

Sapulpa Public Schools Board of Education
Monday, February 4, 2008 7:30 PM
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve the consent agenda, Items A-G passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 1-7-08 regular board meeting.

II.B. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 1004 through 1106.

II.C. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 64 through 67.

II.D. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 124 through 125.

II.E. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 15 through 18.

II.F. Vote to approve/disapprove the monthly and quarterly financial reports of the school Activity Funds account.

II.G. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. Great Expectations - Freedom Dr. Crowder presented the Board with a letter recognizing Freedom Elementary has a Great Expectation Model School for 2007-08. This is the second year

that Freedom has been recognized. To become a Great Expectation Model School the Teachers implement the tenets and classroom practices to meet the criteria. The district has two other sites that have teachers signed up to attend the Great Expectation summer training.

IV.B. Recycling Award - Sapulpa Junior High Dr. Crowder informed the Board of a grant awarded to Kathryn Elkins, Junior High Teacher, for her and Junior High and High School students work in recycling. Mrs. Elkins was presented with a certificate and a thousand dollars for the district to continue the recycling process. Dr. Webb and Mrs. Elkins have been working together to expand recycling district wide. This is just one example of the good things happening around the district.

IV.C. Policies Dr. Crowder informed the Board that Nancy Sitler, Child Nutrition Director, presented some changes to the Procurement Procedures for Child Nutrition. This policy had not been updated in a number of years. The SDE-CNP model has changed significantly along with USDA requiring written protest procedures be added to our procurement plan. The new Policy 312 Procurement Plan would replace both Policy 933 and the procedure page of Policy 311. This is the first reading for the Board and will be brought back next month for approval.

IV.C.1. Revise Policy 311. PURCHASING PROCEDURES

IV.C.2. Delete Policy 933. AWARDING CHILD NUTRITION
VENDOR CONTRACTS

IV.C.3. New Policy 312. PROCUREMENT PLAN - CHILD
NUTRITION DEPARTMENT

IV.D. Report - Band Dr. Crowder presented the Board with an outline of steps to assess the band program. Parent Groups expressed they wanted the Administration to investigate some areas of concern in the band program. Dr. Crowder, Tom Trigalet and Dr. Glisson have come up with this list to help better assess the program and ideas on what they can do to help increase enrollment. Enrollment has hardly changed for the third trimester. Some of the items on the list have been assessed and they will continue to work through the items and report back to the Board at the April or May's board meeting.

IV.E. OSSBA School Law Institute Workshop - February 20, 2008 Dr. Crowder informed the Board of two upcoming OSSBA meetings, Spring School Law on February 20th and Employment

Law 2008 on March 5th. Both meetings will be held in Oklahoma City and will contain helpful information for Board members.

IV.F. Employment Law 2008 Workshop - March 5, 2008

IV.G. OSSBA Whole Board Development Program Dr. Crowder informed the Board of an OSSBA Whole Board Development Program. There are grants available for Boards to participate for a free three hour session. The Board expressed interest in having the meeting. Dr. Crowder informed the Board that he would start the enrollment process and set dates for the OSSBA Whole Board session.

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

To approve authorizing Tammy Makinson to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.B. Vote to approve/disapprove a resolution recognizing Sam Allen for his exemplary service to the Sapulpa Schools.

To approve a resolution recognizing Sam Allen for his exemplary service to the Sapulpa Schools passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.C. Vote to approve/disapprove the pass-through payments from the State Department of Education for National Board Certified

stipends in the amount of \$187,500.00, as per Attachment.

To approve the pass-through payments from the State Department of Education for National Board Certified stipends in the amount of \$187,500.00, as per Attachment passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.D. Vote to approve/disapprove a contract with Cox Communications for Fiber Wide Area Network for 2008-09.

To approve a contract with Cox Communications for Fiber Wide Area Network for 2008-09 passed with a motion by Bryan Sherwood and a second by Sam Allen.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.E. Vote to approve/disapprove surplus school property as per attachment and authorize the administration to dispose of it at a fair and reasonable price.

To approve surplus school property as per attachment and authorize the administration to dispose of it at a fair and reasonable price passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.F. Vote to approve/disapprove the following out-of-state activity trips:

To approve the following out-of-state activity trips: passed with a motion by Shirley Woods and a second by Wally Johnson.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.F.1. Sapulpa Indian Education students to attend a meeting in Portland, Oregon on February 4–8, 2008.

V.F.2. JROTC to compete in Joplin High School JROTC Drill Competition in Joplin, Missouri on February 16, 2008.

V.F.3. JROTC to compete in the Shoot in Western Regional in Colorado Springs, Colorado on February 20-23, 2008.

V.F.4. High School Winter Guard to compete in the Winter Guard International in Kansas City, Missouri on February 29 - March 2, 2008.

V.G. Proposed executive session to discuss Personnel as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.G.1. Vote to convene in executive session.

To convene in executive session at 7:57 p.m. passed with a motion by Wally Johnson and a second by Sam Allen.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.G.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 8:50 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.G.3. Statement of executive session minutes. The Board of Education went into executive session at 7:57 pm to discuss Personnel as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session the Board discussed these items and no other items. The Board returned to open session at 8:50 pm. This constitutes the minutes of the executive session.

V.H. Personnel

V.H.1. Vote to Employ:

To employ as listed passed with a motion by Shirley Woods and a second by Sam Allen.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.H.1.a. Pete Carter, Junior High Assistant Wrestling Lay Coach (1-3-08)

V.H.1.b. Paul Haney, High School Vocational Business Teacher (1-2-08)

V.H.1.c. Bernie Henze, High School Advanced Robotics Instructor (1-10-08)

V.H.1.d. Krystie Mitchell, High School Custodian (1-9-08)

V.H.1.e. Anthony Parsons, Service Center Bus Driver (1-7-08)

V.H.1.f. Angela Ragland, Liberty Technology Representative
(1-3-08)

V.H.1.g. Leanne Roberts, Junior High English Teacher (1-3-08)

V.H.1.h. Heather Whisenhunt, High School Custodian (1-9-08)

V.H.2. Vote to approve/disapprove the transfer of Andy Tuttle from High School Assistant Boys Basketball Coach to Interim High School Head Boys Basketball Coach, effective 1-2-08.

To approve/disapprove the transfer of Andy Tuttle from High School Assistant Boys Basketball Coach to Interim High School Head Boys Basketball Coach, effective 1-2-08 passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.H.3. Vote to approve/disapprove the transfer of Jason Sport from Junior High Assistant Wrestling Coach to Interim High School Assistant Boys Basketball Coach, effective 1-2-08.

To approve/disapprove the transfer of Jason Sport from Junior High Assistant Wrestling Coach to Interim High School Assistant Boys Basketball Coach, effective 1-2-08. passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.H.4. Vote to approve/disapprove the transfer of Tom Ballenger from Athletic Director to Director of Auxiliary

Academic Programs, effective 8-1-08.

To approve/disapprove the transfer of Tom Ballenger from Athletic Director to Director of Auxiliary Academic Programs, effective 8-1-08 passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.H.5. Vote to approve/disapprove a leave of absence for Rebecca Gilbert, Freedom Paraprofessional for the remainder of the 2007-08 school year.

To approve/disapprove a leave of absence for Rebecca Gilbert, Freedom Paraprofessional for the remainder of the 2007-08 school year passed with a motion by Sam Allen and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.H.6. Vote to approve/disapprove the Superintendent's recommendation to employ Onis Pankey as Athletic Director, effective 8-1-08.

To approve/disapprove the Superintendent's recommendation to employ Onis Pankey as Athletic Director, effective 8-1-08 passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.H.7. Vote to approve/disapprove the Superintendent's recommendation to employ a High School Head Football Coach, effective 8-1-08.

To approve/disapprove the Superintendent's recommendation to employ Trandy Birch as High School Head Football Coach, effective 8-1-08 passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.H.8. Vote to approve/disapprove the dismissal of Leslie McLaughlin, High School Special Education Teacher, effective 1-31-08.

V.H.9. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting including Leslie McLaughlin passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Sam Allen: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.I. Adjournment.

To Adjourn at 8:57 p.m. passed with a motion by Sam Allen and a second by Bryan Sherwood.

Sam Allen: Yea

Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

**Sapulpa Public Schools Board of Education Independent School District Number 33
Creek County Regular Meeting Minutes**

January 07, 2008 07:30PM

Administration Building Board Room, 1 S. Mission, Sapulpa, OK 74066

Attendance Taken at 7:20 PM:

Present Board Members:

Sam Allen
Wally Johnson
Bryan Sherwood
Larry Thayer
Shirley Woods

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove the Independent auditors Report on all financial accounts for the Sapulpa Independent School District for the 2006-07 school year.

Primary Motion Passed: To approve the Independent auditors Report on all financial accounts for the Sapulpa Independent School District for the 2006-07 school year passed with a motion by Shirley Woods and a second by Wally Johnson.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III. Consent Agenda

Primary Motion Passed: To approve the consent agenda as listed, Items A-H passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III.A. Vote to approve/disapprove the minutes of the 12-3-07 regular board meeting.

III.B. Vote to approve/disapprove the minutes of the 12-3-07 special board meeting.

III.C. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 955 through 1003.

III.D. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 62 through 63.

III.E. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 122 through 123.

III.F. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 9 through 14.

III.G. Vote to approve/disapprove the monthly and quarterly financial reports of the school Activity Funds account.

III.H. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

IV. Hearing from the Public

V. Information & Discussion Items

V.A. Eric Miller - ACT Report

Dr. Webb introduced Eric Miller, a Sapulpa High School senior, to the Board. Eric received a perfect ACT score of 36. His parents describe him as a well rounded and funny child. He has been accepted to TU and plans to attend this fall. Eric expressed that math classes were his favorite subject and is interested in pursuing an engineering career after college. The Board congratulated him on a job well done.

V.B. School Board Member Recognition Month

OSSBA declared January as School Board Recognition month. Dr. Webb presented the Board with certificates and pictures in appreciation for all of their dedication, commitment and hard work.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

VI.B. Vote to approve/disapprove the following donations:

Primary Motion Passed: To approve the following donations, Items 1-4 passed with a motion by Bryan Sherwood and a second by Sam Allen.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.B.1. To the High School Art Department a donation of ceramic supplies from the McPherson family.

VI.B.2. To the High School a donation of a Smartboard 77, Epson Powerlite Projector, Smartboard Installation Kit, Conxxts Classroom Sound System, Composite DVD Hookup, Replacement Lamp for Epson S5 Projector and a Wireless Presenter from Eileen Hannaford.

VI.B.3. To the district a donation of 6 HP LaserJets and 2 HP Digital Senders from Paccar Winch.

VI.B.4. To the district a donation of a HP OfficeJet 5610 from Jim Bankhead.

VI.C. Vote to approve/disapprove a contract with Connect-Ed for a Parental Notification System.

Primary Motion Passed: To approve a contract with Connect-Ed for a Parental Notification System passed with a motion by Shirley Woods and a second by Sam Allen.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.D. Vote to approve/disapprove a National Honor Society fundraiser, Computer Fun Match, to purchase Honor Chords.

Primary Motion Passed: To approve a National Honor Society fundraiser, Computer Fun Match, to purchase Honor Chords passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.E. Vote to approve/disapprove the 2008-09 calendar.

Primary Motion Passed: To approve the 2008-09 calendar passed with a motion by Shirley Woods and a second by Wally Johnson.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	No
Larry Thayer	Yes
Shirley Woods	Yes

VI.F. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

Primary Motion Passed: To approve surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.G. Proposed executive session to discuss Personnel as authorized by 25 O.S. Section 307(B) (1) of the Oklahoma Open Meeting Act.

