



Regular Meeting of the Board of Education
Minutes for Monday, May 5, 2025

Dr. Joseph N. Siano, Administrative Services Center Room A, 131 South Flood Avenue, Norman, OK 73069

I. Call to Order and Establish a Quorum

Attendance Taken at 6:00 PM. Present: Dawn Brockman, Tori Collier, Dirk O'Hara, Annette Price, Alex Ruggiers.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Abby Evetts, Khloe Hangar, King Trinidad-Parish, and Lars Vann from Wilson Elementary School.

III. Awards Presentations

Information Item

A. Oklahoma State Spelling Bee Champion Presented by Ethan Davis

Annika Huang

B. Oklahoma Bar Association Law Day Contest Presented by Hallie Wright

Gabriela Beck - 2nd Place in 11th Grade Writing

C. Fall and Winter Athletics Awards Presented by T.D. O'Hara

Norman High School

JD Thumann - OSSAA State Champion Swim
Claire Lancaster -OSSAA State Runner-up Girls Wrestling

Keeley Parks - OCA All State Girls Basketball
Halyn Browning - OCA All State Girls Basketball

Norman North High School

Rhett Zimmerman - OCA All State Football
Garrison Utley - OCA All State Football
OSSAA State Academic Champions Football

Cheer State Champions
Seleah Harmon - OCA All State-Girls Basketball
Juliana Linares - All State Fast Pitch Softball

Pom - Dance Team Union National Champions and OSSAA State Runner-up
Pom (JV Green) - State Champions

Pom (JV Black) - Dance Team Union National Champions, OSSAA State Champions and State Runner-up

D. Fine Arts Awards

Presented by Dr. Evelyn Kwanza

American Choral Directors Association National Choir (ACDA)

Dax Dversdall Milly Franks Will King

Oklahoma Choral Directors Association Jr. High All-State Choir (OKCDA)

Joseph Beverly Zane Harris Marilyn Montgomery
Sarah Boyer Jayde (Kai) Hawkins Molly Morris
Carson Brooks Jamie Jarvis Charlie Philips
Kinsley Crow Lila Mallette Amelia Robinson
Lydia Davis Emerson Merrick Remy Trinh
Davinci Figueroa Tripp Merrick Brynnleigh Wright
Chloe Harris

OkMEA Children's All-State Choir

Anniston Bauer Ella Ishii Charlotte Skaggs
Ilisha Chawla Logan Morris Adali Spray
Alida Hayman Avery Pace

IV. Public Communications

Adrienne Hall, PEN President, spoke about the Oklahoma Teacher Empowerment Program and Teacher Appreciation Week.

V. Disposition of Routine Business by Consent Action

**Action Item**

Motion to approve the consent docket items A-K as listed below and in the agenda. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed.

Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Annette Price: Yes, Alex Ruggiers: Yes

**A. Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2024-2025)**

**Consent Item**

Purchase Orders #25007659 - #25008239

General Fund - \$247,570.81

Building Fund - \$0

Child Nutrition Fund - \$72,898.68

Bond Funds - \$31,317,989.24

Sinking Funds - \$0

Trust Funds - \$56.00

School Activity Fund - \$268,342.21

Lease Revenue - \$0

# Memorandum

**To:** Cathy Sasser, Clerk of the Board  
**From:** Janine Warren  
**Date:** May 5, 2025  
**Re:** Purchase Order History (Board Meeting 5/05/25)  
Report Period: 04/08/25 to 04/28/25

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## **Fiscal Year 25:**

Purchase Orders: #25007659 - #25008239

General Fund	\$	247,570.81
Building Fund		-
Child Nutrition		72,898.68
Bond Funds		31,317,989.24
Sinking Funds		-
Trust Funds		56.00
School Activity Fund		268,342.21
Lease Revenue		-

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Line Description
DETAILS FOR ACCOUNT: 11.0003.51000.611.0100.1050.000.125. INSTR-GENERAL OFFICE SUPPLIES							
25007954	001	500001	AMAZON MARKETPLACE	04/14/25	200.00	200.00	6 ROLLS OF CRAFT PAPER
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0003.51000.618.0430.0000.000.740. INSTR-CLEANING & MAINT SUPPLIE							
25007935	001	001225	WALMART STORES INC	04/11/25	350.00	350.00	LAUNDRY SOAP (STUDENTS) OTHER CLE
25008003	001	001232	SAM'S EAST INC	04/16/25	350.00	350.00	PAPER AND CLEANING SUPPLIES FOR S
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.0000.000.155. INSTR-GENERAL OFFICE SUPPLIES							
25007877	001	500000	AMAZON.COM	04/10/25	375.00	375.00	ITEMS NEEDED FOR OFFICE AND LOUNG
					375.00	375.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.112. INSTR-GENERAL OFFICE SUPPLIES							
25007666	001	500001	AMAZON MARKETPLACE	04/08/25	1,250.00	1,250.00	SUPPLIES FOR TEACHER CLASSROOMS F
					1,250.00	1,250.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.125. INSTR-GENERAL OFFICE SUPPLIES							
25007956	001	001188	WESTCO LAMINATING SERVICES	04/14/25	100.00	100.00	1 BOX OF 2 ROLLS LAMINATING SHEET
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0100.1050.000.145. INSTR-GENERAL OFFICE SUPPLIES							
25007836	001	500001	AMAZON MARKETPLACE	04/10/25	46.69	46.69	9 X 12 manilla envelope mini bin
25007838	001	500001	AMAZON MARKETPLACE	04/10/25	49.22	49.22	GLUE GUN 50 CT. GLUE STICKS 12 RO
					95.91	95.91	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0239.0000.000.501. INSTR-GENERAL OFFICE SUPPLIES							
25008006	001	500000	AMAZON.COM	04/16/25	800.00	800.00	SPED CLASSROOM SUPPLIES FOR 2024-
					800.00	800.00	
DETAILS FOR ACCOUNT: 11.0003.51000.619.0430.0000.000.740. INSTR-GENERAL OFFICE SUPPLIES							
25007850	001	500001	AMAZON MARKETPLACE	04/10/25	100.00	100.00	30 BLANK BOOKS FOR STUDENTS TO IL
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0003.51000.673.0100.1050.000.155. PORTABLE DEVICES							
25008033	001	012200	JP MORGAN CHASE BANK NA	04/17/25	350.00	350.00	2 CHROMEBOOKS TO BE USED FOR YEAR
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0100.1050.000.155. INSTR-COCURRICULAR SUPPLIES							
25007909	001	500000	AMAZON.COM	04/11/25	1,085.00	1,085.00	ITEMS TO BE USED IN CLASSROOMS CL
					1,085.00	1,085.00	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0239.1050.000.165. COCURRICULAR SUPPLIES							
25007873	001	000823	LAKESHORE LEARNING MATERIALS	04/10/25	31.94	31.94	SPED CLASS SUPPLIES: 5 Double-Sid
25007874	001	000823	LAKESHORE LEARNING MATERIALS	04/10/25	68.98	68.98	SPED CLASSROOM SUPPLIES: 2 SETS U
25007875	001	500000	AMAZON.COM	04/10/25	326.36	326.36	SPED CLASSROOM SUPPLIES BLANKET F
					427.28	427.28	
DETAILS FOR ACCOUNT: 11.0003.51000.681.0251.0000.000.155. INSTR-COCURRICULAR SUPPLIES							
25007814	001	500000	AMAZON.COM	04/10/25	348.00	348.00	ITEMS AND SUPPLIES THAT WILL BE U
					348.00	348.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.51000.682.0430.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25007871	001	001225	WALMART STORES INC	04/10/25	250.00	250.00	GROCERIES AND OTHER ITEMS NEEDED
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0003.52199.619.0430.0000.000.740. GENERAL OFFICE SUPPLIES							
25007941	001	010328	OKLAHOMA SCHOOL PICTURES LLC	04/11/25	350.00	350.00	SENIOR PICTURES FOR SENIOR CELEBR
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0003.52199.682.0430.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25007931	001	012200	JP MORGAN CHASE BANK NA	04/11/25	350.00	350.00	BALLOONS FOR OUR SENIOR CELEBRATI
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0003.52199.683.0100.1050.000.155. EXTRA CURRICULAR SUPPLIES							
25007910	001	500000	AMAZON.COM	04/11/25	305.00	305.00	EXTRA-CURRICULAR ITEMS TO BE USED
					305.00	305.00	
DETAILS FOR ACCOUNT: 11.0003.52410.611.0000.0000.000.122. PRINC OFF-PAPER SUPPLIES							
25007727	001	500000	AMAZON.COM	04/08/25	562.75	562.75	COLOR KRAFT PAPER ROLLS RED, YE
					562.75	562.75	
DETAILS FOR ACCOUNT: 11.0003.52410.618.0000.0000.000.122. CLEANING & MAINTENANCE SUPPLIE							
25007819	001	500000	AMAZON.COM	04/10/25	456.05	456.05	DISINFECTING WIPES
					456.05	456.05	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.115. PRINC OFF-GEN OFFICE SUPPLIES							
25008163	001	000015	STAPLES CONTRACT & COMMERCIAL	04/23/25	380.00	380.00	JACKSON - BUTCHER BLOCK PAPER - B
25008164	001	500001	AMAZON MARKETPLACE	04/23/25	150.00	150.00	JACKSON - BUTCHER BLOCK PAPER - C
					530.00	530.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.120. PRINC OFF-GEN OFFICE SUPPLIES							
25007898	001	500000	AMAZON.COM	04/11/25	200.00	200.00	GENERAL OFFICE SUPPLIES
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0003.52410.619.0000.0000.000.125. PRINC OFF-GEN OFFICE SUPPLIES							
25007955	001	500001	AMAZON MARKETPLACE	04/14/25	300.00	300.00	TISSUES, CLOROX WIPES, STAPLES, S
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0003.52410.651.0000.0000.000.115. APPLIANCES/FURN/FIXTURES							
25007886	001	500001	AMAZON MARKETPLACE	04/11/25	150.00	150.00	JACKSON - FLOOR MAGAZINE RACK DIS
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.0003.52410.651.0000.0000.000.504. APPLIANCES							
25007893	001	500000	AMAZON.COM	04/11/25	320.00	320.00	MOBILE STANDING DESK
					320.00	320.00	
DETAILS FOR ACCOUNT: 11.0003.52410.673.0000.0000.000.115. PORTABLE DEVICES							
25007721	001	500000	AMAZON.COM	04/08/25	275.00	275.00	JACKSON - SCANNER - SCANSNAP
					275.00	275.00	
DETAILS FOR ACCOUNT: 11.0003.52410.673.0000.0000.000.504. PORTABLE DEVICES							
25007986	001	000077	OKLAHOMA COPIER SOLUTIONS	04/15/25	4,100.00	4,100.00	TOSHIBA 4528A COPY MACHINE
					4,100.00	4,100.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0003.52410.673.0000.0000.000.705. PORTABLE DEVICES							
25007675	001	500000	AMAZON.COM	04/08/25	300.00	300.00	MONITOR FOR REGISTRAR'S OFFICE.
25007817	001	500000	AMAZON.COM	04/10/25	300.00	300.00	MONITOR FOR FINANCIAL SECRETARY'S
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0008.52321.611.0000.0000.000.001. SUPT OFF-PAPER SUPPLIES							
25007832	001	005184	TRANSCRIPT PRESS LLC	04/10/25	495.00	495.00	SUPERINTENDENT - DISTRICT STATION
					495.00	495.00	
DETAILS FOR ACCOUNT: 11.0011.52573.860.0100.1012.000.050. STAFF REGISTRATION & TUITION							
25007667	001	000114	PEARSON EDUCATION INC	04/08/25	658.00	658.00	BBCS-4:R AND BSRA-4 ADMINISTRATIO
					658.00	658.00	
DETAILS FOR ACCOUNT: 11.0012.51000.657.0900.3004.000.705. UNIFORMS							
25007888	001	005067	FRUHAUF UNIFORMS INC	04/11/25	20,307.00	20,307.00	140 REG BAND BIBBERS @ 145.05
25008029	001	015167	UNLIMITED ORANGE LLC	04/17/25	7,624.00	7,624.00	PERFORMANCE PLUS BAND TOPS plus 7
25008029	002	015167	UNLIMITED ORANGE LLC	04/17/25	50.00	50.00	Art charge
					27,981.00	27,981.00	
DETAILS FOR ACCOUNT: 11.0013.52323.337.0410.0000.000.088. OTH PROFESSIONAL SERVICES							
25007797	001	013736	PROPIO LS LLC	04/10/25	1,000.00	1,000.00	PHONE INTERPRETER SERVICE FOR SY
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0014.52240.614.0100.2100.000.050. TESTING SUPPLIES & MATERIALS							
25007730	001	011002	LANGUAGE TESTING INTERNATIONA	04/08/25	100.00	100.00	AAPPL TESTING FOR SEAL OF BILITER
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0015.52212.641.0100.4000.000.088. INST & CURR DEV-BOOKS							
25007811	001	500000	AMAZON.COM	04/10/25	4,188.27	4,188.27	ELA BOOK ORDER (34 TITLES) LIST A
25008047	001	000054	BARNES & NOBLE BOOKSELLERS	04/17/25	4,000.18	4,000.18	ELA BOOK ORDER (17 TITLES - TOTAL
25008050	001	500000	AMAZON.COM	04/17/25	250.00	250.00	ELA PROFESSIONAL READING BOOKS FO
25008051	001	500000	AMAZON.COM	04/17/25	300.00	300.00	ELA CLASSROOM SUPPLIES FOR NEW TE
25008052	001	500000	AMAZON.COM	04/17/25	250.00	250.00	ELA OFFICE SUPPLIES FOR 25/26 SCH
					8,988.45	8,988.45	
DETAILS FOR ACCOUNT: 11.0015.52573.581.0000.0000.000.088. IN DISTRICT TRAVEL							
25007775	001	006275	ESCHBACH, JESSICA	04/10/25	100.00	100.00	JESSICA ESCHBACH 2024-25 IN-DISTR
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0016.51000.681.0100.4022.000.705. COCURRICULAR SUPPLIES							
25008228	001	500001	AMAZON MARKETPLACE	04/24/25	1,000.00	1,000.00	SHOW PROPS Iron Ironing Board
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0016.51000.811.0100.4018.000.050. MEMBERSHIPS/FEES							
25007670	001	000270	NATIONAL FORENSIC LEAGUE	04/08/25	95.00	95.00	NSDA NATIONAL TOURNAMENT REGISTRA
					95.00	95.00	
DETAILS FOR ACCOUNT: 11.0016.52213.583.0000.0000.000.088. OUT OF STATE TRAVEL							
25007672	001	013867	SIMPSON, MYLES	04/08/25	275.00	275.00	MILEAGE FOR M SIMPSON FOR PD IN D
					275.00	275.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0016.52720.513.0000.2800.000.050. VEH OP-STUD TRANS OUTSIDE AGEN							
25007673	001	003135	VILLAGE TRAVEL LLC	04/08/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR NH
25008007	001	003135	VILLAGE TRAVEL LLC	04/16/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR NH
25008181	001	003135	VILLAGE TRAVEL LLC	04/23/25	1,275.00	1,275.00	CHARTER BUS TRANSPORTATION FOR NN
25008182	001	003135	VILLAGE TRAVEL LLC	04/23/25	1,335.00	1,335.00	CHARTER BUS TRANSPORTATION FOR NN
25008183	001	003135	VILLAGE TRAVEL LLC	04/23/25	1,335.00	1,335.00	CHARTER BUS TRANSPORTATION FOR NN
					<b>6,495.00</b>	<b>6,495.00</b>	
DETAILS FOR ACCOUNT: 11.0019.52132.581.0000.0000.000.050. MEDICAL-IN DISTRICT TRAVEL							
25007691	001	013634	HOELZER, ALISON	04/08/25	100.00	100.00	MILEAGE REIMBURSEMENT ALISON HOEZ
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT: 11.0019.52132.616.0000.0000.000.050. MEDICAL-FIRST AID SUPPLIES							
25007693	001	012200	JP MORGAN CHASE BANK NA	04/08/25	500.00	500.00	BLANKET PO TO COVER EXPENSES THRU
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 11.0019.52132.651.0000.0000.000.050. APPLIANCES/FURN/FIXTURES							
25007677	001	500000	AMAZON.COM	04/08/25	65.00	65.00	SAFE FOR MONROE'S NURSES OFFICE
					<b>65.00</b>	<b>65.00</b>	
DETAILS FOR ACCOUNT: 11.0020.52199.651.0251.0000.000.088. APPLIANCES/FURN/FIXTURES							
25007889	001	000015	STAPLES CONTRACT & COMMERCIAL	04/11/25	1,994.40	1,994.40	ITEM #749943 STAPLES 8' X 29" HEA
					<b>1,994.40</b>	<b>1,994.40</b>	
DETAILS FOR ACCOUNT: 11.0020.52213.583.0251.0000.000.088. OUT OF STATE TRAVEL							
25008001	001	004885	GRAY, KRISTI	04/16/25	350.00	350.00	KRISTI GRAY REIMBURSEMENT FOR "WO
25008017	001	004885	GRAY, KRISTI	04/16/25	714.83	714.83	KRISTI GRAY REIMBURSEMENT FOR "WO
					<b>1,064.83</b>	<b>1,064.83</b>	
DETAILS FOR ACCOUNT: 11.0020.52213.860.0251.0000.000.088. INST SF TRAIN-STAFF REG & TUIT							
25007896	001	015162	MORTON, TYLER	04/11/25	50.00	50.00	REFUND OF REGISTRATION FEE PAID T
25007897	001	012789	WASHINGTON, LUZ A	04/11/25	50.00	50.00	REFUND OF REGISTRATION FEE PAID T
25007933	001	015166	PAULSON, DAVID	04/11/25	50.00	50.00	REFUND OF REGISTRATION FEE PAID T
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT: 11.0021.52212.619.0000.0000.000.088. INST & CURR-GEN OFFICE SUPPLIE							
25007674	001	500000	AMAZON.COM	04/08/25	50.00	50.00	SCIENCE OFFICE SUPPLIES PAPERCLIP
25007781	001	011821	SCIENCE INTERACTIVE GROUP LLC	04/10/25	1,141.20	1,141.20	FAN FOR CLASSIC STARLAB,FAN TRAVE
					<b>1,191.20</b>	<b>1,191.20</b>	
DETAILS FOR ACCOUNT: 11.0021.52213.641.0100.5000.000.050. BOOKS							
25007687	001	500000	AMAZON.COM	04/08/25	275.00	275.00	BOOK STUDY FOR TEACHERS SSAB
					<b>275.00</b>	<b>275.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.092. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008070	001	000271	DEMCO INC	04/17/25	600.00	600.00	SUPPLIES FOR LIBRARY SERVICES
25008089	001	500000	AMAZON.COM	04/17/25	2,150.00	2,150.00	SUPPLIES FOR LIBRARY SERVICES
					<b>2,750.00</b>	<b>2,750.00</b>	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.107. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008054	001	500000	AMAZON.COM	04/17/25	350.00	350.00	SUPPLIES FOR LAKEVIEW LIBRARY
					<b>350.00</b>	<b>350.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.110. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008076	001	500000	AMAZON.COM	04/17/25	300.00	300.00	SUPPLIES FOR ADAMS LIBRARY
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.112. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008072	001	010280	MICHAELS STORES INC	04/17/25	330.00	330.00	SUPPLIES FOR CLEVELAND LIBRARY
					330.00	330.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.122. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008059	001	500000	AMAZON.COM	04/17/25	300.00	300.00	SUPPLIES FOR KENNEDY LIBRARY
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.125. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008069	001	500000	AMAZON.COM	04/17/25	300.00	300.00	SUPPLIES FOR LINCOLN LIBRARY
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.130. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008060	001	500000	AMAZON.COM	04/17/25	244.00	244.00	SUPPLIES FOR MADISON LIBRARY
					244.00	244.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.135. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008061	001	500000	AMAZON.COM	04/17/25	740.00	740.00	SUPPLIES FOR MCKINLEY LIBRARY
					740.00	740.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.140. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008062	001	010280	MICHAELS STORES INC	04/17/25	275.00	275.00	SUPPLIES FOR EISENHOWER LIBRARY
					275.00	275.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.145. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008063	001	500000	AMAZON.COM	04/17/25	294.00	294.00	SUPPLIES FOR WILSON LIBRARY
					294.00	294.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.151. GENERAL OFFICE SUPPLIES							
25008064	001	010280	MICHAELS STORES INC	04/17/25	340.00	340.00	SUPPLIES FOR REAGAN LIBRARY
					340.00	340.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.155. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008066	001	500000	AMAZON.COM	04/17/25	650.00	650.00	SUPPLIES FOR TRUMAN LIBRARY
					650.00	650.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.170. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008073	001	000271	DEMCO INC	04/17/25	200.00	200.00	SUPPLIES FOR DIMENSIONS LIBRARY
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.500. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008079	001	500000	AMAZON.COM	04/17/25	585.00	585.00	SUPPLIES FOR IRVING LIBRARY
					585.00	585.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.501. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008080	001	000271	DEMCO INC	04/17/25	100.00	100.00	SUPPLIES FOR ALCOTT LIBRARY
25008081	001	500000	AMAZON.COM	04/17/25	505.00	505.00	SUPPLIES FOR ALCOTT LIBRARY
					605.00	605.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.502. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008084	001	500000	AMAZON.COM	04/17/25	585.00	585.00	SUPPLIES FOR LONGFELLOW LIBRARY
					585.00	585.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.710. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008088	001	050009	WALMART	04/17/25	750.00	750.00	SUPPLIES FOR NNHS LIBRARY
					750.00	750.00	
DETAILS FOR ACCOUNT: 11.0025.52220.619.0000.0000.000.740. LIBR MEDIA-GEN OFFICE SUPPLIES							
25008073	001	000271	DEMCO INC	04/17/25	200.00	200.00	SUPPLIES FOR DIMENSIONS LIBRARY
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0025.52220.640.0000.0000.000.092. EBOOKS							
25008083	001	005874	OVERDRIVE INC	04/17/25	3,000.00	3,000.00	EBOOKS FOR NPS LIBRARIES ELEMENTA
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.092. LIBR MEDIA-BOOKS							
25008082	001	500000	AMAZON.COM	04/17/25	1,000.00	1,000.00	BOOKS FOR NPS LIBRARIES
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.110. LIBR MEDIA-BOOKS							
25008077	001	011562	FIRST BOOK	04/17/25	445.00	445.00	BOOKS FOR ADAMS LIBRARY
					445.00	445.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.115. LIBR MEDIA-BOOKS							
25008055	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	375.00	375.00	BOOKS FOR JACKSON LIBRARY
					375.00	375.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.120. LIBR MEDIA-BOOKS							
25008056	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	300.00	300.00	BOOKS FOR JEFFERSON LIBRARY
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.150. LIBR MEDIA-BOOKS							
25008078	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	950.00	950.00	BOOKS FOR MONROE LIBRARY
					950.00	950.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.153. LIBR MEDIA-BOOKS							
25008065	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	490.00	490.00	BOOKS FOR ROOSEVELT LIBRARY
					490.00	490.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.160. LIBR MEDIA-BOOKS							
25008067	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	300.00	300.00	BOOKS FOR WASHINGTON LIBRARY
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.165. LIBR MEDIA-BOOKS							
25008068	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	415.00	415.00	BOOKS FOR TRUMAN PRIMARY LIBRARY
					415.00	415.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.170. BOOKS							
25008074	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	100.00	100.00	BOOKS FOR DIMENSIONS ELEMENTARY L
					100.00	100.00	

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.504. LIBR MEDIA-BOOKS							
25008085	001	000054	BARNES & NOBLE BOOKSELLERS	04/17/25	585.00	585.00	BOOKS FOR WHITTIER LIBRARY
					585.00	585.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.705. LIBR MEDIA-BOOKS							
25008086	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	1,950.00	1,950.00	BOOKS FOR NHS LIBRARY
					1,950.00	1,950.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.710. LIBR MEDIA-BOOKS							
25008087	001	000054	BARNES & NOBLE BOOKSELLERS	04/17/25	400.00	400.00	BOOKS FOR NNHS LIBRARY
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0025.52220.641.0000.0000.000.740. BOOKS							
25008075	001	000259	HERTZBERG-NEW METHOD INC -	04/17/25	200.00	200.00	BOOKS FOR DIMENSIONS SECONDARY LI
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0025.52220.653.0000.0000.000.092. LIBR MEDIA-COMPUTERS							
25007665	001	008340	BREAKOUT INC	04/08/25	100.00	100.00	BREAKOUT EDU SUBSCRIPTION FOR NPS
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0025.52340.619.0000.0000.000.092. OTH GEN ADMIN-GEN OFFICE SUPPL							
25008071	001	001232	SAM'S EAST INC	04/17/25	250.00	250.00	SUPPLIES FOR LIBRARY SERVICES
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0027.52213.581.0000.0000.000.090. INST STAFF TRAIN-IN DIST TRAVE							
25007676	001	006920	COUCH, HAILEY	04/08/25	250.00	250.00	SY24-25 INDISTRICT MILEAGE REIMBU
					250.00	250.00	
DETAILS FOR ACCOUNT: 11.0027.52213.641.0271.0000.000.090. INST STAFF TRAIN-BOOKS							
25007743	001	500001	AMAZON MARKETPLACE	04/08/25	75.00	75.00	The IC Toolkit by Jim Knight \$33.
					75.00	75.00	
DETAILS FOR ACCOUNT: 11.0029.52620.438.0000.0000.000.050. BUILD OP-OTH BUILDING SERV							
25007887	001	014712	SOLORIO, SERGIO	04/11/25	5,000.00	5,000.00	REPAIR/REPLACE COUNTERTOPS
					5,000.00	5,000.00	
DETAILS FOR ACCOUNT: 11.0029.52620.618.0000.0000.000.050. BUILD OP-CLEAN & MAINT SUP							
25007784	001	000382	HOME DEPOT USA INC	04/10/25	1,000.00	1,000.00	MISC. SUPPLIES PCARD
25007853	001	006539	SHAW INDUSTRIES INC	04/10/25	5,000.00	5,000.00	CARPET
25007951	001	000438	ATWOODS DISTRIBUTING LP	04/14/25	1,000.00	1,000.00	MISC SUPPLIES P-CARD
					7,000.00	7,000.00	
DETAILS FOR ACCOUNT: 11.0030.52530.673.0000.0000.000.094. PORTABLE DEVICES							
25008034	001	500001	AMAZON MARKETPLACE	04/17/25	1,000.00	1,000.00	MONITORS FOR DUPLICATING
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0034.52490.530.0000.0000.000.002. COMMUNICATION SERVICES							
25007859	001	000254	CDWLLC	04/10/25	3,761.70	3,761.70	PO TO START MIGRATION FOR NEXT FI
					3,761.70	3,761.70	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0034.52573.860.0000.0000.000.002. INSE RV TRAIN-STAFF REG & TUITI							
25007990	001	001325	CCOSA	04/15/25	550.00	550.00	2025 CCOSA SUMMER LEADERSHIP CONF
					550.00	550.00	
DETAILS FOR ACCOUNT: 11.0034.52580.651.0000.0000.000.002. APPLIANCES/FURN/FIXTURES							
25008119	001	001232	SAM'S EAST INC	04/21/25	999.15	999.15	5-4 SHELF INDUSTRIAL STORAGE RACK
					999.15	999.15	
DETAILS FOR ACCOUNT: 11.0034.52580.653.0000.0000.000.0710. TECH RELATED SUPPLIES							
25008099	001	002365	BMI SUPPLY	04/18/25	68.80	68.80	1-1/4" ALUMINUM SWAGE SLEEVES 100
					68.80	68.80	
DETAILS FOR ACCOUNT: 11.0041.51000.581.0100.0000.000.112. IN DISTRICT TRAVEL							
25007740	001	014806	STINSON, KELLY	04/08/25	50.00	50.00	MILEAGE REIMBURSEMENT FOR TRAVELI
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.0041.52571.619.0000.0000.000.001. RECR/PLACE-GEN OFFICE SUPPLIES							
25007994	001	000389	OFFICE DEPOT	04/15/25	300.00	300.00	MISC OFFICE SUPPLIES FOR PERSONNE
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0041.52573.860.0000.0000.000.001. INSE RV TRAIN-STAFF REG & TUITI							
25008126	001	000734	OKLAHOMA STATE SCHOOL BOARDS	04/21/25	100.00	100.00	REGISTRATION FOR HOLLY NEVELS SUP
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0043.52573.583.0000.0000.000.096. INSE RV TRAIN-OUT OF ST TRAVEL							
25007915	001	013662	GRAHAM, ALICIA	04/11/25	70.00	70.00	PER DIEM FOR OVERNIGHT TRIP OUT O
25007916	001	015117	GOMME, TINA	04/11/25	70.00	70.00	PER DIEM FOR OVERNIGHT TRIP OUT O
25007917	001	011529	GRAHAM, JAMES	04/11/25	70.00	70.00	PER DIEM FOR OVERNIGHT TRIP OUT O
					210.00	210.00	
DETAILS FOR ACCOUNT: 11.0043.52720.513.0000.0000.000.096. STUD TRANSP BY OUTSIDE AGENCY							
25007862	001	003135	VILLAGE TRAVEL LLC	04/10/25	4,157.00	4,157.00	CHARTER BUS TRANSPORTATION FOR NN
					4,157.00	4,157.00	
DETAILS FOR ACCOUNT: 11.0043.52720.653.0000.0000.000.096. VEH OP-COMPUTERS							
25008120	001	015172	RON TURLEY ASSOCIATES INC	04/21/25	5,690.00	5,690.00	IMPLEMENTATION SERVICES: FLEET KI
					5,690.00	5,690.00	
DETAILS FOR ACCOUNT: 11.0043.52740.439.0000.0000.000.096. VEH SERV-OTH EQUIP & VEH SERV							
25007741	001	012997	UNITED ACCESS MOBILTY AUTO SA	04/08/25	2,000.00	2,000.00	VEHICLE AND WHEELCHAIR LIFT REPAI
25007918	001	001810	PROFESSIONAL TOWERS INC	04/11/25	1,500.00	1,500.00	TOWING
25008201	001	011585	AFFORDABLE TRANSMISSION LLC	04/23/25	5,000.00	5,000.00	BUS AND VEHICLE REPAIRS
					8,500.00	8,500.00	
DETAILS FOR ACCOUNT: 11.0043.52740.612.0000.0000.000.096. VEH SERV-AUTO AND BUS SUPPLIES							
25007694	001	000446	ROSS TRANSPORTATION INC	04/08/25	500.00	500.00	BUS AND VEHICLE PARTS
25008222	001	500001	AMAZON MARKETPLACE	04/23/25	6,420.00	6,420.00	BUS AND VEHICLE PARTS: Q'Straint
					6,920.00	6,920.00	
DETAILS FOR ACCOUNT: 11.0043.52740.811.0000.0000.000.096. MEMBERSHIPS							
25007662	001	700015	STATE OF OKLAHOMA	04/08/25	50.00	50.00	ANNUAL FUEL TANK INSPECTION FEE
					50.00	50.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0052.52194.619.0000.0000.000.050. GENERAL OFFICE SUPPLIES							
25007777	001	500000	AMAZON.COM	04/10/25	125.00	125.00	CLOROX WIPES - 1 PACK OF 3 CONTAI
25007780	001	013307	PAUL H BROOKES PUBLISHING CO	04/10/25	45.00	45.00	NPAT PICCOLO FORMS - 1 PACKET OF
					170.00	170.00	
DETAILS FOR ACCOUNT: 11.0055.51000.681.0100.1012.000.150. COCURRICULAR SUPPLIES							
25008053	001	500000	AMAZON.COM	04/17/25	408.94	408.94	EARLY CHILDHOOD - NPS CHILDCARE S
					408.94	408.94	
DETAILS FOR ACCOUNT: 11.0055.52194.581.0000.0000.000.050. PARENTAL ADV-IN DISTRICT TRAVE							
25007774	001	005169	YANEZ, PATRICIA	04/10/25	400.00	400.00	PATRICIA YANEZ 2024-25 IN-DISTRIC
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0056.52199.683.0000.0000.000.001. EXTRA CURRICULAR SUPPLIES							
25008130	001	500000	AMAZON.COM	04/22/25	200.00	200.00	STUDENT RECOGNITION - SPIRAL NOTE
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0059.52620.652.0100.0000.000.093. BUILD OP-AUDIOVISUAL							
25007829	001	500001	AMAZON MARKETPLACE	04/10/25	110.00	110.00	PyLe Bluetooth Home PA Mixing Amp
					110.00	110.00	
DETAILS FOR ACCOUNT: 11.0071.52660.653.0000.0000.000.050. TECH RELATED SUPPLIES							
25007985	001	003608	CHICKASAW PERSONAL COMMUNICAT	04/15/25	1,000.00	1,000.00	PORTABLE RADIO BATTERIES
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0100.1050.000.165. BOOKS							
25007940	001	014042	SYLLA SENSE INC	04/11/25	669.00	669.00	RSA: 2 BLUE SERIES & 1 TEAL SERIE
					669.00	669.00	
DETAILS FOR ACCOUNT: 11.0367.51000.641.0427.1130.000.130. BOOKS							
25007787	001	011795	LITERACY RESOURCES LLC	04/10/25	384.48	384.48	HEGGERTY BOOKS - BRIDGE THE GAP 2
					384.48	384.48	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0100.1050.000.165. COCURRICULAR SUPPLIES							
25007942	001	000823	LAKESHORE LEARNING MATERIALS	04/11/25	120.72	120.72	RSA: 3 SETS TOUCH & READ SIGHT WO
					120.72	120.72	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.122. COCURRICULAR SUPPLIES							
25008103	001	500000	AMAZON.COM	04/18/25	2,550.30	2,550.30	0 COPIES OF EQUIPPED FOR READING
					2,550.30	2,550.30	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.130. COCURRICULAR SUPPLIES							
25007788	001	500000	AMAZON.COM	04/10/25	1,535.90	1,535.90	CLASSROOM/SMALL GROUP READING MAT
					1,535.90	1,535.90	
DETAILS FOR ACCOUNT: 11.0367.51000.681.0427.1130.000.140. COCURRICULAR SUPPLIES							
25008237	001	500000	AMAZON.COM	04/25/25	71.60	71.60	2025 SUMMER SCHOOL COCURRICULAR S
					71.60	71.60	
DETAILS FOR ACCOUNT: 11.0412.51000.420.0314.8400.000.504. CLEANING SERVICES							
25007840	001	000502	WALDEN CLEANERS & LAUNDRY INC	04/10/25	150.00	150.00	DRY CLEAN FCCLA RED JACKETS
					150.00	150.00	

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DETAILS FOR ACCOUNT: 11.0412.51000.611.0312.8600.000.710. PAPER SUPPLIES							
25007914	001	004171	VARITRONICS LLC	04/11/25	800.00	800.00	INK FOR POSTER BOARD MAKER PAPER
					800.00	800.00	
DETAILS FOR ACCOUNT: 11.0412.51000.619.0312.8600.000.705. INSTR-GENERAL OFFICE SUPPLIES							
25007901	001	500000	AMAZON.COM	04/11/25	5,000.00	5,000.00	CLASSROOM SUPPLIES AS NEEDED SY 2
25007902	001	001225	WALMART STORES INC	04/11/25	3,000.00	3,000.00	CLASSROOM SUPPLIES AS NEEDED SY 2
25007903	001	001232	SAM'S EAST INC	04/11/25	3,000.00	3,000.00	CLASSROOM SUPPLIES AS NEEDED SY 2
					11,000.00	11,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.651.0314.8400.000.504. APPLIANCES/FURN/FIXTURES							
25007999	001	000371	LOWE'S HOME CENTERS INC	04/16/25	2,000.00	2,000.00	WASHER/DRYER AND MICROWAVES
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.653.0315.8700.000.500. TECH RELATED SUPPLIES							
25008043	001	013961	LONG YU	04/17/25	600.00	600.00	PLA Metal - Cobalt Blue Metallic
					600.00	600.00	
DETAILS FOR ACCOUNT: 11.0412.51000.653.0315.8700.000.502. TECH RELATED SUPPLIES							
25008042	001	013961	LONG YU	04/17/25	3,000.00	3,000.00	3D PRINTER-PCARD-LINDA MOLES
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.500. COCURRICULAR SUPPLIES							
25007842	001	001225	WALMART STORES INC	04/10/25	300.00	300.00	CAREER TECH FACS CLASSROOM SUPPLI
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.501. INSTR-COCURRICULAR SUPPLIES							
25007971	001	001225	WALMART STORES INC	04/14/25	500.00	500.00	FACS CLASSROOM FOOD SUPPLIES FOR
25007976	001	500000	AMAZON.COM	04/14/25	2,000.00	2,000.00	FACS CLASSROOM SUPPLIES
					2,500.00	2,500.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.504. COCURRICULAR SUPPLIES							
25007894	001	050009	WALMART	04/11/25	1,000.00	1,000.00	SUPPLIES FOR CLASSROOM TOWELS OVE
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0314.8400.000.710. INSTR-COCURRICULAR SUPPLIES							
25007911	001	000025	NASCO EDUCATION LLC	04/11/25	543.95	543.95	SUPPLIES FOR FCCLA CLASSROOM MY P
25007912	001	500001	AMAZON MARKETPLACE	04/11/25	1,903.01	1,903.01	BLANKET PO FOR CLASSROOM SUPPLIES
					2,446.96	2,446.96	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.500. COCURRICULAR SUPPLIES							
25007962	001	004065	VEX ROBOTICS INC	04/14/25	1,250.00	1,250.00	Star Drive Shaft Collars (16-pack
25007963	001	500000	AMAZON.COM	04/14/25	1,000.00	1,000.00	IRVING/CAREER TECH/CLASSROOM SUPP
25007967	001	500000	AMAZON.COM	04/14/25	1,000.00	1,000.00	IRVING OPEN PO-CAREER TECH -COMPU
					3,250.00	3,250.00	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.502. COCURRICULAR SUPPLIES							
25007892	001	000382	HOME DEPOT USA INC	04/11/25	1,500.00	1,500.00	SUPPLIES, ECT FOR TECH ED STEM CL
					1,500.00	1,500.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.705. COCURRICULAR SUPPLIES							
25007712	001	000872	VWR FUNDING INC - SARGENT WEL	04/08/25	685.00	685.00	CLASSROOM SUPPLIES FOR FORENSIC S
25007713	001	001621	LYNN PEAVEY COMPANY	04/08/25	500.00	500.00	CLASSROOM SUPPLIES FOR FORENSIC S
25007714	001	500000	AMAZON.COM	04/08/25	690.78	690.78	CLASSROOM SUPPLIES FOR FORENSIC S
					1,875.78	1,875.78	
DETAILS FOR ACCOUNT: 11.0412.51000.681.0315.8700.000.710. COCURRICULAR SUPPLIES							
25007906	001	500001	AMAZON MARKETPLACE	04/11/25	1,500.00	1,500.00	GENERAL SUPPLIES FOR FORENSIC SCI
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 11.0412.51000.811.0315.8700.000.501. MEMBERSHIPS							
25007822	001	003630	OKLAHOMA ASSOCIATION CAREER &	04/10/25	700.00	700.00	CAREER TECH SUMMIT AUG 3-AUG 5
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0314.8400.000.501. INST STAFF TRAIN-OD DIST TRAVE							
25007975	001	012200	JP MORGAN CHASE BANK NA	04/14/25	700.00	700.00	LODGING FOR TSA NATIONAL CONFEREN
					700.00	700.00	
DETAILS FOR ACCOUNT: 11.0412.52213.582.0315.8700.000.502. OUT OF DISTRICT TRAVEL							
25007943	001	014676	SLAUGHTER, VALORI	04/11/25	400.00	400.00	STEM NEW TEACHER ACADEMY- OK- MIL
25007944	001	014676	SLAUGHTER, VALORI	04/11/25	700.00	700.00	STEM NEW TEACHER ACADEMY- OK- MIL
25007961	001	012200	JP MORGAN CHASE BANK NA	04/14/25	1,500.00	1,500.00	HOTEL FOR TSA NATIONAL CONFERENCE
					2,600.00	2,600.00	
DETAILS FOR ACCOUNT: 11.0412.52213.583.0315.8700.000.501. OUT OF STATE TRAVEL							
25007974	001	012200	JP MORGAN CHASE BANK NA	04/14/25	1,000.00	1,000.00	LODGING FOR TSA NATIONAL CONFEREN
25008009	001	012200	JP MORGAN CHASE BANK NA	04/16/25	600.00	600.00	FLIGHT FOR TSA NATIONAL CONFEREN
					1,600.00	1,600.00	
DETAILS FOR ACCOUNT: 11.0412.52213.583.0315.8700.000.502. OUT OF STATE TRAVEL							
25008238	001	012200	JP MORGAN CHASE BANK NA	04/25/25	456.46	456.46	STEM NEW TEACHER ACADEMY- OK- AIR
					456.46	456.46	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0311.8000.000.705. STAFF REGISTRATION & TUITION							
25007870	001	003630	OKLAHOMA ASSOCIATION CAREER &	04/10/25	200.00	200.00	REGISTRATION FOR CURREN STREATER
					200.00	200.00	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0314.8400.000.501. INST SF TRAIN-STAFF REG & TUIT							
25007977	001	003630	OKLAHOMA ASSOCIATION CAREER &	04/14/25	350.00	350.00	OKLAHOMA SUMMIT REGISTRATION
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0314.8400.000.710. STAFF REGISTRATION & TUITION							
25008225	001	003630	OKLAHOMA ASSOCIATION CAREER &	04/24/25	115.00	115.00	CONFERENCE REGISTRATION FOR OKLAH
					115.00	115.00	
DETAILS FOR ACCOUNT: 11.0412.52213.860.0315.8700.000.710. STAFF REGISTRATION & TUITION							
25008116	001	003630	OKLAHOMA ASSOCIATION CAREER &	04/21/25	300.00	300.00	REGISTRATION FOR OKLAHOMA SUMMET
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0424.51000.673.0332.8700.000.504. PORTABLE DEVICES							
25008143	001	013414	ODP BUSINESS SOLUTIONS LLC	04/22/25	11,660.40	11,660.40	6 PC'S SEE ATTACHED QUOTE
					11,660.40	11,660.40	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 11.0426.52213.583.0333.0000.000.705. OUT OF STATE TRAVEL							
25007809	001	001268	SOUTHWEST AIRLINES	04/10/25	2,972.25	2,972.25	AIRFARE FOR 8 TEACHERS TO NEW ORL
					2,972.25	2,972.25	
DETAILS FOR ACCOUNT: 11.0426.52213.860.0333.0000.000.705. STAFF REGISTRATION & TUITION							
25007750	001	002566	BOARD OF CONTROL FOR SOUTHERN	04/08/25	6,875.00	6,875.00	REGISTRATION FEES FOR SREB SUMMER
					6,875.00	6,875.00	
DETAILS FOR ACCOUNT: 11.0426.52573.583.0333.0000.000.705. OUT OF STATE TRAVEL							
25007810	001	001268	SOUTHWEST AIRLINES	04/10/25	660.50	660.50	AIRFARE FOR 2 ADMIN STAFF MEMBERS
					660.50	660.50	
DETAILS FOR ACCOUNT: 11.0426.52573.860.0333.0000.000.705. STAFF REGISTRATION & TUITION							
25007749	001	002566	BOARD OF CONTROL FOR SOUTHERN	04/08/25	1,250.00	1,250.00	REGISTRATION FEES FOR SREB SUMMER
					1,250.00	1,250.00	
DETAILS FOR ACCOUNT: 11.0511.52194.641.0429.0000.000.501. BOOKS							
25007880	001	500000	AMAZON.COM	04/11/25	621.00	621.00	100 COPIES OF THE LIGHTNING THIEF
					621.00	621.00	
DETAILS FOR ACCOUNT: 11.0511.52199.619.0429.0000.000.088. STUDENT SUPP-GEN OFFICE SUPPLI							
25007695	001	001225	WALMART STORES INC	04/08/25	400.00	400.00	MV ASSIST 160005 160006 160007 16
25007715	001	001225	WALMART STORES INC	04/08/25	200.00	200.00	MV ASSIST 500015 131011
25007718	001	001225	WALMART STORES INC	04/08/25	100.00	100.00	MV ASSIST 705030
25007719	001	001225	WALMART STORES INC	04/08/25	200.00	200.00	MV ASSIST 120010 500014
25007732	001	001225	WALMART STORES INC	04/08/25	400.00	400.00	MV ASSIST 112006 112007 504004 50
25008193	001	001225	WALMART STORES INC	04/23/25	100.00	100.00	MV ASSIST 151007
					1,400.00	1,400.00	
DETAILS FOR ACCOUNT: 11.0515.52213.641.0424.0000.000.500. BOOKS							
25007899	001	000231	SOLUTION TREE INC	04/11/25	500.00	500.00	CSI BOOKS- MOTIVATION STUDENTS WH
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0561.51000.582.0429.0000.000.155. OUT OF DISTRICT TRAVEL							
25007983	001	004109	SCHOVANEC, WENDI	04/15/25	300.00	300.00	OUT OF DISTRICT MILEAGE REIMBURSE
					300.00	300.00	
DETAILS FOR ACCOUNT: 11.0571.51000.641.0410.1310.000.160. BOOKS							
25007908	001	000211	BILINGUAL DICTIONARIES INC	04/11/25	30.00	30.00	PURCHASE WORD TO WORD DICTIONARY
					30.00	30.00	
DETAILS FOR ACCOUNT: 11.0621.51000.653.0239.0000.000.122. TECH RELATED SUPPLIES							
25008094	001	001271	PHONAK LLC	04/18/25	450.00	450.00	2 PARTNERMIC US PLUG (CHAMPAGNE)
					450.00	450.00	
DETAILS FOR ACCOUNT: 11.0621.51000.653.0239.0000.000.140. TECH RELATED SUPPLIES							
25008094	001	001271	PHONAK LLC	04/18/25	450.00	450.00	2 PARTNERMIC US PLUG (CHAMPAGNE)
					450.00	450.00	
DETAILS FOR ACCOUNT: 11.0621.51000.653.0239.1050.000.501. TECH RELATED SUPPLIES							
25008160	001	500000	AMAZON.COM	04/23/25	600.00	600.00	(2) C PEN TEXT TO SPEECH READER P
					600.00	600.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.0621.51000.681.0239.0000.000.112. INSTR-COCURRICULAR SUPPLIES							
25008132	001	500000	AMAZON.COM	04/22/25	15.00	15.00	(1) SILICONE SUCTION SCOOPER BOWL
					15.00	15.00	
DETAILS FOR ACCOUNT: 11.0621.52135.581.0239.0000.000.089. IN DISTRICT TRAVEL							
25007891	001	015156	CRAIN, ROBIN	04/11/25	100.00	100.00	2024/2025 BLANKET MILEAGE REIMBUR
					100.00	100.00	
DETAILS FOR ACCOUNT: 11.0621.52152.611.0239.0000.000.089. SPEECH PATH-PAPER SUPPLIES							
25008118	001	013414	ODP BUSINESS SOLUTIONS LLC	04/21/25	350.00	350.00	TWO PRINTER CARTRIDGES FOR SPEECH
					350.00	350.00	
DETAILS FOR ACCOUNT: 11.0621.52330.611.0239.0000.000.089. ST FED REL-PAPER SUPPLIES							
25008095	001	013414	ODP BUSINESS SOLUTIONS LLC	04/18/25	500.00	500.00	PRINTER CARTRIDGES FOR SPECIAL SE
					500.00	500.00	
DETAILS FOR ACCOUNT: 11.0776.52113.641.0429.0000.000.050. BOOKS							
25008128	001	500000	AMAZON.COM	04/22/25	18.00	18.00	BOOK: DON'T FEED THE WORRY BUG B
					18.00	18.00	
DETAILS FOR ACCOUNT: 11.0776.52120.673.0000.0000.000.050. PORTABLE DEVICES							
25007661	001	000824	APPLE INC	04/08/25	1,412.00	1,412.00	IPAD MINI WI-FI128GB-STARLIGHT,SU
					1,412.00	1,412.00	
DETAILS FOR ACCOUNT: 11.0786.52330.611.0429.0000.000.088. PAPER SUPPLIES							
25008147	001	013414	ODP BUSINESS SOLUTIONS LLC	04/23/25	4,000.00	4,000.00	PRINTER CARTRIDGES FOR FEDERAL PR
					4,000.00	4,000.00	
DETAILS FOR ACCOUNT: 11.0786.52330.619.0429.0000.000.088. ST FED REL-GEN OFFICE SUPPLIES							
25008146	001	012965	AVERY PRODUCTS CORPORATION	04/23/25	400.00	400.00	PLANNERS AND SUPPLIES FOR FEDERAL
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.0786.52330.641.0429.0000.000.088. ST FED REL-BOOKS							
25008145	001	015186	YOQUELET, KISH	04/23/25	1,000.00	1,000.00	COMPLIANCE BY DESIGN BOOK BUNDLE
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 11.1006.52520.651.0000.0000.000.094. APPLIANCES							
25007858	001	013565	SS LIFT LLC	04/10/25	2,395.00	2,395.00	SSJAK SMART PALLET TRUCK ELECTRIC
					2,395.00	2,395.00	
DETAILS FOR ACCOUNT: 11.1006.52520.673.0000.0000.000.094. PORTABLE DEVICES							
25008223	001	500001	AMAZON MARKETPLACE	04/23/25	400.00	400.00	ScanSnap iX1600 wireless or USB H
					400.00	400.00	
DETAILS FOR ACCOUNT: 11.1135.51000.681.0100.2250.000.050. COCURRICULAR SUPPLIES							
25007755	001	000257	BLICK ART MATERIALS	04/09/25	800.00	800.00	MODELING CLAY AND CRAYOLA DOUGH F
25007756	001	000370	CAROLINA BIOLOGICAL	04/09/25	600.00	600.00	SANDSTONE ROCK WITHOUT BANDS FOR
25007761	001	500001	AMAZON MARKETPLACE	04/09/25	1,000.00	1,000.00	*** SECONDARY SUPPLIES / PRE- K -
25007881	001	000238	HAND2MIND INC	04/11/25	750.00	750.00	ITEM #91637-12, BOX, SW W/SLITS,
25007884	001	500009	WALMART.COM	04/11/25	1,000.00	1,000.00	*** SUPPLIES FOR PRE - K KITS ***
					4,150.00	4,150.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.1135.51000.681.0100.2250.000.500. COCURRICULAR SUPPLIES							
25007765	001	500001	AMAZON MARKETPLACE	04/10/25	1,000.00	807.56	*** SECONDARY SCIENCE SUPPLIES /
					1,000.00	807.56	
DETAILS FOR ACCOUNT: 11.1135.51000.681.0100.2250.000.501. COCURRICULAR SUPPLIES							
25007763	001	010125	WEBSTAIRANT STORE INC	04/10/25	1,000.00	1,000.00	*** SECONDARY SCIENCE SUPPLIES /
25007764	001	013923	TRIARCH INCORPORATED	04/10/25	600.00	600.00	*** SCIENCE SLIDES / MIDDLE SCHOO
25007883	001	500001	AMAZON MARKETPLACE	04/11/25	1,000.00	1,000.00	*** SECONDARY SCIENCE SUPPLIES /
					2,600.00	2,600.00	
DETAILS FOR ACCOUNT: 11.1135.51000.681.0100.5000.000.705. COCURRICULAR SUPPLIES							
25007760	001	011821	SCIENCE INTERACTIVE GROUP LLC	04/09/25	2,200.00	2,200.00	*** SCIENCE EQUIPMENT PARTS FOR P
					2,200.00	2,200.00	
DETAILS FOR ACCOUNT: 11.1135.51000.681.0100.5000.000.710. COCURRICULAR SUPPLIES							
25007757	001	000389	OFFICE DEPOT	04/09/25	500.00	500.00	*** CLASSROOM / SUPPLIES FOR NORT
25007758	001	001263	FLINN SCIENTIFIC INC	04/09/25	2,000.00	2,000.00	*** SCIENCE SPECIALTY SUPPLIES /
25007759	001	010125	WEBSTAIRANT STORE INC	04/09/25	500.00	500.00	*** SECONDARY SCIENCE SUPPLIES IN
25007762	001	500009	WALMART.COM	04/09/25	1,500.00	1,500.00	*** SECONDARY SUPPLIES & MATERIAL
25007882	001	000370	CAROLINA BIOLOGICAL	04/11/25	2,500.00	2,500.00	*** SCIENCE EQUIPMENT / MICROSCOP
					7,000.00	7,000.00	
DETAILS FOR ACCOUNT: 11.1160.51000.619.0100.1050.000.125. GENERAL OFFICE SUPPLIES							
25008235	001	500001	AMAZON MARKETPLACE	04/24/25	150.00	150.00	6 SUPPLY CASES, MAVALUS TAPE
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.1169.52199.619.0129.2500.000.001. GENERAL OFFICE SUPPLIES							
25007752	001	500000	AMAZON.COM	04/08/25	650.00	650.00	LISTO BLACK PENCILS, BOX OF 12; (
					650.00	650.00	
DETAILS FOR ACCOUNT: 11.1169.52199.653.0129.2500.000.001. TECH RELATED SUPPLIES							
25007786	001	013961	LONG YU	04/10/25	150.00	150.00	(3) BAMBU LAB AMS HUB (COMPATIBIL
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.1169.52199.683.0129.2500.000.001. EXTRA CURRICULAR SUPPLIES							
25007753	001	500000	AMAZON.COM	04/08/25	610.00	610.00	APM2.8 FLIGHT CONTROLLER; (6) E6B
25007754	001	500000	AMAZON.COM	04/08/25	330.00	330.00	ALUMINUM FOIL TAPE (4 PK); (3) MA
					940.00	940.00	
DETAILS FOR ACCOUNT: 11.1169.52199.811.0129.2500.000.001. MEMBERSHIPS							
25007664	001	014412	ACADEMY OF MODEL AERONAUTICS,	04/08/25	138.00	138.00	"CIVIL AIR PATROL" YEARLY DUES FO
25007813	001	000783	PROFESSIONAL BASKETBALL CLUB	04/10/25	50.00	50.00	DEPOSIT FOR 2025-26 SEASON, WHICH
25008044	001	015097	ADVENTURE AIR LLC	04/17/25	520.00	520.00	STUDENT REGISTRATION FOR ADVENTUR
25008045	001	015171	CITY OF WEATHERFORD	04/17/25	196.00	196.00	OAA STUDENT REGISTRATIONS FOR TOU
					904.00	904.00	
DETAILS FOR ACCOUNT: 11.1169.52213.583.0129.2500.000.001. OUT OF STATE TRAVEL							
25007867	001	015161	LIST, ALEXANDREA	04/10/25	700.00	700.00	TRAVEL REIMBURSEMENT COVERING MEA
					700.00	700.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 11.1169.52573.860.0129.2500.000.001. STAFF REGISTRATION & TUITION							
25007692	001	015151	CONTEXTUAL LEARNING CONCEPTS	04/08/25	1,895.00	1,895.00	REGISTRATION FOR ALEX LIST TO ATT
					1,895.00	1,895.00	
DETAILS FOR ACCOUNT: 11.1175.52199.811.0000.0000.000.050. MEMBERSHIPS/FEES							
25008046	001	015173	OKLAHOMA GREEN SCHOOLS PROGRA	04/17/25	260.00	260.00	6 ADULT REGISTRATION @ \$10 EACH =
					260.00	260.00	
DETAILS FOR ACCOUNT: 11.1999.51000.611.0100.1050.000.130. PAPER SUPPLIES							
25007926	001	500000	AMAZON.COM	04/11/25	150.00	150.00	CLASSROOM MATERIALS/SUPPLIES - CO
					150.00	150.00	
DETAILS FOR ACCOUNT: 11.1999.51000.611.0100.1050.000.165. PAPER SUPPLIES							
25007924	001	500000	AMAZON.COM	04/11/25	130.00	130.00	CLASSROOM SUPPLIES: CONSTRUCTION
25007938	001	500000	AMAZON.COM	04/11/25	435.00	435.00	RAINBOW KRAFT PAPER ROLLS: 1 GREE
					565.00	565.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.120. GENERAL OFFICE SUPPLIES							
25007863	001	500000	AMAZON.COM	04/10/25	200.00	200.00	GENERAL OFFICE SUPPLIES - ADDITIO
25007864	001	014775	CONSCIOUS DISCIPLINE HOLINGS	04/10/25	120.00	120.00	CO-CURRICULAR - ADDITIONAL CLASSR
					320.00	320.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.130. GENERAL OFFICE SUPPLIES							
25007876	001	500000	AMAZON.COM	04/10/25	270.00	270.00	CLASSROOM MATERIALS/SUPPLIES - SC
					270.00	270.00	
DETAILS FOR ACCOUNT: 11.1999.51000.619.0100.1050.000.165. GENERAL OFFICE SUPPLIES							
25007927	001	500000	AMAZON.COM	04/11/25	100.00	100.00	CLASSROOM SUPPLIES: 2 BOXES GOLF
25007946	001	500000	AMAZON.COM	04/11/25	420.00	420.00	OFFICE SUPPLIES BLANKET
					520.00	520.00	
DETAILS FOR ACCOUNT: 11.1999.51000.641.0100.1050.000.165. BOOKS							
25007949	001	500000	AMAZON.COM	04/11/25	95.80	95.80	SUMMER READING:27 COPIES THE COOL
					95.80	95.80	
DETAILS FOR ACCOUNT: 11.1999.51000.645.0100.1050.000.130. WORKBOOKS							
25007930	001	500000	AMAZON.COM	04/11/25	40.00	40.00	CLASSROOM MATERIALS/SUPPLIES - WO
					40.00	40.00	
DETAILS FOR ACCOUNT: 11.1999.51000.651.0100.1050.000.130. APPLIANCES/FURN/FIXTURES							
25008002	001	500000	AMAZON.COM	04/16/25	80.00	80.00	CLASSROOM MATERIALS/SUPPLIES - ST
					80.00	80.00	
DETAILS FOR ACCOUNT: 11.1999.51000.651.0100.1050.000.165. APPLIANCES/FURN/FIXTURES							
25008004	001	000823	LAKESHORE LEARNING MATERIALS	04/16/25	929.20	929.20	CALM DOWN CORNER FURNITURE - 1 ST
					929.20	929.20	
DETAILS FOR ACCOUNT: 11.1999.51000.652.0100.1050.000.130. AUDIOVISUAL							
25008032	001	500000	AMAZON.COM	04/17/25	220.00	220.00	CLASSROOM MATERIALS/SUPPLIES - HE
					220.00	220.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 11.1999.51000.655.0100.1050.000.130. INSTRUMENTS							
25007923	001	500000	AMAZON.COM	04/11/25	70.00	70.00	CLASSROOM MATERIALS/SUPPLIES FOR
					70.00	70.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.120. COCURRICULAR SUPPLIES							
25007772	001	007759	TPT HOLD CO. LLC	04/10/25	50.00	50.00	CO=CURRICULAR - ADDTL CLASSROOM A
					50.00	50.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.130. COCURRICULAR SUPPLIES							
25007872	001	500000	AMAZON.COM	04/10/25	395.00	395.00	CLASSROOM MATERIALS/SUPPLIES - VI
25007878	001	500000	AMAZON.COM	04/10/25	90.00	90.00	CLASSROOM MATERIALS/SUPPLIES - CO
25007925	001	500000	AMAZON.COM	04/11/25	185.00	185.00	CLASSROOM MATERIALS/SUPPLIES - DR
25007928	001	500000	AMAZON.COM	04/11/25	130.00	130.00	CLASSROOM MATERIALS/SUPPLIES - WH
25007929	001	500000	AMAZON.COM	04/11/25	170.00	170.00	CLASSROOM MATERIALS/SUPPLIES - LO
25007932	001	500000	AMAZON.COM	04/11/25	100.00	100.00	CLASSROOM MATERIALS/SUPPLIES - PO
					1,070.00	1,070.00	
DETAILS FOR ACCOUNT: 11.1999.51000.681.0100.1050.000.165. COCURRICULAR SUPPLIES							
25007939	001	500000	AMAZON.COM	04/11/25	70.00	70.00	CALM DOWN CORNER SUPPLIES: 2 KIDS
25007945	001	500000	AMAZON.COM	04/11/25	220.00	220.00	TIMERS FOR CALM DOWN CORNERS: 6 T
					290.00	290.00	
DETAILS FOR ACCOUNT: 11.1999.52199.683.0100.1050.000.155. EXTRA CURRICULAR SUPPLIES							
25007936	001	500000	AMAZON.COM	04/11/25	1,900.00	1,900.00	ITEMS TO BE USED IN THE CLASSROOM
					1,900.00	1,900.00	
DETAILS FOR ACCOUNT: 11.2020.51000.619.0251.2250.000.500. GENERAL OFFICE SUPPLIES							
25008014	001	500000	AMAZON.COM	04/16/25	240.00	240.00	EXTENTION CORD SURGE PROTECTOR AN
25008015	001	500000	AMAZON.COM	04/16/25	125.00	125.00	RUBBER STAMP INK: (3) BLACK; (2)
					365.00	365.00	
DETAILS FOR ACCOUNT: 11.2020.51000.681.0251.2250.000.500. COCURRICULAR SUPPLIES							
25008012	001	500000	AMAZON.COM	04/16/25	180.00	180.00	BASE BUILDING PLATES; PICASSO TIL
					180.00	180.00	
DETAILS FOR ACCOUNT: 11.2020.52199.683.0251.0000.000.500. EXTRA CURRICULAR SUPPLIES							
25008013	001	500000	AMAZON.COM	04/16/25	325.00	325.00	(2) PERLER MULTI-COLOR AND (3) BL
					325.00	325.00	
DETAILS FOR ACCOUNT: 11.2020.52212.641.0251.0000.000.500. BOOKS							
25008011	001	500000	AMAZON.COM	04/16/25	160.00	160.00	TINKERCAD TO THE NEXT LEVEL; TINK
					160.00	160.00	
<b>TOTALS FOR FUND: 11 GENERAL FUND</b>					<b>247,570.81</b>	<b>247,378.37</b>	
DETAILS FOR ACCOUNT: 22.0000.41710.000.0700.0000.000.055. STUDENT MEALS							
25008187	001	015188	YAO, MINGMING	04/23/25	11.20	11.20	CHILD NUTRITION REFUND - MINGXIN
					11.20	11.20	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 22.0000.52620.456.0700.0000.000.107. PAINTING AND GLAZING SERVICES							
25007866	001	003108	VECTOR CONCEPTS INC	04/10/25	13,076.06	13,076.06	KITCHEN FLOORING LAKEVIEW
					13,076.06	13,076.06	
DETAILS FOR ACCOUNT: 22.0000.52620.456.0700.0000.000.110. PAINTING AND GLAZING SERVICES							
25007868	001	003108	VECTOR CONCEPTS INC	04/10/25	20,933.02	20,933.02	KITCHEN FLOORING ADAMS
					20,933.02	20,933.02	
DETAILS FOR ACCOUNT: 22.0000.52620.456.0700.0000.000.115. PAINTING AND GLAZING SERVICES							
25007865	001	003108	VECTOR CONCEPTS INC	04/10/25	13,455.61	13,455.61	KITCHEN FLOORING JACKSON
					13,455.61	13,455.61	
DETAILS FOR ACCOUNT: 22.0000.52620.456.0700.0000.000.130. PAINTING AND GLAZING SERVICES							
25007865	002	003108	VECTOR CONCEPTS INC	04/10/25	3,493.00	3,493.00	DUMPSTER FEE, DEMO EXISTING VINYL
25007866	002	003108	VECTOR CONCEPTS INC	04/10/25	3,493.00	3,493.00	DUMPSTER FEE, DEMO EXISTING VINYL
25007868	002	003108	VECTOR CONCEPTS INC	04/10/25	3,493.00	3,493.00	DUMPSTER FEE, DEMO EXISTING VINYL
					10,479.00	10,479.00	
DETAILS FOR ACCOUNT: 22.0000.53120.651.0700.0000.000.112. APPLIANCES/FURN/FIXTURES							
25007997	001	003891	OSWALT EQUIPMENT COMPANY	04/16/25	994.94	994.94	TRAY SLIDE FOR CHILD NUTRITION -
					994.94	994.94	
DETAILS FOR ACCOUNT: 22.0000.53120.651.0700.0000.000.140. APPLIANCES/FURN/FIXTURES							
25007848	001	006283	OKLAHOMA RESTAURANT SUPPLY LL	04/10/25	2,998.85	2,998.85	ICE MAKER EISENHOWER
					2,998.85	2,998.85	
DETAILS FOR ACCOUNT: 22.0000.54720.456.0700.0000.000.107. PAINTING AND GLAZING SERVICES							
25008141	001	014130	ADVANCED COMMERCIAL PAINTING	04/22/25	2,250.00	2,250.00	PAINT LAKEVIEW KITCHEN
					2,250.00	2,250.00	
DETAILS FOR ACCOUNT: 22.0000.54720.456.0700.0000.000.110. PAINTING AND GLAZING SERVICES							
25008142	001	014130	ADVANCED COMMERCIAL PAINTING	04/22/25	2,850.00	2,850.00	PAINT ADAMS KITCHEN
					2,850.00	2,850.00	
DETAILS FOR ACCOUNT: 22.0000.54720.456.0700.0000.000.115. PAINTING AND GLAZING SERVICES							
25008139	001	014130	ADVANCED COMMERCIAL PAINTING	04/22/25	2,850.00	2,850.00	PAINT JACKSON KITCHEN
					2,850.00	2,850.00	
DETAILS FOR ACCOUNT: 22.0385.53190.420.0700.0000.000.055. CLEANING SERVICES							
25007851	001	014960	SHAMROCK ENVIROMENTAL CORPORA	04/10/25	3,000.00	3,000.00	GREASE TRAP CLEANING
					3,000.00	3,000.00	
<b>TOTALS FOR FUND: 22 CHILD NUTRITION FUND</b>					<b>72,898.68</b>	<b>72,898.68</b>	
DETAILS FOR ACCOUNT: 31.0137.51000.673.0100.0000.000.050. PORTABLE DEVICES							
25008239	001	000824	APPLE INC	04/28/25	303,620.00	303,620.00	SOLE SOURCE 1700 MACBOOKS STAFF U
					303,620.00	303,620.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 31.0137.52580.653.0000.0000.000.001. TECH RELATED SUPPLIES							
25007879	001	000824	APPLE INC	04/11/25	4,576.00	4,576.00	22-MAGIC KEYBOARD WITH NUMERIC KE
25007998	001	500001	AMAZON MARKETPLACE	04/16/25	5,500.00	5,500.00	42-27IN MONITORS 116.11/EA 20-DOC
					<b>10,076.00</b>	<b>10,076.00</b>	
DETAILS FOR ACCOUNT: 31.0137.52580.673.0000.0000.000.001. PORTABLE DEVICES							
25007837	001	000824	APPLE INC	04/10/25	1,714.00	1,714.00	2-MAC MINI: APPLE M4 CHIP W/10COR
					<b>1,714.00</b>	<b>1,714.00</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.452.0000.0000.000.155. ELECTRICAL SYSTEMS SERVICES							
25007860	002	000541	WADE ELECTRIC	04/10/25	10,680.00	10,680.00	LABOR-1 JOURNEYMAN ELECTRICIAN L
					<b>10,680.00</b>	<b>10,680.00</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.452.0000.0000.000.165. ELECTRICAL SYSTEMS SERVICES							
25008031	002	000541	WADE ELECTRIC	04/17/25	10,680.00	10,680.00	LABOR-1 JOURNEYMAN ELECTRICIAN L
					<b>10,680.00</b>	<b>10,680.00</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.653.0000.0000.000.155. TECH RELATED SUPPLIES							
25007860	001	000541	WADE ELECTRIC	04/10/25	7,170.00	7,170.00	WE WILL PERFORM WORK PER DISCUSSI
					<b>7,170.00</b>	<b>7,170.00</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.653.0000.0000.000.165. TECH RELATED SUPPLIES							
25008031	001	000541	WADE ELECTRIC	04/17/25	7,170.00	7,170.00	WE WILL PERFORM WORK PER DISCUSSI
					<b>7,170.00</b>	<b>7,170.00</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.673.0000.0000.000.155. PORTABLE DEVICES							
25008030	001	005090	UNITED SYSTEMS INC	04/17/25	963.62	963.62	2-AIRFIBER 60 GHZ LONG-RANGE RADI
					<b>963.62</b>	<b>963.62</b>	
DETAILS FOR ACCOUNT: 31.0137.54720.673.0000.0000.000.165. PORTABLE DEVICES							
25008030	001	005090	UNITED SYSTEMS INC	04/17/25	963.62	963.62	2-AIRFIBER 60 GHZ LONG-RANGE RADI
					<b>963.62</b>	<b>963.62</b>	
<b>TOTALS FOR FUND: 31 BOND FUND-REC'D 2021</b>					<b>353,037.24</b>	<b>353,037.24</b>	

