board of Education**

July 27, 2015 7:30 PM

Nebraska Association of School Boards, 1311 Stockwell Street, Lincoln, Nebraska

**Attendance Taken at 7:30 PM:**

Present Board Members:

Doug Church  
Kipp Haight  
Clayton Maahs  
Kevin Schroder  
Susan Steward

Absent Board Members:

Jaimi Calfee

**A. Call to Order**

Discussion:

President Maahs called the meeting to order at 7:35 p.m.

Jaimi Calfee arrived at 9:37 p.m.

**B. Non Action Items**

**B.1. Review Fiscal 2015 Budget development**

Discussion:

Superintendent Hanger presented information regarding budget development for fiscal 2015-2016.

**B.2. Review Board of Education Goals**

Discussion:

The Board of Education received an update on Board of Education goals. The board asked that the curriculum committee conduct a review of graduation requirements, community service and grading scales and report to the Board in the spring of 2016.

**B.3. Building and Grounds Update**

Discussion:

Superintendent Hanger updated the Board on the status of the roofing project, bleacher inspections and a review of maintenance items.

**B.4. Negotiations Committee meeting dates**

Discussion:

The negotiations committee requested potential meeting dates in order to review information for upcoming meetings.

**B.5. Community informational meeting dates**

Discussion:

The Board reviewed potential community meeting formats and dates.

**C. Next Regular Meeting August 10 2015, Palmyra High School Distance Learning Room at 7:30 PM.**

**D. Adjournment**

The meeting was duly adjourned at 10:07 p.m.

**Balance Sheet**  
Period Ending: August 2015  
Monthly; Processing Month 08/2015

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 01 GENERAL FUND</b>				
<u>Current Assets</u>				
01 101	CASH IN BANK	1,862,555.42	(47,859.32)	1,814,696.10
01 110	Receivable Account	0.00	0.00	0.00
	Current Assets Subtotal:	1,862,555.42	(47,859.32)	1,814,696.10
<u>Other Assets</u>				
01 390	Budgeted Revenue	5,606,188.00	0.00	5,606,188.00
01 392	Less: Revenue Received	(5,109,584.00)	0.00	(5,109,584.00)
	Other Assets Subtotal:	496,604.00	0.00	496,604.00
<b>Total Assets and Deferred Outflows of Resources:</b>		2,359,159.42	(47,859.32)	2,311,300.10
<u>Current Liabilities</u>				
01 402	Accounts Payable	0.00	0.00	0.00
01 450	PAYROLL DEDUCTION PAYABLE	887.34	0.00	887.34
01 451	FICA PAYABLE	0.00	0.00	0.00
01 452	FIT PAYABLE	0.00	0.00	0.00
01 453	INSURANCE PAYABLE	758.12	0.00	758.12
01 454	RETIREMENT PAYABLE	0.00	0.00	0.00
01 455	SIT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	1,645.46	0.00	1,645.46
<u>Other Liabilities</u>				
01 603	Encumbrance Commitments	0.00	0.00	0.00
01 690	Budgeted Expenditures	5,936,606.00	0.00	5,936,606.00
01 692	Less: Expenditures to Date	(4,905,927.26)	(47,859.32)	(4,953,786.58)
01 694	Less: Encumbrance Commitments	0.00	0.00	0.00
01 696	Less: Outstanding Accounts Pa	0.00	0.00	0.00
	Other Liabilities Subtotal:	1,030,678.74	(47,859.32)	982,819.42
<u>Fund Balance</u>				
01 704	Fund Balance - Regular Unspent	1,657,253.22	0.00	1,657,253.22
01 705	Budgeted Fund Balance	(330,418.00)	0.00	(330,418.00)
01 999	Suspense Account	0.00	0.00	0.00
	Fund Balance Subtotal:	1,326,835.22	0.00	1,326,835.22
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		2,359,159.42	(47,859.32)	2,311,300.10

**Balance Sheet**  
Period Ending: July 2015  
Monthly; Processing Month 07/2015

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 07 Bond</b>				
<u>Current Assets</u>				
07 101	CASH	227,313.46	4,092.13	231,405.59
	Current Assets Subtotal:	227,313.46	4,092.13	231,405.59
<u>Other Assets</u>				
07 390	BUDGETED REVENUE	0.00	0.00	0.00
07 392	LESS: REVENUE RECEIVED	(28,004.45)	(4,092.13)	(32,096.58)
	Other Assets Subtotal:	(28,004.45)	(4,092.13)	(32,096.58)
<b>Total Assets and Deferred Outflows of Resources:</b>		199,309.01	0.00	199,309.01
<u>Current Liabilities</u>				
07 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
07 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
07 603	ENCUMBRANCES	0.00	0.00	0.00
07 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
07 692	LESS: EXPENDITURES TO DATE	(1,386.25)	0.00	(1,386.25)
07 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	(1,386.25)	0.00	(1,386.25)
<u>Fund Balance</u>				
07 704	FUND BALANCE	200,695.26	0.00	200,695.26
07 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	200,695.26	0.00	200,695.26
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		199,309.01	0.00	199,309.01

**Balance Sheet**  
Period Ending: July 2015  
Monthly; Processing Month 07/2015

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 08 Special Building FUND</b>				
<u>Current Assets</u>				
08 101	CASH	719,225.82	(315,609.72)	403,616.10
08 106	SAVINGS CERTIFICATES	50,000.00	0.00	50,000.00
	Current Assets Subtotal:	<u>769,225.82</u>	<u>(315,609.72)</u>	<u>453,616.10</u>
<u>Other Assets</u>				
08 390	BUDGETED REVENUE	0.00	0.00	0.00
08 392	LESS: REVENUE RECEIVED	(61,649.16)	(3,956.19)	(65,605.35)
	Other Assets Subtotal:	<u>(61,649.16)</u>	<u>(3,956.19)</u>	<u>(65,605.35)</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>707,576.66</u></u>	<u><u>(319,565.91)</u></u>	<u><u>388,010.75</u></u>
<u>Current Liabilities</u>				
08 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
08 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
08 603	ENCUMBRANCES	0.00	0.00	0.00
08 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
08 692	LESS: EXPENDITURES TO DATE	(45,124.30)	(319,565.91)	(364,690.21)
08 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>(45,124.30)</u>	<u>(319,565.91)</u>	<u>(364,690.21)</u>
<u>Fund Balance</u>				
08 704	FUND BALANCE	752,700.96	0.00	752,700.96
08 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>752,700.96</u>	<u>0.00</u>	<u>752,700.96</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>707,576.66</u></u>	<u><u>(319,565.91)</u></u>	<u><u>388,010.75</u></u>