VI.G.1. Vote to convene in executive session.

Primary Motion Passed: To convene in executive session at 8:18 pm passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.G.2. Vote to acknowledge the Board has returned to open session.

Primary Motion Passed: To acknowledge the Board has returned to open session at 9:29 pm passed with a motion by Wally Johnson and a second by Shirley Woods.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.G.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:18 pm to discuss Personnel as authorized by 25 O.S. Section 307(B) (1) of the Oklahoma Open Meeting Act. During the executive session the Board discussed these items and no other items. The Board returned to open session at 9:29 pm. This constitutes the minutes of the executive session.

VI.H. Personnel

VI.H.1. Vote to Employ:

Primary Motion Passed: To employ as listed passed with a motion by Sam Allen and a second by Wally Johnson.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.H.1.a. Tammy Atwell, Freedom Cook (12-13-07)

VI.H.1.b. Kathryn Elizabeth Bean, Service Center Bus Assistant (1-3-08)

VI.H.1.c. James Collins, High School/Junior High Custodian (12-10-07)

VI.H.1.d. Sandy Ingram, Washington Cook (12-3-07)

VI.H.1.e. Donna Patterson, Liberty ELL Tutor (12-4-07)

VI.H.1.f. Ryan Swallow, Middle School H.Q. Special Education Assistant (12-10-07)

VI.H.1.g. Jeff Thompson, High School Key Club Sponsor (12-14-07)

VI.H.1.h. Terri Wickliffe, High School Indian Education Tutor (12-13-07)

VI.H.2. Vote to approve/disapprove the transfer of Tim Murdock from District Computer Technician to District Network Engineer, effective 12-3-07.

Primary Motion Passed: To approve the transfer of Tim Murdock from District Computer Technician to District Network Engineer, effective 12-3-07 passed with a motion by Sam Allen and a second by Bryan Sherwood.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.H.3. Vote to approve/disapprove the transfer of Debbie McMunn from Bus Assistant to Service Center Secretary, effective 12-10-07.

Primary Motion Passed: To approve the transfer of Debbie McMunn from Bus Assistant to Service Center Secretary, effective 12-10-07 passed with a motion by Bryan Sherwood and a second by Sam Allen.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.H.4. Vote to accept Resignations received since the last board meeting.

Primary Motion Passed: To accept Resignations received since the last board meeting passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI.I. Adjournment.

Primary Motion Passed: To adjourn at 9:31 pm passed with a motion by Sam Allen and a second by Wally Johnson.

Sam Allen	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Minutes Clerk, Board of Education I-33

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
GENERAL FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	11	1004	MAINSTAY MATH LLC	BOOK ORDER - MIDDLE SCHOOL	1/2/2008	874.00
2008	11	1005	L & M OFFICE FURNITURE	FURNITURE - ADMIN	1/2/2008	520.52
2008	11	1006	DELL MARKETING L.P.	SERVICE CTR COMPUTER & EQUIPM	1/2/2008	1,100.00
2008	11	1007	THE CLEANING EDGE	NEW CUSTODIAL EQUIP/REPAIR	1/2/2008	1,500.00
2008	11	1008	OFFICE DEPOT	SUPPLIES JR HIGH	1/2/2008	1,000.00
2008	11	1009	PEAK METHODS	SHOREPHONE DISTRICT	1/2/2008	964.36
2008	11	1010	JENNIFER LAKE	TRAVEL EXPENSE JEFFERSON HTS	1/2/2008	500.00
2008	11	1011	COMPUSOURCE	INK CARTRIDGES SPECIAL SERV	1/2/2008	3,000.00
2008	11	1012	CWT/SPEARS TRAVEL	AIRFARE SPECIAL SERVICE	1/2/2008	425.00
2008	11	1013	LRP CONFERENCE	REGISTRATION FEE BISHOP	1/2/2008	850.00
2008	11	1014	SCHOOL SPECIALTY	OPEN-BUILDING SUPPLIES	1/2/2008	1,500.00
2008	11	1015	SCOVIL & SIDES HARDWARE C	EMERGENCY LOCK REPLACEMENT	1/2/2008	100.00
2008	11	1016	RICHARD BISHOP	TRAVEL EXPENSE	1/2/2008	1,000.00
2008	11	1017	FALCO ALARM COMPANY OF TULSA II	FIRE ALARM CONTRACT JEFF HTS	1/2/2008	269.46
2008	11	1018	FIZZ-O WATER COMPANY	WATER DISPENSER FREEDOM	1/2/2008	138.00
2008	11	1019	NATIONAL MIDDLE SCHOOL ASSOCIA	DUES MIDDLE SCHOOL	1/2/2008	219.00
2008	11	1020	OK STATE REGENTS FOR HIGHER ED	REGISTRATION FEE MIDDLE S	1/2/2008	30.00
2008	11	1021	RHONDA GUTHRIE	NIGHT SCHOOL JOM	1/2/2008	50.00
2008	11	1022	DELL MARKETING L.P.	TECHNOLOGY HIGH SCHOOL	1/2/2008	1,798.00
2008	11	1023	CDW-G	TECHNOLOGY	1/2/2008	64.00
2008	11	1024	KIMBERLY CASTALDI	MILEAGE EXPENSE - SPECIAL SVC	1/2/2008	50.16
2008	11	1025	2008 OKLAHOMA JOM CONFERENCE	REGISTRATION FEE - HS INDIAN E	1/2/2008	1,405.00
2008	11	1026	CWT/SPEARS TRAVEL	AIRFARE - TITLE II	1/2/2008	3,314.50
2008	11	1027	OFFICE DEPOT	OFFICE SUPPLIES ADMIN	1/2/2008	1,000.00
2008	11	1028	SANDRA L SAMS	TRAVEL EXPENSE TITLE II	1/2/2008	1,400.00
2008	11	1029	JULIE ENLOW	TRAVEL EXPENSE TITLE II	1/2/2008	400.00
2008	11	1030	ANGELA K TANNER	TRAVEL EXPENSE TITLE II	1/2/2008	1,200.00
2008	11	1031	PAULA THOMPSON	TRAVEL EXPENSE TITLE II	1/2/2008	400.00
2008	11	1032	DENISE D JORDAN	TRAVEL EXPENSE TITLE II	1/2/2008	400.00
2008	11	1033	MARY SUZANNE MOSS	TRAVEL EXPENSE TITLE II	1/2/2008	400.00
2008	11	1034	INTERNATIONAL READING	REGISTRATION FEE - TITLE II	1/2/2008	2,501.00
2008	11	1035	NTI GROUP	SOFTWARE - TECHNOLOGY	1/2/2008	10,520.00
2008	11	1036	METRO BUSINESS SUPPLIES	SUPPLIES WOODLAWN	1/2/2008	1,000.00
2008	11	1037	STAPLES	CARTRIDGES HIGH SCHOOL	1/2/2008	1,000.00
2008	11	1038	COASTAL TRAINING TECHNOLOGIES	TRAINING FILM SCHOOL NURSE	1/2/2008	190.21
2008	11	1039	CDW-G	ACE SUPPLIES TECHNOLOGY	1/2/2008	11,846.00
2008	11	1040	CJ WIRE & CABLE CO.	ACE SUPPLIES TECHNOLOGY	1/2/2008	750.00
2008	11	1041	SODEXHO - NSU	STUDENT MEALS HS INDIAN ED	1/2/2008	52.00
2008	11	1042	BUREAU OF EDUC RESEARCH	REGISTRATION FEE TITLE II & I	1/2/2008	1,110.00
2008	11	1043	BRISTOW VET CLINIC	VET CARE HS AG DEPT	1/2/2008	500.00
2008	11	1044	QC SUPPLY LLC	PREG ALERT HS AG DEPT	1/2/2008	1,411.07
2008	11	1045	NOW BOOKS	BOOK ORDER HIGH SCHOOL	1/2/2008	445.00
2008	11	1046	PREMIER	SUPPLIES HS AG DEPT	1/2/2008	300.00
2008	11	1047	LOCKE SUPPLY	SUPPLIES HS AG DEPT	1/2/2008	500.00
2008	11	1048	AMERICAN PLANT	GREENHOUSE SUPPLIES HS AG	1/2/2008	1,000.00
2008	11	1049	BALL SEED CO	GREENHOUSE MATERIALS HS AG	1/2/2008	1,000.00
2008	11	1050	QC SUPPLY LLC	EQUIPMENT/SUPPLIES HS AG	1/2/2008	500.00
2008	11	1051	CWT/SPEARS TRAVEL	AIRFARE HS BAND	1/2/2008	240.50
2008	11	1052	WAREFORCE	TECHNOLOGY SUPPLIES	1/2/2008	4,000.00
2008	11	1053	BRINK JR HIGH	STUDENT REGISTRATION JR HIGH	1/2/2008	280.00
2008	11	1054	TULSA AIR AND SPACE MUSEUM	STUDENT ADMISSION HS IND ED	1/2/2008	364.00
2008	11	1055	WAL-MART	SUPPLIES HIGH SCHOOL	1/2/2008	150.00
2008	11	1056	SHERATON OKLAHOMA CITY	LODGING HS AG DEPT	1/2/2008	800.00
2008	11	1057	STEPHANIE WILKERSON	MILEAGE EXPENSE WOODLAWN	1/2/2008	300.00
2008	11	1058	PRECISION BUSINESS MACHINES	PAPER ORDER JR HIGH	1/2/2008	335.95
2008	11	1059	WAL-MART	DVD ORDER HS SPANISH	1/2/2008	94.82
2008	11	1060	GREAT EXPECTATIONS	REGISTRATION FEES LIBERTY	1/2/2008	50.00