DETAILS FOR ACCOUNT: 34.0133.54720.456.0000.0000.000.099. PAINTING AND GLAZING SERVICES							
25007854	001	014130	ADVANCED COMMERCIAL PAINTING	04/10/25	9,200.00	9,200.00	PAINT CAL
					<b>9,200.00</b>	<b>9,200.00</b>	
DETAILS FOR ACCOUNT: 34.0133.54720.456.0000.0000.000.135. PAINTING AND GLAZING SERVICES							
25007856	001	014130	ADVANCED COMMERCIAL PAINTING	04/10/25	37,500.00	37,500.00	PAINT MCKINLEY CLASSROOMS
					<b>37,500.00</b>	<b>37,500.00</b>	
DETAILS FOR ACCOUNT: 34.0133.54720.456.0000.0000.000.501. PAINTING AND GLAZING SERVICES							
25007855	001	014130	ADVANCED COMMERCIAL PAINTING	04/10/25	16,800.00	16,800.00	PAINT ALCOTT GYM
					<b>16,800.00</b>	<b>16,800.00</b>	
DETAILS FOR ACCOUNT: 34.0283.51000.652.0000.2910.000.710. AUDIOVISUAL							
25007690	001	500000	AMAZON.COM	04/08/25	2,800.00	2,800.00	SUPPLIES FOR NNHS MEDIA PROGRAM
					<b>2,800.00</b>	<b>2,800.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
TOTALS FOR FUND: 34 BOND FUND-REC'D 2024					66,300.00	66,300.00	
DETAILS FOR ACCOUNT: 35.0132.54620.720.0000.0000.000.001. BUILDINGS							
25007957	001	001270	BANCFIRST	04/14/25	25,970,000.00	25,970,000.00	FINAL ACQUISITION PAYMENT FOR SER
25007958	001	001270	BANCFIRST	04/14/25	4,845,000.00	4,845,000.00	ACQUISITION PAYMENT FOR SERIES 20
					30,815,000.00	30,815,000.00	
DETAILS FOR ACCOUNT: 35.0188.54720.453.0000.0000.000.502. HEATING AND COOLING SERVICES							
25007989	001	013871	STREETS LLC	04/15/25	19,304.00	19,304.00	LONGFELLOW UNIT REPLACEMENT
					19,304.00	19,304.00	
DETAILS FOR ACCOUNT: 35.0188.54720.453.0000.0000.000.705. HEATING AND COOLING SERVICES							
25008041	001	013871	STREETS LLC	04/17/25	64,348.00	64,348.00	REPLACE NORMAN HIGH BOILER
					64,348.00	64,348.00	
TOTALS FOR FUND: 35 BOND FUND-REC'D 2025					30,898,652.00	30,898,652.00	
DETAILS FOR ACCOUNT: 61.0801.52199.683.0900.0000.000.501. EXTRA CURRICULAR SUPPLIES							
25007773	001	005861	EPIC SPORTS INC	04/10/25	300.00	300.00	VOLLEYBALL NETS
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0805.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25008204	001	013801	HERREN, BRADY	04/23/25	100.00	100.00	BASEBALL OFFICIAL 4/25
25008205	001	000912	GLENN, GREGORY D	04/23/25	100.00	100.00	BASEBALL OFFICIAL 4/25
25008206	001	010189	LANGLEY, DUSTIN	04/23/25	170.00	170.00	BASEBALL OFFICIAL 4/26
25008207	001	005270	MYERS, RICKEY JAY JR	04/23/25	170.00	170.00	BASEBALL OFFICIAL 4/26
25008208	001	015181	MCWILLIAMS, BRETT	04/23/25	140.00	140.00	BASEBALL OFFICIAL 4/28
25008209	001	013382	SIECK, CHRISTIAN	04/23/25	140.00	140.00	BASEBALL OFFICIAL 4/28
25008212	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	170.00	170.00	BASEBALL OFFICIAL 4/29
25008215	001	013338	MULVANEY, CHRISTOPHER	04/23/25	170.00	170.00	BASEBALL OFFICIAL 4/29
25008218	001	012435	KNIGHT, LANCE	04/23/25	170.00	170.00	BASEBALL OFFICIAL 5/2
25008219	001	011643	HE, QING	04/23/25	170.00	170.00	BASEBALL OFFICIAL 5/1
25008220	001	013382	SIECK, CHRISTIAN	04/23/25	170.00	170.00	BASEBALL OFFICIAL 5/1
25008229	001	014558	HILL, CHARLES	04/24/25	170.00	170.00	BASEBALL OFFICIAL 5/2
					1,840.00	1,840.00	
DETAILS FOR ACCOUNT: 61.0808.51000.681.0100.3330.000.705. COCURRICULAR SUPPLIES							
25007720	001	500000	AMAZON.COM	04/08/25	676.18	676.18	TENNIS SUPPLIES FOR NHS
					676.18	676.18	
DETAILS FOR ACCOUNT: 61.0808.51000.811.0100.3330.000.705. MEMBERSHIPS							
25007723	001	000850	MUSTANG PUBLIC SCHOOLS	04/08/25	200.00	200.00	ENTRY FEE FOR MUSTANG TENNIS TOUR
25007724	001	000724	EDMOND PUBLIC SCHOOLS	04/08/25	80.00	80.00	BOYS ENTRY FEE FOR EDMOND TENNIS
					280.00	280.00	
DETAILS FOR ACCOUNT: 61.0808.52199.811.0808.3300.000.003. MEMBERSHIPS							
25007833	001	001759	TECUMSEH PUBLIC SCHOOLS	04/10/25	160.00	160.00	TENNIS TOURNAMENT FEE FOR MS
					160.00	160.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.0810.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25007699	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/25	70.00	70.00	SLOWPITCH OFFICIAL 4/17
25007700	001	001823	GAME OFFICIALS FOR BLANKET EN	04/08/25	70.00	70.00	SLOWPITCH OFFICIAL 4/17
25008216	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	70.00	70.00	SOFTBALL OFFICIAL 4/29
25008217	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	70.00	70.00	SOFTBALL OFFICIAL 4/29
					280.00	280.00	
DETAILS FOR ACCOUNT: 61.0810.51000.343.0800.3300.000.705. INSTR-GAME OFFICIALS SERVICES							
25007798	001	000913	HORTON, JIMMY JR	04/10/25	210.00	115.00	SLOW PITCH OFFICIALS
25007799	001	001823	GAME OFFICIALS FOR BLANKET EN	04/10/25	210.00	210.00	SLOW PITCH OFFICIALS
25007800	001	001823	GAME OFFICIALS FOR BLANKET EN	04/10/25	210.00	210.00	SLOW PITCH OFFICIALS
25007803	001	013413	DUNNING, MARK	04/10/25	210.00	140.00	SLOW PITCH OFFICIALS
25007804	001	005613	GONZALEZ, GUADALUPE	04/10/25	210.00	210.00	SLOW PITCH OFFICIALS
					1,050.00	885.00	
DETAILS FOR ACCOUNT: 61.0813.51000.449.0100.3330.000.705. OTHER RENTALS OR LEASE SERVICE							
25008157	001	014797	OKLAHOMA CITY PUBLIC PROPERTY	04/23/25	3,285.00	3,285.00	GOLF FEES FOR HOSTING GOLF TOURNA
					3,285.00	3,285.00	
DETAILS FOR ACCOUNT: 61.0813.51000.682.0100.3330.000.705. REFRESHMENTS/AWARDS/GIFTS							
25008157	002	014797	OKLAHOMA CITY PUBLIC PROPERTY	04/23/25	1,200.00	1,200.00	REFRESHMENTS FOR GOLF TOURNAMENT
					1,200.00	1,200.00	
DETAILS FOR ACCOUNT: 61.0813.51000.811.0800.3300.000.705. MEMBERSHIPS							
25007779	001	000406	NORMAN GOLF PARTNERS LLC	04/10/25	6,350.00	6,350.00	BOYS GOLF TOURNAMENT HOST FEES
					6,350.00	6,350.00	
DETAILS FOR ACCOUNT: 61.0814.51000.345.0100.3330.000.705. OTHER COMPETITIVE EVENTS OFFIC							
25008213	001	004611	LEITKA, JON	04/23/25	350.00	350.00	PRIMARY STARTER FOR TRACK MEET
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.0815.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25008024	001	001823	GAME OFFICIALS FOR BLANKET EN	04/16/25	75.00	75.00	BASEBALL OFFICIAL 4/21-CARLOS JA
25008185	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	150.00	150.00	SOCCER OFFICIALS 4/24
25008190	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	SOCCER OFFICIALS 4/24
25008211	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	SOCCER OFFICIAL 4/28
					425.00	425.00	
DETAILS FOR ACCOUNT: 61.0815.51000.343.0800.3300.000.705. INSTR-GAME OFFICIALS SERVICES							
25008171	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008172	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008173	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008174	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0817.52199.345.0800.0000.000.501. OTHER COMPETITIVE EVENTS OFFIC							
25008156	001	004611	LEITKA, JON	04/23/25	275.00	275.00	STARTER FEE FOR TRACK MEET
					275.00	275.00	
DETAILS FOR ACCOUNT: 61.0818.52199.682.0800.0000.000.504. REFRESHMENTS/AWARDS/GIFTS							
25008226	001	003655	ELITE TROPHIES, LLC	04/24/25	488.48	488.48	MEDALS FOR 2024/2025 TRACK SEASON
					488.48	488.48	

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DETAILS FOR ACCOUNT: 61.0819.52199.343.0800.0000.000.501. STUD SUPP-GAME OFFICIALS SERV							
25008058	001	001823	GAME OFFICIALS FOR BLANKET EN	04/17/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008104	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008105	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008106	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008107	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008108	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008109	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
25008110	001	001823	GAME OFFICIALS FOR BLANKET EN	04/18/25	35.00	35.00	GAME OFFICIAL FOR 1 SLOWPITCH SOF
					<b>280.00</b>	<b>280.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52199.682.0800.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25008175	001	000844	OZARK PIZZA COMPANY - PAPA JO	04/23/25	150.00	150.00	PIZZA FOR DOCTORS AND ATHLETICS T
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52720.516.0100.3330.000.710. STUDENT OUT OF DISTRICT MEALS							
25008231	001	012200	JP MORGAN CHASE BANK NA	04/24/25	200.00	200.00	BLANKET MEALS FOR GIRLS GOLF REGI
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 61.0819.52720.516.0819.0000.000.003. STUDENT OUT OF DISTRICT MEALS							
25008133	001	012200	JP MORGAN CHASE BANK NA	04/22/25	1,000.00	1,000.00	BLANKET FOR TEAM MEALS
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.0820.52199.682.0900.0000.000.112. REFRESHMENTS/AWARDS/GIFTS							
25008224	001	011213	MAIN STREET DONUTS	04/24/25	150.00	150.00	7 DOZEN GLAZED DONUTS
					<b>150.00</b>	<b>150.00</b>	
DETAILS FOR ACCOUNT: 61.0822.51000.343.0100.3330.000.710. INSTR-GAME OFFICIALS SERVICES							
25008024	001	001823	GAME OFFICIALS FOR BLANKET EN	04/16/25	75.00	75.00	BASEBALL OFFICIAL 4/21-CARLOS JA
25008025	001	001823	GAME OFFICIALS FOR BLANKET EN	04/16/25	150.00	150.00	SOCCER OFFICIAL 4/22 MARTIN SOSA
25008189	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	SOCCER OFFICIALS 4/24
25008210	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	SOCCER OFFICIAL 4/28
					<b>425.00</b>	<b>425.00</b>	
DETAILS FOR ACCOUNT: 61.0822.51000.343.0800.3300.000.705. INSTR-GAME OFFICIALS SERVICES							
25008171	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008172	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008173	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
25008174	001	001823	GAME OFFICIALS FOR BLANKET EN	04/23/25	100.00	100.00	V BOYS/GIRLS SOCCER
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 61.0824.51000.614.0100.0000.000.710. INSTR-TESTING SUPPLIES & MAT							
25007843	001	000854	COLLEGE ENTRANCE EXAMINATION	04/10/25	56,000.00	56,000.00	AP EXAMS FOR SCHOOL YEAR 2025
					<b>56,000.00</b>	<b>56,000.00</b>	
DETAILS FOR ACCOUNT: 61.0824.51000.614.0252.2740.000.705. INSTR-TESTING SUPPLIES & MAT							
25007852	001	000854	COLLEGE ENTRANCE EXAMINATION	04/10/25	49,417.00	49,417.00	AP EXAMS SCHOOL YEAR 2025
					<b>49,417.00</b>	<b>49,417.00</b>	
DETAILS FOR ACCOUNT: 61.0824.51000.651.0100.4100.000.710. APPLIANCES/FURN/FIXTURES							
25008115	001	500001	AMAZON MARKETPLACE	04/21/25	200.00	200.00	PODIUM FOR CLASSROOM
					<b>200.00</b>	<b>200.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0824.51000.681.0100.5000.000.710. COCURRICULAR SUPPLIES							
25008096	001	500001	AMAZON MARKETPLACE	04/18/25	1,900.00	1,900.00	SUPPLIES NEEDED FOR AP PHYSICS C
					1,900.00	1,900.00	
DETAILS FOR ACCOUNT: 61.0824.52199.653.0900.0000.000.710. TECH RELATED SUPPLIES							
25007783	001	500000	AMAZON.COM	04/10/25	300.00	300.00	AP TESTING NEEDS PORTABLE CHARGER
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0824.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25007710	001	001232	SAM'S EAST INC	04/08/25	450.00	450.00	SNACKS FOR STUDENTS DURING AP TES
					450.00	450.00	
DETAILS FOR ACCOUNT: 61.0824.52199.683.0900.0000.000.710. EXTRA CURRICULAR SUPPLIES							
25007737	001	500000	AMAZON.COM	04/08/25	100.00	100.00	WHITEBOARD EASEL 36X24 TO USE DUR
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0824.52240.619.0900.0000.000.705. GENERAL OFFICE SUPPLIES							
25007748	001	500000	AMAZON.COM	04/08/25	100.00	100.00	AP TESTING NEEDS PORTABLE DRY ERA
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0824.52240.653.0900.0000.000.705. TECH RELATED SUPPLIES							
25007717	001	500000	AMAZON.COM	04/08/25	400.00	400.00	AP TESTING NEEDS PORTABLE CHARGER
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.0825.51000.681.0100.1170.000.500. INSTR-COCURRICULAR SUPPLIES							
25008230	001	000257	BLICK ART MATERIALS	04/24/25	110.00	110.00	IRVING ART METZGER- ART SUPPLIES-
					110.00	110.00	
DETAILS FOR ACCOUNT: 61.0828.52199.811.0900.0000.000.504. MEMBERSHIPS							
25007960	001	000109	CLP FRONTIER CITY LLC	04/14/25	6,000.00	6,000.00	STUDENT ADMISSION 5/17/25
					6,000.00	6,000.00	
DETAILS FOR ACCOUNT: 61.0829.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25008192	001	500001	AMAZON MARKETPLACE	04/23/25	20.00	20.00	ASIAN CULTURE CLUB GRADUATION COR
					20.00	20.00	
DETAILS FOR ACCOUNT: 61.0834.52199.345.0800.0000.000.003. OTHER COMPETITIVE EVENTS OFFIC							
25008036	001	001899	ANDREWS, TRICIA	04/17/25	1,400.00	1,400.00	MS CHEER TRYOUT JUDGES
					1,400.00	1,400.00	
DETAILS FOR ACCOUNT: 61.0836.53200.660.0900.0000.000.705. MDSE-PURCH FOR RESALE NON FND							
25008161	001	010336	A-1 SCREENPRINTING	04/23/25	1,000.00	1,000.00	T-SHIRTS FOR TIGER CREW. STUDENTS
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0840.51000.657.0100.2600.000.705. UNIFORMS							
25008179	001	012481	PINPOINT MONOGRAMS INC	04/23/25	800.00	800.00	FFA OFFICER POLOS NAVY/GOLD POLOS
					800.00	800.00	
DETAILS FOR ACCOUNT: 61.0840.51000.811.0100.8000.000.705. MEMBERSHIPS							
25008016	001	012200	JP MORGAN CHASE BANK NA	04/16/25	1,000.00	1,000.00	TULSA STATE FAIR LIVESTOCK ENTRY
					1,000.00	1,000.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0840.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25008151	001	014059	CALVERT, JEREMY	04/23/25	1,000.00	1,000.00	MEAT/FOOD ITEMS AS NEEDED FOR NHS
25008152	001	015159	AMERICAN SILVERSMITHS	04/23/25	300.00	300.00	VO AG PURCHASING BELT BUCKLE FOR
25008153	001	013574	RED EARTH D SIGNS & CREATIONS	04/23/25	2,500.00	2,500.00	VO AG-BANQUET AWARDS FOR STUDENTS
					<b>3,800.00</b>	<b>3,800.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52199.811.0900.0000.000.705. MEMBERSHIPS							
25008232	001	003370	JENKS AQUARIUM AUTHORITY	04/24/25	300.00	300.00	VO AG- FEE FOR TRIP TO JENKS AQUA
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52213.582.0900.0000.000.705. INST STAFF TRAIN-OD DIST TRAVE							
25008021	001	012200	JP MORGAN CHASE BANK NA	04/16/25	1,000.00	1,000.00	HOTEL FOR NAAE REGION II CONFEREN
					<b>1,000.00</b>	<b>1,000.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52213.860.0900.0000.000.705. INST SF TRAIN-STAFF REG & TUIT							
25007870	002	003630	OKLAHOMA ASSOCIATION CAREER &	04/10/25	700.00	700.00	CAREERTECH TEACHER SUMMIT DUES FO
					<b>700.00</b>	<b>700.00</b>	
DETAILS FOR ACCOUNT: 61.0840.52620.438.0900.0000.000.705. OTHER BUILDING SERVICES							
25008194	001	013107	CHARQUENO, SALOME	04/23/25	2,000.00	2,000.00	VO AG-CONCRETE SLAB OUT AT SCHOOL
					<b>2,000.00</b>	<b>2,000.00</b>	
DETAILS FOR ACCOUNT: 61.0845.52199.682.0900.0000.000.155. REFRESHMENTS/AWARDS/GIFTS							
25008122	001	001225	WALMART STORES INC	04/21/25	300.00	300.00	LIBRARIAN IS DOING THE MENTOS/COK
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.0845.52199.811.0900.0000.000.165. MEMBERSHIPS							
25008135	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/22/25	1,000.00	1,000.00	2ND GRADE FIELD TRIP: 100 TICKETS
25008137	001	000542	JASMINE MORAN CHILDREN'S MUSE	04/22/25	700.00	700.00	KINDER FIELD TRIP: 85 TICKETS TO
					<b>1,700.00</b>	<b>1,700.00</b>	
DETAILS FOR ACCOUNT: 61.0845.52720.516.0900.0000.000.165. STUDENT OUT OF DISTRICT MEALS							
25008162	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/23/25	1,104.00	1,104.00	91 LUNCHES AT OKC ZOO FOR 2ND GRA
					<b>1,104.00</b>	<b>1,104.00</b>	
DETAILS FOR ACCOUNT: 61.0849.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25007816	001	000754	BALFOUR	04/10/25	160.00	160.00	(20) GRADUATION CORDS FOR BSU SEN
					<b>160.00</b>	<b>160.00</b>	
DETAILS FOR ACCOUNT: 61.0859.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25008112	001	012779	RAISING CANES RESTARANTS LLC	04/21/25	239.75	239.75	CLUB LUNCHEON 004/24
					<b>239.75</b>	<b>239.75</b>	
DETAILS FOR ACCOUNT: 61.0860.51000.811.0100.0000.000.145. MEMBERSHIPS							
25008127	001	000542	JASMINE MORAN CHILDREN'S MUSE	04/21/25	132.00	132.00	FIRST GRADE FIELD TRIP TO JASMINE
					<b>132.00</b>	<b>132.00</b>	
DETAILS FOR ACCOUNT: 61.0860.51000.811.0100.0000.000.501. MEMBERSHIPS							
25007849	001	000109	CLP FRONTIER CITY LLC	04/10/25	14,446.90	14,446.90	ADMISSION AND LUNCH COMBO TICKET
					<b>14,446.90</b>	<b>14,446.90</b>	

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DETAILS FOR ACCOUNT: 61.0860.51000.811.0100.1050.000.151. MEMBERSHIPS							
25007825	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/10/25	750.00	750.00	ENTRY FEES FOR 1125 @ \$6 EACH
25007826	001	000542	JASMINE MORAN CHILDREN'S MUSE	04/10/25	540.00	540.00	90 ADMISSIONS @ \$6 EACH
					<b>1,290.00</b>	<b>1,290.00</b>	
DETAILS FOR ACCOUNT: 61.0860.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
25008037	001	001232	SAM'S EAST INC	04/17/25	150.00	150.00	SENIOR NIGHT 5/15/24 FOR 8TH GRAD
25008038	001	050009	WALMART	04/17/25	150.00	150.00	SENIOR NIGHT 5/15/24 FOR 8TH GRAD
					<b>300.00</b>	<b>300.00</b>	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.110. MEMBERSHIPS/FEES							
25007987	001	001992	SCIENCE MUSEUM OF OKLAHOMA	04/15/25	680.00	680.00	GENERAL ADMISSION FOR STUDENTS AN
					<b>680.00</b>	<b>680.00</b>	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.122. MEMBERSHIPS							
25007738	001	000542	JASMINE MORAN CHILDREN'S MUSE	04/08/25	500.00	500.00	1ST GRADE FIELD TRIP TO JASMINE M
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 61.0860.52199.811.0900.0000.000.153. MEMBERSHIPS							
25008098	001	001501	NATIONAL COWBOY & WESTERN HER	04/18/25	700.00	700.00	3RD GRADE FIELD TRIP TO NAT'L COW
					<b>700.00</b>	<b>700.00</b>	
DETAILS FOR ACCOUNT: 61.0866.51000.619.0100.1050.000.150. INSTR-GENERAL OFFICE SUPPLIES							
25008092	001	001225	WALMART STORES INC	04/18/25	155.00	155.00	STORAGE BINS FOR VAULT
25008227	001	500000	AMAZON.COM	04/24/25	70.00	70.00	beads cake plates bubble gum mode
					<b>225.00</b>	<b>225.00</b>	
DETAILS FOR ACCOUNT: 61.0866.51000.653.0100.0000.000.710. INSTRUCTION-COMPUTERS							
25007744	001	004071	KUTA, MICHAEL	04/08/25	1,480.00	1,480.00	(1) PRE - ALGEBRA INFINITE ALGEBR
					<b>1,480.00</b>	<b>1,480.00</b>	
DETAILS FOR ACCOUNT: 61.0866.51000.681.0100.1050.000.500. COCURRICULAR SUPPLIES							
25008039	001	500000	AMAZON.COM	04/17/25	500.00	500.00	IRVING WALKER SPED THUNDER GRANT-
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 61.0866.51000.811.0900.0000.000.120. MEMBERSHIPS							
25007895	001	001295	ORR FAMILY FARM & RR LLC	04/11/25	550.00	550.00	KINDERGARTEN FIELD TRIP TO ORR FA
					<b>550.00</b>	<b>550.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0430.0000.000.170. REFRESHMENTS/AWARDS/GIFTS							
25008180	001	001232	SAM'S EAST INC	04/23/25	200.00	200.00	1 BOX QUAKER CHEWY GRANOLA BAR, V
					<b>200.00</b>	<b>200.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.110. REFRESHMENTS/AWARDS/GIFTS							
25007988	001	000513	PETERS, VINCENT - SOONER TROP	04/15/25	100.00	100.00	TWO STAR AWARDS FOR STAFF MEMBERS
					<b>100.00</b>	<b>100.00</b>	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.122. REFRESHMENTS/AWARDS/GIFTS							
25007725	001	001232	SAM'S EAST INC	04/08/25	500.00	500.00	SAMS CLUB BLANKET FOR SNACKS, AWA
					<b>500.00</b>	<b>500.00</b>	

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DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
25007785	001	001232	SAM'S EAST INC	04/10/25	300.00	300.00	SNACKS FOR TESTING
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.160. REFRESHMENTS/AWARDS/GIFTS							
25007794	001	500000	AMAZON.COM	04/10/25	80.00	80.00	ITEMS FOR SENIOR DAY SUPPLIES AND
25007795	001	001232	SAM'S EAST INC	04/10/25	150.00	150.00	REFRESHMENTS FOR SENIOR DAY
25007796	001	014225	ROBINSON DONUTS	04/10/25	75.00	75.00	DONUTS FOR SENIOR DAY
					305.00	305.00	
DETAILS FOR ACCOUNT: 61.0866.52199.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25007686	001	001232	SAM'S EAST INC	04/08/25	150.00	150.00	TESTING SNACKS ON 4-16-2025
25007688	001	001232	SAM'S EAST INC	04/08/25	300.00	300.00	SNACKS FOR STUDENTS K-8 AND 9-12
25007716	001	001232	SAM'S EAST INC	04/08/25	300.00	300.00	SNACKS FOR 11TH & 12TH GRADE TEST
25007969	001	001225	WALMART STORES INC	04/14/25	125.00	125.00	SNACKS WATER JUICE ETC FOR STUDEN
25008186	001	000201	LITTLE CAESARS PIZZA	04/23/25	50.00	50.00	DINNER FOR THE EVENING SCHOOL STU
					925.00	925.00	
DETAILS FOR ACCOUNT: 61.0866.52213.811.0271.0000.000.501. MEMBERSHIPS							
25008155	001	015084	ALVAREZ, NICOLAS	04/23/25	118.00	118.00	REIMBURSMENT FOR OSAT RE-TEST
					118.00	118.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0000.0000.000.504. GENERAL OFFICE SUPPLIES							
25007993	001	500000	AMAZON.COM	04/15/25	75.00	75.00	SENIOR RECOGNITION SUPPLIES
					75.00	75.00	
DETAILS FOR ACCOUNT: 61.0866.52410.619.0900.0000.000.504. PRINC OFF-GEN OFFICE SUPPLIES							
25007818	001	012200	JP MORGAN CHASE BANK NA	04/10/25	100.00	100.00	INCIDENTAL EXPENSES
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.120. REFRESHMENTS/AWARDS/GIFTS							
25007830	001	004195	AJANTA ENTERPRISES	04/10/25	85.00	85.00	9 BELLS FOR DEPARTING STAFF - 9 @
25007834	001	000082	NSS LLC	04/10/25	90.00	90.00	ENGRAVING ON 9 BELLS @ 10.00 EA
25007861	001	000513	PETERS, VINCENT - SOONER TROP	04/10/25	280.00	280.00	SCHOLAR TROPHIES AND ENGRAVING 40
25007861	002	000513	PETERS, VINCENT - SOONER TROP	04/10/25	133.00	133.00	ENGRAVING ON TROPHIES 19 @7.00 EA
					588.00	588.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.122. REFRESHMENTS/AWARDS/GIFTS							
25007922	001	012200	JP MORGAN CHASE BANK NA	04/11/25	500.00	500.00	BLANKET JP MORGAN CHASE FOR 5TH G
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.150. PRINC OFF-AWARDS/GIFTS/DECOR							
25008093	001	006506	CHUYS OPCO INC	04/18/25	140.00	140.00	STAFF LUNCH FOR PD DAY
					140.00	140.00	
DETAILS FOR ACCOUNT: 61.0866.52410.682.0900.0000.000.740. REFRESHMENTS/AWARDS/GIFTS							
25008028	001	000338	PIZZA HUT	04/16/25	150.00	150.00	PIZZA FOR STAFF THAT ARE TESTING
25008184	001	000844	OZARK PIZZA COMPANY - PAPA JO	04/23/25	100.00	100.00	PIZZA FOR THE K-8 STAFF
					250.00	250.00	

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DETAILS FOR ACCOUNT: 61.0866.53200.670.0900.0000.000.160. ENTERPRISE-MDSE-PURCH FOR RESA							
25007791	001	500000	AMAZON.COM	04/10/25	350.00	350.00	ITEMS FOR RESALE AT GLOW DANCE
25007792	001	001232	SAM'S EAST INC	04/10/25	250.00	250.00	CONCESSION FOR RESALE AT GLOW DAN
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.0868.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
25008040	001	008457	PINACLE PIZZA INC	04/17/25	150.00	150.00	GIFTED BOOK CLUB DAY 2025,PIZZA W
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.0868.52199.811.0900.0000.000.160. MEMBERSHIPS							
25007841	001	008167	TOPGOLF INTERNATIONAL INC	04/10/25	675.00	675.00	FIELD TRIP FOR GOLF AND LUNCH FOR
					675.00	675.00	
DETAILS FOR ACCOUNT: 61.0870.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25007920	001	001324	SCARBOROUGH INVESTMENT INC -	04/11/25	89.00	89.00	(5) LARGE PEPP PIZZAS (5) LARGE C
25007921	001	500000	AMAZON.COM	04/11/25	55.00	55.00	(3) PINK CORDS (14/IN EACH PKG)
					144.00	144.00	
DETAILS FOR ACCOUNT: 61.0873.52199.682.0900.0000.000.151. REFRESHMENTS/AWARDS/GIFTS							
25007821	001	001232	SAM'S EAST INC	04/10/25	450.00	450.00	CELEBRATION SUPPLIES PAPER GOODS,
25007824	001	001324	SCARBOROUGH INVESTMENT INC -	04/10/25	300.00	300.00	25 PIZZAS @ \$12 EACH
					750.00	750.00	
DETAILS FOR ACCOUNT: 61.0873.53200.660.0900.0000.000.151. MDSE-PURCH FOR RESALE NON FND							
25007950	001	015157	QUINN RAMIREZ	04/14/25	900.00	900.00	STUDENT SHIRTS: \$10 (S-XL) EACH A
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.0875.52199.811.0900.0000.000.500. MEMBERSHIPS/FEES							
25007991	001	014072	SKATE MOORE LLC	04/15/25	475.00	475.00	IRVIG 6TH GRADE SUCCESS DAY- ENTR
					475.00	475.00	
DETAILS FOR ACCOUNT: 61.0876.53200.670.0900.0000.000.504. MDSE-PURCH FOR RESALE FOR FND							
25007992	001	500000	AMAZON.COM	04/15/25	360.00	360.00	7TH GRADE CORE 3 FUNDRAISER CENT
					360.00	360.00	
DETAILS FOR ACCOUNT: 61.0877.51000.811.0100.0000.000.500. MEMBERSHIPS							
25008090	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/17/25	2,160.00	2,160.00	IRVING/7TH GRADE/FIELD TRIP/ ZOO
					2,160.00	2,160.00	
DETAILS FOR ACCOUNT: 61.0877.52199.811.0900.0000.000.500. MEMBERSHIPS							
25008035	001	003137	BLAZERS ICE CENTER	04/17/25	675.00	675.00	IRVING 8TH GRADE FIELD TRIP SUCCE
					675.00	675.00	
DETAILS FOR ACCOUNT: 61.0879.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25007778	001	012200	JP MORGAN CHASE BANK NA	04/10/25	200.00	200.00	IRVING FACS FCCLA-CONVENTION IN T
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0880.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25008114	001	001232	SAM'S EAST INC	04/21/25	500.00	500.00	SUPPLIES FOR THE SENIOR 2024-25 P
25008200	001	000485	BETTY LOU'S FLOWERS & GIFTS	04/23/25	150.00	150.00	FLORAL ARRANGEMENT ON STAGE FOR S
					650.00	650.00	

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DETAILS FOR ACCOUNT: 61.0881.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25008148	001	000645	NATIONAL ASSOCIATION OF SECON	04/23/25	2,800.00	2,800.00	BLANKET GRADUATION REGALIA/MATERI
					<b>2,800.00</b>	<b>2,800.00</b>	
DETAILS FOR ACCOUNT: 61.0881.52199.811.0900.0000.000.705. MEMBERSHIPS							
25008149	001	000645	NATIONAL ASSOCIATION OF SECON	04/23/25	385.00	385.00	NATIONAL HONOR SOCIETY NHS CHAPTE
					<b>385.00</b>	<b>385.00</b>	
DETAILS FOR ACCOUNT: 61.0882.52199.619.0900.0000.000.710. STUDENT SUPP-GEN OFFICE SUPPLI							
25008123	001	012200	JP MORGAN CHASE BANK NA	04/21/25	400.00	400.00	EMERGENCY INCIDENTALS WHILE AWAY
					<b>400.00</b>	<b>400.00</b>	
DETAILS FOR ACCOUNT: 61.0882.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25007735	001	000360	DECA INC	04/08/25	180.00	180.00	(1) GOLD STOLE (4) WHITE STOLE (
25007736	001	000731	OKLAHOMA DECA	04/08/25	200.00	200.00	PINS TO TRADE WHILE AT ICDC
25008195	001	010540	QDOBA MEXICAN GRILL	04/23/25	700.00	700.00	DECA BANQUET 05/15
25008196	001	005437	TCE IV LLC - TED'S CAFE ESCON	04/23/25	500.00	500.00	DECA BANQUET
					<b>1,580.00</b>	<b>1,580.00</b>	
DETAILS FOR ACCOUNT: 61.0882.52199.683.0900.0000.000.705. STUD SUPP-EXTRA CURRICULAR SUP							
25008000	001	010511	INKLAHOMA SCREENPRINTING AND	04/16/25	1,500.00	1,500.00	CUSTOM SHIRTS FOR STUDENTS, NOT F
					<b>1,500.00</b>	<b>1,500.00</b>	
DETAILS FOR ACCOUNT: 61.0882.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
25008124	001	013393	TRANSFER EXPRESS INC	04/21/25	500.00	500.00	BLANKET PO FOR ORDERING DESIGNS T
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.705. ENTERPRISE-MDSE-PURCH FOR RESA							
25007890	001	001232	SAM'S EAST INC	04/11/25	2,000.00	2,000.00	CANDY AND SNACKS FOR RESALE IN TH
25007904	001	001225	WALMART STORES INC	04/11/25	1,500.00	1,500.00	CANDY AND SNACKS FOR RESALE IN TH
25008150	001	000612	UNIVERSITY SILKSCREEN	04/23/25	1,500.00	1,500.00	50 CUSTOM BAGS FOR RESALE IN THE
					<b>5,000.00</b>	<b>5,000.00</b>	
DETAILS FOR ACCOUNT: 61.0882.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA							
25007734	001	012744	JONES TSHIRTS INC	04/08/25	700.00	700.00	BLANKET PO FOR CLOTHING TO SELL A
25008111	001	012744	JONES TSHIRTS INC	04/21/25	400.00	400.00	BLANKET PO FOR CLOTHING TO SELL A
25008166	001	001232	SAM'S EAST INC	04/23/25	3,000.00	3,000.00	BLANKET PO FOR ITEMS SOLD IN DECA
25008167	001	000751	BEN E KEITH FOODS INC	04/23/25	1,500.00	1,500.00	BLANKET PO FOR ITEMS FOR THE N PL
25008168	001	500001	AMAZON MARKETPLACE	04/23/25	600.00	600.00	ITEMS TO SELL IN THE NORTH PLACE
					<b>6,200.00</b>	<b>6,200.00</b>	
DETAILS FOR ACCOUNT: 61.0886.51000.657.0100.3330.000.710. INSTRUCTION-UNIFORMS							
25007746	001	001269	BSN SPORTS	04/08/25	164.00	164.00	TF VEST BLACK
25007746	002	001269	BSN SPORTS	04/08/25	212.50	212.50	TECJ FLEECE HOODY
25007746	003	001269	BSN SPORTS	04/08/25	425.00	425.00	ANTI TECH FLEECE HOODY
25007746	004	001269	BSN SPORTS	04/08/25	162.48	162.48	BLACK TECH FLEECE
25007746	005	001269	BSN SPORTS	04/08/25	325.00	325.00	TECH FLEECE JOGGER
25007746	006	001269	BSN SPORTS	04/08/25	637.50	637.50	WOMENS TECH HOODY FULL ZIP
25007746	007	001269	BSN SPORTS	04/08/25	487.50	487.50	WOMENS TECH FLEECE PANT
25007746	008	001269	BSN SPORTS	04/08/25	134.50	134.50	DRI FIT JORDAN HALF ZIP TOP
25007746	009	001269	BSN SPORTS	04/08/25	134.50	134.50	HALF ZIP GREEN JORDAN DRI FIT

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
25007746	010	001269	BSN SPORTS	04/08/25	104.00	104.00	JORDAN DRINFIT SHOWTIME PANT
25007746	011	001269	BSN SPORTS	04/08/25	45.00	45.00	FREIGHT
					<b>2,831.98</b>	<b>2,831.98</b>	
DETAILS FOR ACCOUNT:		61.0893.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS					
25008131	001	012200	JP MORGAN CHASE BANK NA	04/22/25	500.00	500.00	8TH GRADE SOCIAL SUPPLIES ECT-TO
					<b>500.00</b>	<b>500.00</b>	
DETAILS FOR ACCOUNT:		61.0894.52199.811.0900.0000.000.710. MEMBERSHIPS					
25007905	001	006330	OKLAHOMA JUNIOR CLASSICAL LEA	04/11/25	170.00	170.00	(7) DELEGATE REGISTRATION (IN PER
					<b>170.00</b>	<b>170.00</b>	
DETAILS FOR ACCOUNT:		61.0896.51000.681.0100.0000.000.160. COCURRICULAR SUPPLIES					
25007831	001	000271	DEMCO INC	04/10/25	200.00	200.00	SUPPLIES FOR THE LIBRARY SUCH AS
25008018	001	000054	BARNES & NOBLE BOOKSELLERS	04/16/25	120.00	120.00	PIKS FOR MAKERSPACE
					<b>320.00</b>	<b>320.00</b>	
DETAILS FOR ACCOUNT:		61.0896.53200.670.0900.0000.000.112. ENTERPRISE-MDSE-PURCH FOR RESA					
25007668	001	013457	LITERATI INC	04/08/25	3,870.74	3,870.74	SPRING BOOK FAIR
					<b>3,870.74</b>	<b>3,870.74</b>	
DETAILS FOR ACCOUNT:		61.0896.53200.670.0900.0000.000.115. ENTERPRISE-MDSE-PURCH FOR RESA					
25007663	001	000037	SCHOLASTIC INC	04/08/25	1,583.77	1,583.77	JACKSON - SPRING BOOK FAIR
					<b>1,583.77</b>	<b>1,583.77</b>	
DETAILS FOR ACCOUNT:		61.0896.53200.670.0900.0000.000.145. ENTERPRISE-MDSE-PURCH FOR RESA					
25007937	001	001239	SCHOLASTIC BOOK FAIRS	04/11/25	2,000.00	2,000.00	SCHOLASTIC BOGO BOOK FAIR DATES:
					<b>2,000.00</b>	<b>2,000.00</b>	
DETAILS FOR ACCOUNT:		61.0896.53200.670.0900.0000.000.150. ENTERPRISE-MDSE-PURCH FOR RESA					
25007847	001	000037	SCHOLASTIC INC	04/10/25	4,295.49	4,295.49	BOOKS FOR THE BOOK FAIR
					<b>4,295.49</b>	<b>4,295.49</b>	
DETAILS FOR ACCOUNT:		61.0896.53200.670.0900.0000.000.710. ENTERPRISE-MDSE-PURCH FOR RESA					
25007731	001	005184	TRANSCRIPT PRESS LLC	04/08/25	205.00	205.00	PRE - ORDER SHIRTS 2 XXL 1 XL 1 L
					<b>205.00</b>	<b>205.00</b>	
DETAILS FOR ACCOUNT:		61.0899.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS					
25008113	001	008318	THE E GROUP, INC	04/21/25	480.00	480.00	(20) FCCLA STOHL'S PCARD
					<b>480.00</b>	<b>480.00</b>	
DETAILS FOR ACCOUNT:		61.0906.52199.652.0900.0000.000.160. AUDIOVISUAL					
25007671	001	500000	AMAZON.COM	04/08/25	600.00	600.00	DUAL MIC SYSTEM FOR MUSIC
					<b>600.00</b>	<b>600.00</b>	
DETAILS FOR ACCOUNT:		61.0906.52199.683.0900.0000.000.160. EXTRA CURRICULAR SUPPLIES					
25007793	001	010336	A-1 SCREENPRINTING	04/10/25	800.00	800.00	40 SHIRTS FOR HONOR CHOIR
					<b>800.00</b>	<b>800.00</b>	
DETAILS FOR ACCOUNT:		61.0906.52199.811.0900.0000.000.160. MEMBERSHIPS					
25007770	001	000283	HEYDAY ENTERTAINMENT LLC	04/10/25	950.00	950.00	ADMISSION FOR 40 STUDENTS
					<b>950.00</b>	<b>950.00</b>	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 61.0911.52199.682.0900.0000.000.500. REFRESHMENTS/AWARDS/GIFTS							
25008136	001	000513	PETERS, VINCENT - SOONER TROP	04/22/25	429.00	429.00	IRVING ORCHESTRA TROPHIES AND AWA
					429.00	429.00	
DETAILS FOR ACCOUNT: 61.0911.52199.811.0900.0000.000.504. MEMBERSHIPS							
25007965	001	000109	CLP FRONTIER CITY LLC	04/14/25	6,000.00	6,000.00	STUDENT ADMISSION 5/17/25
					6,000.00	6,000.00	
DETAILS FOR ACCOUNT: 61.0918.52410.682.0900.0000.000.130. REFRESHMENTS/AWARDS/GIFTS							
25008020	001	001707	LA BAGUETTE	04/16/25	300.00	300.00	STAFF BREAKFAST FOR PD DAY APRIL
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0919.51000.811.0100.1050.000.135. MEMBERSHIPS							
25007839	001	000467	OKLAHOMA CITY ZOOLOGICAL TRUS	04/10/25	460.00	460.00	46 FIRST GRADERS TO THE ZOO @ \$10
25007968	001	003251	WILLIAM FREMONT HARN GARDENS	04/16/25	322.00	322.00	3RD GRADE TO HARN HOMESTEAD MAY 5
					782.00	782.00	
DETAILS FOR ACCOUNT: 61.0919.52199.652.0900.0000.000.150. AUDIOVISUAL							
25007857	001	014414	AVI-SPL LLC	04/10/25	829.78	829.78	AV EQUIPMENT FOR THE GYM
					829.78	829.78	
DETAILS FOR ACCOUNT: 61.0919.52199.682.0900.0000.000.135. REFRESHMENTS/AWARDS/GIFTS							
25007769	001	001232	SAM'S EAST INC	04/10/25	250.00	250.00	FOOD AND SUPPLIES FOR 5TH GRADE C
25007790	001	500000	AMAZON.COM	04/10/25	40.00	40.00	1000 PCS FIDGETS FOR APRIL BEHAVI
25007869	001	500000	AMAZON.COM	04/10/25	100.00	100.00	BALLOONS AND SUPPLIES FOR 5TH GRA
25007934	001	007126	COSTLEY RUSH ENTERPRISES #72	04/11/25	300.00	300.00	5TH GRADE TO CICI'S PIZZA
25008138	001	001324	SCARBOROUGH INVESTMENT INC -	04/22/25	200.00	200.00	PIZZA FOR STUDENT INCENTIVE
					890.00	890.00	
DETAILS FOR ACCOUNT: 61.0919.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25007815	001	500000	AMAZON.COM	04/10/25	100.00	100.00	GRADUATION CAP & GOWN DONATIONS F
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.0924.52120.651.0000.0000.000.125. APPLIANCES/FURN/FIXTURES							
25007660	001	000823	LAKESHORE LEARNING MATERIALS	04/08/25	745.00	745.00	LARGE TABLE FOR THE COUNSELORS OF
					745.00	745.00	
DETAILS FOR ACCOUNT: 61.0943.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
25007828	001	015147	MAC DADDY SPUD LLC	04/10/25	400.00	400.00	TEACHER PD LUNCHES
25007979	001	500000	AMAZON.COM	04/14/25	400.00	400.00	DECORATIONS AND CLOCK FOR PAULA R
					800.00	800.00	
DETAILS FOR ACCOUNT: 61.0954.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25007659	001	001225	WALMART STORES INC	04/08/25	200.00	200.00	SNACKS FOR KIDS WHILE IN STILLWAT
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.0956.52199.619.0100.0000.000.004. GENERAL OFFICE SUPPLIES							
25007776	001	012200	JP MORGAN CHASE BANK NA	04/10/25	150.00	150.00	FOAM POSTER BOARDS
25007782	001	012200	JP MORGAN CHASE BANK NA	04/10/25	150.00	150.00	FOAM POSTER BOARDS
25008100	001	012200	JP MORGAN CHASE BANK NA	04/18/25	200.00	200.00	ART SHOW SUPPLIES: POSTER BOARDS,
					500.00	500.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 61.0956.52199.651.0900.0000.000.004. APPLIANCES/FURN/FIXTURES							
25007885	001	010280	MICHAELS STORES INC	04/11/25	60.00	60.00	Frames for Art Winners
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25007680	001	007054	BENVENUTIS LLC	04/08/25	1,500.00	1,500.00	STUCO/TPAL BANQUET FROM BENVENUTI
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 61.0957.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25007733	001	013065	EAGLE ONE PIZZA	04/08/25	244.00	244.00	(38) PIZZAS @ \$6.00 (2) GLUTEN FR
25007913	001	007946	OLIVE GARDEN - NORMAN	04/11/25	2,025.00	2,025.00	FOOD FOR DEN BANQUET MAY 2, 2024
25008125	001	011181	HIDEAWAY - 2 INC - HIDEAWAY P	04/21/25	350.00	350.00	DEN SENIOR DINNER 6 LARGE PIZZAS,
25008197	001	014474	ANITA R PITCOCK	04/23/25	30.00	30.00	SASHES FOR FINE ARTS ROYALTY CHE
25008199	001	001232	SAM'S EAST INC	04/23/25	130.00	130.00	FOOD FOR DEN SUPPORT STAFF GALA
					2,779.00	2,779.00	
DETAILS FOR ACCOUNT: 61.0957.52199.683.0900.0000.000.115. EXTRA CURRICULAR SUPPLIES							
25008234	001	500001	AMAZON MARKETPLACE	04/24/25	55.00	55.00	JACKSON - 24-25 STUDENT LEADERSHI
					55.00	55.00	
DETAILS FOR ACCOUNT: 61.0957.52199.683.0900.0000.000.705. STUD SUPP-EXTRA CURRICULAR SUP							
25007682	001	500000	AMAZON.COM	04/08/25	300.00	300.00	STUCO/TPAL END OF YEAR BANQUET SU
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.0957.52199.683.0900.0000.000.710. STUD SUPP-EXTRA CURRICULAR SUP							
25008198	001	500001	AMAZON MARKETPLACE	04/23/25	1,000.00	1,000.00	BLANKET PO FOR DEN SUPPLIES. ART
					1,000.00	1,000.00	
DETAILS FOR ACCOUNT: 61.0957.52199.811.0900.0000.000.705. MEMBERSHIPS							
25007907	001	001548	OKLAHOMA ASSOCIATION OF STUDE	04/11/25	1,500.00	300.00	STUCO OASC BASIC CAMP FEES FOR ST
					1,500.00	300.00	
DETAILS FOR ACCOUNT: 61.0961.52199.683.0900.0000.000.501. EXTRA CURRICULAR SUPPLIES							
25008008	001	500000	AMAZON.COM	04/16/25	3,000.00	3,000.00	PROPS COSTUMES MUSICAL
					3,000.00	3,000.00	
DETAILS FOR ACCOUNT: 61.0965.52199.682.0900.0000.000.502. REFRESHMENTS/AWARDS/GIFTS							
25007669	001	001232	SAM'S EAST INC	04/08/25	400.00	400.00	REWARDS, SUPPLIES ECT PCARD-MOLES
25007739	001	500000	AMAZON.COM	04/08/25	200.00	200.00	REWARDS, SUPPLIES ECT PCARD-MOLES
25007751	001	012200	JP MORGAN CHASE BANK NA	04/08/25	200.00	200.00	SUPPLIES AWARDS ECT 2025 PCARD-MO
25008129	001	000513	PETERS, VINCENT - SOONER TROP	04/22/25	56.00	56.00	METALS SUPPLIES, ECT 4/25
					856.00	856.00	
DETAILS FOR ACCOUNT: 61.0968.52199.653.0900.1050.000.160. TECH RELATED SUPPLIES							
25007984	001	500000	AMAZON.COM	04/15/25	60.00	60.00	HEADPHONE ADAPTERS FOR NEW IPADS
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0969.51000.321.0100.3000.000.710. INSTRUCTIONAL PROG IMPROVE SER							
25007900	001	011686	BOWEN, DAVID	04/11/25	100.00	100.00	JAZZ FESTIVAL DRUMMER 04/07/25
					100.00	100.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DETAILS FOR ACCOUNT: 61.0969.51000.811.0100.1187.000.504. MEMBERSHIPS							
25007947	001	000850	MUSTANG PUBLIC SCHOOLS	04/11/25	60.00	60.00	MUSTANG CHORAL FESTIVAL ENTRY FEE
					60.00	60.00	
DETAILS FOR ACCOUNT: 61.0969.52199.682.0900.0000.000.501. REFRESHMENTS/AWARDS/GIFTS							
25008102	001	001232	SAM'S EAST INC	04/18/25	130.00	130.00	ROSES FOR CELEBRATION APRIL 30,20
					130.00	130.00	
DETAILS FOR ACCOUNT: 61.0969.52199.682.0900.0000.000.710. REFRESHMENTS/AWARDS/GIFTS							
25008191	001	000513	PETERS, VINCENT - SOONER TROP	04/23/25	240.00	240.00	NNHS CHOIR SENIOR MEDALS
					240.00	240.00	
DETAILS FOR ACCOUNT: 61.0969.52199.811.0900.0000.000.504. MEMBERSHIPS							
25007964	001	000109	CLP FRONTIER CITY LLC	04/14/25	5,500.00	5,500.00	STUDENT ADMISSSION 5/17/25
					5,500.00	5,500.00	
DETAILS FOR ACCOUNT: 61.0974.52199.651.0000.0000.000.501. APPLIANCES/FURN/FIXTURES							
25008117	001	000271	DEMCO INC	04/21/25	543.14	543.14	BIG JOE ROMA LOUNGE CHAIRS - 4 FO
					543.14	543.14	
DETAILS FOR ACCOUNT: 61.0986.52199.811.0900.0000.000.112. MEMBERSHIPS							
25008134	001	000625	CITY OF NORMAN	04/22/25	500.00	500.00	1ST GRADE FIELD TRIP TO WESTWOOD
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.0994.51000.681.0100.1058.000.504. COCURRICULAR SUPPLIES							
25007696	001	500000	AMAZON.COM	04/08/25	700.00	700.00	SUPPLIES FOR WOW
25007705	001	008678	HOBBY LOBBY	04/08/25	1,800.00	1,800.00	ROCKET SUPPLIES FOR WOW
25007742	001	003005	DHARMA TRADING CO	04/08/25	350.00	350.00	TYE DYE SUPPLIES FOR WOW
25008101	001	500000	AMAZON.COM	04/18/25	200.00	200.00	TYE DYE SUPPLIES FOR WOW
					3,050.00	3,050.00	
DETAILS FOR ACCOUNT: 61.0994.52199.682.0900.0000.000.504. REFRESHMENTS/AWARDS/GIFTS							
25007708	001	001232	SAM'S EAST INC	04/08/25	2,000.00	2,000.00	SUPPLIES FOR WOW
					2,000.00	2,000.00	
DETAILS FOR ACCOUNT: 61.0997.52199.811.0900.0000.000.710. MEMBERSHIPS							
25007835	001	000448	YUKON PUBLIC SCHOOLS	04/10/25	80.00	80.00	REGISTRATION FEE FOR ACADEMIC TEA
					80.00	80.00	
DETAILS FOR ACCOUNT: 61.0999.52199.811.0900.0000.000.112. MEMBERSHIPS/FEES							
25008159	001	003251	WILLIAM FREMONT HARN GARDENS	04/23/25	900.00	900.00	3RD GRADE FIELD TRIP ADMISSION \$7
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.0999.52199.811.0900.0000.000.140. MEMBERSHIPS							
25008169	001	003251	WILLIAM FREMONT HARN GARDENS	04/23/25	900.00	900.00	3RD GRADE FIELD TRIP
					900.00	900.00	
DETAILS FOR ACCOUNT: 61.1807.52199.811.0900.0000.000.504. MEMBERSHIPS							
25007978	001	008909	OKLAHOMA TECHNOLOGY STUDENT A	04/14/25	1,000.00	755.00	NATIONAL CONFERENCE STUDENT REGIS
					1,000.00	755.00	

# NORMAN PUBLIC SCHOOLS - LIVE



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DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

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DETAILS FOR ACCOUNT: 61.1807.52720.515.0900.0000.000.504. STUDENT OUT OF DISTRICT LODGIN							
25007980	001	012200	JP MORGAN CHASE BANK NA	04/14/25	1,500.00	1,500.00	HOTELS FOR STUDENTS TO NATIONAL C
					1,500.00	1,500.00	
DETAILS FOR ACCOUNT: 61.1879.52199.811.0900.0000.000.501. MEMBERSHIPS							
25007771	001	013912	OKLAHOMA SCIENCE TECHNOLOGY E	04/10/25	50.00	50.00	MID WINTER STEM
					50.00	50.00	
DETAILS FOR ACCOUNT: 61.1892.51000.619.0900.1050.000.112. GENERAL OFFICE SUPPLIES							
25008048	001	500001	AMAZON MARKETPLACE	04/17/25	350.00	350.00	SUPPLIES FOR FACULTY AND STAFF
25008049	001	001225	WALMART STORES INC	04/17/25	250.00	250.00	SUPPLIES FOR FACULTY AND STAFF
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.1892.52199.653.0900.0000.000.501. TECH RELATED SUPPLIES							
25007820	001	007747	SCHOOL SAFE ID LLC	04/10/25	500.00	500.00	ID PRINTER SUPPLIES PAPER ID ROLL
					500.00	500.00	
DETAILS FOR ACCOUNT: 61.1892.52199.682.0100.0000.000.151. REFRESHMENTS/AWARDS/GIFTS							
25007952	001	001232	SAM'S EAST INC	04/14/25	300.00	300.00	VARIOUS FOOD ITEMS FOR RECOGNITIO
25007953	001	050009	WALMART	04/14/25	100.00	100.00	BUFFER FOR VARIOUS SUPPLIES, FOOD
25007970	001	003907	RUDY'S TEXAS BAR-B-Q LLC	04/14/25	200.00	200.00	ACTUAL VENDOR NUMBER WILL BE GIVE
					600.00	600.00	
DETAILS FOR ACCOUNT: 61.1892.52199.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
25007678	001	001232	SAM'S EAST INC	04/08/25	200.00	200.00	5TH GRADE CELEBRATION NIGHT REFRE
25007681	001	008500	LLZ LLC - EILEEN'S COLOSSAL C	04/08/25	125.00	125.00	5TH GRADE COOKIES FOR CELEBRATION
25007683	001	000375	JONES SCHOOL SUPPLY CO INC	04/08/25	75.00	75.00	5TH GRADE CAP PINS
25007685	001	001865	AMERICAN CITIZENSHIP AWARDS P	04/08/25	150.00	150.00	5TH GRADE EXCELLENCE PINS
					550.00	550.00	
DETAILS FOR ACCOUNT: 61.1892.52199.682.0900.0000.000.155. REFRESHMENTS/AWARDS/GIFTS							
25007966	001	001232	SAM'S EAST INC	04/14/25	150.00	150.00	FOOD ITEMS TO BE USED FOR VARIOUS
					150.00	150.00	
DETAILS FOR ACCOUNT: 61.1892.52199.683.0900.0000.000.107. EXTRA CURRICULAR SUPPLIES							
25007679	001	500000	AMAZON.COM	04/08/25	200.00	200.00	5TH GRADE CELEBRATION SUPPLIES: S
					200.00	200.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.107. REFRESHMENTS/AWARDS/GIFTS							
25007684	001	007511	WALGREEN CO	04/08/25	100.00	100.00	5TH GRADE DEVELOP PICTURES
					100.00	100.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.112. REFRESHMENTS/AWARDS/GIFTS							
25008154	001	001232	SAM'S EAST INC	04/23/25	300.00	300.00	SNACKS AND SUPPLIES FOR FACULTY A
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.153. REFRESHMENTS/AWARDS/GIFTS							
25008097	001	001232	SAM'S EAST INC	04/18/25	600.00	600.00	ROO VOLUNTEER APPRECIATION BREAKF
					600.00	600.00	

# NORMAN PUBLIC SCHOOLS - LIVE



## OPEN PURCHASE ORDERS BY ACCOUNT

GROUPED BY FUND

DATE RANGE: 04/08/2025 TO 04/28/2025 CURRENT YEAR POS

PO #	LN	Vendor	Vendor Name	PO Date	Ordered Amount	Open Amount	Item Description
DETAILS FOR ACCOUNT: 61.1892.52410.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25008170	001	013936	MIDWAY GROCERY INC	04/23/25	300.00	300.00	END OF YEAR STAFF LUNCH FOR ADMIN
					300.00	300.00	
DETAILS FOR ACCOUNT: 61.1912.52199.682.0900.0000.000.705. REFRESHMENTS/AWARDS/GIFTS							
25007726	001	012200	JP MORGAN CHASE BANK NA	04/08/25	250.00	250.00	LHSA-END OF YEAR PARTY FOR CLUB M
25007728	001	001232	SAM'S EAST INC	04/08/25	150.00	150.00	LHSA-END OF YEAR PARTY SUPPLIES 2
					400.00	400.00	
DETAILS FOR ACCOUNT: 61.1912.52199.683.0900.0000.000.705. EXTRA CURRICULAR SUPPLIES							
25007729	001	010511	INKLAHOMA SCREENPRINTING AND	04/08/25	350.00	350.00	LHSA-BUYING 35 SHIRTS FOR CLUB ME
					350.00	350.00	
DETAILS FOR ACCOUNT: 61.1915.52321.682.0900.0000.000.001. REFRESHMENTS/AWARDS/GIFTS							
25007996	001	007392	RECOGNITION PRODUCTS INC	04/15/25	342.00	342.00	GRADUATION REGALIA GOWN/HOOD
25008140	001	007392	RECOGNITION PRODUCTS INC	04/22/25	435.00	435.00	GRADUATION REGALIA GOWN/HOOD
					777.00	777.00	
DETAILS FOR ACCOUNT: 61.1918.52199.811.0900.0000.000.112. MEMBERSHIPS/FEES							
25008158	001	001992	SCIENCE MUSEUM OF OKLAHOMA	04/23/25	1,200.00	1,200.00	ADMISSION TO SCIENCE MUSEUM \$13 P
					1,200.00	1,200.00	
DETAILS FOR ACCOUNT: 61.1922.52199.449.0900.0000.000.112. OTHER RENTALS OR LEASE SERVICE							
25008144	001	000625	CITY OF NORMAN	04/22/25	70.00	70.00	PAVILION RENTAL \$30 AN HOUR FOR A
					70.00	70.00	
DETAILS FOR ACCOUNT: 61.1928.51000.322.0100.1173.000.004. INSTRUCTIONAL SERVICES							
25007995	001	002712	COKER, LAURETTA	04/15/25	2,100.00	2,100.00	7 VISITS AT \$300 EACH FOR FA PATH
					2,100.00	2,100.00	
DETAILS FOR ACCOUNT: 61.1941.52199.449.0900.0000.000.710. OTHER RENTALS OR LEASE SERVICE							
25008165	001	014404	KELCIE PERKINS	04/23/25	225.00	225.00	BIG LIGHT UP LETTERS FOR TEDX TAL
					225.00	225.00	
<b>TOTALS FOR FUND: 61 SCHOOL ACTIVITY FUND</b>					<b>268,342.21</b>	<b>266,732.21</b>	
DETAILS FOR ACCOUNT: 81.8025.51000.619.0100.1050.000.130. GENERAL OFFICE SUPPLIES							
25007689	001	000808	BACKSTAGE LIBRARY WORKS	04/08/25	56.00	56.00	BARCODES FOR MADISON LIBRARY
					56.00	56.00	
<b>TOTALS FOR FUND: 81 GIFT FUND</b>					<b>56.00</b>	<b>56.00</b>	

Grand Totals: 31,906,856.94 31,905,054.50

\*\* END OF REPORT - Generated by Janine Warren \*\*

<b>EXPENDITURE DIMENSIONS</b>
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FUND	PROJECT	FUNCTION	OBJECT	PROGRAM	SUBJECT	JOB CLASS	SITE
11 general	0000 non-categorical	51000 instruction	100 salaries	0100 regular	0000 non sub	100 official-admin	001 ASC
12 co-op	0001-0299 distr categorical	52000 support serv	200 benefits	0200 special	1000-2399 elem	200 prof educational	002 DCC
21 building	0301-0399 state prog	52200 sup serv instruct staff	300 prof/tech serv	0300 vocational	2400-5799 sec	300 prof other	050 dist wide
22 child nutrition	0401-0499 vocational	52300 sup serv gen adm	400 property serv	0400 other instr	8000 career tech	400 paraprofessional	055 central kitchen
30-39 bond	0501-0799 federal	52400 sup serv sch adm	500 oth purch serv	0500 continuing ed	9000 career majors	500 technical	087 video res
41 sinking	0801-0999 school activity	52500 central services	600 supplies	0600 community		600 office/clerical	088 curr ctr
61 student act		52600 oper/maint	700 property/equip	0800 athletic		700 crafts and trades	089 spec serv
80 trust/insurance		52700 student transp	800 other	0900 co/extracurricular		800 operative	090 PDC
		53100 child nutrition	900 oth uses of funds			900 laborer	092 ISC
		54000 facilities & construction				950 service work	094 warehouse
		55100 debt serv					095 maintenance
		53000 clearing acct					096 transp
		55400 indirect cost					107 Lakeview
		55500 private, non-profit					110 Adams
		57100 scholarships					112 Cleveland
		57200 student aid					115 Jackson
		57300 staff awards					120 Jefferson
		57400 worker comp					122 Kennedy
							125 Lincoln
							130 Madison
							135 McKinley
							140 Eisenhower
							145 Wilson
							150 Monroe
							151 Reagan
							153 Roosevelt
							155 Truman
							160 Washington
							165 Truman Primary
							170 Dimensions Elem
							500 Irving
							501 Alcott
							502 Longfellow
							504 Whittier
							705 NHS
							710 NNHS
							740 Dimensions Sec

**B. Purchase Requests**

**Consent Item**

1. Two 2025 Ford Transits with Lift Gate for district wide use from Joe Cooper Ford in the amount of \$109,064.00.
2. Installation of 3M Scotchshield Ultra S800 Window Security Film for Adams Elementary, Cleveland Elementary, Jefferson Elementary, Kennedy Elementary, Lincoln Elementary, Madison Elementary, McKinley Elementary, Alcott Middle School, Irving Middle School, Whittier Middle School, Norman High, Norman North, Dimensions, Administrative Services Center, and Instructional Services Center from Blink Marketing Inc in the amount of \$113,902.88.



**Norman Public Schools  
Purchase Request**

**Purchase Request 1**

**Meeting Date: May 5th, 2025**

- 1. Item: Two 2025 Ford Transits with Lift Gate**
- 2. Location: District Wide Use**
- 3. State Contract: SW0035**
- 4. Purchase Fund: Child Nutrition**
- 5. Joe Cooper Ford  
Yukon, OK 73099  
\$109,064.00**

**6.**

<b>Vendor</b>	<b>Item</b>	<b>Unit Price</b>	<b>QTY</b>	<b>Total Price</b>
<b>Joe Cooper Ford</b>	<b>2025 Ford Transit with Lift Gate</b>	<b>\$54,532.00</b>	<b>2</b>	<b>\$109,064.00</b>
<b>Bob Moore Ford</b>	<b>2025 Ford Transit with Lift Gate</b>	<b>\$55,583.00</b>	<b>2</b>	<b>\$111,166.00</b>
<b>Confidence Ford</b>	<b>2025 Ford Transit with Lift Gate</b>	<b>\$55,998.00</b>	<b>2</b>	<b>\$111,996.00</b>

- 7. It is recommended that the district purchase two 2025 Ford Transits with Lift Gate for district wide use from Joe Cooper Ford in the amount of \$109,064.00.**



**Norman Public Schools  
Purchase Request**

**Purchase Request 2**

**Meeting Date: May 5th, 2025**

- 1. Item: 3M Scotchshield Ultra S800 Window Security Film**
- 2. Location: Adams Elementary, Cleveland Elementary, Jefferson Elementary, Kennedy Elementary, Lincoln Elementary, Madison Elementary, McKinley Elementary, Alcott Middle School, Irving Middle School, Whittier Middle School, Norman High, Norman North, Dimensions, Administrative Services Center, and Instructional Services Center**
- 3. ITB 2025002**
- 4. Purchase Fund: Lease Revenue**
- 5. Blink Marketing Inc  
Cleveland, OH 44114  
\$113,902.88**

**6.**

<b>Vendor</b>	<b>Optional Norman North</b>	<b>Original Project</b>	<b>Total Cost</b>
<b>Blink Marketing</b>	\$ 18,993.68	\$ 94,909.20	\$ 113,902.88
<b>Carolina Premier</b>	\$ 16,470.00	\$ 102,365.00	\$ 118,835.00
<b>D &amp; R Pro Trim</b>	\$24,072.00	\$121,000.00	\$145,072.00
<b>EDH Film</b>	N/A	\$122,651.00	\$122,651.00
<b>Security Film</b>	\$22,700.00	\$123,194.56	\$145,894.56
<b>ODP Business</b>	\$18,327.17	\$129,347.82	\$147,674.99
<b>Metro Tint</b>	\$22,553.41	\$140,927.30	\$163,480.71
<b>Jackie Cooper Tint</b>	\$ 30,283.90	\$ 218,353.50	\$ 248,637.40

- 7. It is recommended that the district purchase the installation of 3M Scotchshield Ultra S800 Window Security Film for Adams Elementary, Cleveland Elementary, Jefferson Elementary, Kennedy Elementary, Lincoln Elementary, Madison Elementary, McKinley Elementary, Alcott Middle School, Irving Middle School, Whittier Middle School, Norman High, Norman North, Dimensions, Administrative Services Center, and Instructional Services Center from Blink Marketing Inc in the amount of \$113,902.88.**

**C. Purchase Orders Overages Report  
Consent Item**

## Purchase Order Overage Report

Purchase Order	Vendor	Amount of Original	Amount of Increase	Reason for Increase
25000474	Cox Communications	\$50,000.00	\$10,000.00	Used this PO in error to pay Cox Networking invoice
25006657	Literati	\$2,500.00	\$1,000.00	Book fair made more sales than planned
25000051	Bottless Water Solutions	\$2,200.00	\$400.00	To pay for water systems rental for remainder of FY 25
25007668	Literati	\$3,000.00	\$870.74	Book fair went better than expected
25000166	Justin Milner	\$5,000.00	\$1,500.00	Several unexpcted invitations to speak and present at conference. Hotel incorrectly charged his personal card for over \$1,000
25007199	Norman Stamp and Seal	\$2,025.00	\$632.60	Price increase from last year
25006231	OK Healthcare Authority	\$10,000.00	\$22,000.00	New medicaid reimbursement program. Did not know how much we would be receiving in reimbursements.
25006406	FCCLA	\$55.00	\$57.20	Added another teacher to conference
25007443	Putnam City North HS	\$275.00	\$110.00	Took more teams than expected
25000512	BLX	\$5,000.00	\$10,000.00	Additional Arbitrage Services
25006889	OKC Science Museum	\$324.00	\$72.00	Need 8 extra tickets for 1st grade trip
25007404	Stillwater Public Schools	\$325.00	\$70.00	Took more teams than expected

**D. Treasurer's Report  
Consent Item**

**Norman Public Schools**  
**Balance Sheet - General Fund (Unaudited)**  
**March 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 37,251,410	\$ 32,037,273	\$ 5,214,137
Property Tax Receivable	2,945,271	2,945,271	-
Other Receivables	728,849	245,938	482,911
Inventories - Supplies, Materials	187,215	174,487	12,728
	<u>\$ 41,112,745</u>	<u>\$ 35,402,969</u>	<u>\$ 5,709,776</u>
<b>Liabilities</b>			
Accounts Payable	\$ 61,981	\$ 91,373	\$ (29,392)
Unearned Revenue			
Deferred Revenue - Taxes	3,212,668	2,967,474	245,194
Deferred Revenue - Other	6,285	-	6,285
	<u>3,280,934</u>	<u>3,058,847</u>	<u>222,087</u>
<b>Fund Balance</b>			
Fund Balance	<u>37,831,811</u>	<u>32,344,122</u>	<u>5,487,689</u>
	<u>\$ 41,112,745</u>	<u>\$ 35,402,969</u>	<u>\$ 5,709,776</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - General Fund (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Ad Valorem Taxes (Current)	\$ 44,381,560	\$ 42,022,135	\$ 2,359,425	\$ 48,745,693
Ad Valorem Taxes (Prior)	354,344	297,835	56,509	501,000
Other Taxes	213,569	186,391	27,178	184,002
Interest Earnings	659,527	522,287	137,240	750,332
Other Local	2,148,939	1,076,742	1,072,197	2,753,750
County 4 Mill Levy	4,186,789	3,932,372	254,417	4,426,000
County App.(Mortgage Tax)	421,803	364,393	57,410	600,000
Resale of Property	15,000	25	14,975	-
<b>Total Local</b>	<b>52,381,531</b>	<b>48,402,180</b>	<b>3,979,351</b>	<b>57,960,777</b>
<b>State</b>				
Gross Production Tax	31,568	32,184	(616)	50,000
Motor Vehicle Collections	4,622,221	4,488,897	133,324	6,711,594
Rural Electric	314,256	306,665	7,591	450,000
School Land Earnings	1,937,147	1,654,855	282,292	2,485,000
Vehicle Stamp Tax	25,912	20,664	5,248	27,000
State Aid-General Operations	51,241,024	50,709,038	531,986	69,768,088
State Aid-Competitive Grants	85,763	95,183	(9,420)	114,351
State-Categorical	1,837,438	1,447,684	389,754	1,772,958
Other State Revenue	184,076	2,341	181,735	87,834
State Vocational Programs	213,320	178,030	35,290	263,190
<b>Total State</b>	<b>60,492,725</b>	<b>58,935,541</b>	<b>1,557,184</b>	<b>81,730,015</b>
<b>Federal</b>				
Grants-In-Aid	180,359	184,627	(4,268)	534,571
Federal Disadvantaged and Disabilities	1,019,741	1,103,525	(83,784)	5,011,680
Individuals with Disabilities	1,332,025	2,155,163	(823,138)	4,030,332
Federal Minority	87,129	385,214	(298,085)	354,167
Federal Operations	175,209	116,275	58,934	170,206
Federal Other Funds	1,757,345	6,325,538	(4,568,193)	23,040,854
Federal Vocational Education	38,999	23,441	15,558	257,144
<b>Total Federal</b>	<b>4,590,807</b>	<b>10,293,783</b>	<b>(5,702,976)</b>	<b>33,398,953</b>
<b>Total Revenues</b>	<b>\$ 117,465,063</b>	<b>\$ 117,631,504</b>	<b>\$ (166,441)</b>	<b>\$ 173,089,745</b>
<b>Expenditures:</b>				
Salaries	\$ 60,678,372	\$ 58,309,892	\$ 2,368,480	\$ 98,211,245
Benefits	23,180,896	22,435,924	744,972	37,379,287
Contracted Services	3,858,950	3,543,481	315,469	7,563,342
Utilities and Custodial	607,291	4,623,509	(4,016,218)	-
Purchased Property Services	1,939,089	1,444,392	494,697	21,759,478
Other Purchased Services	262,365	201,387	60,978	1,027,695
Insurance	2,284	3,290,642	(3,288,358)	-
Supplies	4,515,657	4,042,021	473,636	10,117,534
Capital Outlay	86,785	48,478	38,307	381,091
Other	339,993	434,837	(94,844)	557,185
<b>Total Expenditures</b>	<b>95,471,682</b>	<b>98,374,563</b>	<b>(2,902,881)</b>	<b>176,996,857</b>
Transfers in(out)	(20,724)	-	(20,724)	2,099
<b>Net Change in Fund Balance</b>	<b>21,972,657</b>	<b>19,256,941</b>	<b>2,715,716</b>	<b>(3,909,211)</b>
<b>Beginning Fund Balance</b>	<b>15,859,154</b>	<b>13,087,181</b>	<b>2,771,973</b>	<b>15,859,962</b>
<b>Ending Fund Balance</b>	<b>\$ 37,831,811</b>	<b>\$ 32,344,122</b>	<b>\$ 5,487,689</b>	<b>\$ 11,950,751</b>