**Balance Sheet**  
Period Ending: July 2015  
Monthly; Processing Month 07/2015

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 02 Depreciation				
<u>Current Assets</u>				
02 101	CASH	268,774.54	0.00	268,774.54
	Current Assets Subtotal:	268,774.54	0.00	268,774.54
<u>Other Assets</u>				
02 390	BUDGETED REVENUE	0.00	0.00	0.00
02 392	LESS: REVENUE RECEIVED	(161.43)	0.00	(161.43)
	Other Assets Subtotal:	(161.43)	0.00	(161.43)
<b>Total Assets and Deferred Outflows of Resources:</b>		268,613.11	0.00	268,613.11
<u>Current Liabilities</u>				
02 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
02 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
02 603	ENCUMBRANCES	0.00	0.00	0.00
02 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
02 692	LESS: EXPENDITURES TO DATE	(3,746.00)	0.00	(3,746.00)
02 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	(3,746.00)	0.00	(3,746.00)
<u>Fund Balance</u>				
02 704	FUND BALANCE	272,359.11	0.00	272,359.11
02 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	272,359.11	0.00	272,359.11
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		268,613.11	0.00	268,613.11

**Hot Lunch Fund**

Balance Forward as of	June 30, 2015		\$58,093.87	
Receipts		+ \$ 125.08		
Expenditures		- \$ 2,507.10		
Balance as of	July 31, 2015		\$55,711.85	\$30,606.82
<b><u>Union Bank (Hot Lunch Fund)</u></b>				
Balance Forward as of	June 30, 2015			
Receipts		+ \$ 25,029.22		
Expenditures		- \$ 1.16		
Balance as of	July 31, 2015		\$25,030.38	\$25,019.83
<b><u>Hot Lunch Fund Total:</u></b> July 31, 2015			<b>\$80,742.23</b>	<b>\$ 55,626.65</b>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 03 Unemploymnet</b>				
<u>Current Assets</u>				
03 101	CASH	18,325.77	2.25	18,328.02
03 106	SAVINGS CERTIFICATES	20,000.00	0.00	20,000.00
Current Assets Subtotal:		<u>38,325.77</u>	<u>2.25</u>	<u>38,328.02</u>
<u>Other Assets</u>				
03 390	BUDGETED REVENUE	0.00	0.00	0.00
03 392	LESS: REVENUE RECEIVED	(13.09)	(2.25)	(15.34)
Other Assets Subtotal:		<u>(13.09)</u>	<u>(2.25)</u>	<u>(15.34)</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u><u>38,312.68</u></u>	<u><u>0.00</u></u>	<u><u>38,312.68</u></u>
<u>Current Liabilities</u>				
03 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
03 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
Current Liabilities Subtotal:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
03 603	ENCUMBRANCES	0.00	0.00	0.00
03 690	BUDGETED EXPENDITURES	0.00	0.00	0.00
03 692	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
03 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
Other Liabilities Subtotal:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
03 704	FUND BALANCE	38,312.68	0.00	38,312.68
03 705	BUDGETED FUND BALANCE	0.00	0.00	0.00
Fund Balance Subtotal:		<u>38,312.68</u>	<u>0.00</u>	<u>38,312.68</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u><u>38,312.68</u></u>	<u><u>0.00</u></u>	<u><u>38,312.68</u></u>

**SUPERINTENDENTS REPORT  
REGULAR BOARD MEETING**

**A. Consent Agenda**

**Building Fund:**

Tremco roofing materials \$273,754.41

JEM roofing installment two \$30,000

Midlands Mechanical \$12,248 for Glycol recovery systems:

**B. General Fund claims:**

Bank of America: \$329.03 elementary supplies, Board of Education retreat meal expense, annual software renewal for Reflector application.

Cambium Data: \$3393.50 new internet switch for Bennet Elementary.

Capitol City Electric: \$2391.61 wiring work for projector and installation of emergency lights and wiring in Palmyra.

CDWG: \$2219.30 computer monitors.

Daktech: \$2220.00 laptop computer replacements.

Ekstrum Auto Tech: \$507.50 service call and battery replacement for bus 00.

Integration Partners: \$3514.83 network security computer hardware.

Meyo Enterprises: \$2,220 annual inspection of bleachers and basketball backstops.

Nebraska Rural Community Schools: \$700.00 annual dues.

Palmyra Activity Fund: \$243.08 newsletter postage.

Software Unlimited: \$5050.00 accounting software annual fee.

TCA Outdoor Power: \$81.99 mower steering arm.

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
ABM Janitorial-North Central, Inc	8307784		2,181.67
Total ABM Janitorial-North Central, Inc			2,181.67
AMERICOM COMMUNICATIONS CORPORATION	51870		25.00
Total AMERICOM COMMUNICATIONS CORPORATION			25.00
BANK OF AMERICA	07/29/2015	Subway - board	50.87
BANK OF AMERICA	7/10/15	License renewal reflector software	250.00
BANK OF AMERICA	8/3/15	Oriental Trading Company	28.16
Total BANK OF AMERICA			329.03
CambiumData	gweikel-6/24/15		3,393.50
Total CambiumData			3,393.50
CAPITOL CITY ELECTRIC, INC	232170	add outlet for projection camera-ceiling	434.25
CAPITOL CITY ELECTRIC, INC	232186		1,957.36
Total CAPITOL CITY ELECTRIC, INC			2,391.61
CDW GOVERNMENT INC	WH99588		2,219.30
Total CDW GOVERNMENT INC			2,219.30
Chaffee, Michael	7/22/15-MC	reimbursement for 8 to Great training	228.52
Total Chaffee, Michael			228.52
CONTINUUM RETAIL ENERGY SERVICES, LLC	150-1506-8541	6/1-30/2015	392.29
Total CONTINUUM RETAIL ENERGY SERVICES, LLC			392.29
DakTech Inc.	INV0320302		2,220.00
Total DakTech Inc.			2,220.00
EGAN SUPPLY CO	232834		527.13
Total EGAN SUPPLY CO			527.13
EKSTRUM AUTO TECH INC.	13585/13521	2000/freight /07 t/c van - 2 invoices	557.50
Total EKSTRUM AUTO TECH INC.			557.50
EMILY BUDDENBERG	July - 15 - EB	B3 PS speech pathologist	157.08
Total EMILY BUDDENBERG			157.08
FIRST CONCORD BENEFITS	July fees		100.00
Total FIRST CONCORD BENEFITS			100.00
GENERAL FIRE AND SAFETY EQUIPMENT COMPAN	0010163197		68.00
GENERAL FIRE AND SAFETY EQUIPMENT COMPAN	0010164148		183.00
Total GENERAL FIRE AND SAFETY EQUIPMENT COMPAN			251.00
HIRERIGHT SOLUTION INC	PO474222	6/1-30/15	28.00
Total HIRERIGHT SOLUTION INC			28.00
HOME DEPOT CREDIT SERVICES	4041295		69.94