SAPULPA PUBLIC SCHOOLS
 Encumbrance Register
 GENERAL FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	11	1061	RIDDLE LANDSCAPING	TREES JEFFERSON HTS	1/2/2008	671.50
2008	11	1062	SAX ARTS & CRAFTS	ART SUPPLIES JEFFERSON HTS	1/2/2008	507.20
2008	11	1063	NASCO ARTS & CRAFTS	ART SUPPLIES JEFFERSON HTS	1/2/2008	773.06
2008	11	1064	BLICK ART MATERIALS	ART SUPPLIES JEFFERSON HTS	1/2/2008	220.08
2008	11	1065	KATHRYN ELKINS	COURSE FEE JR HIGH	1/2/2008	640.00
2008	11	1066	JAMIE L HALLFORD	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1067	ABLENET	ASSIST. TECHNOLOGY - FREEDOM	1/2/2008	303.00
2008	11	1068	KAY LYNN HORVATH	REGISTRATION FEE STAFF DEVEL	1/2/2008	60.00
2008	11	1069	EDELAINE ENGD AHL	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1070	LAURA A ZENTHOEFER	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1071	NANCY SALGADO	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1072	DONNA K VAIL	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1073	TRACY W WATSON	REGISTRATION FEE - STAFF DEVEL	1/2/2008	60.00
2008	11	1074	FISHER SCIENCE EDUCATION	SUPPLIES HIGH SCHOOL	1/2/2008	305.25
2008	11	1075	TEACHER'S DISCOVERY A/R	HIGH SCHOOL FOREIGN LANGUAGE	1/2/2008	270.00
2008	11	1076	CLARION HOTEL	LODGING - JR HIGH	1/2/2008	276.00
2008	11	1077	DUSTY L KRAGEL	MEAL EXPENSE - JR HIGH	1/2/2008	70.00
2008	11	1078	YOUNG REMBRANDTS	STUDENT FEES - HS INDIAN ED	1/2/2008	144.00
2008	11	1079	TYLER APPLIANCE WAREHOUSE	OPEN - H S FACS APPLIANCES	1/2/2008	5,250.00
2008	11	1080	SAPULPA DAILY HERALD	CHAMBER TAB TITLE II	1/2/2008	575.00
2008	11	1081	PEARSON EDUCATION	BOOKS H S SPANISH	1/2/2008	93.20
2008	11	1082	OFCEC	REGISTRATION FEE - HIGH SCH	1/2/2008	95.00
2008	11	1083	STARLA BILYEU	MILEAGE EXPENSE - HS CONNECTIO	1/2/2008	123.20
2008	11	1084	OFFICE DEPOT	FACS SUPPLIES - HIGH SCHOOL	1/2/2008	400.00
2008	11	1085	TYLER APPLIANCE WAREHOUSE	FACS EQUIPMENT - HS	1/2/2008	2,000.00
2008	11	1086	CRISIS PREVENTION INSTITUTE	PRE-K SUPPLIES FREEDOM	1/2/2008	1,339.20
2008	11	1087	THOMPSON BOOK DEPOSITORY	WORKBOOKS - JEFFERSON HTS	1/2/2008	561.45
2008	11	1088	BARNES & NOBLE	BOOK ORDER - WOODLAWN	1/2/2008	199.34
2008	11	1089	KAGAN	REGISTRATION FEE - TITLE II	1/2/2008	1,272.00
2008	11	1090	SDE REGISTRATIONS	REGISTRATION FEES - TITLE I	1/2/2008	2,197.00
2008	11	1091	NATIONAL READING STYLES INSTITU	REGISTRATION FEES - TITLE I	1/2/2008	1,192.00
2008	11	1092	BUREAU OF EDUC RESEARCH	REGISTRATION FEES - TITLE I	1/2/2008	925.00
2008	11	1093	BUREAU OF EDUC RESEARCH	REGISTRATION FEES - TITLE I	1/2/2008	925.00
2008	11	1094	SDE REGISTRATIONS	REGISTRATION FEES - TITLE I	1/2/2008	2,254.00
2008	11	1095	OTTER CREEK INSTITUTE	REGISTRATION FEES - TITLE I	1/2/2008	1,890.00
2008	11	1096	OAGCT	REGISTRATION FEES - TITLE I	1/2/2008	640.00
2008	11	1097	NCOMPUTING	TECHNOLOGY - MIDDLE SCHOOL	1/2/2008	300.00
2008	11	1098	BOOKS ARE FUN	HIGH SCHOOL BOOK	1/2/2008	13.00
2008	11	1099	H. W. WILSON	HIGH SCHOOL MEDIA BOOK	1/2/2008	255.00
2008	11	1100	OAGCT	REGISTRATION FEES - SHARP	1/2/2008	240.00
2008	11	1101	DISBURSEMENT REVIEW	AUDIT REVIEW	1/2/2008	2,000.00
2008	11	1102	METRITTECH, INC.	STUDENT TEST - DISTRICT	1/2/2008	2,003.88
2008	11	1103	SCHOOL MEDIA ASSOCIATES	HIGH SCHOOL MEDIA DVD ORDER	1/2/2008	203.89
2008	11	1104	HIGHSMITH CO., INC.	HIGH SCHOOL MEDIA SUPPLIES	1/2/2008	271.06
2008	11	1105	FORD AUDIO-VIDEO	PARTS/REPAIR TO AUDITORIUM EQU	1/2/2008	1,500.00
2008	11	1106	LIBRARY VIDEO COMPANY	DVD ORDER - JR HIGH MEDIA	1/2/2008	69.77

Total Printed: 100,500.63
 Total Balance Forward: 25,242,732.04
 Total to Date: 25,343,232.67

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BUILDING FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	21	64	WAL-MART	SHREDDER FREEDOM	1/2/2008	341.76
2008	21	65	CONXTS	TECHNOLOGY - WOODLAWN	1/2/2008	2,950.00
2008	21	66	METRO BUSINESS SUPPLIES	OPEN SUPPLIES LIBERTY	1/2/2008	1,000.00
2008	21	67	RAYMOND PRODUCTS	CADDY LIBERTY	1/2/2008	169.00
Total Printed:						4,460.76
Total Balance Forward:						486,473.83
Total to Date:						490,934.59

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
CHILD NUTRITION FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	22	124	SNA	FEE FOR CREDENTIALING-N.SITLER	1/2/2008	25.00
2008	22	125	CYNTHIA WILLIAMS	REFUND-MEALS FOR K.WILLIAMS	1/2/2008	79.35
Total Printed:						104.35
Total Balance Forward:						1,554,676.43
Total to Date:						1,554,780.78

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BOND FUND - 34 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	34	15	SCHOOL OUTFITTERS	HEADPHONES LIBERTY	1/2/2008	359.60
2008	34	16	CDW-G	TECHNOLOGY SUPPLIES	1/2/2008	8,000.00
2008	34	17	GOVCONNECTION, INC.	OPEN-TECHNOLOGY	1/2/2008	8,000.00
2008	34	18	CONXTS	TECHNOLOGY WOODLAWN	1/2/2008	8,850.00
					Total Printed:	25,209.60
					Total Balance Forward:	522,905.07
					Total to Date:	548,114.67

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 1/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 802 HS OFFICE	\$7,703.49	\$33.45	\$0.00	\$1,330.30	\$6,406.64	\$0.00	\$6,406.64
Project 803 HS AFS CLUB	\$247.38	\$0.00	\$0.00	\$0.00	\$247.38	\$0.00	\$247.38
Project 804 HS ACTORS ETC	\$18,417.87	\$55.00	\$0.00	\$404.00	\$18,068.87	\$0.00	\$18,068.87
Project 805 HS ART	\$1,420.11	\$0.00	\$0.00	\$782.50	\$637.61	\$0.00	\$637.61
Project 806 HS BAND	\$3,690.13	\$0.00	\$0.00	\$1,750.77	\$1,939.36	\$0.00	\$1,939.36
Project 807 HS CHINA CLUB	\$1,232.95	\$0.00	\$0.00	\$0.00	\$1,232.95	\$0.00	\$1,232.95
Project 808 HS CHEERLEADERS	\$856.92	\$0.00	\$0.00	\$0.00	\$856.92	\$0.00	\$856.92
Project 809 HS ART CLUB	\$464.58	\$0.00	\$0.00	\$0.00	\$464.58	\$0.00	\$464.58
Project 810 HS STAY(STUD TCH AIDS YI	\$1,052.92	\$0.00	\$0.00	\$210.00	\$842.92	\$0.00	\$842.92
Project 811 HS COUNSELING OFFICE	\$1,960.08	\$0.00	\$0.00	\$0.00	\$1,960.08	\$0.00	\$1,960.08
Project 812 HS BUSINESS PROF ASSOC	\$1,590.49	\$0.00	\$0.00	\$76.00	\$1,514.49	\$0.00	\$1,514.49
Project 813 HS FACULTY CLUB	\$442.66	\$0.00	\$0.00	\$184.95	\$257.71	\$0.00	\$257.71
Project 814 HS FRENCH HONOR SOCIE	\$289.20	\$0.00	\$0.00	\$0.00	\$289.20	\$0.00	\$289.20
Project 815 HS FCCLA	\$6,046.59	\$704.60	\$0.00	\$458.15	\$6,293.04	\$0.00	\$6,293.04
Project 816 HS GUITAR CLUB	\$208.25	\$0.00	\$0.00	\$0.00	\$208.25	\$0.00	\$208.25
Project 817 HS LIBRARY	\$713.77	\$0.00	\$0.00	\$580.44	\$133.33	\$0.00	\$133.33
Project 818 HS NATIONAL HONOR SOCI	\$1,515.01	\$18.00	\$0.00	\$783.00	\$750.01	\$0.00	\$750.01
Project 819 HS POW WOW	\$1,753.22	\$0.00	\$0.00	\$0.00	\$1,753.22	\$0.00	\$1,753.22
Project 820 HS NAACP	\$116.21	\$0.00	\$0.00	\$86.00	\$30.21	\$0.00	\$30.21
Project 821 HS SENIORS 2009	\$1,190.52	\$0.00	\$0.00	\$0.00	\$1,190.52	\$0.00	\$1,190.52
Project 822 HS SENIORS 2008	\$5,139.95	\$0.00	\$0.00	\$1,500.00	\$3,639.95	\$0.00	\$3,639.95
Project 823 HS SENIORS 2010	\$1,236.43	\$0.00	\$0.00	\$0.00	\$1,236.43	\$0.00	\$1,236.43
Project 824 HS SCIENCE CLUB	\$804.48	\$331.00	\$0.00	\$387.80	\$747.68	\$0.00	\$747.68
Project 825 HS SPANISH HONOR SOCIE	\$139.27	\$0.00	\$0.00	\$27.79	\$111.48	\$0.00	\$111.48
Project 826 HS SPECIAL ED/OLYMPICS	\$7,664.29	\$0.00	\$0.00	\$0.00	\$7,664.29	\$0.00	\$7,664.29
Project 827 HS STUDENT COUNCIL	\$1,204.47	\$0.00	\$0.00	\$618.19	\$586.28	\$0.00	\$586.28
Project 828 HS VOCAL MUSIC	\$8,083.32	\$11,430.00	\$0.00	\$3,372.70	\$16,140.62	\$0.00	\$16,140.62
Project 829 HS AG ED & FFA	\$24,323.94	\$5,299.50	\$0.00	\$19,978.85	\$9,644.59	\$0.00	\$9,644.59
Project 830 HS C&A SPECIAL ED	\$4,074.42	\$0.00	\$0.00	\$0.00	\$4,074.42	\$0.00	\$4,074.42
Project 831 HS YEARBOOK	\$6,985.46	\$0.00	\$500.00	\$0.00	\$7,485.46	\$0.00	\$7,485.46
Project 832 HS TMH	\$733.87	\$0.00	\$0.00	\$0.00	\$733.87	\$0.00	\$733.87
Project 833 HS ACADEMIC BANQUET	\$102.81	\$0.00	\$0.00	\$0.00	\$102.81	\$0.00	\$102.81
Project 834 HS ENGLISH	\$73.12	\$0.00	\$0.00	\$0.00	\$73.12	\$0.00	\$73.12
Project 835 HS BAND AUXILIARIES	\$562.32	\$0.00	\$0.00	\$75.00	\$487.32	\$0.00	\$487.32
Project 836 HS BAND TRIPS	\$142.48	\$0.00	\$0.00	\$0.00	\$142.48	\$0.00	\$142.48
Project 838 HS PING PINGS	\$447.96	\$0.00	\$400.00	\$0.00	\$847.96	\$0.00	\$847.96
Project 839 HS FCA	\$312.85	\$0.00	\$0.00	\$0.00	\$312.85	\$0.00	\$312.85
Project 840 HS INDIAN PARENT COMM'I	\$180.61	\$200.96	\$0.00	\$91.78	\$289.79	\$0.00	\$289.79
Project 841 HS SAPULPA INDIAN CLUB	\$993.88	\$2,176.00	\$0.00	\$89.06	\$3,080.82	\$0.00	\$3,080.82
Project 842 HS KEY CLUB	\$991.08	\$0.00	\$0.00	\$0.00	\$991.08	\$0.00	\$991.08
Project 843 HS THINK	\$46.13	\$0.00	\$0.00	\$0.00	\$46.13	\$0.00	\$46.13
Project 844 HS PRODUCTIONS	\$350.82	\$0.00	\$0.00	\$36.00	\$314.82	\$0.00	\$314.82
Project 846 HS JROTC	\$19,407.73	\$0.00	\$0.00	\$628.78	\$18,778.95	\$0.00	\$18,778.95
Project 847 HS LATIN CLUB	\$86.85	\$0.00	\$0.00	\$0.00	\$86.85	\$0.00	\$86.85
Project 848 HS SCHOOL NURSE	\$4,075.50	\$0.00	\$855.00	\$0.00	\$4,930.50	\$0.00	\$4,930.50
Project 849 HS TEENS FOR CHRIST	\$166.69	\$0.00	\$0.00	\$0.00	\$166.69	\$0.00	\$166.69
Project 850 HS AG ED CREEK NATION C	\$1,152.50	\$0.00	\$0.00	\$0.00	\$1,152.50	\$0.00	\$1,152.50
Project 851 HS HYPE SQUAD	\$241.73	\$100.00	\$0.00	\$252.00	\$89.73	\$0.00	\$89.73
Project 852 HS FIRST ROBOTICS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Project 857 JH OFFICE	\$8,811.25	\$510.75	(\$400.00)	\$1,679.51	\$7,242.49	\$0.00	\$7,242.49
Project 858 JH CHEERLEADERS	\$1,148.32	\$0.00	\$0.00	\$0.00	\$1,148.32	\$0.00	\$1,148.32
Project 859 JH HOME EC & FHA	\$1,150.74	\$0.00	\$0.00	\$49.50	\$1,101.24	\$0.00	\$1,101.24
Project 860 JH LIBRARY	\$356.72	\$0.00	\$0.00	\$45.45	\$311.27	\$0.00	\$311.27
Project 861 JH SHOP	\$1,112.60	\$0.00	\$0.00	\$0.00	\$1,112.60	\$0.00	\$1,112.60
Project 863 JH STUDENT COUNCIL	\$1,801.35	\$0.00	\$0.00	\$0.00	\$1,801.35	\$0.00	\$1,801.35
Project 864 JH VOCAL MUSIC	\$5,937.04	\$285.00	\$0.00	\$0.00	\$6,222.04	\$0.00	\$6,222.04
Project 865 JH STUDENT STORE	\$146.30	\$0.00	\$0.00	\$0.00	\$146.30	\$0.00	\$146.30
Project 866 JH YEARBOOK	\$3,737.65	\$0.00	\$0.00	\$69.00	\$3,668.65	\$0.00	\$3,668.65
Project 870 JH ART	\$1,048.87	\$160.00	\$0.00	\$0.00	\$1,208.87	\$0.00	\$1,208.87
Project 871 JH FACULTY SUNSHINE	\$111.02	\$0.00	\$0.00	\$0.00	\$111.02	\$0.00	\$111.02
Project 877 MS OFFICE	\$11,525.67	\$0.00	\$0.00	\$274.99	\$11,250.68	\$0.00	\$11,250.68
Project 878 MS LIBRARY	\$1,205.97	\$0.00	\$0.00	\$0.00	\$1,205.97	\$0.00	\$1,205.97
Project 879 MS STUDENT STORE	\$7,443.39	\$166.00	\$0.00	\$157.23	\$7,452.16	\$0.00	\$7,452.16