**Norman Public Schools**  
**Balance Sheet - Building Fund (Unaudited)**  
**March 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 7,802,028	\$ 10,097,422	\$ (2,295,394)
Property Tax Receivable	412,682	412,682	-
Other Receivables	-	762	(762)
Worker's Compensation	-	-	-
	<hr/>	<hr/>	<hr/>
Total Assets	<u>\$ 8,214,710</u>	<u>\$ 10,510,866</u>	<u>\$ (2,296,156)</u>
<b>Liabilities</b>			
Accounts Payable	\$ 5,293	\$ 726	\$ 4,567
Unearned Revenue			
Deferred Revenue - Taxes	447,318	412,297	35,021
Deferred Revenue - Other	-	-	-
	<hr/>	<hr/>	<hr/>
Total Liabilities	<u>452,611</u>	<u>413,023</u>	<u>39,588</u>
<b>Fund Balance</b>			
Fund Balance	<u>7,762,099</u>	<u>10,097,843</u>	<u>(2,335,744)</u>
	<hr/>	<hr/>	<hr/>
Total Liabilities and Fund Balance	<u>\$ 8,214,710</u>	<u>\$ 10,510,866</u>	<u>\$ (2,296,156)</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Building Fund (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Ad Valorem Taxes (Current)	\$ 6,333,571	\$ 5,998,236	\$ 335,335	\$ 6,956,356
Ad Valorem Taxes (Prior)	50,571	41,079	9,492	69,000
Other Taxes	244,995	304,168	(59,173)	25,343
Miscellaneous Income	-	-	-	-
Interest Earnings	-	-	-	348,017
<b>Total Local</b>	<b>6,629,137</b>	<b>6,343,483</b>	<b>285,654</b>	<b>7,398,716</b>
<b>State</b>				
State-Categorical	759,443	782,796	(23,353)	1,557,930
<b>Total State</b>	<b>759,443</b>	<b>782,796</b>	<b>(23,353)</b>	<b>1,557,930</b>
<b>Total Revenues</b>	<b>\$ 7,388,580</b>	<b>\$ 7,126,279</b>	<b>\$ 262,301</b>	<b>\$ 8,956,647</b>
<b>Expenditures:</b>				
Salaries	\$ 19,250	\$ 18,850	\$ 400	\$ 18,850
Benefits	5,276	5,574	(298)	5,574
Contracted Services	550,664	14,426	536,238	1,136,032
Utilities and Custodial	4,866,516	1,063,814	3,802,702	-
Purchased Property Services	341,059	770,729	(429,670)	5,453,641
Other Purchased Services	274,891	284,121	(9,230)	4,915,043
Insurance	3,715,690	-	3,715,690	-
Supplies	-	159,300	(159,300)	2,018,314
Capital Outlay	-	-	-	-
County Assessment Fees	578,090	21,132	556,958	463,626
<b>Total Expenditures</b>	<b>10,351,436</b>	<b>2,337,946</b>	<b>8,013,490</b>	<b>14,011,080</b>
<b>Transfers in(out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,150,000)</b>
<b>Net Change in Fund Balance</b>	<b>(2,962,856)</b>	<b>4,788,333</b>	<b>(7,751,189)</b>	<b>(3,904,433)</b>
<b>Beginning Fund Balance</b>	<b>10,724,955</b>	<b>5,309,510</b>	<b>5,415,445</b>	<b>10,724,955</b>
<b>Ending Fund Balance</b>	<b>\$ 7,762,099</b>	<b>\$ 10,097,843</b>	<b>\$ (2,335,744)</b>	<b>\$ 6,820,521</b>

**Norman Public Schools**  
**Balance Sheet - Child Nutrition (Unaudited)**  
**March 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 2,323,849	\$ 2,784,273	\$ (460,424)
Other Receivables	472,619	322,665	149,954
<b>Total Assets</b>	<u><u>\$ 2,796,468</u></u>	<u><u>\$ 3,106,938</u></u>	<u><u>\$ (310,470)</u></u>
<b>Liabilities</b>			
Accounts Payable	\$ 53	\$ 106	\$ (53)
Deferred Revenue - Other	-	430,097	(430,097)
<b>Total Liabilities</b>	<u>53</u>	<u>430,203</u>	<u>(430,150)</u>
<b>Fund Balance</b>			
Fund Balance	<u>2,796,415</u>	<u>2,676,735</u>	<u>119,680</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 2,796,468</u></u>	<u><u>\$ 3,106,938</u></u>	<u><u>\$ (310,470)</u></u>

**Norman Public Schools Statement of Revenues, Expenditures and  
Changes in Fund Balance - Child Nutrition Fund (Unaudited)  
Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Interest Earnings	\$ 83,710	\$ 112,155	\$ (28,445)	\$ 125,000
Student Meals	955,266	621,953	333,313	1,761,910
<b>Total Local</b>	<b>1,038,976</b>	<b>734,108</b>	<b>304,868</b>	<b>1,886,910</b>
<b>State</b>				
State Aid-Matching	26,275	26,826	(551)	53,652
<b>Total State</b>	<b>26,275</b>	<b>26,826</b>	<b>(551)</b>	<b>53,652</b>
<b>Federal</b>				
Federal - Child Nutrition Programs	2,666,857	2,762,008	(95,151)	4,903,078
<b>Total Federal</b>	<b>2,666,857</b>	<b>2,762,008</b>	<b>(95,151)</b>	<b>4,903,078</b>
<b>Total Revenues</b>	<b>\$ 3,732,108</b>	<b>\$ 3,522,942</b>	<b>\$ 209,166</b>	<b>\$ 6,843,640</b>
<b>Expenditures:</b>				
Salaries	\$ 11,075	\$ 10,665	\$ 410	\$ 14,219
Benefits	2,661	2,797	(136)	3,658
Contracted Services	-	325	(325)	325
Purchased Property Services	335,986	340,750	(4,764)	516,220
Other Purchased Services	2,980,629	2,581,571	399,058	4,893,586
Supplies	393,019	257,110	135,909	830,594
Capital Outlay	236,142	548,625	(312,483)	935,929
Other	350	-	350	460
<b>Total Expenditures</b>	<b>3,959,862</b>	<b>3,741,843</b>	<b>218,019</b>	<b>7,194,991</b>
<b>Transfers in(out)</b>	<b>-</b>	<b>87,183</b>	<b>(87,183)</b>	<b>(10,000)</b>
<b>Net Change in Fund Balance</b>	<b>(227,754)</b>	<b>(131,718)</b>	<b>(96,036)</b>	<b>(361,351)</b>
<b>Beginning Fund Balance</b>	<b>3,024,169</b>	<b>2,808,453</b>	<b>215,716</b>	<b>2,538,971</b>
<b>Ending Fund Balance</b>	<b>\$ 2,796,415</b>	<b>\$ 2,676,735</b>	<b>\$ 119,680</b>	<b>\$ 2,177,620</b>

**Norman Public Schools**  
**Balance Sheet - Bond Funds (Unaudited)**  
**March 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
Assets			
Pooled Cash and Investments	\$ 15,678,017	\$ 73,614,651	\$ (57,936,634)
Total Assets	<u>\$ 15,678,017</u>	<u>\$ 73,614,651</u>	<u>\$ (57,936,634)</u>
Liabilities			
Accounts Payable	\$ 20,241	\$ 81,125	\$ (60,884)
Total Liabilities	<u>20,241</u>	<u>81,125</u>	<u>(60,884)</u>
Fund Balance			
Fund Balance	<u>15,657,776</u>	<u>73,533,526</u>	<u>(57,875,750)</u>
Total Liabilities and Fund Balance	<u>\$ 15,678,017</u>	<u>\$ 73,614,651</u>	<u>\$ (57,936,634)</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes in**  
**Fund Balance - Bond Funds (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
Interest Earnings	650,133	731,811	(81,678)	-
Total Revenues	<u>\$ 650,133</u>	<u>\$ 731,811</u>	<u>\$ (81,678)</u>	<u>\$ -</u>
<b>Expenditures:</b>				
Contracted Services	\$ 210,955	\$ 201,166	\$ 9,789	\$ 50,978
Instruction	664,978	694,950	(29,972)	6,167,580
Other Purchased Services	151,496	94,060	57,436	-
Supplies	3,115,244	2,778,508	336,736	7,166,817
Capital Outlay	2,420,631	400,638	(2,019,993)	1,424,093
Other	-	-	-	5,889,079
Total Expenditures	<u>6,563,304</u>	<u>4,169,322</u>	<u>(1,646,004)</u>	<u>20,698,547</u>
Transfers in(out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds of Bonds	872,400	63,140,000	(62,267,600)	-
Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>872,400</u>	<u>63,140,000</u>	<u>(62,267,600)</u>	<u>-</u>
Net Change in Fund Balance	(5,040,771)	59,702,489	(64,743,260)	(20,698,547)
Beginning Fund Balance	<u>20,698,547</u>	<u>13,831,037</u>	<u>6,867,510</u>	<u>20,698,547</u>
Ending Fund Balance	<u>\$ 15,657,776</u>	<u>\$ 73,533,526</u>	<u>\$ (57,875,750)</u>	<u>\$ -</u>

**Norman Public Schools**  
**Balance Sheet - Sinking Fund (Unaudited)**  
**March 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 34,351,242	\$ 34,403,117	\$ (51,875)
Property Tax Receivable	3,046,056	3,046,056	-
Other Receivables	-	-	-
Inventories - Supplies, Materials	-	-	-
	<hr/>	<hr/>	<hr/>
Total Assets	<u>\$ 37,397,298</u>	<u>\$ 37,449,173</u>	<u>\$ (51,875)</u>
<b>Liabilities</b>			
Accounts Payable	\$ -	\$ -	\$ -
Unearned Revenue			
Deferred Revenue - Taxes	3,220,613	3,048,073	172,540
Deferred Revenue - Other	-	-	-
	<hr/>	<hr/>	<hr/>
Total Liabilities	<u>3,220,613</u>	<u>3,048,073</u>	<u>172,540</u>
<b>Fund Balance</b>			
Fund Balance	<u>34,176,685</u>	<u>34,401,100</u>	<u>(224,415)</u>
	<hr/>	<hr/>	<hr/>
Total Liabilities and Fund Balance	<u>\$ 37,397,298</u>	<u>\$ 37,449,173</u>	<u>\$ (51,875)</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Sinking Fund (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
<b>Revenues:</b>				
<b>Local</b>				
Ad Valorem Taxes (Current)	\$ 32,335,651	\$ 30,229,298	\$ 2,106,353	\$ 34,461,516
Ad Valorem Taxes (Prior)	255,594	215,684	39,910	403,000
Other Taxes	93,252	83,841	9,411	84,339
Premium on Bonds Sold	-	1,885,889	(1,885,889)	-
Interest Earnings	1,235,198	1,223,010	12,188	1,200,025
<b>Total Local</b>	<b>33,919,695</b>	<b>33,637,722</b>	<b>281,973</b>	<b>36,148,880</b>
<b>State</b>				
State-Categorical	-	-	-	-
<b>Total State</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 33,919,695</b>	<b>\$ 33,637,722</b>	<b>\$ 281,973</b>	<b>\$ 36,148,880</b>
<b>Expenditures:</b>				
Salaries	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-
Non-instruction services	-	-	-	-
Utilities and Custodial	-	-	-	-
Other Purchased Services	-	-	-	-
Insurance	-	-	-	-
<b>Debt Service</b>				
Interest	3,719,990	1,643,563	2,076,427	3,709,550
Principal	22,850,000	20,585,000	2,265,000	22,850,000
<b>Total Expenditures</b>	<b>26,569,990</b>	<b>22,228,563</b>	<b>4,341,427</b>	<b>26,559,550</b>
<b>Transfers in(out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,200,000</b>
<b>Net Change in Fund Balance</b>	<b>7,349,705</b>	<b>11,409,159</b>	<b>(4,059,454)</b>	<b>8,389,330</b>
<b>Beginning Fund Balance</b>	<b>26,826,980</b>	<b>22,991,941</b>	<b>3,835,039</b>	<b>22,421,702</b>
<b>Ending Fund Balance</b>	<b>\$ 34,176,685</b>	<b>\$ 34,401,100</b>	<b>\$ (224,415)</b>	<b>\$ 30,811,032</b>

**Norman Public Schools**  
**Balance Sheet - Student Activity Fund (Unaudited)**  
**March 31, 2025**



	<u>Current Actual</u>	<u>Prior Actual</u>	<u>Variance</u>
<b>Assets</b>			
Pooled Cash and Investments	\$ 3,317,389	\$ 2,879,390	\$ 437,999
Property Tax Receivable	-	-	-
Other Receivables	-	2,200	(2,200)
Inventories - Supplies, Materials	-	-	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Assets	<u>\$ 3,317,389</u>	<u>\$ 2,881,590</u>	<u>\$ 435,799</u>
<b>Liabilities</b>			
Accounts Payable	\$ 11,172	\$ 23,038	\$ (11,866)
Unearned Revenue			
Deferred Revenue - Taxes	-	-	-
Deferred Revenue - Other	-	-	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities	<u>11,172</u>	<u>23,038</u>	<u>(11,866)</u>
<b>Fund Balance</b>			
Fund Balance	<u>3,306,217</u>	<u>2,858,552</u>	<u>447,665</u>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities and Fund Balance	<u>\$ 3,317,389</u>	<u>\$ 2,881,590</u>	<u>\$ 435,799</u>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Student Activity Fund (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	2024-25 Budget
Revenues:				
Local				
Contributions and Donations	\$ 210,039	\$ 331,606	\$ (121,567)	\$ -
Event Revenue	1,364,297	1,282,393	81,904	-
Merchandise Sales	528,971	394,140	134,831	-
Other Miscellaneous Revenue	393,463	479,639	(86,176)	-
Interest Earnings	109,191	112,206	(3,015)	-
	<u>\$ 2,605,961</u>	<u>\$ 2,599,984</u>	<u>\$ 5,977</u>	<u>\$ -</u>
Total Revenues				
Expenditures:				
Salaries	\$ 176,287	\$ 166,082	\$ 10,205	\$ -
Benefits	33,765	33,133	632	-
Contracted Services	135,025	160,683	(25,658)	66
Purchased Property Services	37,529	64,065	(26,536)	47,760
Other Purchased Services	272,565	194,255	78,310	-
Supplies	993,443	985,238	8,205	1,408,820
Other	204,304	430,070	(225,766)	22,425
Capital Outlay	13,789	37,318	(23,529)	-
	<u>1,866,707</u>	<u>2,070,844</u>	<u>(204,137)</u>	<u>1,479,071</u>
Total Expenditures				
Transfers in(out)	<u>(176)</u>	<u>-</u>	<u>(176)</u>	<u>-</u>
Net Change in Fund Balance	739,078	529,140	209,938	(1,479,071)
Beginning Fund Balance	<u>2,567,139</u>	<u>2,329,412</u>	<u>237,727</u>	<u>2,567,139</u>
Ending Fund Balance	<u>\$ 3,306,217</u>	<u>\$ 2,858,552</u>	<u>\$ 447,665</u>	<u>\$ 1,088,068</u>

**Norman Public Schools**  
**Balance Sheet - Trust and Agency Funds (Unaudited)**  
**March 31, 2025**



	<b>Current Actual</b>	<b>Prior Actual</b>	<b>Variance</b>
<b>Assets</b>			
Pooled Cash and Investments	\$ 20,983,424	\$ 24,013,302	\$ (3,029,878)
Other Receivables	15,341	15,341	-
<b>Total Assets</b>	<b><u>\$ 20,998,765</u></b>	<b><u>\$ 24,028,643</u></b>	<b><u>\$ (3,029,878)</u></b>
<b>Liabilities</b>			
Deferred Revenue - Other	\$ 15,341	\$ 15,341	\$ -
<b>Total Liabilities</b>	<b><u>15,341</u></b>	<b><u>15,341</u></b>	<b><u>-</u></b>
<b>Fund Balance</b>			
Fund Balance	<u>20,983,424</u>	<u>24,013,302</u>	<u>(3,029,878)</u>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 20,998,765</u></b>	<b><u>\$ 24,028,643</u></b>	<b><u>\$ (3,029,878)</u></b>

**Norman Public Schools**  
**Statement of Revenues, Expenditures and Changes**  
**in Fund Balance - Trust and Agency Funds (Unaudited)**  
**Nine Months Ended March 31, 2025**



	Year to Date Actual	Prior Year to Date Actual	Variance	FY24-25 Budget
Revenues:				
Local				
Interest Earnings	821,536	807,643	13,893	-
Total Local	<u>821,536</u>	<u>807,643</u>	<u>13,893</u>	<u>-</u>
Other Revenues				
Other	79,956	18,893,099	(18,813,143)	5,000
Total Revenues	<u>\$ 901,492</u>	<u>\$ 19,700,742</u>	<u>\$ (18,799,250)</u>	<u>\$ 5,000</u>
Expenditures:				
Salaries	\$ 1,793	\$ -	\$ 1,793	\$ 17,381
Benefits	449	-	449	-
Contracted Services	1,648,356	1,613,037	35,319	-
Purchased Property Services	373,489	194,312	179,177	17,956,096
Supplies	3,305	260	3,045	284,348
Capital Outlay	63,849	214,982	(151,133)	3,737,403
Other	14,938	2,000	12,938	2,959
Total Expenditures	<u>2,106,179</u>	<u>2,024,591</u>	<u>81,588</u>	<u>21,998,186</u>
Transfers in(out)	<u>-</u>	<u>(14,375)</u>	<u>14,375</u>	<u>-</u>
Net Change in Fund Balance	(1,204,687)	17,661,776	(18,866,463)	(21,993,186)
Beginning Fund Balance	<u>22,188,111</u>	<u>6,351,526</u>	<u>15,836,585</u>	<u>22,188,111</u>
Ending Fund Balance	<u>\$ 20,983,424</u>	<u>\$ 24,013,302</u>	<u>\$ (3,029,878)</u>	<u>\$ 194,925</u>

**E. Investment Report (presented for information only)**  
**Consent Item**

## 2024-2025 INVESTMENT INFORMATION

JP MORGAN CHASE US GOV MONEY MARKET					
MONTH	BANK	ACCOUNT	BALANCE	INTEREST EARNED	INTEREST RATE
July	JP Morgan Chase	Money Market	94,634,039.66	458,677.52	5.29%
August	JP Morgan Chase	Money Market	93,057,189.62	423,149.96	5.26%
September	JP Morgan Chase	Money Market	85,434,704.32	377,514.70	4.88%
October	JP Morgan Chase	Money Market	79,280,172.14	345,467.82	4.82%
November	JP Morgan Chase	Money Market	79,280,172.14	345,467.82	4.82%
December	JP Morgan Chase	Money Market	84,877,003.06	298,977.91	4.46%
January	JP Morgan Chase	Money Market	148,865,076.16	488,073.10	4.35%
February	JP Morgan Chase	Money Market	122,348,163.94	483,087.78	4.32%
March	JP Morgan Chase	Money Market	119,790,986.71	442,822.77	4.30%
TYPE	BANK	PURCHASED	PAR	PRICE	YIELD

- F. **Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

**Consent Item**

Attached to the posted agenda and these minutes as Attachment A.

**Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report**

5/5/2025

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BECK, NICOLE	REPLACEMENT	SPECIAL EDUCATION TEACHER	NORMAN HIGH SCHOOL	8/6/2025
BOOGAARD, JOHN	REPLACEMENT	IN-SCHOOL PLACEMENT TEACHER	NORMAN NORTH HIGH SCHOOL	8/6/2025
JOHN, PATRICIA	REPLACEMENT	MATH TEACHER	NORMAN HIGH SCHOOL	8/6/2025
KRACKE, SEAN	NEW	AVIATION SCIENCE TEACHER	OKLAHOMA AVIATION ACADEMY	8/6/2025
LITLE, ROCKY	REPLACEMENT	MATH TEACHER	LONGFELLOW MIDDLE SCHOOL	8/6/2025
SHORTER, AMY	NEW	RESOURCE TEACHER	JEFFERSON ELEMENTARY	8/6/2025
STEWART, SHONORMA	NEW	RESOURCE TEACHER	JEFFERSON ELEMENTARY	8/6/2025

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
DEW, RADFORD	TEMP TO REHIRE	P.E. TEACHER	LINCOLN ELEMENTARY	8/6/2025
DOBRY, NOEL	TEMP TO REHIRE	FOURTH GRADE TEACHER	ROOSEVELT ELEMENTARY	8/6/2025
HAYES, JAYKOB	TEMP TO REHIRE	DD PRE K TEACHER	KENNEDY ELEMENTARY	8/6/2025
ORKASA, KONOKA	TEMP TO REHIRE	FOURTH GRADE TEACHER	MADISON ELEMENTARY	8/6/2025
PETTIGREW, SHERRI	TEMP TO REHIRE	FOURTH GRADE TEACHER	ROOSEVELT ELEMENTARY	8/6/2025
PIRKLE, LAUREN	TEMP TO REHIRE	PRE K TEACHER	ROOSEVELT ELEMENTARY	8/6/2025
ROACH, LINDSEY	TEMP TO REHIRE	FIRST GRADE TEACHER	KENNEDY ELEMENTARY	8/6/2025
SLAUGHTER, VALORI	TEMP TO REHIRE	PRE-ENGINEERING TEACHER	LONGFELLOW MIDDLE SCHOOL	8/6/2025
SNOOK, EMILY	TEMP TO REHIRE	PRE K TEACHER	REAGAN ELEMENTARY	8/6/2025

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
FLATT, JUDY	TEMP TO REGULAR	SPECIAL EDUCATION TEACHER	NORMAN HIGH SCHOOL	8/6/2025
FRANKS, BETHANY	TEMP TO REGULAR	STUDENT ADVOCACY COORDINATOR	ALCOTT MIDDLE SCHOOL	7/17/2025
HADDOX, NICHOLAS	TEMP TO REGULAR	ENGLISH TEACHER	NORMAN HIGH SCHOOL	8/6/2025
NIX, EMILY	TEMP TO REGULAR	PRE K MUSIC AND MOVEMENT	KENNEDY ELEMENTARY	8/6/2025
SCALES, KIA	TEMP TO REGULAR	STUDENT ADVOCACY COUNSELOR	LONGFELLOW MIDDLE SCHOOL	7/17/2025
SHERMAN, LOGAN	TEMP TO REGULAR	FIRST GRADE TEACHER	JACKSON ELEMENTARY	8/6/2025

**RESIGNATIONS:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BOESE, CHAD		SOCIAL STUDIES TEACHER	NORMAN NORTH HIGH SCHOOL	5/15/2025
COVEY, FAITH		SECOND GRADE TEACHER	MADISON ELEMENTARY	5/27/2025
CRAIG, DAVID		BAND DIRECTOR	IRVING MIDDLE SCHOOL	5/27/2025
FITZGERALD, ANNA		ASSISTANT BAND DIRECTOR	NORMAN NORTH HIGH SCHOOL	5/27/2025
GUSTAFSON, EMMA		EDUCATION DIAGNOSTICIAN	SPECIAL SERVICES	5/27/2025
HALL, MIA		LANGUAGE ARTS TEACHER	LONGFELLOW MIDDLE SCHOOL	5/27/2025
JONES, MICHAEL		MATH TEACHER	NORMAN NORTH HIGH SCHOOL	5/27/2025
KASTANTIN, TYLER		FIFTH GRADE TEACHER	MCKINLEY ELEMENTARY	5/27/2025
LACROSSE, ALICIA		SCIENCE TEACHER	LONGFELLOW MIDDLE SCHOOL	5/27/2025
MELVIN, MARGARET		FIFTH GRADE TEACHER	ADAMS ELEMENTARY	5/27/2025
PIERCE, KARSEN		SECOND GRADE TEACHER	WILSON ELEMENTARY	5/27/2025
ROOT, SARA		COUNSELOR	NORMAN HIGH SCHOOL	6/5/2025
SCHMIDT, KAYLEY		FOURTH GRADE TEACHER	KENNEDY ELEMENTARY	4/7/2025
SCOTT, JUSTIN		STEM TEACHER	KENNEDY ELEMENTARY	5/27/2025
WEAVER, KIMBERLY		PRE K MUSIC AND MOVEMENT	ADAMS ELEMENTARY	5/15/2025
WILSON, COLTON		MATH TEACHER	LONGFELLOW MIDDLE SCHOOL	5/27/2025
YOUNG, MARIENNE		THIRD GRADE TEACHER	LINCOLN ELEMENTARY	5/27/2025
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				

- G. **Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

**Consent Item**

Attached to the posted agenda and these minutes as Attachment B.

**Norman Public Schools  
Norman, Oklahoma  
Support Personnel Report**

**5/5/2025**

**ADJUNCT COACHES**

<b>NAME</b>	<b>NEW/REPLACEMENT</b>	<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
HEIDEL, LACEY	REPLACEMENT	HEAD CHEER	LONGFELLOW MIDDLE SCHOOL	8/1/2025

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b>NAME</b>	<b>NEW/REPLACEMENT</b>	<b>ASSIGNMENT</b>	<b>SITE</b>	<b>EFFECTIVE DATE</b>
ANDUJAR, ANGELA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/5/2025
ARTHUR, EMELYN	TEMP TO REHIRE	KINDERGARTEN TEACHER ASSISTANT	ADAMS ELEMENTARY	8/5/2025
AUGER, BRENDA	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/7/2025
BAKER, EMILY	TEMP TO REHIRE	RECEPTIONIST	NORMAN NORTH	7/24/2025
BARBER, HARVEY	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/7/2025
BIPPUS, NICOLE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
BITTLE, KAITLYN	TEMP TO REHIRE	PRINCIPAL ADMINISTRATIVE ASSISTANT	MONROE ELEMENTARY	7/17/2025
BOONE, KAREN	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	8/5/2025
CHENEY, ALYSSA	TEMP TO REHIRE	TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/5/2025
CLARK, BETHANY	TEMP TO REHIRE	PRE KINDERGARTEN TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
CRABTREE, MADISON	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	DIMENSIONS SOUTH	8/5/2025
DAVIS, MARY	TEMP TO REHIRE	TUTOR	ADAMS ELEMENTARY	8/5/2025
ELLIS, ANN MARIE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	ADAMS ELEMENTARY	8/5/2025
EVENSON, ERIN	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	WILSON ELEMENTARY	8/5/2025
FLANARY, KERRY	TEMP TO REHIRE	TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/5/2025
FOLSOM, SANDRA	TEMP TO REHIRE	EL BILINGUAL PARAPROFESSIONAL	NORMAN HIGH	8/5/2025
GRAY, QEMAR	TEMP TO REHIRE	SPED RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	8/5/2025
HARRINGTON, RANDY	TEMP TO REHIRE	LUBE SERVICE TECHNICIAN	TRANSPORTATION	7/1/2025
HERMAN-LUONG HEATHER	TEMP TO REHIRE	ATTENDANCE ADMINISTRATIVE ASSISTANT	MONROE ELEMENTARY	7/17/2025
HEIDE, NICHOLLE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	MCKINLEY ELEMENTARY	8/5/2025
HENRY, BREANNA	TEMP TO REHIRE	LIBRARY ASSISTANT	WHITTIER MIDDLE	8/5/2025
HILL, SHARLA	TEMP TO REHIRE	PERSONNEL SPECIALIST ELEMENTARY CERTIFIED	ADMINISTRATIVE SERVICES CENTER	7/1/2025
HISHAW, MARVIN	TEMP TO REHIRE	TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
HUNTLEY, BENJAMIN	TEMP TO REHIRE	WAREHOUSE WORKER/DRIVER	WAREHOUSE	7/1/2025
HUNTLEY, RYAN	TEMP TO REHIRE	WAREHOUSE WORKER/DRIVER	WAREHOUSE	7/1/2025
JORDAN, TRAY	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	NORMAN HIGH	8/5/2025
KEMMET, MADELYN	TEMP TO REHIRE	ATTENDANCE SECRETARY	JACKSON ELEMENTARY	7/24/2025
KLEPPER, DEBORAH	TEMP TO REHIRE	1ST GRADE TEACHER ASSISTANT	ADAMS ELEMENTARY	8/5/2025
LITANGA, AZIM	TEMP TO REHIRE	BUS DRIVER	TRANSPORTATION	8/7/2025
LOYD, ANNA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
MCGEE, ERIKA	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/7/2025
MCNABB, CANADA	TEMP TO REHIRE	ADMINISTRATIVE ASSISTANT	CURRICULUM CENTER	7/1/2025
MULLINS, PATRICIA	TEMP TO REHIRE	1:1 RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025

PARKS, LINDSAY	TEMP TO REHIRE	SPED TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/5/2025
PATTERSON, SADIE	TEMP TO REHIRE	BEHAVIOR TECHNICIAN	TRUMAN PRIMARY	8/5/2025
PRATT, MARYLIN	TEMP TO REHIRE	1:1 TEACHER ASSISTANT	MADISON ELEMENTARY	8/5/2025
QUOTONE, MARTHA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
RAMIREZ, NANCY	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	8/5/2025
RICHARDSON, JULIE	TEMP TO REHIRE	TECHNICAL SUPPORT SPECIALIST	TECHNOLOGY SERVICES CENTER	7/1/2025
ROBINSON, ARILEE	TEMP TO REHIRE	1:1 RESOURCE TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
ROUSE-GARRISON, STEPHANIE	TEMP TO REHIRE	STUDENT SUPPORT SPECIALIST	NORMAN NORTH	8/5/2025
RYAN-HOLMES, KARLA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	8/5/2025
SEITSINGER, LAURA	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	8/5/2025
SELZER, DAVID	TEMP TO REHIRE	DISTRICT MAIL CLERK	WAREHOUSE	7/1/2025
STANCIU, JENNIFER	TEMP TO REHIRE	PRE KINDERGARTEN TEACHER ASSISTANT	WILSON ELEMENTARY	8/5/2025
THORNE, KARSON	TEMP TO REHIRE	BEHAVIOR TECHNICIAN	JEFFERSON ELEMENTARY	8/5/2025
TREJO, ROCKELLA	TEMP TO REHIRE	SPED TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/5/2025
TRUMP-TORRES, WILLOW	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	NORMAN HIGH	8/5/2025
URBINA DIAZ, FANY	TEMP TO REHIRE	AUTISM TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/5/2025
VELOZ, LILY	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/7/2025
WALDROP, KATELYN	TEMP TO REHIRE	TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/5/2025
WELCH, ASHLEY	TEMP TO REHIRE	BUS MONITOR	TRANSPORTATION	8/7/2025
WELCH, MEKENSIE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
WHITTLE, ELIZABETH	TEMP TO REHIRE	MENTAL HEALTH PROJECT COORDINATOR	CURRICULUM CENTER	7/17/2025
WILLIS, MELISSA	TEMP TO REHIRE	RECEPTIONIST AND CAMPUS COORDINATOR	ADMINISTRATIVE SERVICES CENTER	7/1/2025
WILSON, HALEE	TEMP TO REHIRE	RESOURCE TEACHER ASSISTANT	SPECIAL SERVICES CENTER	8/5/2025
<b><u>RECOMMENDATIONS/ TEMPORARY EMPLOYMENT</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>NAME</u></b>				
ACOSTA, MICHELLE	TEMP TO REGULAR	TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
AGNEW, BRENDAN	TEMP TO REGULAR	KINDERGARTEN TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/5/2025
AGUIRRE, AMARILYS	TEMP TO REGULAR	TEACHER ASSISTANT	MADISON ELEMENTARY	8/5/2025
ALTMAN, RONNIE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
ALVAREZ, TENESHA	TEMP TO REGULAR	LICENSED MENTAL PROFESSIONAL	CLEVELAND ELEMENTARY	7/23/2025
AUTRY, MARQUETTA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/5/2025
BALES, JOSHUA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	8/5/2025
BARRETT, MORGAN	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	ADAMS ELEMENTARY	8/5/2025
BELLAR, DAGAN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
BENNETT, DYLAN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WASHINGTON ELEMENTARY	8/5/2025
BIESCHKE, MEGAN	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	MONROE ELEMENTARY	8/5/2025
BIRKHIMER, DAVID	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
BRENNAN, REBECCA	TEMP TO REGULAR	COTA	SPECIAL SERVICES CENTER	8/6/2025
BROWN, MARK	TEMP TO REGULAR	PLUMBER	CENTRAL SERVICES CENTER	7/1/2025
BURKE, HEATHER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	REAGAN ELEMENTARY	8/5/2025
BURROWS, WILLIAM	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
BUTKO, ABIGAIL	TEMP TO REGULAR	PART TIME RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
CARMEAN, SCARLETTE	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	JEFFERSON ELEMENTARY	8/5/2025

CHASTAIN, RACHEL	TEMP TO REGULAR	SPED TEACHER ASSISTANT	MONROE ELEMENTARY	8/5/2025
COLE, CASEY	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
COLE, CORY	TEMP TO REGULAR	SITE ATHLETIC DIRECTOR	NORMAN HIGH	7/24/2025
CONOVER, BRANDI	TEMP TO REGULAR	ATHLETICS DIRECTOR ADMIN ASSISTANT	CURRICULUM CENTER	7/1/2025
COOLEY, DENNIS	TEMP TO REGULAR	HVAC JOURNEYMAN	CENTRAL SERVICES CENTER	7/1/2025
CORLESS, MICHELLE	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
COVEY, CHARLA	TEMP TO REGULAR	PRINCIPAL ADMIN ASSISTANT	LINCOLN ELEMENTARY	7/17/2025
CROUSE, THOMAS	TEMP TO REGULAR	THEATER TECHNICIAN	FINE ARTS	7/1/2025
CULP, MEGAN	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
DANNER, KEVIN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
DEFREEZE, DIONTA	TEMP TO REGULAR	TEACHER ASSISTANT	ALCOTT MIDDLE SCHOOL	8/7/2025
DEGRAFFENRIED, MAGAN	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	LAKEVIEW ELEMENTARY	8/5/2025
DEWOODY, PAIGE	TEMP TO REGULAR	SPED TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
DOLEZEL, PAIGE	TEMP TO REGULAR	FINANCIAL SECRETARY	TRUMAN ELEMENTARY	7/17/2025
DRAPER, AMANDA	TEMP TO REGULAR	INTERPRETER FOR DEAF AND HARD OF HEARING	LONGFELLOW MIDDLE	8/5/2025
DUNCAN, SCOTT	TEMP TO REGULAR	VEHICLE MECHANIC	TRANSPORTATION	7/1/2025
EFFINGER, TERRY	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
ELAM, BRIAN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	NORMAN HIGH	8/5/2025
FIELDING, SHANE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
FIELDS, JAMES	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
FINCHER, JOSHUA	TEMP TO REGULAR	UTILITY WORKER	CENTRAL SERVICES CENTER	7/1/2025
FLETCHER, CLYDE	TEMP TO REGULAR	CARPENTER	CENTRAL SERVICES CENTER	7/1/2025
FLEURY, PHILIP	TEMP TO REGULAR	LPN/HEALTH ASSISTANT	IRVING MIDDLE SCHOOL	7/23/2025
FOOTE, AMBER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	8/5/2025
FRANKLIN, VICKIE	TEMP TO REGULAR	ADMINISTRATIVE ASSISTANT TO DIRECTOR OF FINE ARTS	FINE ARTS	7/1/2025
FREY, ANDREW	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
GAINES, CHELSEA	TEMP TO REGULAR	TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
GAMBRELL, CYNTHIA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
GATLIN, JENNIFER	TEMP TO REGULAR	TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
GILBERT-CORTEST, ISAAC	TEMP TO REGULAR	TEACHER ASSISTANT	JEFFERSON ELEMENTARY	8/5/2025
GILBERT, KIMRA	TEMP TO REGULAR	AUTISM TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	8/5/2025
GRAY, HALIE	TEMP TO REGULAR	TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
GREEN, ROBERT	TEMP TO REGULAR	VEHICLE MECHANIC	TRANSPORTATION	7/1/2025
GRIMM, KYLE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
HALEY, PARKER	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	REAGAN ELEMENTARY	8/5/0255
HALL, MAELYNDA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
HALL, MCKYLA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	8/5/2025
HARJO, LINCOLN	TEMP TO REGULAR	SAFETY & WATCHPERSON	CENTRAL SERVICES CENTER	7/1/2025
HENSELY, ASHLEY	TEMP TO REGULAR	ELEMENTARY LIBRARY ASSISTANT	ROOSEVELT ELEMENTARY	8/5/2025
HIGHTOWER, CHASE	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	8/5/2025
HIGHTOWER, MASON	TEMP TO REGULAR	TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	8/5/2025
HOHMANN, MIKE	TEMP TO REGULAR	COMPUTER TECHNICIAN	TECHNOLOGY SERVICES CENTER	7/1/2025
HUBBARD, MOLLIE	TEMP TO REGULAR	WAREHOUSE OPERATIONS ASSET AUDITOR	WAREHOUSE	7/1/2025
HUFFMAN, ROBIN	TEMP TO REGULAR	HEALTH ASSISTANT	JEFFERSON ELEMENTARY	7/23/2025

ISAACS, DAYLYN	TEMP TO REGULAR	TECHNICAL SUPPORT SPECIALIST	TECHNOLOGY SERVICES CENTER	7/1/2025
JOHNSON, JAMILA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
JOHNSON, ROSS	TEMP TO REGULAR	FIRE TECHNICIAN	CENTRAL SERVICES CENTER	7/1/2025
KAMMERLOCHER, ADDIE	TEMP TO REGULAR	TECHNICAL SUPPORT SPECIALIST	TECHNOLOGY SERVICES CENTER	7/1/2025
KATING, EVAN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
KELSO, SARAH	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	TRUMAN ELEMENTARY	8/5/2025
KELL, CECELIA	TEMP TO REGULAR	PART TIME RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
KELLER, JANE	TEMP TO REGULAR	OFFICE ASSISTANT	WILSON ELEMENTARY	7/24/2025
KIM, KIOK	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
KOLLER, REBEKAH	TEMP TO REGULAR	ADMIN ASSISTANT TO THE CFO	ADMINISTRATIVE SERVICES CENTER	7/1/2025
LANE, HEATHER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
LEBLANC, ELLA	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
LOMBARDI, MARY VIRGINIA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WASHINGTON ELEMENTARY	8/5/2025
MARTIN, COLE	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	MADISON ELEMENTARY	8/5/2025
MCLAIN, DEBBIE	TEMP TO REGULAR	PAYROLL SPECIALIST	ADMINISTRATIVE SERVICES CENTER	7/1/2025
MCCALL, LAUREN	TEMP TO REGULAR	LIBRARY ASSISTANT	REAGAN ELEMENTARY	8/5/2025
MCCALLISTER, GREG	TEMP TO REGULAR	COMPUTER TECHNICIAN	TECHNOLOGY SERVICES CENTER	7/1/2025
MCCLARTY, LESLEY	TEMP TO REGULAR	LICENSED MENTAL PROFESSIONAL	ALCOTT MIDDLE SCHOOL	7/23/2025
MCLAUGHLIN, DUSTIN	TEMP TO REGULAR	VEHICLE MECHANIC	TRANSPORTATION	7/1/2025
MCNEIL, SUSAN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
MIRANDA, AMANDA	TEMP TO REGULAR	TEACHER ASSISTANT	KENNEDY ELEMENTARY	8/5/2025
MOFFAT, REBECCA	TEMP TO REGULAR	RECEPTIONIST	DIMENSIONS SOUTH	7/17/2025
MONSON, SHERI	TEMP TO REGULAR	AUTISM TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	8/5/2025
MOONEY, JACOB	TEMP TO REGULAR	ROOFER	CENTRAL SERVICES CENTER	7/1/2025
MOORE, JOSHUA	TEMP TO REGULAR	REFRIGERATOR/HVAC TECHNICIAN	CENTRAL SERVICES CENTER	7/1/2025
MORGAN, MONICA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
MURPHY, JENNIFER	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WILSON ELEMENTARY	8/5/2025
MYERS, JULIE	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	JEFFERSON ELEMENTARY	8/5/2025
NEWHART, TORRI	TEMP TO REGULAR	PRINCIPAL/FINANCIAL SECRETARY	EISENHOWER ELEMENTARY	7/17/2025
NEWLUN, DALLAS	TEMP TO REGULAR	SPED TEACHER ASSISTANT	EISENHOWER ELEMENTARY	8/5/2025
OAKS, MELISSA	TEMP TO REGULAR	SPED RESOURCE TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	8/5/2025
OLIVER, SHOLANDA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
ORR, KARASTON	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
ORUM, PAMELA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
OWENS, KELLY	TEMP TO REGULAR	TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/5/2025
PAIVA, AMANDA	TEMP TO REGULAR	HEALTH ASSISTANT	LINCOLN ELEMENTARY	7/23/2025
PHILLIPS, KYLE	TEMP TO REGULAR	MULTI COMMUNICATIONS	TECHNOLOGY SERVICES CENTER	7/1/2025
PORTER, MAKYLA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	EISENHOWER	8/5/2025
PUTMAN, TIMOTHY	TEMP TO REGULAR	LEAD FLOORING TECH	CENTRAL SERVICES CENTER	7/1/2025
PYLE, ANDREW	TEMP TO REGULAR	COMPUTER TECHNICIAN	TECHNOLOGY SERVICES CENTER	7/1/2025
RADER, MICHA	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
RAMON, ROSA	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025
RAWSON, DAVID	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
ROA, BHUMIKA	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	JACKSON ELEMENTARY	8/5/2025

ROBBINS, CHRISTINE	TEMP TO REGULAR	LIBRARY SECRETARY	NORMAN HIGH	7/31/2025
ROBERSON, JULIE	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
ROBERTS, ROBERT	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
ROE, CHRISTIAN	TEMP TO REGULAR	SUPERVISION TEACHER ASSISTANT	IRVING MIDDLE SCHOOL	8/5/2025
RUSSELL, LAUREN	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
SALTHOUSE, HALEY	TEMP TO REGULAR	TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/5/2025
SANDERS, SYDNEY	TEMP TO REGULAR	TEACHER ASSISTANT	MCKINLEY ELEMENTARY	8/5/2025
SANOCKI, DAWN	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
SCALES, RYAN	TEMP TO REGULAR	BEHAVIOR TECHNICIAN	LONGFELLOW MIDDLE	8/5/2025
SEA, FALETOA	TEMP TO REGULAR	ATTENDANCE ADMINISTRATIVE ASSISTANT	NORMAN HIGH	7/24/2025
SIMS ALLEN, VICTORIA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
SIPE, SHARON	TEMP TO REGULAR	PERSONNEL SPECIALIST, SUPPORT	ADMINISTRATIVE SERVICES CENTER	7/1/2025
SKAGGS, TARA	TEMP TO REGULAR	TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
SMITH, JULIA	TEMP TO REGULAR	PERSONNEL SPECIALIST	ADMINISTRATIVE SERVICES CENTER	7/1/2025
SMITH, ROBIN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	REAGAN ELEMENTARY	8/5/2025
SMITH, SANDRA	TEMP TO REGULAR	PART TIME HEALTH ASSISTANT	DIMENSIONS NORTH	7/23/2025
SNELL, JEROME	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
SPARKS, MARK	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
SPOR, SOPHIA	TEMP TO REGULAR	TEACHER ASSISTANT	CLEVELAND ELEMENTARY	8/5/2025
SPOTTS, CLIFFORD	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
STAADT, LILY	TEMP TO REGULAR	COTA	SPECIAL SERVICES CENTER	8/6/2025
STAFFORD, TARYN	TEMP TO REGULAR	AUTISM TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	8/5/2025
STEALEY, CLAIRE	TEMP TO REGULAR	BEHAVIOR TECHNICIAN	LINCOLN ELEMENTARY	8/5/2025
STEPHAN, ANGELA	TEMP TO REGULAR	TEACHER ASSISTANT	TRUMAN ELEMENTARY	8/5/2025
SULLIVAN, CATHLEEN	TEMP TO REGULAR	PRE K TEACHER ASSISTANT	ADAMS ELEMENTARY	8/5/2025
THOMASON, COURTNEY	TEMP TO REGULAR	TEACHER ASSISTANT	LINCOLN ELEMENTARY	8/5/2025
THOMPSON, STEPHANIE	TEMP TO REGULAR	ADMINISTRATIVE ASSISTANT	EXPANDED	7/1/2025
TOMAGOS, KIMBERLY	TEMP TO REGULAR	PRINCIPAL ADMINISTRATIVE ASSISTANT	LONGFELLOW MIDDLE	7/17/2025
TORRES, MARIA	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
TUCCILLO, STACY	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
TURNER, TREAVOR	TEMP TO REGULAR	HVAC JOURNEYMAN	CENTRAL SERVICES CENTER	7/1/2025
UTLEY, TERRY	TEMP TO REGULAR	COMPUTER TECH MANAGER	TECHNOLOGY SERVICES CENTER	7/1/2025
VEGA RODRIGUEZ, YANIRIS	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
WAGLE, STEVEN	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
WALLACE, JAMINE	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
WALTERS, DAWN	TEMP TO REGULAR	WAREHOUSE WORKER/DRIVER	WAREHOUSE	7/1/2025
WALTERS, DORAN	TEMP TO REGULAR	PART TIME RESOURCE TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
WATKINS, ROBYN	TEMP TO REGULAR	TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
WILLIAMS, MEGAN	TEMP TO REGULAR	SPED TEACHER ASSISTANT	WHITTIER MIDDLE	8/5/2025
WILLIAMS, MURRAY	TEMP TO REGULAR	BUS DRIVER	TRANSPORTATION	8/7/2025
WILLIAMS, NORMAN	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	8/5/2025
WILLOUGHBY, MARCUS	TEMP TO REGULAR	BUS MONITOR	TRANSPORTATION	8/7/2025
WOOD, VICTORIA	TEMP TO REGULAR	TEACHER ASSISTANT	ALCOTT MIDDLE SCHOOL	8/5/2025
WOOLLY, LYNSI	TEMP TO REGULAR	RESOURCE TEACHER ASSISTANT	WASHINGTON ELEMENTARY	8/5/2025

YOUNG, HELEN	TEMP TO REGULAR	PART TIME RESOURCE TEACHER ASSISTANT	ALCOTT MIDDLE SCHOOL	8/5/2025
<b>RESIGNATIONS:</b>				
<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BOOKER, RAMON		BUS MONITOR	TRANSPORTATION	4/21/2025
CABALLERO, BIANCA		PRE KINDERGARTEN TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	5/23/2025
NAPOLITANO, IRIS		BUS DRIVER	TRANSPORTATION	4/4/2025
PRICE, TREVOR		RESOURCE TEACHER ASSISTANT	MONROE ELEMENTARY	5/1/2025
SHEN, RUODAN		RESOURCE TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	5/23/2025
WHITSON, MIRANDA		FINANCIAL/PRINCIPAL SECRETARY	ADAMS ELEMENTARY	5/2/2025
YOUNG, BREANNA		PRE KINDERGARTEN TEACHER ASSISTANT	LINCOLN ELEMENTARY	4/29/2025
<b>RETIRING:</b>				
<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
PENDER, THOMAS		THEATER MANAGER	PERFORMING ARTS CENTER	6/30/2025
SMITH, BERTA		BUS MONITOR	TRANSPORTATION	5/23/2025
<b>Respectfully Submitted,</b>				
<b>Superintendent</b>				

- H. **Board of Education Minutes of the Regular Meeting on April 14, 2025 and the Special Meeting on May 1, 2025**  
**Consent Item**



## Regular Meeting of the Board of Education Minutes for Monday, April 14, 2025

Dr. Joseph N. Siano Administrative Services Center Room A, 131 S Flood Avenue, Norman, OK 73069

### I. Call to Order and Establish a Quorum - the meeting was called to order at 6:00 PM

Attendance Taken at 6:00 PM. Present: Dawn Brockman, Tori Collier, Dirk O'Hara, Annette Price, Alex Ruggiers

### II. Pledge of Allegiance

The Pledge of Allegiance was led by Elliot Eschbach, Avani Rai, Miles Eschbach and Jottie Crain from Truman Primary

### III. Special Agenda Items Presented by Dr. Nick Migliorino

#### Action Item

- A. Oath of Office was Administered to Tori Collier, Newly Elected Board Member for Office #5
- B. Election of Board Officers - The first meeting following the annual election is the appropriate time for the reorganization of the Board and the election of the following positions for a term of one (1) year and until a successor is elected and qualified.
  - 1. Election of Board of Education Vice President
  - 2. Election of Board of Education President
  - 3. District Staff Required by Oklahoma State Law; (a) Clerk of the Board and Minute Clerk, (b) Deputy Clerk of the Board and Minute Clerk, (c) Second Deputy Clerk of the Board and Minute Clerk, (d) Encumbrance Clerk, (e) Deputy Encumbrance Clerk, (f) Treasurer, and (g) Deputy Treasurer

Motion to elect Alex Ruggiers Vice President of the Board of Education. This motion, made by Annette Price and seconded by Dawn Brockman, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea  
Motion to elect Dirk O'Hara President of the Board of Education. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to elect the following individuals to serve as Board Officers for the term of one (1) year: Cathy Sasser as the Clerk of the Board and Minutes Clerk; Natalie Eckert as the Deputy Board Clerk and Minutes Clerk; Jill Eidson as the Second Deputy Board Clerk and Minutes Clerk; Cameron Cox as the Encumbrance Clerk; Shannon Benda as the Deputy Encumbrance Clerk; Tyler Jones as the Treasurer; and Vladia Cortest as the Deputy Treasurer. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### IV. Awards Presentations - Years of Service Awards - Presented by Holly Nevels

#### 15 Years of Service

Celina Lautzenheiser, Administrative Services	Carol Emerson, McKinley Elementary
T.D. O'Hara, Administrative Services	Heather Fronheiser, Monroe Elementary
Susan Haughton, Alcott Middle School	Jennifer Riley, Monroe Elementary
Pamela Ayres, Cleveland Elementary	Carrie Perez, Norman High School
Jacey Barton, Cleveland Elementary	Tricia Hasty, Norman North High School
Kambra Reynolds, Cleveland Elementary	Matthew Jackson, Norman North High School
Lisa Edge, Eisenhower Elementary	Michelle Groshong, Reagan Elementary
Stacy Ford, Eisenhower Elementary	Kellye Newby, Roosevelt Elementary
Amanda Kordeliski, Instructional Services	Erin Thomas, Roosevelt Elementary
Elizabeth McPherson, Kennedy Elementary	John Cannon, Transportation
Ashley Ingram, Lincoln Elementary	Carrie Floyd, Truman Primary
Jennifer Ferguson, Madison Elementary	Stacy Mathews, Truman Primary
Ann Hochman, Madison Elementary	Lisa Waters, Technology Services

#### 20 Years of Service

Natalie Eckert, Administrative Services	Sachi Hocker, McKinley Elementary
Janet Gorton, Administrative Services	Jennifer Bergey, Norman High School
Justin Milner, Administrative Services	Natasha Hillis, Norman High School
Jamie Rentzel, Administrative Services	Sara Root, Norman High School
Stephanie Williams, Administrative Services	Meleah Yording, Norman High School
Pamela Stewart, Cleveland Elementary	Alfred Beal, Norman North High School
Jessica Trent, Cleveland Elementary	Kevin Warren, Norman North High School
Beth Grant, Jefferson Elementary	Dawn Denton, Professional Development
Shannon Johnson, Lakeview Elementary	Jennifer Byington, Roosevelt Elementary
Deborah Grensky, Lincoln Elementary	Lisa Van Gorder, Roosevelt Elementary
Allison Bias, Longfellow Middle School	Sara Maddock, Washington Elementary
Martha Griffith, Longfellow Middle School	Juli Mitchell, Washington Elementary
Tammy Carter, Madison Elementary	Christy Wheeler, Truman Primary
Susan Downs, McKinley Elementary	

### **25 Years of Service**

Carla Atkinson, Administrative Services  
Tim Barnhill, Central Services  
Julie Ferguson, Cleveland Elementary  
Amber Bui, Kennedy Elementary  
Linda Moles, Longfellow Middle School  
Janet Trotter, Madison Elementary  
Jay Curry, Norman North High School

Shalia Martini, Roosevelt Elementary  
Bekki Leach, Special Services  
Paula Walker, Transportation  
Angela Smith, Truman Elementary  
Edith Garvin, Truman Primary  
Shelley Bartlett, Technology Services  
Elaine Warner, Technology Services

### **30 Years of Service**

Lisa Bischoff, Alcott Middle School  
Katherine Chang, Jefferson Elementary  
Becky Lenington, Jefferson Elementary

Diane Schroeder, Monroe Elementary  
Rachel Welcher, Norman High School  
Marijo Becker, Wilson Elementary

### **35 Years of Service**

Brenda Wilkins, Norman High School  
Rita Uhlenhake, Norman North High School  
Brenda Wagner, Norman North High School

Stacy Darling, Truman Elementary  
Melissa Chavis, Washington Elementary  
Joan Koerner, Washington Elementary

## **V. Public Communications**

There were no Public Communications at this meeting.

## **VI. Disposition of Routine Business by Consent Action**

### **Action Item**

Motion to approve the consent docket items A-K as listed on the agenda. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### **A. Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2024-2025)**

Consent Item Purchase Orders: #25006646 - #25007658  
#70250046 - #70250050

General Fund - \$22,854,175.53  
Building Fund - \$3,000.00  
Child Nutrition - \$9,909.43  
Bond Funds - \$3,611,439.78  
Sinking Funds - \$0  
Trust Funds - \$113,500.00  
School Activity Fund - \$269,855.57  
Lease Revenue - \$25,204,108.09

### **B. Purchase Orders Overages Report**

Consent Item

### **C. Purchase Requests**

Consent Item

1. Riello AR1500 Boiler for Norman High School from Streets LLC in the amount of \$64,348.00.

### **D. Treasurer's Report**

Consent Item

### **E. Investment Report**

Consent Item

### **F. Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

Consent Item

### **G. Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

Consent Item

### **H. Minutes of the Regular Meeting of the Board of Education on March 10, 2025**

Consent Item

### **I. Summer School Contracts and Agreements 2025 (Paul Tryggestad and Kevin Hogan)**

Consent Item

- a. Imagine Learning Edgenuity Summer School 6-12 Credit Recovery Comprehensive Single User Per Enrollment Agreements for June and July
- b. Imagine Learning Edgenuity Summer School Initial Credit Instructional Services Teaching Per Enrollment Agreements for June and July

### **J. Agreements, Contracts and Renewals for Fiscal Year 2025-2026**

Consent Item

#### **1. TECHNOLOGY SERVICES (Christy Fisher)**

- a. Digi Security Systems Standard Monitoring Agreement Renewal for Service and Maintenance of Security Systems
- b. Domo Software Service Agreement for Guidance and Software that Provides Business Intelligence and Data Visualization Tools
- c. Filewave Mobile Device Management (MDM) Agreement to Support District MDM Solutions as Part of Student Engagement Initiative
- d. Gaggle.net, Inc. for Student Web Filter and Safety Management Software Agreement

- e. Incident IQ End User License Agreement for Equipment Tracking and Work Order Software Maintenance
- f. Infinite Campus End User License Agreement and Software Maintenance
- g. Kellogg & Sovereign® Consulting Agreement Renewal to Provide Professional E-Rate Management Services and Assist in (a) Fee Schedule for Professional E-Rate Management & OUSF Compliance Services Program Filing and Compliance and the OUSF (Oklahoma -Universal Services Fund) Program Compliance and Documentation,
- h. R.K. Black Agreement for Canon Therefore License Cloud Solution Service for Users and Storage
- i. School Safe ID Visitor Management Software License Renewal
- j. United Systems, Inc. Aruba Mobility Master Support Virtual License Renewal
- k. United Systems, Inc. Cisco Flex Subscription Agreement
- l. United Systems, Inc. Cisco SmartNet Subscription License Renewal
- m. United Systems, Inc. Dell PowerEdge R530 Renewal for Post Support Service after Problem Diagnosis
- n. United Systems, Inc. Lightspeed Content Filter Software Subscription Renewal
- o. United Systems, Inc. Managed Firewall Agreement
- p. University of Oklahoma Board of Regents on behalf of the Digital Communications Service Unit Partnership Agreement for Data Center Services

**2. EDUCATIONAL SERVICES (Holly McKinney)**

- a. Derivita K-12 Math Support and Assessment Software License Subscription Renewal
- b. EBSCO NovelList Package Software Subscription Agreement
- c. Fulcrum Management Solutions, Inc. Agreement for Thought Exchange Engagement+ Subscription Renewal
- d. Imagine Learning Language and Literacy Reusable License Subscription Renewal
- e. Instructional Empowerment, Inc. dba Marzano Evaluation Center iObservation License Subscription Renewal
- f. Instructure Agreement for Canvas and Mastery Connect License Subscription Renewal
- g. Lexia Learning Systems, LLC. Core5 Reading Unlimited Software Subscription Renewal
- h. Pioneer Library System Agreement for Library Automation Services
- i. Renaissance Products and Services Agreement for Fastbridge Software Subscription Renewal
- j. Schoolinks, Inc. College and Career Readiness Platform Subscription Agreement
- k. Waterford Reading Academy Student Software License Subscription Agreement

**3. COUNSELING & STUDENT ADVOCACY (Kitrena Hime)**

- a. EVERFI, Inc. Memorandum of Understanding to provide free digital curriculum and services
- b. Central Oklahoma Community Mental Health (COCMH) Agreement for Mental Health Partnership for Crisis Services

**4. STUDENT SERVICES (Stephanie Williams)**

- a. Compliance Resource Group Agreement for Student Drug Testing
- b. Oklahoma School Pictures agreement for all district photography services

**5. SPECIAL SERVICES (Gayla Mears)**

- a. University of Tulsa, Oxley College of Health Sciences Speech-Language Pathology Externship/Off-Campus Practicum Agreement

**6. ALTERNATIVE EDUCATION (Paul Tryggestad)**

- a. Imagine Learning Edgenuity 6-12 Comprehensive Concurrent User Shared Licenses Agreement for Dimensions, Norman North High School and Norman High School

**7. OPERATIONAL SERVICES (Justin Milner)**

**Transportation**

- a. Ron Turley Associates, Inc. (RTA) Hosting Services Agreement for Cloud Hosted RTA Fleet Management Software
- b. Compliance Resource Group Agreement for Employee Drug Testing
- c. Transfinder® Software Systems License and Hosting Agreement

**Emergency Management**

- a. Bethel Baptist Church Memorandum of Agreement for the use of facilities/equipment as an emergency evacuation site for students
- b. Cleveland County Memorandum of Agreement for the use of facilities/equipment as an emergency evacuation site for students
- c. Cross Pointe Church Memorandum of Agreement for the use of facilities/equipment as an emergency evacuation site for students
- d. First Baptist Church Memorandum of Agreement for the use of facilities/equipment as an emergency evacuation site for students
- e. The Board of Regents of the University of Oklahoma Emergency Preparedness and Response Memorandum of Understanding
- f. Wildwood Community Church Memorandum of Agreement for the use of facilities/equipment as an emergency evacuation site for students

**Facilities Management**

- a. Sal's Decorative Concrete Services Price Rate Agreement
- b. Firetrol Protection Service Agreement for Fire Alarm Systems, Sprinkler System Inspections, Fire Alarm Cell Service, & Master Monitoring

**K. Change Order #2 to Hellas Construction for Norman North High School Synthetic Turf & Track Project  
Consent Item**

## VII. Additional Agenda Items

### A. Whittier Middle School Solar Project Agreement

**Presented by Justin Milner and Tony Capucille, Brightwell**

Action Item

Presenter Tony Capucille from Brightwell was unable to attend and the Whittier Middle School Solar Project agreement presentation was tabled and will be addressed at a future Board of Education meeting.

### B. Land Exchange with the City of Norman for property at Adams Elementary and Woodslawn Park and for property at Eisenhower Elementary and High Meadows Park

**Presented by Justin Milner**

Action Item

Motion to approve the Land Exchange with the City of Norman as presented. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### C. Spanish Language Academy Overview

**Presented by Janet Gorton and Ann Rosales**

Information Item

### D. Renewal/Continued Employment of all Certified Teachers Currently on a Certified Teacher Contract and not Recommended for Nonrenewal or Dismissal as of April 14, 2025

**Presented by Holly Nevels**

Action Item

Motion to approve the renewal of contracts and continued employment of all certified teachers currently on a Certified Teacher Contract, excluding those who have been recommended for nonrenewal or dismissal. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### E. Renewal/Continued Employment of all Support Staff currently on a Support Employee Contract and not Recommended for Nonrenewal or Dismissal as of April 14, 2025

**Presented by Holly Nevels**

Action Item

Motion to approve the renewal of contracts and continued employment of all support staff currently on a Support Employee Contract, excluding those who have been recommended for nonrenewal or dismissal. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### F. Proposed Increase in Meal Prices Beginning with the 2025-2026 School Year

**Presented by Tyler Jones**

Action Item

Legal compliance with action required to alter school lunch pricing. The Board will be requested to approve a \$.10 price increase for school lunches for 2025-26.

Motion to approve the 2025-2026 proposed increase in meal prices as presented. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### G. 2024-2025 Amended Budget

**Presented by Tyler Jones**

Action Item

Motion to approve the 2024-2025 Amended Budget as presented. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

### H. Proposed New Board of Education Policies Required by Oklahoma Law and Oklahoma State Department of Education Accreditation Standards

**Presented by Karen Long**

Action Item

1. Policy 5012 Flags
2. Policy 5010 Observation of Minute of Silence (Replaces Regulation 5004-04-R)
3. Policy 5013 Voluntary Private Prayer (Replaces Regulation 5004-04-R)

Motion to amend the proposed Flag policy 5012 to remove all of the last paragraph except for the first sentence. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to approve proposed policy 5012 Flags as amended. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to approve the proposed policy 5010 - Observation of Minute of Silence. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

Motion to approve the proposed policy 5013-Voluntary Private Prayer. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

**VIII. New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(10).**

There was no new business presented at this meeting.

**IX. Administrative Staff Reports**

Dr. Nick Migliorino spoke on the following topics:

- Thanked the Truman Primary School students for leading us in the pledge of allegiance.
- Welcomed new board member, Tori Collier
- Celebration of Excellence
- 2025 Teacher of the Year - Dr. Bryan Frenette, Norman High
- Rookie Teacher of the Year, sponsored by BancFirst - Molly McAmis, Norman North
- Lois K. Annesley Support Employee of the Year, sponsored by OEC - Cathy Brawner, Transportation Services
- Special Education Teacher of the Year, sponsored by Scott Martin and Family - Stephanie Peters, Jackson Elementary
- Principal of the Year, sponsored by Oklahoma Educators Credit Union - Dr. Catherine Miller, Jefferson Elementary
- Public Education Ambassador Awarded to the Norman Public School Foundation
- All City events
- Superintendent Teacher Leadership Council Legislative Breakfast
- Upcoming events

**X. Board of Education Reports**

Alex shared insights from his participation in the NSBA Conference, the Celebration of Excellence, and the Teacher of the Year Staff Development Committee.

Annette Price welcomed Tori Collier, thanked Dr. Tina Floyd for her service on the board and highlighted School Library Month.

Dawn Brockman stated that she echoed everyone's sentiments on the NSBA Conference, the Celebration of Excellence, and the Teacher of the Year. She also gratefully acknowledged district and the tax payers for the educational opportunities. Tori Collier conveyed her appreciation for the warm welcome and strong support she received.

Dirk O'Hara welcomed Tori Collier and spoke about his experience at the NSBA Conference.

**XI. Adjournment**

7:44 PM Motion to adjourn. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

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Dirk O'Hara, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)



**Special Meeting of the Board of Education  
Minutes for Thursday, May 1, 2025**

The Nancy O'Brian Center for the Performing Arts, Conference Room A, 1903 N. Stubbeman Ave., Norman, OK 73069

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**I. Call to Order and Establish a Quorum - The meeting was called to order at 8:30 AM**

*Attendance Taken at 8:30 AM. Present: Dawn Brockman, Tori Collier, Dirk O'Hara, Annette Price, Alex Ruggiers.*

**II. Pledge of Allegiance**

The Pledge of Allegiance was led by President Dirk O'Hara.

**III. Strategic Planning Retreat- Facilitated by Rennie Cook, Triumph Team**

Information Item

- > Opening Comments  
    Dr. Nick Migliorino
- > Overview and Warm-Up  
    Rennie Cook
- > OSSBA Governance Mindset  
    Julie Miller, Brandon Carey, Dr. Melanie Hau and Dr. Kirk Hartzler
- > Baldrige Excellence Framework  
    Courtney Scott, Dr. Kristi Gray, Sarah Seymore, Sara Adams, Dr. Kim Garrett and Rachelle Roberts
- > Presentation by Transcend  
    Dr. Carri Eddy and Robert Thornell
- > Working Lunch: School Counseling Plan  
    Gayla Mears and Kitrena Hime
- > Behavior Supports  
    Dr. Stephanie Williams, Tiffany Dixon, Danielle Eikel and Erin Crimmins
- > Cell Phone Policy  
    Dr. Stephanie Williams
- > Strategic Planning Discussion
  - Teaching and Learning
  - Safety and Security
  - Culture of Belonging
  - Maximize the Budget
  - Recruit and Retain a World-Class Workforce
  - Improve Internal and External Communications
- > Closing Comments

**IV. Adjournment**

Action Item

6:45 PM Motion to adjourn. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed. Dawn Brockman: Yea, Tori Collier: Yea, Dirk O'Hara: Yea, Annette Price: Yea, Alex Ruggiers: Yea

\_\_\_\_\_  
Dirk O'Hara, Board of Education President

\_\_\_\_\_  
Cathy Sasser, Board Clerk

(Seal)

I. **Agreements, Contracts and Renewals for Fiscal Year 2025-2026**  
**Consent Item**

1. **OPERATIONAL SERVICES (Justin Milner)**

**Facilities Management**

- a. Technical Environmental Consulting and Analysis, Inc. (TEC-AN, Inc.) for an Asbestos Operations and Maintenance Program
- b. FacilityONE Service Agreement for managing and monitoring work orders and preventive maintenance
- c. VelocityEHS MSDSonline Subscription Agreement for environmental, health and safety hazard risk assessment services
- d. Logan Monks dba Monks Landscaping Management, LLC Service Agreement
- e. Allstate Termite and Pest Solutions Agreement for Pest Management Services

**Operations**

- a. Walker Stamp and Seal dba Walker Companies Service Agreement relating to graphic design and signage
- b. Norman Regional Hospital Authority Health Services Agreement
- c. Braintree Educational Services, LLC Agreement for Personalized Educational Programs
- d. Facilitron, Inc. Online Facilities Rental Storefront Agreement

**Transportation**

- a. CI Solutions Services Agreement for ID Card System Hardware, Service and Data Storage
- b. Clean Uniform Company Service Agreement for miscellaneous goods for transportation services department
- c. Syntech Systems, Inc. FUELMASTER® Fuel Management System Limited Maintenance Agreement

**Warehouse**

- a. Xerox Contract for Large Print Production Printers and Print Services
- b. FP Mailing Solutions/RK Black, Inc. Equipment Lease Agreement for Mailing Processor
- c. FP Mailing Solutions, Inc. Supplemental Agreement to the Master Agreement for Additional Mailing Processor Equipment and Supplies



April 17, 2025

Norman Public Schools  
131 S. Flood  
Norman, OK 73069

RE: Asbestos O&M Program for School Year July 01, 2025 to June 30, 2026

As per your request, the following is a proposal for asbestos services provided by TEC-AN, Inc. We will fulfill the requirement of the AHERA law and act as the Norman School District Asbestos Operations and Maintenance (O&M) program contractor representative. The AHERA law requires schools to set up and continuously maintain an O&M program as long as there are friable (soft) asbestos materials within the District's facilities. The O&M program includes, but is not limited to, record keeping, employee training, equipment, supplies, and performing abatement procedures.

TEC-AN, Inc. proposes to serve as Norman's O&M program representative. A typical SSSD (small scale short duration) task can be accomplished for **\$2,750.00** each occurrence. Responsibilities of TEC-AN, Inc. under this agreement are as follows:


1. Provide AHERA Trained/State licensed workers.
2. Provide AHERA Trained/State licensed supervisor.
3. Maintain current OSHA required, respirator fit test and other related TEC-AN, Inc. employee records.
4. Maintain current state required written O&M Program and Respirator program.
5. Provide appropriate safety/asbestos abatement equipment.
6. Perform a clean-up of ACM spills, removal of ACM for maintenance or repair purposes and encapsulate or patch ACM areas as directed by Norman School District representative(s).
7. Dispose of ACM at a licensed landfill.
8. Submit monthly DOL report and documentation at the conclusion of a corrective action.
9. Submit work task documentation for facility update book.

This price includes one glove bag removal or one standard disposable bag clean up or a patching/encapsulation of small section of material and removal: No work shall exceed 3 square feet or 3 linear feet under this process. This assumes the work is in the same location/room/facility.

Tec-An, Inc. will conduct a 6 month periodic surveillance of each Norman School district facility that contains ACM or presumed ACM. Submit report for facility update book and any recommended corrective action twice a year. The annual fee to accomplish these inspections is **\$3,000.00**

Please note the **removal fee** is separate from the **yearly service fee**. We are looking forward to continue our working relationship with you as your O&M representative.

Sincerely,

  
Donald Nist  
TEC-AN, Inc.

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Approved By: (Norman Public School Representative)

Date



**OKLAHOMA DEPARTMENT OF LABOR  
O AND M, SSSD, and CLASS III PROGRAM SUBMITTAL**

<b>CONTRACTOR:</b> TEC-AN, INC.	<b>CONTRACTOR LICENSE #:</b> 110157
<b>CONTRACTOR'S PROGRAM MANAGER:</b> DONALD J. NIST	<b>CONTRACTOR PHONE #:</b> (405) 681-7076
<b>OWNER OF FACILITY:</b> NORMAN PUBLIC SCHOOLS	<b>OWNER'S DESIGNATED PERSON:</b> RICK HOOVER
<b>NAME OF FACILITY:</b> NORMAN PUBLIC SCHOOLS	<b>BUILDINGS TO BE INCLUDED:</b> (Be specific as to buildings/addresses or areas to be included. Attach list if necessary) - SEE ATTACHED LIST -
<b>FACILITY ADDRESS:</b> 425 N.E. 12TH STREET NORMAN, OK 73071	
<b>FACILITY PHONE NUMBER:</b> (405) 366-5963	

1. **PROCEDURES FOR DESIGNATED PERSON:**
  - a.) If a fiber release occurs, the Designated Person will isolate the area and notify the Contractor, who will contact the Department of Labor when required.
  - b.) The Designated Person will insure workers and building occupants are made aware of the presence and locations of asbestos containing materials. Occupants will be instructed not to disturb asbestos containing materials.
  - c.) The Owner's Designated Person will insure that no unlicensed persons will be permitted to conduct any O & M activities.
  
2. **CONTRACTOR'S RESPONSIBILITIES:**
  - a.) The Contractor will prepare all reports and collect the waste manifests and air monitoring reports to submit to the Department of Labor at the end of any month when work is conducted, within 30 days from the end of the month.
  - b.) The Contractor will provide the Designated Person with a copy of the Monthly Reports to be maintained on site as required. The Designated Person will insert the reports into the Management Plan or the Asbestos Activity File and maintain these documents for a period of 30 years.

The Contractor or the Designated Person may contact the DOL when any unusual circumstances occur. The Contractor is ultimately responsible for making required notifications to the DOL.

This Contract is good for a period of One Year (2026) from the date of this Submittal to the Department of Labor.  
(Specify "One Time" or "One Year")

**Signatures:**

  
\_\_\_\_\_  
Contractor's Program Manager

7/17/25  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Designated Person

\_\_\_\_\_  
Date



**Norman Public Schools**

Brad Coplen

Director of Facilities Management

Email: [bcoplen@norman.k12.ok.us](mailto:bcoplen@norman.k12.ok.us)

Proposal Date: 03/12/2024

**FacilityONE**

3540 Toringdon Way Suite 200

Charlotte, NC 28277

M. Lynn O'Donnell | [lodonnell@facilityone.com](mailto:lodonnell@facilityone.com)

Chief Operating Officer

**Product / Services:**

Month	Number of Schools	Monthly Payment
JUL 25	24	\$1018.46
AUG 25	24	\$1018.46
SEP 25	24	\$1018.46
OCT 25	24	\$1018.46
NOV 25	24	\$1018.46
DEC 25	24	\$1018.46
JAN 26	24	\$1018.46
FEB 26	24	\$1018.46
MAR 26	24	\$1018.46
APR 26	24	\$1018.46
MAY 26	24	\$1018.46
JUN 26	24	\$1018.46
<b>Annual Total</b>		<b>\$12,221.52</b>

**Agreed and Accepted by:**

<b>Norman Public School</b> Name: Signature:  <b>Date:</b>	<b>FacilityONE</b> Name: M. Lynn O'Donnell Signature:  <b>Date:</b>
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# CUSTOMER ORDER FORM

222 Merchandise Mart Plaza, Suite 1750  
 Chicago, IL 60654  
 Ph: 312.881.2000  
 Fax: 866.320.1021  
 Tax ID #: 04-3626476

**Contract Number:** Q-252633  
**Issued Date:** Mar 04 2025  
**Issued By:** Bernard Siliezar  
**Offer Valid Through:** May 01 2025

## Customer Information

**Customer:** Independent School District I-29  
 of Cleveland County, OK  
**D-U-N-S® Number:** 617295308

**Attn:** Brad Coplen

## Terms & Conditions

**Related Contract:**  
**Contract Start Date:** Jul 01 2025  
**Contract End Date:** Jun 30 2028  
**Initial Term:** 36 Months

**Payment Terms:** Net 30  
**Billing Frequency:** Annual  
**Annual Price Adjustment:** 5.00%

## Subscriptions & Services

Item	Type	Qty	Jul 01 2025 to Jun 30 2026	Jul 01 2026 to Jun 30 2027	Jul 01 2027 to Jun 30 2028
SDS/Chemical Management	Annual	1			
SDS Management	Annual	1	\$7,363.62	\$7,731.80	\$8,118.39
Included Site Administrator	Annual	1			
<b>Total:</b>			<b>\$7,363.62</b>	<b>\$7,731.80</b>	<b>\$8,118.39</b>

This Customer Order Form, including all Exhibits, and the Services provided hereunder are governed by the terms and conditions of the VelocityEHS Master Subscription and Services Agreement, as posted on <https://www.ehs.com/mssa>, which is hereby incorporated into this Customer Order Form (the "Agreement"). By signing below, Customer agrees to be bound by such terms and conditions as of the date of signing. VelocityEHS may deem this Customer Order Form null and void if the executed agreement is not received by VelocityEHS by the "Offer Valid Through" date listed above, or if the document is returned with handwritten changes.

