

Special Meeting of The Board of Education Independent School District Number
33, Creek County

Wednesday, May 13, 2020 12:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order (Except for items I and II, any agenda item may be considered and acted on in any order)

President Hoover called the meeting to order at 12 pm.

II. President's Statement:

II.A. In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio, and if that time elapses, the meeting will be reconvened and a timely public notice as to the date, time, place, and manner of the reconvened meeting will be given in accordance with the provisions of the Open Meeting Act.

III. Formal Adoption of the Agenda.

III.A. Motion, discussion, and vote on a motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Consent Agenda

IV.A. Approval of the 4.15.2020 Special Board Meeting Minutes.

IV.B. Approval of the 4.21.2020 Special Board Meeting Minutes.

IV.C. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 1059 through 1072.

IV.D. Approval of 2019-20 Building Fund Purchase Order Encumbrance number 152 through 156.

IV.E. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance number 85.

IV.F. Approval of 2019-20 Bond Fund 33 Purchase Order Encumbrance number 77.

IV.G. Approval of the monthly financial reports of the School Activity Funds Account.

IV.H. Approval of the Treasurer's Report on the status of Funds and Investments

IV.I. Approval of 2020-21 Picture Agreements.

IV.I.1. Sapulpa HS Agreement with Focused

IV.I.2. Sapulpa Jr. High Agreement with Lifetouch.

IV.I.3. Sapulpa Middle School Agreement with Ruth Kelly Studio.

IV.I.4. Freedom Elementary Agreement with Ruth Kelly Studio.

IV.I.5. Holmes Park Elementary Agreement with Legacy Studios

IV.I.6. Liberty Stem Academy Agreement with Ruth Kelly Studio

IV.I.7. Jefferson Heights Elementary Agreement with Ruth Kelly Studio.

IV.J. Approve the renewal of the Under Armor (Midwest Sporting Goods) Contract.

IV.K. Approval of 2020-21 renewal of Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC.

IV.L. Approval of 2020-21 Excite Fundraising Sponsorship Sales Agreement with SPS.

IV.M. Approval of 2020-21 SchoolMessenger Renewal Agreement.

IV.N. Approval of 2020-21 American Fidelity Assurance Company Subscription Agreement with SPS.

IV.O. Approval of Child Nutrition 2020-21 Meal Prices.

IV.P. Approval of 2020-21 renewal of Preferred Business Systems as the service contract provider for all District copiers.

IV.Q. Out of State Activity Trips

IV.R. Approval of Fundraisers

To approve Consent Agenda Items A-R passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

V. Hearing from the public

None

VI. Information and Discussion

VI.A. Superintendent Comments

Superintendent Armstrong started his comments by thanking teachers, students, and parents for their work during this time as our way of educating changed. So

many new ideas and exciting experiences occurring throughout the District. Moving forward, we now know that if a future disruption happens, we will be prepared.

He recognized teachers and staff that are retiring and thanked them for their years of service. He also recognized the Senior Class of 2020 for their resilience and flexibility they've shown. Coming up next week for them virtually is Senior Assembly and Graduation. We hope to have a traditional Graduation and Prom in June.

Mr. Armstrong shared his time with Chief Financial Officer Kenda Terrones to discuss the upcoming cuts to budget due to a lower number of students enrolled at SPS.

VII. Action Items

VII.A. Discussion, motion, and vote on a motion to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This resolution authorizes filing of the Form 471 application(s) for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-21. This resolution authorizes filing of the Form 471 application(s) for funding year 2020-21 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) and (B)(3) of the Oklahoma Open Meeting Act

VII.B.1. Vote to convene in Executive Session

To convene in Executive Session passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B.2. To acknowledge the Board has returned to Open Session
President Larry Hoover acknowledged the Board's return to Open Session at 12:47 pm.

VII.B.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 12:20 pm to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307 (B)(1) and (B)(3) of the Oklahoma Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 12:47 pm. Present in Executive Session were Sarah Havenstrite, Steve McCormick, Wayne Richards, Melinda Ryan, Larry Hoover, and Rob Armstrong, all via videoconference. No action was taken. This constitutes the minutes of the Executive Session.

VII.C. Personnel

VII.C.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.2. Vote to approve/disapprove rehire of District Certified Staff on regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve rehire of District Certified Staff on regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.C.3. Vote to approve/disapprove the rehire of District Certified Staff moving from first-year temporary contract to second-year temporary contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff moving from first-year temporary contract to second-year temporary contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.C.4. Vote to approve/disapprove the rehire of District Certified Staff from second-year temporary contract to regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the rehire of District Certified Staff from second-year temporary contract to regular continuing contract for 2020-21, provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.5. Vote to approve/disapprove rehire of District Support Staff on contract for 2020-21 provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve rehire of District Support Staff on contract for 2020-21 provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.6. Vote to approve/disapprove the 2020-21 employment and contract renewal for District Administrators, Directors, and Coordinators.

To approve the 2020-21 employment and contract renewal for District Administrators, Directors, and Coordinators passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.7. Vote to approve/disapprove the 2020-21 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students.

To approve the 2020-21 employment and contract renewal for site Principals, Assistant Principals, and Dean of Students passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.8. Vote to approve/disapprove the 2020 Summer Program Employees as per attachment.

To approve the 2020 Summer Program Employees as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.9. Vote to authorize the Superintendent or Designee to provide reasonable assurance letter to Substitute Teachers for the 2020-21 School Year as per attachment.

To authorize the Superintendent or Designee to provide reasonable assurance letter to Substitute Teachers for the 2020-21 School Year as per attachment passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C.10. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VIII. Adjournment

To adjourn at 12:53 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0