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Unposted; Batch Description August 10 2015 bills

User ID: KFH

Vendor Name	Invoice Number	Description	Amount
Total HOME DEPOT CREDIT SERVICES			69.94
Integration Partners	000814		3,514.83
Total Integration Partners			3,514.83
KIDS ON THE GO, INC	07/01-27/2015	PT- elem - JG	90.95
Total KIDS ON THE GO, INC			90.95
MENARDS	92062		563.78
MENARDS	93307		31.26
MENARDS	93508		29.91
MENARDS	93856		77.22
Total MENARDS			702.17
MEYO Enterprises, LLC	871		2,220.00
Total MEYO Enterprises, LLC			2,220.00
NATIONAL FFA ORGANIZATION	MDS-29175	Ag class - KM070115	104.50
Total NATIONAL FFA ORGANIZATION			104.50
NEBRASKA CITY UTILITIES	6/08-7/08	1546-1, 3273-0,3321-7,28333-3	6,477.42
Total NEBRASKA CITY UTILITIES			6,477.42
NRCSA	2015-16 Member	2015-16 NRCSA membership dues renewal	700.00
Total NRCSA			700.00
PALMYRA ACTIVITY FUND	20150804	reimb for postage	243.08
Total PALMYRA ACTIVITY FUND			243.08
PAMELA S. LINKE OTR/L	3/1-31/15	OTR/L -elem	2,163.55
PAMELA S. LINKE OTR/L	4/1-30/15	OTR/L - elem	1,807.53
PAMELA S. LINKE OTR/L	5/1-31/15	OTR/L - elem	970.73
PAMELA S. LINKE OTR/L	April 1-30/15	OTR/L - ECSE	1,284.33
PAMELA S. LINKE OTR/L	March 1-31/15	OTR/L - ECSE	427.00
PAMELA S. LINKE OTR/L	May 1-31/15	OTR/L - ECSE	427.00
Total PAMELA S. LINKE OTR/L			7,080.14
PITNEY BOWS GLOBAL FINANCIAL SERVICES LL	7009467-JY15	postage meter dues	153.00
Total PITNEY BOWS GLOBAL FINANCIAL SERVICES LL			153.00
RECYCLING ENTERPRISES OF NE, INC.	7/25-8/1/2015		60.00
Total RECYCLING ENTERPRISES OF NE, INC.			60.00
RICOH USA, INC.	94953165	rent - 7/14-10/13/2015	1,471.59
RICOH USA, INC.	95075426	additional images	1,172.17
Total RICOH USA, INC.			2,643.76
RICOH USA, INC	5036686991	additional images	540.50
Total RICOH USA, INC			540.50
Software Unlimitd, Inc.	9/1/15-8/31/16		5,050.00
Total Software Unlimitd, Inc.			5,050.00

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Unposted; Batch Description August 10 2015 bills

User ID: KFH

Vendor Name	Invoice Number	Description	Amount
Supplyworks	338666035		26.16
Supplyworks	342050648		387.80
Total Supplyworks			413.96
Swartzendruber, Sarah	SSJan-May 2015	reimbursement mileage 2nd semester	434.70
Total Swartzendruber, Sarah			434.70
TCA OUTDOOR POWER	31244		81.99
Total TCA OUTDOOR POWER			81.99
VILLAGE OF BENNET	60894		492.56
VILLAGE OF BENNET	60895		99.18
VILLAGE OF BENNET	61020		83.94
Total VILLAGE OF BENNET			675.68
VILLAGE OF PALMYRA	6/26-7/27/15		255.98
Total VILLAGE OF PALMYRA			255.98
VOICE NEWS	156193	notice July 20	10.52
VOICE NEWS	156522	July 13 board minutes and vendor report	143.07
VOICE NEWS	156523	notice July 27 work session	6.31
VOICE NEWS	156524	July 6 work session minutes	18.94
VOICE NEWS	7/31/2015-ads	6/30-7/9/15 4-ads May 7th	299.36
Total VOICE NEWS			478.20
VOSS LIGHTING	10157894-00	sped & reg light bulbs -jk	265.80
Total VOSS LIGHTING			265.80
WINDSTREAM	090478926-July	07/25/15-08/24/15	350.87
WINDSTREAM	090481120-July	07/25-08/24/15	250.22
Total WINDSTREAM			601.09
Fund Number 01			47,859.32
Checking Account ID 1			47,859.32