**Independent School District I-29 of Cleveland County,  
 OK**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**VelocityEHS**

Signed by:

*Michael Bruffey*

Signature: \_\_\_\_\_

Name: Michael Bruffey

Title: Director, Customer Experience

Date: 4/22/2025



## CUSTOMER ORDER FORM

### Exhibit A

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**SDS Management Base subscription pricing includes:**

- One annual SDS Management subscription(s) for the Customer and up to 1000 employees.
- Unlimited Account Administrators
- Unlimited SDS database searches, views and additions to the eBinder.
- Access to eBinder and database search from the SDS/Chemical Management mobile application.
- Access to the Desktop Application, which allows administrator(s) to print SDSs, and download an electronic backup of their SDSs and basic information.
- Annual allotment of 50 SDS Requests and 100 SDS Uploads. Additional SDS Requests may be purchased in bundles of 250 for \$1000; additional SDS Uploads may be purchased in bundles of 500 for \$1000.
- Technical & Customer Support.
- Additional Terms and Conditions apply. To learn more, click [here](#).

All fees are in USD and, unless otherwise noted, are due on the Contract Start Date, as noted on page one (1) of this agreement. The Contract End Date reflects the subscription "anniversary date"; subsequent year's fees will be invoiced between 45 and 60 days before each anniversary date, with payments due prior to each anniversary date. Where applicable, all travel expenses will be invoiced to Customer as incurred. Sales tax associated to this Order will appear on the invoice, where applicable.



# CUSTOMER ORDER FORM

## Exhibit B

### Customer Support

Customer Support is included with the customer's software subscription. Support includes troubleshooting, product usage assistance, and general inquiries regarding Customer's account(s).

- Support is available Monday - Friday, excluding weekends and U.S. holidays. Support Business Hours are listed in the Support Business Hours table below.
- First Response times are based upon Support Business Hours and vary according to issue Severity and customer subscription. First Response time goals are listed in the Support First Response Times Goals table below. Severity Definitions are included in the Severity Definitions table below.
- Separately, for custom project engagements, VelocityEHS can scope and deliver a service project(s) for an additional fee. VelocityEHS will obtain approval prior to proceeding with any custom work that will result in additional charges.

### Support Business Hours

Americas	8am - 8pm Eastern (UTC -4)
	7am - 7pm Central (UTC -5)
	5am - 5pm Pacific (UTC -7)
EMEA	9am - 12am UTC/BST
	10am - 1am CET (UTC +1)
	11am - 2am EET (UTC +2)

### Support First Response Times

#### First Response Time Goals

Severity #	Severity Name	First Response Time (Business Hours)
S1	Critical	2 hours
S2	High	8 hours
S3	Medium	72 hours
S4	Low	6 days (96 hours)

### Severity Definitions

Severity #	Severity Name	Definition
S1	Critical	Critical service(s) unavailable OR platform access unavailable for <u>all</u> customers or <u>all</u> admins on 1 account OR <u>all</u> end users cannot access the site to view an SDS OR data corruption / loss. And no workaround is possible. (Note: Does not include dev environments.)
S2	High	Degraded performance of Critical services OR Important service(s) are unavailable, including access to eBinder primary functions, EHS workflows, etc. OR only some users are unable to access platform/site. Generally multiple users or accounts are impacted by the issue.
S3	Medium	Degraded performance of Important services, for example intermittent errors on functions or workflows (but access is not blocked) OR a specific component is impaired, resulting in inconvenience or delays OR login/access issues for a single user.
S4	Low	Non-impacting issue OR issue impacting only 1 user AND not related to access/login OR issue not blocking workflow OR Inquiry OR Request for an item not currently part of the application, including: How-to question, Feature Request, Change Request, Documentation Request, or troubleshooting of dev environment.

# Service Contract

**Logan Monks  
1500 Hendrix Lane  
Goldsby, Oklahoma 73093**

**Date: 4-21-25**

**Contract Date: 7-1-25 through 6-30-26**

<b>CONTRACT SERVICES</b>	<b>Visits</b>	<b>Billing Type</b>	<b>Visit Price</b>	<b>Contract Year</b>
<b>Weekly - Mow, Blow, Weed Eat, &amp; Edge</b>	<b>25</b>	<b>Per Season</b>	<b>\$3,150</b>	<b>\$78,750</b>

During the growing season Monks Landscape Management will mow and trim around the entire property, trees, fences, signs, etc. and edge all sidewalks and curbs of the property covered in the agreement during the growing season of Bermuda and Fescue. Monks Landscape will blow the concrete or paved areas (sidewalks, entries and parts of the parking lot(s)), to remove all grass clippings around the immediate area where mowing was performed. This will be performed each time the property is mowed.

<b>Bi-Weekly - Mow, Blow, Weedeat, &amp; Edge</b>	<b>15</b>	<b>Per Season</b>	<b>\$14,877</b>	<b>\$223,155</b>
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During the growing season Monks Landscape Management will mow and trim around the entire property, trees, fences, signs, etc. and edge all sidewalks and curbs of the property covered in the agreement during the growing season of Bermuda and Fescue. Monks Landscape will blow the concrete or paved areas (sidewalks, entries and parts of the parking lot(s)), to remove all grass clippings around the immediate area where mowing was performed. This will be performed each time the property is mowed

<b>Mulch / Flower Beds</b>				<b>\$45,440</b>
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Spring clean-up of landscape beds and lawn area all sites. Weed and blow leaves from beds during weekly mowings. Prune landscape shrubs twice annually. Mulch all landscape beds and tree rings once annually during summer before the end of July, 2" depth. In the fall, all landscape beds are cleaned up and leaves removed. Trim shrubs in November.

<b>Spraying Pre-emergent</b>	<b>On Completion</b>		<b>\$32,491</b>	<b>\$64,982</b>
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Early spring lawn and landscape bed pre-emergent. Maintain parking lots by spraying cracks where weeds / grass are present. Maintain all courtyards by spraying weeds where present. Fall pre-emergent installed.

**Tree / Leaf Cleanup** **\$22,610**

Walk the lawn area and pick up limbs / sticks. Prune tree suckers and limb up trees 10' if on a building or a safety hazard. Trash is to be picked up before mowing the lawn. Mowing of leaves. Leaf clean up in all entry ways. Blow all leaves from the curb in the fall and mulch them with the mower.

**Extra mowing amount, if mowed more than contracted amount** **\$500**

During the growing season Monks Landscape Management will mow and trim around the entire property, trees, fences, signs, etc. and edge all sidewalks and curbs of the property covered in the agreement during the growing season of Bermuda and Fescue. Monks Landscape will blow the concrete or paved areas (sidewalks, entries and parts of the parking lot(s)), to remove all grass clippings around the immediate area where mowing was performed. This will be performed each time the property is mowed.

**The price of any extra mow would cost \$500, if mowed more times than the contracted amount.**

**Tree removal**

Small tree removal up to 25" in diameter: \$500- \$1,200  
Large tree removal over 25" in diameter: \$2,500- \$5,000

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<b>Mowing services</b>	<b>\$369,955</b>
<b>Spraying services</b>	<b>\$64,982</b>
<b>Total (All contract services)</b>	<b>\$434,937</b>

**The total price of all seasonal services is \$434,937. The mowing service price is \$369,955 and to be collected in 12 payments of \$30,829 per payment. The spraying services are to be collected upon completion.**

**Board Signature: \_\_\_\_\_**

**Owner: Logan Monks**

# ALLSTATE TERMITE AND PEST SOLUTIONS



1-888-656-6284

<http://www.allstatepestsolutions.com>

## PEST CONTROL SERVICE AGREEMENT

Residential  Commercial  Inside Only  Perimeter Only  Inside & Perimeter  Lawn Included

Customer: Norman Public Schools

Phone:

Address: 131 South Flood

City, State, Zip: Norman, OK 73069

Description of Property: See pages 11 and 12 fo RFP#2023008

Service Location: See pages 11 and 12

Phone:

Address:

City, State, Zip:

Service Schedule:  Monthly  Quarterly  Other:

Service to Begin: 7/10/2025

Payment Schedule:  Monthly  Quarterly  Other:

Initial Service Price: \$

Annual Amount: \$40,128.00

Mosquito Management (May to Sept.)

/mo. For

months Regular Service Price:

Termite Monitoring System Installation:

Monitoring:

Annual Contract Amount: \$

Pests to be Controlled:  Common household  Commercial

Other\_

Unless checked, the following pests are not included:

Carpet Beetles

Fungus Gnats

Carpenter Ants

Pharaoh Ants

Flies & flying insects

Bed Bugs

Stored product pests

Fire Ants

Mice, Rodents

Wood-infesting insects

Fleas

Ticks

Special Instructions: Contract period July 1, 2025 to June 30,2026, with option for 4 individual renewal periods as stated in Scope of RFP 20238, page 5. this would be the 2<sup>nd</sup> of the renewal periods. Live trapping pricing for nusanince wildlife is as follows \$150.00 to set trap and \$25 per animal removed. All other off contract pest control will be at the bid price of \$150.00 per hour plus material costs. Please see attachment for individual site pricing.

**SERVICE GUARANTEE:** Due to the nature of many of the pests covered by this agreement, and due to the limitations imposed by the construction of most homes and businesses, we cannot guarantee complete elimination of pests. We do promise to use products and methods that will provide you with the most effective and efficient pest control possible, and to do our best to meet your expectations regarding the control of nuisance pests in your environment. We will also use products and methods to maximize your safety and comfort and to meet all federal, state and local regulations. If we fail to meet your expectations, please notify us and allow us thirty (30) days to correct the problem. If we are unable to correct the unsatisfactory conditions within this time period, you reserve the right to cancel this contract. We are not responsible for insect or rodent damage.

**IMPORTANT:** Your cooperation and regular service are extremely important to achieving and maintaining effective control of pests. Please correct any conditions conducive to pest harborage or breeding that your technician may bring to your attention. Also, please cooperate in helping us provide your service on the schedule indicated above, as regular, continued service is very important to satisfactory pest control and prevention. Without regular service,

By signing this agreement, I the customer, certify that I have read the provisions above and agree to all terms and conditions

Customer

Date

Allstate

Date

4-24-25

## TERMS AND CONDITIONS FOR SERVICES

This agreement is made as of the \_\_\_\_ day of \_\_\_\_\_ 2025, by and between **WALKER STAMP AND SEAL, d/b/a Walker Companies**, herein known as "Vendor" and **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA, d/b/a Norman Public Schools**, herein known as "Client."

### SERVICES

Vendor is engaged in the business of providing services relating to graphic design, signage, and installation. Vendor has agreed to provide services to the Client on the terms and conditions set out in the agreement, while Client is of the opinion that Vendor has the proper and necessary qualifications, experience, and abilities to provide services to Client.

### SCOPE OF WORK

See Attachment A.

### VENDOR'S RESPONSIBILITIES

The Vendor may refuse to agree to any Service Order issued by the Owner.

The Vendor shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Vendor shall be entitled to rely on the accuracy and completeness of the services and information furnished by the Owner and the Owner's consultants. The Vendor shall provide prompt written notice to the Owner if the Vendor becomes aware of any error, omission or inconsistency in such services or information.

### OWNER RESPONSIBILITIES

The Owner is not required to issue any Service Orders under this Agreement.

The Owner shall provide information in a timely manner regarding requirements for, and limitations of, each Service Order.

The Owner shall render decisions and approve the Vendor's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Vendor's services.

The Owner shall provide prompt written notice to the Vendor if the Owner becomes aware of any fault or defect in the services or work related to a Service Agreement, including errors, omissions or inconsistencies in the Vendor's Professional Services.

### COPYRIGHTS AND LICENSES

The Vendor and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use in relation to a Service Agreement. If the Owner and Vendor intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

The Vendor and the Vendor's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with a Service Agreement is not to be construed as publication in derogation of the reserved rights of the Vendor and the Vendor's consultants.

**TERM.**

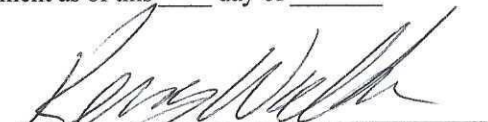
The initial Term of this Agreement shall end \_\_\_\_\_, 2026. Either party may cancel this Agreement on thirty (30)-days written notice to the other party by certified mail, return receipt requested, or personal delivery with a signed receipt from the other party. Client and Vendor may, by mutual consent and ratification, renew this agreement annually upon the same terms and conditions for four (4) additional one (1) year terms ("Renewal Terms").


IN WITNESS WHEREOF, the parties hereto have executed this agreement as of this \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
NAME  
Independent School District No. 29 of  
Cleveland County, Oklahoma

\_\_\_\_\_  
President, Board of Education  
TITLE

  
\_\_\_\_\_  
(Signature)

  
Walker Stamp and Seal

\_\_\_\_\_  
Owner  
TITLE

AMENDED  
HEALTH SERVICES AGREEMENT BY AND BETWEEN  
INDEPENDENT SCHOOL DISTRICT 1-29 OF CLEVELAND COUNTY, OKLAHOMA (NORMAN  
PUBLIC SCHOOLS) AND  
NORMAN REGIONAL HOSPITAL AUTHORITY, AN OKLAHOMA PUBLIC TRUST

This Health Services Agreement is made and entered into on the 5th day of May, 2025, by and between independent School District 1-29 of Cleveland County, Oklahoma (Norman Public Schools), hereinafter referred to as NPS and Norman Regional Hospital Authority, an Oklahoma public trust, hereinafter referred to as NRHA and Norman Regional Health Foundation, a 501C3 non-profit organization, hereinafter referred to as NRHF.

I. RECITATIONS

WHEREAS, NPS is an independent school district under the laws of the State of Oklahoma and provides free public education to qualified students with an enrollment in excess of 16,000 students attending schools in twenty-three (23) separate school sites; and

WHEREAS, NPS has a deep commitment to provide health services for all students attending NPS.

WHEREAS, NRHA is an Oklahoma public trust which provides health services to residents of Cleveland County, and particularly residents of Norman, Oklahoma, including the area encompassing the boundaries of the Norman Public School District; and

WHEREAS, NRHF is a 501C3 non-profit organization that is dedicated to the enhancement of excellent healthcare in the regional community and advancement of the mission and vision of Norman Regional Health System.

WHEREAS, NRHA and NRHF are dedicated to providing quality health services to residents of Norman, Oklahoma, and are further dedicated to having a healthy community which enhances the quality of life for the residents of the City of Norman; and

WHEREAS, the parties desire to enter into an agreement to provide health care services for NPS students, thereby resulting in a healthy community in which all residents will benefit; and

WHEREAS, the parties previously made and entered into an agreement on the 26<sup>th</sup> day of March, 2007, wherein the parties agreed that it was their intention for the agreement to be for a period of five (5) years with annual ratifications that would expire on the 30th day of June, 2012; and

WHEREAS, the parties made and entered into a new agreement on the 18th day of June, 2012, commencing on the 1<sup>st</sup> day of July, 2012, and ending on the 30th day of June, 2013, to continue on an annual basis subject to renewal by mutual ratification: and

WHEREAS, the parties ratified the agreement on the 17th day of June, 2013, commencing on the 1st day of July, 2013, and ending on the 30th day of June, 2014, to continue on an annual basis subject to renewal by mutual ratification: and

WHEREAS, the parties made and entered into a new agreement on May 5, 2014, commencing on the 1st day of July, 2014, and ending on the 30th day of June, 2015, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on December 1, 2014, commencing on the 15<sup>th</sup> day of July, 2014, and ending on the 30th day of June, 2015, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into a new agreement on May 18, 2015, commencing on the 11<sup>th</sup> day of July, 2015, and ending on the 30<sup>th</sup> day of June, 2016, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on November 23, 2015, for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2015, and continuing through the 30<sup>th</sup> day of June, 2016, to continue on an annual basis subject to renewal by mutual ratification: and

WHEREAS, the parties made and entered into a new agreement on May 16, 2016, commencing on the 15<sup>th</sup> day of July, 2016, and ending on the 30<sup>th</sup> day of June, 2017, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on January 23, 2017, for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2016, and continuing through the 30<sup>th</sup> day of June, 2017, to continue on an annual basis subject to renewal by mutual ratification: and

WHEREAS, the parties made and entered into a new agreement on May 15, 2017, commencing on the 11<sup>th</sup> day of July, 2017, and ending on the 30<sup>th</sup> day of June, 2018, to continue on an annual basis subject to renewal by mutual ratification; and

WHEREAS, the parties made and entered into an amended agreement on January 22, 2018, for a period of one (1) year commencing on the 11<sup>th</sup> day of July, 2017, and continuing through the 30<sup>th</sup> day of June, 2018, to continue on an annual basis subject to renewal by mutual ratification: and

WHEREAS, the parties desire to continue the agreement on an annual basis commencing on the 15<sup>th</sup> day of July and ending on the 30<sup>th</sup> day of June subject to renewal by mutual ratification.

NOW, THEREFORE, the parties agree to the following terms and conditions, to-wit:

1. **Term of the Agreement** It is the intention of the parties that the agreement will be for a period of one (1) year commencing on the 1<sup>st</sup> day of July, 2017, and continuing through the 30<sup>th</sup> day of June, 2018, provided however the agreement may be renewed subject to mutual ratification.
2. **Salaries, Benefits and Projected Costs** It is understood and agreed that NPS shall employ one (1) health services coordinator, four (4) registered nurses, nine (9) licensed practical nurses, sixteen (16) school health assistants, and one (1) secretary. The RN's, the LPN's and the Health Care Assistants shall be employees of NPS and their job descriptions are described on Exhibit "A" (RN), "B" (LPN) and "C" (Health Care Assistants) and such descriptions are made a part of this agreement. All personnel will be employed, supervised, evaluated, admonished if necessary, and terminated if necessary by NPS. All salaries and benefits shall be paid by NPS. NRHA shall have no control over, or responsibilities in connection with such employees, and shall have no liability in connection with the acts or omissions of NPS and/or such employees.
3. **Health Facilities** Health services shall be provided exclusively by NPS at each school site. Health services will be located in close proximity to the school office. NPS will provide areas for health services as NPS continues to remodel and update NPS facilities. NPS shall be solely responsible for providing the adequate space for the operation of the health services program at its sole expense.
4. **Training Program and Professional Development.** NRHA hereby agrees to provide training programs as needed for personnel employed by

NPS for the purpose of providing proper health care services.  
NRHA further agrees to provide a professional development program as needed for the enhancement of the health care program personnel.

5. **Furniture, Supplies and Equipment** Upon approval of this agreement, NPS shall provide at its expense all furniture, supplies and equipment necessary for the operation of the program. NPS shall be responsible for the maintenance, upkeep and replacement, if necessary, of any of the furniture, supplies and equipment.
6. **Financial Responsibilities** For the fiscal year commencing on the 1<sup>st</sup> day of July, 2025, through the 30<sup>th</sup> day of June, 2026, NRHA shall pay the sum of One Hundred Twenty-Six Thousand, Eight Hundred Dollars (\$126,800), NRHF shall pay the sum of One Hundred Twenty-Nine Thousand, Six Hundred Thirty-Two Dollars (\$129,632) for a total of Two Hundred Fifty-Six Thousand, Four Hundred Thirty-Two Dollars (\$256,432), with provision that NPS shall pay the balance of all costs and expenses necessary for the operation of the program.
7. **Miscellaneous.**
  - A) It is understood and agreed that this agreement is subject to the availability of funds by both parties necessary to pay for the health care program as described herein.
  - B) The parties agree that all student health care records are confidential and each party agrees to maintain the confidentiality of the medical records of each student and comply with the provisions of HIPAA
  - C) It is understood and agreed that this agreement does not constitute a partnership agreement and each party is solely responsible for the responsibilities described herein.
8. **Assignment.** This agreement may not be assigned by either party without the written consent of the other party.
9. **Notices.** Any notice or communication required or permitted to be given hereunder shall be in writing, shall either be served personally or sent by United States certified mail, with return receipt requested, addressed to the other party as follows:

**To NPS:**

Norman Independent School District 1-29  
of Cleveland County (Norman Public Schools)  
Attention: Justin Milner, Associate Superintendent & COO  
131 South Flood  
Norman, Oklahoma 73069

**To NRHA:**

Norman Regional Hospital Authority  
Attention: President & CEO  
3300 Health Plex Pkwy  
Norman, Oklahoma 73072

and/or to such other persons or places as the parties may hereafter designate in writing. All such notices shall be effective when received.

This agreement and its attachments and other documents Incorporated by reference herein contains the entire understanding and agreement of the parties concerning the matters contained herein and supersedes and replaces any prior oral or written agreement or communication concerning the matters contained herein. All provisions of the agreement shall remain in effect throughout the term hereof unless the parties agree, in written documents, signed by both parties to amend, add or delete any provision.

This agreement may not be changed other than by an agreement in writing signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement on the day and year first above written.

INDEPENDENT SCHOOL DISTRICT 1-29  
OF CLEVELAND COUNTY, OKLAHOMA  
(NORMAN PUBLIC SCHOOLS)

By \_\_\_\_\_  
President

NORMAN REGIONAL HOSPITAL AUTHORITY,  
AN OKLAHOMA PUBLIC TRUST

By \_\_\_\_\_  
President

NORMAN REGIONAL HEALTH FOUNDATION,  
501c3

By \_\_\_\_\_  
Executive Director

## AGREEMENT FOR SERVICES

This Agreement for Services (“Agreement”) is made this May 5, 2025 between INDEPENDENT SCHOOL DISTRICT No. 29, CLEVELAND COUNTY, OKLAHOMA d/b/a NORMAN PUBLIC SCHOOLS, 131 South Flood Avenue, Norman, OK 73069 (“District”), and BRAINTREE EDUCATIONAL SERVICES, LLC., 224 South Main Street #505, Springville, UT 84663 (“Vendor/Contractor”).

### RECITALS

- A. The District, a public District/district in good standing with the State, desires to enter into a contract with the Contractor for the purpose of providing technology, curriculum and distance education related services (the “Services”).
- B. Contractor agrees to perform these Services for District under the terms and conditions set forth in this Agreement and its exhibits.

### AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

- 1. **SERVICES.** The Services to be provided by the Contractor are outlined in **Exhibit A** to this Agreement. All exhibits attached hereto are incorporated by reference. The rules and regulations governing the provision of the Contractor’s Services are also included.
- 2. **PAYMENT FOR SERVICES.** The District shall pay for the Services consistent with the schedule outlined in Exhibit A.
- 3. **DURATION.** This Agreement shall be for a term of one (1) year from the date of execution (the “Term”). This Agreement may be renewed by District upon written notice thirty (30) days prior to expiration of the initial Term. District may terminate this Agreement at any time during the Term for cause. “Cause” shall mean (a) any act which causes substantial loss, damage, or injury to the property or reputation of the District; (b) any serious crime or intentional, material act of fraud or dishonesty against the District; (c) neglect of Contractor’s reasonable duties; (d) the disregard of written, material policies of the District; (e) any material breach of Contractor’s obligations under this Agreement or (f) A determination by the State Department of Education or State Board of Education that extinguishes the authority of the District to provide education services to the population served by Contractor.
- 4. **NATURE OF RELATIONSHIP.** Nothing in this Agreement shall be deemed to create the relationship of partners, partnership, or joint venture between the District and the Contractor. The parties agree that Contractor will be District’s exclusive provider of the Services in the State of Oklahoma and that Contractor will not provide the Services to any other educational entity in the State of Oklahoma.
- 5. **INDEMNITY.**
  - a. Contractor undertakes and agrees to indemnify, hold harmless the District and its board, officers, directors, agents, representatives, employees, assigns, affiliates, and successors in interest, from and against any and all suits and causes of action, claims, charges, costs, damages, demands, expenses, attorney’s fees, cost of litigation, judgments, civil fines and penalties, liabilities or losses of any kind or nature whatsoever, arising out of or in any way connected with the use of the undersigned facilities and equipment, including acts, omissions, failure to act, or negligence of Organization’s employees agents, volunteers, patrons, and invites, except where a claim arises out of the sole negligence of the District.
  - b. Contractor shall insure and shall require each of its consultants to insure against the following risks: comprehensive general liability insurance, including blanket contractual liability, broad form property damage,

personal injury, premises medical payments, interested employees as additional insureds in broad form general liability endorsements, covering as insured Contractor and District, with not less than the following limits of liability: \$2,000,000.00. The consultant shall maintain a similar policy of insurance covering as insured each consultant. In addition to workers' compensation insurance, Contractor and each consultant are required to procure and maintain employer's liability insurance in the minimum amount of \$500,000.00, or the maximum amount required by law, whichever is greater; Contractor's professional liability insurance covering legal liability caused by errors and omissions arising out of performance and professional services in connection with the project and covering as insured Contractor with \$2,000,000.00 limit of liability and consultants with an amount of liability approved by Owner in each case. Comprehensive automobile liability covering all owned, non-owned or hired automobiles to be used by Contractor and each of Contractor's consultants in the amounts of \$1,000,000.00 for bodily injury and \$1,000,000.00 for property damage. Contractor and each of its consultants should provide not less than \$1,000,000.00 excess of the limits as noted above. These policies shall provide that the insurance company or an attorney approved by the insurance company shall defend any suit or proceeding against District or any officer, director or employee of District, alleging an error, omission or act in seeking damages even if the suit is groundless, false or fraudulent. All required insurance shall be maintained with responsible insurance carriers qualified to do business in the State of Oklahoma. As soon as practicable, on execution of this Agreement before commencing any performance under this Agreement, Contractor shall cause, and Contractor shall cause each consultant, to deposit with District certificates of coverage in the amounts set forth above. The insurance policies described above shall be kept in force for the periods specified below: (a) comprehensive general liability insurance shall be kept in force until formal written acceptance of the work by Contractor and District; (b) workers' compensation and employer's liability insurance shall be kept in force until formal written acceptance of the work by Contractor and District; and (c) Contractor's professional liability insurance shall be kept in force for two years after final payment.

#### 6. REPRESENTATIONS.

a. *Good Standing.* The District will at all times fully comply with all rules, regulations, and standards necessary to maintain its accreditation, including any and all obligations and responsibilities imposed by the District's individual governing body. At all times during the term of this Agreement, the District will perform all obligations and responsibilities necessary to stay in good standing with the State, the State Office of Education, the State Board of Education, the local School Board, and any other individual or organization responsible for the District or charged with oversight of the District.

b. *Authority.* The District hereby represents and warrants that it has been duly authorized to execute and deliver this Agreement and that it is acting within the authority and Power granted to it by its charter.

7. **DEFAULT.** Each of the following events shall constitute a material default or breach of this Agreement: (i) failure to pay any amounts in accordance with this Agreement, (ii) failure to perform or comply with any of the conditions or obligations of this Agreement, if failure to perform or comply shall continue for a period of ten days after written notice by the non-defaulting party, or (iii) if any of the representations made herein is inaccurate or becomes inaccurate at any point during the term of this Agreement. The failure of a party to insist on strict performance of any of the terms and conditions shall not be deemed a waiver of the rights or remedies that party may have regarding that specific instance, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

8. **REMEDIES FOR DEFAULT.** In the event of any default hereunder, the rights of the non-defaulting party shall be as follows: (i) all damages proximately resulting from the default or breach; (ii) an injunction to restrain the breach or to require performance of the Agreement; (iii) termination of the Agreement, as well as all of the defaulting party's rights and interests in the Agreement, and/or (iv) any other remedy available at law or equity. The remedies available are cumulative.

9. **CONFIDENTIALITY AND NON-DISCLOSURE.** Contractor understands it will have access to highly confidential information regarding the District's students, parents, and employees. Contractor agrees to keep this information confidential and not to use, reveal, or disclose, directly or indirectly, during or subsequent to the term of this Agreement. Contractor further agrees not to use any information of a confidential nature which it has learned during or

subsequent to the term of this Agreement, for any subsequent employer, or for its own benefit after termination or expiration of this Agreement. In the event of Contractor's breach or threatened breach of this Agreement, the District shall be entitled to a preliminary restraining order and injunction in restraining and enjoining Contractor from disclosing such confidential business information. In lieu of the above, the District may pursue all other remedies available to it for such breach or threatened breach, including the recovery of damages from Contractor.

10. NOTICES. All notices in this Agreement to be given, by either party hereto to the other, shall be in writing and shall be: (i) mailed by first-class registered or certified mail, postage prepaid, or (2) hand delivered. Notices shall be provided to the addresses referenced on the signature page. Any party may change its address by giving ten days prior written notice to the other party by one of the methods provided above.

11. GOVERNING LAW. The validity, meaning, interpretation, enforcement and effect of the Agreement shall be governed by the laws of the State of Oklahoma. The undersigned parties agree and consent to jurisdiction of any actions to enforce or interpret this Agreement in Oklahoma.

12. ENFORCEMENT OF AGREEMENT. If any party shall seek to enforce or protect its rights under this Agreement or under any document or instrument executed and delivered in connection herewith in any action, suit, arbitration, or other proceeding, including all bankruptcy cases and proceedings, the prevailing party shall be entitled to receive from the other party payment of its costs and expenses, including reasonable attorneys' fees incurred (whether such costs or fees are incurred before or after the commencement of the proceeding), including any and all appeals or petitions therefrom.

13. SEVERABILITY. The provisions hereof are severable and the invalidity of any provision hereof will not invalidate any other provision.

14. ENTIRE AGREEMENT. This Agreement shall constitute the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent it has been expressly incorporated into this Agreement.

15. CAPTIONS. The captions to sections and subsections of this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

16. MODIFICATION. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if placed in writing and expressly agreed to by both parties.

17. TIME IS OF THE ESSENCE. Time is of the essence in all provisions of this Agreement.

18. BOARD APPROVAL. This Agreement is subject to the approval of the Board of Education of the Norman Public Schools.

DATED this 5<sup>th</sup> day of May 2025  
"DISTRICT"  
NORMAN PUBLIC SCHOOLS  
c/o: Nick Migliorino, Superintendent  
131 South Flood Avenue,  
Norman, OK 73069

DATED this 5<sup>th</sup> day of May 2025  
"VENDOR/CONTRACTOR"  
BRAINTREE EDUCATIONAL SERVICES, LLC  
c/o Frantz Belot  
224 South Main St #505  
Springville, UT 84663

By: \_\_\_\_\_

NPS Board of Education President

By: \_\_\_\_\_

Frantz Belot, President

## **Exhibit A – Description of Services and Responsibilities**

### **District - Staff Responsibilities:**

#### **Registrar Role:**

- Receive complete Student Enrollment Packets before the start of each enrollment count date by the State:
  - Verify Immunization Records are complete
  - Verify Proof of Residency is accurate
  - Verify Birth Certificate exists and student age is eligible (i.e. ages 5-13)
  - Verify all Parent / Guardian information is provided
- Enter all Student / Parent information into Student Information System (SIS) with assistance available from Contractor, upon request.
- Review and approve that all Contractor provided student schedules meet minimum state requirements.
- Enter all student courses provided by Contractor into SIS with the proper state code.
- Assign Pass / Fail grades in SIS each semester based on state-certified teacher reports provided by the Contractor.
- Maintain official public District transcripts for all students.

#### **Special Education Role (when applicable):**

- Ensure compliance with all Special Education laws and regulations

#### **State Test Administration:**

- Ensure all state tests are administered by the Contractor according to state policy.
- Ensure all students are assigned to and take the proper test based on the schedule of courses in SIS.
- Record all state test results in the State Portal.
- Provide test coordinator(s) to work closely with Braintree Educational Services proctors.
- Provide technology resources (Chromebooks or similar) for state testing.
- Work with Braintree Educational Services to find testing centers.
- Provide access for BES staff to administer screeners and testing.

#### **Administrative / Instructional:**

- Submit all state reports on time to ensure compliance with all student membership requirements.
- Confirm provided Core Curriculum meets state curriculum requirements.
- Verify accurate teaching credentials and assignments for all contractor teachers.
- Ensure proper fingerprint and background checks are on file (as needed).
- Meet frequently, as needed, with BES Admin Team.
- Provide regular updates, as needed, to the Governing District Board regarding enrollments, student success stories, and strategic direction.

### **Contractor – Braintree Educational Services Staff Responsibilities:**

#### **Parent Support Role:**

- Inform parents of the availability of the District's personalized distance education program for grades K-6.
- Assist parents in submitting all required documents to District before the beginning of each enrollment count date.
- Support parents in understanding the program and their role as learning coaches.

#### **Curriculum Provider / Instructional Role / Program Coordination:**

- Ensure all students are provided with curriculum that map to the State Core Standards and are on the state approved list by subject area and by grade level.

- Provide parents with a wide variety of secular supporting curriculum choices.
- Assist parents in designing a personalized education plan for every child based on the unique academic, emotional, and physical needs of each child.
- Staff and provide field trips, clubs, and other enrichment opportunities.
- Provide a Learning Management System.
- Collect and review student learning submissions, and provide feedback and resources to expand learning.
- Provide a state-certified teacher
- Make technology available, through student learning funds, to support, instruct, and assist every student.
- Communicate regularly with families to provide learning enrichment opportunities and support for learning coaches.
- Provide Pass / Fail grade reports to District each semester.
- Notify the District of any student out of compliance with the attendance policy.
- As needed, attend any IEP meetings facilitated by the partner district.
- Meet with District Administration and Staff regularly to ensure the program continues to remain compliant with State Constitution, Statute, and Board Rules.

**State Test Administration:**

- Administer required state testing (screeners and spring testing) according to state policies and procedures.
- Provide proctors for testing.
- Secure locations for testing.

**Student Success Team (RTI):**

- Identify students needing additional intervention and support based on student submissions, parent reports, and test data.
- Provide intervention services, collect data, and support student learning for Tier 2 students.
- As students near the completion of the Tier 2 cycle and are being considered for Special Ed services, Braintree will communicate data with the district.

**Special Education Role (when applicable):**

- Review all past and current IEPs on file for all students
- Administer all diagnostic tests and intellectual assessments for any student identified with possible disabilities (including speech therapy, and all other necessary therapies)
- Convene and complete paperwork for move-in, annual & addendum IEP meetings
- Track & document student data
- Ensure compliance with all Special Education laws and regulations
- Implement direct services as needed

**English Language Learners:**

- Provide a staff member to administer the ELL support and administer WIDA.

**Financial Terms:**

Norman Public Schools will pay Braintree Educational Services a monthly service fee starting on a date to be determined but no later than February 1, 2026. The parties acknowledge that this Agreement is based on NPS student enrollment increasing over enrollment in FY 2026, Oklahoma per pupil State Aid allocable to Braintree students and State Aid as supplemented by other State revenues (which the District agrees to include in its calculation of the service fee), and similar information that is imprecise at the time the Agreement is first approved. As a consequence, the parties' designated representatives will meet as needed but at least quarterly, to review the service fee, changes in State Aid and other factors which the District has identified as subject to the 80%/20% allocation between the District and Braintree Educational Services. Notwithstanding,

the service fee agreed upon: (1) is premised upon the District's receipt of funding (as defined below) for students enrolled in Braintree and the 80%/20% allocation is based only on those students, (2) requires Braintree students to be enrolled for a period and at a time sufficient to qualify for state funding at a full or decreased level; and (3) subject to the understanding that funding related to Braintree enrolled students will not be received by NPS until February 1, 2026 or possibly later.

**Service Fee Calculation.** The calculation of the service fee for students enrolled and consistently attending Braintree Educational Services shall be based on the identification of the the Braintree students for whom the District receives State Aid and the following additional state revenues: Gross Production Tax, Motor Vehicle Collections, School Land Commission Earnings, Cleveland County 4 Mill Tax, and Textbooks. At the time this Agreement is made, the per pupil State Aid is projected at \$4,250.98 per student and the additional state-based revenues (named above) as \$963.82 per student. The parties acknowledge that these Oklahoma State Aid and other State revenues can vary up or down based on factors which neither the District nor Braintree control. To the extent the District learns of material variances in the revenues the District shall promptly contact Braintree to identify and discuss the variance and their effect, if any, on the Service Fee. If variances are not material, they will be considered at the first quarterly meeting between the parties, following the notice or implementation of the revenue change. A material variance is defined as a change of per student funding in the identified areas of \$500.00 or more per Braintree student.

**Norman Public Schools and Facilitron, Inc.  
Online Facilities Rental Storefront Agreement**

This Online Facilities Rental Storefront Agreement (this "Agreement") is made and entered into as of MAY 8, 2023 (the "Effective Date"), by and between Norman Public Schools (the "Client"), and Facilitron, Inc., a Delaware corporation (the "Company"). The Client and the Company may be referred to herein individually as a "Party" and collectively as the "Parties".

**W I T N E S S E T H**

- A. WHEREAS, the Company is the operator of an Internet website that provides its customers with a web storefront for the presentation and rental of facilities; and
- B. WHEREAS, the Client desires to present and rent its facilities on a web storefront hosted by the Company ("the "Client Facilities Rental Storefront") upon the terms and subject to the conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

**A G R E E M E N T**

1. **Definitions.** As used in this Agreement, the following terms, when capitalized, shall have the following meanings:
- (a) "**Company Site**" shall mean the Company's website maintained at [www.facilitron.com](http://www.facilitron.com) and any successor or supplemental locations.
  - (b) "**Client Site**" shall mean Client's website maintained at: [www.normanpublicschools.org](http://www.normanpublicschools.org) and any successor or supplemental locations.
  - (c) "**End Users**" shall mean individuals or outside group representatives as well as any employee, contractor or agent of Client who uses the Online Facilities Rental Storefront to rent Client Facilities.
  - (d) "**Client Facilities**" shall mean the facilities that the Client intends to rent.
  - (e) "**Online Facilities Rental Storefront**" shall mean the website and e-commerce platform on the Company Site provided to Client by the Company for the purpose of renting Client Facilities to End-Users ([www.facilitron.com/nps73069](http://www.facilitron.com/nps73069) and any successor or supplemental locations).
  - (f) "**Services**" shall mean the act of setting up and populating Online Facilities Rental Storefront and Client Facilities for presentation and rental, providing additional offerings facilitating rental transactions, such as liability insurance, taking rental orders, processing of payments and disbursements, and providing customer support.
  - (g) "**Transaction**" as used in the Exhibit "A" herein shall mean the total of each reservation that an End-User makes by using the Online Facilities Rental Storefront. For example, if a

reservation is made that includes twenty (20) uses of a Client Facility, the "Transaction" will be the total costs associated with all twenty (20) uses.

2. Grant of Rights.

(a) Grant of Rights to Company. The Client hereby grants Company the non-exclusive right to present and rent Client Facilities to End-Users in accordance with the provisions of this Agreement during the Term.

(b) Appointment of the Company as Limited Payment Collection Agent for the Client. The Client hereby appoints Company as the Client's limited payment collection agent solely for the purpose of accepting rental and service payments from End Users. The Client agrees that payment made by an End User through Company, shall be considered the same as a payment made directly to the Client, and the Client will make the facilities and services available to the End User in the agreed-upon manner as if the Client has received the fees. The Client agrees that Company may, in accordance with the cancellation policy selected by the Client (i) permit the End User to cancel the booking and (ii) refund (via Company) to the End User that portion of the fees specified in the applicable cancellation policy. The Client understands that Company accepts payments from End Users as the Client's limited payment collection agent and that Company's obligation to pay the Client is subject to and conditioned upon successful receipt of the associated payments from End Users. In accepting appointment as the limited authorized agent of the Client, the Company assumes no liability for any acts or omissions of the Client.

(c) Pricing and Payment Terms. The Client shall determine the pricing for its facilities rental, application, equipment usage, custodial and other associated services provided by the Client (the "Client Fee"). **Company shall withhold a commission from the Client or charge End Users a service fee, as determined by the Client pursuant to Exhibit "A", which is attached hereto and incorporated herein by reference.** Notwithstanding the foregoing, in no event shall the aggregate fees to be charged to End Users exceed those limits set forth in Oklahoma law or Client's board policies. Company shall remit all collected Client Fee payments for completed rentals minus any applicable commission and any End User refunds by a check to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.

(d) Audit. Upon at least ten (10) calendar days prior written demand to Company, the Client shall have the right, at its own cost and expense, to audit Company's books, records, and accounts for the sole purpose of verifying payments reported under Section 2(c). Company shall provide all such relevant books, records, and accounts to Client upon such demand. If Client (through its certified public accountant or other appropriate auditor) concludes that additional amounts were owed during the audited period, the Company shall pay such additional amounts within thirty (30) calendar days of the date the Client delivers to Company such accounting firm's written report so concluding. The fees charged by such accounting firm shall be paid by the Client; provided, however, if the audit discloses that the payments payable by Company for such period are more than thirty percent (30%) of the amounts actually paid for such period, then the Company shall pay the reasonable fees and expenses charged by such accounting firm in addition to any additional amounts owed.

3. Scope of Services.

Company shall be responsible for (a) designing and hosting facility rental websites equipped with rental application and payment processing for each facility, (b) maintaining the websites and calendar to ensure that the sites are functional and usable, (c) providing PCI compliant payment processing, (d) providing account management and customer service personnel as are reasonably necessary to perform, maintain and manage the Services, (e) coordinating all administrative functions associated with the Services, and (f) conducting any other operations reasonably necessary to perform the Services. Company shall comply with all industry standards, any Client rules and regulations concerning the use of Client Facilities, Client's reasonable requests, and all applicable law.

4. Client Obligations.

(a) Solely for purposes of conducting the Services, Client shall use commercially reasonable efforts to assist Company in performing the Services by providing access to its staff, facilities, and updated rental availability data in a timely manner.

(b) The Client shall use commercially reasonable efforts to provide on its website and other communications, at its discretion, instructions, links, and other information to promote the Services therein.

5. No Transfer of Intellectual Property Rights. The Client and the Company acknowledge and agree that no transfer of any proprietary technology, inventions, developments, improvements, art, ideas, art form, or the like, including, but not limited to patents, patent applications, trademarks, copyrights or trade secrets (collectively, "Intellectual Property"), is intended in connection with this Agreement. Each Party's ownership interest in any Intellectual Property owned or licensed by such Party as of the date of this Agreement or acquired by it during the Term of this Agreement is not, and shall not be affected by the terms of this Agreement.

6. Trademarks: Client Marks and Company Marks.

(a) Subject to the terms and conditions of this Agreement, the Client grants Company a nonexclusive, non-transferable, revocable license to use the Client's trademarks ("Client Marks") solely on the Online Facilities Rental Storefront and in connection with any promotions, marketing and press releases relating to the Services contemplated under this Agreement. The Client Marks are, and shall remain, the sole property of Client. Upon termination of this Agreement or of the herein granted license for any reason, the Company shall promptly discontinue use of the Client Marks.

(b) Subject to the terms and conditions of this Agreement, Company grants Client a nonexclusive, non-transferable, revocable license to use the Company's trademarks and servicemarks (the "Company Marks") in connection with marketing rental of the Client Facilities and any related services. The Company Marks are, and shall remain, the sole property of the Company. Client recognizes the Company's title to the Company Marks. Client shall use commercially reasonable efforts not to do or suffer to be done any act or thing which will in any way impair the rights of the Company and to the Company Marks. It is understood that Client

shall not acquire and shall not claim any title to the Company Marks adverse to the Company by virtue of the license granted herein, it being the intention of the Parties that use of the Company Marks by Client shall at all times inure to the benefit of the Company. Upon termination of this Agreement or of the herein granted license for any reason, Client agrees to promptly discontinue use of the Company Marks except that historical records may remain and be subject to internet access and/or public records requests.

7. Privacy Policy.

Company shall ensure that any collection, use of or disclosure of any individual, aggregate and/or personally-identifiable customer data and information about the End Users by Company complies with all applicable laws and regulations, including, but not limited to the Children's Online Privacy Protection Act of 1998 (15 U.S.C. §§ 6501, et seq.), the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. §§ 1232g, et seq.) and related regulations, relevant State law, and with Client's privacy policy and the Company's privacy policy (the "Privacy Policy"). Company shall post throughout the Term of this Agreement, on at least the main page of the Online Facilities Rental Storefront, a copy or link to the Privacy Policy. The Privacy Policy must be prominently published on the web page and provide adequate notice, disclosure and choice to users regarding Company's collection, use and disclosure of user information. Company shall ensure that the Privacy Policy does not create any liability to Client for the use of any customer or user data by either Party in any manner.

8. Confidentiality.

(a) Confidential Information. For purposes of this Agreement, "Confidential Information" shall mean any information disclosed by a Party hereto (the "Disclosing Party") to the other Party ("Recipient"), either directly or indirectly, in writing or by inspection of tangible objects (including without limitation documents, prototypes, samples, plant and equipment), which is designated as "Confidential," "Proprietary" or would reasonably be regarded as being of a confidential nature or, if disclosed orally, is identified as confidential or proprietary at the time of its disclosure to the Recipient or would reasonably be regarded as being of a confidential nature; provided, however, that any information relating to financial, product and business plans and strategies shall be deemed to be Confidential Information whether or not so designated. Notwithstanding the foregoing, Confidential Information shall not include any information which (i) was publicly known and available in the public domain prior to the time of disclosure to the Recipient by the Disclosing Party; (ii) becomes publicly known and available in the public domain after disclosure to the Recipient by the Disclosing Party through no action or inaction of Recipient; (iii) Recipient is able to demonstrate by documentary evidence that the Confidential Information was lawfully in the possession of Recipient at the time of disclosure by the Disclosing Party; (iv) is independently developed by Recipient, provided Recipient can show by documentary evidence that such development was accomplished by or for Recipient without any use or beneficial reference to any Confidential Information of the Disclosing Party; (v) is disclosed pursuant to legal, judicial or administrative proceeding or as otherwise required by law, provided that (A) Recipient gives reasonable prior notice to the Disclosing Party to allow it to seek a protective or similar order preventing or restricting the disclosure of such information,

and (B) such information shall be deemed not to be Confidential Information only to the extent that such disclosure is compelled by such proceeding or law and only for the purpose of complying with such proceeding or law; or (vi) has been approved in writing for disclosure by the Disclosing Party.

(b) **Duty to Hold in Confidence.** Each Recipient agrees that, to the extent permitted by law, it will preserve in strict confidence and secure against accidental loss any Confidential Information disclosed by the Disclosing Party to Recipient. In preserving the Disclosing Party's Confidential Information, Recipient will use the same standard of care it would use to secure and safeguard its own Confidential Information of similar importance, but in no event less than reasonable care. Any permitted reproduction of the Disclosing Party's Confidential Information shall contain all confidential or proprietary legends that appear on the original.

(c) **Permitted Disclosures.** To the extent permitted by law, Recipient shall permit access to the Disclosing Party's Confidential Information solely to its employees, agents and contractors who have a need to know such information for purposes of the Recipient's performance of the Agreement. Except as permitted by law or in the exercise of the rights granted under this Agreement, Recipient shall not disclose or transfer any Confidential Information to any third party, without the specific prior written approval of the Disclosing Party.

(d) **Obligation to Return Confidential Information.** Recipient acknowledges that the Disclosing Party retains ownership of all Confidential Information disclosed or made available to Recipient. Accordingly, upon any termination, cancellation or expiration of this Agreement, or upon the Disclosing Party's request for any reason (other than in violation of this Agreement), Recipient shall return promptly to the Disclosing Party the originals and all copies (without retention of any copy) of any written documents, tools, materials or other tangible items provided by the Disclosing Party to the Recipient containing or embodying Confidential Information.

## 9. Representations and Warranties.

(a) **Client Representations and Warranties.** Client represents and warrants to the Company as of the Effective Date that:

(i) **Authority.** Client has power and authority to execute and deliver this Agreement and to perform its obligations hereunder, and has by all necessary action authorized the execution and delivery of this Agreement and the performance of its obligations hereunder.

(ii) **No Conflicts.** The execution, delivery and performance by Client of this Agreement and each other agreement, document, or instrument now or hereafter executed and delivered by Client pursuant thereto or in connection herewith will not: (A) conflict with or violate any provision of any law, rule, regulation, authorization or judgment of any governmental authority having applicability to Client or its actions; or (B) to the best knowledge of Client, materially conflict with or result in any breach of, or constitute a default under, any note, security agreement, commitment, contract or other agreement, instrument or undertaking to which Client is a party or by which any of its property is bound.

(b) Company Representations and Warranties. The Company represents and warrants to Client as of the Effective Date that:

(i) Corporate Authority. The Company is a corporation duly organized, validly existing, and in good standing under the laws of the jurisdiction of its incorporation, has the corporate power and authority to execute and deliver this Agreement and to perform its obligations hereunder, and has by all necessary corporate action authorized the execution and delivery of this Agreement and the performance of its obligations hereunder.

(ii) No Conflicts. The execution, delivery and performance by the Company of this Agreement and each other agreement, document, or instrument now or hereafter executed and delivered by the Company pursuant thereto or in connection herewith will not: (A) conflict with or violate the articles of incorporation or bylaws of the Company or any provision of any law, rule, regulation, authorization or judgment of any governmental authority having applicability to the Company or its actions; or (B) to the best knowledge of the Company, materially conflict with or result in any breach of, or constitute a default under, any note, security agreement, commitment, contract or other agreement, instrument or undertaking to which the Company is a party or by which any of its property is bound.

(iii) Binding Obligation. When executed and delivered by the Company and Client, this Agreement will be valid and legally binding obligation of the Company in accordance with its terms, subject to bankruptcy, reorganization, insolvency, moratorium and similar laws and to general principles of equity which are within the discretion of courts of applicable jurisdiction.

(iv) Confidentiality Agreements. The Company has and will maintain with all the Company employees, agents, and consultants, written agreements sufficient to enable the Company to perform its obligations hereunder with confidentiality terms at least as restrictive as those provided for the Parties under this Agreement.

(v) Non-infringement. The Company represents and warrants that the Company Site and the Online Facilities Rental Storefront do not knowingly infringe any Intellectual Property Rights of any third party.

#### 10. Termination.

(a) Term. The initial term of this Agreement shall be **twelve (12)** months from the Effective Date (the "Term"). Company will be the provider of Client Facilities Rental Storefronts for the Term, unless terminated early per Paragraph 10(b). Thereafter, this Agreement shall continue on a month-to-month basis unless terminated by either Party as set forth in Paragraph 10(c).

(b) Termination for Breach. In the event of a material breach of this Agreement by a Party (the "Breaching Party"), expressly including Company's failure to abide by the payment and reporting terms as set forth in the Agreement, this Agreement may be terminated by the non-breaching Party, effective upon delivery of written notice to the Breaching Party, unless within seven (7) business days after receiving written notice of such breach from the non-breaching Party the Breaching Party cures such breach (or agrees with the non-breaching

Party on a plan to cure such breach, which agreement shall not be unreasonably withheld, conditioned or delayed by the non-breaching Party).

(c) Other Termination. Following the Term the Client or Company may terminate this Agreement at any time for any reason without cause. Written notice by the Client shall be sufficient to stop further performance of services by the Company. In the event of early termination, the Company shall be paid for satisfactory work performed to the date of termination. The Client may then proceed with any work-product, materials, and information completed by the Company in any manner the Client deems proper.

(d) Survival. Notwithstanding anything to the contrary in this Agreement, the provisions of Sections 5, 6 and 8 shall survive the expiration or earlier termination of this Agreement.

#### 11. General Provisions.

(a) Limitation of Liability. IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY OR ITS AFFILIATES ON ANY CAUSE OF ACTION RELATING TO THIS AGREEMENT FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR SPECULATIVE DAMAGES, INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS OR USE, BUSINESS INTERRUPTION, OR LOSS OF GOODWILL, IRRESPECTIVE OF WHETHER SUCH DAMAGES ARISE UNDER CONTRACT, TORT, STATUTE, OR OTHERWISE AND WHETHER OR NOT THE PARTY HAS ADVANCE NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY. COMPANY'S LIABILITY HEREUNDER SHALL BE LIMITED TO THE TRANSACTION FEES RECEIVED BY THE COMPANY DURING THE TERM OF THIS AGREEMENT.

(b) Assignment. This Agreement may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned or delayed, except that this Agreement may be assigned by any Party without the consent of the other Party (i) to any of the Party's majority-owned or controlled subsidiary entities or (ii) to any other entity resulting from the sale, merger, reorganization or other transfer of all or substantially all of the business or assets of the Party or its majority-owned or controlled subsidiary entities. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns.

(c) Headings. The section headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or extent of such section or in any way affect the Agreement.

(d) Counterparts. This Agreement may be executed simultaneously in two or more counterparts, each of which will be considered an original, but all of which together will constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signatures thereon provided such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by the other Party. Counterparts may be delivered by email or facsimile provided that original executed counterparts are delivered to the recipient within the next three (3) business days following the email or facsimile transmission.

(e) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

If to Client: Norman Public Schools  
131 South Flood Avenue,  
Norman, OK 73069  
Attn:  
Telephone: (405) 364-1339

If to the Company: Chief Executive Officer  
Facilitron, Inc.  
PO Box 1935  
Los Gatos, CA 95031-1935  
Telephone: 800-272-2962

Notice delivered by hand shall be deemed to have been received by the addressee on the date delivered. Notice given by registered or certified mail, return receipt requested, shall be deemed to have been received by the addressee on the date marked on the receipt. Notice given electronically or by confirmed facsimile shall be deemed to have been received by the addressee on the business day following the day on which it was sent.

(f) Entire Agreement. This Agreement and the Exhibits hereto are the complete agreement of the Parties relating to the subject matter hereof. This Agreement supersedes and governs any other prior or collateral agreements with respect to the subject matter hereof. Any amendment to this Agreement or any modification of any term of this Agreement must be in writing and be executed by an authorized officer of each Party.

(g) Governing Law, Dispute Resolution and Exclusive Venue. This Agreement shall be governed by and construed under the laws of the State of Oklahoma, without reference to conflict of laws principles. The parties waive any objection to exclusive jurisdiction and venue in the state and federal courts located in Cleveland County, Oklahoma.

(h) Severability. The illegality or unenforceability of the whole or any part of the provisions of this Agreement will not affect the continued operation of the remaining provisions of this Agreement.

(i) Waiver. The failure of either Party at any time to insist upon strict performance of any of the terms and conditions contained in this Agreement will not be deemed a waiver of its right at any time thereafter to insist upon strict performance.

(j) Independent Contractors. The relationship of the Parties established by this Agreement is that of independent contractors, and nothing contained in this Agreement shall be construed to (i) give either Party the power to direct and control the day-to-day activities of the other, (ii) constitute the Parties as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking, or (iii) allow either Party to create or assume any obligation on behalf of the other Party for any purpose whatsoever.

(k) Force Majeure. Neither Party to this Agreement shall be held responsible for any failure or delay in performance under this Agreement where such performance is rendered impracticable by any act of war, compliance with laws, governmental acts or regulations, fire, flood, other natural disaster, epidemic, strikes and other causes similar to those listed, in each case where failure to perform is beyond the control, and not caused by the negligence of the non-performing Party ("Force Majeure").

(l) No Third Party Beneficiaries. Unless otherwise expressly provided, no provision of this Agreement are intended or shall be construed to confer upon or give to any person or entity other than the Parties any rights, remedies or other benefits under or by reason of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their representatives thereunto duly authorized as of the date first written above.

"CLIENT"

"COMPANY"

Norman Public Schools

Facilitron, Inc.

By: 

By: 

Name: Dirk O'Hara

Name: Mike Kapul

Title: Board President

Title: President

Date: 5-8-23

Date: May 18, 2023

**EXHIBIT "A"**  
**Company Fees**

The Client shall determine the pricing for its facilities rental, application, equipment usage, custodial and other associated services provided by the Client (the "Client Fee").

**The Client agrees to pay the Company a commission of 10% of the total Client Fee amount per Transaction which shall be deducted from the client's payment.** Company shall remit all collected Client Fee payments for completed rentals minus applicable commission and any End User refunds to the Client on a monthly basis, and such funds must be sent by Company to Client by the 20<sup>th</sup> day of the following month.

**Minimum Annual Rental Volume.** In the event that the total Client Fee payments for completed rentals during a 12-months period (the "Actual Rental Volume") are less than \$100,000 (the "Minimum Rental Volume") the Client agrees to pay the Company 10% of the difference between the Minimum Rental Volume and the Actual Rental Volume. The Company shall invoice the Client 30 days after the end of the 12-months period.



Company Address 3625 Serpentine Drive  
 Los Alamitos, CA 90720-2440  
 US

Quote Number Q-17303-1

Ship Via

Quote Date 4/3/2025  
 Expiration Date 10/14/2025

Award Schedule

Terms Net 30

Prepared By Kahealani Carr  
 Phone (562) 431-2594  
 Email kahealanir@cardintegrators.com

Contact Name Mike Tauscher  
 Phone (405) 658-9579  
 Email miket@normanps.org

Bill To Name Norman Public Schools  
 Bill To 131 South Flood Avenue;  
 Norman, OK 73069  
 US

Bill To Ship Norman Public Schools  
 Ship To 131 South Flood Avenue  
 Norman, OK 73069  
 US

Product Description	Line Item Description	Sales Price	Quantity	Total Price
Annual Service for ID Card System  Includes: Badge Platform Card Printer Web Camera Technical Support Service	Renewal Dates: 10/15/2025-10/14/2026	\$1,495.00	1.00	\$1,495.00
Sales Tax		\$0.00	1.00	\$0.00

Subtotal \$1,495.00  
 Sales Tax \$0.00  
 Freight \$0.00  
 Total Price \$1,495.00



**CI SOLUTIONS TERMS AND MANAGED SERVICES AGREEMENT  
FOR HARDWARE USE, SOFTWARE, SERVICES AND DATA STORAGE**

This CI Solutions Terms and Managed Services Agreement for Hardware Use, Service and Data Storage (“Agreement”) is effective as of 10/15/2025 (“Effective Date”) and entered into between Norman Public Schools (“Customer”) and CI Solutions, Card Integrators Corporation (“CI Solutions”), the Parties agree that the following terms and conditions shall apply to Customer’s use of equipment and acquisition of services from CI Solutions, DEFINITIONS. The following terms shall have the meanings ascribed to them below:

- “Agreement” means this Agreement (including any Orders submitted by Customer and accepted by CI Solutions under this Agreement, any Quotes, Sales Orders or Invoices which together form a single agreement.
- “Data” means any and all files, information, data or other content generated by Customer that is collected, transmitted, and/or stored in or with CI Solutions in connection with its delivery of the Services. Data does not include information that CI Solutions collects for relationship management purposes, such as contact, billing, customer relationship management, service delivery, performance measuring, and compliance monitoring or Aggregated User Data (as defined in Section 11 below).
- “Hardware” means any equipment provided by CI Solutions to Customer under this Agreement.
- “Parties” means CI Solutions and Customer. “Party” in singular form means either CI Solutions or Customer, as applicable.
- “Services” means CI Solutions Offerings, including, but not limited to, data storage from ID card production to a secured hosted data center; monthly storage of collected data; customer support for printing hardware and/or any other services that CI Solutions makes available to Customer under this Agreement.
- “Managed Services” refers to the Service Packages selected by and provided to a Customer under a particular Quote or Order pursuant to access or license by CI Solutions granted under this Agreement..
- “Service Packages” refers to one or more of the Services CI Solutions will provide to a Customer under a particular Quote or Order. Access to different CI Solutions Offerings and Services is based on the selected Service Package. Not all Service Packages receive access to all CI Solutions Offerings.
- “Software” means any computer software or online platform, digital or otherwise, and associated documentation made available to Customer by CI Solutions under this Agreement. Such Software includes, but is not limited to, any software and/or firmware loaded onto Hardware provided by CI Solutions for the Customer’s use leased by Customer from CI Solution under this Agreements, as may be included with or otherwise provided by CI Solutions for use with said Hardware.
- “Terms of Use” means the terms and conditions applicable to use of the Services, a copy of which is incorporated herein (see Section 11 below). Terms of Use also refers to the terms set forth at <https://www.cardintegrators.com/terms-of-use/> which are hereby incorporated herein to this Agreement.
- “CI Solutions Offerings” means the CI Solutions provided Hardware, Software and Services that CI Solutions makes available to Customer or use under this Agreement. Pricing and other related terms for CI Solutions Offerings will be specified in writing in one or more Quotes,, Sales Orders, or Invoices (also hereinafter “transaction documents”), which are to be construed in conjunction and consistent with this Agreement. The terms in this Agreement shall govern the relationship and all transactions between the Parties as it relates to the use of CI Solutions’ Hardware, Software or Services.

**1. HARDWARE: Hardware provided to Customer under this Managed Services Agreement and pursuant to any other transaction documents under this Agreement are owned and shall always be owned by CI Solutions, and not the Customer.**

Any and all Hardware provided to Customer under the terms of this Agreement and related transaction documents is provided only under license pursuant to use terms stated in the transaction documents. CI Solutions’ Hardware may be used only with the Services, in accordance with specifications applicable to such Hardware and all applicable laws. All Hardware to be delivered by CI Solutions to Customer under this Agreement shall be shipped FOB origin, such that possession of Hardware under this Agreement transfers to Customer when such Hardware is made available to Customer at CI Solutions’ premises. Without affecting the transfer of title, CI Solutions shall, as an additional Service included in the Quote as shipping charges, arrange for insured shipment of such Hardware to Customer via a common carrier of CI Solutions’ choosing, and will assist Customer with any claims against such a carrier for lost or damaged shipments. Unless Customer has purchased Hardware installation Services from CI Solutions or its authorized agents, Customer shall be solely responsible for the proper installation of all such Hardware in accordance with CI Solutions’ protocols for the installation of its Hardware under this Agreement.

- **Modification of Hardware:** Customer hereby agrees without any reservation that it shall not modify, adapt, amend, or otherwise make any changes to CI Solutions’ Hardware provided to Customer under this Agreement. Customer hereby agrees that changes of any kind made by Customer or its agents, employees or custodians of CI Solutions’ equipment without the express written permission of CI Solutions are strictly prohibited and shall be deemed a breach of this Agreement whereby Customer shall be liable for costs incurred by CI Solutions’ associated with the removal, retrofitting and/or return of said Hardware to its original condition.



**2. SERVICES AND FEES:** Subject to Customer's timely payment of all applicable fees and expenses and compliance with all material terms of this Agreement including but not limited to terms set forth in Section 8 below and billed Invoices to Customer, CI Solutions shall provide the Services to Customer during the Service Term as defined below. The following services are included with each Service subscription: Service activation, access to the CI Solutions' web-based portal and associated web-based Software applications, email & phone support, Software upgrades made generally available to Service Customers. Customer acknowledges that CI Solutions in its sole discretion may update and change the features and functionality of the Services under this Managed Services Agreement from time to time, with or without notice, so long as such changes do not materially diminish the value of the services based on a standard of commercial reasonableness. Service Packages are defined on the Quote, Sales Orders and referenced in Invoices, as applicable. In the event of a discrepancy between the Quote and Sales Order, the stated pricing will be controlled by the Quote, and the Hardware quantity will be controlled by the Quote. All Quotes, Sales Orders and related transaction documents are governed by the terms of this Managed Services Agreement.

**3. CUSTOM SERVICES:** Unless otherwise provided in a separate Scope of Work ("SOW") or Quote specifically referencing or attached to this Agreement, CI Solutions will not provide any custom Services, including but not limited to, integration services, bulk data export services, or other non-standard Services ("Custom Services") not specifically identified in the relevant SOW, Quote or Sales Order. Any Custom Services must be agreed upon by the Parties in a signed SOW.

**4. CHANGES TO PRICING:** CI Solutions shall have the right in its sole reasonable discretion to change Product pricing upon [30] calendar days written notice by CI Solutions to the Customer. Such changes made by CI Solutions may include, without limitation, adding or deleting Products, increasing or decreasing prices, or offering for stated limited-time special discounts, rebates or other promotions for some or all of the Products. Any price increase will not apply to any order received prior to the date of such notice of price increase, if the requested shipment date is less than [10] calendar days from the date that Customer's order is received by CI Solutions. In the event CI Solutions reduces the price of a Product shown in Quote or Sales Order, then (a) such reduction shall apply to any orders received by CI Solutions from Customer prior to the date of notice of such reduction but not yet shipped, and (b) CI Solutions shall issue a credit to Customer account for the amount of such reduction for each affected Product shipped to Customer within [10] calendar days prior to the date of such notice.

**5. SERVICE TERM AND TERMINATION:**

A. Base Service Term: The Base Service Term shall be defined as a period of [one (1)] calendar year following the commencement of Service billing. Service billing shall commence as follows: (a) For Hardware that is shipped to Customer by CI Solutions on or before the 15th calendar day of a month, Service billing shall commence on the first of the month following the Hardware shipment date; (b) For Hardware that is shipped to Customer by CI Solution after the 15th calendar day of a month, Service billing shall commence on the 15th calendar day of the following month, following the Hardware shipment date. If, for any reason, the billing for Services is deferred beyond the above-defined commencement date, the Service billing commencement date shall be the date of the first Invoice for Service that the Customer.

B. Extended Service Term: Should Customer purchase Hardware at a date subsequent to its purchase of the Service described in this Agreement, then Customer's Base Service Term for the Service shall be automatically amended such that its Service and Hardware service periods are the same period of one (1) calendar years following the shipment date of the Hardware to Customer.

**6. EARLY TERMINATION:** In the event of written termination prior to the end of the Term by either party, CI Solutions will remove Customer account and Customer hereby agrees it shall return any CI Solutions-owned equipment within 30 calendar days of CI Solutions' transmission of or its receipt from Customer of said notice of termination, delivered freight paid to a location specified by CI Solutions. All payments made to CI prior to the date of termination are nonrefundable. Moreover, if early termination is effectuated by Customer, then Customer shall pay 50% of all remaining unpaid balances due to CI Solutions under this Agreement; said 50% portion of all unpaid balances shall be paid in full by Customer to CI Solutions via check or bank wire within 30 calendar days of CI Solution's receipt of Customer's written notice of termination of this Agreement.

**7. RENEWAL OF SERVICES:**

A. Timing: Customer shall notify CI Solutions in writing of Customer's request to either terminate or renew this Agreement. Such notice must be received by CI Solutions no later than ninety (90) calendar days prior to the final date of the Term of this Agreement, unless said time is waived in writing by CI Solutions.

B. Proposed Terms and Good Faith Discussions: Upon timely receipt of Customer's request to renew this Agreement, CI Solutions will determine, in its sole discretion, whether Customer's request for renewal will be granted. If a renewal is granted by CI Solutions, it will send Customer the proposed terms of renewal for a subsequent Term(s); Customer shall engage in timely, responsive, good faith discussions with CI Solutions to help ensure the Parties arrive at final renewal terms prior to the final date of the Term of this Agreement.

C. Hardware For New Term: CI Solutions will decide, at its sole discretion, whether Customer will receive any new Hardware for use during any forthcoming renewal Term(s), or whether Customer will be required to use the same Hardware currently in use under the present Term.



D. Return of Hardware During Renewal Discussions: If CI Solutions determines that new Hardware will be provided to Customer for use during a forthcoming renewal Term, then CI Solutions will pay for shipping costs directly related to Customer's return shipment of the previously-provided Hardware (to the offices of CI Solutions), provided that said return shipment of Hardware is made in compliance with any shipment location, timing and related directions communicated in writing to Customer by CI Solutions.

#### **8. RETURN OF HARDWARE:**

A. Original Hardware Boxes Required For All Return Shipments: Irrespective of whether Customer returns CI Solutions' Hardware pursuant to renewal discussions or termination of this Agreement, Customer shall use the same boxes in which CI Solutions' Hardware was originally shipped to and received by Customer. Lost or damaged boxes may be replaced by submitting a written request to CI Solutions no later than sixty (60) calendar days prior to the end of the current Term; Customer shall pay CI Solutions fifty dollars (\$50.00) plus costs of shipping for each replacement box.

B. Hardware Return Processing Fees: All Hardware returns are subject to administrative fees relating to restocking, repair, disposal and other associated costs to be billed by CI Solutions and paid by Customer within thirty (30) calendar days.

#### **9. PAYMENT TERMS AND TAXES:**

A. Payment Terms: Customer shall pay (in U.S dollars) all amounts as stated in Invoices issued under this Agreement by wire transfer to CI Solutions' designated bank, by check, or by any other method deemed in writing as acceptable to CI Solutions. Full payment under this Agreement shall be made within a 1-year term. Payments are not subject to set-off or reduction unless otherwise agreed to in writing by CI Solutions. Any amounts not paid when due shall bear interest at the rate of one and one-half percent (1.5%) per month, or the maximum legal rate if less, and Customer hereby agrees it shall be responsible for all billed amounts, costs, and expenses, including but not limited to attorney's fees, incurred by CI Solutions in connection with efforts made to collect any delinquent amounts. CI Solutions shall be entitled to withhold performance and suspend the Services until all amounts due are paid in full.

B. Taxes: All payments by Customer to CI Solutions exclude taxes unless specifically and expressly stated by CI Solutions. Customer is responsible for payment of all applicable taxes, (including, but not limited to, sales tax, use tax, and property tax on all Hardware leased under this Agreement, excepting taxes on CI Solutions income or CI Solutions employment taxes) however designated or incurred in connection with the transactions under this Agreement, and agrees to reimburse CI Solutions for any taxes paid on their behalf.

C. Annual Price Adjustment: Commencing one (1) year following the Effective Date of this Agreement, there may be an increase in Customer's total annual subscription fee of three percent (3%). This annual price adjustment shall automatically take effect on the first month of the one (1) year anniversary of the Effective Date of this Agreement, and each year thereafter.

