

Special Meeting of The Board of Education Independent School District Number  
33, Creek County

Wednesday, June 10, 2020 12:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order (Except for items I and II, any agenda item may be considered and acted on in any order).

President Larry Hoover called the meeting to order at 12:01 pm.

II. President's Statement:

II.A. In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio, and if that time elapses, the meeting will be reconvened and a timely public notice as to the date, time, place, and manner of the reconvened meeting will be given in accordance with the provisions of the Open Meeting Act.

III. Formal Adoption of the Agenda.

III.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

IV.A. Approval of 5.13.2020 Special Board Meeting Minutes.

IV.B. Approval of 2019-20 General Fund Purchase Order Encumbrance numbers 1074 through 1084.

IV.C. Approval of 2019-20 Building Fund Purchase Order Encumbrance numbers 157 through 161.

IV.D. Approval of 2019-20 Child Nutrition Fund Purchase Order Encumbrance number 86.

IV.E. Approval of 2019-2020 Bond Fund 30 Purchase Order Encumbrance Numbers 1 and 2.

IV.F. Approval of the 2019-20 Bond Fund 33 Purchase Order Encumbrance numbers 78 through 84.

IV.G. Approval of the monthly financial reports of the School Activity Funds account.

IV.H. Approval of the Treasurer's Report on the status of Funds and Investments.

IV.I. Approval of a School Membership with Oklahoma State School Boards Association (OSSBA) for 2020-21 school year.

IV.J. Approval of Assemble Paperless Meeting Subscription with Oklahoma State School Boards Association (OSSBA) for 2020-21 school year.

IV.K. Approval of 2020-21 OSSBA Policy Services.

IV.L. Approval of renewing the 2020-21 Workers Compensation Insurance with the Oklahoma School Assurance Group (OSAG).

IV.M. Approval of renewing the 2020-21 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).

IV.N. Approval of a 2020-21 Muscogee (Creek) Nation Local Head Start Agreement for special education services.

IV.O. Approval of a 2020-21 Legal Contract with Christina Evans, Orientation and Mobility Specialist.

IV.P. Approval of a 2020-21 Legal Contract with Cindy Lumpkin, Consultant, to serve district children with visual disabilities.

IV.Q. Approval of a 2020-21 Legal Contract with Therapy Works, Physical Therapy Services.

IV.R. Approval of a 2020-21 Legal Contract with Jeanne Pease to provide consultant services for our hearing impaired students.

IV.S. Approval of 2020-21 Legal Contract with Casey Newman to provide educational audiology consultant services.

IV.T. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:

IV.T.1. Liberty TAPS

IV.T.2. Jefferson Heights TAPS

IV.T.3. Holmes Park Elementary TAPS

IV.T.4. Sapulpa Ping Pings Booster Club

IV.T.5. Sapulpa HS Band Booster Club

IV.T.6. Sapulpa HS Baseball Booster Club

IV.T.7. Sapulpa HS Softball Booster Club

IV.T.8. Sapulpa FFA Booster Club

IV.U. Approval of 2020-21 Elevator Contract with Upgrade Order Agreement through Schindler Elevator Corporation.

IV.V. Approval of 2020-21 Frontline (Aesop) Absence Management Agreement.

IV.W. Approval of 2020-21 Jostens Total Service Agreement.

IV.X. Approval of a generous donation of a centrifuge to the HS Science Department.

IV.Y. Approval of generous donation of \$5,000 from T-Mobile to our Child Nutrition Fund.

IV.Z. Approval of generous donation of \$1,500 from Webco to the Activity Fund for the purposes of funding Senior Events/Recognitions.

IV.AA. Approval of generous \$2,000 grant from GenYouth to Child Nutrition to help get food to students during Covid 19.

IV.AB. Approval of generous donation of \$1,000 from Ardagh Group for Sapulpa District Stem Programs.

IV.AC. Approval of 2020-21 BorderLAN Security Agreement for internet filtering service and classroom management system.

IV.AD. Approval of Microsoft Licensing renewal for the 2020-21 school year.

IV.AE. Approval of 2020-21 Tiger Inc. Natural Gas Purchase Agreement with Sapulpa Public Schools.