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 1/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
Project 881 MS YEARBOOK	\$4,318.93	\$100.00	\$0.00	\$192.22	\$4,226.71	\$0.00	\$4,226.71
Project 882 MS ART	\$4.21	\$0.00	\$0.00	\$0.00	\$4.21	\$0.00	\$4.21
Project 883 MS CHOIR	\$5,508.54	\$29.50	\$0.00	\$840.30	\$4,697.74	\$0.00	\$4,697.74
Project 884 MS ACTIVITIES/TECHNOLO	\$528.37	\$0.00	\$0.00	\$0.00	\$528.37	\$0.00	\$528.37
Project 885 MS NASA	\$298.67	\$0.00	\$0.00	\$0.00	\$298.67	\$0.00	\$298.67
Project 891 OCAP LIBRARY	\$841.06	\$0.00	\$0.00	\$0.00	\$841.06	\$0.00	\$841.06
Project 892 SAFE	\$114.91	\$0.00	\$0.00	\$0.00	\$114.91	\$0.00	\$114.91
Project 893 LIBERTY LIBRARY	\$705.60	\$0.00	\$0.00	\$0.00	\$705.60	\$0.00	\$705.60
Project 894 LIBERTY MISC	\$4,944.85	\$873.56	\$0.00	\$199.19	\$5,619.22	\$0.00	\$5,619.22
Project 895 LIBERTY FUNDRAISING	\$9,804.62	\$0.00	\$0.00	\$51.30	\$9,753.32	\$0.00	\$9,753.32
Project 900 FREEDOM MISC	\$17,120.17	\$0.00	\$0.00	\$344.27	\$16,775.90	\$0.00	\$16,775.90
Project 901 FREEDOM FUNDRAISING	\$15,135.22	\$0.00	\$0.00	\$0.00	\$15,135.22	\$0.00	\$15,135.22
Project 907 JEFFERSON HTS MISC	\$1,198.49	\$0.00	\$0.00	\$21.37	\$1,177.12	\$0.00	\$1,177.12
Project 908 JEFFERSON HTS FUNDRAIS	\$8,060.60	\$2,625.83	\$0.00	\$379.88	\$10,306.55	\$0.00	\$10,306.55
Project 909 JEFFERSON HTS FACULTY	\$471.92	\$0.00	\$0.00	\$0.00	\$471.92	\$0.00	\$471.92
Project 910 JEFFERSON HTS GRANTS	\$2,432.39	\$0.00	\$0.00	\$0.00	\$2,432.39	\$0.00	\$2,432.39
Project 915 WASHINGTON MISC	\$3,559.86	\$0.00	\$0.00	\$590.11	\$2,969.75	\$0.00	\$2,969.75
Project 916 WASHINGTON FUNDRAISIN	\$1,450.30	\$1,178.66	\$0.00	\$208.55	\$2,420.41	\$0.00	\$2,420.41
Project 923 WOODLAWN MISC	\$1,646.80	\$0.00	\$0.00	\$11.00	\$1,635.80	\$0.00	\$1,635.80
Project 924 WOODLAWN FUNDRAISING	\$27,295.30	\$0.00	\$0.00	\$464.92	\$26,830.38	\$0.00	\$26,830.38
Project 925 WOODLAWN HELPING KIDS	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
Project 926 WOODLAWN LIBRARY	\$3,343.44	\$0.00	\$0.00	\$0.00	\$3,343.44	\$0.00	\$3,343.44
Project 927 WOODLAWN GRANTS	\$2,243.03	\$0.00	\$0.00	\$0.00	\$2,243.03	\$0.00	\$2,243.03
Project 931 CENTRAL OFFICE FUND	\$2,348.84	\$0.00	\$0.00	\$0.00	\$2,348.84	\$0.00	\$2,348.84
Project 933 NOW (INTEREST INCOME)	\$31,823.52	\$0.00	\$0.00	\$401.33	\$31,422.19	\$0.00	\$31,422.19
Project 934 DRIVERS EDUCATION	\$5,130.00	\$1,625.00	\$0.00	\$625.00	\$6,130.00	\$0.00	\$6,130.00
Project 936 NIGHT SCH/SUMMER SCH	\$1,800.00	\$50.00	\$0.00	\$100.00	\$1,750.00	\$0.00	\$1,750.00
Project 937 LATCHKEY	\$50,903.96	\$9,836.30	\$0.00	\$549.67	\$60,190.59	\$0.00	\$60,190.59
Project 939 EDUCATION FOUNDATION	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Project 940 KIDS HIDEOUT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Project 941 LOCAL SCH CHILD WELFA	\$595.58	\$28,100.00	\$0.00	\$264.17	\$28,431.41	\$0.00	\$28,431.41
Project 942 IMPACT PROGRAM	\$15,153.89	\$0.00	\$0.00	\$0.00	\$15,153.89	\$0.00	\$15,153.89
Project 943 WELLNESS PROGRAM	\$1,527.48	\$0.00	(\$855.00)	\$0.00	\$672.48	\$0.00	\$672.48
Project 944 CHILD NUTRITION BANQUE'	\$918.63	\$0.00	\$0.00	\$0.00	\$918.63	\$0.00	\$918.63
Project 945 SPS FOOD SERV ASSOC	\$6,865.29	\$0.00	\$0.00	\$0.00	\$6,865.29	\$0.00	\$6,865.29
Project 946 SOFT DRINK MONEY	\$86,216.49	\$0.00	(\$500.00)	\$0.00	\$85,716.49	\$0.00	\$85,716.49
Project 947 ALTERNATIVE SCHOOL	\$12,568.12	\$0.00	\$0.00	\$734.05	\$11,834.07	\$0.00	\$11,834.07
Project 948 JACKSON SCHOLARSHIP	\$704.00	\$0.00	\$0.00	\$0.00	\$704.00	\$0.00	\$704.00
Project 949 CLEARING ACCOUNT	\$1,413.93	\$15.00	\$0.00	\$0.00	\$1,428.93	\$0.00	\$1,428.93
Project 950 SERVICE CENTER	\$780.34	\$0.00	\$0.00	\$45.00	\$735.34	\$0.00	\$735.34
Project 954 5TH GRADE ELEM BASKETE	\$1,112.24	\$1,064.00	\$0.00	\$819.45	\$1,356.79	\$0.00	\$1,356.79
Project 955 6TH GRADE ELEM BASKETE	\$3,691.78	\$584.00	\$0.00	\$480.00	\$3,795.78	\$0.00	\$3,795.78
Project 956 CENTENNIAL PLAZA PROJE	\$3,172.10	\$0.00	\$0.00	\$0.00	\$3,172.10	\$0.00	\$3,172.10
Project 957 SPEP	\$991.67	\$0.00	\$0.00	\$11.25	\$980.42	\$0.00	\$980.42
Project 958 STUDENT ACTIVITY DRUG T	\$4,721.68	\$0.00	\$0.00	\$163.31	\$4,558.37	\$0.00	\$4,558.37
Project 970 ATHLETIC - ALL SPORTS OV	\$20,334.37	\$7,395.99	\$0.00	\$17,794.97	\$9,935.39	\$0.00	\$9,935.39
Project 971 ATHLETIC - BOOSTER CLUB	\$44,227.45	\$3,518.00	\$0.00	\$2,726.42	\$45,019.03	\$0.00	\$45,019.03
Project 974 ATHLETICS - TRAINER	\$584.18	\$0.00	\$0.00	\$440.51	\$143.67	\$0.00	\$143.67
Grand Total	\$596,555.92	\$78,466.10	\$0.00	\$64,437.98	\$610,584.04	\$0.00	\$610,584.04


**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
January 2008**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND
BEG BALANCE	2,004,826.35	1,292,870.93	265,577.77	436,049.07	1,210,116.98
DEPOSITS	3,350,353.39	148,731.50	196,787.46	0.00	600,631.76
CHECKS ISSUED					
Current Year	2,184,200.35	47,109.34	114,506.97	19,634.69	0.00
Prior Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
END BALANCE	3,170,979.39	1,394,493.09	347,858.26	416,414.38	1,810,748.74
Last Yr Same Month	2,875,667.55	833,474.03	325,825.76	618,787.75	2,003,002.05
BANK BALANCE	1,470,979.39	1,094,493.09	347,858.26	416,414.38	810,748.74
CERTIF'S OF DEP	1,700,000.00	300,000.00	0.00	0.00	1,000,000.00
ENDING TOTAL	3,170,979.39	1,394,493.09	347,858.26	416,414.38	1,810,748.74

Certificates of Deposit

FUND:	AMOUNT	RATE	DUE DATE	CD NO.
General	1,000,000	5.050%	10-30-2008	538876-FUB
	700,000	5.050%	10-30-2008	538272-FUB
Building	300,000	5.050%	10-30-2008	538272-FUB
Sinking	1,000,000	5.000%	05-27-2008	402192-FUB
TOTAL	3,000,000			

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS TRUE AND CORRECT AND IN ACCORDANCE WITH MY BOOKS.