**10. MANAGED SERVICES SOFTWARE LICENSE/GRANT**: All Software is licensed, not sold under this Managed Services Agreement. Subject to Customer's timely payment of all applicable fees and expenses, and compliance with all material terms of this Agreement and, if applicable, any 3rd Party Terms, CI Solutions grants to Customer for the limited duration of the Term this Agreement remains in effect, a limited, non-transferable license, without rights to sublicense, to access and use the Software solely in connection with Customer's use of the Services and solely for Customer's internal business purposes. Except for this limited license conveyed Customer under this Agreement, CI Solutions and its suppliers shall at all times retain all right, title, and interest in and to all copyrights, trademarks, service marks, trade secrets, patents, patent applications, mask works, moral rights, contract rights, and any and all other proprietary rights embodied in the CI Solutions Offerings and 3rd Party Offerings relating to this Managed Services Agreement, including, without limitation, any improvements or derivatives of such offerings. Customer acknowledges that the Software is of United States origin, is provided subject to the U.S. Export Administration Regulations, may be subject to the export control laws of the applicable territory, and that diversion contrary to applicable export control laws is prohibited. Customer represents that it will not permit the Software to be used for any purposes prohibited by law. Except as otherwise expressly provided in this Agreement, Customer shall have no right, title or interest in or to any intellectual property relating to the CI Solutions Offerings and/or 3rd Party Offerings and shall not (a) modify or create derivative works from any Software, (b) merge or otherwise combine any Software with other software not expressly approved in writing by CI Solutions, or (c) copy, reproduce, modify, reverse engineer, decompile, disassemble, or otherwise attempt to derive the source code or algorithms of any Software. Customer hereby agrees it will not violate or contest CI Solutions or its suppliers' proprietary rights related to any CI Solutions Offering and/or 3rd Party Offering or any ownership right of CI Solutions to any Hardware or Software provided to Customer under this Agreement. Additional terms may apply to 3rd Party Offerings or future versions of CI Solutions' Managed Services relating to this Agreement; any such additional terms shall be presented to Customer as such terms are amended and applicable to Customer. Customer acknowledges use of a 3rd Party Offering requires acceptance of the 3rd Party Terms, which are not controlled by CI Solutions.

**11. TERMS OF USE/CUSTOMER OBLIGATIONS**: Customer shall be solely responsible for obtaining and maintaining Internet access to CI Solutions web based applications through an Internet service provider and the hardware and software necessary to enable such a connection. Customer is responsible for ensuring that only authorized Customer personnel (noting that a competitor of CI Solutions can never be an authorized user) have access to CI Solutions web based services and for the security of Customer's computer system and the connection to CI Solutions systems. At all times during and after the termination or expiration of this Agreement, Customer and its employees and agents shall maintain the confidentiality of trade secret information. Customer shall not disclose any such proprietary



information concerning CI Solutions Products (Hardware and Software), including any flow charts, logic diagrams, user manuals and screens, to persons not an employee of Customer without CI Solutions prior written consent.

**12. PERSONALLY IDENTIFIABLE INFORMATION:** Customer (or "District") acknowledges and agrees to the following: (a) District will manage the disbursement of ID CARDS to their students. (b) Other than the fields in the scope of work, District will not upload any student personally identifiable information (PII), such as social security numbers, home addresses, parent names, or telephone numbers, into CI Solutions database. Such information is not requested nor required by CI Solutions for the performance of its obligations under this Agreement deployment or operation of and such information should be maintained by and reside in District's own data information systems.

**13. DATA RETENTION.** Customer acknowledges: (1) that unless it purchases additional Data Retention services, CI Solutions will have the right to purge all Data as follows: Subject to purge after 6 months, or 12 months, as elected by Customer in the checkboxes below. If no boxes are checked, CI Solutions will have the right to purge Data after 12 months (2) Regulations may mandate specific Data Retention requirements for Data, and it is the Customer's sole responsibility to understand those requirements and to export and archive its Data if the Data Retention period offered by CI Solutions is not sufficient. (3) Unless CI Solutions specifically agrees in writing otherwise, all Data can be purged by CI Solutions according to the Retention period selected. From time to time, CI Solutions may offer new types of Data services, and such new Data services may have different Data Retention periods, to be defined in a corresponding service specification for that offering. If no data retention period is defined, the retention period of 12 months will apply. (4) CI Solutions is not required to retain Data except as provided in this Section or in a separate written agreement. Unless other arrangements are made in writing with CI Solutions, all Data submitted using CI Solutions web-based applications may be purged as provided herein.

Data Retention Period:

Rolling Period: # 6 Months # 12 Months

**14. INTELLECTUAL PROPERTY (IP):** CI Solutions retains all rights, title and interest and all related IP rights in and to the CI Solutions Offerings and CI Solutions Confidential Information, including any enhancements, updates or other modifications, including custom modifications, thereto, whether made by CI Solutions, Customer or any third party. Except as expressly set forth herein, no express or implied license or right of any kind is granted to Customer regarding the CI Solutions Offerings. Under no circumstances shall Customer sell or transfer any Hardware or licensed Software, reconstruct or repair such Hardware or Software, or reverse engineer or otherwise attempt to learn or otherwise extract the trade secrets, know-how or other IP embodied therein. Customer agrees that CI Solutions may collect data regarding Customer's use of the Service and analyze, use and disclose such data in an aggregated format ("Aggregated User Data") for CI Solutions' business purposes provided such Aggregated User Data is not personally identifiable or Customer identifiable.

**15. LIMITED HARDWARE WARRANTY FOR HARDWARE:** CI Solutions warrants that the serialized Hardware elements of any CI Solutions Offerings delivered by CI Solutions or its agents to Customer under this Agreement shall be free from all material defects in workmanship under normal use and service. Hardware installations must follow CI Solutions equipment-specific installation guidelines to qualify for the foregoing warranty. CI Solutions warranty period for such serialized Hardware is as follows: The warranty period runs from the date of shipment, and any replacement Hardware provided under warranty will be covered under warranty for the remainder of the warranty term based on the shipment date for the original equipment. Provided that such Hardware is used and handled as intended and in accordance with this Agreement, and that Customer provides CI Solutions with notice within the applicable warranty coverage period, as Customer's sole and exclusive remedy, CI Solutions will replace any failed or functionally impaired Hardware with comparably equivalent Hardware in terms of performance and functionality, as determined by CI Solutions. This warranty does not apply to any Hardware that has been misused, modified, altered, willfully abused or that has been subject to excess electrical current, water or any other intentional modification or environmental damage or that has been damaged due to the manner in which the Hardware was installed by Customer or its agents or representatives. If Hardware is determined by CI Solutions to be damaged due to any of the aforementioned causes, or if Hardware is otherwise deemed by CI Solutions to be ineligible for Warranty coverage, Customer will be charged the price of a refurbished unit plus shipping and handling, and restocking fees. Return of any Hardware requires a Return Material Authorization ("RMA") number. All RMA's must be pre-authorized by CI Solutions Customer Care at: E-mail: support@cardintegrators.com Phone: (562) 431-2594.

**16. WARRANTY LIMITATIONS:** The limited warranties set forth above are applicable solely to the CI Solutions Offerings expressly made under this Agreement. Customer hereby acknowledges that it is solely responsible for its use of data and any consequences thereof; CI Solutions hereby expressly disclaims any warranties or assurances as to the accuracy, completeness, sufficiency, or any other qualifying factors relating to such data. With the exception of any express warranties provided under this Agreement, CI Solutions itself makes no warranties in any manner that the Hardware or any CI Solutions Offerings will be available, accessible, free from error or disruption of any type, timely, secure, or otherwise meet Customer's expectations. Furthermore, CI Solutions expressly disclaims any implied warranties of merchantability and fitness for a particular purpose, and any warranties that may arise from Customer's course of performance, dealing, or usage of trade.



**17. LIMITATION OF LIABILITY:** With the exception of any obligations of either party as expressly set forth in this Agreement, including but not limited to Customer's misuse, damage, or misappropriation of CI Solutions' Hardware or intellectual property, in no event shall either party be liable to the other party or to any third-party, for any consequential, indirect, special, incidental, or exemplary damages, whether foreseeable or unforeseeable (including, but not limited to, damages for loss of data, goodwill, anticipated or actual profits or revenues of any type, investments, use of money or facilities, interruption or disruption in use or availability of data; the possibility of such damages, arising out of (i) the performance or non-performance of this Agreement, use of the CI Solutions Offerings, or (ii) any claim, cause of action, breach of contract or any express or implied warranty, under this Agreement or otherwise, misrepresentation, negligence, strict liability, or any other tort. CI Solutions' aggregate liability under this Agreement shall not, under any circumstances claimed by Customer or any other third-party, exceed the total fees actually paid by Customer in the immediately preceding twelve (12) months under this Agreement, irrespective of the nature of any such purported claims or losses being in contract, tort, strict liability, or any other basis. Each and every of the foregoing limitations shall apply regardless of whether CI Solutions has been advised or otherwise notified by Customer or any third-party of such damages, and irrespective of whether any remedy which may be offered by CI Solutions fails its essential purpose or otherwise falls short of Customer's expectations.

**18. CONTROLLING TERMS:** All CI Solutions Offerings licensed or purchased by Customer from CI Solutions during the term of this Agreement shall be subject to the terms and conditions of this Agreement as set forth herein and at Section 1 of this Agreement. Terms related to Order submission, delivery, pricing, or payment shall be established between Customer and CI Solutions as specified in writing herein and in CI Solutions' transaction documents provided to Customer. Any terms or conditions appearing on the face or reverse side of any Customer purchase order, acknowledgment, or confirmation that are different from or in addition to those required hereunder shall not be binding on the Parties, even if signed and returned, unless both Parties agree in a separate writing to be bound by such different or additional terms and conditions.

**19. OTHER LIMITATIONS:** CI Solutions licensors and suppliers shall have no liability of any kind under this Agreement and Customer shall not be a third-party beneficiary under agreements between CI Solutions and its licensors/suppliers. Customer acknowledges: (1) it is solely responsible for its use of Data, controlling its employees/authorized users access to the Software, Hardware and Services, (2) the accuracy of Data may be dependent on the accuracy of information provided by individuals using Hardware or Software on Customer's behalf; and (3) Customer is solely responsible for instructing such individuals in the proper use of equipment, CI Solutions shall have no liability whatsoever with respect to Data, except in the case of gross negligence or intentional misconduct by CI Solutions or its employees. CI Solutions shall have no liability for any nonperformance/delay caused by any event reasonably beyond its control, including, but not limited to labor disputes, natural disasters and other acts of God, and war.

**20. HOLD HARMLESS AND INJUNCTIVE RELIEF:** To the extent allowed by law, Customer shall hold CI Solutions harmless from and against any claim, cost, or expense ("collectively, Claims") asserted or initiated by a third party arising out of or relating to Customer's use of the Data provided by the Service for employment decisions. For copying or unauthorized use of the software, or other violations of the terms of this agreement, CI Solutions may seek and obtain injunctive relief for such breaches or threatened breaches, in addition to, and not in limitation of other legal remedies.

**21. CONFIDENTIALITY:** To the extent allowed by law, each Party shall retain in confidence all information received from the other Party that the disclosing Party identifies as being proprietary and/or confidential. In no event shall either Party employ less than a reasonable degree of care in protecting the Confidential Information, which includes, but shall not be limited to: the terms of this Agreement, pricing, business plans, customer lists, operational and technical data and product plans. Customer shall not share or provide access to CI Solutions web based software or device firmware with any competitor of CI Solutions. The receiving Party's obligations under this Section shall extend for two (2) calendar years following the disclosure of the Confidential Information.

**22. MISCELLANEOUS:** The failure of either Party to exercise in any respect any right provided for herein will not be deemed a waiver of any provision of this Agreement or of any subsequent breach of the same and no waiver of any provision of this Agreement will be effective unless made in writing. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the County of Orange, State of California.

READ AND AGREED WITHOUT ANY RESERVATIONS:



**CUSTOMER**

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CI SOLUTIONS**

Signature: *Taylor Cole*

Print Name: Taylor Cole



Service Agreement No. 6213535



Clean Uniform Company
1316 South Seventh Street
St. Louis, MO 63104

Customer Norman Public Schools Mechanics

Address 425 12th Ave NE

City Norman State OK Zip 73071

Telephone No. 405 366-5965 Fax No. ( )

Date of Agreement 7-1-2025

New Agreement [ ] Renewal Agreement [ ]

Upon the Terms and Conditions set forth in this Agreement, Supplier agrees to provide to Customer, and Customer Agrees to accept, all of Customer's requirements for the Goods and Services as provided under this Agreement, including, without limit, uniforms, textiles, and industrial laundry services, in the quantity and frequency, and at the Unit Price and charges as follows:

Table with 5 columns: Description of Goods and Services, Frequency, Inventory Issued, Unit Price. Rows include items like 101-U - APRON, SHOP, NECKBAND, DENIM, 175SGY - T-SHIRT, SP POCKET GREY SS, etc.

Term to run July 1st through June 30th 2026

12m

TERMS AND CONDITIONS

12m

- 1. Term: This Agreement shall become effective when signed by Supplier's General Manager. The Initial Term of this Agreement shall commence upon the later of the date when this Agreement is signed by Supplier's General Manager or when Goods or Services are first provided to Customer, and expire 12 consecutive months thereafter.
2. Cancellation: Customer may not cancel this Agreement prior to expiration of the then-current term unless there is a material deficiency in the Goods or Services supplied and, in that event, only by first giving Supplier (i) detailed written notice of the claimed deficiency within 10 days of the occurrence of the claimed deficiency, and (ii) a period of 60 days after Supplier's receipt of such notice within which Supplier may cure the claimed deficiency.



Service Agreement

No. 6213535



Customer Norman Public Schools Mechanics

Clean Uniform Company
1316 South Seventh Street
St. Louis, MO 63104

- 3. Payment. Customer shall pay for the Goods and Services provided hereunder based on flat-rate pricing figured on then-current Unit Prices and 100% of the inventory of Goods put in service ("Current Method").
4. Rate Adjustments. In addition to Supplier's right to adjust the Current Method as provided above, Supplier shall have the right once annually to automatically increase the Unit Prices and charges then in effect by the amount of the increase in the Consumer Price Index for the previous 12 months or 5%, whichever is greater.
5. Unreturned or Damaged Goods. All Goods in stock and/or in service under this Agreement shall remain Supplier's sole property.
6. Special Order Goods. The term "Special Order Goods" means all Goods that are specially manufactured for Customer.
7. Remedies. Customer acknowledges that early cancellation of this Agreement will cause Supplier a loss of revenue and profits in amounts that are difficult to estimate accurately.
8. Venue; Applicable Law. This Agreement shall be governed, interpreted, and enforced according to the laws of the State of Missouri without regard to conflict of laws rules.
9. Assignment. This Agreement is binding upon any successors or assigns of the parties, and the respective parties shall so inform any such successor or assign.
10. Disclaimer. Unless otherwise specified in writing, Supplier does not represent or warrant that any Goods supplied under this Agreement are flame-resistant and/or flame-retardant, adequate for Customer's use or intended use, or regarding visibility garments, adequately visible or conspicuous.
11. Notice. The notices required or to be given under this Agreement must be in writing and sent by certified U.S. Mail, return receipt requested.
12. Miscellaneous. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof and all prior negotiations and oral or written communications or agreements between the parties concerning the subject matter hereof are superseded hereby.
13. Execution. This Agreement may be executed in any number of counterparts and delivered by fax or scanned PDF via email, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

Customer

Supplier: Clean Uniform Company

By Customer Authorized Signature

By Scott Stephens Supplier Authorized Signature

By Supplier General Manager

Print Name and Title

Print Name and Title

Print Name and Title

Date

Date

Date



**FUELMASTER® Fuel Management System**  
 Limited Maintenance Agreement

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of **03/11/2025** Tallahassee, Florida, by and between SYN-TECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**Norman Public Schools**

This initial term of this agreement shall commence as of **07/01/2025** and shall continue for a term expiring **06/30/2026** at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. Limited Maintenance provides a 10% discount on hardware parts, telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. Support hours are 8:00 AM - 8:00 PM EST., Monday through Friday, excluding New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Maintenance Level	FMU/Serial Number	Cost
Limited	FMU2500 S/N 7520	\$550.00
<b>Total</b>		<b>\$550.00</b>

MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc. will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and database information, and will not disclose this information to any third party. Payment Industries Standards certify Syn-tech Systems, Inc. to PA-DSS requirements and all data must be securely maintained. Organizations under maintenance contract are provided a toll-free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will provide a 10% discount to replace all defective parts and provide telephonic assistance to the customer for installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently do not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees.


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The parties of Syn-tech Systems, INC. and **Norman Public Schools** deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:

(Signature)

(Date)

  
\_\_\_\_\_ 03/11/2025  
(Name)

\_\_\_\_\_ Sara D. Fletcher

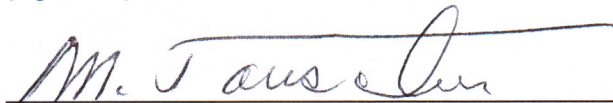
(Title)

\_\_\_\_\_ Marketing Operations Manager

CUSTOMER:

(Signature)

(Date)

  
\_\_\_\_\_ 04-09-2025

(Name)

\_\_\_\_\_ M. Tauscher

(Title)

\_\_\_\_\_ Director

State and Local Government  
Master Cost Per Image Agreement



Agreement No: 010-0152165-001

Supplier (Name-Address): Xerox Business Solutions			
CUSTOMER INFORMATION			
Full Legal Name: Independent School District 29		Phone: 405-447-6553	
Billing Address: 131 S Flood Ave		Contact Name: Cameron Cox	
City: Norman	State: OK	Zip Code: 73069	Contact Email: cameronc@norman.k12.ok.us
CUSTOMER ACCEPTANCE		OWNER ACCEPTANCE	
BY YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE THAT YOU ARE ENTERING INTO A NON-CANCELLABLE AGREEMENT AND THAT YOU HAVE READ AND AGREED TO ALL APPLICABLE TERMS AND CONDITIONS SET FORTH ON PAGES 1 AND 2 HEREOF.		<b>Xerox Financial Services LLC</b>	
Authorized Signer X:	Federal Tax ID # (Required):	Accepted By: <input checked="" type="checkbox"/>	<small>Nicole Torrace SVP, Xerox Financial Services</small>
Print Name/Title: Board President	Date: April 11, 2002	Date: 11/01/2022	

TERMS & CONDITIONS

**1. Definitions.** The words "you" and "your" mean the legal entity identified in "Customer Information" above, and "XFS," "we," "us," "Owner" and "our" mean Xerox Financial Services LLC. "Supplier" means the entity identified as "Supplier" on one or more Schedules related to and incorporating this Agreement executed by the Parties from time to time ("Schedule"). "Acceptance Date" for each Schedule means the date you irrevocably determine Equipment under a Schedule has been delivered, installed and operating satisfactorily. "Agreement" means this Master Cost-Per-Image Agreement, including one or more Schedules. "Commencement Date" will be a date after the Acceptance Date when the Initial Term begins, selected by us for the purpose of facilitating an orderly transition and to provide a uniform billing cycle. "Discount Rate" means 3% per annum. "Equipment" means the items identified as such in any Schedule, plus any Software (defined in section 3 hereof), attachments, accessories, replacements, replacement parts, substitutions, additions and repairs thereto. "Excess Charges" means the applicable excess image/print charges on each Cost Per Image Schedule. "Interim Period" means the period, if any, between the Acceptance Date and the Commencement Date. "Interim Payment" means one thirtieth of the Payment multiplied by the number of days in the Interim Period, which shall be included in your first invoice from us. "Payment" means the periodic Lease or Base Payment specified in one or more Schedules, which includes taxes and other charges you, Supplier and XFS agree will be invoiced by XFS, and may include the fixed component of maintenance charges payable to Supplier under the Maintenance Agreement and Excess Charges (unless otherwise agreed by you, Supplier and XFS). "Maintenance Agreement" means a separate agreement between you and Supplier for maintenance and support purposes. "Origination Fee" means a one-time fee of \$125 per Schedule billed on your first invoice, which you agree to pay, covering origination, documentation, processing and other initial costs. Party" means you or XFS, and "Parties" means both you and XFS. "PPT" means personal property tax(es). "Term" means the Interim Period, if any, together with the Initial Term for each Schedule plus any subsequent renewal or extension terms. "UCC" means the Uniform Commercial Code of the State(s) where XFS must file UCC-1 financing statements to perfect its security interest in the Equipment.

**2. Agreement, Payments and Late Payments.** You agree and represent that the Equipment was selected and configured by you based on your judgment in consultation with Supplier. At your request, XFS will acquire same from Supplier to lease to you under one or more Schedules and you agree to lease same from XFS. XFS may refuse to pay Supplier for Equipment, whether or not the Equipment has been delivered to you, if (i) there shall be, in our reasonable judgment, a material adverse change in your financial condition or credit standing since the date of our approval of the transaction, or (ii) you fail to provide any documents as we may reasonably require within 15 days of our request, including but not limited to releases, subordinations, financing statements/searches, good standing certificates, and evidence of authority. The Initial Term commences on the Acceptance Date. You agree to remit to XFS each Payment as Invoiced by us according to the frequency set forth above. You agree to pay us all sums due under each invoice via check, Automated Clearing House debit, Electronic Funds Transfer or direct debit from your bank account by the due date. If any Payment is not paid in full within 10 days after its due date, you will pay a late charge of the greater of 5% of the amount due or \$25. We will make any required adjustment to the aforesaid Invoicing/late charge practices in accordance with any applicable prompt payment laws in the state of your formation once you provide notice thereof. For each dishonored or returned Payment, you will be assessed the applicable fee, not to exceed \$35. Restrictive covenants on any method of payment are ineffective.

**3. Equipment and Software.** To the extent that Equipment includes intangible property such as software licenses, such intangible property shall be referred to as "Software." You acknowledge and agree that XFS is not the licensor of such Software, and therefore has no right, title or interest in it, and you will comply throughout the applicable Term with any applicable license and/or other agreement ("Software License") with the Software supplier ("Software Supplier"). You are responsible for determining with the Supplier whether any Software Licenses are required, and entering into them with Software Supplier no later than 30 days after the applicable Acceptance Date. YOU AGREE THE EQUIPMENT IS FOR YOUR LAWFUL BUSINESS USE IN THE UNITED STATES, WILL NOT BE USED FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES, AND IS NOT BEING ACQUIRED FOR RESALE.

**4. Non-Cancellable Agreement.** EXCEPT FOR A NON-APPROPRIATION EVENT AS MORE FULLY DESCRIBED IN SECTION 21 HEREOF, NO SCHEDULE HEREUNDER CAN BE CANCELLED OR TERMINATED BY YOU PRIOR TO THE END OF THE APPLICABLE INITIAL TERM. YOUR OBLIGATION TO MAKE ALL PAYMENTS IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE OR COUNTERCLAIM, IRRESPECTIVE OF THE PERFORMANCE OF THE EQUIPMENT, SUPPLIER, XFS, OR ANY THIRD PARTY. Any pursued claim by you against XFS for alleged breach of our obligations hereunder shall be asserted solely in a separate action; provided, however, that your obligations hereunder shall continue unabated.

**5. End of Agreement Options.** Schedules may have stated or no purchase options. If a \$1 Purchase Option is designated, you will be deemed to have exercised your option to purchase the Equipment as of the Acceptance Date. If the purchase option is designated as a Fixed Purchase Amount, at the end of the Initial Term XFS will invoice you, and you will be obligated to pay, the applicable Fixed Purchase Amount, plus Taxes. For any other purchase option designated, if you are not in default and if you provide no greater than 150 days and no less than 60 days' prior written notice to XFS, you may, at the end of the Initial Term or any renewal term ("End Date"), either (a) purchase all, but not less than all, of the Equipment by paying its fair market value, as determined by XFS in its sole but reasonable discretion ("Determined FMV"), plus Taxes, or (b) return the Equipment within 30 days of the End Date, at your expense, fully insured, to a continental US location XFS shall specify. You cannot return Equipment more than 30 days prior to the End Date without our consent; if we consent, we may charge you, in addition to all undiscounted amounts due under this Agreement, an early termination fee. If you have not elected one of the above options, this Agreement shall renew for successive one-month terms. Either party may terminate the Agreement as of the end of any such renewal term on 30 days' prior written notice and by taking one of the actions identified in (a) or (b) in the preceding fourth sentence of this Section. The purchase options shall be exercised, and the Fixed Purchase Amounts paid, with respect to each item of Equipment on the day immediately following the date of expiration of the Term of such item, and by the delivery at such time by you to XFS of payment, in form acceptable to XFS, of the amount of the applicable purchase price. Upon payment of the applicable amount, XFS shall transfer our interest in the Equipment to you on an "AS IS, WHERE IS," "WITH ALL FAULTS" basis, without representation or warranty whatsoever.

**6. Equipment Return.** If the Equipment is returned to XFS, it shall be in the same condition as when delivered to you, except for "ordinary wear and tear" and, if not in such condition, you will be liable for all expenses XFS incurs to return the Equipment to such condition. IT IS SOLELY YOUR RESPONSIBILITY TO SECURE ANY SENSITIVE DATA AND PERMANENTLY DELETE SUCH DATA FROM THE INTERNAL MEDIA STORAGE PRIOR TO RETURNING THE EQUIPMENT TO XFS.

**7. Equipment Delivery and Maintenance.** You should arrange with Supplier to have the Equipment delivered to you at the location specified on the first page hereof or in the applicable Schedule, and you agree to execute Delivery & Acceptance Certificates at our request (and confirm same via telephone or electronically) confirming when you have received, inspected and irrevocably accepted the Equipment, and authorize XFS to fund Supplier for the Equipment. If you fail to accept the Equipment, you shall no longer have any obligations under the applicable Schedule. Equipment may not be moved to another physical address without our prior written consent, which shall not be unreasonably withheld or delayed. You agree that you will not take the Equipment out of service at any time during the Term. You shall permit XFS or its agents to inspect Equipment and any related maintenance records during your normal business hours upon reasonable notice. You represent you have entered or will enter into a Maintenance Agreement to maintain the Equipment in good working order in accordance with the manufacturer's maintenance guidelines and to provide you with Equipment supplies. You acknowledge that XFS is acting solely as an administrator for Supplier with respect to the billing and collecting of the charges under the Maintenance Agreement. XFS SHALL NOT BE LIABLE TO YOU FOR ANY BREACH BY THE SUPPLIER OF ANY OF ITS OBLIGATIONS TO YOU, NOR WILL ANY OF YOUR OBLIGATIONS UNDER THIS AGREEMENT OR ANY SCHEDULE BE MODIFIED, RELEASED OR EXCUSSED BY ANY ALLEGED BREACH BY SUPPLIER.

**8. Meter Readings and Annual Adjustments.** You agree that Meter Reading submittal will be covered by the corresponding Maintenance Agreement. At any time after 12 months from each Commencement Date and for each successive 12 month period thereafter during the Term, XFS may increase your Base Payment and the Excess Charges by a maximum of 15% of the then-current Base Payment therefor and you agree to pay such increased amounts.

**9. Assignment.** YOU MAY NOT ASSIGN, SELL, PLEDGE, TRANSFER, SUBLEASE OR PART WITH POSSESSION OF THE EQUIPMENT, THIS AGREEMENT, ANY SCHEDULE, OR ANY OF YOUR RIGHTS OR OBLIGATIONS THEREUNDER (COLLECTIVELY "ASSIGNMENT") WITHOUT XFS'S PRIOR WRITTEN CONSENT, WHICH SHALL NOT BE UNREASONABLY WITHHELD OR DELAYED, BUT SUBJECT TO THE SOLE BUT REASONABLE EXERCISE OF XFS'S CREDIT DISCRETION AND EXECUTION OF ANY NECESSARY ASSIGNMENT DOCUMENTATION. If XFS agrees to an Assignment, you agree to pay the applicable assignment fee and reimburse XFS for any costs we incur in connection with that Assignment, which shall not exceed \$250. XFS may sell, assign or transfer all or any part of the Equipment and/or any of our rights under any Schedule(s). XFS's assignee will have the same rights that we have to the extent assigned, but none of our obligations. YOU AGREE NOT TO ASSERT AGAINST SUCH ASSIGNEE ANY CLAIMS, DEFENSES, COUNTERCLAIMS, RECOURPMENTS, OR SET-OFFS THAT YOU MAY HAVE AGAINST XFS, and you agree to remit payments due under one or more Schedules to such Assignee if so designated. XFS agrees and acknowledges that any Assignment by us will not materially change your obligations under this Agreement or any Schedule. For the express and limited purpose of pledging, assigning, securitizing, granting participations in, or otherwise disposing of any Schedules hereunder, whether as chattel paper or otherwise, each Schedule designated as an original, together with a certified copy of this Agreement, shall constitute a separate Agreement for such purposes.

**10. Equipment Ownership, Labeling and UCC Filing.** If an FMV purchase option is applicable, the Equipment subject thereto (except the Software) shall be and remain XFS's sole and exclusive property; you shall have no right, title or interest therein except as expressly set forth herein. If and to the extent a court deems any Schedule to be a security agreement under the UCC, and

otherwise for precautionary purposes only, you shall be deemed to have granted XFS, as of the applicable Schedule date, a first priority security interest in the Equipment in order to secure your performance under this Agreement and each Schedule. XFS is and shall remain the sole owner of the Equipment, except the Software, and XFS may label the Equipment to identify your ownership interest in it. You authorize XFS to file by any permissible means UCC financing statements to show, and to do all other acts to protect, our interest in the Equipment. You agree to pay any filing fees and administrative costs for the filing of each such financing statement, not to exceed \$75. You agree to keep the Equipment free from any liens or encumbrances and to promptly notify XFS if there is any change in your organization such that a refiling or amendment to XFS's UCC financing statements against you becomes necessary.

**11. Taxes.** You have represented to XFS that you are currently, and shall continue to be, a tax-exempt entity. In the event you are no longer tax-exempt (or are unable to provide proof thereof to XFS), you will be responsible for all applicable taxes, fees or charges (including sales, use, PPT and transfer taxes (other than net income taxes), plus interest and penalties) assessed by any governmental entity on you, the Equipment, this Agreement, any Schedule, or the amounts payable thereunder (collectively, "Taxes"), which will be included in XFS's invoices to you unless you timely provide continuing proof of your tax exempt status. Regardless of your tax-exempt status, XFS reserves the right to pass through, and you agree to pay, any such Taxes that are assessed by the applicable State on XFS as lessor/owner of the Equipment. For jurisdictions where certain taxes are calculated and paid at the time of agreement initiation, you authorize XFS to finance and adjust your Base Payment to include such Taxes over the Term. Unless and until XFS notifies you in writing to the contrary, the following shall apply to PPT and returns. If an FMV purchase option is applicable, XFS will file all PPT returns covering the Equipment, pay the PPT levied or assessed thereon, and collect from your account all PPT on the Equipment. If a \$1 purchase option or Fixed Purchase Option is applicable, you will file all PPT returns covering the Equipment, pay the PPT taxes levied or assessed thereon, and provide us proof thereof upon our request. XFS MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE TAX OR ACCOUNTING TREATMENT OF THIS AGREEMENT OR ANY SCHEDULE.

**12. Equipment Warranty Information and Disclaimers.** XFS IS MERELY A FINANCIAL INTERMEDIARY, AND HAS NO INVOLVEMENT IN THE DESIGN, MANUFACTURE, SALE, DELIVERY, INSTALLATION, USE OR MAINTENANCE OF THE EQUIPMENT. THEREFORE, XFS DISCLAIMS, AND YOU WAIVE SOLELY AGAINST XFS, ALL EQUIPMENT WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR PARTICULAR PURPOSE, AND XFS MAKES NO REPRESENTATIONS WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE EQUIPMENT'S SUITABILITY, FUNCTIONALITY, DURABILITY OR CONDITION. Since you have selected the Equipment and Supplier, you acknowledge that you are aware of the name of the manufacturer of each item of Equipment, and agree that you may contact each manufacturer and/or Supplier for a description of any warranty rights you may have under the Equipment supply contract, sales order, or otherwise. XFS hereby assigns to you any Equipment warranty rights we may have against Supplier or manufacturer. If the Equipment is returned to XFS or you are in default, such rights are deemed reassigned by you to XFS. IF THE EQUIPMENT IS NOT PROPERLY INSTALLED, DOES NOT OPERATE AS WARRANTED, BECOMES OBSOLETE, OR IS UNSATISFACTORY FOR ANY REASON WHATSOEVER AFTER ACCEPTANCE, YOU SHALL MAKE ALL RELATED CLAIMS SOLELY AGAINST MANUFACTURER OR SUPPLIER AND NOT AGAINST XFS, AND YOU SHALL NEVERTHELESS CONTINUE TO PAY ALL PAYMENTS AND OTHER SUMS PAYABLE HEREUNDER.

**13. Liability and Indemnification.** XFS IS NOT RESPONSIBLE FOR ANY LOSSES, DAMAGES, EXPENSES OR INJURIES OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (COLLECTIVELY, "CLAIMS") TO YOU OR ANY THIRD PARTY CAUSED BY THE EQUIPMENT OR ITS USE. To the extent permitted by applicable law, you assume the risk of liability for: (a) any and all Claims (including legal expenses of every kind and nature) arising out of the Equipment while it is in your possession and/or while it is subject to obligations under a Schedule. Neither sentence in this Section shall apply to Claims arising directly and proximately from XFS's gross negligence or willful misconduct.

**14. Default and Remedies.** You will be in default under this Agreement and any applicable Schedule if XFS does not receive any Payment within 30 days after its due date, or you breach any other material obligation under this Agreement, any related Schedule or any other agreement with us. If you default, and such default continues for 10 days after we provide notice to you, we may, in addition to other remedies (including disabling or repossessing Equipment and/or requesting Supplier to cease performing under the Maintenance Agreement), immediately require you to do one or more of the following: (a) as liquidated damages for loss of bargain and not as a penalty, pay the sum of (i) all amounts then past due, plus interest from the due date until paid at the rate in accordance with the laws of your State of formation covering state agencies and the applicable codes covering political subdivisions; (ii) the Payments remaining in the Term (including the fixed maintenance component thereof, if permitted under the Maintenance Agreement), discounted at the Discount Rate, (iii) if an FMV purchase option is applicable, the Equipment's booked residual (if you do not return the Equipment as provided herein), and (iv) Taxes, if you are no longer tax-exempt; and (b) require you to return the Equipment as provided herein. The substantially prevailing party in any litigation arising out of this Agreement shall be entitled to its attorneys' fees and costs from the court.

**15. Risk of Loss and Insurance.** You assume and agree to bear the entire risk of loss, theft, destruction or other impairment of the Equipment upon delivery. You, at your own expense, (i) shall keep Equipment insured against loss or damage at a minimum of full replacement value thereof, and (ii) shall carry liability insurance against bodily injury, including death, and against property damage in the amount of at least \$1 million (collectively, "Required Insurance"). All such Equipment loss/damage insurance shall be with lender's loss payable to "XFS, its successors and/or assigns, as their interests may appear," and shall be with companies reasonably acceptable to us. XFS shall be similarly named as an additional insured on all liability insurance policies. The Required Insurance shall provide for 30 days' prior notice to XFS of cancellation. You must provide XFS with satisfactory written evidence of Required Insurance within 30 days of the acceptance date of each Schedule and upon any subsequent written request by XFS or our designees. You must promptly notify us of any loss or damage to Equipment which makes any item of Equipment unfit for continued or repairable use. You hereby irrevocably appoint XFS as your attorney-in-fact to execute and endorse all checks or drafts in your name to collect under any such Required Insurance. Insurance proceeds from Required Insurance received shall be applied, at our option, to (x) restore the Equipment so that it is in the same condition as when delivered to you (normal wear and tear excepted), or (y) if the Equipment is not restorable, to replace it with like-kind condition Equipment from the same manufacturer, or (z) pay to us the greater of (i) the total unpaid Payments for the entire Term (discounted to present value at the Discount Rate) plus, (ii) any other amounts due to XFS under the corresponding Schedule, plus, (iii) if a fixed purchase option applies, the fixed residual or, if an FMV purchase option is designated on the first page, our booked residual in such Equipment. NO LOSS OR DAMAGE TO EQUIPMENT, OR OUR RECEIPT AND APPLICATION OF INSURANCE PROCEEDS, SHALL RELIEVE YOU OF ANY OF YOUR REMAINING OBLIGATIONS UNDER THIS AGREEMENT OR THE APPLICABLE SCHEDULES. Notwithstanding procurement of Required Insurance, you remain primarily liable for performance hereunder if the applicable insurance carrier fails or refuses to pay any claim.

**16. Finance Lease and Customer Waivers.** Unless the applicable Schedule is designated to have a \$1 purchase option, the parties agree that each Schedule shall be construed as a "finance lease" under UCC Article 2A. Customer waives its rights as a lessee under UCC 2A Sections 508-522.

**17. Authorization of Signors, Credit Review, Incorporation of Policies.** This Agreement and each Schedule has been duly authorized, executed and delivered by the Parties in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection herewith) and is valid, legal and binding in accordance with its terms. The person(s) signing this Agreement and each Schedule has the authority to do so, are acting with the full authorization of their governing body and hold the offices indicated below their signatures, each of which are genuine. You agree to furnish financial information, including your Federal Tax ID, that XFS may request now, which shall accurately represent your financial condition, and you authorize XFS to obtain credit reports on you in the future should you default or fail to make prompt payments hereunder. XFS represents that it is subject to, and shall abide by, the Xerox Corporation anti-discrimination, equal employment and other policies found at <https://www.xerox.com/en-us/about/diversity/policies-and-strategies> and the ethics and compliance policies found at <https://www.xerox.com/en-us/about/corporate-citizenship/ethics>, and that such policies shall control over any similar Customer policies in force.

**18. Original and Sole Controlling Document. No Modifications Unless In Writing.** This Agreement and each Schedule constitutes the entire agreement between the Parties as to the subjects addressed herein, and representations or statements not included herein are not part of this Agreement or any Schedule and are not binding on the Parties. You agree that an executed copy of this Agreement and each Schedule that is signed by your authorized representative and by XFS's authorized representative (an original manual signature or such signature reproduced by means of a reliable electronic form, such as electronic transmission of a facsimile or electronic signature) shall be marked "original" by XFS and shall constitute the only original document for all purposes. To the extent this Agreement or any Schedule constitutes UCC chattel paper, no security interest therein may be created except by the possession or transfer of the copy marked "original" by XFS. IF A PURCHASE ORDER OR OTHER DOCUMENT IS ISSUED BY YOU, NONE OF ITS TERMS AND CONDITIONS SHALL BE BINDING ON XFS, AS THE TERMS AND CONDITIONS OF THIS AGREEMENT AND EACH SCHEDULE EXCLUSIVELY GOVERN THE TRANSACTION DOCUMENTED HEREIN. SUPPLIER AND ITS REPRESENTATIVES ARE NOT OUR AGENTS AND ARE NOT AUTHORIZED TO MODIFY OR NEGOTIATE THE TERMS OF THIS AGREEMENT OR ANY SCHEDULE. NEITHER THIS AGREEMENT NOR ANY SCHEDULE MAY BE AMENDED OR SUPPLEMENTED EXCEPT IN A WRITTEN AGREEMENT SIGNED BY AUTHORIZED REPRESENTATIVES OF THE PARTIES AND NO PROVISIONS CAN BE WAIVED EXCEPT IN A WRITING SIGNED BY XFS. XFS's failure to object to terms contained in any communication from you will not be a waiver or modification of the terms of this Agreement or any Schedule. You authorize XFS to insert or correct missing information on this Agreement or any Schedule, including but not limited to your proper legal name, agreement/numbers, serial numbers and other Equipment information, so long as there is no material impact to your financial obligations.

**19. Governing Law, Jurisdiction, Venue and JURY TRIAL WAIVER.** THIS AGREEMENT AND EACH SCHEDULE ARE GOVERNED BY, AND SHALL BE CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE WHERE THE EQUIPMENT IS LOCATED. THE JURISDICTION AND VENUE OF ANY ACTION TO ENFORCE THIS AGREEMENT, ANY SCHEDULE, OR OTHERWISE RELATING THERETO, SHALL BE IN A FEDERAL OR STATE COURT WHERE THE EQUIPMENT IS LOCATED. UNLESS SPECIFICALLY PROHIBITED BY THE APPLICABLE GOVERNING LAW REFERENCED ABOVE, THE PARTIES HEREBY WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATED TO OR ARISING OUT OF THIS AGREEMENT.

**20. Miscellaneous.** Your obligations under the "Taxes" and "Liability" Sections commence upon execution, and survive the expiration or earlier termination, of this Agreement and the applicable Schedule(s). Notices hereunder must be in writing. Notices to you will be sent to the "Billing Address" provided on the first page hereof, and notices to XFS shall be sent to our address provided on the first page hereof. Notices will be deemed given 5 days after mailing by first class mail or 2 days after sending by nationally recognized overnight courier. Invoices are not considered notices and are not governed by the notice terms hereof. For collection purposes, you authorize us to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number or electronic address you provide to us. If a court finds any term of this Agreement or any Schedule unenforceable, the remaining terms will remain in effect. The failure by either Party to exercise any right or remedy will not constitute a waiver of such right or remedy. If more than one party has signed this Agreement or Schedule as Customer, each such party agrees that its liability is joint and several. The following four sentences control over every other part of this Agreement: Both Parties will comply with applicable laws. XFS will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Agreement or any Schedule that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable hereunder to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by XFS in excess of that legally allowed will be applied by us to the payment of amounts legally owed hereunder or refunded to you.

**21. Non-Appropriation.** This Section is applicable only if the inclusion of a non-appropriation provision is legally required. Your obligation to pay all amounts due hereunder is contingent upon approval of the appropriation of funds by your governing body. In the event funds are not appropriated for any forthcoming fiscal period equal to amounts due hereunder, and you have no other funds legally available to be allocated to the payment of your obligations hereunder, you may terminate the corresponding Schedule effective on the first day of such fiscal period ("Termination Date") if: (a) you have used due diligence to exhaust all funds legally available; and (b) we have received written notice from you at least 30 days before the Termination Date. At our request, you shall promptly provide supplemental documentation as to such non-appropriation. Upon the occurrence of such non-appropriation, you shall not be obligated for payment for any fiscal period for which funds have not been so appropriated, and you shall promptly deliver the corresponding Equipment to the Dealer (or such other party as we may designate).



**Addendum to State and Local Government Master Cost Per Image Agreement**

**This Addendum is made part of the State and Local Government Master Cost Per Image Agreement ("Agreement") by and between Independent School District I-29 and Xerox Financial Services LLC, Agreement number 010-0152165-001.**

The Addendum shall be effective as of the same date as the Agreement. This Addendum is hereby made a part of, and incorporated into, the Agreement as though fully set forth therein. The provisions of the Agreement shall remain in full force and effect, provided that, in the event of a conflict between any provision of this Addendum and any provision of the Agreement, the provision of this Addendum shall control.

**Section 4. Non-Cancellable Agreement.**

The first sentence shall remain in all caps and in bold font and is hereby amended to read as follows:

**"EXCEPT FOR A NON-APPROPRIATION EVENT AS MORE FULLY DESCRIBED IN SECTION 21 HEREOF, NO SCHEDULE HEREUNDER CAN BE CANCELLED OR TERMINATED BY YOU PRIOR TO THE END OF THE APPLICABLE INITIAL TERM, UNLESS OTHERWISE PERMITTED BY LAW APPLICABLE TO OKLAHOMA POLITICAL SUB-DIVISIONS."**

All other terms and conditions in the Agreement shall remain in full force and effect.

Customer Acceptance:

**INDEPENDENT SCHOOL DISTRICT I-29**

Authorized Signor: \_\_\_\_\_

Print Name: Cindy Nashbert

Title: Board President

Date: 4-11-22

Owner Acceptance:

**XEROX FINANCIAL SERVICES LLC**

Accepted by: \_\_\_\_\_

Name: \_\_\_\_\_

Nicole Torracco

SVP, Xerox Financial Services

Title: \_\_\_\_\_

Date: 11/01/2022

\* Signor for the Lease Agreement and this Addendum must be the same.

# XEROX™ Business Solutions Southwest

## SALES ORDER - ADDITIONAL TERMS AND CONDITIONS

**1. Equipment.** The first page of this Sales Order/Service Agreement is called the Cover Page. The Cover Page and these Terms and Conditions, along with a listing of additional products on Schedule A (if attached), represent the agreement (the "Agreement") between Company and the Customer, with respect to the acquisition of those Products identified on the Cover Page and/or Schedule A and the service for such Products. "Products" shall mean the equipment ("Equipment") and any Software Licenses. "Service" shall mean the service as set forth in paragraph 4 below. Throughout this Agreement the words "We," "Our," and "Us" refer to Company. The words "You" and "Your" refer to the Customer indicated on the reverse.

**2. Scope.** This Agreement may be executed for: a) A SALE of Products. If a SALE, Company hereby offers to sell and Customer hereby accepts to purchase those Products in the quantity and for the price indicated on the Cover Page (and/or Schedule A). Payment terms are Cash on Delivery ("COD"). Alternatively, if Customer has a verifiable credit account in good standing with Company, Customer may elect to be invoiced for the Products; or b) A LEASE of Products. If a LEASE, Customer will execute a separate lease agreement which will fund the purchase of the Products in the quantity indicated on the Cover Page for the benefit of Customer. Upon execution of a lease agreement, the Customer shall be responsible to lessor to satisfy the terms and conditions of the lease. If, however, a lease agreement cannot be executed within 15 days of Customer's execution of this Agreement, Customer must immediately pay cash for the Products or return the Products to Company in Like New condition.

**3. Delivery and Installation.** Unless specified otherwise on the Cover Page, the Company shall deliver and install the Products at the location specified by Customer on the Cover Page unless: (1) Customer has not made available at that address a suitable place of installation as specified by the Company; or (2) Customer has not made available suitable electrical service in accordance with the Underwriter's Lab ("UL") requirements. All risk of loss will transfer to the Customer upon delivery.

**4. Services.** This Agreement covers both the labor and materials for adjustments, repairs, and replacement of parts necessitated by normal use of the Equipment listed on the face of this Agreement ("Services"). Services do not include the following: (a) repairs due to (i) misuse, neglect, or abuse (including, without limitation, improper voltage or use of supplies that do not conform to the manufacturer's specifications), (ii) use of options, accessories, products, supplies not provided by Company; (iii) non-Company alterations, relocation, or service; and/or (iv) loss or damage resulting from accidents, fire, water, or theft; (b) maintenance requested outside Company's normal business hours or this Agreement. (c) relocation, (d) software or connected hardware, (e) hard drive replacement, (f) Thermal heads, process units, and fuser units for Facsimile Machines, (g) Thermal Heads and MICR Toner for Laser Printers, and parts and labor for all non-laser printers, and/or (h) parts for Scanners. Replacement parts may be new, reprocessed, or recovered. Supplies provided by Company are in accordance with the copy volumes set forth on the face of this Agreement and within the manufacturer's stated yields, and do not include staples. Supplies are to be used exclusively for the Equipment and remain Company property until consumed. You will return, or allow Company to retrieve, any unused supplies at the termination/expiration of this Agreement. You are responsible for the cost of excess supplies. You authorize Equipment to be connected to automatic meter reading software and/or device or, if we otherwise request, You will provide us with accurate meter readings for each item of Equipment when and by such means as we request. If You do not permit the Company to use automatic meter reading software and/or devices, Company may charge a monthly fee for manually performing meter reads. If You do not provide meter reads as required, Company may estimate the reading and bill accordingly. You shall provide adequate space and electrical service for the operation of the Equipment in accordance with UL and/or manufacturer's specifications. Supplies will be shipped via UPS Ground. Unless otherwise stated herein, Customer will be billed for shipping, including, but not limited to, UPS Ground, Overnight, and/or Messenger Service. Additional fees may be charged for Services provided outside Company's standard business hours or for computer/network issues and will be at Company hourly rates in effect at the time of Services. If, at any time during the Term of this Agreement, Customer upgrades, modifies, or adds equipment, Customer shall promptly notify Company and provide Company right of first refusal to provide Services for added equipment. Company maintains the right to inspect any upgrades and modifications to Equipment and/or additional equipment and, in its sole discretion, determine whether equipment is eligible for Services. If approved for Services, the Agreement will be amended to include such changes, including pricing modifications. Unless otherwise agreed to in writing, Customer remains solely responsible to secure any sensitive data and permanently delete such data from the internal media storage prior to removal of Equipment or termination of this Agreement.

**5. Term and Payment.** Except as may otherwise be provided for herein, this Agreement is non-cancelable and shall remain in effect throughout the Term; and, unless notified in writing sixty (60) days prior to its expiration, this Agreement shall automatically renew for additional one (1) year periods. In the event the fees herein are included in Your lease payment, the Term shall run concurrently with the lease agreement and be subject to the renewal provisions provided for therein. The meter count at installation or, in the case of owned printers, at assessment, will be used for meter/overages calculations. You agree to pay Company all amounts due in accordance with the payment terms set forth on the face of this Agreement or in accordance with the applicable lease agreement, and all other sums when due and payable. Any Minimum Monthly Payment entitles You to Services for a specific number and type (a. black & white, color, scan) of Prints/Copies as identified on the face of this Agreement and will be billed in advance. In addition, You agree to pay the Overage Rate for each Print/Copy that exceeds the applicable number and type of Prints/Copies provided in the Minimum Monthly Payment which amount shall be billed in arrears and is payable as indicated on the face of this Agreement. A Print/Copy is defined as standard 8.5"x14" copy (larger size copies may register two meter clicks). No credit will be applied towards unused copies/prints. Your obligation to pay all sums when due shall be absolute and unconditional and is not subject to any abatement, offset, defense or counterclaim. If any payment is not paid within 10 days of its due date, You will pay a late charge not to exceed 7% of each late payment (or such lesser rate as is the maximum allowable by law). Company has the right to withhold Services and supplies, without recourse, for any non-payment. Unless otherwise stated on the face of this Agreement, Company may increase the rates hereunder on an annual basis. Company retains the right to have all or some of the amounts due hereunder billed and/or collected by third parties. If Customer requires any specialized billing procedure or invoicing, Company reserves the right to bill an administrative fee not to exceed \$100 per invoice.

**6. Taxes.** Payments are exclusive of all state and local sales, use, excise, privilege and similar taxes. You will pay when due, either directly or to Us upon demand, all taxes, fines and penalties relating to this Agreement that are now or in the future assessed or levied.

**7. Limited License to Use Software.** Company grants (and is hereby authorized by its licensor's to grant) you a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation ("Base Software") only with the Equipment with which it was delivered; and (b) Software that is set forth as a separate line item in this Agreement ("Application Software") (including its accompanying documentation), as applicable, for as long as you are current in the payment of all applicable software license fees. "Base Software" and "Application Software" are referred to collectively as "Licensed Software". You have no other rights and may not: (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Licensed Software; (2) activate Licensed Software delivered with the Equipment in an inactive state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Licensed Software will reside solely with Company and/or its licensors (who will be considered third-party beneficiaries of this Section). Licensed Software may contain code capable of automatically disabling the Equipment. Disabling code may be activated if: (x) Company is denied access to periodically reset such code; (y) you are notified of a default under this Agreement; or (z) your license is terminated or expires. The Base Software license will terminate: (1) if you no longer use or possess the Equipment; or (2) upon the expiration or termination of this Agreement, unless you have exercised your option to purchase the Equipment. Neither Company nor its licensors warrant that Licensed Software will be free from errors or that its operation will be uninterrupted. The foregoing terms do not apply to Diagnostic Software or to Licensed Software/documentation accompanied by a clickwrap or shrinkwrap license agreement or otherwise made subject to a separate license agreement.

# XEROX™ Business Solutions Southwest

## SALES ORDER - ADDITIONAL TERMS AND CONDITIONS

8. **Diagnostic Software.** Software used to evaluate or maintain the Equipment ("Diagnostic Software") is included with the Equipment. Diagnostic Software is a valuable trade secret of Company, or its Licensors. Title to Diagnostic Software will remain with Company or its licensors. Company does not grant Customer any right to use Diagnostic Software, and Customer will not access, use, reproduce, distribute or disclose Diagnostic Software for any purpose (or allow third parties to do so). Customer will allow Company reasonable access to the Equipment to remove or disable Diagnostic Software if Customer is no longer receiving Service from Company, provided that any on-site access to Customer's facility will be during Customer's standard business hours.

9. **Software Support.** Except for Products and/or Third Party Products identified as "No Svc.", Company (or a designated service) will provide the software support set forth below or in accordance with an attached statement of work ("Software Support"). For Base Software for Equipment, Software Support will be provided during the Initial Term and any renewal period but in no event longer than 5 years after Company stops taking customer orders for the subject model of Equipment. For Application Software, Software Support will be provided as long as you are current in the payment of all applicable software license and support fees. Company will maintain a web-based or toll-free hotline during Company's standard working hours to report Licensed Software problems and answer Licensed Software-related questions. Company, either directly or with its vendors, will make reasonable efforts to: (a) assure that Licensed Software performs in material conformity with its user documentation; (b) provide available workarounds or patches to resolve Licensed Software performance problems; and (c) resolve coding errors for (i) the current Release and (ii) the previous Release for a period of 6 months after the current Release is made available to you. Company will not be required to provide Software Support if you have modified the Licensed Software. New releases of Licensed Software that primarily incorporate compliance updates and coding error fixes are designated as "Maintenance Releases" or "Updates". Maintenance Releases or Updates that Company may make available will be provided at no charge and must be implemented within six months. New releases of Licensed Software that include new content or functionality ("Feature Releases") will be subject to additional license fees at then-current pricing. Maintenance Releases, Updates and Feature Releases are collectively referred to as "Releases". Each Release will be considered Licensed Software governed by the Software License and Licensed Software Support provisions of this Agreement (unless otherwise noted). Implementation of a Release may require you to procure, at your expense, additional hardware and/or software from Company or another entity. Upon installation of a Release, you will return or destroy all prior Releases. For Third Party Software identified as "No Svc.", you shall enter into a support agreement with a Third Party Software vendor or its support services provider, who shall be solely responsible for the quality, timeliness and other terms and conditions of such support services. Company shall have no liability for the acts or omissions of such third party support services provider.

10. **Warranty.** You acknowledge that the Products covered by this Agreement was selected by You based upon Your own judgment. COMPANY MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, ORAL OR WRITTEN, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF NON-INFRINGEMENT; IMPLIED WARRANTIES OF MERCHANTABILITY; OR FITNESS FOR A PARTICULAR PURPOSE, ALL OF WHICH ARE SPECIFICALLY AND UNRESERVEDLY EXCLUDED.

11. **Limitation of Liability.** In no event, shall Company be liable for any indirect, special, incidental, consequential damages, loss of profits, or punitive damages whether based in contract, tort, or any other legal theory and irrespective of whether Company has notice of the possibility of such damages.

12. **Default; Remedies.** Any of the following events or conditions shall constitute an Event of Default under this Agreement: (a) failure to make payment when due of any indebtedness to Company or for the Products, whether or not arising under this Agreement, without notice or demand by Company; (b) breach by You of any obligation herein; or (c) if You cease doing business as a going concern. If You default, Company may: (1) require future Services, including supplies, be paid for in advance, (2) require You to immediately pay the amount of the remaining unpaid balance of the Agreement, (3) terminate any and all agreements with You, and/or (4) pursue any other remedy permitted at law or in equity. In the Event of Default, remaining payment amounts due will be calculated using the average of the last six months' billing or the amount set forth on the face of the Agreement, whichever is greater, multiplied by the remaining months of the Agreement. You agree that any delay or failure of Company to enforce its rights under this Agreement does not prevent Company from enforcing any such right at a later time. All of Company's rights and remedies survive the termination of this Agreement. In the event of a dispute arising out of this Agreement or the Products listed herein, should it prevail, Company shall be entitled to collection of its reasonable costs and attorneys' fees incurred in defending or enforcing this Agreement, whether or not litigation is commenced.

13. **Assignment.** You may not sell, transfer, or assign this Agreement without the prior written consent of Company. Company may sell, assign or transfer this Agreement.

14. **Notices.** All notices required or permitted under this Agreement shall be by overnight courier or by registered mail to such party at the address set forth in this Agreement, or at such other address as such party may designate in writing from time to time. Any notice from Company to You shall be effective three days after it has been deposited in the mail, duly addressed, or one day if sent via overnight courier.

15. **Indemnification.** Only to the extent permitted by law, you are responsible for and agree to indemnify and hold Us harmless from, any and all (a) losses, damages, penalties, claims, suits and actions (collectively, "Claims"), whether based on a theory of contract, tort, strict liability of otherwise caused by or related to Your use or possession of the Products, and (b) all costs and attorneys' fees incurred by Us relating to such claim.

16. **Fax/Electronic Execution.** A faxed or electronically transmitted version of this Agreement may be considered the original and You will not have the right to challenge in court the authenticity or binding effect of any faxed or scanned copy or signature thereon. This Agreement may be signed in counterparts and all counterparts will be considered and constitute the same Agreement.

17. **Miscellaneous.** (a) **Choice of Law.** This Agreement shall be governed by the laws of the state of Oklahoma (without regard to the conflict of laws or principles of such states); (b) **Jury Trial.** YOU EXPRESSLY WAIVE TRIAL BY JURY AS TO ALL ISSUES ARISING OUT OF OR RELATED TO THIS AGREEMENT; (c) **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with regards to the subject matter herein and supersedes all prior agreements, proposals or negotiations, whether oral or written; (d) **Enforceability.** If any provision of this Agreement is unenforceable, illegal or invalid, the remaining provisions will remain in full force and effect; (e) **Amendments.** This Agreement may not be amended or modified except by a writing signed by the parties; provided You agree that we are authorized, without notice to You, to supply missing information or correct obvious errors provided that such change does not materially alter Your obligations; (f) **Force Majeure.** Company shall not be responsible for delays or inability to provide Products or Services caused directly or indirectly by strikes, accidents, climate conditions, parts availability, unsafe travel conditions, or other reasons beyond our control; (g) Company has the right to modify/correct any clerical errors.



CUSTOMER ("YOU") INFORMATION

AGREEMENT NO: \_\_\_\_\_

FULL LEGAL NAME: INDEPENDENT SCHOOL DISTRICT I-29 Cleveland County

CUSTOMER'S ADDRESS: 4100 N FLOOD AVE, NORMAN, OK 73069

EQUIPMENT INFORMATION

QTY TYPE, MAKE, MODEL NUMBER AND INCLUDED ACCESSORIES

SERIAL NO.

1 SEE EQUIPMENT SCHEDULE

EQUIPMENT LOCATION: \_\_\_\_\_

SEE SCHEDULE

TERM IN MONTHS: 60

MONTHLY PAYMENT AMOUNT: \$ 1,837.05 (PLUS TAX)

SECURITY DEPOSIT: \$ \_\_\_\_\_

PURCHASE OPTION: FAIR MARKET VALUE

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. We may charge you a one-time origination fee of \$139.00. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. Any security deposit will be returned upon full performance.

NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience, and which amounts may be subject to change from time to time based on that arrangement.

POSTAGE DEVICES. Postage measurement devices referenced herein which are subject to a separate rental agreement between you and us are not part of the Equipment and your use and the ownership of such devices will be governed exclusively by your rental agreement with us. You will need to reference your rental agreement with us for the term of, and your rights and obligations under, the rental agreement. For your convenience, payments under this Agreement may include the rental amounts you owe us under the rental agreement.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/all THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

LAW/FORUM. You agree that this Agreement and any claim related to this Agreement shall be governed by the internal laws of the state in which our (or, if we assign this Agreement, our assignee's) principal place of business is located and any dispute concerning this Agreement will be adjudicated in a federal or state court in such state. You hereby consent to personal jurisdiction and venue in such courts and waive transfer of venue. Each party waives any right to a jury trial.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if

applicable, against any claims, losses or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) you provide us written notice, at least 90 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disassemble or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us 1.5% interest per month on all past due amounts.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature. Any change must be in writing signed by each party.

Owner ("we", "us"): FP Finance  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name & Title: \_\_\_\_\_

Customer: (As Stated Above)  
Signature: Date: 6-3-24  
Print Name & Title: Dirk O'Hara Vice President

UNCONDITIONAL GUARANTY: The undersigned unconditionally guarantees that the Customer will timely perform all obligations under the above Agreement. The undersigned also waives any notification if the Customer is in default and consents to any extensions or modifications granted to the Customer. In the event of default, the undersigned will immediately pay all sums due under the terms of the Agreement without requiring Owner to proceed against Customer or any other party or exercise any rights in the Equipment. The undersigned, as to this guaranty, agrees to the designated forum and consents to personal jurisdiction, venue, and choice of law as stated in the Agreement, agrees to pay all costs and expenses, including attorney fees, incurred by Owner related to this guaranty and the Agreement, waives a jury trial and transfer of venue, and authorizes obtaining credit reports.

SIGNATURE:

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_



EQUIPMENT SCHEDULE

AGREEMENT NO.:

**DESCRIPTION OF EQUIPMENT**

TYPE, MAKE, MODEL NUMBER AND INCLUDED ACCESSORIES	SERIAL NO.
FPI4830E - FPI 4830 FOLDER INSERTER - 3 STATION EXPERT	
500064302600 - SIDE EXIT LH (FRONT)	
FPI4830 PASS-THRU MAINTENANCE	
EDGE - THE EDGE PRESS AND MEDIA PRINTER	
DT420 - EDGE CATCH TRAY	
EDGE PRINTER PASS-THRU MAINTENANCE	
FMADVMEIAPKG - FLEXMAIL ADVANCED LICENSE	
FM42002 - FLEXMAIL ADVANCE ANNUAL MAINTENANCE	
SV110012 - CASS+NCOA+PRESORT 100,000 RECORDS	
PONEBULK - POSTBASE ONE BULK TANK	
PONEFEEDSEAL - POSTBASE ONE FEEDER/MOISTENER/POWER SEALER	
PONEDS - POSTBASE ONE DYNAMIC SCALE	
PONEAS- POSTBASE ONE ATTRIBUTE PACKAGE	
PONEL - POSTBASE ONE METER RENTAL	
POSTBASE ONE PASS-THRU MAINTENANCE	

**VERIFICATION**

The undersigned acknowledges having received a copy of this Schedule. A copy of this document containing your original or facsimile signature, or other indication of your intent to agree to the terms set forth herein, shall be enforceable for all purposes.

INDEPENDENT SCHOOL DISTRICT I-29   Dirco'Hera Vice President 6-3-24

CUSTOMER SIGNATURE PRINT NAME & TITLE DATE



# FP Finance Customer Agreement

FP Mailing Solutions  
 140 N. Mitchell Ct, Ste 200  
 Addison, IL 60101-5629  
 Tel: (800) 341-6052  
 www.fp-usa.com

## CUSTOMER INFORMATION

Billing Address	
Customer: INDEPENDENT SCHOOL DISTRICT I-29 Cleveland County	
Department:	
Street: 4100 N FLOOD AVE	
City: NORMAN	County: CLEVELAND
State: OK	Zip: 73069
Tel: 405-447-6553	Fax:
E-mail: CameronC@normanps.org	
Contact Name: Cameron Cox	
Deliver To: <input checked="" type="checkbox"/> Dealer <input type="checkbox"/> Customer	
<input type="checkbox"/> Existing Customers Only: check box if Billing Address has changed.	

Shipping & Installation Address (if different than Billing)	
Customer:	
Department:	
Street:	
City:	County:
State:	Zip:
Tel:	Fax:
E-mail:	
Contact Name:	
Mailing Address: <input type="checkbox"/> Same as Billing	
<input type="checkbox"/> Existing Customers Only: check box if Shipping/Install Address has changed.	

## RENTAL INFORMATION

Item #	Item Description
P300C	PostBase Pro Meter (PSD)
UNL & RGPOST	Unlimited Resets & RateGuard
FPPSUSPS	Parcel Shipping, Single User, USPS

## PURCHASED EQUIPMENT INFORMATION

Item #	Item Description
FPLONEDSBV	PostBase ONE Equipment Package

Term of Contract:   60   Months

Terms and Conditions: By signing below, I hereby acknowledge and agree that FP's standard shipping rates and the additional terms and conditions available on the FP website at www.fp-usa.com/terms-conditions are applicable to, and incorporated by reference into, this agreement. (If you do not have access to the Internet, please contact FP directly at 800.341.6052 and we will provide you with a copy for your records.)

## MAINTENANCE INFORMATION

Item #	Item Description
MMAINT	Maintenance (Provided by Servicing Dealer)

Base and/or Feeder Cover Color:   Black  

## CUSTOMER ACCEPTANCE (please complete all fields)

Customer Acceptance of Terms		Dealer Information	
Print Name of Authorized Representative: <u>Cameron Cox</u>		Selling Dealer Name: <u>RK Black</u>	Dealer #: <u>7130</u>
Tel: <u>405-447-6553</u>		Address: <u>4000 NW 39th St, Oklahoma City, OK 73112</u>	
Tax ID: <u>73-6021052</u>	State: <u>OK</u>	Tel: <u>405-943-9800</u>	Fax:
Authorized Signature: <u>X [Signature]</u>	<u>Dirk O'Hara</u>	Sales Representative Name: <u>Clint Combs</u>	
Date: <u>6-3-24</u>		Servicing Dealer Name: <u>RK Black</u>	Svc. Dealer #: <u>7130</u>

## DEALER & INTERNAL USE ONLY

<input type="checkbox"/> New Customer	<input type="checkbox"/> Major Account: _____	Promo Code: _____
<input type="checkbox"/> Existing Customer Name Change	<input type="checkbox"/> Master Billing Accl. No.: _____	Package Code: <u>FPLONEDSBV</u>
<input checked="" type="checkbox"/> Upgrade From: <u>PBASEONEDSBULK</u>	<input type="checkbox"/> Master Postage Accl. No.: _____	<input type="checkbox"/> Price or Terms Exception Approval (attach copy)
If Upgrading From An EZLEASE, List The Contract #: EZLEASE Contract #: <u>1461264</u>		<input checked="" type="checkbox"/> Tax-Exempt Certificate Attached
FP Existing Account No.: <u>600047241</u>		


**NON-APPROPRIATION ADDENDUM**

This is an addendum ("Addendum") to and part of that certain agreement between FP Finance ("we", "us", "our") and Independent School District 1-29 ("Governmental Entity", "you", "your"), which agreement is identified in our records as agreement number ("Agreement"). All capitalized terms used in this Addendum which are not defined herein shall have the meanings given to such terms in the Agreement.

**APPLICABLE TO GOVERNMENTAL ENTITIES ONLY**

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

The undersigned, as a representative of the Governmental Entity, agrees that this Addendum is made a part of the Agreement.

<b>GOVERNMENTAL ENTITY'S AUTHORIZED SIGNATURE</b>			
(As Stated Above)	X		Dirk O'Hara Vice President 6-3-24
	SIGNATURE	PRINT NAME & TITLE	DATE
<b>OUR SIGNATURE</b>			
FP Finance			
	SIGNATURE	PRINT NAME & TITLE	DATE

# R.K. Black, Inc.

4111 Perimeter Center Place Oklahoma City, OK 73112 (405) 943-9800  
 406 W. Main, Suite 100 Norman, OK 73069 (405) 321-5900  
 Weatherford, OK 73096 (800) 364-0709

## Service Agreement

<b>I N S T A L L E D A T</b>	Company Name <b>Independent School District 29 Cleveland County</b>			Company Name Independent School District 29 Cleveland County		
	Street Address <b>4100 N Flood</b>		Suite #	Mailing Address 4100 N Flood		Suite #
	City <b>Norman</b>	State <b>OK</b>	Zip <b>73069</b>	City Norman	State OK	Zip 73069
	Authorized Signer <b>Cameron Cox</b>		Email <b>cameronc@normanps.org</b>			
	Phone # <b>(405) 447-6553</b>		Fax # <b>(405) 573-3555</b>			
	Accounts Payable Contact Cameron Cox		Email cameronc@normanps.org			
Phone # <b>(405) 447-6553</b>		Fax # <b>(405) 573-3555</b>				

**Installation and Service Agreement Options:** Appropriate categories must be initialed by Client in the block to the left of the option

<input type="checkbox"/>	<b>Initial Connectivity</b>	Up to 6 work stations or 3 hours at <u>no cost</u> at time of installation (\$90 / hour thereafter).
<input type="checkbox"/>	<b>Accept Connectivity</b>	Includes 1 year of connectivity support beyond the initial installation (\$400 / year).
<input type="checkbox"/>	<b>Decline Connectivity</b>	Current non agreement per call rate is \$125 / hour plus \$30 trip charge for Zone 1 coverage.
<input type="checkbox"/>	<b>TotalCare Coverage</b>	Includes Parts, Labor, Travel & Toner. <u>Excludes</u> Paper, Staples & Third-party Accessories.
<input type="checkbox"/>	<b>General Maintenance</b>	Includes Parts, Labor & Travel only. <u>Excludes</u> Supplies & Third-party Accessories.
<input type="checkbox"/>	<b>Decline Maintenance</b>	Client will pay for Service on a 'per call' basis at standard Parts, Labor & Travel rates.
<input type="checkbox"/>	<b>Purchase Line Filter</b>	Covers damage from lightning & electrical surges not covered under above programs (\$150 ea.)