Transfers to Depreciation \$140,000.00

Current Bills \$ 47859.32

Transfers to Lunch \$ 5,500.00

July 2015 Payroll \$344272.31

Transfers to Activity \$ 19,000.00

Total \$392131.63

Yearbook \$ 5,000.00

Athletics \$14000.00

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	Taxes-other	0.00	0.00	0.00	0.00	0.00
01 1110	Local Property Taxes	4,327,922.00	58,868.82	3,637,345.65	84.04	690,576.35
01 1115	Carline Tax	0.00	0.00	0.00	0.00	0.00
01 1125	Motor Vehicle Tax	159,727.00	23,600.12	190,454.95	119.24	(30,727.95)
01 1200	Tuition	0.00	0.00	0.00	0.00	0.00
01 1210	Tuition Other Districts	0.00	0.00	0.00	0.00	0.00
01 1250	Summer Tuition	5,000.00	0.00	2,650.00	53.00	2,350.00
01 1270	Preschool Tuition & Fees	10,000.00	57.00	13,102.00	131.02	(3,102.00)
01 1270 0002	Preschool Tuition & Fees	0.00	0.00	0.00	0.00	0.00
01 1310	Transportation Other District	0.00	0.00	0.00	0.00	0.00
01 1410	Interest On Investments	2,000.00	52.31	555.08	27.75	1,444.92
01 1610	Local License Fees	1,000.00	0.00	400.00	40.00	600.00
01 1810	Community Services	14,000.00	0.00	27,150.36	193.93	(13,150.36)
01 1910	Rental Of School Facility	500.00	0.00	286.25	57.25	213.75
01 1990	Other Local Receipts	0.00	0.00	1,092.00	0.00	(1,092.00)
Subtotal: LOCAL RECIEPTS		4,520,149.00	82,578.25	3,873,036.29	85.68	647,112.71
01 2110	Co Fines & License Fees	39,000.00	1,888.74	34,462.95	88.37	4,537.05
01 2130	Other Local Receipts	0.00	0.00	0.00	0.00	0.00
01 2150 0002	SAFETY & SECURITY	0.00	0.00	0.00	0.00	0.00
01 2190	Sencap tuition	0.00	0.00	1,165.14	0.00	(1,165.14)
01 2200	Esu Receipts-other	0.00	0.00	0.00	0.00	0.00
01 2210	Esu Receipts	10,000.00	0.00	0.00	0.00	10,000.00
Subtotal: COUNTY AND ESU RECEIPTS		49,000.00	1,888.74	35,628.09	72.71	13,371.91
01 3100	State Appropriation	0.00	0.00	0.00	0.00	0.00
01 3110	State Aid	437,447.00	0.00	437,446.89	100.00	0.11
01 3120	Spec Ed/school Age	200,000.00	0.00	238,864.00	119.43	(38,864.00)
01 3125	Special ed Transportation	2,000.00	0.00	4,147.00	207.35	(2,147.00)
01 3130	Homestead Exemption	0.00	3,422.22	103,714.24	0.00	(103,714.24)
01 3131	Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3135	Pymts/high Abil Learners	5,690.00	0.00	5,147.00	90.46	543.00
01 3140	Drivers Education	0.00	0.00	4,275.14	0.00	(4,275.14)
01 3180	Pro-Rate Motor Vehicle	9,000.00	0.00	741.04	8.23	8,258.96
01 3200	State Apportionment	50,000.00	0.00	82,327.90	164.66	(32,327.90)
01 3300	In Lieu Of School Land Tax	0.00	0.00	0.00	0.00	0.00
01 3500	Quality Ed Incentive Grant	0.00	0.00	0.00	0.00	0.00
01 3512	District Education Incentive	0.00	0.00	3,000.00	0.00	(3,000.00)
01 3513	Mentor Grant	0.00	0.00	0.00	0.00	0.00
01 3540	State Early Childhood	47,000.00	6,850.00	46,948.00	99.89	52.00
01 3990	Other State Receipts	17,282.00	0.00	0.00	0.00	17,282.00
Subtotal: STATE RECEIPTS		768,419.00	10,272.22	926,611.21	120.59	(158,192.21)
01 4100	NCLB Title 1 Part A, Carry Over	0.00	0.00	0.00	0.00	0.00
01 4200	NCLB Title 1 Part A, Current Year	46,463.00	17,251.00	35,832.00	76.69	10,831.00
01 4201	NCLB consolidated	0.00	0.00	0.00	0.00	0.00
01 4300	NCLB Title V Part A (Innovation Edu	5,000.00	0.00	0.00	0.00	5,000.00
01 4310	Title II	0.00	0.00	1,144.00	0.00	(1,144.00)
01 4320	R.E.A.P. Rural Education Achievemen	0.00	0.00	0.00	0.00	0.00
01 4400	Title VI-B Pre-School Special Educa	52,870.00	0.00	0.00	0.00	52,870.00
01 4401	Title VI-B Programs	0.00	0.00	0.00	0.00	0.00
01 4402	Title VI-B Transportation	0.00	0.00	0.00	0.00	0.00
01 4403	Title VI-B Other	0.00	0.00	0.00	0.00	0.00
01 4404	IDEA Part B Base Allocation	0.00	0.00	73,071.43	0.00	(73,071.43)
01 4406	Idea base 3-5	0.00	0.00	6,021.00	0.00	(6,021.00)
01 4406 0002	IDEA BASE 3-5	0.00	0.00	0.00	0.00	0.00

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 4410	IDEA Enrollment/Poverty	52,870.00	0.00	55,857.50	105.65	(2,987.50)
01 4425	Title VI-B Class Size Reduction	0.00	0.00	0.00	0.00	0.00
01 4450	Medicaid Reimbursement	2,000.00	0.00	2,426.05	121.30	(426.05)
01 4455	Medicaid Admin Activities Pub Schoo	42,500.00	2,729.87	9,409.68	22.14	33,090.32
01 4455 0002	MEDICAID ADMIN ACTIVITIES PUBLIC SC	0.00	0.00	0.00	0.00	0.00
01 4500	Star Grant	0.00	0.00	0.00	0.00	0.00
01 4580	Ed Jobs	0.00	0.00	0.00	0.00	0.00
01 4599	Fed State Fiscal Stabilization ARRA	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: Idea Part B Enrollment /Pover	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA idea	0.00	0.00	0.00	0.00	0.00
01 4630 0002	ARRA Aideaprespymt	0.00	0.00	0.00	0.00	0.00
01 4690	Other Federqal Non-Categorical Rece	0.00	0.00	0.00	0.00	0.00
01 4700	Federal Vocational Education	0.00	0.00	3,075.80	0.00	(3,075.80)
01 4750	School to Work	0.00	0.00	0.00	0.00	0.00
01 4810	ARRA TITLE 1	0.00	0.00	0.00	0.00	0.00
01 4900	Other Federal Receipts	0.00	0.00	0.00	0.00	0.00
01 4955	NCLB Title II Part A (teacher/princ	7,939.00	0.00	0.00	0.00	7,939.00
01 4960	NCLB Title IV Part A (Safe & Drug F	1,781.00	0.00	0.00	0.00	1,781.00
01 4965	Goals 2000	0.00	0.00	0.00	0.00	0.00
01 4975	Innovation in Education (Frameworks	0.00	0.00	0.00	0.00	0.00
01 4985	NCLB Title II Part D (Technology)	0.00	0.00	0.00	0.00	0.00
01 4990	R.E.A.P.	0.00	0.00	333.00	0.00	(333.00)
01 4992	REAP	38,000.00	0.00	0.00	0.00	38,000.00
01 4994	SCIP	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL RECEIPTS		249,423.00	19,980.87	186,970.46	74.96	62,452.54
01 5000	Non Revenue Receipts-other	0.00	972.36	2,032.22	0.00	(2,032.22)
01 5300	insurance adj.	0.00	0.00	0.00	0.00	0.00
01 5400	sale of assets	0.00	0.00	0.00	0.00	0.00
01 5400 0003	Sale of Property	0.00	0.00	0.00	0.00	0.00
01 5500	Transfers From Funds	0.00	0.00	79,854.30	0.00	(79,854.30)
01 5610	Art Class Receipts	0.00	0.00	0.00	0.00	0.00
01 5620	Industrial Arts Receipts	0.00	0.00	0.00	0.00	0.00
01 5690	Other Non Revenue Receipts	19,197.00	0.00	4,657.41	24.26	14,539.59
Subtotal: NON-REVENUE RECEIPTS		19,197.00	972.36	86,543.93	450.82	(67,346.93)
01 8000 0002	Transfers	0.00	0.00	0.00	0.00	0.00
Subtotal: Transfers		0.00	0.00	0.00	0.00	0.00
01 9000	9000 non programmed	0.00	0.00	794.02	0.00	(794.02)
01 9000 0002	NON-PROGRAMMED EXPESNES	0.00	0.00	0.00	0.00	0.00
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	794.02	0.00	(794.02)
Fund Total:		5,606,188.00	115,692.44	5,109,584.00	91.14	496,604.00