Doug Jones, Treasurer

JANUARY 2008 COLLECTIONS

<u>GENERAL FUND</u>	<u>PREVIOUS TOTAL</u>	<u>CURRENT MONTH</u>	<u>NEW YR-TO-DATE</u>	<u>PROJECTED YEAR ENDING 6-30-2008</u>	<u>TARGET PERCENT 58.3%</u>
<u>Local Revenue</u>					
Current Ad Valorem	27,926.57	1,037,377.90	1,065,304.47	4,046,578.32	26.3%
Prior Ad Valorem	130,522.12	4,033.72	134,555.84	140,000.00	96.1%
Homestead Reimb & In Lieu Tax	31,325.00	0.00	31,325.00	31,325.00	100.0%
Sum Schl Tuition-Clr Acct	6,930.00	0.00	6,930.00	10,000.00	69.3%
SHOW - Respite Care	0.00	0.00	0.00	0.00	0.0%
Alt School Tuition	0.00	0.00	0.00	0.00	0.0%
Spec Ed & Driver's Ed	0.00	0.00	0.00	31,855.00	0.0%
Rental of Facilities	6,751.62	1,192.00	7,943.62	12,000.00	66.2%
Insurance Recovery	8,200.52	0.00	8,200.52	4,000.00	205.0%
Sale of Surplus Equipment	290.36	336.00	626.36	3,000.00	20.9%
Refunds-Misc Reimbursements	27,725.24	16,924.55	44,649.79	120,000.00	37.2%
Donations and Contributions	53,323.51	0.00	53,323.51	55,000.00	97.0%
Interest Earned	159,341.50	1,383.43	160,724.93	340,000.00	47.3%
Latchkey/Com Ed/Night School	216,333.54	0.00	216,333.54	255,000.00	84.8%
Literacy First	0.00	0.00	0.00	0.00	0.0%
Reading Recovery	0.00	0.00	0.00	0.00	0.0%
Local TOTALS	668,669.98	1,061,247.60	1,729,917.58 2,147,275.71	5,048,758.32	34.3% 41.9%
<u>County Revenue</u>					
Mill Levy	19,745.92	101,523.45	121,269.37	424,042.00	28.6%
Mortgage Tax	55,032.47	7,686.60	62,719.07	98,025.00	64.0%
County TOTALS	74,778.39	109,210.05	183,988.44 229,051.29	522,067.00	35.2% 43.9%
<u>State Revenue</u>					
Gross Production	149,808.25	30,601.77	180,410.02	350,000.00	51.5%
Auto Tags	720,197.64	126,374.17	846,571.81	1,482,375.00	57.1%
School Land	164,256.53	45,261.93	209,518.46	300,000.00	69.8%
Tax Stamps & Truck Tags	6,446.84	1,219.88	7,666.72	11,000.00	69.7%
State Aid (Fdn. & Incentive)	6,073,236.00	1,195,735.00	7,268,971.00	13,462,910.00	54.0%
Robotics Grant	0.00	5,000.00	5,000.00	0.00	0.0%
Teacher Consultant Stipend	0.00	0.00	0.00	5,000.00	0.0%
Alternative Ed/High Challenge	69,338.00	0.00	69,338.00	113,676.00	61.0%
Reading Proficiency	0.00	0.00	0.00	0.00	0.0%
Staff Development	7,835.00	3,917.00	11,752.00	15,669.00	75.0%
Reading Sufficiency	21,638.10	0.00	21,638.10	23,287.00	92.9%
State Textbook Allocation	219,889.00	2,220.00	222,109.00	222,109.00	100.0%
Driver's Education	0.00	0.00	0.00	0.00	0.0%
Advanced Placement Incent	800.00	400.00	1,200.00	1,600.00	75.0%
Okla Parents as Teachers	10,500.00	5,250.00	15,750.00	21,000.00	75.0%
Okla Child Abuse Prevention	78,466.94	13,930.47	92,397.41	145,000.00	63.7%
Voc. Incentive Assistance	44,700.00	0.00	44,700.00	89,400.00	50.0%
Vocational Salaries	18,080.00	0.00	18,080.00	36,160.00	50.0%
Homebound/Spec Svc	0.00	0.00	0.00	0.00	0.0%
National Board Cert Stipends	0.00	187,500.00	187,500.00	0.00	0.0%
Flexible Benefit	716,908.07	143,041.60	859,949.67	1,595,010.39	53.9%
ACE Remediation	36,750.00	0.00	36,750.00	36,750.00	100.0%
ACE Technology	12,596.00	0.00	12,596.00	12,596.00	100.0%
State TOTALS	8,351,446.37	1,760,451.82	10,111,898.19 9,603,836.79	17,923,542.39	56.4% 54.6%

<u>Federal Revenue</u>	<u>PREV Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>	<u>PROJ FOR YR</u>	<u>Page 3</u>
Title I	0.00	138,142.61	138,142.61	596,634.72	23.2%
Title I Part D	0.00	3,595.04	3,595.04	10,824.70	
Title I (Prior Yr)	260,117.72	0.00	260,117.72	0.00	0.0%
IDEA-B Flow Thru	48,566.58	232,558.80	281,125.38	990,144.00	28.4%
IDEA-B Inservice	0.00	0.00	0.00	0.00	0.0%
IDEA-B Preschool 3-5	1,916.41	5,155.56	7,071.97	22,174.00	31.9%
Title VII - Indian Ed.	34,675.09	32,798.75	67,473.84	173,558.00	38.9%
JOM	45,480.00	0.00	45,480.00	37,900.00	120.0%
Partners in Char Ed	0.00	0.00	0.00	0.00	0.0%
Fld Cntrl/Imp Aid/Emer Immig	0.00	0.00	0.00	0.00	0.0%
Title II Part A	25,518.13	0.00	25,518.13	168,834.34	15.1%
Title II Part D - Technology	0.00	0.00	0.00	1,339.11	0.0%
Impact Aid - Katrina	0.00	0.00	0.00	0.00	0.0%
Title IV - Drug Free	7,011.94	0.00	7,011.94	16,628.22	42.2%
Title VI - Allocated	0.00	0.00	0.00	0.00	0.0%
Title V - Part A	16,742.40	2,875.20	19,617.60	7,137.71	274.8%
Character Education	0.00	0.00	0.00	0.00	0.0%
JROTC	26,542.26	4,317.96	30,860.22	0.00	0.0%
Carl Perkins	35,271.43	0.00	35,271.43	40,455.00	87.2%
Class Size Reduction	0.00	0.00	0.00	0.00	0.0%
Federal TOTALS	501,841.96	419,443.92	921,285.88	2,065,629.80	44.6%
			616,880.80		28.0%
TOTAL GENERAL FUND	9,596,736.70	3,350,353.39	12,947,090.09	25,559,997.51	50.7%
			12,597,044.59		49.5%
<u>BUILDING FUND</u>					
Current Taxes	7,453.78	148,155.42	155,609.20	591,795.00	26.3%
Prior Taxes	15,175.45	576.08	15,751.53	10,000.00	157.5%
Interest/reimb/in lieu/sale	<u>289,321.68</u>	<u>0.00</u>	<u>289,321.68</u>	<u>0.00</u>	<u>0.0%</u>
Building Fund TOTALS	311,950.91	148,731.50	460,682.41	601,795.00	76.6%
			254,778.35		27.9%
<u>CHILD NUTRITION FUND</u>					
Federal Reimbursement	245,802.71	151,135.19	396,937.90	878,234.00	45.2%
State Reimbursement	58,794.47	13,264.77	72,059.24	131,915.00	54.6%
Summer Food Program	22,257.73	0.00	22,257.73	15,000.00	148.4%
Local (Meals, Interest, etc)	<u>241,639.42</u>	<u>32,387.50</u>	<u>274,026.92</u>	<u>596,000.00</u>	<u>46.0%</u>
Child Nutrition Fund TOTALS	568,494.33	196,787.46	765,281.79	1,621,149.00	47.2%
			756,625.26		46.7%
<u>BOND FUND</u>					
Interest	0.00	0.00	0.00		0.0%
Sale of New Bonds	775,000.00	0.00	775,000.00	0.00	0.0%
<u>SINKING FUND</u>					
Current Taxes	16,999.14	598,130.41	615,129.55	2,538,600.00	24.2%
Prior Taxes	82,002.39	2,501.35	84,503.74	80,000.00	105.6%
Interest/In Lieu Reimb	<u>2,122.31</u>	<u>0.00</u>	<u>2,122.31</u>	<u>0.00</u>	<u>0.0%</u>
Sinking Fund TOTALS	101,123.84	600,631.76	701,755.60	2,618,600.00	26.8%
			1,047,873.45		38.4%
GRAND TOTAL	10,578,305.78	4,296,504.11	14,874,809.89	30,401,541.51	48.9%
			14,656,321.65		47.7%



January 17, 2008

Freedom Elementary
Attn: Nancy Turlington
9170 S 73rd West Ave
Sapulpa OK 74066

Dear Nancy,

On behalf of the Great Expectations Foundation, I wish to congratulate you and your staff for your outstanding achievement of becoming a Great Expectations Model School for the school year 2007-2008!

You and your staff have worked diligently to attain this impressive goal. While many will know only of your accomplishment, we look and see the hours and hours of dedication and hard work that went into this magnificent achievement. I commend all who were responsible for having the vision and dedication to accomplish this impressive goal. Your school is a wonderful testimony of the rewarding benefits that Great Expectations provides students, faculty, staff, parents, and the community.

It is the desire of the Great Expectations staff to assist you in every way possible as you continue to implement the Tenets and Classroom Practices. We deeply appreciate your continuing efforts, and we are proud to add your school to our list of "showcase" visitation sites.

Your school is truly a shining star in your community, state and nation! Congratulations, once again, on this stellar accomplishment.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl Price".


Cheryl Price, Executive Director
Great Expectations

C: Superintendent

Excellence in Recycling Award

Sapulpa Jr. High School

**Is Hereby Recognized as a 2007
Award Winner for the State of Oklahoma**



Steven A. Thompson

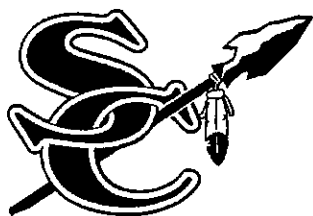
Steven A. Thompson
Executive Director, Oklahoma Department of Environmental Quality

Richard L. Chapman

Richard L. Chapman
Public Affairs Manager, Weyerhaeuser Company



Weyerhaeuser



SAPULPA PUBLIC SCHOOLS

Child Nutrition Services

101 N. Adams, Sapulpa, OK 74066

918-224-7089 x 1217 918-224-0344 (fax)

To: Dr. Joe Crowder
From: Nancy Sittler, SNS
Date: January 29, 2008
Re: Procurement Procedures for Child Nutrition

The Procurement Procedures for Child Nutrition have not been updated in a number of years, although they have been reviewed and deemed current several times since 1988, when originally approved.

Sapulpa Schools, Child Nutrition Services will be reviewed by the State Department of Education in April of this year. During the pre-review conference, Susan Champion, the SDE-CNP consultant, informed me that USDA would soon require written protest procedures be added to our procurement plan. This requirement is listed on the review she will conduct in April.