Brand / Model	Serial #	Product Description	Base Price (plus tax)	B&W Images		Color Images		Billed Each
				Included	Overage	Included	Overage	
GM Service is included FP Finance Lease			Included in FP	na	na	na	na	included in FP
Supplies for all 3 products is cost +20% + shipping								

Note:

**CLIENT Approval**

**COMPANY Approval**

Subject to Service Agreement Terms & Conditions

By: *[Signature]*  
 Duly Authorized Signature

Printed: Dirk O'Hara

Title: Vice President

Date: 6 13 124 P.O. # \_\_\_\_\_

By: \_\_\_\_\_  
 Duly Authorized Signature

Printed: \_\_\_\_\_

Title: Service Manager

Date:  / /

**ANY MODIFICATION TO THIS AGREEMENT MUST BE MADE IN WRITING & APPROVED BY THE CLIENT & A COMPANY SERVICE MANAGER**

**For Internal Use:** \_\_\_\_\_ cameronc@normanps.org

Start Date  / / End Date  / / Key Operator Cameron Cox (405) 447-6553

Contract # \_\_\_\_\_ Lease # \_\_\_\_\_ Tech # \_\_\_\_\_ Territory # \_\_\_\_\_ Manager \_\_\_\_\_

**SERVICE AGREEMENT TERMS & CONDITIONS**

Form Revised: 3 / 20 / 2013



## SERVICE AGREEMENT TERMS & CONDITIONS

1. **AGREEMENT:** You appoint us and we accept the appointment to provide the services described in this agreement with respect to the equipment listed on the face of this agreement under "Brand / Model" (the "Equipment"). You agree to all of the terms and conditions included herein and in any invoices that we send you under this agreement, which together are a complete statement of the parties' agreement regarding the Equipment (the "Agreement"). This Agreement will become effective upon signing by the parties.
2. **TERM:** The term of this Agreement begins on the latter of (i) the date of Equipment delivery to you, or (ii) the date that you sign this Agreement, and continues for 1 year. Upon expiration of any term, this Agreement will automatically renew for an additional 1 year term at prevailing rates in effect at the time of each renewal unless either party provides written notice of termination to the other party at least 30 days before the end of any such term. In the event of termination, you are responsible for providing us a final meter reading so we may issue a final invoice for services. If you do not provide us a final meter reading, you agree to accept our estimate based on your typical usage over the previous six (6) months.
3. **YOUR OBLIGATIONS:** You agree to maintain the Equipment in a safe, suitable operating environment to include (a) clean, consistent and appropriate power; (b) temperature between 60 & 80 degrees Fahrenheit; (c) relative humidity between 50% & 80%; and (d) a reasonable amount of space for us to make any necessary inspections or repairs. You agree to maintain these conditions at your expense. You agree to (a) allow us access to the Equipment during our normal business hours, 8 am to 5 pm, Monday through Friday, excluding holidays ("Normal Business Hours"); (b) provide accurate Equipment meter readings when requested by us; and (c) to pay us for all services provided under this Agreement.
4. **EQUIPMENT INSPECTION:** We are responsible for inspecting each item of Equipment within 30 days of assuming service responsibility. If the inspection reveals that any item of Equipment is not in safe or normal operating condition, we will notify you within the next 30 days (or such shorter period as is necessary to avoid material risk of personal injury or property damage), and you will be responsible for bringing that item into safe and normal operating condition. If you request us to do so, we will make necessary repairs in accordance with our standard rates then in effect for such service. We will not be required to provide maintenance services for any item of Equipment that you do not maintain in a safe and normal operating condition.
5. **GENERAL MAINTENANCE:** If you selected the General Maintenance Plan, we will provide parts, labor, preventative maintenance & travel during our Normal Business Hours. General Maintenance does not include toner, image and fusing kits, paper or staples. If, in our reasonable discretion, the Equipment needs chronic, excessive repair ("Nonconforming Equipment"), we will notify you and we will no longer be responsible for service under this Agreement.
6. **TOTALCARE COVERAGE:** If you selected the TotalCare Plan, you will receive the General Maintenance services plus a reasonable supply of toner (based on your typical monthly copy volume & manufacturer's projected toner yield). You are responsible for purchasing your own paper and staples. Upon request, we will ship you toner in quantities consistent with your actual use. All toner remains our property until used in the Equipment. If we determine in our reasonable discretion that you have requested an excessive amount of toner, we reserve the right to reduce the amount to be shipped or to charge you for the excess toner, in which case you agree to pay us for the excess toner at our normal retail price. Upon termination of this Agreement, you agree to return unused toner or to pay us for it at our normal retail price.
7. **CONNECTIVITY & LINE FILTER:** If you selected the Annual Connectivity Option, we will provide 1 year of Connectivity Support beyond the initial installation. Annual Connectivity Support includes installation and configuration of workstations or servers for print / scan / fax software, reinstallation, troubleshooting of compatibility issues, and end user training. Annual Connectivity Support does not include any network transport media issues, server or workstation operating system configuration or modification, custom integration with any third party software or hardware, or support for any workstation not physically located at your site. If you purchased a Line Filter, your rights and remedies relating to your use of the Line Filter are provided by the manufacturer's warranty.
8. **CHARGES:** We will invoice you in advance on a periodic basis for the amount listed on the face of this Agreement under "Base Price", and in arrears for any Black & White or Color Images that exceed the number of Images Included, if any, in the Base Price, at the "per Image" rate specified under "Overage". For purposes of this Agreement, 2-sided images and/or images on paper larger than legal size (8.5" X 14") will count as two images. Charges for maintenance services not covered by this Agreement will be invoiced at our standard parts and labor rates in effect at the time the service is performed. Images made on leaser equipment will be charged at the rate listed on the face of this Agreement. Sales Tax: You agree to pay sales tax on service billings as required by Oklahoma law. Freight: You agree to pay freight for supplies provided to you under a TotalCare Plan at a rate equal to 3% of the sum of the Base and Overage amounts invoiced. If you have any delinquent invoices for products or services that we sell or lease to you, we may refuse to provide service to you and/or terminate this Agreement and any other Agreement that we have with you. You agree to pay us all costs of collection, including reasonable attorneys' fees. Delinquent invoices will bear interest at the rate of 1.5% per month until paid.
9. **SERVICE EXCLUSIONS:** We may decline to provide maintenance services with respect to the following: (a) any service for Equipment not identified on the face of this Agreement under "Brand / Model" or not subsequently approved by us in writing for coverage under this Agreement; (b) any Nonconforming Equipment; (c) any maintenance or repair service to be provided by you; (d) Equipment that you have moved to a location deemed unreasonable by us; (e) any service or downtime caused by (i) a condition that was triggered or subject to a product recall, (ii) a design, specification or instruction provided by you or your representative, (iii) your failure to fulfill your responsibilities under this Agreement, (iv) the failure of anyone other than us to comply with our written instructions or recommendations, (v) your combining the Equipment with any incompatible item, (vi) any alteration or improper storage, handling, use or maintenance of any part of the Equipment by anyone other than us, (vii) design or manufacturing defects in any items, (viii) anything external to the Equipment not being serviced by us including, without limitation, a building or structural deficiency, power surge, fluctuation or failure, and air conditioning failure, or (ix) anything beyond our reasonable control other than service necessitated by normal Equipment usage.
10. **DEFAULT & REMEDIES:** If you default in the performance of any of your obligations under this Agreement or any other agreement with us, we may (a) enforce this Agreement, (b) recover damages for the default, and (c) exercise any other remedy available to us. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorneys' fees and actual costs and expenses of collection. You agree that any delay or failure by us to enforce our rights under this Agreement does not prevent us from enforcing our rights at a later time. No remedy set out in this paragraph is intended to be exclusive. Each remedy will be cumulative but only to the extent necessary for us to recover from you what you owe us.
11. **DISCLAIMER OF WARRANTY / LIMITATION OF LIABILITY:** WE EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, RELATED TO THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR RELATED TO THE LINE FILTER, INCLUDING WITHOUT LIMITATION THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT.
12. **THIRD PARTY SOFTWARE:** Despite any other terms and conditions of the Agreement, you agree that this Agreement does not provide service for any third party software that may be delivered with or installed on the Equipment. You agree that your use of such third party software is governed by the terms and conditions of the end user license agreement for the third party software.
13. **ASSIGNMENT:** You will not assign any of your rights or obligations under this Agreement without our prior written consent, which will not be unreasonably withheld. We may assign our rights and obligations under this Agreement without obtaining your permission. This Agreement will inure to the benefit of and be binding upon the successors and permitted assigns of the parties. This Agreement, together with any invoices we send you, constitutes the entire Agreement of the parties with respect to its subject matter. This Agreement supersedes any and all other agreements, either oral or written, between the parties regarding the subject matter of this Agreement.
14. **CONSENT TO LAW, JURISDICTION & VENUE:** This Agreement, including amendments and related invoices, will be governed by and construed in accordance with Oklahoma law, without giving effect to any principle of conflicts of law or choice of law. The parties agree that the venue for any legal action arising out of this Agreement will be in Oklahoma County, Oklahoma. If any provision of this Agreement is declared unenforceable, the other provisions herein will remain in effect.
15. **DISPUTE RESOLUTION:** Either party will have the right to cause any dispute between us to be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association or the rules of such other recognized third party as the parties may agree. The decision to refer a dispute to arbitration will not preclude either of us from seeking appropriate injunctive relief in court if necessary to prevent irreparable harm. The prevailing party in any legal or arbitration proceeding will be entitled to recover all of its costs and expenses, including reasonable attorneys' fees.

Client Initials: DHW

Date: 6/13/24



SUPPLEMENT



MASTER AGREEMENT NO. 2007829-000

APPLICATION NO. 2013142

CONTRACT/SUPPLEMENT NO. 2007829-001

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: Independent School District I-29

ADDRESS: 4100 N Flood Ave

Norman, OK 73069-8236

MASTER AGREEMENT

REFERS TO THE AGREEMENT BETWEEN YOU AND US IDENTIFIED IN OUR RECORDS BY THE MASTER AGREEMENT NO. ABOVE.

DESCRIPTION OF EQUIPMENT ADDED

MAKE, MODEL NUMBER, INCLUDED ACCESSORIES & SERIAL NO.

SEE ATTACHED SCHEDULE

1 FP PSL300U Mail Copier

1 FP ShipScale70 Mail Copier

1 FP PSLabels PSLabels

1 FPPSMulti

EQUIPMENT LOCATION: As Stated Above

DESCRIPTION OF EQUIPMENT REMOVED

MAKE, MODEL NUMBER, INCLUDED ACCESSORIES & SERIAL NO.

PAYMENT (CHECK ONE PAYMENT OPTION)

MONTHLY PAYMENT AMOUNT: \$23.48 (PLUS TAX) (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT ONLY)

TOTAL CONSOLIDATED MONTHLY PAYMENT AMOUNT: \$ (PLUS TAX) (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT, THE MASTER AGREEMENT, AND ANY OTHER APPLICABLE SUPPLEMENT(S) DURING THE TERM THEREOF)

TERM (CHECK ONE TERM OPTION)

TERM: THE END OF THE TERM OF THIS SUPPLEMENT IS THE END OF TERM OF THE MASTER AGREEMENT (COTERMINOUS)

TERM IN MONTHS: (APPLIES TO THIS SUPPLEMENT ONLY)

AGREEMENT

If this Supplement relates to Equipment not subject to the Master Agreement (i.e., additional Equipment), this Supplement, together with the preprinted terms of the Master Agreement (as amended), constitutes an agreement between you and us with respect to the Equipment referenced herein, separate and distinct from the Master Agreement. You agree to be bound by the terms of this Supplement, which includes the preprinted terms of the Master Agreement (as amended) and agrees this Supplement shall commence on the date of our acceptance. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is either (a) the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Supplement, and (ii) our original manual signature or (b) the copy of this Supplement executed by the parties and controlled by us or our assignee or custodian in accordance with the Electronic Signatures in Global and National Commerce Act or any similar state laws based on the Uniform Electronic Transactions Act and other applicable law as electronic chattel paper under the UCC. Upon execution, the parties agree to be bound to the terms hereof regardless of the medium or format in which this Supplement is maintained or controlled. If any provision in this Supplement conflicts with a provision in the Master Agreement, the provision in this Supplement shall control.

If this Supplement relates to Equipment subject to the Master Agreement (i.e. replaced or removed Equipment and/or payment modifications), the Master Agreement shall be modified or supplemented as set forth above as of the date we accept this Supplement. Except as specifically modified by this Supplement, all other terms and conditions of the Master Agreement (as amended) remain in full force and effect.

CUSTOMER'S AUTHORIZED SIGNATURE

ONCE YOU SIGN THIS SUPPLEMENT AND WE ACCEPT IT, THIS SUPPLEMENT WILL BE NON-CANCELABLE FOR THE FULL TERM.

(As Stated Above) CUSTOMER SIGNATURE: Tina Floyd PRINT NAME & TITLE: Tina Floyd President DATE: 10-7-24

OWNER ("WE, "US", "OUR")

FP Finance OWNER SIGNATURE PRINT NAME & TITLE DATE

CERTIFICATE OF DELIVERY

The Customer hereby certifies that all the equipment referenced herein: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted.

SIGNATURE: X NAME & TITLE: DATE:

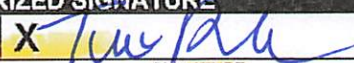
**NON-APPROPRIATION ADDENDUM**

This is an addendum ("Addendum") to and part of that certain agreement between FP Finance ("we", "us", "our") and Independent School District I-29 ("Governmental Entity", "you", "your"), which agreement is identified in our records as agreement number 2013142 ("Agreement"). All capitalized terms used in this Addendum which are not defined herein shall have the meanings given to such terms in the Agreement.

**APPLICABLE TO GOVERNMENTAL ENTITIES ONLY**

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation.

The undersigned, as a representative of the Governmental Entity, agrees that this Addendum is made a part of the Agreement.

<b>GOVERNMENTAL ENTITY'S AUTHORIZED SIGNATURE</b>			
(As Stated Above)		Tina Floyd President	10-7-24
	SIGNATURE	PRINT NAME & TITLE	DATE
<b>OUR SIGNATURE</b>			
FP Finance			
	SIGNATURE	PRINT NAME & TITLE	DATE

2. **STUDENT SERVICES (Dr. Stephanie Williams)**

- a. University of Oklahoma Facility Rental Agreement of the Lloyd Noble Center for the 2025 Graduation Ceremonies of Norman North High School and Norman High School



This agreement is entered into between the University of Oklahoma Department of Intercollegiate Athletics (Athletics) and Independent School District No. 29 of Cleveland County, Oklahoma a/k/a Norman Public Schools for the purpose of 2025 Norman High School Graduation and 2025 Norman North High School Graduation for the date(s) of 5/22/2025 and 5/23/2025.

This agreement is considered enacted upon 3/14/2025 and confirmed upon signature of Lessee and Athletics representatives. The Lessee and Athletics agree to the following:

1. Lessee agrees to the rental of Lloyd Noble Center main arena, a facility operated by Athletics commencing at 7:00 AM on 5/22/2025 and terminating not later than 10:00 PM on 5/22/2025, commencing at 7:00 AM on 5/23/2025 and terminating not later than 10:00 PM on 5/23/2025 for the areas spelled out in section five (5) of this agreement. The Lessee agrees that custom set up will be used and equates to a base rental fee of **\$53,840.97 (\$8,000.00 arena rent fee per day)**. Any associated rental costs will be spelled out in estimate delivered to Lessee from Athletics that requires lessee's signature and return to Athletics.
2. To protect all Athletic Department property, this contract accompanied by a 25% deposit will be required to be returned to Athletics no later than 30 days prior to the event or immediately upon signature of contract, whichever is later. This deposit will be non-refundable in the event of cancellation for any reason and will be in the form of a credit card number or check to Athletics Business Office. Upon successful receipt of deposit along with completed contract – space will be considered reserved. Should a deposit not be received, space will not be considered reserved and may be placed under contract with other Lessees.
3. Lessee agrees that no failure by the parties in the performance of any obligation of this contract will be deemed a breach or create any liability if the same will arise from any cause or causes beyond the control of the Parties, including, but not limited to, the following: acts of God; acts or omissions of any government; any rules, regulations or orders issued by any governmental authority or by any officer, department, agency or instrumentality thereof; fire; flood; storm; earthquake; accident; war; rebellion; insurrection; riot; and invasion. The affected Party shall notify the other Party of such force majeure circumstances as soon as reasonably practical, and shall promptly undertake all reasonable efforts necessary to cure such force. Lessee may choose to terminate the agreement at any time, however Lessee will be held responsible for payment of all fees incurred at the time of the agreement. Athletics may terminate the agreement at any time for reasons of Intercollegiate activity including practices, competitions and other events related to the primary function of Athletics. All attempts should be made to either re-schedule or move event to alternate acceptable venue if either date/venue become unavailable for any reason.
4. Lessee is to be responsible for ensuring all participants, spectators and all those affiliated with the event park in authorized areas, do not block fire lanes, entrances, exits or other emergency areas. It is the responsibility of the Lessee to communicate parking needs to Athletics for coordination with OU Parking Services. Athletics will use a good faith effort to ensure parking needs are met but does not guarantee all requests can be honored. All fees and fines incurred for parking lot reservations or fines incurred during the event are the responsibility of the Lessee and recipient

of said fine. Lessee is responsible for informing those affiliated with the event all information for event and ensuring compliance with all parking policies and regulations.

5. Lessee is to keep all spectators, contestants, staff, participants and other affiliates in areas agreed upon by this contract or with written approval to amend this contract by both Athletics and Lessee. It is agreed upon that lessee will have access to the following areas of Lloyd Noble Center:

**ROOM RENTAL**

Date	Time	Room
5/22/2025	7:00 AM - 10:00 PM	Main Arena
5/23/2025	7:00 AM - 10:00 PM	Main Arena

It is also agreed upon that Lessee will have no access to the following without written amendment to this contract:

**NO ACCESS**

- LNC Team Locker Rooms, Team Rooms, Coaches Office's

If an area is not expressly mentioned in the above section, the default is that permission must be granted by Athletics.

6. Lessee agrees that Levy Restaurants is the sole official concessions and catering provider for Athletics and all events hosted by Athletics. Levy Restaurants will have first right of refusal for concessions, catering and alcohol service within Athletics Venues. Levy Restaurants and Athletics will operate concession sales during the event. Levy Restaurants and Athletics will retain all revenue from concessions operations during Event. If Levy Restaurants elects to not open for Event, Lessee will be permitted to bring outside food/beverage into Event.
7. Lessee agrees that Fanatics and Sooner Sports Properties are the sole providers of novelty sales and sponsorship activation in and around Athletics Venues. The University will operate flower sales during the event. Athletics will retain all revenue from flower sales operations during Event. All vendors, marketing collateral, signage, ticket sales, sponsorship, novelty or merchandise sales must be approved prior to production in advance by Athletics. Any fees/ licensures will be provided to Lessee if applicable for Athletics to provide any of the above items for Event. Athletics Ticket Office has first right of refusal on ticket operations for event. If Athletics declines ticket support, Lessee may contract with outside vendor to exist completely independently of Athletics Operations, maintain PCI compliance and will not be permitted to utilize Athletics IT infrastructure.
8. Lessee agrees to provide and/or contract with all necessary personnel to ensure a safe, inclusive environment during event. Athletics will have final approval on all staffing plans, emergency plans, and final timeline of work completed. Weather and emergency protocols will be dictated by Athletics and staffing plans will be amended to include Event coverage for said protocols. Event will be assigned minimum one (1) Athletics Event Manager to assist with staffing, provide policy guidance, ensure regulations and safety planning if necessary throughout Event. Lessee will be provided estimate of staffing that must be signed prior to event as acceptance of staffing levels. During Event Athletics will control any needed alterations to staff including addition,

amendment, and early termination of staffing as needed to best provide a safe and efficient event.

9. Lessee agrees to maintain the integrity of spaces that are utilized. For outdoor spaces and fields, Athletics reserves the right to determine appropriate maintenance or limits on equipment used. For indoor and outdoor spaces; decorations, alterations, or overall changes to the space must be approved through Athletics prior to order, purchase, change, or install. All vendors must be coordinated through Athletics along with timeline of set up for event/teardown. Spaces should be returned in good order as received prior to Event. Lessee is responsible for any damages to Athletics property incurred in relation to Event by Lessee's related personnel or vendors and may incur additional fees for repair/replacement of equipment. Athletics is not responsible for loss or theft of items while at Event.
10. Only to the extent permitted by law for governmental political subdivision of the state of Oklahoma, the user/lessee agrees to indemnify and hold harmless The University of Oklahoma, its Board of Regents, faculty, and staff from any and all claims, actions, lawsuits, liability, damage, injury, penalty, fine, loss, directly or indirectly, by any person, authority or entity for injuries or damages to persons or property or damage of any kind of character, whether through negligence, fraud, accident, intent, or otherwise based upon the use or occupation of the facilities herein described or by reason of any activities thereon, whether such use, occupation or activity is authorized or not, or based upon any acts or omissions of the user/lessee, its officers, agents, employees, guest, patrons, invitees or any other party whomsoever. User/lessee shall pay for any and all damages to the property of the University or loss or theft of such property done or caused by any persons whomsoever, which may have or which may arise in connection with the usage of the property and facilities herein described.
11. The Lessee agrees to complete and follow all related University Minors on Campus Policies/Guidelines for participation as necessary. Lessee is responsible for distribution of information as dictated by Athletics and in relation to the Event.
12. To provide proof of state self-insurance, proof of current coverage or purchase and maintain such liability insurance as will fully protect The University of Oklahoma and user from any and all claims of whatsoever kind or nature for personal injury, including death, sexual abuse and crimes against minors, and damage to property made by anyone whomsoever that may arise from a usage of the facilities. Users shall provide The University of Oklahoma Athletic Department with certificates evidencing the required coverage in the following amounts **by the LESSEE:**  
**\$1,000,000.00 policy to cover both property and bodily injury of spectators, staff and participants A copy of your insurance policy must be received by Athletics no later than 72 hours prior to the use of facilities.**
13. Terms of Payment: **\$53,840.97** Rental fee. Payable no later than 60 days following Event. Plus, associated costs, including but not limited to: Norman Public Schools providing School Resource Officers at rehearsals and graduation ceremonies and providing American Sign Language (ASL) interpreter for graduation ceremonies. (full list on Estimate)

Lessee

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Routing Approvals:

Event Management	
Levy	
SSP	
Sport	

Facilities	
Compliance	
Parking	
Legal	

3. **BUSINESS SERVICES (Tyler Jones CPA)**

- a. Mary E. Johnson and Associates, PLLC, Engagement Letter for Accounting Services for the 2025-2026 school year
- b. Eide Bailly Engagement Letter for Auditing Services for the 2024-2025 school year and related services for the 2025-2026 school year
- c. Pel Industries, Inc. Consent Form for Sale of Product at Local Retailers
- d. True Sky Credit Union Agreement for an Affinity Card Program (Visa® Check Card) and Use of School Symbol and Logo
- e. Oklahoma Educators Credit Union Agreement for an Affinity Card Program (Visa® Check Card) and Use of School Symbol and Logo



Dr. Nick Migliorino, Superintendent  
Norman Public Schools  
131 South Flood Avenue  
Norman, OK 73069

We are pleased to confirm our acceptance and understanding of the services we are to provide for the year ended June 30, 2024.

You have requested that we prepare the prescribed financial statements for the sinking fund of Independent School District No. 29, Cleveland County, Oklahoma a/k/a Norman Public Schools for the year ended June 30, 2024 and the 2024-2025 Estimate of Needs in the form prescribed by Oklahoma State Auditor and Inspector in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS 3003.B as defined by the rules promulgated by the Oklahoma State Department of Education per 70 OS 5-134.1D., and perform a compilation engagement with respect to those prescribed forms, estimate of needs and publication sheet forms.

### **Our Responsibilities**

The objective of our engagement is to—

- 1) prepare prescribed forms, estimate of needs and publication sheet forms for the sinking fund in accordance with the format prescribed by Oklahoma State Auditor and Inspector and in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS 3003.B as defined by the rules promulgated by the Oklahoma State Department of Education per 70 OS 5-134.1D., based on information provided by you, and
- 2) apply accounting and financial reporting expertise to assist you in the presentation of prescribed forms, estimate of needs and publication sheet forms for the sinking fund without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with the format prescribed by Office of the Oklahoma State Auditor and Inspector and the rules promulgated by the Oklahoma State Department of Education per 70 OS 5-134.1D.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct* and its ethical principles of integrity, objectivity, professional competence, and due care, when performing the bookkeeping services, preparing the financial statements, and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the District or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

### **Your Responsibilities**

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare prescribed forms, estimate of needs and publication sheet forms in accordance with the format prescribed by Oklahoma State Auditor and Inspector and in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS 3003.B as defined by the rules promulgated by the Oklahoma State Department of Education per 70 OS 5-134.1D and assist you in the presentation of the information in accordance with the format prescribed by Office of the Oklahoma State Auditor and Inspector and as defined by the rules promulgated by the Oklahoma State Department of Education You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

- 1) The selection of the format prescribed by Office of the Oklahoma State Auditor and Inspector and accounting principles defined by the rules promulgated by the Oklahoma State Department of Education as the financial reporting framework to be applied in the preparation of financial statements.
- 2) The preparation and fair presentation of financial statements in accordance with the format prescribed by the Office of the Oklahoma State Auditor and Inspector and accounting principles defined by the rules promulgated by the Oklahoma State Department of Education.
- 3) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
- 4) The prevention and detection of fraud.
- 5) To ensure that the District complies with the laws and regulations applicable to its activities.
- 6) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 7) To provide us with—
  - access to all information of which you are aware that is relevant to the fair presentation of the financial statements, such as records, documentation, and other matters.
  - additional information that we may request from you for the purpose of the compilation engagement.
  - unrestricted access to persons within the District of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skill, knowledge, and experience to oversee our services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

## Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the prescribed financial statements, estimate of needs and publication sheet forms and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

Our report will disclose that the financial statements are presented in a prescribed form in accordance with the requirements of prescribed by Office of the Oklahoma State Auditor and Inspector and accounting principles defined by the rules promulgated by the Oklahoma State Department of Education and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

## Other Relevant Information

Mary E. Johnson is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services will be \$2,500. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoice for these fees are payable on presentation.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign and return a copy to us.

Sincerely,

*Mary E. Johnson*

Mary E. Johnson, CPA

This letter correctly sets forth the understanding of Independent School District No. 29, Cleveland County, Oklahoma:

Signature: \_\_\_\_\_

*Trie Ful*

Title: President, NPS Board of Education

Date: \_\_\_\_\_

*4-22-24*



April 29, 2025

To the Board of Education  
Norman Independent School District No. 29  
Norman, OK

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Norman Independent School District No. 29 (The District) as of June 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise Norman Independent School District No. 29's basic financial statements.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2025. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards*, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison schedules for the general fund and major special revenue funds
- 3) Schedule of proportionate share of net pension liability
- 4) Schedule of proportionate share of net OPEB liability/asset
- 5) Schedule of employer contributions - pension
- 6) Schedule of employer contributions - OPEB

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards
- 2) Combining nonmajor fund statements
- 3) Statement of changes in assets and liabilities - all activity funds
- 4) OCAS to Audit Reconciliation

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that information:

- 1) Budgetary comparison for nonmajor special revenue funds
- 2) Schedule of accountant's professional liability insurance affidavit
- 3) Schedule of surety bond coverage

### **Schedule of Expenditures of Federal Awards**

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

## Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

## Audit of the Financial Statements

We will conduct our audits in accordance with GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and in accordance with *Government Auditing Standards*, Uniform Guidance and/or any state or regulatory audit requirements we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Education of the Norman Independent School District No.29. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Audit of Major Program Compliance**

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS *and, in accordance with Government Auditing Standards*, exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely, the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;

11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### **Nonattest Services**

With respect to any nonattest services we may perform, we agree to perform the following:

- Prepare or assist with preparing financial statements in conformity with U.S. generally accepted accounting principles based on information provided by you (which may be prepared by management).
- Complete the auditee's portion of the Data Collection Form

We will not assume management responsibilities on behalf of the District. The District's management understands and agrees that any advice or recommendation we may provide in connection with our audit engagement are solely to assist management in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities. Our firm will advise the District with regard to tax positions taken in the preparation of the tax return, but the District must make all decisions with regard to those matters.

### **Fees and Timing**

Vanessa Dutton is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit in late September 2025.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses, administrative charges and a technology fee. Invoices are payable upon presentation. We estimate that our fee for the audit and related services will be within the ranges listed below. These fees below do not include the 5% technology fee that we assess on our engagements.

<u>Service</u>	<u>Fee Range</u>
Audit Fee (includes 2 major programs)	\$58,700 - \$64,500
Any additional major program (per program)	\$8,000 - \$10,000
Financial statement preparation (if not PBC)	\$3,500 - \$6,500

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to our requests. To assist with this process, we will provide you with an itemized request list that identifies the information you will need to prepare and provide in preparation for our engagement, as well as the requested delivery date for those items. A lack of preparation, including not providing this information in an accurate and timely manner, unanticipated audit adjustments, and/or untimely assistance by your personnel may result in an increase in our fees and/or a delay in the completion of our engagement.

We may be requested to make certain audit documentation available to outside parties, including regulators, pursuant to authority provided by law or regulation or applicable professional standards. If requested, access to such audit documentation will be provided under the supervision of Eide Bailly LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the outside party, who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in making such audit documentation available or in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our audit procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

**Other Matters**

During the course of the engagement, we will only provide confidential engagement documentation to you via Eide Bailly's secure portal or other secure methods, and request that you use the same or similar tools in providing information to us. Should you choose not to utilize secure communication applications, you acknowledge that such communication contains a risk of the information being made available to unintended third parties. Similarly, we may communicate with you or your personnel via e-mail or other electronic methods, and you acknowledge that communication in those mediums contains a risk of misdirected or intercepted communications.

Should you provide us with remote access to your information technology environment, including but not limited to your financial reporting system, you agree to (1) assign unique usernames and passwords for use by our personnel in accessing the system and to provide this information in a secure manner; (2) limit access to “read only” to prevent any unintentional deletion or alteration of your data; (3) limit access to the areas of your technology environment necessary to perform the procedures agreed upon; and (4) disable all usernames and passwords provided to us upon the completion of procedures for which access was provided. We agree to only access your technology environment to the extent necessary to perform the identified procedures.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your website or elsewhere, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, “service providers”) in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider. You acknowledge that your information may be disclosed to such service providers, including those outside the United States.

Neither of us may use or disclose the other’s confidential information for any purpose except as permitted under this engagement letter or as otherwise necessary for Eide Bailly to provide the services. Your confidential information is defined as any information you provide to us that is not available to the public. Eide Bailly’s confidential information includes our audit documentation for this engagement. Our audit documentation shall at all times remain the property of Eide Bailly LLP. The confidentiality obligations described in this paragraph shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements (NDAs) between us.

We agree to retain our audit documentation or work papers for a period of at least eight years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the date of the auditor’s report but before the date your financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Education the following significant findings from the audit:

- Our view about the qualitative aspects of the entity’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;

- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

*Government Auditing Standards* require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

Eide Bailly LLP formed The Eide Bailly Alliance Network, a network for small to mid-sized CPA firms across the nation. Each member firm of The Eide Bailly Alliance, including Eide Bailly LLP, is a separate and independent legal entity and is not owned or controlled by any other member of The Eide Bailly Alliance. Each member firm of The Eide Bailly Alliance is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of The Eide Bailly Alliance or any other member firm of The Eide Bailly Alliance and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of The Eide Bailly Alliance.

## **MEDIATION**

Any disagreement, controversy or claim arising out of or related to any aspect of our services or relationship with you (hereafter a “Dispute”) shall, as a precondition to litigation in court, first be submitted to mediation. In mediation, the parties attempt to reach an amicable resolution of the Dispute with the aid of an impartial mediator. Mediation shall begin by service of a written demand. The mediator will be selected by mutual agreement. If we cannot agree on a mediator, one shall be designated by the American Arbitration Association (“AAA”). Mediation shall be conducted with the parties in person in Oklahoma City, Oklahoma. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties. Neither party may commence a lawsuit until the mediator declares an impasse.

## **LIMITED INDEMNITY**

Eide Bailly LLP and its partners, affiliates, officers and employees (collectively “Eide Bailly”) shall not be responsible for any misstatements in your financial statements that we may fail to detect as a result of misrepresentations or concealment of information by any of your owners, directors, officers or employees. You shall indemnify and hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys’ fees arising from any such misstatement or concealment of information.

If through no fault of Eide Bailly we are named as a party to a dispute between you and a third party, you shall indemnify and hold Eide Bailly harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys’ fees) we incur in connection with the dispute.

Eide Bailly shall not be entitled to indemnification under this agreement unless the services were performed in accordance with professional standards in all material respects.

**LIMITATION OF LIABILITY**

The exclusive remedy available to you for any alleged loss or damages arising from or related to Eide Bailly's services or relationship with you shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly's breach of this agreement or Eide Bailly's violation of applicable professional standards. In no event shall Eide Bailly's aggregate liability to you exceed two times fees paid under this agreement, nor shall Eide Bailly ever be liable to you for incidental, consequential, punitive or exemplary damages, or attorneys' fees.

**TIME LIMITATION**

You may not bring any legal proceeding against Eide Bailly unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we delivered our report, return, or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the audit. The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of a possible Dispute.

**GOVERNING LAW AND VENUE**

Any Dispute between us, including any Dispute related to the engagement contemplated by this agreement, shall be governed by Oklahoma law. Any unresolved Dispute shall be submitted to a federal or state court located in Oklahoma City, Oklahoma.

**ASSIGNMENTS PROHIBITED**

You shall not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly to any person.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your certified public accountants and look forward to working with you and your staff.

Respectfully,



Vanessa M. Dutton, CPA  
Partner

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Norman Independent School District No. 29 by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## CONSENT FORM

### For Sale of Product at Local Retailers

**School District Granting Consent:**

ISO #29 of Cleveland County, OK d/b/a Norman Public Schools  
131 South Flood  
Norman, OK 73069

Dear Administrator,

This consent form confirms that you are granting local retailers the nonexclusive right to sell apparel which bears your school name and logos (including Trademarks and/or Copyrighted Material) at local retailers. For good and valuable consideration, including the promotion of school spirit, community pride, goodwill, and royalty payments receipt of which is acknowledged, you hereby grant local retailers the non-exclusive right and Pel Industries, Inc., the license to manufacture and/or sell apparel bearing your school name and logos (including Trademarks or Copyrighted Material), provided that local retailers and Pel Industries, Inc. use official school logos in a manner consistent with community standards for decency and that the quality of the apparel shall be high. Pel Industries, Inc. will pay the school district named above an 8% royalty on the net sales price of the items sold and provide supporting documentation with the quarterly payments, which is to include the amount and type of merchandise sold and the net sales price of the merchandise sold. The royalty shall be paid on a quarterly basis. Provided that Pel Industries, Inc. maintains its contractual relationship with the local retail stores in Cleveland County, Oklahoma, such right granted to Pel Industries, Inc., by ISO #29 of Cleveland County, OK d/b/a Norman Public Schools will continue through June 30, 2025 and can only be extended beyond that date with permission from ISD#29 of Cleveland County, OK d/b/a Norman Public Schools.

The district may upon official written notice, given to Pel Industries, Inc., by certified mail, cancel this contract effective 30 days after the date of the written notice during the term of this agreement.

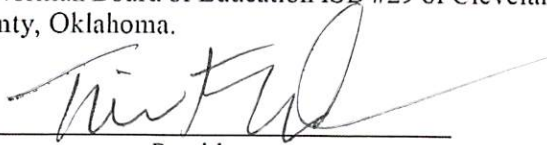
Sincerely,

Chris Dubbell  
President  
Pel Industries, Inc.  
2001 Town West Drive  
Rogers, AR 72756


Please indicate your agreement by signing below

By: Laura Mills (Signature)  
Laura Mills (Print)  
Sales Manager (Title)  
3/21/24 Dated

Approved on the 22 day of April, 20 24 by  
the Norman Board of Education ISD #29 of Cleveland  
County, Oklahoma.

By:   
President

ATTEST

  
Clerk of the Board

19-20

**LETTER OF AGREEMENT FOR INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA d/b/a NORMAN PUBLIC SCHOOLS AFFINITY CARD PROGRAM (VISA® CHECK CARD) AND USE OF SCHOOL SYMBOL AND LOGO**

THIS LICENSE AGREEMENT is granted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Independent School District No. 29 of Cleveland County, Oklahoma d/b/a Norman Public Schools ("Licensor"), to True Sky Credit Union ("Licensee").

WHEREAS, Licensee wishes to use the Norman Public Schools Logo (see attached "Exhibit A") in connection with the Visa® Check Card program offered by ~~True Sky Credit Union~~ to be made available to all employees and the general public interested in supporting the school district according to the terms outlined in True Sky Credit Union's Checking Application;

WHEREAS, Licensor has determined that it is in the best interests of the residents of the School District that Licensee be allowed to use Logo for said purpose(s);

THEREFORE, in consideration of the mutual promises hereinafter set forth, the parties agree to the following terms and conditions:

1. **Grant of Non-Exclusive License.** Licensor grants to Licensee a nonexclusive, nontransferable license to use the Logo in connection with the production of Visa® check cards and for advertising purposes to promote the Visa® Check Card Program. Licensee may not assign any or all of its rights or obligations under this Agreement without prior written consent of Licensor and without the assignee signing a written agreement to be bound by this Agreement. Any unauthorized assignment is void.
2. **Ownership of Logo.** Licensor warrants that it is the sole owner of all the intellectual property rights pertaining to the Logo. Licensee acknowledges the ownership of the Logo in Licensor, agrees that it will do nothing inconsistent with such ownership. Licensee agrees that nothing in this License shall give Licensee any right, title or interest in the Logo other than the right to use the Logo in accordance with this License and Licensee agrees that it will not attack the title of the Licensor to the Logo or attack the validity of this License.
3. **Payments.** True Sky Credit Union agrees to pay Norman Public Schools five percent (5%) of the qualifying interchange income on all cards issued under the Norman Public Schools Visa® Check Card Program. Payments shall be made on a quarterly basis and shall be accompanied by an accounting report to include the number of cards issued under the program, the number of transactions, and the total dollar amount of the respective Visa® Check Card activity. To protect the privacy of the Visa® Check Card participants, the reports will not include any information about individual card-holders or account numbers.
4. **Quality of Logo-Bearing Products and Appropriate Use of Logos.** Licensee agrees that the nature and quality of all products produced by Licensee bearing the Logo, and all related advertising, promotional and other related uses of the Logo by the Licensee, shall be subject to the approval of Licensor. **Licensee agrees not to use the**

**Logo in a form and/or manner deemed inappropriate by Licensor.** Inappropriate uses of the Logo include, but are not limited to, using the Logo in conjunction with content that is profane, that endorses illegal or immoral conduct, that endorses the consumption of controlled substances (such as alcohol, tobacco, or drugs), that is derogatory toward any person or group of people, or that could otherwise be construed to be offensive. Licensor, in its sole discretion, shall determine whether the Logo is used appropriately. Licensee further agrees to supply Licensor with specimens of all the uses of the Logo upon request.

5. **Terms and Termination.** This Agreement shall continue in force and effect until June 30, 2020 and shall automatically renew for successive one-year terms thereafter unless terminated by either party. Licensor or Licensee shall have the right to terminate this agreement, with or without cause, upon ten (10) days written notice to the other party. Upon termination of this agreement, Licensee agrees to immediately discontinue all use of the Logo, and to destroy materials bearing the Logo. The terms of this agreement may be renegotiated for any future July 1<sup>st</sup> to June 30<sup>th</sup> fiscal year.
6. **No Agency or Partnership.** Nothing in this Agreement shall be construed to constitute or form a partnership or joint venture between or among the Parties. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the Parties shall meet all of its obligations and the responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation, or insurance.
7. **Choice of Law.** This License Agreement shall be construed and interpreted according to the laws of the State of Oklahoma.
8. **Notices.** All notices and other communications required or permitted under the Agreement will be in writing (or email) and shall be deemed to have been duly given: (a) when delivered by hand; or (b) on the earlier of the date of receipt or (i) three days after being deposited with a delivery or express courier service that is nationally recognized in the United States and that has represented that it will make delivery in three or fewer days; or (ii) four days after being mailed, postage prepaid, by registered or certified mail. Notice by email will be deemed to have been delivered on the day after it is sent if the sender has not received notification that the email was not delivered or deliverable. In each case, notice will be sent to the addresses and to the attention of the individuals set forth below:

(a) If to Licensee: True Sky Credit Union  
Attention: President  
P.O. Box 26406  
Oklahoma City, OK 73126

With a copy to/email: [Greg@trueskycu.org](mailto:Greg@trueskycu.org)

(b) If to Licensor: Norman Public Schools  
Attention: Chief Financial Officer  
131 South Flood Avenue  
Norman, OK 73069

With a copy to/email: [brendab@norman.k12.ok.us](mailto:brendab@norman.k12.ok.us)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year written at the beginning of this License.

LICENSOR: Independent School District No. 29 of Cleveland County, Oklahoma d/b/a Norman Public Schools

By: Linda Sutton

Title: \_\_\_\_\_

LICENSEE: True Sky Credit Union

By: Sam P. Witt

Title: V.P. - Branch Services

**Special Conditions:**

1. This license authorizes Licensee to use only the Logo which is attached hereto as "Exhibit A."



SHARLA BRUEHL &lt;sbruehl@norman.k12.ok.us&gt;

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**True Sky Check Card agreement**

4 messages

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**Brenda Burkett** <brendab@norman.k12.ok.us>  
To: Greg Cline <Greg@trueskyku.org>  
Cc: Sharla Bruehl <sbruehl@norman.k12.ok.us>

Wed, Apr 1, 2020 at 12:27 PM

Greg,

I hope this email finds you well. What a crazy, unprecedented time we are all living through these days. Hopefully you and yours are staying safe and healthy.

What has been the activity on our card program this year? I don't think we've received any payment or seen a report to know, so if you could provide that to me, I would appreciate it.

Our signed agreement we have with TrueSky was for July 1-June 30, 2020...with the option of re-ratification by both parties for ensuing years. I plan to submit the existing agreement to the Norman Board of Education, for renewal July 1 through June 30, 2021. See attached.

Let me know if that meets with your approval.

Thank you, and please take care. Stay Safe and Stay Home as much as you can!

Regards, Brenda

—  
Brenda R. Burkett, CPA, SFO  
Chief Financial Officer  
Norman Public Schools, Norman OK  
405-366-5801 (work)  
405-659-6430 (cell)  
<http://www.normanpublicschools.org>



*To prepare and inspire all students to achieve their full potential.*  
INTEGRITY | INCLUSIVENESS | COLLABORATION | OPTIMISM

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 **True Sky Credit Contract.pdf**  
133K

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**Greg Cline** <Greg@trueskyku.org>  
To: Brenda Burkett <brendab@norman.k12.ok.us>  
Cc: Sharla Bruehl <sbruehl@norman.k12.ok.us>

Wed, Apr 1, 2020 at 12:50 PM

Good afternoon Ms. Burkett,

Things are good in my family and my wife was happy to return to her classroom albeit for a short time today for some planning procedures. We're all looking forward to things returning to "normal" soon!

I will get a summary of the activity for the card and submit that to you as soon as possible. It's good to hear from you!

I appreciate your membership,

**Greg Cline**

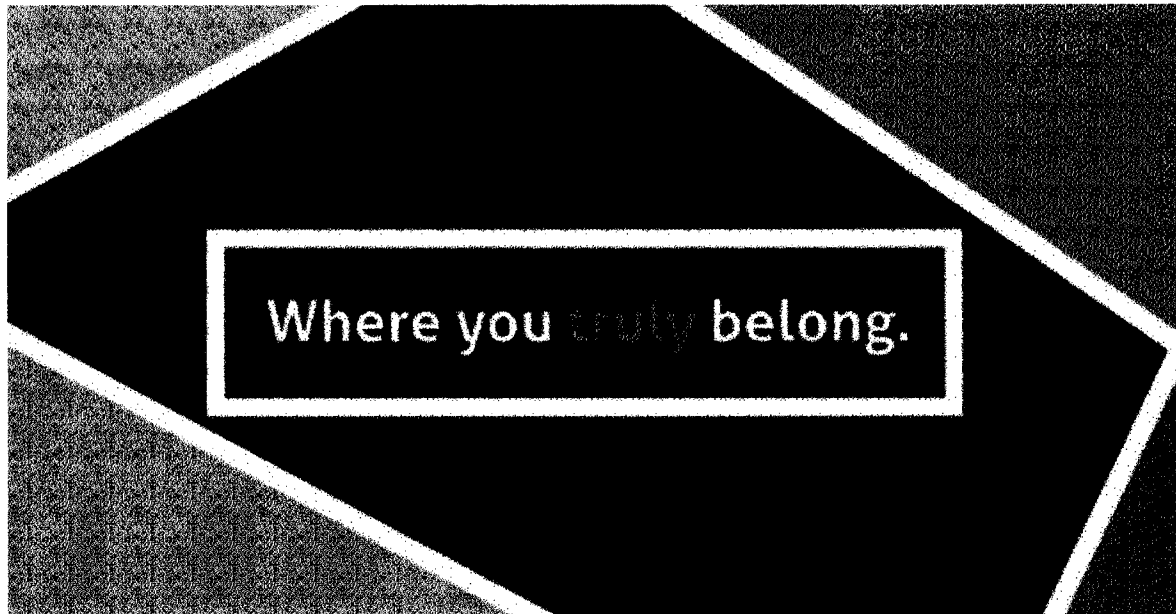
Branch Manager- Norman

True Sky Credit Union

Ph. (405) 682-1990 x2513

NMLS: 1876008

Member service is a top priority. Please take a moment to complete a membership survey to let us know how we are doing at True Sky Credit Union.



**From:** Brenda Burkett <brendab@norman.k12.ok.us>  
**Sent:** Wednesday, April 1, 2020 12:27 PM  
**To:** Greg Cline <Greg@trueskyku.org>  
**Cc:** Sharla Bruehl <sbruehl@norman.k12.ok.us>  
**Subject:** True Sky Check Card agreement

**WARNING:** This email is from an external source. Do not click links or attachments unless you recognize the sender and know the content is safe.

Greg,

I hope this email finds you well. What a crazy, unprecedented time we are all living through these days. Hopefully you and yours are staying safe and healthy.

What has been the activity on our card program this year? I don't think we've received any payment or seen a report to know, so if you could provide that to me, I would appreciate it.

Our signed agreement we have with TrueSky was for July 1-June 30, 2020...with the option of re-ratification by both parties for ensuing years. I plan to submit the existing agreement to the Norman Board of Education, for renewal July 1 through June 30, 2021. See attached.

Let me know if that meets with your approval.

Thank you, and please take care. Stay Safe and Stay Home as much as you can!

Regards, Brenda

—

Brenda R. Burkett, CPA, SFO

Chief Financial Officer

Norman Public Schools, Norman OK

405-366-5801 (work)

405-659-6430 (cell)

<http://www.normanpublicschools.org>

[REDACTED]

*To prepare and inspire all students to achieve their full potential.*

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*This email, including any attachments, is intended only for the use of the individual to which it is addressed and may contain confidential information that is legally privileged and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are notified that any review, use, disclosure, distribution or copying of this communication is strictly prohibited. If you have received this email in error, please notify me immediately.*

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CONFIDENTIAL AND PRIVILEGED COMMUNICATION: This electronic mail transmission, and any documents, images, files or previous e-mail messages included in or attached hereto, may contain privileged, proprietary or confidential information that is legally protected. If you are not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, disclosure, copying, distribution or use of any of the information contained in or attached to the e-mail is STRICTLY PROHIBITED. Interception of e-mail is a crime under federal law. If you have received this e-mail transmission in error, please immediately notify us by replying to this e-mail, or by telephone, and immediately delete and destroy the e-mail transmission along with any and all attachments thereto.

.-.

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**Brenda Burkett** <brendab@norman.k12.ok.us>  
To: Greg Cline <Greg@trueskycu.org>  
Cc: Sharla Bruehl <sbruehl@norman.k12.ok.us>

Tue, Apr 14, 2020 at 3:39 PM

Greg,

Thanks for sending me the activity summary on the card program, when you get the chance.

One other point I brought up in my previous email was the renewal of our agreement with True Sky for next year...beginning July 1, 2020. I presume you would like for our Board to re-ratify the agreement, correct?

[Quoted text hidden]

[Quoted text hidden]



*To prepare and inspire all students to achieve their full potential.*  
INTEGRITY | INCLUSIVENESS | COLLABORATION | OPTIMISM

[Quoted text hidden]

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**Greg Cline** <Greg@trueskycu.org>  
To: Brenda Burkett <brendab@norman.k12.ok.us>  
Cc: Sharla Bruehl <sbruehl@norman.k12.ok.us>

Tue, Apr 14, 2020 at 3:56 PM

Hello Brenda,

First off, I want to apologize for not getting back with you prior to now.

On the cards, we've had 10 cards ordered up to when I checked at month's end. We had some changes in our Marketing Team and unfortunately, some things fell through the cracks. We have a fresh set of folks who are working behind the scenes to help get everything going. The total generated was under \$20 but I could not get an exact number. Obviously, we are wanting this amount to be much stronger and prior to Covid-19 closures, we'd signed a partnership with the district's PTA to get more word out on the card. We want to get the number up to 300+ cards so we can get some nice disbursements to the district.

Yes, we definitely want to continue the card and are making plans for getting more exposure to it when these crazy times come to a close.

Again, I apologize for taking so long to reply. I hope you and your family are doing well.

Thank you,

**Greg Cline**

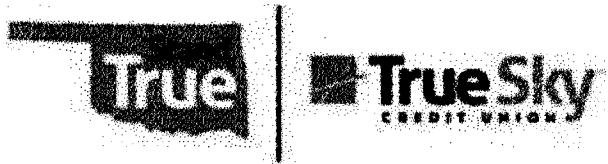
Branch Manager- Norman

True Sky Credit Union

Ph. (405) 682-1990 x2513

NMLS: 1876008

Member service is a top priority. Please take a moment to complete a membership survey to let us know how we are doing at True Sky Credit Union.



[Quoted text hidden]

[Quoted text hidden]



**LETTER OF AGREEMENT FOR INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA d/b/a NORMAN PUBLIC SCHOOLS AFFINITY CARD PROGRAM (VISA® CHECK CARD) AND USE OF SCHOOL SYMBOL AND LOGO**

THIS LICENSE AGREEMENT is granted this 1st day of May, 2025 by Independent School District No. 29 of Cleveland County, Oklahoma d/b/a Norman Public Schools ("Licensor"), to Oklahoma Educators Credit Union ("Licensee").

WHEREAS, Licensee wishes to use the Norman Public Schools Logo (see attached "Exhibit A") in connection with the Visa® Check Card program offered by Oklahoma Educators Credit Union to be made available to all employees and the general public interested in supporting the school district according to the terms outlined in Oklahoma Educators Credit Union's Checkless Checking Application (see attached "Exhibit B");

WHEREAS, Licensor has determined that it is in the best interests of the residents of the School District that Licensee be allowed to use Logo for said purpose(s);

THEREFORE, in consideration of the mutual promises hereinafter set forth, the parties agree to the following terms and conditions:

- 1. Grant of Non-Exclusive License.** Licensor grants to Licensee a nonexclusive, nontransferable license to use the Logo in connection with the production of Visa® check cards and for advertising purposes to promote the Visa® Check Card Program. Licensee may not assign any or all of its rights or obligations under this Agreement without prior written consent of Licensor and without the assignee signing a written agreement to be bound by this Agreement. Any unauthorized assignment is void.
- 2. Ownership of Logo.** Licensor warrants that it is the sole owner of all the intellectual property rights pertaining to the Logo. Licensee acknowledges the ownership of the Logo in Licensor, agrees that it will do nothing inconsistent with such ownership. Licensee agrees that nothing in this License shall give Licensee any right, title or interest in the Logo other than the right to use the Logo in accordance with this License and Licensee agrees that it will not attack the title of the Licensor to the Logo or attack the validity of this License.
- 3. Payments.** Oklahoma Educators Credit Union will retain the first \$500.00 in proceeds from the Norman Public Schools Spirit Visa® Check Card program to cover the initial set-up fee for the unique card. Once the initial \$500.00 in proceeds has been reached, Oklahoma Educators Credit Union agrees to pay Norman Public Schools five percent (5%) of the qualifying interchange income on all cards issued under the Norman Public Schools Visa® Check Card Program. Payments shall be made on a monthly basis and shall be accompanied by an accounting report to include the number of cards issued under the program, the number of transactions, and the total dollar amount of the respective Visa® Check Card activity. To protect the privacy of the Visa® Check Card participants, the reports will not include any information about individual card-holders or account numbers.

4. **Quality of Logo-Bearing Products and Appropriate Use of Logos.** Licensee agrees that the nature and quality of all products produced by Licensee bearing the Logo, and all related advertising, promotional and other related uses of the Logo by the Licensee, shall be subject to the approval of Licensor. **Licensee agrees not to use the Logo in a form and/or manner deemed inappropriate by Licensor.** Inappropriate uses of the Logo include, but are not limited to, using the Logo in conjunction with content that is profane, that endorses illegal or immoral conduct, that endorses the consumption of controlled substances (such as alcohol, tobacco, or drugs), that is derogatory toward any person or group of people, or that could otherwise be construed to be offensive. Licensor, in its sole discretion, shall determine whether the Logo is used appropriately. Licensee further agrees to supply Licensor with specimens of all the uses of the Logo upon request.
5. **Terms and Termination.** This Agreement shall continue in force and effect until June 30, 2026 and shall automatically renew for successive one-year terms thereafter unless terminated by either party. Licensor or Licensee shall have the right to terminate this agreement, with or without cause, upon ten (10) days written notice to the other party. Upon termination of this agreement, Licensee agrees to immediately discontinue all use of the Logo, and to destroy materials bearing the Logo. The terms of this agreement may be renegotiated for any future July 1<sup>st</sup> to June 30<sup>th</sup> fiscal year.
6. **No Agency or Partnership.** Nothing in this Agreement shall be construed to constitute or form a partnership or joint venture between or among the Parties. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the Parties shall meet all of its obligations and the responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation, or insurance.
7. **Choice of Law.** This License Agreement shall be construed and interpreted according to the laws of the State of Oklahoma.
8. **Notices.** All notices and other communications required or permitted under the Agreement will be in writing (or email) and shall be deemed to have been duly given: (a) when delivered by hand; or (b) on the earlier of the date of receipt or (i) three days after being deposited with a delivery or express courier service that is nationally recognized in the United States and that has represented that it will make delivery in three or fewer days; or (ii) four days after being mailed, postage prepaid, by registered or certified mail. Notice by email will be deemed to have been delivered on the day after it is sent if the sender has not received notification that the email was not delivered or deliverable. In each case, notice will be sent to the addresses and to the attention of the individuals set forth below:

- (a) If to Licensee: Oklahoma Educators Credit Union  
Attention: President  
7300 NW 23<sup>rd</sup> Street  
Bethany, OK 73008

With a copy to/email: [cawhite@oecu.com](mailto:cawhite@oecu.com)

(b) If to Licensor: Norman Public Schools  
Attention: Chief Financial Officer  
131 South Flood Avenue  
Norman, OK 73069

With a copy to/email: Tyler Jones, CPA - tjones3@normanps.org

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed as of the date and year written at the beginning of this License.

**LICENSOR: Independent School District No. 29 of Cleveland County, Oklahoma d/b/a Norman Public Schools**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**LICENSEE: Oklahoma Educators Credit Union**

By: Cindy White

Title: President / CEO

**Special Conditions:**

1. This license authorizes Licensee to use only the Logo which is attached hereto as "Exhibit A."
2. Visa® Check Cards bearing the Norman Public School Logo shall be issued according to the qualification of each individual application and terms of Oklahoma Educators Credit Union's ATM/Visa® Check Card Application which is attached hereto as "Exhibit B."

4. **ALTERNATIVE EDUCATION (Paul Tryggestad)**

- a. Crossroads Youth and Family Services, Inc. and Junior League of Norman, Inc. Educational Services Agreement at Baby Steps

**AGREEMENT FOR EDUCATIONAL SERVICES  
WITH  
CROSSROADS YOUTH & FAMILY SERVICES, INC.  
AND  
JUNIOR LEAGUE OF NORMAN, INC.  
AT  
BABY STEPS**

This agreement is entered into on the \_\_\_\_ of April, 2025, by and between the Independent School District I-29 (Norman Public Schools) of Cleveland County, Oklahoma (hereinafter referred to as District), Crossroads Youth & Family Services, Inc. (hereinafter referred to as Crossroads), and the Junior League of Norman, Inc. (hereinafter referred to as Junior League).

WITNESSETH:

WHEREAS, the District is required by state and federal departments of education regulations to provide educational services to all qualified students; and,

WHEREAS, Crossroads provides Early Head Start/early childhood education services through a federal contract with the U.S. Department of Health and Human Services in connection with the operation of the Baby Steps Program; and

WHEREAS, Junior League of Norman is responsible for providing the facility for the operation of the Baby Steps Program which includes qualified District students who are entitled to a public education and enrolled in the Baby Steps Early Head Start Program; and,

WHEREAS, the District, Crossroads and Junior League are authorized to enter into agreements for the provision of these services.

NOW, THEREFORE, the District, Crossroads and Junior League do mutually agree as follows:

1. SERVICES. District agrees to provide educational services to all qualified District students placed in the Baby Steps Program. Qualified students are defined as being Norman Public Schools students, who are expecting or have babies, who are enrolled in the Baby Steps Early Head Start Program, and who reside within the boundaries of the District. Other qualified students not enrolled in the Baby Steps Early Head Start Program may be enrolled if within the occupancy rate set by the Fire Marshall at the Baby Steps facility. District shall provide transportation for both students and their babies to and from the Baby Steps program.

2. STAFF (TEACHERS PROVIDED). The District shall provide one (1) certified teacher for the Norman Public School students at Baby Steps. Crossroads and Junior League may participate in the teacher selection process. This participation will include the interviewing

of prospective candidates and coordinating final selection with the Director of Alternative Education for District. Final selection will rest with District.

3. INSURANCE PROVISION. Crossroads agrees to maintain insurance coverage during the terms of this agreement covering the services provided by Crossroads described herein. Norman Public Schools agrees to maintain insurance coverage during the term of the agreement covering the services provided by Norman Public Schools.

4. TEACHER SALARY. The teacher salary, unemployment insurance, worker's compensation, sick leave, holidays, insurance, retirement, and all other teacher benefits, as provided other District teachers, shall be provided by District.

5. TEACHER EVALUATION. The teacher will be evaluated by a District administrator. Crossroads may provide the District administrator with information regarding the teacher's compliance with Crossroads and the Early Head Start regulations in connection with the evaluation.

6. MATERIALS. District will provide current textbooks, workbooks, teacher guides, and other resources. The District will provide a computer for the District teacher. District shall assume the responsibility for the development and supervision of curriculum that is taught to the Norman Public School students at Baby Steps.

7. DISCIPLINE. All discipline of the Norman Public School staff and students shall be in compliance with District Board of Education Policy.

8. RECORDS. The District teacher will record the enrollment, days on roll, Norman Public School student absences and withdrawals according to District Board policy. The Norman Public School Baby Steps students shall earn credit for classes in which they are enrolled in the same manner as other students within the District. Student transcripts will be maintained by the appropriate school site.

9. RULES AND REGULATIONS. The District, Junior League and Crossroads agree to comply with the requirements of the individuals with Disabilities Education Act of 1992, the Civil Rights Act of 1964, the Rehabilitation Act of 1973 as amended, and the Americans with Disabilities Act of 1992, including, but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, or handicap.

10. EARLY CHILDHOOD EDUCATION SERVICES. Crossroads agrees to employ qualified teachers in accordance with federal Head Start Performance Standards to provide Early Head Start/early childhood education services during the regular hours of operation of the Baby Steps Program.

11. FEDERAL HEAD START PERFORMANCE STANDARDS. District, Crossroads and Junior League agree to comply with the requirements of the Federal Head Start Performance Standards and the Improving Head Start for School Readiness Act of 2007.

12. CONFIDENTIALITY. District personnel, Crossroads personnel and Junior League personnel are required to maintain confidentiality concerning information about all students, both of the District and of Crossroads. District personnel may maintain such data or records on said students as required by federal, state, or District guidelines; however, any release of information shall be governed by Oklahoma Statutes.

13. MODIFICATIONS. The District, Crossroads and Junior League may from time to time agree on additional program parameters pertaining to the day-to-day management of the Baby Steps Program. Baby Steps Program Parameters will be agreed to in writing as a separate document from this Agreement.

14. TERM. This contract shall be for a term of one (1) year commencing on the 1<sup>st</sup> of July, 2025 and ending on the 30<sup>th</sup> of June, 2026. The contract may, by mutual consent and ratification of the parties, be renewed annually upon the same terms and conditions. In the event either party elects not to renew, then in such event, thirty (30) days written notice shall be given prior to the ending of the term. In the event District does not receive appropriated funds for the continuance of this agreement for any fiscal year after 2025-2026, the agreement may be terminated.

IN WITNESS THEREOF, District, Crossroads and Junior League have executed this agreement on the day and year written above.

BOARD OF EDUCATION  
Independent District I-29

JUNIOR LEAGUE OF NORMAN, INC.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Clerk of the Board

CROSSROADS YOUTH & FAMILY  
SERVICES, INC.

  
\_\_\_\_\_  
Executive Director

(Updated 4/17/2025)

5. **INFORMATION SERVICES (Courtney Scott)**

- a. SchoolStatus, LLC Instructional Data Analysis Software Service Agreement with the first term beginning May 12, 2025 and ending on June 30, 2026

**Bill To:**  
**Norman Public Schools**  
Courtney Scott  
131 S Flood Ave  
Norman, Oklahoma  
73069-5463

**Ship To:**  
**Norman Public Schools**  
Courtney Scott  
131 S Flood Ave  
Norman, Oklahoma 73069-5463

Products & Services	Rate	QTY	Price
<b>Connect High Impact</b> Communication platform featuring additional integrated SIS data and advanced dashboards.	\$4.00	14985	\$59,940.00
<b>Forms and Flows</b> Add-on to Connect for automated workflows and paperless forms creation with digital response collection.	\$0.00	14985	\$0.00

Subtotal	<b>\$59,940.00</b>
Discount	<b>\$0.00</b>
Tax	<b>\$0.00</b>
<b>Total</b>	<b>\$59,940.00</b>

**Contract Start:** 05 / 12 / 2025 **Contract End:** 06 / 30 / 2026

**Auto-Renewal Term:** 12 months  
The following subsequent term (Year 2) begins July 1st, 2026 to June 30th, 2027.

Payment Schedule
Year 1: \$59,940.00
Due Upon Signing

The initial term of this Agreement (the "Initial Term") shall be the number of years listed in the above table and, if Auto-Renewal Term is indicated in the above table, the Agreement shall automatically renew for successive terms for the number of years indicated in the table (each a "Successive Term" and together with the Initial Term, the "Term") unless either Party provides written notice at least 60 days prior to the end of such Initial or Successive Term or this Agreement is terminated sooner pursuant to Termination section of the Master Services Agreement that governs this Order Form. **Each Successive Term shall reflect a three (3) percent increase.**

**Additional Payment Terms**

For SchoolStatus Attend, there is an additional \$2,500 SIS change fee if Customer changes SIS during the Subscription/ Order Term. The fee will be due upon SchoolStatus commencing with the implementation of the new SIS.

This Order Form and the pricing contained herein are valid for 60 days from the quote created date above. All payments are to be remitted to SchoolStatus, LLC at P.O. Box 771470 St. Louis, MO 63177-9816.

By signing below, you agree to the attached MSA and DPA, which shall govern all orders of Services between the Parties unless replaced by written agreement of the Parties and until all orders for Services have terminated

Yes, I have read and agree to the Terms and Conditions.

Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Terms and Conditions

I. General. All fees shall be paid according to the Payment Schedule and Payment Terms. In case of a conflict between this Order Form and the MSA, this Order Form shall prevail. This Order Form is not an invoice. Invoices will be sent to the billing contact set forth above based on the applicable payment schedule.

II. Attend Customers Additional Terms.

A. Service-Specific Terms. Based on Customer’s Subscribed Services to Attend or SchoolNow as indicated in the above table (“Subscribed Services”), the following terms and conditions available at <https://www.schoolstatus.com/attend-terms-an>

B. Attend-specific Terms.

1. Sites [designated schools]
2. Data Elements

Data Elements	
<p>The following data elements will be used to track and report on attendance/participation as well as provide sub-group, aggregate level reporting. Each Student Information System database is different; some additional values may need to be used to create the necessary database joins to connect these values correctly.</p>	<ol style="list-style-type: none"> <li>1. Student Demographic Data (e.g. Student ID, Grade, Ethnicity, Mailing Addresses, Home Languages, Parent/Guardian data, etc.)</li> <li>2. Attendance Data</li> <li>3. Discipline Data</li> <li>4. Course Schedules</li> <li>5. English Language Learner</li> <li>6. Free &amp; Reduced Lunch Status</li> <li>7. Special Education</li> <li>8. Migrant Status</li> <li>9. Homeless</li> </ol>
<p>Please check if you want SchoolStatus Attend to pull the data for aggregate-level reporting only:</p>	<input type="checkbox"/>

**CALIFORNIA AGREEMENTS ONLY:** If District chooses to have SchoolStatus pull the Foster Care data element, to the extent required to secure the Foster Care data element, District designates SchoolStatus as a “designee” authorized to review juvenile court files under California Welfare & Institutions Code Section 827.

b. Intervention Modalities. District has the option to utilize various modalities for Tier 1 Universal Intervention Types. In addition to letters sent via United States mail, texting and email communication is available. District can opt-in to send text and email if it has the necessary and required consent from the parents or guardians of each student, as required by and in accordance with the applicable laws and regulations, to engage SchoolStatus and its subcontractors to send interventions/communication via emails or text messages.

**Tier 1 Universal Intervention Types.**

Universal Intervention Type:	District Intervention Selections
Unexcused Intervention 1	Included
Unexcused Intervention 2	Included
Unexcused Intervention 3	Included
Excused Intervention 1	Included
Excused Intervention 2	Included
Conference Notification Reminder	Included
Leadership Letter	Included*

Total number of mailings estimated is (\*excluding Leadership).

\*The number of estimated mailed interventions is determined by an algorithm based on past historical interventions mailed and incorporates factors such as best practices, district size and grade levels served. Districts typically exceed this estimate by a small percentage and we absorb all additional costs. In abnormal years, such as the recent pandemic, where an extreme overage in number of interventions mailed may exist, we will be invoicing the district if the actual mailed exceeds the estimated number by more than 5%. If this occurs, we will notify the district of their letter count before they are charged and then we will invoice the district at \$1 per letter for the additional letters above the 5% overage. We will not charge the district unless actual mailed exceeds the estimated number by more than 5%.



# Master Services Agreement

This Agreement governs your purchase of a license to and use of our services. The parties agree as follows:

BY ACCEPTING THIS AGREEMENT, EITHER BY CLICKING A BOX INDICATING YOUR ACCEPTANCE OR BY EXECUTING A SERVICE ORDER THAT REFERENCES THIS AGREEMENT, YOU AGREE TO THE TERMS OF THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND YOUR AFFILIATES TO THESE TERMS AND CONDITIONS. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICE.

CERTAIN SERVICES SUBSCRIBED HEREUNDER MAY REQUIRE ADDITIONAL OR SUPPLEMENTAL TERMS AS INDICATED IN THE RELEVANT SERVICE ORDER. YOU ACKNOWLEDGE THAT TO THE EXTENT APPLICABLE, YOUR ACCESS AND USE OF SUCH SERVICES IS CONTINGENT UPON YOUR ACCEPTANCE OF THOSE SUPPLEMENTAL TERMS.

The parties agree as follows:

## 1. DEFINITIONS

1.1 "Affiliate" means any entity that, directly or indirectly, controls, is controlled by or is under common control with such entity (but only for so long as such control exists), where "control" means the ownership of more than 50% of the outstanding shares or securities representing the right to vote in the election of directors or other managing authority of such entity.

1.2 “Agreement” means this Master Services Agreement collectively with all Service Orders you enter into with us.

1.3 “Authorized User” means your employee, your Affiliate’s employee, or a Permitted Third Party for whom you create or issue a unique user name and password under your account.

1.4 “Client Software” means software components (if any depending on Service purchased) to be installed on your, your Affiliates’, or your Authorized Users’ computer systems or mobile devices as part of the Services.

1.5 “Documentation” means our user documentation, in all forms, relating to the Service (e.g., user manuals, on-line help files, etc.).

1.6 “Order Term” means the term specified in a Service Order.

1.7 “Permitted Third Party” means either (a) a student of your educational institution or a parent or legal guardian of such student or (b) an employee or contractor of an entity under contract with you or your Affiliates who needs to access the Service to perform its obligations to you or your Affiliates and who is not our competitor.

1.8 “Professional Services” means the professional services specified in a Service Order, potentially including but not limited to implementation services, consulting, and training services.

1.9 “Regulated Data” means personal data, personal information, non-public personal information, personally identifiable information, health information, cardholder data, or any similarly regulated data (e.g., “Sensitive Personal Data,” “Protected Health Information,” etc.) as defined under relevant privacy or data protection laws, regulations or industry standards, including applicable state law, the US Children’s

Online Privacy Protection Act (“COPPA”), Family Educational Rights and Privacy Act (“FERPA”), California Education Code, California Consumer Privacy Act (“CCPA”), European Union General Data Protection Regulation (Regulation (EU) 2016/679, as amended), Gramm-Leach-Bliley Act, Health Insurance Portability and Accountability Act of 1996, and Payment Card Industry (PCI) Data Security Standard (DSS), in each foregoing case, as amended and including all regulations promulgated in connection thereto. Without limitation, “Regulated Data” includes: student records, personal financial and financial account information, credit card numbers, sexual orientation, personal medical or health information, personal information of children under 13, personal education records, and social security, national identity, national insurance, and similar personal identifiers.

“Residuals” means any information of general applicability to the Service or any other information in intangible form retained in the memory of persons we employ or retain who have performed Professional Services or Technical Support Services on your behalf, including without limitation, any ideas, concepts, know-how, and techniques contained therein or derived therefrom.

“Service” (or “Services”) means the service(s) identified in the Service Order, as we may modify such service(s) from time to time in our discretion, including our proprietary software platform and associated systems (including integrated data sources and communications channels) used to deliver such service(s) and any associated Client Software provided by us to you.

1.10 “Service Order” (also referred to as “Order Form”) means an ordering document entered into between you and us specifying the services to be provided thereunder, including any addenda and supplements thereto. A Service Order may also set forth additional terms and conditions and Scope Limitations (as defined in Section 3.1 below) applicable to the Service subscribed thereunder. A Statement of Work or online registration or sign-up page that makes references to and incorporates these Terms may also constitute a Service Order.

1.11 “Subscriber Data” means any data uploaded into the Service by you or an Authorized User or data otherwise provided by you or your Authorized Users for processing by the Service in accordance with this Agreement. For the avoidance of doubt, Subscriber Data does not include metadata, De-identified Data, Aggregate Data, or Usage Data.”

1.13 “Subscription Fees” means the fees for the Service specified in the Service Order.

1.14 “Technical Support Services” means our then-current technical support services offering for the Services, as may be further described in a Service Order.

1.15 “Updates” means maintenance releases, error corrections, additions, changes, modifications, extensions, new versions and new release of software or firmware, excluding new products, services, features or functionalities we elect to sell separately.

1.16 “Usage Data” means data generated by the use of the Services, such as performance metrics, log data, or usage analytics or insights.

1.17 “We” or “Us” or “Our” means SchoolStatus, LLC, a Mississippi corporation, or its Affiliate if so specified in a Service Order or invoice.

1.18 “You” or “Your” means the customer named on the Service Order, the person indicating acceptance of this Agreement, or if the person indicating acceptance of this Agreement is acting on behalf of a company or other legal entity, such company or legal entity.

## **2. BETA VERSIONS**

2.1 Beta Versions. From time to time, we may make available for you to try, at your sole discretion, certain functionality related to the Service, which is clearly designated as beta, pilot, limited release, non-production, or by a similar description (each, a “Beta Version”). Beta Versions are intended for evaluation purposes and not for production use, are not supported, and may be subject to additional terms. We may discontinue Beta Versions at any time in our sole discretion and may never make them generally available. We have no liability for any harm or damage arising out of or in connection with a Beta Version.

2.2 Inapplicable Provisions. NOTWITHSTANDING SECTION 9 (WARRANTIES AND DISCLAIMER), AND TO THE EXTENT PERMITTED BY APPLICABLE LAW, BETA VERSIONS AND FREE TRIALS OF THE SERVICES ARE PROVIDED “AS-IS” WITHOUT

ANY WARRANTY. SECTION 10 (INTELLECTUAL PROPERTY INFRINGEMENT INDEMNIFICATION) DOES NOT APPLY TO, AND SECTION 12.2 (CAP ON LIABILITY) DOES NOT LIMIT YOUR TOTAL LIABILITY WITH RESPECT TO FREE TRIALS OF THE SERVICE.

### **3. USE OF THE SERVICE**

**3.1 Use of the Service.** Subject to the terms and conditions of this Agreement, we grant to you (and if agreed in a Service Order, your Affiliates) a limited, worldwide, non-exclusive, non-transferable (except as explicitly permitted in this Agreement) right during the applicable Subscription Term to use the Service solely in connection with your internal operations as a public or private educational institution. Your and your Affiliates' rights to use the Service are subject to any limitations on use of the Service based on the version of the Service you purchase (e.g., applicable usage limits) and if and as set forth in the Service Order (collectively, the "Scope Limitations") and your rights to use the Service are contingent upon your compliance with the Scope Limitations and this Agreement. As part of the Service, we may provide you and your Affiliates with Client Software, which you and your Affiliates may install on your computer system or other devices and use solely to upload Subscriber Data into the Service. You are solely responsible for your conduct (including by and between all users), the content of Subscriber Data, and all communications with others while using the Service. You acknowledge that we have no obligation to monitor any information on the Service, but we may remove or disable any information that you make publicly available on the Service at any time for any reason or for no reason at all.