# Current Cash Balance Report

SELECTED Data

Date: 07/01/2015 thru 07/31/2015

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ACTIVITY ACCOUNT</b>					
1 ATHLETIC	3,389.53	120.00	265.00	0.00	3,244.53
2 ANNUAL	4,838.92	0.00	0.00	0.00	4,838.92
3 MUSIC	909.14	0.00	0.00	0.00	909.14
4 ELEMENTARY UNIT	7,577.18	359.17	23.50	0.00	7,912.85
5 STUDENT COUNCIL	1,964.58	0.00	0.00	0.00	1,964.58
6 FFA	7,854.91	0.00	950.00	0.00	6,904.91
7 High School UNIT	4,795.46	0.00	0.00	0.00	4,795.46
8 P CLUB	1,032.28	0.00	0.00	0.00	1,032.28
9 FCCLA	891.17	0.00	0.00	0.00	891.17
10 MISC ACCOUNT	1,337.44	0.00	0.00	0.00	1,337.44
11 Art Club	679.13	0.00	0.00	0.00	679.13
12 National Honor Society	246.09	0.00	0.00	0.00	246.09
13 Speech	24.33	0.00	0.00	0.00	24.33
14 1st Grade	1,796.36	0.00	0.00	0.00	1,796.36
15 American Council	0.00	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00	0.00
16 Concessions	1,213.69	0.00	0.00	0.00	1,213.69
17 Basketball camps	1,699.72	0.00	0.00	0.00	1,699.72
18 Bonds	0.00	0.00	0.00	0.00	0.00
19 Interest	78.86	4.58	0.00	0.00	83.44
20 Union Bank	0.00	0.00	0.00	0.00	0.00
21 Palmyra Sports Apparel	0.00	0.00	0.00	0.00	0.00
22 Fields Scholarship	4,863.80	0.00	0.00	0.00	4,863.80
23 Cross Country	147.00	0.00	0.00	0.00	147.00
24 Industrial Arts Shop	314.51	0.00	0.00	0.00	314.51
25 Library	6,242.50	0.00	0.00	0.00	6,242.50
26 PARTY Group	2,139.12	0.00	0.00	0.00	2,139.12
27	0.00	0.00	0.00	0.00	0.00
28 Musical/Drama	2,361.65	0.00	0.00	0.00	2,361.65
29 wrestling	1,062.00	0.00	0.00	0.00	1,062.00
30 GENERAL FUND REIMBURSEMENT	0.00	0.00	243.08	0.00	-243.08
31 6th grade	794.39	0.00	0.00	0.00	794.39
32 Weights	5,687.09	1,881.67	0.00	0.00	7,568.76
33 Volleyball Account	2,552.24	0.00	0.00	0.00	2,552.24
34 Imprest Fund	2,000.00	0.00	0.00	0.00	2,000.00
35 Bennet Boosters	841.97	0.00	0.00	0.00	841.97
36 Cheerleading	4,962.16	0.00	0.00	0.00	4,962.16
37 Bennet Back-Pack Program	101.17	0.00	0.00	0.00	101.17
38 Student Planners	9.00	0.00	0.00	0.00	9.00
39 Family Passes for 2014-2015	2,710.00	0.00	0.00	0.00	2,710.00
40 Student Fees	3,645.00	0.00	0.00	0.00	3,645.00
41 Quiz Bowl	566.18	0.00	0.00	0.00	566.18
42	0.00	0.00	0.00	0.00	0.00
43	0.00	0.00	0.00	0.00	0.00
44 Spanish	6.85	0.00	0.00	0.00	6.85
45	0.00	0.00	0.00	0.00	0.00
46 Class of 2016	965.72	0.00	0.00	0.00	965.72
47 National Breast Cancer Foundation	0.00	0.00	0.00	0.00	0.00
48 Class of 2015	274.61	0.00	0.00	0.00	274.61
49 Show Choir	17.85	0.00	0.00	0.00	17.85
50 Insurance I-Pads	9,730.00	0.00	0.00	0.00	9,730.00
51 Golf	220.75	0.00	0.00	0.00	220.75
<b>A ACTIVITY ACCOUNT Totals:</b>	<b>92,544.35</b>	<b>2,365.42</b>	<b>1,481.58</b>	<b>0.00</b>	<b>93,428.19</b>