The current approved plan was based on the SDE-CNP model in use at the time of approval. The SDE-CNP model has changed significantly as purchasing procedures evolve. The attached plan, based on the current SDE-CNP model, is a wholesale replacement of the old procedures and would replace both section 311 of the current blue pages and section 933 of the current policy.

The SDE-CNP has not yet modeled the protest procedure, so I developed one based on research of other school districts. The protest procedure should be reviewed by the school district's attorney.

The signature page is only necessary for my files, once the new policy is approved.

311. PURCHASING PROCEDURES (Revised 11-3-97)

DISTRICT GENERAL FUND

- A. Requisition is originated by teacher, staff, or administrator.
- B. Requisition is approved or rejected by principal.
- C. If approved, requisition is sent to Assistant Superintendent-Finance.
- D. After review of requisition, Assistant Superintendent-Finance authorizes a purchase order.

No purchases are to be made without a purchase order unless approved by the Assistant Superintendent-Finance or the Superintendent. Note: Certain purchases require bids to be taken and may require Board of Education approval and a purchase order will not be authorized until that occurs.

~~PROCUREMENT PLAN - CHILD NUTRITION DEPARTMENT~~

~~The Sapulpa Public School Board of Education, known hereinafter as the SFA (School Food Authority), in order to comply with the applicable provisions of the USDA Procurement Standards has established the following Procurement Plan for the purchase of goods and services for the CNP (Child Nutrition Programs), under its authority.~~

- ~~A. Effective Date: August 1, 1988~~
- ~~B. Purpose: The purpose of this Procurement Plan is to establish procedures for the procurement of food, equipment, other supplies, and services that will ensure that such materials and services are obtained in an effective manner and in compliance with all applicable Federal and State laws. All procurement transactions of the Sapulpa Schools Child Nutrition, without regard to dollar value, will be conducted in a manner that provides maximum open and free competition.~~
- ~~C. Authorized purchasing Agent for the CNP:
Child Nutrition Director~~
- ~~D. Open and Free Competition: will exist to the maximum extent possible by: (1) involvement of all known vendors to the extent they are capable of meeting the needs of the SFA; (2) utilization of clear, fair, and identical specifications; (3) the advertising or posting of all bids, proposals, etc.; and (4) the mailing of invitations to Bid to all known potential bidders.~~
- ~~E. Adequate Documentation will be achieved through: (1) bidder request files; (2) records of communication (telephone quotes, written quotations, proposals, bid instruments); (3) records of the opening and awarding of sealed bids, proposals, and quotations; (4) if the lowest bid, proposal, or quotation is not selected, documentation of the reasons; (5) post bid award notification to all vendors who responded; and (6) other documentation as required.~~

- F. ~~Code of Conduct:~~ No employee, officer or agent of the SFA nor any member of his immediate family, his or her partner, nor an organization which employs, or is about to employ, any of the above shall participate in selection, or in the award or administration of a contract supported by Program funds if a conflict of interest, real or apparent, would be involved. The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.
- G. ~~Purchasing Periods:~~ Formal bids will be solicited annually for bread, milk, commercial pizza, chemicals, chips and snack cakes. Delivery will be daily or weekly, as needed. Formal bids in the form of binding price quotes for the entire bid period will be solicited semi-annually (for each semester) for grocery and paper items. These items will be delivered on a weekly basis as needed. All other items will be purchased weekly.
- H. ~~Methods of Procurement:~~
1. ~~Small Purchase Procedures~~ will be used to purchase goods and services where the aggregate cost is less than \$7500, and fresh produce regardless of aggregate amount.
When small purchase procedures are used, the following conditions, stipulations, and terms will be met:
 - a. The goods or service to be purchased must be adequately and consistently described for each prospective supplier so that each one can provide price quotes on the same merchandise or service;
 - b. Written or verbal "requests for quotations" for the goods, equipment, or service to be purchased will be made;
 - c. An adequate number of qualified sources must be contacted to provide such quotes.
 - d. Responses to "requests for quotations" can be in either written form or verbal with a written confirmation;
 - e. Cost plus a percentage of cost methods of purchasing is prohibited;
 - f. Price quotation responses must be retained by the school district with other program documentation and records for a period of five (5) years after the end of the fiscal year to which they pertain.
 - g. State Bid Price—Price quotations which are equal to an accepted State bid price can be accepted upon receipt of an affidavit stating such quotation. (Board approved 7-10-89)
 - h. School Child Nutrition Director may initiate purchases at vendor food shows when prices are known to be lower than those recently made under normal procurement plan procedures. New items introduced onto the market at food shows can also be purchased. (Board approved 7-10-89)
 2. ~~Competitive Sealed Bids (Formal Advertising)~~ will be used to purchase goods, equipment, and services where the aggregate cost is \$10,000 or more.

~~When competitive sealed bids are used, the following conditions, stipulations, and terms will be met:~~

- ~~a. The invitation to bid will be publicly advertised;~~
 - ~~b. Bids will be solicited from an adequate number of known suppliers in sufficient time prior to the date set for the opening of the bids;~~
 - ~~c. The invitations for bid will clearly define the goods, equipment, or service needed in order for the bidders to be able to properly respond;~~
 - ~~d. All bids will be opened publicly at the time and place stated in the invitations for bid;~~
 - ~~e. A firm, fixed price contract award will be made by written notice to the responsible bidder whose bid is lowest, assuming the bid conforms to the requirements in the invitation for bid, except that preference will be given to products produced, manufactured, or grown in Oklahoma if goods are not of inferior quality to those offered from outside the state and not in excess of five (5) percent of lowest bid;~~
 - ~~f. Any and all bids may be rejected when there are sound documented reasons that the best interest of the program will not be served by the potential suppliers;~~
 - ~~g. Cost plus a percentage of cost method of contracting is prohibited;~~
 - ~~h. All bids received must be documented and such documentation shall be maintained by the school district with other Program records for five (5) years after the end of the fiscal year to which they pertain.~~
- ~~3. Competitive Negotiation can be used when competitive sealed bids are determined to be inappropriate, unfeasible, or impossible. This method of procurement is commonly used for the acquisition of professional services.~~

~~When competitive negotiation is used, the following conditions, stipulations, and terms will be met:~~

- ~~a. Proposals will be solicited from an adequate number (two if possible) of qualified sources to permit reasonable competition;~~
- ~~b. The request for proposals will be publicized and reasonable requests by other sources to compete must be honored to the maximum extent possible;~~
- ~~c. The contract must be awarded to the responsible bidder whose proposal is most advantageous to the school district when price and other factors are considered;~~
- ~~d. Cost plus a percentage of cost method contracting is prohibited;~~
- ~~e. All requests for proposals received must be documented and such documentation shall be retained by the school district with other Program records for five (5) years after the end of the fiscal year to which they pertain.~~

4. ~~Non-competitive Negotiation is procurement through solicitation of a proposal from only one source and can only be used when the procurement is not feasible under small purchase procedures, competitive sealed bids (formal advertising), or competitive negotiation. The decision to use noncompetitive negotiation must be justified in writing and be available for audit and review. As with the methods of procurement, such documentation must be maintained with other Program records for five (5) years after the end of the fiscal year which they pertain and cost plus a percentage of cost method of contracting is prohibited.~~
- ~~Circumstances under which a procurement may be made by noncompetitive negotiations are limited to the following:~~
- ~~a. The merchandise or service is available only from a single source;~~
 - ~~b. A public emergency exists and the urgency for the requirement will not permit the delay involved with competitive sealed bids (formal advertising) or competitive negotiation;~~
 - ~~c. After solicitation from a number of sources, competition is found to be lacking.~~
5. ~~Purchase of equipment exceeding \$7500 must be approved by the Board of Education upon receipt of competitive sealed bids(*) following appropriate bidding practices.~~

~~* Fax bids will be accepted as sealed bids if sent directly to the bidding agent and placed by that person in a sealed envelope.~~

~~933. AWARDING CHILD NUTRITION VENDOR CONTRACTS (Approved 10-7-02)~~

~~The following conduct will be expected of all persons who are engaged in the award and administration of vendor contracts supported by school food and nutrition program funds:~~

- ~~A. No employee, officer or agent of the Sapulpa Public Schools shall participate in the SELECTION of or in the AWARD or ADMINISTRATION of a vendor contract supported by program funds if a conflict of interest, real or apparent, would be involved.~~
- ~~B. Conflicts of interest arise when any of the following has a financial or other interest in the firm selected for the award: the employee, officer or agent; any member of his or her immediate family; his or her partner; an organization that employs, or is about to employ, any of the above.~~
- ~~C. The Sapulpa Public Schools officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of material and/or monetary value from contractors, potential contractors or parties to subagreements. The School District may set minimum rules where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.~~
- ~~D. The removal of any food, supplies, equipment or school property, such as official records or recipe books, is prohibited.~~
- ~~E. The outside sale of such items as used oil, empty cans and the like will be sold by contract between the Sapulpa Public Schools and the outside agency. Individual sales by any school person to an outside agency or other school person is prohibited.~~

~~F. Failure of any employee to abide by the above-stated code could result in a fine or suspension, or both, or dismissal. Interpretation of the code will be given at any time by contacting the Superintendent's office at 224-3400. The Sapulpa Public Schools will not be responsible for any other explanation or interpretation that anyone presumes to make on behalf of the Board of Education.~~

312. **PROCUREMENT PLAN – CHILD NUTRITION DEPARTMENT (see procedure page)**

312. **PROCUREMENT PLAN – CHILD NUTRITION DEPARTMENT**

The Sapulpa Public Schools, School Food Authority (SFA) will purchase food and other items for use in the Child Nutrition Programs (CNP) in compliance with 7 CFR Part 3016 and State Law, using the procedures outlined as follows and the attached Chart of Procedures.

- A. Sealed Bids (Formal Advertising) will be used to purchase goods, equipment, and services where the aggregate cost is \$100,000 or more when the selection of a successful supplier can appropriately be made principally on the basis of price.

When sealed bids are used, the following conditions, stipulations and terms must be met:

- The Request for Proposal (RFP)/Invitation to Bid (ITB) will be publicly advertised.
- Bids will be solicited from an adequate number of known suppliers in sufficient time prior to the date set for the opening of the bids.
- The RFP/ITB will clearly define the goods, equipment, or services needed in order for the bidders to properly respond. These include product specifications and general purchasing conditions.
- All bids will be opened publicly at the time and place stated in the RFP/ITB.
- A firm, fixed-price contract award will be made by written notice to the responsible bidder, whose bid is lowest, assuming the bid conforms to the requirements in the RFT/ITB. Escalator clauses may be attached to the bid when there is a mutually recognized and agreed to index on which the escalator clause is based.
- Where specified in bidding documents, factors such as discounts, transportation costs, and life cycle costs (for equipment), if applicable, will be considered in determining which bid is lowest.
- Payment discounts will only be used to determine the low bid when prior experience of the SFA indicates that such discounts are generally taken.
- Any and all bids may be rejected when there are sound documented reasons that the best interest of the program will not be served by the potential suppliers.

- B. Small Purchase Procedures may be used to purchase goods, equipment and services where the aggregate cost is less than \$100,000 and for fresh produce regardless of aggregate amount.

When small purchase procedures are used, the following conditions, stipulations, and terms must be met:

- The goods, equipment, or services to be purchased must be adequately and consistently described for each prospective supplier so that each one can provide price quotes on the same merchandise or service.

- Written or verbal request for qualified sources must be contacted to provide such quotes. Whenever possible, at least three price quotes should be obtained.
 - Responses from vendors can be either in written or verbal form. Verbal quotes will be documented.
- C. Competitive Proposal will be used when competitive sealed bids are determined to be inappropriate or unfeasible; i.e., a contract cannot be awarded to a successful bidder based on price alone. This method of procurement is commonly used for the acquisition of professional services. The document used to solicit bids will be referred to as a Request for Proposal (RFP).