**3.2 Use of the Documentation.** Subject to the terms and conditions of this Agreement, we grant to you and your Affiliates a limited, worldwide, non-exclusive, non-transferable (except as explicitly permitted in in this Agreement) right during the term of this Agreement to reproduce, without modification, and internally use a reasonable number of copies of the Documentation solely in connection with use of the Service in accordance with this Agreement.

**3.3 Use Restrictions.** Except as otherwise explicitly provided in this Agreement or as may be expressly permitted by applicable law, you will not, and will not permit or authorize your Affiliates or third parties to: (a) rent, lease, or, except as explicitly set forth in this Agreement, otherwise permit third parties to use the Service or Documentation; (b) use the Service to provide services to third parties as a service bureau or in any way that violates applicable law; (c) circumvent or disable any security

or other technological features or measures of the Service, or attempt to probe, scan or test the vulnerability of a network or system, or to breach security or authentication measures; (d) upload or provide for processing any information or material that is illegal, defamatory, offensive, abusive, obscene, or that violates privacy or intellectual property rights of any third party; (e) use the Service to harm, threaten, or harass another person or organization; (f) use in such a manner as to interfere with, restrict, inhibit, degrade or limit use of or access to the Services by our other customers or represent, in our sole judgment, an unusually large burden on the network itself; (g) send, store, or distribute any viruses, worms, Trojan horses, or other disabling code or malware component harmful to a network or system; (h) copy, reproduce, modify, translate, enhance, decompile, disassemble, reverse engineer, or create derivative works of any Client Software or provide, disclose, or make any Client Software available to any third party, except that you may make one copy of Client Software solely for backup and archival purposes; (i) alter or remove any trademark, copyright notice, or other proprietary rights notice that may appear in any part of the Documentation or any Client Software. You will take reasonable steps to ensure that your Affiliates and Permitted Third Parties comply with this Agreement. To the extent permitted by applicable law, you will be directly and fully responsible to us for their conduct and any breach of this Agreement by them. In the event this section is violated, we may take any and all actions, from the issuance of a warning to limiting, suspending, or terminating your right or any user's right or access to use the Services and involvement of government authorities we deem necessary or appropriate.

**3.4 Authorized Users Only.** This Agreement restricts the use of the Service to Authorized Users, up to the Scope Limitation specified in the Service Order. An Authorized User account must not be shared among users. Additional Authorized Users may be added by paying the applicable fees to us at our then-current rate or as otherwise specified in a Service Order. The Authorized Users who are employees of Permitted Third Parties may access and use the Service solely to perform the Permitted Third Party's contractual obligations to you subject to the use limitations set forth in this Agreement. As part of the registration process, you may be asked to identify your company and other Authorized Users who should be associated with your account. You will not misrepresent the identity or nature of the company or Authorized Users who should be associated with your account. You are responsible for maintaining the confidentiality of your login, password, and account and for all activities that occur under your login and account, including the activities of Authorized Users.

**3.5 Interactions between Users.** You are solely responsible for all interactions with

other users of the Services (e.g., interactions between administrators and teachers or teachers and families). You acknowledge and agree that we do not have an obligation to verify any content, data or other information provided by users on the Services. We cannot guarantee that other users of the Services will not use the information that you share with them via the Services, nor the manner of use. We are not responsible for another user's or other third party's misappropriation or misuse of your information. Additionally, we are not responsible for the truthfulness, accuracy, authenticity, or completeness of any of the information provided by other users or any other third party. To the extent permitted by applicable law, you hereby release us and our Affiliates from all claims, demands, or damages of every kind, known or unknown, in any way connected with (i) any relationship arising between you and other users of the Services, or (ii) any dispute between you and another user. Additionally, you agree to immediately report to us any false information provided or misconduct by any user of the Services.

**3.6 Protection against Unauthorized Use.** You will, and will ensure that your Affiliates and Permitted Third Parties use reasonable efforts to prevent any unauthorized use of the Service or Documentation, and unless prohibited by law or law enforcement from doing so, you will immediately notify us in writing of any unauthorized use that comes to your attention. If there is unauthorized use by anyone who obtained access to the Service or Documentation directly or indirectly through you, your Affiliate, or a Permitted Third Party, you will take all steps reasonably necessary to terminate the unauthorized use. You will cooperate and assist with any actions taken by us to prevent or terminate unauthorized use of the Service or Documentation. We may, at our expense and no more than once every 12 months with reasonable notice, appoint our own personnel or an independent third party to verify that your use of the Service complies with the terms of this Agreement.

**3.7 Technical Requirements.** You will need Internet access and certain equipment, software, and services to be able to access and use the Services, such as a student information system and a modern web browser and operating systems. Acquiring, installing, maintaining and operating such equipment, software, services and Internet access is outside the scope of the Services. You are responsible for ensuring that such equipment is compatible with the Services and complies with all configurations and specifications provided by us, which may be amended from time to time. While we endeavor to ensure that our Services are compatible with more than one modern web browser and operating system, we neither represent nor warrant that the Services will be accessible through all web browser releases or used with all operating systems.

3.8 Reservation of Rights. We retain all right, title, and interest in and to the Service, Client Software and Documentation and all related intellectual property rights, including any modifications, updates, cards, apps, or other add-ons and including any deliverables or work product provided pursuant to any Professional Services hereunder or otherwise in connection with this Agreement, including without limitation any customizations or modifications to the Service, Client Software or Documentation. Your rights to use the Service, Documentation, and Client Software are limited to those expressly set forth in this Agreement. We reserve all other rights in and to the Service, Client Software, and Documentation.

3.9 Residuals. Notwithstanding anything to the contrary herein, we shall be free to use any and all Residuals resulting from the performance of Services hereunder for any purpose. Nothing in this Agreement shall be deemed to prevent us from using any Residuals in any manner, including without limitation to develop for itself or others any services, products, and/or materials.

3.10 Communication Tools and Features. The Services may, depending on the scope of your purchase, include communication tools and features that facilitate voice calling, emailing and text messaging via our Services or personal mobile phone. The voice calling feature collects, records, transcribes and stores certain voice calls and may make the content of such calls and voicemails available through the Services. The communication tools also allow for text messaging and emailing through the platform without identifying the mobile phone number of your employee. You acknowledge that it is your sole responsibility to use, and you shall use, such features and the Services in compliance with all applicable laws and regulations, including if applicable the Telephone Consumer Protection Act and its implementing regulations (“TCPA”), the CAN-SPAM Act and its implementing regulations, any relevant and applicable anti-spamming laws, any applicable federal or state law requirements related to making, sending or receiving consumer or any other messaging via phone call, texting, email, chat or any other text messaging, the Telemarketing Sales Rule, the mobile carriers’ requirements, and all applicable laws related to caller ID. You affirm that you are solely responsible for complying with the forgoing laws, rules, and regulations, including maintaining an accurate and complete record of the status of a third party’s consent, revocations of consent, and any Do Not Call obligations, including without limitation the language consented to and the date of consent and revocation, if applicable, and all such records will be retrievable. Upon our request, you will provide proof of any such third party’s consent status. Unless You specifically subscribe to Our mass notification

service, the communication tools and features otherwise provided are not a mass notification or blast messaging service. The communication tools and features are built with safe guards to prevent users from sending large volumes of communication to large groups (e.g., notifying an entire school that school is closed the next day). Circumvention of these safeguards (e.g., breaking messages into smaller groups to overcome group messaging limitations) is a violation of this Agreement. Use of the communication tools and features for non-education related purposes or for sending or receiving content which is prohibited under applicable law or attacks another because of their race, ethnicity, national origin, religious affiliation, sexual orientation, sex, gender, or gender identity, or serious disabilities or diseases are also violations of this Agreement.

3.11 Service Availability. We perform and maintain regular database backups according to the retention policy appropriate for the particular system. We incorporate database and system maintenance operations and processes designed to address data consistency, indexing, and integrity requirements that also help improve query performance. We have implemented and will maintain commercially reasonable measures intended to avoid unplanned Service interruptions. We will use commercially reasonable efforts to notify you in advance of planned Service interruptions. In the event of an unplanned Service interruption, you may contact us for Technical Support Services, as described in this Agreement. The Service depends on the availability of the Subscriber Data from you and third-party data providers. You are responsible for making the Subscriber Data available that is necessary for us to provide the Service

3.12 Purchases from our Affiliates. Any of our Affiliates may execute a Service Order with you provided that such Service Order is governed by the terms and conditions of this Agreement. Neither we nor any of our Affiliates shall be responsible or liable for the actions or inactions of the other's performance of this Agreement or any Service Order. We and our Affiliates that execute a Service Order shall be severally and not jointly liable for our or their respective performance under this Agreement. You shall pay us and each Affiliate that executes a Service Order separately for the Services used and purchased from us or such Affiliate.

#### **4. PROFESSIONAL SERVICES AND TECHNICAL SUPPORT SERVICES**

4.1 Professional Services. You may contract with us to perform Professional Services. The specific details of the Professional Services to be performed will be determined on a per-project basis, and the details for each project will be described on the Service

Order. Unless otherwise specified in the applicable Service Order, any unused portion of the Professional Services and training will expire and may not be carried over after 12 months from the Service Order effective date.

**4.2 Changes to Professional Services.** You may reasonably request in writing that revisions be made with respect to the Professional Services set forth in a Service Order. If your requested revisions materially increase the scope of the Professional Services or the effort required to perform the Professional Services under the Service Order, then we will deliver to you a written proposal reflecting our reasonable determination of the revised Professional Services, delivery schedule, and payment schedule, if any, that applies to the requested revisions. If you approve the proposal, then the parties will execute an amendment to the Service Order. Otherwise, the then-existing Service Order will remain in full force and effect, and we will have no obligation with respect to the relevant change requests.

**4.3 Technical Support Services.** During an Order Term, we will provide you with the applicable Technical Support Services for the version of the Service to which you are subscribed so long as you are currently in payment of the Subscription Fees (if applicable). You are responsible for providing support to Permitted Third Parties.

**4.4 Your Responsibilities.** You will provide assistance, cooperation, information, equipment, data, a suitable work environment, and resources as reasonably necessary to enable us to perform the Professional Services and Technical Support Services. You acknowledge that our ability to provide Professional Services as described in the Service Order and Technical Support Services may be affected if you do not meet your responsibilities as set forth above.

**4.5 Feedback and Other Content.** The Service may permit the submission of, or you, your Affiliates, and Permitted Third Parties may otherwise provide, feedback, technical support information, suggestions, enhancement requests, recommendations, and messages directly relating to the use, feature, functions or operation of the Service (“Feedback”). Except as otherwise prohibited or limited by applicable law or herein, and notwithstanding Section 7 (CONFIDENTIAL INFORMATION), and Section 8 (DATA), you grant to us a royalty-free, fully paid, non-exclusive, perpetual, irrevocable, worldwide, transferable license to display, use, copy, modify, publish, perform, translate, create

derivative works from, sublicense, distribute, and otherwise exploit Feedback without restriction.

## **5. FEES AND PAYMENT**

5.1 Fees and Payment Terms. Unless otherwise specified in a Service Order, the Subscription Fees for the initial Order Term and Professional Service fees set forth in the Service Order are invoiced upon execution of the Service Order and thereafter annually at the then-current rate for the Service or as otherwise specified in a Service Order. Fees for additional Service quantities (e.g., additional users) and Professional Services will be invoiced at the time of the increase or order, unless otherwise agreed in writing by the parties. You will pay all amounts in full within 45 days after the invoice date unless specified otherwise in the Service Order. The charges in an invoice will be considered accepted by you unless we are notified of a good faith dispute in writing within 15 days of the date of the invoice. Unless expressly provided otherwise in a Service Order, all amounts payable under this Agreement are denominated in local currency in which you are located, and you will pay all such amounts in such local currency.

5.2 Expenses. You shall reimburse Company for all customary travel expenses incurred by our personnel in performing Professional Services or Technical Support Services, if any, in accordance with our travel policy.

5.3 Late Payment. Except to the extent prohibited by applicable law, any amount not paid when due will be subject to finance charges equal to 1.5% of the unpaid balance per month or the highest rate permitted by applicable usury law, whichever is less, determined and compounded monthly from the date due until the date paid. Except to the extent prohibited by applicable law, you will reimburse any costs or expenses (including, but not limited to, reasonable attorneys' fees) incurred by us to collect any amount that is not paid when due. Amounts due from you under this Agreement may not be withheld or offset by you against amounts due to you for any reason.

5.4 Taxes. The fees stated in a Service Order do not include local, state, federal, or foreign taxes (e.g., value-added, sales, or use taxes), or fees, duties, or other governmental charges resulting from this Agreement ("Taxes"). You are responsible for paying all applicable Taxes, if any. If we determine that we have the legal obligation to

pay or collect Taxes, we will add such Taxes to the applicable invoice and you will pay such Taxes, unless you provide us with a valid tax exemption certificate from the appropriate taxing authority. If a taxing authority subsequently pursues us for unpaid Taxes for which you are responsible under this Agreement and which you did not pay to us, we may invoice you and you will pay such Taxes to us or directly to the taxing authority, plus all applicable interest, penalties and fees.

5.5 Future Functionality. Your purchases are not contingent on the delivery of any future functionality or features, or dependent on any oral or written public comments made by us regarding future functionality or features.

## **6. TERM AND TERMINATION**

6.1 Term. This Agreement shall commence on the Effective Date and shall continue unless earlier terminated as expressly provided in this Agreement. Unless otherwise specified on the Service Order, an Order Term shall commence upon the effective date of the applicable Service Order and shall continue for twelve (12) months thereafter. In the event you place additional Service Orders for the same Service, we may adjust the duration of the additional Order Terms to co-terminate with the Order Terms for that Service.

6.2 Termination. Either party may terminate this Agreement if the other party does not cure its material breach of this Agreement within 30 days of receiving written notice of the material breach from the non-breaching party. A breach of this Agreement by your Affiliate, or a Permitted Third Party will be treated as a breach by you. Termination in accordance with this Subsection will take effect when the breaching party receives written notice of termination from the non-breaching party, which notice must not be delivered until the breaching party has failed to cure its material breach during the 30-day cure period.

6.3 Suspension Rights. If you fail to timely pay any Subscription Fees or Professional Services Fees, we may, without limitation to any of our other rights or remedies, also elect to suspend performance of the Service, Professional Services, and Technical Support Services until we receive all amounts due, or may terminate this Agreement

pursuant to this Subsection. We may terminate your license to use Free Trials at any time at our sole discretion. Further, if any user violates this Agreement or our policies, attacks other users, uses the Services to violate state or federal law, including FERPA, or sends content that is prohibited by law, we may suspend that user immediately and notify you in writing, including the offending user and content. We will reinstate that user at your discretion.

6.4 Post-Termination Obligations. If this Agreement is terminated for any reason: (a) we have no obligation to provide or perform any Service, Professional Services, or Technical Support Services after the effective date of the termination; (b) you will immediately pay to us any uncontested Subscription Fees, Professional Services Fees, and other amounts that have accrued prior to the effective date of the termination; (c) any and all liabilities accrued prior to the effective date of the termination will survive; (d) you will provide us with a written certification signed by your authorized representative certifying that all use of the Service and Documentation by you, your Affiliates, and Permitted Third Parties has been discontinued and the Client Software has been de-installed from your and your Affiliates' computer systems; and (e) Sections and Subsections 1, 2, 3.8, 4.5, 5, 6.3, 7, 8.3, 9.3, 12, 13, 14 and 15 will survive termination. If you terminate this Agreement for our uncured material breach, as your exclusive remedy, we will provide you a pro-rata refund of all prepaid but unused Subscription Fees for the remainder of the then-current term.

## **7. CONFIDENTIAL INFORMATION**

7.1 Definition. "Confidential Information" means non-public business information, know-how, and trade secrets in any form, including information regarding our product plans, Beta Versions, terms of this Agreement, and any other information a reasonable person should understand to be confidential, which is disclosed by or on behalf of either party or its Affiliates to the other party or its Affiliates, directly or indirectly, in writing, orally, or by inspection of tangible objects, and whether such information is disclosed before or after the Effective Date specified on the Service Order. Confidential Information includes this Agreement and its terms. "Confidential Information" excludes information that (a) is publicly known and made generally available in the public domain prior to the time of disclosure by the disclosing party through no action or inaction of the receiving party; (b) is already in the possession of the receiving party at the time of disclosure by the disclosing party, as shown by the receiving party's files and records; (c) is obtained by the receiving party from a third party without a breach of the third party's obligations of confidentiality; or (d) is independently developed by the receiving party

without use of or reference to the disclosing party's Confidential Information, as shown by documents and other competent evidence in the receiving party's possession.

**7.2 Maintenance of Confidentiality.** The party receiving Confidential Information hereunder agrees to take reasonable steps, at least substantially equivalent to the steps it takes to protect its own proprietary information, but not less than reasonable care, to prevent the unauthorized duplication or disclosure of the Confidential Information to third parties without the disclosing party's prior written consent. The receiving party may disclose the disclosing party's Confidential Information to the receiving party's employees or agents who reasonably need to have access to such information to perform the receiving party's obligations under this Agreement, and who will treat such Confidential Information under the terms of this Agreement. Provided that such Permitted Third Party is bound by obligations of confidentiality and nonuse no less restrictive than the terms of this Agreement, you may disclose our Confidential Information to a Permitted Third Party solely to the extent required for such Permitted Third Party to be able to access and use the Service pursuant to this Agreement. Also, we may disclose this Agreement to actual and potential investors and funding sources and their representatives, in each case who contractually agree to hold it in confidence in the same or a similar manner. The receiving party may disclose the disclosing party's Confidential Information if required by law, including but not limited to public records laws, so long as the receiving party gives the disclosing party written notice of the requirement prior to the disclosure (where permitted) and reasonable assistance at the disclosing party's expense, in limiting disclosure or obtaining an order protecting the information from public disclosure.

**7.3 Return of Materials and Effect of Termination.** Upon written request of the disclosing party, or in any event upon any termination or expiration of this Agreement, the receiving party will return to the disclosing party or destroy all materials, in any medium, to the extent containing or reflecting any of the disclosing party's Confidential Information. Following expiration or termination of this Agreement, upon request from you, we will purge your Subscriber Data and your Service environment from our systems. The obligations in this Section 7 survive for three years following expiration or termination of this Agreement, except that Confidential Information that constitutes a trade secret of the disclosing party will continue to be subject to the terms of this Section 7 for as long as such information remains a trade secret under applicable law.

**7.4 Injunctive Relief.** The receiving party acknowledges that the remedy at law for any

breach or threatened breach of this Section 7 shall be inadequate and that the disclosing party shall be entitled to seek injunctive relief against any such breach or threatened breach, without posting any bond or showing of irreparable harm, in addition to any other remedy available to it.

7.5 Survival. In the event this Agreement is terminated for any reason, this Section 7 will survive; trade secrets will remain confidential in perpetuity.

## **8. DATA**

8.1 Data Security. We shall abide by all applicable federal, state and/or local laws and regulations regarding the use and dissemination of Subscriber Data by us, including FERPA. We are deemed a “school official,” as defined by FERPA, to the extent of our access to Subscriber Data that constitutes “student records” as defined by FERPA. We implement and maintain physical, electronic, and managerial procedures intended to protect against the loss, misuse, unauthorized access, alteration, or disclosure of Subscriber Data. These measures include encryption of Subscriber Data and authentication credentials both at rest and during transmission to the Service. We will notify you of any unauthorized access to, or use of, Subscriber Data that comes to our attention. We shall also comply at all relevant times with our then-current information security policies at [www.schoolstatus.com/legal/security](http://www.schoolstatus.com/legal/security). We will limit access to Subscriber Data to those individuals and entities with a legitimate interest in the information as it relates to the provision of Services or our exercise of our obligations or rights hereunder, and we will use commercially reasonable efforts contractually require all such individuals and entities to maintain administrative, physical, and technical safeguards at least as stringent as those required herein.

8.2 Data Breach. In the event of an incident affecting the confidentiality or integrity of Subscriber Data (a “Breach”), each party agrees to immediately notify the other, provide regular updates as additional information is available, and make every reasonable effort to mitigate damages resulting therefrom. Notwithstanding anything to the contrary herein, in the event of a Breach caused by our negligent acts or omissions, including but not limited to our breach of the data security requirements set forth herein, we will be solely financially responsible for such Breach subject to the terms hereof. Such costs may include legal expenses, as well as costs incurred in any notification you elect to send to affected individuals, including but not limited to mailing, call center, and credit/identity monitoring for a period not to exceed 12 months. Unless otherwise required by law, we will not transmit any notification to your

constituents in relation to a Breach without your prior approval (which shall not be unreasonably withheld).

**8.3 Data Transmission.** You acknowledge that use of the Service involves transmission of Subscriber Data and other communications over the Internet and other networks, and that such transmissions could potentially be accessed by unauthorized parties. You must protect your Authorized User login names and passwords from access or use by unauthorized parties, and are solely responsible for any failure to do so. You must promptly notify us of any suspected security breach at [privacy@schoolstatus.com](mailto:privacy@schoolstatus.com).

**8.4 Data Content.** You are solely responsible for the availability, accuracy, appropriateness, or legality of Subscriber Data or any other information you may provide using the Service. You acknowledge that we may not be able to independently determine, and we do not monitor, whether any Subscriber Data constitutes Regulated Data. If you provide or make Regulated Data available to us, the additional terms in our data processing addendum will apply, which is found at [www.schoolstatus.com/legal/dpa/](http://www.schoolstatus.com/legal/dpa/) and may be updated by us from time to time. Where Regulated Data is required to provide the Services, you agree to ensure only the minimally necessary amount of such Regulated Data is provided to us to enable us to provide the Services. You further represent and warrant that you will comply, and will ensure that Authorized Users comply with, with all applicable laws, regulations, self-regulatory guidelines, and your privacy policies with respect to the collection, transfer, and use of any Regulated Data in connection with the Service, to transfer such Regulated Data to us for our use as described in this Agreement.

**8.5 Data Rights.** Subscriber Data is your property. Usage Data is our property. We will not claim any ownership to Subscriber Data. You will not claim any ownership in Usage Data. You grant us a non-exclusive, worldwide, royalty-free license to use, copy, transmit, sub-license, index, store, aggregate, and display Subscriber Data as required to provide or perform the Service, Technical Support Services, account management services, and Professional Services, and to publish, display, and distribute de-identified, aggregated information derived from Subscriber Data and from your use of the Service for purposes of improving our products and services, and developing, displaying, and distributing benchmarks and similar reports, provided that any such data is not publicly identified or identifiable as originating with or associated with you, nor possible of being identified to any individual person.

8.6 Data Retention Policies. We have different data backup and retention policies depending on the Services you purchased. You may view our policies at [www.schoolstatus.com/legal/dpa/](http://www.schoolstatus.com/legal/dpa/) (Data Processing Addendum), which we may update from time to time in our discretion. If any change in our policies would cause the loss of any Subscriber Data, we will notify you in advance to allow you to export Subscriber Data you may need.

## 9. WARRANTIES

9.1 Mutual Warranties. Each party represents and warrants to the other that:

(a) this Agreement constitutes a valid and binding agreement enforceable against such party in accordance with its terms; and

(b) no authorization or approval from any third party is required in connection with such party's execution and delivery of the Service Order, or performance of this Agreement. Our Warranties.

We represent, warrant, and covenant that we will comply with all laws and regulations applicable to our provision of the Services.

We warrant that the Service as delivered to you will materially conform to the specifications set forth in the applicable Service Order, during the Order Term. You must notify us of a claim under this warranty within 90 days of the date on which the condition giving rise to the claim first appears. We further warrant that we will perform Professional Services in a professional and workmanlike manner in accordance with the Service Order. To the extent permitted by applicable law, your sole and exclusive remedy arising out of or in connection with a breach of warranty is limited to correction of the non-conforming Service or re-performance of the Professional Service, as applicable, or if correction or re-performance is not commercially reasonable, termination of the applicable Service Order and a refund of any prepaid unused fees for the applicable Service or Professional Services.

9.3 Your Warranties. You represent, warrant, and covenant that: (a) you will comply with all laws and regulations, including those applicable to your provision of data, Third Party Services, and your use of the Services, as applicable; (b) you will at all times provide us and other users with accurate and complete information; (c) Subscriber Data does not violate, infringe or misappropriate the rights of any third party; (d) nothing you or any of your Authorized Users upload to the Services will include, transmit or

introduce any viruses, trojan horses, worms, spyware or other destructive or malicious code; and (e) you have obtained, and will maintain at all times, all necessary or appropriate consents, licenses, authorizations, permits or rights in or to any Subscriber Data sufficient to provide such data and content to us for our use in providing the Services and as permitted or required by this Agreement.

#### **10. DISCLAIMERS**

10.1 General. TO THE EXTENT PERMITTED BY APPLICABLE LAW, EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES STATED IN THIS SECTION, NEITHER PARTY MAKES ANY ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND WHETHER EXPRESS, IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), OR STATUTORY, AS TO ANY MATTER WHATSOEVER. WE EXPRESSLY DISCLAIM ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. WE DO NOT WARRANT AGAINST INTERFERENCE WITH THE ENJOYMENT OF THE SERVICE OR DOCUMENTATION. WE DO NOT WARRANT THAT THE SERVICE OR DOCUMENTATION IS ERROR-FREE OR THAT OPERATION OR USE OF THE SERVICE OR DOCUMENTATION WILL BE SECURE OR UNINTERRUPTED. WE EXERCISE NO CONTROL OVER AND EXPRESSLY DISCLAIM ANY LIABILITY ARISING OUT OF OR BASED UPON THE ACCURACY OF SUBSCRIBER DATA OR THE RESULTS OF USE OF THE SERVICE OR DOCUMENTATION.

10.2 No Legal Advice. Some of our Services may include providing you with access to or use of various templates or form documents, such as health forms, lunch forms, or letters. We provide these solely for your convenience and informational purposes, and our making such templates or documents available for your review does not constitute the provision of legal or any other advice. You acknowledge, understand, and agree that it is solely up to you to determine the nature, timing, and contents of the documents you circulate to users and other third parties using our Services. We encourage you to adjust the templates and form documents as you deem appropriate in consultation with your relevant advisors.

#### **11. INTELLECTUAL PROPERTY INFRINGEMENT INDEMNIFICATION**

11.1 Defense of Infringement Claims. We will, at our expense, either defend you from or settle any claim, proceeding, or suit brought by a third party ("Claim") against you alleging that your use of the Service infringes or misappropriates any patent, copyright,

trade secret, trademark, or other intellectual property right. You must (a) give us prompt written notice of the Claim; (b) grant us full and complete control over the defense and settlement of the Claim; (c) provide assistance in connection with the defense and settlement of the Claim as we may reasonably request; and (d) comply with any settlement or court order made in connection with the Claim. You will not defend or settle any Claim under this Subsection 10.1 without our prior written consent. You may participate in the defense of the Claim at your own expense and with counsel of your own choosing, subject to our sole control over the defense and settlement of the Claim as provided above.

11.2 Indemnification of Infringement Claims. We will indemnify you and your Affiliates from and pay: (a) all damages, costs, and attorneys' fees finally awarded against you and your Affiliates in any Claim under Subsection 10.1; (b) all out-of-pocket costs, including reasonable attorneys' fees reasonably incurred by you in connection with the defense of a Claim under Subsection 10.1 (other than attorneys' fees and costs incurred without our consent after we have accepted defense of the Claim and expenses incurred pursuant to the last sentence of Subsection 10.1); and (c) all amounts that we agree to pay to any third party to settle any Claim under Subsection 10.1.

11.3 Exclusions from Obligations. We have no obligation under this Section 10 for any infringement or misappropriation to the extent that it arises out of or is based upon (a) use of the Service in combination with other products or services; (b) any aspect of the Service configured specifically for you to comply with designs, requirements, or specifications required by or provided by or on your behalf; (c) use of the Service by you, any Affiliate, or any Permitted Third Party outside the scope of the rights granted in this Agreement; (d) failure of you, any Affiliate, or any Permitted Third Party to use the Service in accordance with instructions provided by Us; or (e) any modification of the Service not made or authorized in writing by Us.

11.4 Infringement Remedies. In the defense or settlement of any infringement Claim, we may, at our sole option and expense: (a) procure for you a license to continue using the Service; (b) replace or modify the allegedly infringing technology to avoid the infringement; or (c) if the foregoing are not commercially feasible in our sole judgment, then terminate your license and access to the Service and refund any prepaid, unused Service fees as of the date of termination. To the extent permitted by applicable law, this Section 10 states our sole and exclusive liability, and your sole and exclusive

remedy, for the actual or alleged infringement or misappropriation of any third-party intellectual property right by the Service.

## **12. INDEMNIFICATION**

12.1 Defense. To the extent permitted by applicable law, you will defend us and our Affiliates from any actual or threatened third-party Claim arising out of or based upon (a) use of the Service by you, your Affiliates, or Permitted Third Parties that is not in accordance with the terms of this Agreement; and (b) the Subscriber Data or other materials or information provided by you or on your behalf under this Agreement. We will give you prompt written notice of the Claim and provide assistance in connection with the defense and settlement of the Claim as you may reasonably request. We may participate in the defense of any Claim at our own expense and with counsel of our own choosing.

12.2 Indemnification. To the extent permitted by applicable law, you will indemnify us from and pay: (a) all damages, costs, and attorneys' fees finally awarded against us in any Claim under Subsection 11.1; (b) all out-of-pocket costs, including reasonable attorneys' fees reasonably incurred by us in connection with the defense of a Claim under Subsection 11.1 (other than attorneys' fees and costs incurred without your consent after you have accepted defense of the Claim); and (c) all amounts that you agree to pay to any third party to settle any Claim under Subsection 11.1.

## **13. LIMITATIONS OF LIABILITY**

13.1 Disclaimer of Indirect Damages. TO THE EXTENT PERMITTED BY APPLICABLE LAW, NEITHER PARTY WILL, UNDER ANY CIRCUMSTANCES, BE LIABLE TO THE OTHER PARTY OR TO ANY THIRD PARTY FOR INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR EXEMPLARY DAMAGES, OR FOR LOSS OF DATA OR USE THEREOF, OR FOR LOST PROFITS OR LOSS OF BUSINESS ARISING OUT OF OR RELATED TO THIS AGREEMENT, EVEN IF THE PARTY IS APPRISED OF THE LIKELIHOOD OF SUCH DAMAGES OCCURRING.

13.2 Cap on Liability. TO THE EXTENT PERMITTED BY APPLICABLE LAW, UNDER NO CIRCUMSTANCES WILL EITHER PARTY'S TOTAL LIABILITY OF ALL KINDS ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING BUT NOT LIMITED TO WARRANTY CLAIMS), REGARDLESS OF THE FORUM AND REGARDLESS OF

WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT, TORT, OR OTHERWISE, EXCEED THE TOTAL AMOUNTS PAID BY YOU UNDER THIS AGREEMENT DURING THE 12 MONTHS IMMEDIATELY PRECEDING THE DATE OF THE EVENT GIVING RISE TO THE CLAIM. HOWEVER, THE ABOVE LIMITATIONS WILL NOT LIMIT YOUR OBLIGATION TO PAY ANY FEES UNDER THIS AGREEMENT OR ANY SERVICE ORDER, OR LIMIT YOUR LIABILITY FOR YOUR VIOLATION OF THE SERVICE USE RESTRICTIONS PROVIDED IN THIS AGREEMENT OR FOR YOUR INFRINGEMENT OR MISAPPROPRIATION OF OUR INTELLECTUAL PROPERTY RIGHTS.

13.3 Independent Allocations of Risk. EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES (TO THE EXTENT PERMITTED BY APPLICABLE LAW) IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY US TO YOU AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT. THE LIMITATIONS IN THIS SECTION WILL APPLY NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY IN THIS AGREEMENT.

#### **14. THIRD PARTY SERVICES**

14.1 Integration; Permissions. The Services may contain features or capabilities designed to interoperate with products, services, or technologies provided by you or your third-party contractors or providers (“Third Party Services”). Third Party Services include student information systems that you may operate or separately purchase from third parties. If you integrate or direct us to integrate the Services with any Third Party Services, you acknowledge that such Third Party Services might access or use Subscriber Data and you permit the Third Party Services to access or use Subscriber Data. We may also act on your behalf in order to access, retrieve, and/or download certain data files or documents from third parties necessary to provide the Service(s). Data to be shared or collected under this Agreement shall include at least the following elements: Student Name, Student ID, Student Dates of Birth, Student Enrollment and Demographic History, Student Graduation Data, Student Testing History, including results, Teacher or Instructor Identifiable Information and Demographic Information, User account information, Student Grades, Student Attendance, Student Discipline, Student Demographics (Race, Sex, Age, Home Address Parental Contacts, Poverty Data), and other demographics or data elements mutually agreed upon and/or specified in a Service Order).

14.2 Disclaimer. You are solely responsible for the use of such Third Party Services and the impact such use may have on the Services (adverse or otherwise) and any data loss or other losses that may occur as a result of using any such Third Party Services. You shall ensure that your use of any integration or interoperability between the Services and Third Party Services complies with the terms of use for those Third Party Services. To the extent permitted by applicable law, we make no warranty or guarantee with regards to any such interoperation, any Third Party Services, or the continued availability of such features, and may cease providing such features for any reason without incurring fault or liability, for example and without limitation if, the provider of the Third Party Services ceases to make the Third Party Services available for interoperation with the Services. Any cessation of such features will not entitle Customer to any refund of Services Fees or other compensation.

#### **15. GENERAL**

15.1 Insurance. We will during the Term maintain (a) comprehensive general liability and property insurance with limits not less than Two Million Dollars (\$2,000,000.00); and (b) cyber insurance with limits not less than Three Million Dollars (\$3,000,000.00).

15.2 Access by Competitors. You may not access the Service if you are our direct competitor, except with our prior written consent. In addition, you may not access the Service for purposes of monitoring its availability, performance, or functionality, or for any other benchmarking or competitive purpose.

15.3 U.S. Government Use. If the Service is licensed under a United States government contract, you acknowledge that the Service is a “commercial item” as defined in 48 CFR 2.101, consisting of “commercial computer software” and “commercial computer software documentation,” as such terms are defined in FAR Section 2.101 and Section 252.227-7014 of the Defense Federal Acquisition Regulation Supplement (48 CFR 252.227-7014) and used in 48 CFR 12.212 or 48 CFR 227.7202-1, as applicable. You also acknowledge that the Service is “commercial computer software” as defined in 48 CFR 252.227-7014(a)(1). United States government agencies and entities and others acquiring under a United States government contract will have only those rights, and will be subject to all restrictions, set forth in this Agreement.

15.4 Export Controls. The export of the Service may be subject to restrictions under United States and foreign laws. You shall not export the Service, in whole or in part, to any country outside the United States, whether in tangible or electronic form, via access through some telecommunications method (such as through the Internet or via a dedicated dial-up line accessible from a country outside of the United States), or by disclosing the Service to a foreign national, without our prior written consent of Company and then only in compliance with all applicable United States and foreign laws and regulations.

15.5 Relationship. We will be and act as an independent contractor (and not as the agent or representative of you) in the performance of this Agreement.

15.6 Publicity. We may only use your name, trademarks, and service marks to the extent necessary to fulfill our obligations under this Agreement or as otherwise explicitly authorized in this Agreement or a Service Order. We reserve the right to use your name and trademark as a reference for marketing and promotional purposes on our website and in other communications with our existing and prospective customers.

15.7 Assignment and Delegation. You may not assign any of your rights or delegate any of your obligations under this Agreement (in whole or in part) without our prior written consent, except in connection with a change of control, merger, or by operation of law. Your assignment or delegation will not relieve you of your obligations under this Agreement nor release you of your liability under this Agreement. We may voluntarily, involuntarily, or by operation of law assign any of our rights or delegate any of our obligations under this Agreement without your consent. Any purported assignment or delegation in violation of this Subsection will be null and void. Subject to this Subsection, this Agreement will bind and inure to the benefit of each party's respective permitted successors and permitted assigns.

15.8 Subcontractors. We may use subcontractors or other third parties in carrying out our obligations under this Agreement and any Service Order. We remain responsible for all of our obligations under this Agreement, and for the acts or omissions of our subcontractors in furtherance of their delegated obligations hereunder.

15.9 Notices. Any notice required or permitted to be given in accordance with this Agreement will be effective if it is in writing and sent by certified or registered mail, or overnight courier, return receipt requested, to the appropriate party at the address set forth in the Service Order and with the appropriate postage affixed. Either party may change its address for receipt of notice by notice to the other party in accordance with this Subsection. Notices are deemed given two business days following the date of mailing or one business day following delivery to a courier.

15.10 Force Majeure. To the extent permitted by applicable law, neither party will be liable for, or be considered to be in breach of or default under this Agreement on account of, any delay or failure to perform as required by this Agreement as a result of any cause or condition beyond its reasonable control, so long as that party uses all commercially reasonable efforts to avoid or remove the causes of non-performance.

15.11 Institutional Customers. If you are a public institution or instrumentality of the state, we acknowledge that you enter into this Agreement and any other agreements only to the extent authorized by applicable governing law. Any provisions in this Agreement or any Service Order that are not authorized or inconsistent with applicable governing law or any legally binding attorney general opinions interpreting applicable governing law, now or at any time in the future, are and shall be deemed invalid and unenforceable.

15.12 Governing Law; Venue.

If you are a public institution or instrumentality of the state, this section 15.11(a) applies. This Agreement will be interpreted, construed, and enforced in all respects in accordance with the local laws of the state in which you are located, without reference to its choice of law rules, and not including the provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods. Any disputes, actions, claims, or causes of action arising out of or in connection with this Agreement shall be exclusively heard in the courts of the county in which you are located.

For all other subscribers that are not a public institution or instrumentality of the state, this section 15.11(b) applies. This Agreement will be interpreted, construed, and enforced in all respects in accordance with the local laws of the State of

Mississippi, U.S.A., without reference to its choice of law rules, and not including the provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods. Any disputes, actions, claims, or causes of action arising out of or in connection with this Agreement shall be exclusively heard in the federal or state courts in Jackson, Mississippi.

15.13 No Third-Party Beneficiaries. There are no third-party beneficiaries to this Agreement, including your Affiliates, Permitted Third Parties, or Authorized Users.

15.14 Waiver and Modifications. Failure, neglect, or delay by a party to enforce the provisions of this Agreement or its rights or remedies at any time, will not be construed as a waiver of the party's rights under this Agreement and will not in any way affect the validity of the whole or any part of this Agreement or prejudice the party's right to take subsequent action. Exercise or enforcement by either party of any right or remedy under this Agreement will not preclude the enforcement by the party of any other right or remedy under this Agreement or that the party is entitled by law to enforce. We reserve the right, at our discretion, to change the terms of this Agreement on a going-forward basis at any time. Please check the terms of this Agreement periodically for changes. If a change materially modifies your rights or obligations, you will be required to accept the modified Agreement in order to continue to use the Service. Material modifications are effective upon your acceptance of the modified Agreement. Immaterial modifications are effective upon publication. Disputes arising under this Agreement will be resolved in accordance with the version of this Agreement that was in effect at the time the dispute arose.

15.15 Severability. If any part of this Agreement is found to be illegal, unenforceable, or invalid, the remaining portions of this Agreement will remain in full force and effect. If any material limitation or restriction on the use of the Service under this Agreement is found to be illegal, unenforceable, or invalid, your right to use the Service will immediately terminate.

15.16 Headings. Headings are used in this Agreement for reference only and will not be considered when interpreting this Agreement.

15.17 Counterparts. The Service Order may be executed in any number of identical counterparts, notwithstanding that the parties have not signed the same counterpart, with the same effect as if the parties had signed the same document. All counterparts will be construed as and constitute the same agreement. The Service Order may also be executed and delivered by facsimile or electronically and such execution and delivery will have the same force and effect of an original document with original signatures.

15.18 Interpretation. For purposes of this Agreement, (a) the words “include,” “includes” and “including” will be deemed to be followed by the words “without limitation”; (b) the word “or” is not exclusive; and (c) the words “herein,” “hereof,” “hereby,” “hereto” and “hereunder” refer to this Agreement as a whole. Should any provision of this Agreement require judicial interpretation, the parties agree that the court interpreting or construing the same may not apply a presumption that the terms of this Agreement will be more strictly construed against one party than against another.

15.19 Entire Agreement. This Agreement and all exhibits contain the entire agreement of the parties with respect to the subject matter of this Agreement and supersede all previous communications, representations, understandings, and agreements, either oral or written, between the parties with respect to said subject matter, including any prior Nondisclosure Agreement between the parties or their Affiliates. If there is a conflict between the terms of this Agreement and a Service Order, the terms of this Agreement will control. No usage of trade or other regular practice or method of dealing between the parties will be used to modify, interpret, supplement, or alter the terms of this Agreement. Neither party will be bound by, and specifically objects to, any term, condition, or other provision that is different from or in addition to this Agreement (whether or not it would materially alter this Agreement) that is proffered by the other party in any acceptance, confirmation, invoice, purchase order, receipt, correspondence, or otherwise, unless each party mutually and expressly agrees to such provision in writing.



# Data Processing Addendum

This Data Processing Addendum (“DPA”), and applicable Schedules, apply to the extent that SchoolStatus, LLC and its Affiliates (“Company”) processes Personal Data on behalf of the entity (“Client”) identified in the agreement to which this DPA is attached (the “Agreement”) in order to provide the services as provided therein (the “Services”). Capitalized terms not specifically defined herein shall have the meaning set out in the Agreement. In the event of a conflict between the terms of the Agreement as they relate to the processing of Data and this DPA, the DPA shall prevail.

## DEFINITIONS

“Affiliates” means a company or other legal entity which is under common ownership or control with SchoolStatus LLC, or which is a subsidiary or parent company of SchoolStatus LLC.

“Data Subject” has the meaning assigned to the term “data subject” or “consumer” under applicable Privacy Laws and shall include identified or identifiable natural persons to whom the Personal Data relates.

“Personal Data” means any data relating to a Data Subject provided by (or on behalf of) Client to Company in connection with the Services.

“Privacy Laws” means laws regarding the Processing of Personal Data.

“Process” or “Processing” means any operation or set of operations that are performed on Personal Data or sets of Personal Data, whether or not by automated means, including, collection, recording, organization, structuring, storage, analysis, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.

“Security Incident” means any situation in which Company confirms that Personal Data under Company’s management has been accessed, disclosed, altered, lost, destroyed, or used by unauthorized persons in an unauthorized manner having a material impact on Client or Data Subjects’ rights.

“Sell”, “selling”, “sale”, or “sold” means the provision of Personal Data in exchange for monetary or other valuable consideration, and includes the meaning given in subdivision (ad)(1) of Cal. Civ. Code §1798.140.

“Share”, “sharing”, or “shared” means the provision of Personal Data to support targeted advertising based on online behavioral profiling online, and includes the meaning given in subdivision (ah)(1) of Cal. Civ. Code §1798.140.

“Subprocessor” means any third-party service provider engaged by Company and which receives Personal Data for Processing activities to be carried out on behalf of Client. Subprocessors do not include third parties with whom Client, or Client’s employees or beneficiaries accessing the Services, directs Company to share Personal Data (such as, e.g., common carriers or payment processors).

#### **RELATIONSHIP OF PARTIES**

Appointment as Data Processor. Client appoints Company to Process Personal Data. Client acknowledges and agrees that, as part of providing the Services, Company has the right to use Personal Data relating to or obtained in connection with the operation, support, or use of the Services for its legitimate internal business purposes, such as to enhance its services, to comply with all applicable laws (including law enforcement requests), to ensure the internal security of the Services, to prevent fraud or mitigate risk, or any other purposes permitted by applicable law, the Agreement, or this DPA (each of the foregoing, along with the provision of Services, a “Permitted Service Purpose” collectively the “Permitted Service Purposes”). Aggregate data about the usage of Company’s systems which does not identify any individual is not Personal Data under this DPA.

Client Obligations. Client represents, warrants and covenants that: (i) it shall comply with its obligations under law; and (ii) it has provided all notices, and obtained all consents and rights, necessary under law for Company to Process Data and provide the Services. Without limiting any payment obligations under the Agreement, Client shall immediately notify Company and cease use of the Services in the event and to the extent any required authorization or legal basis for Processing is revoked or terminated.

#### **OBLIGATIONS OF DATA PROCESSOR**

Customer Instructions. Client agrees that the Agreement, combined with this DPA, including the Permitted Service Purposes, constitute the entirety of Client’s documented instructions regarding the Services and the Processing of Data (“Documented Instructions”). Company may Process Personal Data in accordance with Documented Instructions or pursuant to the Permitted Purposes. To the extent required by law, Company shall notify Client promptly prior to any such Processing outside of instructions. Company may, but is not required to, rely on additional Processing instructions from Client outside the

scope of the Documented Instructions, unless otherwise subsequently agreed to in writing by both Company and Client. Client is solely responsible for determining the lawfulness of the Documented Instructions it provides to Company and shall only provide Company with instructions that are lawful. Requirements of Processing. As required by applicable Privacy Laws, Company shall notify Client if Company determines that it can no longer meet its obligations under such laws or this DPA.

No Sale of Personal Data. To the extent required to ensure compliance with applicable Privacy Laws, Company certifies that it shall not (i) Sell or Share the Personal Data; (ii) retain, use or disclose the Personal Data for any purpose other than the provision of Services including to retain, use, or disclose the Personal Data for a commercial purpose other than a Permitted Service Purpose; and (iii) retain, use, or disclose the Personal Data outside of the direct business relationship between Company and Client except at client's direction, including the Documented Instructions.

Combination of Personal Data. As required for compliance with applicable Privacy Laws, Company shall not combine Personal Data received in connection with performing Services under the Agreement and this DPA with Personal Data it receives from another source except where permitted by the Permitted Service Purposes.

#### **SECURITY**

Information Security Program. Company's information security procedures are documented at <https://www.schoolstatus.com/the-importance-of-data-security> and may be updated from time-to-time. Client agrees that it has been afforded an adequate opportunity to review Company's technical and security controls with regard to the Services.

#### **SUBPROCESSING**

Pre-Authorized Subprocessors. Client agrees that Company can share Personal Data with Subprocessors for the Permitted Service Purposes. As required by Privacy Laws, Company shall impose contractual obligations on Subprocessors designed to support Company's data protection obligations hereunder.

#### **SECURITY INCIDENTS**

Information Obligations. Company shall notify Client of any Security Incident in compliance with any applicable Privacy Laws. Company will not provide any public notice of a Security Incident that mentions Client without first consulting

Client. Notice to law enforcement and/or Company's advisors shall not be deemed a public notice hereunder. Company's obligation to report or respond to a Security Incident under this section is not and will not be construed as an acknowledgement by Company of any fault or liability of Company with respect to such Security Incident.

#### **COOPERATION AND ASSISTANCE**

**Data Subject Rights.** As required to comply with applicable Privacy Laws, Company shall inform Client following Company's receipt of any inquiry or request from a Data Subject regarding the Processing of their Personal Data that Company identifies as relating to Client. At Client's sole expense, Company will provide assistance upon written notice from Client requiring Company to access, amend, or delete any Personal Data, or to stop, mitigate or remedy any unauthorized Processing in accordance with any data subject's right required by applicable Privacy Laws. Company shall have no liability for its failure to provide Services or perform its obligations if caused by its compliance with the previous sentence.

**Regulatory Assistance.** If a governmental or regulatory authority sends Company a written inquiry, notice, or demand related to Personal Data, Company will attempt to redirect the authority to request such information from Client. If compelled to disclose Personal Data to a government or regulatory authority, Company will give Client reasonable notice of the demand to allow Client to seek a protective order or similar remedy if Company is legally permitted to do so. As required by law, and at Client's sole expense, Company shall reasonably assist Client with a response to a governmental or regulatory authority's investigation or inquiry as it relates to Client's Personal Data. However, in no case will Company be required to undertake any action or make any representation or statement against the advice of its counsel.

**Compliance Assistance.** Company shall reasonably assist Client with any other compliance action or procedure required by applicable Privacy Laws, at Client's sole expense. However, in no case will Company be required to undertake any action or make any representation or statement against the advice of its counsel.

#### **ACKNOWLEDGEMENTS, REPRESENTATIONS, AND WARRANTIES**

**Student Information.** Client understands that the Services may inherently involve the collection, Processing, receipt, and storage of Personal Data and educational records covered by Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and other laws. Client further understands that this Personal Data

may include (without limitation) a student's first and last name, email address, ID number, school affiliation, age and grade, parents' names and identities, contact information, and other relevant information depending upon the specific Services. Client further understands that all Personal Data collected and used by the Services may be transmitted over the public internet and stored using commercially-available, third-party cloud storage. Subject to Company's obligation to adhere to all the terms of this DPA, Client, not Company, bears sole responsibility to ensure that the provision of data to and processing of data by Company complies with law and any requirements applicable to Client. Consents and Notices. Client represents, warrants and covenants that it has collected or will provide all legally required notices and collect all legally required consents necessary to permit Company's Processing of Personal Data for the Permitted Service Purposes.

Lawful Use. Client agrees that that will use the Services only in compliance with law and that it will ensure that all its users use the Services in compliance with law, the Agreement, and Company's Terms & Conditions, available at [www.schoolstatus.com/terms-and-conditions](http://www.schoolstatus.com/terms-and-conditions) or as communicated by Company to Client.

Minor Students. Client represents, warrants, and covenants that: (1) Client has full legal authority to consent to Company's collection of Personal Data through the Services from all Data Subjects, including where relevant, students under the age of eighteen (18); and (2) Client's use of the Services for the collection, use, Processing, and Sharing (if any) of Personal Data is and will only be in an educational context for the use and benefit of Client as an educational institution, and not for any other commercial purpose, and (3) Client will use the Services only in compliance with law, including relevant Privacy Laws.

Disclaimer of Warranties. All disclaimers of warranty and limitations of liability in favor of Company shall apply as described in the Agreement.

## **INDEMNIFICATION**

Indemnification. To the extent permitted by law. Client agrees to indemnify, defend, and hold affiliates, and each of their respective directors, officers, managers, employees, members, shareholders and agents and all of their respective successors and permitted assigns (collectively, the "Indemnified Parties") harmless from and against any and all judgments, expenses, fines, penalties, or other losses (including reasonable attorney's fees) which may be suffered by, imposed on, or incurred by any of the Indemnified Parties as a result of any third party claims arising from: (i) any breach of this DPA by Client, its agents, vendors, or employees (ii) Client's violation of any Privacy Laws; and/or (iii) Company's reliance on any instructions provided by Client.

Any costs and expenses incurred by Company for which Client is responsible under this DPA shall not be subject to any limitation of liability clause otherwise agreed between the parties, including within the Agreement.

#### **DATA RETENTION AND DESTRUCTION**

Data Destruction. Within thirty (30) days after the effective date of termination or expiration of the Agreement, or within thirty (30) days of receipt of a written request by Client, Company will delete Personal Data in its possession, except that Company may always retain such Personal Data (1) to the extent Company is required to do so under an applicable law, including, but not limited to, any applicable Privacy Law; (2) as reasonably necessary for the establishment of, exercise of, or defense against legal claims; or (3) in archival business records. Company may retain and use a copy of Personal Data following the termination of the Agreement which has been cleansed in a commercially reasonable manner of all attributes capable of identifying a Data Subject. This includes, but is not limited to, aggregated data derived from Personal Data.

- J. **Terra Construction LLC 2025 Door and Hardware Replacement Agreement for the Center for Arts and Learning**
  - Consent Item**



# AIA® Document A101® – 2017

## Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

**AGREEMENT** made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025  
*(In words, indicate day, month and year.)*

**BETWEEN** the Owner:  
*(Name, legal status, address and other information)*

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

and the Contractor:  
*(Name, legal status, address and other information)*

Terra Construction LLC  
7429 NW 84<sup>th</sup> Street  
Oklahoma City, OK 73132

for the following Project:  
*(Name, location and detailed description)*

Norman Public Schools – 2025 Door and Hardware Replacement – Center for Arts and Learning  
3801 Journey Parkway  
Norman, OK 73072

The Architect:  
*(Name, legal status, address and other information)*

MIDL Architects, LLC  
200 N University Blvd.  
Norman, OK 73069  
Telephone Number: (405) 512-9662

The Owner and Contractor agree as follows.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101@–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201@–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

**TABLE OF ARTICLES**

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

**EXHIBIT A INSURANCE AND BONDS**

**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ 3.1** The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*
- A date set forth in the Notice to Proceed issued by the Architect.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

**§ 3.2** The Contract Time shall be measured from the date of commencement of the Work.

**§ 3.3 Substantial Completion**

**§ 3.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Init.

[ X ] Not later than One Hundred Twenty ( 120 ) calendar days from the date of commencement of the Work.

[ ] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Thirty-Three Thousand Seven Hundred Seventy-Seven Dollars and No Cents (\$ 333,777.00 ), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

Item	Price
Allowance No. 1	\$10,000.00

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

#### CHANGES TO THE WORK

A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:

Init.

1. 15 percent overhead and profit on the net cost of our own Work;
  2. 10 percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Owner shall be Architect-approved net cost plus 15 percent overhead and profit on the net cost of the Work..

## ARTICLE 5 PAYMENTS

### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Fifteenth (15<sup>th</sup>) day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Tenth (10<sup>th</sup>) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner per prompt pay statute.  
*(Federal, state or local laws may require payment within a certain period of time.)*

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

**§ 5.1.7 Retainage**

**§ 5.1.7.1** For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

*(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)*

| Five percent (5%)

**§ 5.1.7.1.1** The following items are not subject to retainage:

*(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)*

**§ 5.1.7.2** Reduction or limitation of retainage, if any, shall be as follows:

*(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)*

| In compliance with State law.

**§ 5.1.7.3** Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

*(Insert any other conditions for release of retainage upon Substantial Completion.)*

**§ 5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

**§ 5.1.9** Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

**§ 5.2 Final Payment**

**§ 5.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

**§ 5.2.2** The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

**§ 5.3 Interest**

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

*(Insert rate of interest agreed upon, if any.)*

| Ten percent (10%) per annum

**ARTICLE 6 DISPUTE RESOLUTION**

**§ 6.1 Initial Decision Maker**

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.  
*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

**§ 6.2 Binding Dispute Resolution**

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:  
*(Check the appropriate box.)*

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

**ARTICLE 7 TERMINATION OR SUSPENSION**

**§ 7.1** The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

**§ 7.1.1** If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:  
*(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)*

**§ 7.2** The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

**ARTICLE 8 MISCELLANEOUS PROVISIONS**

**§ 8.1** Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

**§ 8.2** The Owner’s representative:  
*(Name, address, email address, and other information)*

Brad Coplen, Director  
Norman Public Schools Central Services  
101 Triad Village Dr.  
Suite 153  
Norman, OK 73071

**§ 8.3** The Contractor’s representative:

Init.

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User Notes:

(1849903729)

(Name, address, email address, and other information)

Brandon Waldrop, Vice President  
Terra Construction LLC  
7429 NW 84<sup>th</sup> Street  
Oklahoma City, OK 73132  
(480) 296-4669  
brandon@terraconstruction.com

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

*(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

§ 8.7 Other provisions:

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

*(Insert the date of the E203-2013 incorporated into this Agreement.)*

- .5 Drawings

Number	Title	Date
Refer to Sheet Index attached hereto as Exhibit "B"	Sheet Index	04/09/2025

- .6 Specifications

Section	Title	Date	Pages
Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"	Table of Contents	04/09/2025	2

.7 Addenda, if any:

Number	Date	Pages
--------	------	-------

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

*(Check all boxes that apply and include appropriate information identifying the exhibit where required.)*

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:  
*(Insert the date of the E204-2017 incorporated into this Agreement.)*

The Sustainability Plan:

Title	Date	Pages
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Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
00 72 00	General Conditions	04/09/2025	44
00 73 00	Supplementary Conditions	04/09/2025	2

.9 Other documents, if any, listed below:

*(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)*

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
*(Printed name and title)*

X   
\_\_\_\_\_  
CONTRACTOR (Signature)

Karen S. Waldrop, President  
\_\_\_\_\_  
*(Printed name and title)*

Init.

# Additions and Deletions Report for AIA® Document A101® – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:14:01 CT on 04/30/2025.

## PAGE 1

**AGREEMENT** made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025

...

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

...

Terra Construction LLC  
7429 NW 84<sup>th</sup> Street  
Oklahoma City, OK 73132

...

Norman Public Schools – 2025 Door and Hardware Replacement – Center for Arts and Learning  
3801 Journey Parkway  
Norman, OK 73072

...

MIDL Architects, LLC  
200 N University Blvd.  
Norman, OK 73069  
Telephone Number: (405) 512-9662

## PAGE 2

[  ] Established as follows:

...

A date set forth in the Notice to Proceed issued by the Architect.

## PAGE 3

[  ] Not later than One Hundred Twenty ( 120 ) calendar days from the date of commencement of the Work.

...



§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with ~~a building information modeling exhibit, AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit~~, if completed, or as otherwise set forth below:

*(If other than in accordance with ~~a building information modeling exhibit, AIA Document E203–2013~~, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

...

- .4 ~~Building information modeling exhibit, AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit~~, dated as indicated below:

*(Insert the date of the ~~building information modeling exhibit E203-2013~~ incorporated into this Agreement.)*

...

<u>Refer to Sheet Index attached hereto as Exhibit "B"</u>	<u>Sheet Index</u>	<u>04/09/2025</u>	
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...

<u>Refer to Specifications Section 00 01 10 Table of Contents attached hereto as Exhibit "C"</u>	<u>Table of Contents</u>	<u>04/09/2025</u>	<u>2</u>
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PAGE 8

[  ] Supplementary and other Conditions of the Contract:

...

<u>00 72 00</u>	<u>General Conditions</u>	<u>04/09/2025</u>	<u>44</u>
<u>00 73 00</u>	<u>Supplementary Conditions</u>	<u>04/09/2025</u>	<u>2</u>

...



Karen S. Waldrop, President

## Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:14:01 CT on 04/30/2025 under Order No. 2114625062 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
\_\_\_\_\_  
(Signed)

*Principal Architect*  
\_\_\_\_\_  
(Title)

*4/30/25*  
\_\_\_\_\_  
(Dated)

# AIA<sup>®</sup> Document A101<sup>®</sup> – 2017 Exhibit A

## **Insurance and Bonds**

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2025  
(In words, indicate day, month and year.)

for the following **PROJECT**:  
(Name and location or address)

Norman Public Schools – 2025 Door and Hardware Replacement – Center for Arts and Learning  
3801 Journey Parkway  
Norman, OK 73072

**THE OWNER:**  
(Name, legal status and address)

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

**THE CONTRACTOR:**  
(Name, legal status and address)

Terra Construction LLC  
7429 NW 84<sup>th</sup> Street  
Oklahoma City, OK 73132  
**TABLE OF ARTICLES**

- A.1 GENERAL**
- A.2 OWNER'S INSURANCE**
- A.3 CONTRACTOR'S INSURANCE AND BONDS**
- A.4 SPECIAL TERMS AND CONDITIONS**

### **ARTICLE A.1 GENERAL**

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201<sup>™</sup>-2017, General Conditions of the Contract for Construction.

### **ARTICLE A.2 OWNER'S INSURANCE**

#### **§ A.2.1 General**

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201<sup>®</sup>-2017, General Conditions of the Contract for Construction. Article 11 of A201<sup>®</sup>-2017 contains additional insurance provisions.

Init.

**§ A.2.2 Liability Insurance**

The Owner shall be responsible for purchasing and maintaining the Owner’s usual general liability insurance.

**§ A.2.3 Required Property Insurance**

**§ A.2.3.1** Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma, property insurance written on a builder’s risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner’s property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

**§ A.2.3.1.1 Causes of Loss.** The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

*(Indicate below the cause of loss and any applicable sub-limit.)*

Causes of Loss	Sub-Limit
----------------	-----------

**§ A.2.3.1.2 Specific Required Coverages.** The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect’s and Contractor’s services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

*(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

Coverage	Sub-Limit
----------	-----------

**§ A.2.3.1.3** Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

**§ A.2.3.1.4 Deductibles and Self-Insured Retentions.** If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.2.3.2 Occupancy or Use Prior to Substantial Completion.** The Owner’s occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

**§ A.2.3.3 Insurance for Existing Structures**

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

Init.

**§ A.2.4 Optional Extended Property Insurance.**

The Owner shall purchase and maintain the insurance selected and described below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

- § A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.
  
- § A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
  
- § A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
  
- § A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
  
- § A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
  
- § A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
  
- § A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

**§ A.2.5 Other Optional Insurance.**

The Owner shall purchase and maintain the insurance selected below.

Init.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

§ A.2.5.1 **Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. (Indicate applicable limits of coverage or other conditions in the fill point below.)

§ A.2.5.2 **Other Insurance**  
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

## ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

### § A.3.1 General

§ A.3.1.1 **Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 **Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 **Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

### § A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

### § A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) each occurrence, Two Million Dollars (\$ 2,000,000.00 ) general aggregate, and Two Million Dollars (\$ 2,000,000.00 ) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

Init.

- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than ( \$ ) each accident, ( \$ ) each employee, and ( \$ ) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ( \$ ) per claim and ( \$ ) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ( \$ ) per claim and ( \$ ) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

**§ A.3.3 Contractor's Other Insurance Coverage**

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the State of Oklahoma. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

*(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)*

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

*(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)*

§ A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:

*(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

§ A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for Work within fifty (50) feet of railroad property.

§ A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

§ A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

§ A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

Init.

[ ] **§ A.3.3.2.6 Other Insurance**  
*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

Coverage	Limits
----------	--------

**§ A.3.4 Performance Bond and Payment Bond**

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the State of Oklahoma, as follows:

*(Specify type and penal sum of bonds.)*

Type	Penal Sum (\$0.00)
Payment Bond	\$333,777.00
Performance Bond	\$333,777.00
Maintenance Bond	\$333,777.00

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

**ARTICLE A.4 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

# Additions and Deletions Report for AIA® Document A101® – 2017 Exhibit A

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:14:41 CT on 04/30/2025.

## PAGE 1

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of \_\_\_\_\_ in the year 2025

...

Norman Public Schools – 2025 Door and Hardware Replacement – Center for Arts and Learning  
3801 Journey Parkway  
Norman, OK 73072

...

*(Name, legal status and address)*

Independent School District #29 (ISD-29) of Cleveland County, Oklahoma  
d/b/a Norman Public Schools  
131 S. Flood Avenue  
Norman, OK 73069

...

Terra Construction LLC  
7429 NW 84<sup>th</sup> Street  
Oklahoma City, OK 73132

## PAGE 2

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located, State of Oklahoma,~~ property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

## PAGE 4

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located, State of Oklahoma.~~ The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) each occurrence, Two Million Dollars (\$ 2,000,000.00 ) general aggregate, and Two Million Dollars (\$ 2,000,000.00 ) aggregate for products-completed operations hazard, providing coverage for claims including

PAGE 5

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$ 1,000,000.00 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

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§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the ~~jurisdiction where the Project is located, State of Oklahoma.~~ The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

...

[  ] § A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[  ] § A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

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The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the ~~jurisdiction where the Project is located, State of Oklahoma,~~ as follows:

...

Payment Bond	<u>\$333,777.00</u>
Performance Bond	<u>\$333,777.00</u>
<u>Maintenance Bond</u>	<u>\$333,777.00</u>



**EXHIBIT "B"**

**LIST OF DRAWINGS (SHEET INDEX)**

**NORMAN PUBLIC SCHOOLS – 2025 DOOR AND HARDWARE REPLACEMENT – CENTER FOR  
ARTS AND LEARNING:**

G-001	TITLE SHEET
G-002	GENERAL INFORMATION
G-100	LIFE SAFETY ANALYSIS
G-101	LIFE SAFETY FIRST FLOOR PLAN
G-102	LIFE SAFETY SECOND FLOOR PLAN
A-101	FIRST FLOOR PLAN
A-102	SECOND FLOOR PLAN
A-501	DETAILS
A-601	DOOR SCHEDULE



**DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS**

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**SECTION 00 01 10**

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00 01 10	TABLE OF CONTENTS
00 11 13	SOLICITATION AND NOTICE FOR BIDS
00 21 13	INSTRUCTIONS TO BIDDERS
00 25 13	PRE-BID MEETING
00 41 00	BID FORM
00 50 00	CONTRACTING FORMS AND SUPPLEMENTS
00 52 00	AGREEMENT FORMS
00 62 50	DESIGNATION OF PURCHASING AGENT
00 72 00	GENERAL CONDITIONS
00 73 00	SUPPLEMENTAL CONDITIONS TO THE CONTRACT



**DIVISION 1 - GENERAL REQUIREMENTS**

01 11 00	SUMMARY OF WORK
01 20 00	PRICE AND PAYMENT PROCEDURES
01 21 00	ALLOWANCES
01 25 00	SUBSTITUTIONS PROCEDURES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 31 00	PROJECT MANAGEMENT AND COORDINATION
01 32 00	CONSTRUCTION PROGRESS SCHEDULE
01 33 00	SUBMITTALS PROCEDURES
01 35 53	SECURITY PROCEDURES
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 42 00	REFERENCES
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 55 00	VEHICULAR ACCESS AND PARKING
01 60 00	PRODUCT REQUIREMENTS
01 61 16	VOLATILE ORGANIC COMPOUND (VOC) CONTENT RESTRICTIONS
01 61 20	AMERICANS WITH DISABILITIES ACT (ADA)
01 61 23	ASBESTOS PROHIBITION
01 61 26	LEAD CONTAMINATION CONTROL ACT
01 73 00	EXECUTION
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL
01 77 00	CLOSEOUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
01 79 00	DEMONSTATION AND TRAINING

**DIVISION 2 - EXISTING CONDITIONS**

02 41 00	DEMOLITION
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**DIVISION 3 - CONCRETE**

NOT USED
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**DIVISION 4 – MASONRY**

NOT USED

**DIVISION 5 - METALS**

NOT USED

**DIVISION 6 - WOOD AND PLASTICS**

NOT USED

**DIVISION 7 - THERMAL AND MOISTURE PROTECTION**

07 92 00 JOINT SEALANTS

**DIVISION 8 – OPENINGS**

08 11 13 HOLLOW METAL DOORS AND FRAMES

08 43 13 ALUMINUM-FRAMED STOREFRONTS

08 71 00 DOOR HARDWARE

08 80 00 GLAZING

**DIVISION 9 - FINISHES**

09 91 00 PAINTING

**DIVISION 10 – SPECIALTIES**

NOT USED

**DIVISION 11 - EQUIPMENT**

NOT USED

**DIVISION 12 – FURNISHINGS**

NOT USED

**DIVISION 13 - SPECIAL CONSTRUCTION**

NOT USED

**DIVISION 14 - CONVEYING EQUIPMENT**

NOT USED

**DIVISION 21 - FIRE SUPPRESSION**

NOT USED

**DIVISION 22 - PLUMBING**

NOT USED

**DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)**

NOT USED

**DIVISION 26 - ELECTRICAL**

NOT USED

**DIVISION 28 - ELECTRONIC SAFETY AND SECURITY**

NOT USED

**DIVISION 31 - EARTHWORK**

NOT USED

**DIVISION 32 - EXTERIOR IMPROVEMENTS**

NOT USED

**DIVISION 33 - UTILITIES**

NOT USED

END OF SECTION

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- K. **BAND Standard Student Data Privacy Agreement to provide a communication tool for use by students traveling to Japan in June 2025**  
**Consent Item**



Thank you for expressing your interest in utilizing BAND!

BAND is a completely free group communication application that is safe and secure for school use.

Our Data Privacy Agreement complies with the guidelines outlined in FERPA and privacy laws and includes the terms typically requested by schools.

We refrain from signing individual school agreements. Instead, we invite you to carefully review our Agreement. Upon completing the review, please send us a signed copy to [dl\\_schoolband@navercorp.com](mailto:dl_schoolband@navercorp.com)

If you find discrepancies between our Standard Agreement and your school's requirements, please provide details outlining the differences between the two agreements, and upload your agreement [here](#).

## BAND Standard Student Data Privacy Agreement

This BAND Standard Student Data Privacy Agreement (“DPA”) is hereby entered into on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between Naver U.Hub dba NAVER BAND (“Provider”), a provider of the BAND application, and Independent School District 29 (Norman Public Schools) (“LEA”), a local educational agency.

**1. DEFINITIONS.** For purposes of this DPA, the following terms have the meanings set forth below:

- 1.1. “**Administrative Contact**” means the administrative contact for LEA identified below, or as updated by LEA by written notice to Provider.
- 1.2. “**Data Breach**” means an unauthorized release, access to, disclosure, or acquisition of Student Data that compromises the security, confidentiality, or integrity of the Student Data maintained by Provider in violation of applicable of state or federal law.
- 1.3. “**De-Identified Data**”: Records or information are considered to be De-Identified when all PII has been removed or obscured, such that the remaining information does not reasonably identify a specific student, including, but not limited to, any information that, alone or in combination, is linkable to a specific student.
- 1.4. “**Education Record**” has the meaning set forth under FERPA at 20 U.S.C. § 1232g(a)(5)(A).
- 1.5. “**FERPA**” means the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and its implementing regulations enacted at 34 C.F.R. Part 99.
- 1.6. “**Personally Identifiable Information**” (“**PII**”) has the same meaning as defined under FERPA at 34 C.F.R. § 99.3. To the extent that LEA provides Provider with Personal Information from U.S. residents in connection with the Services, PII will have the same meanings as in applicable Privacy Laws, and their related terms will be construed accordingly.
- 1.7. “**Privacy Laws**” means all applicable laws and binding rules or regulations relating to the processing of PII applicable to either party in connection with its use or provision of the Services, each as amended or replaced from time to time, including without limitation the California Consumer Privacy Act, Cal. Civ. Code §§ 1798.100 et seq., as amended by the California Privacy Rights Act of 2020 (“**CCPA**”), state consumer privacy laws, and state student privacy laws.

- 1.8. **“School Official”** has the same meaning as under FERPA at 34 C.F.R. § 99.31(a)(1), and includes contractors, consultants, volunteers, or other parties to which an LEA has outsourced institutional services or functions.
- 1.9. **“Service Agreement”** means any underlying quote, contract, purchase order, terms of service, and/or terms of use agreed between the parties that governs the provision of the Services from Provider to LEA.
- 1.10. **“Services”** means the BAND application or BAND for Kids application to the extent that it is used by LEA in connection with LEA’s communications with Students within the Bands designated as “School Bands” by LEA.
- 1.11. **“Student”** means a student enrolled at LEA using a Student Account.
- 1.12. **“Student Account”** means an account for an individual registered as a “Student,” which permits access to the Services for educational purposes.
- 1.13. **“Student Data”** means any data, whether gathered, created or inferred by Provider or provided by LEA or its users, students, or students’ parents/guardians, for a school purpose, that is descriptive of the student including, but not limited to, information in the student’s Education Record, persistent unique identifiers, or any other information or identification number that would provide information about a specific student. Student Data further includes PII if it relates to an identified or identifiable Student. Student Data does not include De-Identified Data or anonymous usage data regarding a student’s or LEA’s use of the Services. Student Data is limited to data within the Bands designated as “School Bands” and excludes data not provided or used in the context of providing the Services to LEA.
- 1.14. **“Student-Generated Content”** means materials or content created by a student using the Services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, and videos. “Student Generated Content” does not include student responses to a standardized assessment where student possession and control would jeopardize the validity and reliability of that assessment. “Student Generated Content” is limited to materials or content created in connection with School Bands.
- 1.15. **“Subprocessor”** means a party other than LEA or Provider, which Provider or its affiliates use for data collection, analytics, storage, or other service to operate, analyze, or improve the Services, and which has access to or storage of Student Data.