Expenditure Report by Function/Object - Summary

08/05/2015 10:12 AM

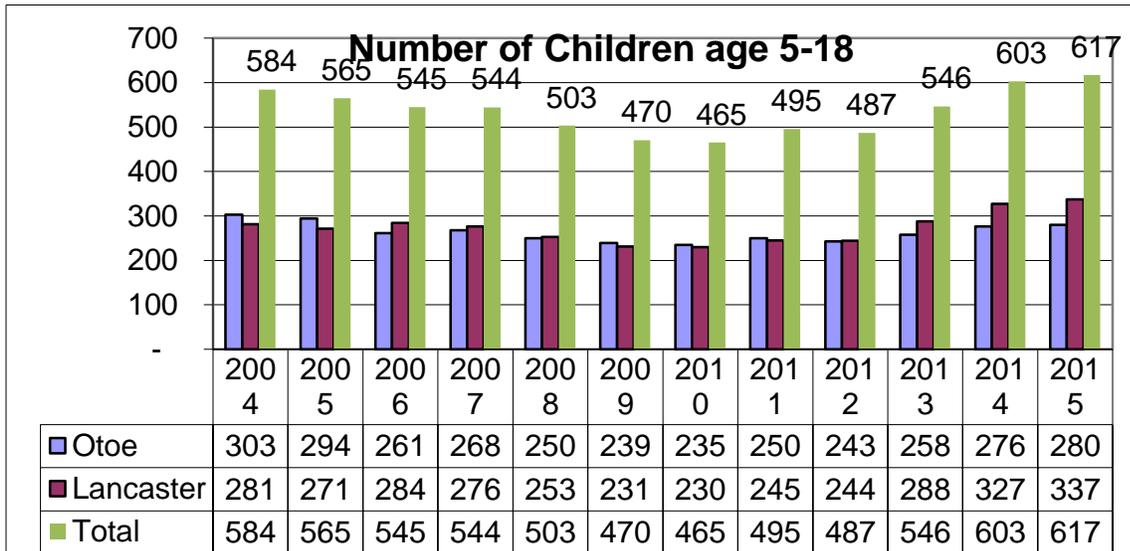
Regular, Processing Month 08/2015

User ID: KFH

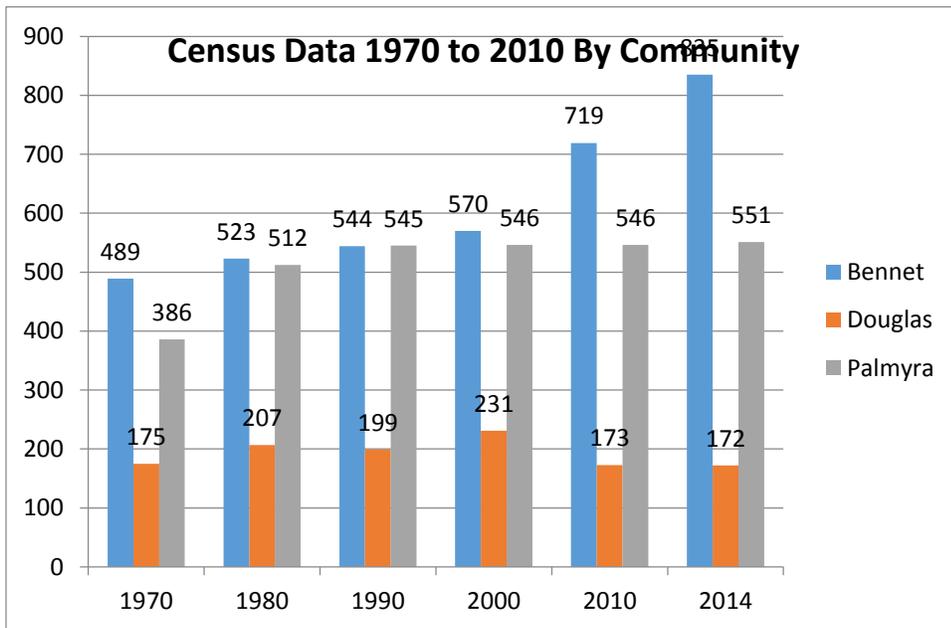
Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
4690 OTHER FED NON-CAT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700 FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4730	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4810 ARRA: ESEA TITLE I PART A IMPROV ACA	10,091.00	0.00	0.00	0.00	10,091.00	0.00	0.00	10,091.00
4955	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4960 TITLE IV, PRT A NCLB -SAFE & DRUG FREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4985 TITLE II, PART D NCLB TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4990 OTHER FED CATEGORICAL RECEIPTS	0.00	0.00	1,376.82	0.00	(1,376.82)	0.00	0.00	(1,376.82)
4991	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4992 REAP	9,127.63	9,127.63	45,482.91	101.07	(482,91)	0.00	0.00	(482,91)
4994	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000 SUMMER SCHOOL	0.00	0.00	18,754.53	0.00	(18,754.53)	0.00	0.00	(18,754.53)
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	2,869.76	0.00	(2,869.76)	0.00	0.00	(2,869.76)
01 GENERAL FUND	5,936,606.00	47,859.32	4,953,786.56	83.49	982,819.42	2,655.99	0.00	980,163.43

August 10, 2015

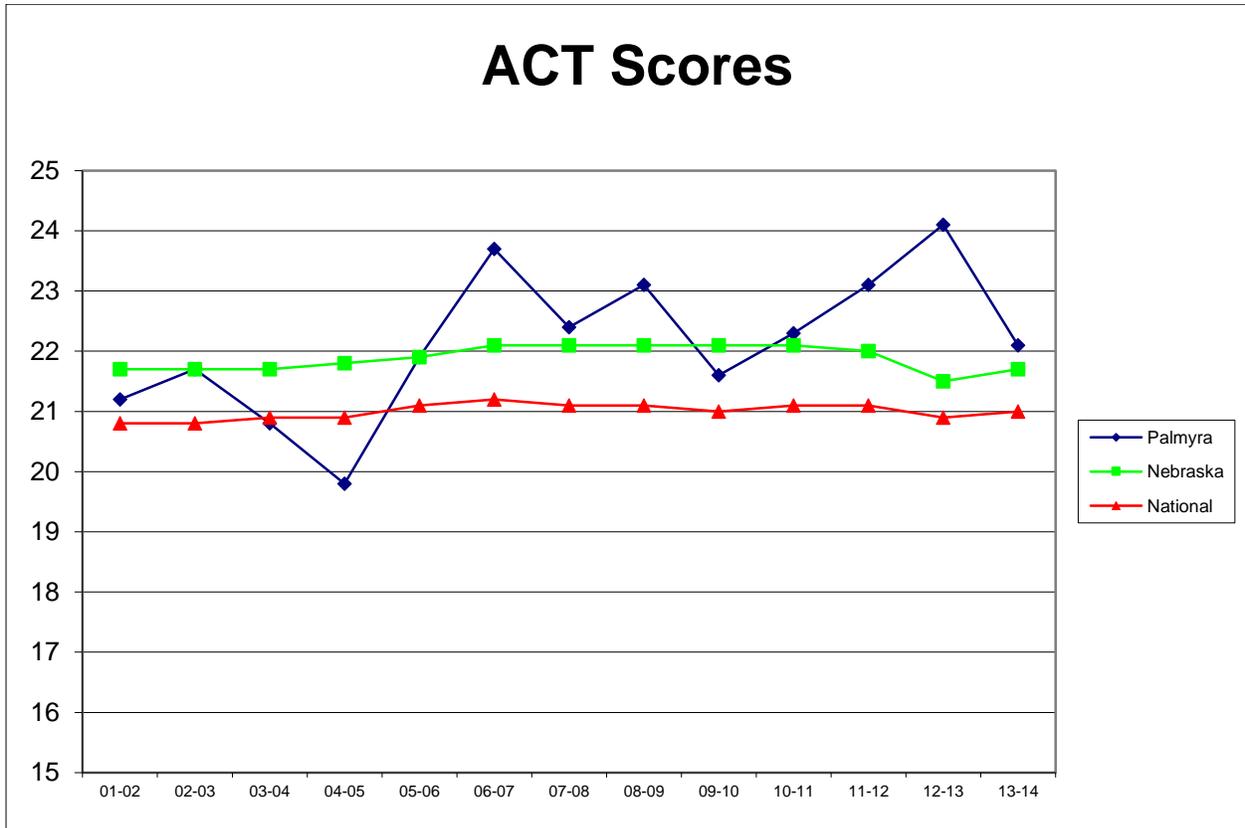
1. Census data completed for the July 20<sup>th</sup> report to the Department of Education shows the population of 5-18 year olds to be 280 in Otoe County and 337 in Lancaster County resulting in an increase of 14 children. Data for 2004 to present is shown in the chart below: The data indicates five consecutive years of population increases.