IV.AF. Approval of 2020-21 New Life Ranch Group Contract Packet for activities.

IV.AG. Approval to accept payment from Sapulpa Baseball Booster for Steve Irvine and Chad Nichols 2020-21 Summer Program payments.

IV.AH. Approval of 2020-21 Subscription Renewal with Vernon Florence Consulting Company.

IV.AI. Approval of Fundraisers as per attachment.

A brief pause from 12:08 pm to 12:11 pm for audio issues.

To approve Consent Agenda items a-AI passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

V. Hearing from the Public

None

VI. Information & Discussion Items

VI.A. Superintendent Comments

Superintendent Armstrong began by thanking those that continue to generously donate to Sapulpa Public Schools. He also acknowledged Child Nutrition for the thousands of meals given to students and our Finance team for keeping us on track with spending.

The 2019-20 school year is coming to a close and although it did not go as planned, Superintendent Armstrong is proud of the way staff, teachers, and parents came together to make the best of it. There will be traditional graduation and prom the weekend of June 26th.

Summer Programs have kicked off successfully. Temperature checks are in places as well as using a mask while spotting another athlete indoors. Daily Health checks have also been put into place for employees.

Sapulpa Public does plan to have a traditional start to the 2020-21 school year on August 20th. They are also working on a plan B just in case. Superintendent Armstrong shared his time with Kim Castaldi and Donia Doudican as they shared the results of teacher and parent surveys about distance learning. Some things covered were what worked well these last couple of months, what did not, what could be more helpful, what would you like to see added or taken away.

The answers from the surveys will help our team to make for a better distance learning experience.

## VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted.  
FEMA Public Assistance State Local Agreements.

To approve FEMA Public Assistance State Local Agreement(s) passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove the following Open Transfers for the 2020-21 school year as per attachment.

To approve the following Open Transfers for the 2020-21 school year as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Discussion, motion, and vote on a motion to approve/disapprove the E-Rate Letter of Agency, authorizing Kellogg and Sovereign to act on our behalf for the 2021-22 e-rate cycle.

To approve the E-Rate Letter of Agency, authorizing Kellogg and Sovereign to act on our behalf for the 2021-22 e-rate cycle. passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D. Discussion, motion, and vote on a motion to approve/disapprove loan agreement between General Fund and Child Nutrition Fund.

To approve loan agreement between General Fund and Child Nutrition Fund passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.E. Discussion, motion, and vote on a motion to approve/disapprove the 2020-21 Weaver Drug Testing Lab Agreement.

To approve the 2020-21 Weaver Drug Testing Lab Agreement passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F. Discussion, motion, and vote on a motion to update Policy 311 Procedures, first read.

VII.G. Discussion, motion, and vote on a motion to approve/disapprove fundraising for a new JROTC Building.

To approve fundraising for a new JROTC Building passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.H. The Proposed Executive Session will be conducted by videoconferencing and physical meeting. Those present at the remote locations will be: Melinda

Ryan-Vice President, Wayne Richards-2nd Vice President, Steve McCormick-Member, Sarah Havenstrite-Member. Those physically present will be Larry Hoover-President and Rob Armstrong-Superintendent.

VII.H.1. Proposed executive session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) and (B)(7) of the Oklahoma Open Meeting Act.

VII.H.1.a. Vote to convene in Executive Session.

To convene in Executive Session at 1:10 pm. passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.H.1.b. To acknowledge the Board has returned to Open Session. President Larry Hoover acknowledged the Boards return to Open Session at 1:42 pm.

VII.H.1.c. Statement of Executive Session Minutes.

The Board went into Executive Session at 1:10 pm to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1)(B)(7) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 1:42 pm. Present in Executive Session by videoconference was Steve McCormick. Physically present in Executive Session was Wayne Richards, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII.I. Personnel

VII.I.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### VII.I.2. Vote to approve/disapprove 2020 Summer Program Employees as per attachment

To approve 2020 Summer Program Employees as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### VII.I.3. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

#### VII.J. Adjournment.

To adjourn at 1:44 pm passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