## 2. GENERAL

- 2.1. Provider agrees that all Student Data, along with its intellectual property rights, including any copies or modifications transferred to Provider under any Service Agreement, remain the property and under the control of LEA and/or Students, as determined by applicable law, and not Provider.
- 2.2. Parents, legal guardians, or Students who have reached the age of majority can request access to and corrections of Education Records and/or Student Data stored by the Services by making these requests to LEA, which will provide them to Provider as necessary. Provider will promptly respond to LEA's requests for Student Data and will address such requests in a timely manner and as required by applicable Privacy Laws. If an individual contacts Provider directly to access or correct Student Data, Provider will put them in contact with LEA for processing of their request.
- 2.3. Administrative Contact can make requests to access or correct Student Data to Provider on behalf of LEA, a legal guardian, or a Student by providing Provider with the Student's name and email address for the applicable Student Account. Where it does so, LEA will verify the identity of the Student, including Student's enrollment at LEA, and the legal guardian as applicable. This provision is limited to School Officials with legitimate educational interests as permitted by FERPA.
- 2.4. If law enforcement or other government entities contact Provider to request Student Data held as part of the Services, Provider will notify LEA beforehand before disclosing any data, unless explicitly instructed otherwise by the lawful authority or otherwise prohibited by law.
- 2.5. Upon request from LEA, Provider will facilitate the transfer of Student Data and Student-Generated Content to a separate account designated by LEA, or provide a mechanism for LEA to do so.
- 2.6. Provider will maintain a list of all Subprocessors on a publicly available webpage.

### **3. RESPONSIBILITIES OF PROVIDER**

- 3.1. Provider agrees to provide the Services consistent with the requirements of applicable Privacy Laws.
- 3.2. Provider agrees that to the extent that LEA is subject to FERPA and provides Provider with Student Data in connection with the Services, Provider will be considered a School Official.
- 3.3. The Student Data processed by Provider under this DPA, including persistent unique identifiers, will be used for no purpose other than to provide the Services and for other purposes listed in this DPA, or as instructed by LEA.

- 3.4. Provider agrees that to the extent that LEA provides Provider with Student Data from U.S. residents in connection with the Services, Provider will process such U.S. Student Data as a “service provider” or “processor” to LEA with respect to such Student Data, as those terms are defined by applicable Privacy Laws. The processing will be carried out for the purpose of provisioning the Services and for the duration set forth in this DPA, and Provider will:
- (a) assist LEA, taking into account the nature of the processing, (i) by appropriate technical and organizational measures and where possible, in fulfilling LEA’s obligations to respond to requests from data subjects exercising their rights under applicable Privacy Laws; and (ii) by making available to LEA all information reasonably requested by LEA for the purpose of demonstrating compliance with applicable Privacy Laws;
  - (b) allow LEA and LEA’s authorized representatives to access and review up-to-date attestations, reports, or extracts thereof from independent bodies (e.g., external auditors, data protection auditors) or suitable certifications, or to conduct audits or inspections to ensure compliance with the terms of this DPA. Any audit or inspection will be conducted during Provider’s regular business hours, with reasonable advance notice to Provider and subject to reasonable confidentiality procedures. In addition, audits or inspections will be limited to once per year; and
  - (c) notify LEA if, in Provider’s opinion, an instruction for the processing of Student Data infringes applicable Privacy Laws.

Provider will not combine Student Data collected as a service provider or processor with data received from other businesses or collected in Provider’s own business capacity.

- 3.5. Provider acknowledges that LEA and/or Students are the owner of Student Data provided by LEA through the Services, as determined by applicable law, and not Provider.
- 3.6. Provider will collect, use, and otherwise process Student Data provided by LEA through the Services only as described in this DPA and the BAND Privacy Statement available at <https://band.us/policy/school-use-privacy> and (if Students use BAND for Kids application as they are under the age of 13) and <https://band.us/policy/coppa-privacy>, which are incorporated into this DPA by reference. This includes features which may allow Students to post PII and Student-Generated Content to interactive features on the Services, which may be viewed by other users within LEA. Provider will not (i) use Student Data for any purposes not specified in this DPA, or not authorized by the parent/guardian or LEA, (ii) use, disclose, or sell Student Data for targeted advertising or targeted

marketing purposes; (iii) use Student Data to amass a profile about a student except in furtherance of the Services; (iv) sell Student Data, or (v) disclose Student Data, unless permitted by this DPA, by law, or upon approval of LEA. Provider will not collect more information than is reasonably necessary in order to provide the Services.

- 3.7. Provider acknowledges and agrees to not disclose any Student Data or its components, including Student-Generated Content or PII, except as instructed or permitted by LEA or this DPA. This restriction does not apply to aggregate summaries of De-Identified Data, Student Data disclosed under a lawfully issued subpoena or legal process, or to Subprocessors working on behalf of Provider under this DPA.
- 3.8. Provider commits to not attempt to re-identify De-Identified Data. Such data may be utilized by Provider for purposes permitted under FERPA and for specific reasons, including assisting LEA or governmental agencies in research, developing educational sites or services, demonstrating the effectiveness of the Services, adaptive learning, and customized student learning. Provider's use of De-Identified Data may continue even after termination of the Service Agreement, this DPA, or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees to not transfer De-Identified Data to any party unless the party agrees in writing to not attempt re-identification and prior written consent has been obtained from LEA. Before publishing any document mentioning LEA directly or indirectly, Provider must obtain written approval from LEA regarding the publication of De-Identified Data.
- 3.9. Provider will require all employees and agents who have access to Student Data to comply with all applicable provisions of this DPA and to maintain the confidentiality of Student Data.
- 3.10. To the extent that Provider engages Subprocessors to process Student Data as part of the delivery of the Services, Provider will enter into written agreements with all such Subprocessors requiring that the Subprocessors process the Student Data in accordance with this DPA, and apply security measures to Student Data no less stringent than those specified in this DPA.
- 3.11. To the extent that Provider collects Student Data directly from Student, Provider will obtain the consent of the Student, or Students' parents/guardians if the Student is less than the age of majority, before using Student Data in a manner that conflicts with this DPA, and when it collects Student Data from an individual or entity other than the Student, will obtain the consent of LEA before using Student Data in a manner that conflicts with this DPA.

- 3.12. Provider agrees that it will destroy Student Data or Student-Generated Content provided through the Services within its possession, custody, or control within ninety (90) days following the time that the corresponding Student Account is deleted. Notwithstanding the foregoing, Provider will be permitted to retain an archival copy of the Student Data or Student-Generated Content as may be required or permitted by law, including where instructed by a legal guardian or Student who has reached the age of majority.
- 3.13. Provider will provide LEA with a means to delete or facilitate the transfer of Student Data under this DPA to enable LEA to delete Student Data at any point. If this DPA is terminated and no written request is received from LEA, Provider will delete all Student Data after providing reasonable prior notice to LEA. However, this obligation does not extend to De-Identified Data or data stored outside of a School Band.

#### **4. RESPONSIBILITIES OF LEA**

- 4.1. LEA will use the Services consistent with the requirements of applicable Privacy Laws
- 4.2. Prior to Students' use of the Services, LEA will gather any parent/guardian consent, or provide such consent on behalf of parents/guardians if permitted, to the extent such consent is required by applicable law.
- 4.3. LEA will ensure that any Student Data it discloses to Provider, or authorizes Provider to collect and use, for the purposes specified by this DPA is in compliance with all applicable Privacy Laws.
- 4.4. Upon executing this DPA, Provider will supply LEA with a customized registration link. This link allows LEA and its employees to register their Band groups as part of the School Band. It is the exclusive responsibility of LEA, its employees, and affiliated staff to complete the registration process on the Services to ensure their groups are included in the School Band. Consequently, the content and data associated with the School Band that is Student Data will become subject to this DPA.
- 4.5. LEA, its employees, and affiliated staff will take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the Services and hosted Student Data.
- 4.6. LEA will notify Provider promptly of any known unauthorized access to Student Data. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.
- 4.7. LEA hereby consents to Provider's collection, use, and disclosure of Student Data, as described in Provider's direct notices of privacy practices on

Provider's website at <https://band.us/policy/coppa-privacy>, if Students use BAND for Kids application as they are under the age of 13, and <https://band.us/policy/school-use-privacy>, as agent on behalf of the parents/ guardians of Students who use the Services. In doing so, LEA represents that it has obtained sufficient authorization from those parents/ guardians to provide consent on their behalf, and that it will make Provider's direct notice of information practices available to those parents/guardians as appropriate.

## **5. DATA SECURITY**

- 5.1. Provider agrees to protect and maintain Student Data with commercially reasonable security measures that include appropriate administrative, physical, and technical safeguards to secure Student Data from unauthorized access, disclosure, and use.
- 5.2. Provider agrees to use best practices to secure usernames, passwords, and any other means of gaining access to the Services or Student Data.
- 5.3. When the Services are accessed using a supported web browser, Provider agrees to use Hyper Text Transfer Secure (HTTPS) technology, which uses both server authentication and data encryption to help keep Student Data secure.
- 5.4. Provider agrees to maintain security protocols that meet industry best practices in the transfer or transmission of data related to the Services, including that data may only be viewed or accessed by parties authorized to do so.
- 5.5. Provider agrees to provide periodic security training to employees who process Student Data, and require such employees to comply with applicable student privacy laws.
- 5.6. Provider agrees to conduct periodic risk assessments of the Services. In the event of unauthorized access, Provider will permit LEA to conduct an audit of security and privacy measures and cooperate with LEA and relevant authorities, providing access to facilities, staff, data, and records pertaining to the delivery of the Services as needed to investigate the unauthorized access.
- 5.7. When hosting Student Data, Provider agrees to host such data in an environment using a firewall that is periodically updated according to industry standards.
- 5.8. In the event of a verified Data Breach arising from Provider's provision of the Services, Provider will notify the affected Student and LEA in compliance with applicable law as related to the Data Breach. Actions following a Data Breach may also include a summary of remediation actions, depending on incident type.
- 5.9. If Provider becomes compelled by law or regulation, subpoena, court order, or other administrative directive to disclose any Student Data, Provider will

provide Student and LEA with prompt written notice, to the extent permitted by law and to the extent that the Student maintains accurate school information in their Student Account, so that Student or LEA may seek an appropriate protective order or other remedy. If a remedy acceptable to Student or LEA is not obtained by the date that Provider will comply with the request, Provider will furnish only that portion of the Student Data that it is legally required to furnish, and Provider will take reasonable steps to require the recipient of the Student Data to exercise commercially reasonable efforts to keep the Student Data confidential, to the extent permitted by law.

## 6. MISCELLANEOUS

- 6.1. **Term.** The term of this DPA will commence on the date specified below and terminate in accordance with the terms of this DPA.
- 6.2. **Termination.** Either party may terminate this DPA upon 90 days prior written notice to the other party. Prior to the expiration of such 90-day period, LEA will delete, or will instruct Students to delete, any Student Data or Student-Generated Content provided by LEA or Students pursuant to this DPA that is required to be deleted under applicable law or LEA's policies and ensure such deletions are made. If LEA or Students cannot delete such Student Data or Student-Generated Content, they will reach out to Provider for assistance.
- 6.3. **Changes to Terms.** To the maximum extent permitted by applicable law, Provider reserves the right from time to time to (and LEA acknowledges that Provider may) modify this DPA as set forth in this Section. Provider will notify LEA in writing (the "Modification Notice") of the modification to this DPA (the "Modified Agreement"). If LEA does not agree to the terms of the Modified Agreement, it may reject the modification by notifying Provider in writing of the rejection within 30 days of the Modification Notice. If LEA rejects a modification under these circumstances, its access to and use of the Services will continue to be governed by this DPA in effect immediately before the modification until 90 days after the Modification Notice. Within such 90-day period, LEA will delete, or will instruct Students to delete, all Student Data and ensure such deletions are made. Use of the Services after such 90-day period will be under the terms of the Modified Agreement. Notwithstanding the foregoing, modifications to the Privacy Statement will be handled as described therein.
- 6.4. **Notice.** All notices or other communication required or permitted to be given hereunder will be in writing and given by e-mail transmission sent to/from [dl\\_schoolband@navercorp.com](mailto:dl_schoolband@navercorp.com). Notifications to LEA will be provided via email to the Administrative Contact.
- 6.5. **Entire Agreement.** This DPA and the Service Agreement(s) constitute the entire agreement of the parties relating to the subject matter hereof and supersede all prior communications, representations, or agreements, oral or written, by the parties relating thereto. In the event there is conflict between the

terms of this DPA and the Service Agreement(s), the terms of this DPA will apply and take precedence. Neither failure nor delay on the part of any party in exercising any right, power, or privilege hereunder will operate as a waiver of such right, nor will any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege. Neither party will assign this DPA or any right, interest, or benefit under this DPA, without the prior written consent of the other party, provided that Provider may, without prior consent, assign or transfer this DPA to an affiliate or in connection with a merger, change of control, reorganization or sale or other disposition of the Services or assets related to the Services.

- 6.6. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction will not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as to not be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it will, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.

**This DPA must be signed by an authorized representative of LEA and delivered to Provider at [dl\\_schoolband@navercorp.com](mailto:dl_schoolband@navercorp.com).**

**Name of LEA:** Independent School District 29 - Norman Public Schools

**Authorized Signature:** \_\_\_\_\_

**Name and Title of Signatory:** \_\_\_\_\_

**Administrative Contact Name:** \_\_\_\_\_

**Administrative Contact Phone:** \_\_\_\_\_

**Administrative Contact Email Address:** \_\_\_\_\_

**LEA Address:** \_\_\_\_\_

**NAVER U.Hub Inc.**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

VI. **Additional Agenda Items**

A. **Renovations and Additions Schematic Design Phase Update (2023 Bond Issue) for Kennedy Elementary**

**Presented by Justin Milner & Kenna Daniel, CWA Group**  
**Information Item**

B. **Whittier Middle School Solar Project Agreement**

**Presented by Justin Milner and Tony Capucille, Brightwell**  
**Action Item**

Motion to approve the Brightwell Solar Energy Management Service Agreement for Whittier Middle School. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed.

Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Annette Price: Yes, Alex Ruggiers: Yes

# Solar Energy Management Service Agreement (EMSA)

## WHY THIS DOCUMENT MATTERS

The EMSA outlines the key terms for installing, operating, and maintaining a solar energy system on a designated property. It details the responsibilities and commitments between the service provider and the property owner, including system maintenance, payment structure, and Period duration.



Date: 03/03/2025

## Introduction

This Solar Energy Management Service Agreement (“Agreement”) entered into between You and Us (collectively referred to as “Parties”), provides for energy generating solar panels (the “System”) to be engineered, designed, and installed at your Property by Installer. The System is owned, operated, and will be maintained by Us. In exchange for these Services, You agree to house the System on Your Property for up to twenty (20) years, unless this Agreement is terminated prior to, or extended, in accordance with the terms below. Annual service payments will be payable as provided in detail below. A detailed description of the System, along with other important terms and conditions are set forth below. This is a binding contractual Agreement.

Please read all the information contained in this document along with exhibits and schedules thoroughly.

## Key Terms

- We will procure the System and provide ongoing operational, maintenance, repair and related services at no additional cost to You during the Period while We own the System subject to the terms of this Agreement.
- The System will be 355.68 kW in size, with first year energy production expected to be 543,714 kWh/yr.
- The Annual Service Rate is \$44,410 for year 1, to increase 1.5% annually during the Period.

### Provider

{{provider-company}}

{{provider-street}}

{{provider-city}}, {{provider-state}} {{provider-zip}}

**Telephone:** {{provider-phone}}

**Email:** {{provider-email}}

*(together with its successors and assigns, “We,” “Our,” “Us,” or “Provider”)*

### Customer Name and Information

Norman Public Schools

{{customer-name}}

{{customer-street}},

{{customer-city}}, {{customer-state}} {{customer-zip}}

**Email:** {{customer-email}}

*(together with its successors and assigns, “You,” “Your,” or “Customer”)*

### Solar Energy Engineering, Procurement, and Construction Company

EightTwenty Oklahoma, LLC

1825 N Walnut Ave,

Oklahoma City, Oklahoma 73105

**Telephone:** 405-256-2087 (OKC)

Contractor #095963

*(“Installer” or “EightTwenty”)*

### Property Address

2000 West Brooks Street

Norman, Oklahoma 73069

*(“Property”)*



# Solar Energy Management Service Agreement

## Article 1: Installation and System Description

- 1.1. **Introduction.** This Solar Energy Management Service Agreement (the “Agreement”) memorializes the agreement between the Parties relating to the procurement, service, and maintenance of the System. You represent that You own, directly or indirectly, the Property and that You desire to have a Solar Photovoltaic Generation System installed at the Property. You agree to house the System during the Period of this Agreement and to accept all of the energy produced by the System during the Period (“Energy Production”).
- 1.2. **Installation.** We have engaged Installer, an experienced solar energy, engineering, procurement, and construction company, to design and install the System. The System will be installed by Installer according to an installation agreement between Us and the Installer. You may review this separate agreement upon written request. We will purchase the System from Installer.
- 1.3. **Initial Design.** The initial design and engineering of the System results in, among other things, those System Characteristics attached hereto as Schedule 1.2.
- 1.4. **Change in System Parameters.** After the final System design, the initial parameters of the System Characteristics may change and We will revise the estimated energy production pursuant to Installer’s as-built specifications. We will document those changes in an amendment to be approved of by you before moving forward. You authorize Us to make corrections to the utility paperwork to conform to this Agreement or any amendments to this Agreement that we both sign.
- 1.5. **Alteration to Design.** Installer may decide, in its sole discretion, that it is necessary to alter the stated design of the System Characteristics in order to comply with utility company requirements or structural engineering requirements. Changes to the System Characteristics may also occur due to changes that occur at the Property. The design of the System Characteristics may also be altered at Your request, provided Installer consents to the requested change, and such consent will not be unreasonably withheld.
- 1.6. **Change Orders.** If a remedy to the original design requires substantial modification, Installer will submit a request in writing to You and the Provider summarizing all needed design changes, material additions and subtractions, and any additional cost (“Change Order”). All Change Orders must be approved by You in advance, in writing. If the cost to alter the System is so substantial as to render the installation of the System economically unviable, both You and the Provider, separately or jointly, retain the right to refuse the installation of the System and to terminate this Agreement.

## Article 2: Period

- 2.1. **Initial Period.** We agree to provide the Services described in this Agreement, to You, for twenty (20) years (equal to 240 months), beginning on the day the System is in a condition to be used for its intended purpose (the “Interconnection Date”), unless this Agreement is otherwise terminated in accordance with the early termination provisions set forth in Article 8 (the “Initial Period”). Provider or Installer will notify You in writing when the System is ready to be turned on.
- 2.2. **Period Extension.** You may terminate the Agreement for any reason at the end of the Initial Period



or any subsequent Period of the Agreement as provided in Section 2.2.1. If no written notice is given, then there is one potential automatic Period extension.

- 2.2.1. If We believe Services may be appropriate based on the scope and scale of the project beyond the Initial Period, We may, but shall not be required to, provide Ninety (90) days written notice before the expiration of the Initial Period that it would be appropriate for the Agreement to continue for another ten (10) year period ("Extended Period"). Upon receipt of such notice, You will have until sixty (60) days prior to the expiration of the Initial Period to provide Us with written notice confirming or rejecting the extension (the "Confirmation Notice").
- 2.2.2. If You do not provide a Confirmation Notice before the expiration of the Initial Period as provided in Section 2.2.1, You will be deemed to have confirmed the extension and the Agreement will continue for the Extended Period.
- 2.2.3. The Agreement will terminate upon the expiration of the Extended Period unless this Agreement is otherwise terminated pursuant to this Agreement. The Initial Period and the Extended Period are each individually and collectively referred to herein as the "Period."
- 2.2.4. Any written notices described in this Section 2.2 may be made by certified mail transmission as provided in Section 22.4.

### Article 3: Conditions Precedent

- 3.1. As a condition precedent to our obligation to cause the System to be installed at the Property, and our agreement to provide the Services set forth herein, the following conditions must be met at the expense of the Installer pursuant to the installer's installation agreement (the "Installation Agreement"):
  - 3.1.1. Installer finalizing the design and engineering of the System.
  - 3.1.2. Due diligence required to confirm the suitability of the Property for the construction, installation, and proper operation of the System. In connection with this condition, You agree to permit the Installer, Provider, or their agents to access the Property to assess the Property. Installer or Provider will provide You with forty-eight (48) hours' notice prior to any physical inspection of the Property.
  - 3.1.3. Confirmation of all required zoning, land use and building permits. In connection with this condition, You agree to permit access to the Property to any person whose inspection of the System or Property is reasonably necessary to the permitting, zoning, interconnection, insurance assessment, non-invasive environmental assessment, property value assessment, or other assessment of the System.
  - 3.1.4. Completion of any improvements, renovations, or changes reasonably required at or on the Property to facilitate the safe installation of the System, such as tree removal or roof repairs. Provided, You must provide prior written approval before any of the above would be completed.
  - 3.1.5. Proof of adequate insurance covering the System.
  - 3.1.6. Proof that You are the fee simple owner of the Property or that You have authority to install



the System on the Property.

- 3.1.7. If Your Property is subject to any applicable third-party regulations or rules (including, but not limited to, any homeowner's association, design committee, historic preservation district, or any other organization whose approval is required in order to undertake modification to the Property), Your receipt of all approvals and required authorizations relating to the installation and ongoing operation of the System.
- 3.2. We may terminate this Agreement without liability if, in Our reasonable judgment, any of the above listed conditions will not be satisfied for reasons or have not been met within sixty (60) days of the Effective Date.

## Article 4: Service Obligations

- 4.1. **Installation Services.** In accordance with this Agreement, We agree to the following:
  - 4.1.1. **Installation Coordination.** We will coordinate the scheduling of the System installation and any other work that needs to be done to the System at a mutually convenient date and time for You and Installer.
  - 4.1.2. **System Construction.** We ensure and guaranty to You that the System is designed, engineered, constructed, permitted, approved, installed, operated, maintained, and repaired, in accordance with all applicable laws, statutes, codes, ordinances, prudent electrical practices, the terms of this Agreement, and the Installer Agreement, and that once complete the System meets the System Characteristics. For purposes of this Agreement, the term "Prudent Electrical Practices" shall mean the practices, methods, and standards of professional care, skill, and diligence engaged in or approved by a significant portion of the electric power industry for solar energy systems of similar size, type, and design as the System that, in the exercise of reasonable judgment, in light of the facts known at the time, would have been expected to accomplish results consistent with applicable law, reliability, safety, environmental protection, applicable codes, and standards of economy and expedition.
  - 4.1.3. **Installation Cleanup.** We will ensure that the Property is cleaned up after Installation and restored to its preinstallation condition.
- 4.2. **System Operation.** We ensure and guaranty to You that we agree to operate the System in accordance with all applicable laws, statutes, codes, ordinances, prudent electrical practices, and the Periods of this Agreement and deliver You the power generated by the System ("System Operation Services") during each Fiscal Year for which System Operation Services are mutually ratified under Section 6.4..
- 4.3. **Maintenance.** We ensure and guaranty to You that we agree to maintain, clean, or repair the System in accordance with all applicable laws, statutes, codes, ordinances, Prudent Electrical Practices, during the Period of this Agreement. Maintenance services provided for herein include routine System service and maintenance visits, as deemed necessary in Our sole discretion.
- 4.4. **Repairs.** During the Period, We agree to repair, maintain, clean or replace the System in accordance with all applicable laws, statutes, codes, ordinances, and prudent electrical practices, and the terms of this Agreement. In the event the System needs repair, We will cooperate with You and promptly arrange for System repairs at a date and time that is convenient for You. We will oversee repair work



and ensure, to the best of our ability, that the repair work is completed in compliance with all applicable laws, statutes, codes, ordinances, and then current, prudent electrical practices, with the goal of restoring the System as soon as reasonably practicable.

- 4.5. **Warranty.** As long as We own the System, We will maintain the Limited Warranty relating to the System as specifically set forth in this Agreement. As long as We own the System, We will be responsible for making any claims under the Limited Warranty and We will enforce the Limited Warranty to the fullest extent possible pursuant to Article 10. In the event that the System is determined to have violated any applicable laws, statutes, codes, or ordinances, or any of the above assurances or guaranty, then We will defend, indemnify, and hold harmless You and we will remove the System at our costs and expense and this Agreement shall be terminated without any further obligation or liability upon You.
- 4.6. **System Monitoring.** As long as we own the System, We will monitor the condition and performance of the System. We will notify You if We think the System is damaged or appears unsafe. We will also provide You with web-enabled monitoring equipment to accurately measure the amount of power the System delivers to You, provided you maintain high speed internet as agreed herein. The monitoring system will capture historical energy generation data over an internet connection and consists of hardware located on site and software hosted offsite. If the System is not operating within normal ranges, the monitoring will alert Us and We will remedy any material issues as promptly as reasonably possible. Any "hardware" monitoring equipment installed at the System by Us shall be considered a System component, and any of Your or Our obligations regarding the System shall fully extend to such monitoring equipment. The Monitoring requires a high-speed internet line to operate. If You do not have and maintain a working high-speed internet line, We will not be able to monitor the System and provide You with a performance guarantee or provide Monitoring. Further, if Monitoring is not operational, We will be required to estimate Your power usage as set forth in the Agreement.
- 4.7. **Accommodations for Property Repairs.** If You want to make any repairs or improvements to the Property that could interfere with the System (such as repairing the roof or project site where the System is located), We will, as long as We own the System, temporarily remove the System, at Your expense, for repairs. You will need to provide storage space for the System, if any, during such time. After You have completed Your repair or improvement work, We will reinstall the System at Your expense.
- 4.8. **Accommodations for Moving.** Where permitted under this Agreement, as long as we own the System, We will work with You to move and reinstall the System to Your new Property. We will conduct an audit of Your existing Property and new property to determine if a move is commercially feasible. This audit will cost Two Hundred Fifty Dollars (\$250.00). If We determine, in our sole and absolute discretion, that a move is feasible, We will move the System at Your expense.

## Article 5: Your Obligations

- 5.1. **Your Obligations.** During the Period, in addition to the Your obligations set forth in other sections of this Agreement, You agree to:
- 5.1.1. only have the System repaired pursuant to the Limited Warranty and reasonably cooperate when repairs are being made;



- 5.1.2. keep trees, bushes and hedges reasonably trimmed so that the System receives as much sunlight as it did when it was installed;
  - 5.1.3. be responsible for preventing or remedying any condition at the Property that may affect the installation of the System (e.g. blocking access to project site, or removing a tree that is in the way);
  - 5.1.4. not remove any markings or identification tags on the System;
  - 5.1.5. allow Us, after provided reasonable notice, access to the System to inspect for proper operation as we determine, in our sole discretion, is necessary;
  - 5.1.6. to the extent commercially reasonable, refrain from taking any action that would cause the System not to operate as intended;
  - 5.1.7. to the extent commercially reasonable, prevent or remedy, as the case may be, any condition or circumstance that may cause (or is causing) the System not to operate as intended;
  - 5.1.8. (intentionally blank);
  - 5.1.9. notify Us promptly if you think the System is damaged or appears unsafe; if any part of the System is stolen; and prior to changing your power supplier;
  - 5.1.10. have a person with sufficient authority execute this Agreement and any necessary related documents;
  - 5.1.11. return any documents we send you for signature within sixty (60) days of receiving them; and
  - 5.1.12. Maintain and make available, at your cost, a functioning indoor Internet connection with one available wired Ethernet port and standard AC power outlet within eighty (80) feet of the System's AC/DC inverter(s).
- 5.2. **No System Alterations.** You agree that as long as We own the System, You will not make any modifications, improvements, revisions or additions to the System or monitoring equipment, or take any other action that could void the System's Limited Warranty without Our prior written consent. Any modifications, improvements, revisions or additions to the System will become part of the System and shall be Our property.
- 5.3. **Access to System.** You agree to allow Us, Our contractors, agents, and employees access the Property as necessary for the purposes of installing, operating, repairing, removing and other required actions related to the System during daytime hours and with reasonable notice (i.e., 48 hours prior notice). However, in case of an emergency, We may access the Property at any time upon notice. During the time that We have access rights You shall ensure that Our access rights are preserved and shall not interfere with or permit any third-party to interfere with such rights or access.

## Article 6: Required Payments

- 6.1. **Installation.** There are no installation costs for You.
- 6.2. **Service Rate.** Your annual service payment is \$44,410 ("Service Rate") per year, for the first year, with the Service Rate increasing 1.5% annually during the Period.
- 6.3. **Service Rate Payments.** Notwithstanding anything contained herein, the Service Rate payment shall only be owed to Us in Fiscal Years where You use our Services pursuant to Section 6.4. The



Service Payment shall be payable in be paid equal quarterly installments starting on the fifteenth (15th) day of the last month of each calendar quarter in any Fiscal Year that You use Our Services during the Period (e.g., March 15th, June 15th, September 15th, and December 15th). In the event that the Period begins or is terminated in a partial calendar quarter, the Service Rate shall be prorated based on the number of applicable days in the calendar quarter.

- 6.4. **6.4. Mutual Ratification.** We acknowledge that Your board of education must annually approve both (i) Your utilization of Our System Operation Services and (ii) the payment of the Service Rate as provided in this Agreement (the “Financial Obligation”) for each fiscal year, defined as the period from July 1st to June 30th (each such period a “Fiscal Year”). Accordingly, for each Fiscal Year during the Period, the Parties shall endeavor to mutually ratify in writing the continuation of Our System Operation Services and the. Financial Obligations under this Agreement no later than May 1st preceding the applicable Fiscal Year, in compliance with applicable Oklahoma law.

**6.4.1. Effect of Non-Ratification.** If mutual ratification does not occur for any Fiscal Year during the Period, this Agreement shall not terminate and shall remain in full force and effect for the entire Period, subject to the following:

- (i) We shall have no obligation to provide the System Operation Services for that Fiscal Year;
- (ii) You shall have no Financial Obligation for that Fiscal Year;
- (iii) the Parties may, at their discretion, later mutually ratify the continuation of Our System Operation Services and the Financial Obligations under this Agreement in writing, consistent with Oklahoma law. Should You elect to utilize Our System Operation Services in any Fiscal Year following non-ratification, the Service Rate and terms set forth in this Agreement shall remain in effect and apply to such Fiscal Year, regardless of prior ratification status for that Fiscal year or any prior Fiscal Year during the Period; and
- (iv) We may, in our sole discretion, elect to terminate this Agreement and remove the System pursuant to Section 16.5.

**6.4.2. Clarification of Non-Termination.** For the avoidance of doubt, the failure to mutually ratify this Agreement for any Fiscal year shall neither automatically terminate this Agreement nor preclude You from utilizing Our System Operation Services in that Fiscal Year or any subsequent Fiscal Year during the Period, provided the Parties subsequently complete mutual ratification in writing as required by Oklahoma law. Upon such ratification, Your utilization of Our System Operation Services and payment of the Financial Obligation shall resume under the terms herein.

## Article 7: Power Production Reconciliation

- 7.1. **Actual Versus Estimated Power Production.** It can be reasonably expected that, due to weather conditions and physical module degradation, actual power production measured will differ from that which is projected in this Agreement. During the Initial Period, if We find that actual System kWh production is less than the Guaranteed Energy Production for reasons neither Party can control, We will do one of two things at Our sole discretion (each individually and collectively a “Performance Reconciliation”):

- 7.1.1. Contract with Installer, or any other contractor, for the installation of additional equipment on the Property for the purpose of raising energy production to the Guaranteed Energy Production level. This additional service will come at no cost to You.



- 7.1.2. Alternatively, We may, in Our sole discretion, choose to reimburse You for an amount commensurate with the difference between actual Energy Production and Guaranteed Energy Production levels. For each percentage point that the sum of the actual Energy Production is below the Guaranteed Energy Production, the "Low Performance Compensation Amount" shall be one (1%) of the Annual Service Rate. Measurements made by the Provider to compare actual Energy Production with Guaranteed Energy Production will occur at the end of the first year of the Period of this Agreement.
- 7.2. **Effect of Events Outside Our Control.** We may, in measuring performance of System, adjust its actual performance to such a degree as to account for events outside of Our control, including, but not limited to, any Force Majeure Event, significant global and/or local climatic/environmental event, such as volcanic eruption(s), forest fire(s), unusually long periods of cloud cover (outside of standard weather patterns for the Property), or other event which impacts either solar irradiance or ambient temperature outside of Our control, shut-downs caused by You, and shut-downs of distribution or utility grid, or an occurrence whereby replacement parts, materials or services necessary for the System are unavailable or delayed and such unavailability or delay is not a result of Our acts or omissions. We will make these adjustments in accordance with standard, equitable, and reasonable expected production values and consider such estimates to actual measured values for the purposes of compliance with this Agreement. We shall, in the event of any disconnection of the System from its internet connection, estimate Energy Production in lieu of actual measurement until such time as the internet connection is restored.
- 7.3. **Estimated Production Adjustment.** If (i) the System is shut down for more than Three (3) full Twenty-Four (24) hour days cumulatively during the Period because of Your actions; or (ii) You take some action that significantly reduces the output of the System; or (iii) You do not trim Your trees or other vegetation to avoid foliage growth from shading the System; or (iv) the System is not reporting production to Us; or (v) the System is removed or replaced for Property renovations or repairs or re-roofing (if applicable); or the System is moved to Your new property; or (vi) there is loss, damage, theft, or destruction of the System, then We will reasonably estimate the amount of energy that would have been delivered to You during such System or reporting outages or reduced production periods through Prudent Electrical Practices, including, without limitation, through historical performance of the System ("Estimated Production") and shall consider Estimated Production as actual production for purposes of this Article 7.
- 7.4. **Utility Savings Notice.** Utility rates and rate structures are subject to change, as is your energy usage or consumption patterns. These changes cannot be accurately predicted and therefore we neither guarantee nor project any savings regarding your utility charges during the Period of this Agreement.

## Article 8: Purchase Options

- 8.1. **End of Period.** At the end of the Period, You will have the right to purchase the System from Us. The purchase price for the System will reflect the Fair Market Value of the System as provided in Schedule 8.1.
- 8.2. **Early Termination Right.** In addition to Your option to purchase the System at the end of the Period, You have the right to terminate this Agreement ("Early Termination Right") or option to purchase the System prior to the end of the Period as detailed below. To exercise this right or option You need



to give Us at least One (1) month's, but not more than Three (3) months' prior written notice. You have the following options to terminate this Agreement or purchase the System from Us:

- 8.2.1. Early Termination of Agreement at the end of year 6. At the end of the sixth (6th) year from the beginning of the Period, which is referred to as "Year 6", You have the right to terminate this Agreement. The Early Termination Fee You will pay shall equal the Fair Market Value as provided in Schedule 8.1. If You exercise Your right under this Section 8.2.1 You will be the owner of the System and We will not be obligated to remove the System.
- 8.2.2. Purchase when You sell Your Property. At any time after Year 6 You have the option to purchase the System when You sell Your Property and the price You will pay for the System will be the Fair Market Value of the System as provided in Schedule 8.1.
- 8.3. **System Sold As-Is.** Any purchase of the System shall be on an as-is, where-is basis, and We shall not provide any warranty or other guarantee regarding the performance of the System, provided, however, that We shall assign to You the Limited Warranty, if any, that are in effect as of the purchase, and which are assignable pursuant to their terms.

## Article 9: Taxes

- 9.1. We shall be responsible for any income tax generated in connection with this Agreement.

## Article 10: Limited Warranty

- 10.1. **Warranty.** Provider shall execute any System warranties offered to Provider (collectively, the "Limited Warranty"), when applicable, to the fullest extent possible. Provider will make available the details of any such Warranty upon Your request.
- 10.2. **Claims Under Warranties.** As long as We own the System, We will be responsible to make any and all claims under the Limited Warranty and We will enforce the Warranty to the fullest extent possible.
- 10.3. **Assignment of Warranty.** If You acquire the System pursuant to Article 8, We shall, to the extent permissible, assign to You the Limited Warranty at no additional cost to You.
- 10.4. **Exclusions and Disclaimer.** The Limited Warranty does not warrant any specific electrical performance of the System other than that described above. Snow or ice may accumulate on rooftops and on solar panels during snowstorms. Accumulated snow or ice may slide or fall, resulting in property damage or bodily harm. You acknowledge that We are not responsible for any such damage or harm. Further, the Limited Warranty does not apply to any lost energy production or any repair, replacement or correction required due to the following:
  - 10.4.1. Someone other than Us or Our approved service providers installed, removed, re-installed or repaired the System;
  - 10.4.2. Destruction or damage to the System or its ability to safely produce energy not caused by Us or Our approved service providers while servicing the System (e.g., if a tree falls on the System We will replace the System per the Agreement, but We will not repay You for power it did not produce);
  - 10.4.3. Your failure to perform, or breach of, Your obligations under the Agreement (e.g., You modify or alter the System);



- 10.4.4. Your breach of the Limited Warranty, including Your being unavailable to provide access or assistance to Us in diagnosing or repairing a problem;
- 10.4.5. Any Force Majeure Event (as defined in Article 18 below);
- 10.4.6. Shading from foliage that is new growth or is not kept trimmed to prevent such shading; and
- 10.4.7. Damage or loss to the System due to impact with falling objects thrown or dropped by a person.

EXCEPT AS SET FORTH HEREIN, THERE IS NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY AND ALL IMPLIED WARRANTIES ARE DISCLAIMED. By signing this

Agreement, You acknowledge and agree that the Limited Warranty identified herein is the sole guarantee of System performance. No other warranties expressed or implied, as to the merchantability, fitness for any particular purpose, condition, design, capacity, suitability, or performance of the System or its installation have been made. Provider and Installer, along with all representatives, agents, and beneficiaries of both parties disclaim and waive any warranty with respect to cost savings either stated or implied within this Agreement or any related document.

## Article 11: Limitation of Liability

- 11.1. **Limitation of Liability.** THE PARTIES CONFIRM THAT THE EXPRESS REMEDIES AND MEASURES OF DAMAGES PROVIDED IN THIS AGREEMENT SATISFY THE ESSENTIAL PURPOSES HEREOF. FOR BREACH OF ANY PROVISION FOR WHICH AN EXPRESS REMEDY OR MEASURE OF DAMAGES IS PROVIDED, SUCH EXPRESS REMEDY OR MEASURE OF DAMAGES SHALL BE THE SOLE AND EXCLUSIVE REMEDY, THE OBLIGOR'S LIABILITY SHALL BE LIMITED AS SET FORTH IN SUCH PROVISION AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE WAIVED. IF NO REMEDY OR MEASURE OF DAMAGES IS EXPRESSLY PROVIDED HEREIN, THE OBLIGOR'S LIABILITY SHALL BE LIMITED TO DIRECT ACTUAL DAMAGES ONLY, SUCH DIRECT ACTUAL DAMAGES SHALL BE THE SOLE AND EXCLUSIVE REMEDY AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE WAIVED. UNLESS EXPRESSLY HEREIN PROVIDED, NEITHER PARTY SHALL BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES, LOST PROFITS OR OTHER BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT, UNDER ANY INDEMNITY PROVISION OR OTHERWISE. IT IS THE INTENT OF THE PARTIES THAT THE LIMITATIONS HEREIN IMPOSED ON REMEDIES AND THE MEASURE OF DAMAGES BE WITHOUT REGARD TO THE CAUSE OR CAUSES RELATED THERETO, INCLUDING THE NEGLIGENCE OF ANY PARTY, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT OR CONCURRENT, OR ACTIVE OR PASSIVE. TO THE EXTENT ANY DAMAGES REQUIRED TO BE PAID HEREUNDER ARE LIQUIDATED, THE PARTIES ACKNOWLEDGE THAT THE DAMAGES ARE DIFFICULT OR IMPOSSIBLE TO DETERMINE, OR OTHERWISE OBTAINING AN ADEQUATE REMEDY IS INCONVENIENT AND THE DAMAGES CALCULATED HEREUNDER CONSTITUTE A REASONABLE APPROXIMATION OF THE HARM OR LOSS.

## Article 12: Transfer

- 12.1. You understand and agree that after the Interconnection Date, We may, with notice to You, sell, assign, or otherwise transfer the System and all our rights and responsibilities associated with this Agreement. Provided, however, that any successor or assignee of Provider to this Agreement must



accept, in writing, all of Provider's obligations under this Agreement. In the event of the assignment of this Agreement by Provider, Your rights and responsibilities hereunder, will not change. This Agreement shall be binding on and inure to the benefit of the successors and permitted assigns.

### Article 13: Intentionally Omitted and Reserved.

### Article 14: Ownership of System, Tax Credits, Rebates

- 14.1. **System Ownership.** By signing this Agreement, You agree and acknowledge that the System is not a fixture, rather it is Our personal property under the Uniform Commercial Code. You agree that We have the right to file a UCC-1 financing statement ("UCC-1 Filing"), once the System is installed, that confirms Our interest in the System. If System is purchased by You, We agree to release any security interest we hold in the System within thirty (30) days.
- 14.2. **Not a Contract to Sell.** You understand and agree that this Agreement is not a contract to sell or lease the System to You. We own the System and all its parts, including any data generated from the System. You shall at all times keep the System free and clear of all liens, claims, levies and legal processes not created by Us, and shall at Your expense protect and defend Us against the same.
- 14.3. **Tax Credits and Rebates.** You understand and agree that any and all tax credits and other tax benefits, such as depreciation, are Our property and for Our benefit, usable at Our sole discretion. We understand and agree that any and all incentives, renewable energy credits, green tags, carbon offset credits, utility rebates or any other non-power attributes of the System are Your property and for Your benefit. You shall have the exclusive right to enjoy and use all such benefits, whether such benefits exist now or in the future. We agree to reasonably cooperate with You so that You may claim these incentives and benefits.
- 14.4. **Service Contract.** We both intend this Agreement to be a service contract within the meaning of Section 7701(e)(3) of the Internal Revenue Code. You agree that as long as You have not exercised Your right to terminate this Agreement or Your purchase option pursuant to this Agreement that: (i) You have no right to operate the System; (ii) You will not bear any financial burden if the System fails to perform due to Our fault; (iii) You will not receive any financial benefit if the operating costs are less than the standards of performance or operation; and (iv) You will not have any options to buy the System at a fixed and determinable price other than as set forth herein, and We and You agree that any fixed purchase price set forth herein is reasonably expected not to be less than the fair market value of the System at the time the option is exercised. Provided further, We both intend this Agreement shall not constitute a "debt" pursuant to Okla. Const. Article X, Section 26.

### Article 15: Indemnity

- 15.1. To the fullest extent permitted by law, both We and You shall indemnify, defend, protect, save and hold harmless the other party and the other party's employees, officers, directors, agents, successors, contractors, and assigns from any and all third-party claims, actions, costs, expenses (including reasonable attorneys' fees and expenses), damages, liabilities, penalties, losses, obligations, injuries, demands and liens of any kind or nature ("Claims") arising out of, connected with, relating to or resulting from the indemnifying party's negligence; provided, that nothing herein shall require either party to indemnify the other party for any Claims to the extent arising out of, connected with, relating to or resulting from the indemnified party's negligence. The



provisions of this paragraph shall survive termination or expiration of this Agreement. For clarity and avoidance of doubt, the Installer's indemnity obligation shall be outlined in the Installer Agreement.

## Article 16: Selling Property, Transferability, System Removal

- 16.1. **Selling Your Property.** If You sell Your Property You can purchase the System as provided for in Section 8.2.2, or upon our written consent, You can elect to:
- 16.1.1. Transfer this Agreement and the Service Rates, if any. The person/entity buying the Property (the "Property Buyer") can sign a transfer agreement assuming all of Your rights and obligations under this Agreement; or
  - 16.1.2. Move the System to Your new property. Where permitted by the utility(s), the System can be moved to Your new property pursuant to Section 4.8. You will need to provide the same rights to Us as provided for in this Agreement and provide any third-party consents or releases required by Us in connection with the substitute property and meet other relevant requirements of Article 3 that We may determine applicable in our sole discretion.
  - 16.1.3. Notice Required: In case of electing either of the above options, You agree to give Us at least thirty (30) days but not more than Three (3) months prior written notice if You want someone to assume Your Agreement obligations. In connection with this assumption, You, Your Property Buyer and We shall execute a written transfer of this Agreement.
- 16.2. **Default.** If You sell the Property and do not comply with any of the options above, You will be in default under this Agreement.
- 16.3. **Transferability.** This Agreement is free of any restrictions that would prevent the Property owner from freely transferring the Property. We will not prohibit the sale, conveyance or refinancing of the Property. We may choose to file a UCC-1 Filing that preserves Our rights in the System. The UCC-1 Filing is intended only to give notice of Our rights relating to the System and is not a lien or encumbrance against the Property. We shall explain the UCC-1 Filing to any subsequent purchasers of the Property and any related lenders as requested. We shall also accommodate reasonable requests from lenders or title companies to facilitate a purchase, financing or refinancing of the Property.
- 16.4. EXCEPT AS SET FORTH IN THIS SECTION, YOU WILL NOT ASSIGN, SELL, PLEDGE OR IN ANY OTHER WAY TRANSFER YOUR INTEREST IN THIS AGREEMENT WITHOUT OUR PRIOR WRITTEN CONSENT, WHICH SHALL NOT BE UNREASONABLY WITHHELD.
- 16.5. **System Removal.** Provider will remove, or caused to be removed, the System from the Property within One Hundred Eighty (180) days after (i) the end of the Period at no cost to You, provided You are not in default of this Agreement; (ii) the termination of this Agreement at Your cost and expense as a result of Your default under this Agreement or (iii) the termination of this Agreement at Your cost and expense as a result of Our election pursuant to Section 6.4.1. At the end of the Period, provided you are not in default of this Agreement. We will return the project site (and/or roof as applicable) as close as is reasonably possible to its original condition before the System was installed (e.g. ordinary wear and tear and color variances due to manufacturing changes are excepted). You agree to reasonably cooperate with Us in removing the System, given at least forty-eight (48) hours' notice, including providing necessary access, space, and storage, and We will



reasonably cooperate with You to schedule removal in a time and manner that minimizes inconvenience to You. Costs and expenses related to the removal of the System under 16.5 include reasonable costs associated with equipment, labor, transportation, storage fees, site restoration, reinstallation at a new site, and other expenses related to the System's disposition in an estimated amount between [\$20% of System Cost] and [\$30% of System Cost] not to exceed [\$30% of System Cost].

## Article 17: Insurance, Damage to System

- 17.1. **Property Insurance.** Provider shall maintain in full force and effect throughout the Term, with an insurance company with an A.M. Best rating of A-VII or better, property insurance covering risk of loss or damage to the System and in an amount equal to its functional replacement cost but not less than the value of the system as set forth in the purchase agreement between Provider and Installer. THE POLICY SHALL INCLUDE COVERAGE FOR THEFT AND, WHERE APPLICABLE, COVERAGE FOR EARTHQUAKE, FLOOD, HAIL, AND WIND and shall name Provider as loss payee. IF ANY DAMAGE TO OR LOSS OF THE SYSTEM IS CAUSED BY AN UNINSURED PERIL, PROVIDER SHALL NOT BE OBLIGATED TO REPAIR OR REPLACE THE SYSTEM PURSUANT TO THIS AGREEMENT. Upon request, the Provider shall furnish current certificates of insurance evidencing the insurance required hereunder. The Parties hereby acknowledge that as of the Effective Date, the policy shall be provided by Brightwell Capital Partners, LLC. So long as the insurance coverage is maintained, the Provider shall cause both the Provider and the Customer to be listed as an additional insured under the insurance policy. The Provider shall provide the Customer with at least Thirty (30) days' prior written notice of amendment or cancellation of this policy.
- 17.2. **Loss or Damage to System.** We will retain title to and be the legal and beneficial owner of the System and the System shall remain Our personal property and shall not attach to or be deemed a part or fixture of the Property. We may file one or more precautionary financing statements in jurisdictions We deem it appropriate with respect to the System in order to protect Our rights in the System.
- 17.3. **Gross Negligence.** Unless You are grossly negligent or You intentionally damage the System, We will bear all of the risk of loss, damage, theft, vandalism, destruction or similar occurrence to any or all of the System. Except as expressly provided in this Agreement, no loss, damage, theft or destruction will excuse You from Your obligations under this Agreement, including the Service Rates, if any.
- 17.4. **No Fault.** If there is loss, damage, theft, destruction or a similar occurrence affecting the System, and You are not in default under this Agreement, You shall continue to timely make all Service Rate payments and pay all other amounts due under the Agreement and cooperate with Us, at Our sole cost and expense, to have the System repaired pursuant to the Periods of this Agreement.
- 17.5. **Total Destruction.** Upon the total damage, destruction, or loss of the System, or, in the reasonable opinion of the insurance provider, the System is determined to have experienced a constructive total loss, We shall repair or replace the System absent an agreement in writing between You and Us not to do so, by using the insurance proceeds with respect to the System as quickly as possible. If You and Us jointly agree not to proceed with any repair or replacement work, (i) You and Us together may elect to terminate this Agreement and the termination shall be effective immediately upon delivery



of the notice and (ii) any difference between such amount and the insurance proceeds shall be owed to Us.

- 17.6. **General Liability and Excess Liability.** The Parties hereby acknowledge that as of the Effective Date, general liability and excess liability insurance in relation to the System shall be provided by Brightwell Capital Partners, LLC. So long as this insurance coverage is maintained, the Provider shall cause both the Provider and the Customer to be listed as an additional insured under the insurance policy. The Provider shall provide the Customer with at least Thirty (30) days' prior written notice of amendment or cancellation of this policy.

## Article 18: Force Majeure

- 18.1. **"Force Majeure"** means an unusual, unexpected, reasonably unforeseeable, and significant event: (i) that was not within the control of the Party claiming its occurrence; (ii) that could not have been prevented or avoided by such Party through the exercise of reasonable diligence; and (iii) that prohibits or prevents such Party from performing its obligations under this Agreement. Under no circumstances shall Force Majeure include (a) any occurrence or event that merely increases the costs or causes an economic hardship to a Party, (b) any occurrence or event that was caused, in whole or in material part, by the Party claiming the Force Majeure, (c) Provider's ability to sell the energy at a price greater than that set out in this Agreement, or (d) Customer's ability to procure the energy at a price lower than that set out in this Agreement. In addition, a delay or inability to perform attributable to a Party's lack of preparation, a Party's failure to timely take the actions necessary to obtain and maintain all necessary permits, a failure to satisfy contractual conditions or commitments, or lack of or deficiency in funding or other resources shall each not constitute a Force Majeure.
- 18.2. If Force Majeure prevents a Party from fulfilling any obligations under this Agreement, the Party affected by Force Majeure ("Affected Party") shall promptly notify the other Party in writing of the existence of such Force Majeure. The notification must specify in reasonable detail the circumstances of the Force Majeure, its expected duration, and the steps that the Affected Party is taking to mitigate the effects of the event on its performance. The Affected Party shall keep the other Party informed on a continuing basis of developments relating to the Force Majeure until such Force Majeure ends. The Affected Party will be entitled to suspend or modify its performance of obligations under this Agreement (other than the obligation to make payments) only to the extent that the effect of the Force Majeure cannot be mitigated by the use of commercially reasonable efforts. The Affected Party will use commercially reasonable efforts to resume its performance as soon as possible. If a Party claims it is delayed in, or prevented from performing or carrying out any of the agreements, covenants and obligations under this Agreement by reason of claiming Force Majeure for a period of (i) 60 consecutive calendar days or longer or (ii) a total of 120 calendar days in any 12-month period, then the Party not claiming Force Majeure may terminate this Agreement and neither Party shall have any liability to the other as a result of such termination, provided, however, that Customer shall pay Provider for energy sold prior to such termination.

## Article 19: Defaults and Remedies

- 19.1. **Default.** A default under this Agreement occurs in any one of the following circumstances:



- 19.1.1. A Party fails to make any payment when it is due and such failure continues for a period of thirty (30) days following written notice by the non-default party;
  - 19.1.2. A Party fails to perform any obligation, including but not limited to the obligation for insurance, the installation of the System, Provider's repair, maintenance, and service obligations, and such failure continues uncured for a period of fourteen (14) days after written notice thereof by the non-defaulting Party;
  - 19.1.3. You assign, transfer, encumber, sublet or sell this Agreement or any part of the System without Our prior written consent, which consent shall not be unreasonably withheld; or
  - 19.1.4. A Party or any guarantor makes an assignment for the benefit of creditors, admits in writing its insolvency, files or there is filed against it a voluntary petition in bankruptcy, is adjudicated bankrupt or insolvent or undertakes or experiences any substantially similar activity.
- 19.2. **Our Remedies if You default.** If You are in default, We may take any one or more of the following actions. We will give You notice and wait any period of time required before taking any of these actions, as required by law. We may:
- 19.2.1. terminate this Agreement.
  - 19.2.2. take any reasonable action to correct Your default or to prevent Our loss; any amount We pay will be added to the amount You owe Us and will be immediately due;
  - 19.2.3. require You, at Your expense, to return the System or make it available to Us in a reasonable manner;
  - 19.2.4. proceed, by appropriate court action, including but not limited to seeking injunctive relief in the event a monetary default, to enforce performance of this Agreement and to recover damages for Your breach;
  - 19.2.5. disconnect, turn off or take back the System by legal process, but We may not disturb the peace or violate the law;
  - 19.2.6. report such non-operational status of the System to Your utility, informing them that You are no longer net metering;
  - 19.2.7. charge You a reasonable reconnection fee for reconnecting the System to Your utility or turning Your System back on after We disconnect or turn off the System due to Your default; or
  - 19.2.8. You agree to repay Us for any reasonable amounts We pay to correct or cover Your default. You also agree to reimburse Us for any costs and expenses We incur relating to the System's return resulting from early termination due to Your default. By choosing any one or more of these remedies, We do not give up Our right to use another remedy. By deciding not to use any remedy should this Agreement be in default, Our action is not a waiver of Our right to use that remedy in case of a subsequent default.
- 19.3. **Your remedies if We default.** If We are in default, You may take any one or more of the following actions. You will give Us notice and wait any period of time required before taking any of these actions, as required. You may:
- 19.3.1. terminate this Agreement, and require Us, at our expense, to remove the System and return Your property to as good of condition as it was in prior to the placement of the System, and to return the roof to a weathertight condition;



- 19.3.2. take any reasonable action to correct Our default or to prevent Your loss;
- 19.3.3. proceed, by appropriate court action, including but not limited to seeking injunctive relief in the event a monetary default, to enforce performance of this Agreement and to recover damages for Our breach, and pursue any and all legal and equitable remedies; and
- 19.3.4. We agree to repay You for any reasonable amounts You pay to correct or cover Our default. We also agree to reimburse You for all costs and expenses You incur relating to the System's return, and restoration of the underlying or associated facility property, resulting from early termination due to Our default. By choosing any one or more of these remedies, You do not give up or waive Your right to use another remedy available under this Agreement, at law, or equity. By deciding not to use any remedy should this Agreement be in default, Your action is not a waiver of Your right to use that remedy in case of a subsequent default.

## Article 20: Dispute Resolution and Arbitration

- 20.1. **Intentionally omitted and reserved.**
- 20.2. **Mediation.** THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF OKLAHOMA. ANY DISPUTES ARISING UNDER, ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING AN ALLEGATION OF BREACH THEREOF, AND ANY DISPUTES ARISING OUT OF OR RELATING TO THE RELATIONSHIP CREATED BY THE AGREEMENT, AND ANY DISPUTES AS TO THE RIGHTS AND OBLIGATIONS OF THE PARTIES, (A "DISPUTE") SHALL BE FIRST SUBMITTED TO NON-BINDING MEDIATION IN OKLAHOMA CITY, OKLAHOMA. IF THE DISPUTE CANNOT BE SETTLED BY MEDIATION, EITHER PARTY MAY GIVE THE OTHER PARTY AND THE MEDIATOR A WRITTEN NOTICE TERMINATING THE MEDIATION PROCESS. ALL CONFERENCES AND DISCUSSIONS THAT OCCUR IN CONNECTION WITH THE MEDIATION CONDUCTED UNDER THIS AGREEMENT WILL BE DEEMED SETTLEMENT DISCUSSIONS. EACH PARTY WILL BEAR ITS OWN COSTS OF MEDIATION, AND ANY COSTS PAYABLE TO THE MEDIATION SERVICE OR THE MEDIATOR WILL BE SHARED EQUALLY BY THE PARTIES.

## Article 21: Representations and Warranties

- 21.1. As a material inducement to entering into this Agreement, each Party (or the Party specified, as applicable), with respect to itself, represents and warrants to the other Party throughout the Period:
  - 21.1.1. No Consents or Other Authorizations. To the knowledge of each Party, it has or will obtain when required all regulatory authorizations necessary for it to perform its obligations under this Agreement and no consents of any other Party and no act of any other governmental authority is required in connection with the execution, delivery and performance of this Agreement other than those which it has or will reasonably seek to obtain.
  - 21.1.2. Due Authorization: No Violation. The execution, delivery and performance of this Agreement are within its powers, have been duly authorized by all necessary action and do not violate any of the terms or conditions in its governing documents or any contract to which it is a Party.
  - 21.1.3. Due Diligence. It is acting for its own account, has made its own independent decision to enter into this Agreement and as to whether this Agreement is appropriate or proper for it based upon its own judgment, is not relying upon the advice or recommendations of the



other Party hereto in so doing, and is capable of assessing the merits of, and understands and accepts, the terms, conditions and risks of this Agreement.

## Article 22: Miscellaneous Provisions

- 22.1. **Privacy/Publicity.** You grant Us the right to publicly use, display, share, and advertise the photographic images, Project details, and any other identifying information of Your Project. Provided, no students, teachers or school staff will be shown or identified in any images, documents or other Project details.
- 22.2. **Intentionally omitted and reserved.**
- 22.3. **Waivers.** Any waiver at any time by any Party of its rights with respect to the other Party or with respect to any matter arising in connection with this Agreement shall not be considered a waiver with respect to any other prior or subsequent default or matter.
- 22.4. **Notices.** Any such notice or communication shall be deemed to have been given on (i) the day such notice or communication is personally delivered, (ii) three (3) days after such notice or communication is mailed by prepaid certified or registered mail, or (iii) one (1) working day after such notice or communication sent by overnight courier. A Party may, for the purposes of this Agreement, change its address, email, or the person to whom a notice or other communication is marked to the attention of, by giving notice of such change to the other Party pursuant hereto. Notices shall be sent as follows:

### Notices to Customer shall be sent to:

Norman Public Schools  
 {{customer-name}}, {{customer-title}}  
 {{customer-street}},  
 {{customer-city}}, {{customer-state}} {{customer-zip}}  
**Phone:** {{customer-phone}}  
**Email:** {{customer-email}}

### Notices to Provider shall be sent to:

{{provider-company}}  
 {{provider-name}}  
 {{provider-street}}  
 {{provider-city}}, {{provider-state}} {{provider-zip}}  
**Phone:** {{provider-phone}}  
**Email:** {{provider-email}}

### With copies to:

### With copies to:

Resolution Legal Group  
 Attn: Russell Wantland  
 1214 N. Hudson Ave.  
 Oklahoma City, OK 73103  
**Phone:** 405.235.6500  
**Email:** Russell@ResolutionLegal.com

Notices shall be deemed to have been received, and shall be effective, upon receipt. Notices of changes of address by either Party shall be made in writing no later than ten (10) calendar days prior to the effective date of such change; provided, however, that any failure hereof shall not be deemed an event



- of default or other grounds for termination of the Agreement.
- 22.5. **Governing Law.** All disputes arising out of the performance or non-performance under this Agreement shall be construed in accordance with the laws of the State of Oklahoma, notwithstanding any laws requiring the application of the laws of another state. The Parties agree that sole and exclusive jurisdiction and venue for any action or litigation arising from or relating to this Agreement shall be an appropriate court in Cleveland County Oklahoma, provided that such court has jurisdiction. Absent such federal jurisdiction, the Parties agree that sole and exclusive jurisdiction and venue for any action or litigation arising from or relating to this Agreement shall be an appropriate state court located in the State of Oklahoma.
- 22.6. **Headings Not to Affect Meaning.** The descriptive headings used for the various articles and sections herein have been inserted for convenience and reference only and shall in no way affect the meaning or interpretation, or modify or restrict any of the Periods and provisions hereof.
- 22.7. **No Consent to Violation of Law.** Nothing contained herein shall be construed to constitute consent or acquiescence by either Party to any action of the other Party which violates the laws of the United States as those provisions may be amended, supplemented or superseded, or which violates any other law or regulation, or any order, judgment or decree of any court or governmental authority of competent jurisdiction.
- 22.8. **Relationship to the Parties.** Nothing contained in this Agreement shall be construed to create an association, joint venture, partnership, agency or any other type of entity or relationship between Provider and Customer, or between either or both of them and any other Party.
- 22.9. **Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of the Parties hereto, and nothing therein will be construed to create any duty to, or standard of care with reference to, or any liability to, any person not a Party hereto.
- 22.10. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and parole or extrinsic evidence shall not be used to vary or contradict the express Periods hereof.
- 22.11. **Amendment.** This Agreement shall be amended or modified only by the mutual written agreement of both Provider and Customer.
- 22.12. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement. The counterparts of this Agreement and all related documents may be executed and delivered by electronic mail or other electronic signature by any of the parties to any other party and will be deemed original signatures. Electronic copies of this Agreement shall constitute and be deemed an original copy of this Agreement for all purposes, provided that such electronic copies are fully executed, dated, and identical in form to the original hard copy version of this Agreement. The receiving party may rely on the receipt of such document so executed and delivered by electronic mail or other electronic means as if the original had been received.
- 22.13. **Material Adverse Change.** If the federal government or any state government adopts, enacts, or otherwise imposes a new law, rule or regulation which either makes a Party's performance under this Agreement unlawful, or makes this Agreement unenforceable, and such governmental action does not constitute a Force Majeure event hereunder, then the Parties shall negotiate in good faith to amend the Periods of this Agreement and to determine the appropriate changes, if any, so that the Party affected by such change in law or regulation is able to lawfully perform its obligations without materially adversely affecting the financial benefit hereunder to the other Party.



- 22.14. **Further Assurances.** In furtherance of the Periods and provisions hereof, the Parties agree to collaborate in good faith in order to achieve the performance by each other of their respective obligations hereunder, including by executing and delivering such documents and instruments as reasonably requested by either Party.
- 22.15. **Pricing and Periods.** The pricing and Periods in this Agreement are valid for forty-five (45) days from the date on Page 1. If You do not sign this Agreement and return it to Us on or prior to Forty-five (45) days after the date on Page 1, We reserve the right to reject this Agreement.

**Agreed to as of the date set forth above.**

**Customer**

Norman Public Schools

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



**Agreed to as of the date set forth above.**

**Provider**

{{provider-company}}

**By:**

\_\_\_\_\_

**Name:**

\_\_\_\_\_

**Title:**

\_\_\_\_\_



## Schedule 1.2

### System Characteristics

The System characteristics will include the following, or substantially similar characteristics:

- A. Producing a nameplate capacity of 355.68 kW DC and 543,714 kWh in the first year (“Estimated Energy Production”).
- B. The guaranteed minimum production during the Period are the amounts shown in the table below, which represent 90% of the expected energy production for each respective year. (“Guaranteed Energy Production”)

Year	Estimated Annual Energy Production (kWh)	Guaranteed Annual Energy Production (kWh)
1	543,714	489,343
2	540,995	486,896
3	538,290	484,462
4	535,599	482,040
5	532,921	479,630
6	530,256	477,232
7	527,605	474,846
8	524,967	472,472
9	522,342	470,110
10	519,730	467,759
11	517,131	465,420
12	514,545	463,093
13	511,972	460,778
14	509,412	458,474
15	506,865	456,182
16	504,331	453,901
17	501,809	451,631
18	499,300	449,373
19	496,804	447,126
20	494,320	444,890
21	491,848	442,666
22	489,389	440,453
23	486,942	438,251
24	484,507	436,060
25	482,084	433,880
26	479,674	431,711
27	477,276	429,552
28	474,890	427,404
29	472,516	425,267
30	470,153	423,141



- C. The inclusion of all wiring, subcomponents, labor, and incidental materials necessary to produce power as listed above.
- D. The inclusion of all equipment required for You and Provider to monitor system performance. Customer agrees that Provider reserves the right to monitor system performance by any means deemed reasonable for the purposes of determining its own compliance with the System's production guarantee, as provided in paragraph (a) above. This may include such measures as electronic monitoring of consumption and production.

Should Installer determine that, for any reason, the original design of the System is no longer suitable for installation on the Property, then Installer will make reasonable efforts to modify the System to suit the Property and to ensure that the System's characteristics remain substantially similar to those identified above.



## **Schedule 8.1**

### **Fair Market Value of the System**

The purchase price for the System will reflect the Fair Market Value of the System at the time as determined by a neutral third party chosen by mutual agreement between the Parties.

- C. **Review of the Annual Graduation Cohort Report**  
**Presented by Jennifer Beer**  
**Information Item**
- D. **The Oklahoma Teacher Empowerment Program (OTEP)**  
**Presented by Holly McKinney and Sarah Seymore**  
**Action Item**

Motion to approve Norman Public Schools participation in and application for the Oklahoma Teacher Empowerment Program. This motion, made by Alex Ruggiers and seconded by Annette Price, Failed. Dawn Brockman: No, Tori Collier: No, Dirk O'Hara: No, Annette Price: No, Alex Ruggiers: No

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# IN NORMAN PUBLIC SCHOOLS

Teacher Empowerment Program

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May 5, 2025





# NPS Journey to OTEP



**2022-2027**  
**NPS Strategic  
Plan**

**2022**  
**HB 4388**



**Stakeholder  
Feedback**



**NPS PD  
Pathways**



**Other PD  
Opportunities**



**SB 1256**  
**Fully State Funded**

**NPS**  
**OTEP Plan**

## **HB 4388**

- Up to 10% of qualified teaching staff
- Additional days
  - Receive Professional Learning
  - Provide Professional Learning
- Additional one time stipend
- Annual application/designation

<b>Designation</b>	<b>Stipend</b>	<b>Additional Contract Days</b>	<b>*Additional One Time Stipend (if applicable)</b>
Advanced	\$3,000	5	\$1,500
Lead	\$5,000	10	\$2,500
Master	\$10,000	15	\$5,000



## NPS Teacher Empowerment Designations

REQUIRED CRITERIA	ADVANCED	LEAD	MASTER
<b>Years of Experience</b>	Minimum of 3 consecutive years of experience in NPS	Minimum of 4 consecutive years of experience in NPS	
<b>Evaluation Results/ Observation Data/Student Performance</b>	Earned highly effective or superior rating on most recent final evaluation score with evidence of student growth.	Earned highly effective or superior rating on most recent final evaluation score with evidence of student growth.	

### NPS Teacher Empowerment Rubric

CATEGORY	1	2	3	4
<b>Teacher Attendance</b>	No more than 13 days absent (sick/personal business) in the previous year.	10-13 days absent (sick/personal business) in the previous year.	5-9 days absent (sick/personal business) in the previous year.	0-4 days absent (sick/personal business) in the previous year.
<b>Professional Learning</b>	<ul style="list-style-type: none"> <li>Participated in a minimum of 15 hours of professional learning with at least 5 hours from PD on the Go, Norman Educator Exchange, NPS PD Days, PLC Training or other job related certification training.</li> </ul>	<ul style="list-style-type: none"> <li>Participated in a minimum of 15 hours of professional learning with at least 5 hours from PD on the Go, Norman Educator Exchange, PD Days, PLC Training or other job related certification training.</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>Lead PD at the site level or hosted colleague observations in your classroom</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>Completed 1 year of an NPS Pathway</li> </ul>	<ul style="list-style-type: none"> <li>Participated in a minimum of 15 hours of professional learning with at least 5 hours from PD on the Go, Norman Educator Exchange, PD Days, PLC Training or other job related certification training.</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>Presenter at the Summit at GetFit, the Norman Educator Exchange, PD on the Go, or other district level PD</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>Completed 2 years of an NPS Pathway</li> </ul>	<ul style="list-style-type: none"> <li>Participated in a minimum of 15 hours of professional learning with at least 5 hours from PD on the Go, Norman Educator Exchange, PD Days, PLC Training or other job related certification training.</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>Completed a district pathway or NPS Aspiring Leaders Academy</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>Presented at 2 of the following: The Summit at GetFit, the Norman Educator Exchange, PD on the Go, or other district level PD</li> <li>Lead PD at state or national level.</li> </ul>
<b>*Evidence of Leadership</b>	<ul style="list-style-type: none"> <li>1 year as a Mentor/Liaison</li> <li>Serves on a district or site committee</li> </ul>	<ul style="list-style-type: none"> <li>2 years as a Mentor/Liaison</li> <li>Site Leadership role such as MTSS Team, Department Chair or Grade Level Lead, PLC Lead</li> <li>Site Teacher of the Year</li> </ul>	<ul style="list-style-type: none"> <li>3 years as a Mentor/Liaison</li> <li>District Leader Committee such as Supt. Teacher Leadership Council, Culture and Climate Committee, Recruitment Cadre</li> <li>Hosted a student teacher</li> <li>District Teacher of the Year</li> </ul>	<ul style="list-style-type: none"> <li>4 years as a Mentor/Liaison</li> <li>State/National Committee/Award</li> <li>State/District Teacher of the Year or State Finalist</li> </ul>

### Selection Process

- Teacher Application
  - OSDE Requirements
  - NPS Rubric
- NPS Staff Development Committee

### Next Steps

- Requires BOE Action
- If approved
  - All eligible certified teachers will be notified through multiple communication channels.



- VII. **New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(10).**

There was no new business presented at this meeting.

- VIII. **Administrative Staff Reports**

Dr. Nick Migliorino spoke on the following topics:

- Thanked the Wilson Elementary School students for leading the pledge of allegiance.
- Strategic Planning Retreat
- Principal Appreciation Day
- Teacher Appreciation Week
- School Nurse Appreciation Day
- New Teacher Seaside Social Shellebration
- Earth Day 2025
- Brenda Wagner, orchestra director at Norman North High School, has been honored with the Oklahoma Award for Excellence in Art Education.
- NPS Baby Steps Graduation
- All-City Art Show
- Emily Cohlmia and Twyla Hart named Oklahoma State Finalists for the Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST)
- Norman North High School is the two-peat winner of the Energy Cup
- SEEDOK 529 Scholarship
- Upcoming Events
- Summer STEAM Camp
- 4 days left in the 2024-2025 school year

- IX. **Board of Education Reports**

Dawn Brockman expressed appreciation to those who contribute to the success of the Spanish Language Academy.

Annette Price highlighted Teacher Appreciation Week and acknowledged NPS graduates for their achievements.

Alex Ruggiers praised the Baby Steps Program and its graduates, spoke about the Strategic Planning Retreat, and Teacher Appreciation Week.

Dirk O'Hara celebrated the Baby Steps Program, discussed the Strategic Planning Retreat, and acknowledged the employees retiring this year.

- X. **Adjournment**

8:34 PM Motion to adjourn. This motion, made by Alex Ruggiers and seconded by Annette Price, Passed.  
Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Annette Price: Yes, Alex Ruggiers: Yes

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Dirk O'Hara, Board of Education President

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Cathy Sasser, Board Clerk

(Seal)