2. 2014 Census data by community is provided in the chart below.



3. ACT scores will be embargoed until after the fourth week of August. In recent years Palmyra students have performed well in comparison with state and national score averages. 2014-2015 scores will be released within the next 30 days.



4. Building and grounds projects for the summer of 2015 are nearing completion. They include glycol recovery systems in both buildings, roofing on both campuses (photo), VAV valve replacement in Palmyra and replacement of a heat pump in Bennet Elementary.



# Activities BOE Report

## August 2015

Sat	08/01/2015	Otoe County Fair				<a href="#">Syracuse</a>
Sun	08/02/2015	Otoe County Fair				<a href="#">Syracuse</a>
Mon	08/10/2015	Football/Girls Golf Fall Practice Begins				<a href="#">Palmyra High School</a>
Sun	08/16/2015	FFA Summer Family Cookout				<a href="#">Syracuse</a>
Mon	08/24/2015	Booster Bash	6:00pm- 7:30pm			<a href="#">Palmyra High School</a>
Thu	08/27/2015	Golf: Girls Varsity Invitational	9:00am	Away vs. Syracuse		<a href="#">Syracuse Country Club</a>
<b>Fri</b>	<b>08/28/2015</b>	<b>Football: Varsity Game</b>	<b>7:00pm</b>	<b>Logan View</b>		<b><a href="#">Palmyra High School</a></b>

Secondary Principal's  
Board Report  
August 10, 2015

1. Staff Development – August 10-13

7-12 agenda attached to my report

2. New Staff

Mr. Davenport – HS Science

Mrs. Ferretti – JH/HS SPED

Both attended ESU #4 New Teacher Boot camp on August 6-7.

3. Student's first day – August 13

# 2015-2016 August Staff Development HIGH SCHOOL AGENDA

## Monday, August 10, 2015

8:00 a.m. – 8:15 a.m.	General Session – All Certified Employees & Paras Meet at <b><u>Bennet</u></b>
8:15 a.m. – 8:30 a.m.	Welcome/introductions Questions/remarks Mr. Chaffee – K-12 Character Education Preview
8:30 a.m. – 9:40 a.m.	Vision plan, First Concord, Sams Club, and EAP Information ( <u>Representatives will be available through the break</u> )
9:45 a.m. – TBA	K-12 Curriculum Meeting @ Bennet – Mr. Hanger
9:40 a.m. – 10 :00 a.m.	Break - Travel time to HS if not in Curriculum meeting
10:00 a.m. – Noon	Individual work/travel time back and forth
12:00 – 12:45 p.m.	Pot Luck Lunch at Bennet Elementary for all staff
1:00 p.m. – 3:00 p.m.	TBA
1:00 – 4:00 p.m.	7-12 Staff – Suicide Prevention Training Preparation on own when training complete

## Tuesday, August 11, 2015

8:00 a.m. – 8:45 a.m.	Refreshments in work room -
8:45 a.m. – 9:45 a.m.	Vocabulary Development – Library – Jen or Suzanne
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 11:00 a.m.	AdvacED - 5 standards - Library– Jen or Suzanne
11:00 a.m. - Noon	Individual work/break/travel time to Bennet
Noon – 1:00 p.m.	Appreciation Lunch Provided for ALL DISTRICT OR-1 EMPLOYEES by Area Churches. <b><u>Served at Bennet Elementary School</u></b> (Staff will remain for introductions)
1:00 p.m. – 4:00 p.m.	7-12 staff and shared staff at PHS in Library Principal’s Advisory - Conference Room H.S. NeSA/MAPS staff - Conference Room 7-12 staff – Preparation on your own

**Wednesday, August 14th, 2015**

8:00 - 8:30	Coffee/juice in workroom
9:00-10:00	JH Exploratory Staff meeting – Mr. Chaffee – D.L. room NeSA staff planning – Mr. Bottrell - Library
10:00 -12:00	Individual work on you own
12:00 - 1:00	Lunch on your own – non Second Step/8ToGreat Second Step/8ToGreat Lunch – Mr. Chaffee
1:00 – 2:00	Coaches and activities sponsors - Library @ HS
2:00 - 4:00	Individual work on you own

Elementary Principal's  
Board Report  
August 10th, 2015

1. Our annual open house is scheduled for Tuesday, August 11<sup>th</sup> from 5:30-7:00 PM. Please feel free to stop by.

2. Please welcome our new staff:

Jessica Hinrichesen- Special Education

Elyse Moore- Special Education

Jenny Bretta-Preschool Para

Luella Myers-Preschool Para

Deb Woods- Elem. Para

Kim Bogart- Cafeteria

Student teacher Jillian Kepler who will be working with Mrs. Hall and Mrs. Ourada

3. August 10<sup>th</sup>-12<sup>th</sup> will be staff in-service days. We have a full agenda planned with committee updates, data review, scheduling, and informational meetings. We have had several staff members attend staff development activities this summer: Data Retreat, Odysseyware, Behavior and Autism Workshops and Anita Archer. See attached agenda.