When competitive proposal is used, the following conditions, stipulations and terms must be met:

- Proposals will be solicited from an adequate number of qualified sources to permit reasonable competition.
 - The RFP will be publicized and reasonable request by other sources to compete must be honored to the maximum extent possible.
 - The RFP will identify all significant evaluation factors, including price or cost where required, and their relative importance.
 - The school food authority (SFA) will provide a mechanism for technical evaluation of the proposals received and for selection of contract award.
 - The contract must be awarded to the responsible bidder whose proposal is most advantageous to the SFA when price or other factors are considered.
 - All RFPs received must be documented.
- D. Noncompetitive Proposals will be used only when the procurement is not feasible under small purchase procedures, sealed bid (formal advertising), or competitive proposals. The decision to use noncompetitive proposals will be justified in writing and be available for audit and review.

Circumstances under which a procurement may be conducted by noncompetitive proposal will be limited to one of the following:

- The merchandise or service is available only from a single source
 - An emergency exists, and the urgency for the requirement will not permit the delay involved with sealed bids (formal advertising) or competitive proposal.
 - After solicitation from a number of sources, competition is found to be lacking.
- E. Oklahoma State Prime Vendor Contract (State Contracting). When the SFA chooses, the SFA may purchase food and foodservice supplies using a statewide contract established by the Department of Central Services, Central Purchasing Division for the State of Oklahoma.

- F. When the SFA chooses, purchases may be made through a cooperative agreement with other school districts. Sealed Bid (Formal Advertising) procedures will be followed as required.
- G. All purchases will be conducted in accordance with the attached Chart of Procedures.
- H. The following records will be maintained for a period of three years after the end of the fiscal year to which they pertain or until the findings of audits and reviews are resolved.
- Records of all telephone price quotes
 - Logs of all emergency and noncompetitive purchases
 - All written quotes and bid documents
 - Comparison of all price quotes and bids with the effective date shown
 - Price comparison showing vendors
 - Log of approved substitutions
- I. Cost plus-a-percentage-of-cost method of purchasing is prohibited.
- J. Protest Procedure – A Supplier who wishes to file a protest pertaining to a bid, quote or competitive proposal must file as follows:
- A protest shall be in writing and shall include the company name, address and other contact information of the Supplier, the name of the bid, quote or competitive proposal under dispute, a detailed description of the specific reason(s) for the protest, copies of any supporting documentation, and the specific ruling or relief requested.
 - Written protests shall be addressed and delivered to: The Superintendent of Schools, Sapulpa Public Schools, 1 South Mission, Sapulpa, OK, 74066
 - Protests based on the terms of a bid, quote or competitive proposal must be received at least seven (7) working days prior to the submittal deadline for the bid, quote or competitive proposal.
 - Protests based on the award of the bid, quote or competitive proposal must be received no more than three (3) working days after the award.
 - Upon receipt of a timely written protest, the Superintendent or designee shall promptly consider the protest. If the protest is not resolved by mutual agreement of the aggrieved person and the District, the Superintendent or designee will promptly issue a decision in writing, stating the reason(s) for the action taken. The Superintendent or designee will provide a copy of the decision to the protesting Supplier.
 - The Superintendent's decision or designee may be appealed by a written request for review received no more than two (2) working days after the protesting Supplier's receipt of the decision. The request for review shall be addressed and delivered to: The Clerk of the Board of Education, Sapulpa

Public Schools, 1 South Mission, Sapulpa, OK 74066. The request for review must be in writing and shall include a detailed description of the specific reason(s) the Supplier disagrees with the decision of the Superintendent or designee and a copy of any supporting documentation. The decision of the school board will be final.

- The Superintendent/designee and the school board will consider only timely protests and requests for review.

K. Code of Conduct. The following conduct will be expected of all persons who are engaged in the award and administration of contracts supported by CNP funds.

- No employee, officer, or agent of the Sapulpa Public Schools SFA shall participate in selection or in the award or administration of a contract supported by program funds if a conflict of interest, real or apparent, would be involved.
- Conflicts of interest arise when one of the following has a financial or other interest in the firm selection for the award:
 - The employee, officer, or agent
 - Any member of his/her immediate family
 - His or her partner
 - An organization which employs or is about to employ any of the above.
- Sapulpa Public Schools SFA employees, officers, and agents shall neither solicit nor accept gratuities, favors, or anything of material/monetary value from contractors, potential contractors, or parties to subagreements.
- The purchase during the school day of any food or service from a contractor for individual use is prohibited.
- The outside sale of such items as used oil, empty cans, and the like will be arranged by contract between the Sapulpa Public Schools SFA and the outside agency. Individual sales by any SFA employee to an outside agency or any other SFA employees are prohibited.
- Failure of any employee to abide by the above-stated code could result in a fine or suspension or both, or in dismissal. The Superintendent or designee is responsible for explaining and interpreting this policy. The Sapulpa Public Schools SFA will not be responsible for any explanation or interpretation which any other person presumes to make on behalf of the Board.

Changes in this Procurement Plan will be made as conditions warrant upon the approval of the SFA.

Chart of Procedures

The Sapulpa Public Schools SFA will purchase the following products or groups of products and services as per the stated purchase period using the identified procurement method. Price quote time frame period is defined as the time frame for which bids or quotes are obtained and awarded.

Product	Price Quote Time Frame	Procurement Method Used
Milk	Annual	Sealed Bid
Bread	Annual	Sealed Bid
Canned Fruits	Semi-Annual	Sealed Bid
Canned Vegetables	Semi-Annual	Sealed Bid
Frozen Fruits	Semi-Annual	Sealed Bid
Frozen Vegetables	Semi-Annual	Sealed Bid
Prepared fruits and vegetables	Semi-Annual	Sealed Bid
Fresh Fruits	Semi-Annual	Small Purchase
Fresh Vegetables	Semi-Annual	Small Purchase
Meats	Semi-Annual	Sealed Bid
Paper Products	Semi-Annual	Sealed Bid
Chemicals	Annual	Competitive Proposal
Small Equipment	As needed	Small Purchase
Large Equipment	As needed	Small Purchase, less than \$100,000 Sealed Bid, more than \$100,000

Outline of Steps for Band Assessment

1. Evaluate schedule at Middle School for possible impact to band program
2. Evaluate schedule at Junior High and High School for impact to band enrollment
3. Investigate course offerings that conflict with band to see how many students must choose other courses over band
4. Survey current students who have dropped band to determine reasons
5. Survey former band students who dropped band to determine reasons
6. Survey surrounding districts for trends in band enrollment
7. Survey current and former band parents for information regarding band program issues
8. Survey band directors to determine issues related to band enrollment
9. Survey administrators to determine issues related to band
10. Evaluate competitions, parades, and performances to determine level of student motivation
11. Evaluate impact of band trips on motivation of students
12. Investigate the effective use of facilities – practice field on parking lot, stadium, other
13. Investigate allocation of parking locations for band students



Oklahoma State
School Boards Association
presents

Spring School Law Institute

February 20, 2008
Express Event Center
Oklahoma City



Contact: Craig Crimmins
405.528.3571
888.528.3571

- 8:30-9:00 Registration
- 9:00-9:45 Open Meeting Act – What You Need To Know To Stay in Compliance
OK Attorney General's Office - Tentative
- 9:45-10:30 Student Diabetes Management Plans
Julie Miller, OSSBA Attorney
- 10:30-10:45 Break
- 10:45-11:30 DHS Investigations – Who Should be Doing What
Craig Crimmins and James Murray, OSSBA Attorneys
- 11:30-12:15 Lunch Provided
- 12:15-1:00 Blended Families – Who Has Access to What Information
Stephanie Mather, Attorney, Center For Education Law
- 1:00-1:45 Dealing with Requests for Access to Students and Employees
Shelley Shelby, OSSBA Attorney
- 1:45-2:00 Break
- 2:00-3:00 Alternative Education Programs
John Moyer, Attorney, Rosenstein, Fist & Ringold
- 3:00 Adjourn

Oklahoma State School Boards Association
presents

Spring School Law Institute

February 20, 2008
Express Event Center
Oklahoma City



REGISTRATION FORM

The full workshop gives the opportunity of obtaining five (5) hours of credit toward new, newly elected or continuing school board member training.
The OSSBA will apply for CLE credit with the Oklahoma Bar Association.

Name of School District or Company: _____

Billing Address: _____

Please List Those Attending:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Registration fees for board members and employees of OSSBA member districts & members of the Oklahoma School Board Attorneys Association are \$80 per person for those registering by February 6, and \$90 for those registering after.

Non-member rates are \$180 per person.

Cancellations must be received in writing by February 13 in order to receive refund (less \$15 cancellation fee). No refunds will be given for cancellations after this time.

Method of Payment: Check Visa Mastercard

Purchase Order Number: _____

Card Number: _____ Expiration Date (mm/yy): _____

For more information, or to make special arrangements or accommodations, please call 405.528.3571.

Please mail or fax this form to:

OSSBA • Sandra Davis • 2801 North Lincoln Blvd. • Suite 125 • Oklahoma City, OK 73105
Fax: 405.528.5695

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

PRESENTS

EMPLOYMENT LAW 2008

MARCH 5, 2008

TENTATIVE AGENDA

8:30-9:00	Registration	11:30-12:15	Lunch Provided
9:00-9:45	Extra Duties – Contracts, Pay and Due Process <i>Bryan Drummond, Attorney, Rosenstein, Fist & Ringold</i>	12:15-1:00	Superintendent Employment Issues <i>John Moyer, Attorney, Rosenstein, Fist & Ringold</i>
9:45-10:30	Gone But Not Forgotten - Out of the Ordinary Leave Issues <i>Julie Miller, OSSBA Attorney</i>	1:00-1:45	Criminal Behavior Before, During and After Employment <i>Speaker TBD</i>
10:30-10:45	Break	1:45-2:00	Break
10:45-11:30	Unemployment Compensation – What You Need To Know <i>James Murray, OSSBA Attorney</i>	2:00-3:00	Issues In Negotiations <i>Barlow Education Management Services</i>
		3:00	Adjourn



EMPLOYMENT LAW 2008

MARCH 5, 2008

REGISTRATION FORM

The full workshop gives the opportunity of obtaining five (5) hours of credit toward new, newly elected or continuing school board member training.

The OSSBA will apply for CLE credit with the Oklahoma Bar Association.

Name of School District or Company: _____

Billing Address: _____

Please List Those Attending:

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Registration fees for board members and employees of OSSBA member districts & members of the Oklahoma School Board Attorneys Association are \$80 per person for those registering by February 20, and \$90 for those registering after.

Non-member rates are \$180 per person.

Cancellations must be received in writing by February 27 in order to receive refund (less \$15 cancellation fee). No refunds will be given for cancellations after this time.

Method of Payment: Check Visa Mastercard

Purchase Order Number: _____

Card Number: _____ Expiration Date (mm/yy): _____

For more information, or to make special arrangements or accommodations, please call 405.528.3571.

Please mail or fax this form to:

OSSBA • Sandra Davis • 2801 North Lincoln Blvd. • Suite 125 • Oklahoma City, OK 73105

Fax: 405.528.5695

An Invitation

Your School District is invited to
participate in

*The Oklahoma State School Boards Association's
Center for Board Development*

Whole Board Development Program

**Free of Charge
At Your Location**

Through a cooperative grant between the
State Department of Education and the OSSBA

Schedule Now!

Offer open to first 150 districts to participate before June 30, 2008.

