



## Regular Meeting of the Board of Education Minutes for Monday, December 8, 2025

Dr. Joseph N. Siano, Administrative Services Center Room A, 131 South Flood Avenue, Norman, OK 73069

### I. Call to Order and Establish a Quorum

*Attendance Taken at 6:00 PM. Present: Dawn Brockman, Tori Collier, Dirk O'Hara, Alex Ruggiers, Absent: Annette Price.*

### II. Pledge of Allegiance and Salute to the Oklahoma Flag

Both will be led by Makai Clemoens, Nalani Clemoens, Jameson Mackey, and Johnathon Mackey from Kennedy Elementary School.

### III. Public Communications

Taylor Conner spoke about the Oklahoma Teacher Empowerment Program.

### IV. Disposition of Routine Business by Consent Action

#### Action Item

#### A. Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2025-2026)

##### Consent Item

Purchase Orders #26004082 - #26004887, #70260002 - #70260002

General Fund- \$306,505.39

Building Fund- \$0

Child Nutrition Fund- \$5,277.87

Bond Funds- \$162,920.00

Sinking Funds- \$0

Trust Funds- \$134,332.80

School Activity Fund- \$153,111.57

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Alex Ruggiers and seconded by Dawn Brockman, Passed.

Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Alex Ruggiers: Yes

#### B. Overage Report

##### Consent Item

#### C. Purchase Requests

##### Consent Item

#### D. Treasurer's Report

##### Consent Item

#### E. Investment Report (presented for information only)

##### Consent Item

#### F. Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)

##### Consent Item

Attached to the posted agenda and these minutes as Attachment A.

#### G. Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)

##### Consent Item

Attached to the posted agenda and these minutes as Attachment B.

#### H. Minutes of the Regular Meeting of the Board of Education November 10, 2025.

##### Consent Item

#### I. Agreements, Contracts and Renewals for Fiscal Year 2025-2026

##### Consent Item

##### 1. OPERATIONAL SERVICES (Justin Milner)

Master Equity Lease Agreement with Enterprise FM Trust

##### 2. BUSINESS SERVICES (Tyler Jones)

Agreement with The SpyGlass Group, LLC to perform a cost savings audit on District IT billing.

**3. INFORMATION SERVICES (Courtney Scott)**

Contract with Factor 110, LLC for the provision of services related to the 2025-2026 Celebration of Excellence

**4. EDUCATIONAL SERVICES (Holly McKinney)**

- a. Agreement with HMH Education Company for Math Solution Professional Development
- b. Agreement with Renaissance Learning LLC for provision of Star Comprehensive Assessments with SAEBRS for 07/01/2026-06/30/2027 with no cost District pilot program for 12/01/2025-06/30/2026.

**5. COUNSELING & STUDENT ADVOCACY (Kitrena Hime)**

PAX Good Behavior Game Agreement with OSU

**6. ELEMENTARY STUDENT SERVICES (Tiffany Dixon)**

- a. YMCA Camp Classen Group Contract Cleveland Elementary Spring 2026
- b. YMCA Camp Classen Group Contract Adams Elementary Spring 2026

**7. FINE ARTS (Dr. Rob Bradshaw)**

Facilities use Agreement between YMCA, Norman Public Schools, & the Norman North Band Booster Association

**J. Open Transfer Law (Senate Bill 783)**

**Consent Item**

The open transfer law (Senate Bill 783) requires that each school site's grade level capacity be approved by the Board of Education prior to the first day of January, April, July and October of each school year. The superintendent, or designee, shall determine the criteria to be used in determining grade capacity for each school site based on current enrollment and staffing. The recommended capacity numbers can be found at: <https://www.normanpublicschools.org/Page/3407>

**K. Applications for Sanctioning**

**Consent Item**

**V. Additional Agenda Items**

**VI. Proposed Board of Education Policy 4016: Administration of Medicine, Amending Policy 4006-05-R: Administering Medication**

**Presented by Beth Roberson**

**Information Item**

Board member O'Hara inquired about the presence of EpiPens in our schools and whether our district has the option to include them to potentially save lives. Board member Brockman questioned how we address allergy attacks when a student does not have an EpiPen on hand. Dr. Migliorino requested a future discussion with Beth Roberson about acquiring EpiPens for our schools.

**VII. New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(10).**

Dr. Migliorino expressed concerns about how the OU playoff game on December 19th might impact student safety and security. He requested the Board's permission to decide whether to make December 19th a virtual learning day, a half-day, or to cancel school entirely.

Motion to delegate to the superintendent the authority to determine and implement a school calendar solution for December 19, 2025, which may include a virtual learning day or District closure. This motion, made by Alex Ruggiers and seconded by Dawn Brockman, Passed.

Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Alex Ruggiers: Yes

**VIII. Administrative Staff Reports**

Dr. Migliorino spoke on the following topics:

- Thanked staff and families for their work this semester
- Encouraged the community to support and take part in student activities and athletics

**IX. Board of Education Reports**

- Board member Ruggiers spoke of the recent Community Listening Session and how grateful he was for the opportunity to hear from our community members. He encouraged everyone to attend the next session taking place on February 26, 2026.
- Board member Brockman echoed Board member Ruggiers in being grateful for the Community Listening Sessions and congratulated Board member O'Hara on running unopposed in the upcoming election.
- Board member Collier wished everyone Happy Holidays.

- Board member O'Hara spoke about the recent ribbon cuttings for our new STEAM rooms. He thanked everyone for their hard work in putting them together and gave a special thanks to our Foundation for the equipment for the rooms and helping kids feel confident in math and science.

**X. Adjournment**

6:18 PM Motion to adjourn. This motion, made by Alex Ruggiers and seconded by Dawn Brockman, Passed.

Dawn Brockman: Yes, Tori Collier: Yes, Dirk O'Hara: Yes, Alex Ruggiers: Yes

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Dirk O'Hara, Board of Education President

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Savannah Todd, Board Clerk

(Seal)