# 2015-2016 August Staff Development ELEMENTARY AGENDA

## Monday, August 10, 2015

8:00 a.m. – 8:15 a.m.	General Session – All Certified Employees & Paras Meet at <b><u>Bennet</u></b>
8:15 a.m. – 8:30 a.m.	Welcome/introductions Questions/remarks Mr. Chaffee – K-12 Character Education Preview
8:30 a.m. – 9:40 a.m.	Vision plan, First Concord, Sams Club, and EAP Information ( <u>Representatives will be available through the break</u> )
9:45 a.m. – 10:45 a.m.	Curriculum Meeting at Bennet
10:45 a.m. – Noon	Bennet Elementary Staff Meeting in Library
12:00 – 12:45 p.m.	Pot Luck Lunch at Bennet Elementary for all staff
1:00 – 4:00 p.m.	Data Retreat Information SOCS update Suicide Prevention Seminar

## Tuesday, August 11, 2015

8:00 a.m. – 8:45 a.m.	Refreshments in work room
8:45 a.m. – 9:45 a.m.	Vocabulary Development – Library – Jen or Suzanne
9:45 a.m. – 10:00 a.m.	Break
10:00 a.m. – 11:00 a.m.	AdvacED - 5 standards - Library– Jen or Suzanne
11:00 a.m. - Noon	Individual work/break/travel time to Bennet
Noon – 1:00 p.m.	Appreciation Lunch Provided for ALL DISTRICT OR-1 EMPLOYEES by Area Churches. <b><u>Served at Bennet Elementary School</u></b> (Staff will remain for introductions)
1:00 p.m. – 4:00 p.m.	Bennet Elementary in Library SPED Team with Burke MAPS/NeSA scheduling in computer lab Elem. Staff – Preparation on your own if not in meetings
5:30-7:00	Bennet Elementary Open House

**Wednesday, August 14th, 2015**

8:00 - 8:30	Coffee/juice in workroom
9:00-12:00	Meet with SAT Committee Meet with RTI Committee Principal's Advisory Meet with Paras Meet with Behavior Committee
12:00 - 1:00	Lunch on your own
1:00 – 2:00	Coaches and activities sponsors - Library @ HS
2:00 - 4:00	Individual work on you own

## **District OR-1**

### **Board Goals – Adopted August 10, 2015**

- 1) Continue to implement and expand character education programs.
  - Continue to deliver and refine the Character Counts, Second Step, and Eight to Great Programs
  - Continue to implement and refine alcohol education programs
  - Continue to address social issues.
  - Continue to develop and implement personal learning plans for high school students
  - Explore alternative funding opportunities to support character education programs
- 2) Increase emphasis on technology programs.
  - Maintain hardware/software infrastructure
  - Identify critical technology competencies (21<sup>st</sup> Century Skills) and integrate into the curriculum
  - Explore partnerships with post-secondary to implement dual credit courses
- 3) Develop and expand personal finance programs.
  - Identify specific desired personal finance competencies
  - Review current program offerings
  - Develop additional course/program offerings to deliver competencies
- 4) Increase community involvement through communication and public relations initiatives.
  - Review current communication and public relations strategies
  - Develop additional strategies to involve the community and parents in the district

The Board requests that the curriculum committee survey like sized schools to review graduation requirements including community service requirements and grading scales. The committee will report their findings to the BOE when the review is completed.

## FOOD SERVICE PRICES

The following food service prices shall be in effect for the current school year:

Lunch prices:

Students, grades K through 6;	\$ 2.25
Students, grades 7 through 12;	\$ 2.35
School employees;	\$ 3.40
Visitors;	\$ 3.40

Breakfast prices:

Students, grades K through 6;	\$ 1.60
Students, grades 7 through 12;	\$ 1.85
School employees;	\$ 2.15
Visitors;	\$ 2.15

Beverages:

Milk;	\$ .35
Juice;	\$ .30

Revised: August 10, 2015

## BOARD MEMBER CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

## AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "secret" sessions of the board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition that is to be considered is to close my mind and agree not to think through other facts and points of view that may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state, and national educational developments of significance so I may become a better board member.

## IN MEETING MY RESPONSIBILITIES TO MY SCHOOL DISTRICT COMMUNITY:

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

## IN MY RELATIONSHIP WITH THE SUPERINTENDENT AND EMPLOYEES:

1. I will function, in meeting the legal responsibility that is mine, as part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to hire employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

## TO COOPERATE WITH OTHER SCHOOL BOARDS:

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the individual under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference:                   Neb. Statute   79-526

Cross Reference:                201.1 Board Powers and Responsibilities  
  202.2 Board Member Conflict of Interest

Approved: June 9, 2003

## SUPERINTENDENT EVALUATION

At a minimum, the board will formally evaluate the superintendent's skills, abilities, and competence twice in the first year and annually thereafter. The goal of the superintendent's formal evaluation is to ensure the education program for the students is carried out, promote growth in effective administrative leadership, clarify the superintendent's role, clarify the immediate priorities of the board, and develop a working relationship between the board and the superintendent.

The formal evaluation will be based upon the following principles:

1. The evaluation criteria shall be in writing, clearly stated and mutually agreed upon by the board and the superintendent. The criteria will be related to the job description and the school district's goals:
2. At a minimum, the evaluation process will be conducted annually at a time agreed upon;
3. Each board member shall have an opportunity to individually evaluate the superintendent, and these individual evaluations will be compiled into an overall evaluation by the entire board.
4. The board as a whole shall discuss its evaluation with the superintendent.
5. The board may discuss its evaluation of the superintendent in closed session.
6. Members of the board are encouraged to communicate their criticisms and concerns to the superintendent in the closed session.
7. The board will complete the evaluation process by reaching consensus on goals or priorities for the superintendent for the next period of evaluation.

The board president will develop a written summary of the overall evaluation, including both the strengths and the weaknesses of the superintendent that will be placed in the superintendent's personnel file.

This policy supports and does not preclude the ongoing, informal evaluation of the superintendent's skill, abilities and competence.

Legal Reference: Neb. Statute 79-828

Cross Reference: 202.03 Board Self-Evaluation  
204.06 Closed Sessions  
302.01 Superintendent Qualifications, Recruitment, Appointment

Approved: June 9, 2003