Qualifies for 3 School Board Member Education Credits

The OSSBA Center for Board Development

888.528.3571 or 405.528.3571

terris@ossba.org

Bringing Your Association to You

**A few grants left-
Call NOW!**

Yes, we want to take advantage of a **free** Whole Board session

District Name _____

Contact Person _____ Phone _____

Contact email address _____

Date and time preferred for session _____



SANDY GARRETT
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

January 24, 2008

Dear Superintendent:

Enclosed is the allocation for the National Board certification teacher (NBCT) bonus based upon the *Statement of Eligibility* form that you have submitted. Please be aware of the following provisions related to the bonus:

- The bonus is subject to Social Security, Medicare, and Income Tax withholding.
- The bonus is not subject to Oklahoma "Teachers' Retirement" withholding.
- You are not required to report the NBCT bonus on your School Personnel Report.
- Please use Source of Revenue 3412, Project Reporting Code 312, and *Object 170* (However, with Object 170, do not withhold Teachers' Retirement. Please call the Financial Accounting Section if you have other coding questions at (405) 521-2517.) The description for the Source of Revenue and the Project Reporting Code is National Board Certified Bonus.

Please pay your teacher(s) as soon as possible. If you have questions regarding your allocation amount, please contact Kent Tippin, Executive Director of Fiscal Services, at (405) 521-3349.

Sincerely,

A handwritten signature in cursive script that reads "Shawn Hime".

Shawn Hime
Assistant State Superintendent
Financial Services

kj

c: State Superintendent Sandy Garrett
Kent Tippin

FY2008 National Board Certified Bonuses - National Board Certified Teachers

	County	District	First Name	Last Name
1	Creek	Sapulpa	Cathy	Adams
2	Creek	Sapulpa	Diana	Ball
3	Creek	Sapulpa	Annie	Bilby
4	Creek	Sapulpa	Paula	Bingman
5	Creek	Sapulpa	Cecelia	Cameron
6	Creek	Sapulpa	Lisa	Carr
7	Creek	Sapulpa	Krista	Childress
8	Creek	Sapulpa	Tabitha	Colson
9	Creek	Sapulpa	Tiffany	Dick
10	Creek	Sapulpa	Donia	Doudican
11	Creek	Sapulpa	Tara	Fancher
12	Creek	Sapulpa	Natalie	Fielden
13	Creek	Sapulpa	Michelle	Gamino
14	Creek	Sapulpa	Crissa	Gantz
15	Creek	Sapulpa	Linda	Gorton
16	Creek	Sapulpa	Mary	Green
17	Creek	Sapulpa	Connie	Hall
18	Creek	Sapulpa	Jerri	Hernandez
19	Creek	Sapulpa	Terri	Huddleston
20	Creek	Sapulpa	Dawn	King
21	Creek	Sapulpa	Julie	Leaton
22	Creek	Sapulpa	Robin	Long
23	Creek	Sapulpa	Barbara	Lowe
24	Creek	Sapulpa	Karen	Martin
25	Creek	Sapulpa	Mary	Moss
26	Creek	Sapulpa	Melinda	Plummer
27	Creek	Sapulpa	Angela	Ragland
28	Creek	Sapulpa	Sandra	Sams
29	Creek	Sapulpa	Denise	Sidner
30	Creek	Sapulpa	Joy	Smith
31	Creek	Sapulpa	Nancy	Toomey
32	160,000.00	Creek	Denise	Witzansky

Project Reporting Code: 312
National Board Certified Bonus

Revenue Code: 3412
National Board Certified Bonus

FY2008 National Board Certified Bonuses - Speech Pathologist/Audiologist/Psychologist

Amount	County	District	First Name	Last Name	Job Description
Sapulpa - 50%	Creek	Sapulpa	Genevieve	Veitch	Speech-Lang Pathologist
	Creek	Sapulpa	Jill	Mefford	Speech-Lang Pathologist
	Creek	Sapulpa	Kimberly	Castaldi	Speech-Lang Pathologist
	Creek	Sapulpa	Melanie	Calliccoat	Psychologist
	Creek	Sapulpa	Melody	Sweeney	Speech-Lang Pathologist
	27,500.00	Creek	Sapulpa	Sandra	Smith

Project Reporting Code: 312
National Board Certified Bonus

Revenue Code: 3412
National Board Certified Bonus

Customer Account Number:	System Address:	Customer Service: (918) 806-6079
Federal Tax ID Number:	11811 E. 51st St. South	Fax Number: (918) 286-4010
Contract Number:	Tulsa, OK 74146	

Customer Information	Authorized Customer Representative Information
Legal Company Name: Sapulpa Public Schools	Name: Kathy Berryhill
Service Street Address: See locations below	Business Phone Number: (918) 224-3400 x14
City/State/Zip:	Business Fax Number: (918) 227-3287
Requested Service Date:	Additional Contact Number:
Billing Street Address: 1 South Mission	E-Mail Address (Optional): kberryhill@sapulpa.k12.ok.us
City/State/Zip: Sapulpa, OK 74066	
Date Prepared: January 15, 2008	COX Account Rep: Leon Johnson (918) 286-4459

Service Description	Quantity	Service Charge	Term	Total Service Charges	
		Unit Price		Monthly Recurring /Access Charge	Non-Recurring/One time Activation and Set-up fees
Location: 511 E LEE					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 3 S MISSION					
1 Gbps TLAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 1125 E LINCOLN AVE					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 9170 S 73RD AVE W					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 631 N BROWN					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 1304 E CLEVELAND AVE					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 603 S PARK ST					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
Location: 1521 S WICKHAM RD					
100 Mbps Transparent LAN	1	\$1,000.00	12	\$1,000.00	\$0.00
TOTAL				\$8,000.00	\$0.00

Equipment Description	Quantity	Unit Price	Install Fees	Total Equipment

Domain name(s)

e-mail user names	e-mail user names

Customer Authorizes Cox to Register domain names listed above. There will be a \$70 charge which covers 24 months of domain usage.

Special Conditions

2008/2009 erate renewal

The undersigned represents that he/she is the Customer or is the Authorized Customer Representative identified above and is authorized to sign this Agreement on behalf of Customer for the services in this Agreement and that the customer information is true and correct. This Agreement binds Customer to the Rates, Terms and Conditions of Service applicable to each of the services selected above, including any termination penalties that may apply. Customer understands that telephone services, if selected by Customer, will be provided by Cox Oklahoma Telcom, LLC, and that such services are generally subject to rates, terms and conditions contained in tariffs on file with, as well as the regulations of, the Oklahoma Corporation Commission and/or the Federal Communications Commission, and that such regulations may change from time to time. If Customer subscribes to or uses State-to-State and/or International telecommunications services, such services shall be provided pursuant to the Cox Customer Service Agreement which may be found at our web site at www.cox.com/telephone/customerservicesagreement.asp. All Services are subject to the Terms and Conditions on Pages 2 & 3 attached hereto. Internet, Data, Web Hosting and/or Web Conferencing, CoxMail(sm) E-Mail Services, if selected by Customer, are subject to Acceptable Use Policies and Customer acknowledges receipt of these by signing below. The undersigned authorizes Cox to check credit and this Agreement is subject to credit approval. Prices listed do not include applicable taxes, fees, assessments or surcharges.

Customer - Authorized Signature: _____ Date: _____

Title: _____

Cox Communications Central II, Inc. ; Cox Oklahoma Telcom, LLC

By: _____ Date: _____

Title: _____

I have 3 items that need to be declared surplus at the February Board Meeting. The appliances to be surplusd are 2 electric ovens (Hot Point & Magic Chef) and 1 white refrigerator (Magic Chef) all are located in room 401. Thank you for your help!

Tiffany Good
Family & Consumer Sciences Dept.
National Board Certified Teacher
Sapulpa High School

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Sapulpa Indian Educ DATE OF REQUEST: 1/18/08

SPONSOR: Sapulpa I.E. Dir. Ray Rodgers

DESTINATION: Portland, OR

DATE LEAVING (DAY AND DATE) Mon/Feb 4th

DATE RETURNING (DAY AND DATE) Fri/Feb 8th

NUMBER OF SCHOOL DAYS MISSED 3

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.


PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Funded by MCN

NUMBER OF STUDENTS ATTENDING: 1 NUMBER OF SPONSORS: 1

PURPOSE OF TRIP: Student to speak on behalf of MCN "Circles of Care"
SPS + MCN Behavioral Health have a Memo. of Agreement to provide
services to students. This Mtg. will update Fed officials on progress

MODE OF TRANSPORTATION: MCN providing all Airfare and Hotel
Accommodations


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPER INTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP MCJROTC DATE OF REQUEST 4 Jan 08

SPONSOR Maj Swepston

DESTINATION: Joplin H.S. Joplin MO

DATE LEAVING (DAY AND DATE) Saturday 16 Feb 08

DATE RETURNING (DAY AND DATE) Saturday 16 Feb 08

NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY
ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED
FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS
WHERE RAISED. Pizza Card Sales, Bracelet Sales

NUMBER OF STUDENTS ATTENDING 35 NUMBER OF SPONSORS 2

PURPOSE OF

TRIP: Compete in Joplin High School JROTC Drill Competition. Male and
Female Drill Teams and Color Guard.

MODE OF

TRANSPORTATION: Activity Bus


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPER INTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP MCJROTC SHOOTING TEAM DATE OF REQUEST
4 JAN 08

SPONSOR Maj. Swepston

DESTINATION: Colorado Springs, Colorado

DATE LEAVING (DAY AND DATE) 20 FEB 08

DATE RETURNING (DAY AND DATE) 23 FEB 08

NUMBER OF SCHOOL DAYS MISSED 2 1/2

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY
ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED
FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS
WHERE RAISED. Pizza Cards Sales, Bracelet Sales

NUMBER OF STUDENTS ATTENDING 4 NUMBER OF SPONSORS 1

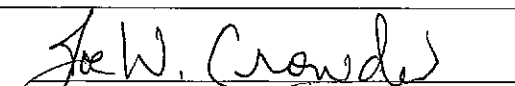
PURPOSE OF

TRIP: Shoot in Western Regional JROTC Competition

MODE OF

TRANSPORTATION: JROTC Van


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP HS Winter Guard DATE OF REQUEST 1-28-08

SPONSOR Amber Helvey / Alex Claussen

DESTINATION: Kansas City

DATE LEAVING (DAY AND DATE) Feb. 29, 2008 - Friday

DATE RETURNING (DAY AND DATE) March 2, 2008 - Sunday

NUMBER OF SCHOOL DAYS MISSED 1/2 (Friday)

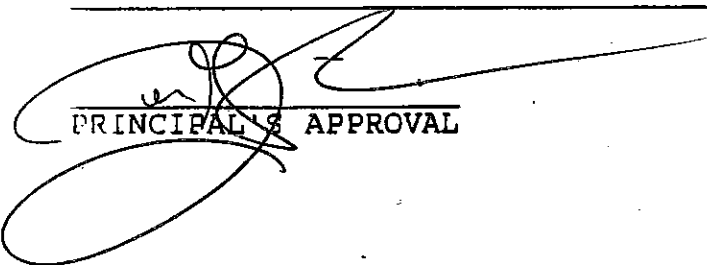
THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: _____

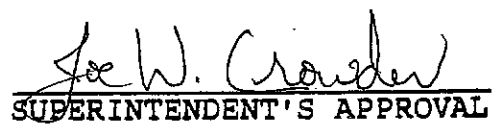
NUMBER OF STUDENTS ATTENDING _____

NUMBER OF SPONSORS _____

PURPOSE OF TRIP: Compete in Kansas City WGI (Winter Guard International)

MODE OF TRANSPORTATION: Activity Bus


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL