

Sapulpa Public Schools Board of Education, Independent School District Number
33 Creek County Regula
Monday, May 5, 2008 7:30 PM
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E
Lee, Sapulpa, OK 74066

- I. Call the meeting to order and Pledge of Allegiance to the American Flag.
- II. Consent Agenda

To approve the consent agenda as listed, Items A-L passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 4-7-08 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 4-7-08 special board meeting.

II.C. Vote to approve/disapprove the minutes of the 4-24-08 special board meeting.

II.D. Vote to approve/disapprove the minutes of the 4-24-08 special board meeting.

II.E. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 1270 through 1323.

II.F. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 77 through 88.

II.G. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 26 through 28.

II.H. Vote to approve/disapprove 2007-08 bond (fund 35) fund purchase order encumbrance number 1.

II.I. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 131 through 132.

II.J. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.K. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

II.L. Vote to approve/disapprove Curtice Hillis completing the New School Board Member Workshop on February 29 - March 1, 2008.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. Academic Team Mr. Ray Markley, Academic Team Leader, and three students from the academic team showed off their awards and trophies that were won throughout the year. They won first place at the Academic Bowl. The team also placed second at three other competitions held at Oklahoma University, Tulsa University and Oklahoma State University. Mr. Markley and his team are planning to attend a National Academic Tournament in Dallas, Texas on May 23rd. The Board and Administrators congratulated and praised the students for all of their achievements this year.

IV.B. Revisions to Policy 544.1.3 STUDENT ACTIVITY DRUG TESTING Dr. Crowder, Administrators, Secondary Principals, Counselors and Teachers met and decided to make some revisions to Policy 544.1.3, Student Activity Drug Testing. The proposed revisions do not change the intent of the policy but help clarify procedures. This coming school year, all students involved with extra-curricular activities will be tested before their activity begins. Random screening will still continue throughout the year. The Board commended the Administrators for making an impact and staying on top of this issue.

IV.C. Band Report Dr. Crowder presented the Board with results from a band study that was conducted with Sapulpa band students. Administrators interviewed students asking a variety of questions concerning band. Some of the answers given from students concerning why they did not return to band were conflict in scheduling, changing interests, not enough time, band was becoming too intense and some felt pressure from the directors. Dr. Crowder feels that there are several factors contributing to the loss of numbers in the band program and the district will be making changes that will help benefit this program.

IV.D. OSSBA - Superintendent Search Process OSSBA provide services to help Boards find potential candidates for the Superintendent position. Mrs. June Ehinger from OSSBA provided the Board with an informational packet that included a step by step plan that OSSBA would implement if hired by the Board.

IV.E. Employee End-of-Year Assembly Mr. Tom Trigalet provided the Board with a draft schedule for the End-of-Year Assembly held for all employees. Each board member has a responsibility in the assembly. The assembly will be held on May 30th in the High School Auditorium at 8:00 a.m.

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove the 2008 Summer Projects List.

V.C. Vote to approve/disapprove the 2008-09 Application for Temporary Appropriations.

To approve the 2008-09 Application for Temporary Appropriations passed with a motion by Wally Johnson and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.D. Vote to approve/disapprove a 2008-09 Municipal Accounting Systems, Inc. contract for accounting software.

To approve a 2008-09 Municipal Accounting Systems, Inc. contract for accounting software passed with a motion by Larry Thayer and a second by Wally Johnson.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.E. Vote to approve/disapprove a 2008-09 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities.

To approve a 2008-09 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.F. Vote to approve/disapprove a 2008-09 contract with Muscogee (Creek) Nation Head Start for referral and special education services.

To approve a 2008-2009 contract with Muscogee (Creek) Nation Head Start for referral and special education services passed with a motion by Wally Johnson and a second by Larry Thayer.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.G. Vote to approve/disapprove the 2008 athletic summer camps as per Attachments.

To approve the 2008 athletic summer camps as per Attachments 1. Basketball Camps 2. Tennis Camps 3. Baseball Camps 4. Football Camps 5. Soccer Camps 6. Volleyball Camps passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.G.1. Basketball Camps

V.G.2. Tennis Camps

V.G.3. Baseball Camps

V.G.4. Football Camps

V.G.5. Soccer Camps

V.G.6. Volleyball Camps

V.H. Vote to approve/disapprove a Color Guard fundraiser to sell tee shirts and spring family show tickets for equipment, travel cost, costumes and entry fees.

To approve a Color Guard fundraiser to sell tee shirts and spring family show tickets for equipment, travel cost, costumes and entry fees passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.I. Vote to approve/disapprove the following out-of-state activity trips:

To approve the following out-of-state activity trips: 1. The Drama Club to attend the International Thespian Society Festival in Lincoln, NE on June 23-29, 2008 2. The Academic Team to compete in a National Academic Tournament in Dallas, TX on May 23-26, 2008 passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.I.1. The Drama Club to attend the International Thespian Society Festival in Lincoln, NE on June 23-29, 2008.

V.I.2. The Academic Team to compete in a National Academic Tournament in Dallas, TX on May 23-26, 2008.

V.J. Proposed executive session to discuss (1) Personnel listed below; and (2) employment of candidate for Superintendent of Sapulpa Public Schools as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Meeting Act.

V.J.1. Vote to convene in executive session.

To convene in executive session at 8:31 p.m. passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.J.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 9:45 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.J.3. Statement of executive session minutes. The Board of Education went into executive session at ____ pm to discuss (1) Personnel listed below; and (2) employment of candidate for Superintendent of Sapulpa Public Schools as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at

_____ pm. This constitutes the minutes of the executive session.

- V.K. Vote to approve/disapprove a contract with OSSBA to assist with a Superintendent Search.

To approve/disapprove a contract with OSSBA to assist with a Superintendent Search passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

- V.L. Vote to appoint/not appoint an Interim Superintendent.

To appoint/not appoint an Interim Superintendent. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

- V.M. Personnel

- V.M.1. Vote to Employ:

To Employ as listed passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

- V.M.1.a. Bryce Berger, Service Center Bus Driver (4-4-08)

V.M.1.b. Trandy Birch, High School Head Football Coach and Assistant Athletic Director (2-7-08)

V.M.1.c. Bret Contreras, Woodlawn Cook (4-14-08)

V.M.1.d. Jocelyn Zlata, High School Cook (4-14-08)

V.M.2. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.M.3. Vote to approve/disapprove the discharge of Jamie Slaton, Freedom Latchkey Assistant, effective 3-24-08.

To approve/disapprove the discharge of Jamie Slaton, Freedom Latchkey Assistant, effective 3-24-08 passed with a motion by Bryan Sherwood and a second by Larry Thayer.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.M.4. Vote to approve/disapprove a leave of absence for Barbara Hillsberry, Bus Assistant, for the remainder of 2007-08 and the entire 2008-09 school year.

To approve a leave of absence for Barbara Hillsberry, Bus Assistant, for the remainder of 2007-08 and the entire 2008-09 school year. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.M.5. Vote to approve/disapprove the Superintendent's recommendation to employ a Director of Support Services, effective 7-1-08.

To approve the Superintendent's recommendation to employ a Director of Support Services, effective 7-1-08, Danny Housley passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.M.6. Vote to employ personnel for the 2008-09 school year as per qualifying salary on the support salary schedule:

To employ personnel for the 2008-09 school year as per qualifying salary on the support salary schedule: a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent's Secretary b. Tanya Wilson - Payroll Clerk c. Debra Jones - Assistant Treasurer d. Deborah Cawvey - Encumbrance Clerk, Asst Activity Account Custodian e. Deana Taylor - Activity Account Custodian f. Kathy Wilson - Deputy Minutes Clerk, Executive Director of Personnel Secretary passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Curtice Hillis: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

V.M.6.a. Kathleen Conner - Board Clerk, Minutes Clerk,
Superintendent's Secretary

V.M.6.b. Tanya Wilson - Payroll Clerk

V.M.6.c. Debora Jones – Assistant Treasurer

V.M.6.d. Deborah Cawvey - Encumbrance Clerk, Asst
Activity Account Custodian

V.M.6.e. Deana Taylor - Activity Account Custodian

V.M.6.f. Kathy Wilson - Deputy Minutes Clerk,
Executive Director of Personnel Secretary

V.M.7. Vote to renew the contract of the School Board
Treasurer, Doug Jones, for 2008-09.

To renew the contract of the School Board Treasurer, Doug
Jones, for 2008-08 passed with a motion by Bryan Sherwood
and a second by Wally Johnson.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.M.8. Vote to approve/disapprove Athletic Department
Coaches for 2008-09 as per Attachment.

To approve Athletic Department Coaches for 2008-09 as per
Attachment. passed with a motion by Bryan Sherwood and a
second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

V.N. Adjournment

To Adjourn at 9:53 p.m. passed with a motion by Bryan
Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Yea
Shirley Woods: Yea
Yea: 5, Nay: 0

**Minutes of Regular Meeting of The Board Of Education
Independent School District Number 33, Creek County**

4/7/2008 7:30 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. Consent Agenda

II.A. Vote to approve/disapprove the minutes of the 3-3-08 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 3-11-08 special board meeting.

II.C. Vote to approve/disapprove 2007-08 general fund purchase order encumbrances numbers 1200 through 1269.

II.D. Vote to approve/disapprove 2007-08 building fund purchase order encumbrances numbers 69 through 76.

II.E. Vote to approve/disapprove 2007-08 bond (fund 33) fund purchase order encumbrance number 68.

II.F. Vote to approve/disapprove 2007-08 bond (fund 34) fund purchase order encumbrances numbers 22 through 25.

II.G. Vote to approve/disapprove 2007-08 child nutrition fund purchase order encumbrances numbers 129 through 130.

II.H. Vote to approve/disapprove the monthly and quarterly financial reports of the school Activity Funds account.

II.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

Primary Motion Passed: To approve the consent agenda, Items A-I passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes

Larry Thayer	Yes
Shirley Woods	Yes

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. District Teacher of the Year

Dr. Webb introduced the District Teacher of the Year, Tracy Watson. Mr. Watson has taught for Sapulpa Schools for eighteen years and is currently the High School Music Teacher. He was the first to implement a Jazz Choir in 2001. Mr. Watson was proud to announce that he has three jazz choir members that have been selected to participate in the Jazz All-State Choir. Hundreds of student's state wide try-out and only twenty four students are chosen to perform. Dr. Webb called Mr. Watson a "great asset to the Sapulpa music department". Dr. Crowder made the remark that Sapulpa is very proud of Mr. Watson and with the great leadership he has brought to the music department it shows throughout the district and community.

IV.B. Grounds and Maintenance Update

Dan Thornton updated the Board on grounds and maintenance. OG&E is currently in the process of putting lights at the Middle School, the back parking lot at the High School, Liberty Elementary and the tennis courts. This should help with the lighting issues around the district. Mr. Thornton is currently working on a summer project list and will present it to the Board at the May board meeting. Mr. Thornton presented the Board with a report concerning costs that the district is facing over fuel. According to the report the district will spend \$40,535 over last year at this time.

IV.C. Parent Notification of Incidents

Dr. Crowder reported that a few weeks ago an incident happened while two students were walking home from school. The students reported the incident to their parents. One of the parents called the school to see if there was a school policy concerning how parents are notified of incidents that are reported outside of school. Dr. Crowder called and e-mailed surrounding Superintendents and asked what policies or procedures they use. None of the schools that reported back have a policy but they have various guidelines they use. Dr. Crowder will be informing the principals tomorrow that if any incidents are reported they will need to call Dr. Crowder or an Administrator of the incident and the central office will make the judgment call after researching the incident.

IV.D. 2008 NISBA Summer Conference - July 20-23, 2008

Ray Rodgers, Indian Education Director, asked Dr. Crowder to inform the Board of an upcoming NISBA Summer Conference held in Tulsa on July 20-23, 2008. Board members are welcome to attend this conference.

IV.E. Creek County Interagency Council - Tobacco Control 24-7 Policy

Dr. Crowder presented the Board with a letter and signatures concerning adopting a 24/7 smoke free campus policy. The Board discussed their concerns and Dr. Crowder reported that he would contact the Creek County Interagency with the concerns and will report back to the Board.

IV.F. A letter recognizing the value of the district's SAFE and SPOP programs

Dr. Crowder presented a letter recognizing the district’s SAFE and SPOP programs. Shelly Wood, Washington Pre-K Teacher, wrote a thank you letter for recognizing the importance of early intervention and education for young families and young children.

V. Action Items

New Business - items not known or foreseen when agenda was posted.

V.A. Vote to approve/disapprove the following Policy changes:

V.A.1. Revised Policy 403.5 REDUCTION IN FORCE

V.A.2. Revised Policy 489. COMPLAINT PROCEDURES UNDER PART B OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT

V.A.3. Revised Policy 541.1 DISCIPLINARY REMOVAL OF CHILDREN WITH DISABILITIES

V.A.4. Revised Policy 544.2 MEDICATIONS

V.A.5. New Policy 566.1 STUDENT DIABETES CARE AND MANAGEMENT

Primary Motion Passed: To approve the following Policy changes: 1. Revised Policy 403.5 REDUCTION IN FORCE 2. Revised Policy 489. COMPLAINT PROCEDURES UNDER PART B OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT 3. Revised Policy 541.1 DISCIPLINARY REMOVAL OF CHILDREN WITH DISABILITIES 4. Revised Policy 544.2 MEDICATIONS 5. New Policy 566.1 STUDENT DIABETES CARE AND MANAGEMENT passed with a motion by Larry Thayer and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.B. Vote to approve/disapprove adding 3 new courses to the Curriculum Guide for the 2008-09 school year:

V.B.1. Hype Squad

V.B.2. Power Lifting

V.B.3. Robotics

Primary Motion Passed: To approve adding 3 new courses to the Curriculum Guide for the 2008-09 school year: 1. Hype Squad 2. Power Lifting 3. Robotics passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes

Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.C. Vote to approve/disapprove the following price increases for 2008-09:

V.C.1. Child Nutrition

V.C.2. Driver's Education

Primary Motion Passed: To approve the following price increases for 2008-09: 1. Child Nutrition 2. Driver's Education passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.D. Vote to approve/disapprove the following 2008 summer programs:

V.D.1. Summer classes for grades 8-12

V.D.2. Drivers Education

V.D.3. Summer Child Nutrition

V.D.4. Band Camp

V.D.5. Summer Reading Program for Indian Education

V.D.6. Camp Invention

Primary Motion Passed: To approve the following 2008 summer programs: 1. Summer classes for grades 8-12 2. Driver's Education 3. Summer child Nutrition 4. Band Camp 5. Summer Reading Program for Indian Education 6. Camp Invention passed with a motion by Wally Johnson and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.E. Vote to approve/disapprove the following out-of-state activity trips:

V.E.1. The Volleyball Team to attend a camp in Lincoln, Nebraska on July 22-26, 2008.

V.E.2. The Girl's Basketball Team to attend a tournament in Fort Smith, Arkansas on December 11-13, 2008.

Primary Motion Passed: To approve the following out-of-state activity trips: 1. The Volleyball

Team to attend a camp in Lincoln, Nebraska on July 22-26, 2008 2. The Girl's Basketball Team to attend a tournament in Fort Smith, Arkansas on December 11-13, 2008 passed with a motion by Bryan Sherwood and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.F. Vote to approve/disapprove the following fundraisers:

V.F.1. Junior and Senior class to participate in a powder puff football game for P.E. equipment.

V.F.2. The Sapulpa School Nutrition Association to sell cookies, breads and pans for travel expenses to their National Conference.

V.F.3. Woodlawn students to sell candles for a Smartboard.

Primary Motion Passed: To approve the following fundraisers: 1. Junior and Senior class to participate in a powder puff football game for P.E. equipment 2. The Sapulpa School Nutrition Association to sell cookies, breads and pans for travel expenses to their National Conference 3. Woodlawn students to sell candles for a Smartboard passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.G. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

Primary Motion Passed: To approve surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price. Passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H. Proposed executive session to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.H.1. Vote to convene in executive session.

Primary Motion Passed: To convene in executive session at 8:36 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H.2. Vote to acknowledge the Board has returned to open session.

Primary Motion Passed: To acknowledge the Board has returned to open session at 9:03 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:36 p.m. to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at 9:03 p.m. This constitutes the minutes of the executive session.

V.I. Personnel

V.I.1. Vote to Employ:

V.I.1.a. Stacy Clark, Liberty Teacher Assistant (3-10-08)

V.I.1.b. Rhonda Lee, Junior High Custodian (3-17-08)

V.I.1.c. Ashley Neighbors, Junior High Assistant Tennis Coach (4-1-08)

V.I.1.d. Kimberly Pinson, Washington Custodian (3-25-08)

Primary Motion Passed: To employ as listed passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.2. Vote to approve/disapprove the following transfers:

V.I.2.a. Carol VanAnglen from Woodlawn H.Q. Teacher Assistant to Woodlawn H.Q. Paraprofessional, effective 3-14-08.

V.I.2.b. Stephanie Wilkerson from Woodlawn H.Q. Special Education Assistant to Woodlawn Indian Education Tutor, effective 3-31-08.

V.I.3. Vote to approve/disapprove a leave of absence for Michelle Gamino, Jefferson Heights 2nd Grade Teacher for the 2008-09 school year.

Primary Motion Passed: To approve the following transfers: Carol VanAnglen from Woodlawn H.Q. Teacher Assistant to Woodlawn H.Q. Paraprofessional, effective 3-14-08. Stephanie Wilkerson from Woodlawn H.Q. Special Education Assistant to Woodlawn Indian Education Tutor, effective 3-31-08 passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

Primary Motion Passed: To approve a leave of absence for Michelle Gamino, Jefferson Heights 2nd Grade Teacher for the 2008-09 school year passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.4. Vote to approve/disapprove a leave of absence for Marika Haefner, Middle School PRIME Teacher for the 2008-09 school year.

Primary Motion Passed: To approve a leave of absence for Marika Haefner, Middle School PRIME Teacher for the 2008-09 school year. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.5. Vote to accept Resignations received since the last board meeting.

Samantha Arndt, Woodlawn 3rd Grade Teacher (5-30-08) Katia Bennett, Woodlawn Paraprofessional (3-14-08) Larry Crocker, Service Center Bus Driver (4-2-08) Karen Martin,

Jefferson Heights 2nd Grade Teacher (5-30-08) Marion Peacock, Jefferson Heights 3rd Grade Teacher 5-30-08)

Primary Motion Passed: To accept Resignations as listed passed with a motion by Larry Thayer and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.6. Vote to renew the 2008-09 certified teaching contract for Starla Bilyeu.

Primary Motion Passed: To renew the 2008-09 certified teaching contract for Starla Bilyeu passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.7. Vote to authorize the Superintendent to notify support employees of the Board's intention to rehire the employees for the 2008-09 school year as per Attachment.

Primary Motion Passed: To authorize the Superintendent to notify support employees of the Board's intention to rehire the employees for the 2008-09 school year as per Attachment passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.J. Adjournment.

Primary Motion Passed: To adjourn at 9:06 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Minutes Clerk, Board of Education I-33

**Minutes of Special Meeting of The Board Of Education
Independent School District Number 33, Creek County**

4/7/2008 7:15 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove a resolution determining the maturities of, and setting a date, time and place for the sale of the \$750,000 General Obligation Combined Purpose Bonds of the School District voted and approved on the 4th day of March, 2008.

Primary Motion Passed: To approve a resolution determining the maturities of, and setting April 24, 2008, at 12:00 p.m. in the Administration Board Room at 1 South Mission, Sapulpa, Oklahoma, for the sale of the \$750,000 General Obligation Combined Purpose Bonds of the School District voted and approved on 4th day of March, 2008 passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III. Adjournment.

Primary Motion Passed: To Adjourn at 7:17 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes

Larry Thayer
Shirley Woods

Yes
Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Minutes Clerk, Board of Education I-33

**Minutes of Special Meeting of The Board Of Education
Independent School District Number 33, Creek County**

4/24/2008 12:00 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. The Board to receive bids for the \$750,000 General Obligation Combined Purpose Bonds of this school district and award bonds to the lowest bidder.

Primary Motion Passed: To award the General Obligation Combined Purpose Bonds to America Heritage Bank, Sapulpa, Oklahoma, for a net interest cost of \$73,255.00 and average rate of 2.774811% passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III. The Board to consider and take action on a resolution providing for the issuance of General Obligation Combined Purpose Bonds in the sum of \$750,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Primary Motion Passed: To approve a resolution providing for the issuance of General Obligation Combined Purpose Bonds in the sum of \$750,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue passed with a motion by Wally Johnson and a

second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

IV. The Board to consider and take action on separate resolutions designating the general obligation bonds of 2008 as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

Primary Motion Passed: To approve a resolution designating the general obligation bonds of 2008 as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986 passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V. Adjournment.

Primary Motion Passed: To approve to adjourn at 12:07 pm passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Minutes Clerk, Board of Education I-33

**Minutes of Special Meeting of The Board Of Education
Independent School District Number 33, Creek County**

4/24/2008 12:30 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove a High School Girls Softball Camp on June 2-5, 2008.

Primary Motion Passed: To approve/disapprove a High School Girls Softball Camp on June 2-5, 2008 passed with a motion by Larry Thayer and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III. Proposed executive session to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

III.A. Vote to convene in executive session.

Primary Motion Passed: To convene in executive session at 12:32 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III.B. Vote to acknowledge the Board has returned to open session.

Primary Motion Passed: To acknowledge the Board has returned to open session at 1:37 p.m. passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III.C. Statement of executive session minutes.

The Board of Education went into executive session at 12:32 p.m. to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at 1:37 p.m. This constitutes the minutes of the executive session.

IV. Vote to approve/disapprove the Superintendent's recommendation to employ James Womack as Head High School Boys Basketball Coach, effective 8-12-08.

Primary Motion Passed: To approve the Superintendent's recommendation to employ James Womack as Head High School Boys Basketball Coach, effective 8-12-08 passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V. Vote to accept Resignations received since the last board meeting.

Primary Motion Passed: To accept Resignations received since the last board meeting passed with a motion by Wally Johnson and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

VI. Adjournment.

Primary Motion Passed: To Adjourn at 1:39 p.m. passed with a motion by Bryan Sherwood

and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Minutes Clerk, Board of Education I-33

**SAPULPA PUBLIC SCHOOLS
Encumbrance Register
GENERAL FUND 2007-2008**

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	11	1270	BOUND-TO-STAY-BOUND	BOOK ORDER MIDDLE SCHOOL	2/29/2008	281.41
2008	11	1271	CANDICE MCCLANAHAN	HOMEBOUND MILEAGE	4/1/2008	3.96
2008	11	1272	CUMMINS-SOUTHERN PLAINS	OPEN - ENGINE PARTS	4/1/2008	150.00
2008	11	1273	CASTLECOM	OPEN PHONE REPAIR SERVICE	4/1/2008	500.00
2008	11	1274	CONXTS	SMARTBOARDS MIDDLE SCHOOL	4/1/2008	3,138.00
2008	11	1275	JIMMY DEERE	STICKBALL SETS HS INDIAN ED	4/1/2008	360.00
2008	11	1276	ORIENTAL TRADING CO., INC	GRADUSTION CAPS - OCAP	4/1/2008	53.80
2008	11	1277	OKLAHOMA FAMILY RESOURCE COAL	REGISTRATION FEE OCAP	4/1/2008	190.00
2008	11	1278	STEVEN WOODS	HS INDIAN ED SPEAKER	4/1/2008	100.00
2008	11	1279	THOMAS M WALSH	TRAVEL EXPENSE JEFFERSON H	4/1/2008	176.00
2008	11	1280	HUGHES PICTURES	SUPPLIES JR HIGH	4/1/2008	4,811.90
2008	11	1281	GOVCONNECTION, INC.	TECHNOLOGY - SPECIAL EDUC	4/1/2008	1,599.98
2008	11	1282	KIMBERLY CASTALDI	REGISTRATION FEE FREEDOM	4/1/2008	50.00
2008	11	1283	MARY E MCGUIRE	REGISTRATION FEE FREEDOM	4/1/2008	50.00
2008	11	1284	PEARSON ASSESSMENTS	RATING FORM - SPECIAL ED/WASH	4/1/2008	138.00
2008	11	1285	RACHEL ROBERTS	TEST FEE - SPECIAL ED/FREEDOM	4/1/2008	42.50
2008	11	1286	KIMBERLY CASTALDI	TRAVEL EXPENSE - SPECIAL ED/FR	4/1/2008	202.32
2008	11	1287	NOW BOOKS	PHOTOSHOP - HS PROGRAM ASSIST	4/1/2008	840.00
2008	11	1288	BEST BLANKS	CLASS SUPPLIES HIGH SCHOOL	4/1/2008	704.94
2008	11	1289	NOW BOOKS	PHOTOSHOP HS PROG. ASST.	4/1/2008	840.00
2008	11	1290	EVELYN MAE HENRY	HOMEBOUND MILEAGE	4/1/2008	23.76
2008	11	1291	MEREDITH A ESPINOZA	HOMEBOUND MILEAGE	4/1/2008	179.52
2008	11	1292	OKLAHOMA FAMILY RESOURCE COAL	REGISTRATION FEE - OPAT	4/1/2008	20.00
2008	11	1293	NASCO ARTS & CRAFTS	WOODLAWN CLASS SUPPLIES	4/1/2008	87.82
2008	11	1294	ETA/CUISENAIRE	CASES WOODLAWN	4/1/2008	85.47
2008	11	1295	LINGUI SYSTEMS	SPEECH SUPPLIES	4/1/2008	3,690.90
2008	11	1296	SAY IT RIGHT	SPEECH SUPPLIES	4/1/2008	854.32
2008	11	1297	WATCH D.O.G.S.	LIBERTY TITLE I SUPPLIES	4/1/2008	958.00
2008	11	1298	APPLIED PRACTICE, LTD	HIGH SCHOOL SUPPLIES	4/1/2008	201.38
2008	11	1299	OKLA DEPT MENTAL HEALTH	REGISTRATION FEE WASHINGTON	4/1/2008	100.00
2008	11	1300	OMNIPLEX	SHARP SLEEP-OVER	4/1/2008	2,000.00
2008	11	1301	BETZLERS BEST ELECTRONICS	JR HIGH MEDIA TV REPAIR	4/1/2008	53.85
2008	11	1302	CK TELEPHONE & DATA SERVICE	TELEPHONE REPAIR CHIEFTAIN CT	4/1/2008	150.00
2008	11	1303	CURTIS L ROSE	MILEAGE EXPENSE HS AG	4/1/2008	150.00
2008	11	1304	GOVCONNECTION, INC.	TECHNOLOGY SUPPLIES	4/1/2008	524.32
2008	11	1305	SAX ARTS & CRAFTS	JEFFERSON HTS ART SUPPLIES	4/1/2008	1,532.38
2008	11	1306	CCOSA	REGISTRATION FEE HIGH SCHOO	4/1/2008	195.00
2008	11	1307	THE PIN MAN	YEAR-END ASSEMBLY AWARDS	4/1/2008	1,155.41
2008	11	1308	NCA CASI	ACCREDITATION DUES JR HIGH	4/1/2008	625.00
2008	11	1309	FOLLETT LIBRARY RESOURCES	JR HIGH MEDIA BOOK ORDER	4/1/2008	399.56
2008	11	1310	COLLEGE OF EDUCATION	ASSESSMENT DATA ELEMENTARYS	4/1/2008	1,221.00
2008	11	1311	PEARSON EDUCATION	WASHINGTON SPECIAL ED SUPPLIES	4/1/2008	2,483.00
2008	11	1312	TEACHER'S DISCOUNT	LIBERTY TITLE I SUPPLIES	4/1/2008	178.93
2008	11	1313	WINSOR LEARNING, INC.	FREEDOM TITLE I SUPPLIES	4/1/2008	712.80
2008	11	1314	READ NATURALLY	FREEDOM TITLE I SUPPLIES	4/1/2008	957.00
2008	11	1315	MARI, INC.	FREEDOM TITLE I SUPPLIES	4/1/2008	1,194.90
2008	11	1316	MARI, INC.	FREEDOM TITLE I SUPPLIES	4/1/2008	1,703.10
2008	11	1317	LITHOPRINT	FREEDOM HANDBOOK COVERS	4/1/2008	90.00
2008	11	1318	TEACHER CREATED MATERIALS	FREEDOM TITLE I SUPPLIES	4/1/2008	162.08
2008	11	1319	CHILDCRAFT	FREEDOM TITLE I SUPPLIES	4/1/2008	443.74
2008	11	1320	DANNY BECK CHEVROLET	SPECIAL ED VAN	4/1/2008	33,086.00
2008	11	1321	OFFICE DEPOT	OPEN COMPUTER SUPPLIES-JR HI	4/1/2008	1,000.00
2008	11	1322	TECHNOLOGY EDUCATION CONCEPT	JR HIGH PROGRAM ASSISTANCE	4/1/2008	1,123.75
2008	11	1323	VIDEO REVOLUTION	HIGH SCHOOL PROGRAM ASSIST	4/1/2008	1,348.98

Total Printed: 72,924.78

Total Balance Forward: 25,812,147.34

Total to Date: 25,885,072.12

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BUILDING FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	21	77	ABSOLUTELY CUSTOM	SUPPLIES HIGH SCHOOL	4/1/2008	612.31
2008	21	78	PROMACO	FREEDOM SUPPLIES	4/1/2008	1,742.65
2008	21	79	84 LUMBER	BUILDING/MAINT SUPPLIES-OPEN	4/1/2008	2,000.00
2008	21	80	TYLER APPLIANCE WAREHOUSE	FREEDOM PRE-K APPLIANCE	4/1/2008	469.00
2008	21	81	LAMPROE CONSTRUCTION, INC	CONCRETE PAD LIBERTY	4/1/2008	3,400.99
2008	21	82	METRO	LIBERTY BUILDING SUPPLIES	4/1/2008	2,748.10
2008	21	83	BARCO PRODUCTS	LIBERTY BUILDING SUPPLIES	4/1/2008	1,000.00
2008	21	84	SCHOOL SPECIALTY	LIBERTY MEGAPHONES	4/1/2008	525.00
2008	21	85	LONE WOLF AUDIO LLC	LIBERTY WIRELESS PA SYSTEM	4/1/2008	680.00
2008	21	86	LONE WOLF AUDIO LLC	BUILDING SUPPLIES LIBERTY	4/1/2008	200.00
2008	21	87	OFFICE DEPOT	OPEN BLDG SUPPLIES LIBERTY	4/1/2008	403.00
2008	21	88	METRO	OPEN BLDG SUPPLIES LIBERTY	4/1/2008	719.00

Total Printed:	14,500.05
Total Balance Forward:	521,758.44
Total to Date:	536,258.49

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BOND FUND - 34 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	34	26	CONXTS	SMARTBOARDS WOODLAWN	4/1/2008	2,950.00
2008	34	27	REDIKER SOFTWARE, INC	TECHNOLOGY	4/1/2008	1,000.00
2008	34	28	ACADEMIC SUPERSTORE	OPEN TECHNOLOGY	4/1/2008	3,000.00
Total Printed:						6,950.00
Total Balance Forward:						553,081.30
Total to Date:						560,031.30

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BOND FUND - 35 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	35	1	DANNY BECK CHEVROLET	VAN/PICK-UP	4/1/2008	58,368.00
						Total Printed: 58,368.00
						Total Balance Forward: 0.00
						Total to Date: 58,368.00

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
CHILD NUTRITION FUND 2007-2008

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2008	22	131	SNA OF OKLAHOMA	SNA CONF REG, JUNE 16	4/1/2008	600.00
2008	22	132	JOHN GERL	MEAL REFUND-ASHLEY HARJO	4/1/2008	23.80
Total Printed:						623.80
Total Balance Forward:						1,637,665.37
Total to Date:						1,638,289.17

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 4/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 802 HS OFFICE	\$8,587.38	\$269.50	\$0.00	\$1,394.18	\$7,462.70	\$0.00	\$7,462.70
Project 803 HS AFS CLUB	\$247.38	\$0.00	\$0.00	\$0.00	\$247.38	\$0.00	\$247.38
Project 804 HS DEBATE	\$20,704.32	\$912.00	\$0.00	\$257.40	\$21,358.92	\$0.00	\$21,358.92
Project 805 HS ART	\$3,252.41	\$0.00	\$0.00	\$1,018.77	\$2,233.64	\$0.00	\$2,233.64
Project 806 HS BAND	\$18,246.59	\$3,230.00	\$0.00	\$200.00	\$21,276.59	\$0.00	\$21,276.59
Project 807 HS CHINA CLUB	\$1,232.95	\$0.00	\$0.00	\$0.00	\$1,232.95	\$0.00	\$1,232.95
Project 808 HS CHEERLEADERS	\$817.75	\$0.00	\$0.00	\$0.00	\$817.75	\$0.00	\$817.75
Project 809 HS ART CLUB	\$249.58	\$0.00	\$0.00	\$0.00	\$249.58	\$0.00	\$249.58
Project 810 HS STAY(STUD TCH AIDS Yr	\$842.92	\$0.00	\$0.00	\$0.00	\$842.92	\$0.00	\$842.92
Project 811 HS COUNSELING OFFICE	\$3,410.08	\$80.00	\$0.00	\$0.00	\$3,490.08	\$0.00	\$3,490.08
Project 812 HS BUSINESS PROF ASSOC	\$1,138.00	\$513.08	\$0.00	\$200.00	\$1,451.08	\$0.00	\$1,451.08
Project 813 HS FACULTY CLUB	\$142.76	\$0.00	\$0.00	\$0.00	\$142.76	\$0.00	\$142.76
Project 814 HS FRENCH HONOR SOCIE	\$289.20	\$0.00	\$0.00	\$0.00	\$289.20	\$0.00	\$289.20
Project 815 HS FCCLA	\$6,206.27	\$105.00	\$0.00	\$400.98	\$5,910.29	\$0.00	\$5,910.29
Project 816 HS GUITAR CLUB	\$8.25	\$0.00	\$0.00	\$0.00	\$8.25	\$0.00	\$8.25
Project 817 HS LIBRARY	\$224.43	\$28.85	\$0.00	\$0.00	\$253.28	\$0.00	\$253.28
Project 818 HS NATIONAL HONOR SOCI	\$679.81	\$0.00	\$0.00	\$0.00	\$679.81	\$0.00	\$679.81
Project 819 HS POW WOW	\$1,723.24	\$0.00	\$0.00	\$0.00	\$1,723.24	\$0.00	\$1,723.24
Project 820 HS NAACP	\$30.21	\$0.00	\$0.00	\$0.00	\$30.21	\$0.00	\$30.21
Project 821 HS SENIORS 2009	\$7,003.58	\$10,047.00	\$0.00	\$3,425.93	\$13,624.65	\$0.00	\$13,624.65
Project 822 HS SENIORS 2008	\$3,873.95	\$0.00	\$0.00	\$159.50	\$3,714.45	\$0.00	\$3,714.45
Project 823 HS SENIORS 2010	\$1,236.43	\$0.00	\$0.00	\$0.00	\$1,236.43	\$0.00	\$1,236.43
Project 824 HS SCIENCE CLUB	\$1,051.63	\$0.00	\$0.00	\$0.00	\$1,051.63	\$0.00	\$1,051.63
Project 825 HS SPANISH HONOR SOCIE	\$30.48	\$0.00	\$0.00	\$0.00	\$30.48	\$0.00	\$30.48
Project 826 HS SPECIAL ED/OLYMPICS	\$16,688.29	\$0.00	\$0.00	\$0.00	\$16,688.29	\$0.00	\$16,688.29
Project 827 HS STUDENT COUNCIL	\$32.17	\$0.00	\$0.00	\$0.00	\$32.17	\$0.00	\$32.17
Project 828 HS VOCAL MUSIC	\$14,106.20	\$193.80	\$0.00	\$2,500.00	\$11,800.00	\$0.00	\$11,800.00
Project 829 HS AG ED & FFA	\$12,162.85	\$2,040.30	\$0.00	\$13,255.20	\$947.95	\$0.00	\$947.95
Project 830 HS C&A SPECIAL ED	\$4,074.42	\$0.00	\$0.00	\$0.00	\$4,074.42	\$0.00	\$4,074.42
Project 831 HS YEARBOOK	\$10,097.17	\$0.00	\$0.00	\$10,000.00	\$97.17	\$0.00	\$97.17
Project 832 HS TMAH	\$733.87	\$0.00	\$0.00	\$0.00	\$733.87	\$0.00	\$733.87
Project 833 HS ACADEMIC BANQUET	\$102.81	\$0.00	\$0.00	\$0.00	\$102.81	\$0.00	\$102.81
Project 834 HS ENGLISH	\$73.12	\$0.00	\$0.00	\$0.00	\$73.12	\$0.00	\$73.12
Project 835 HS BAND AUXILIARIES	\$1,244.50	\$889.00	\$0.00	\$1,290.00	\$843.50	\$0.00	\$843.50
Project 836 HS BAND TRIPS	\$242.48	\$0.00	\$0.00	\$0.00	\$242.48	\$0.00	\$242.48
Project 838 HS PING PINGS	\$847.96	\$0.00	\$0.00	\$0.00	\$847.96	\$0.00	\$847.96
Project 839 HS FCA	\$312.85	\$0.00	\$0.00	\$0.00	\$312.85	\$0.00	\$312.85
Project 840 HS INDIAN PARENT COMMN	\$827.03	\$0.00	\$0.00	\$0.00	\$827.03	\$0.00	\$827.03
Project 841 HS SAPULPA INDIAN CLUB	\$1,106.96	\$0.00	\$0.00	\$10.94	\$1,096.02	\$0.00	\$1,096.02
Project 842 HS KEY CLUB	\$991.08	\$0.00	\$0.00	\$0.00	\$991.08	\$0.00	\$991.08
Project 843 HS THINK	\$46.13	\$0.00	\$0.00	\$0.00	\$46.13	\$0.00	\$46.13
Project 844 HS PRODUCTIONS	\$6,370.27	\$75.00	\$0.00	\$3,311.00	\$3,134.27	\$0.00	\$3,134.27
Project 846 HS JROTC	\$13,281.03	\$3,424.08	\$0.00	\$1,877.08	\$14,828.03	\$0.00	\$14,828.03
Project 847 HS LATIN CLUB	\$86.85	\$0.00	\$0.00	\$0.00	\$86.85	\$0.00	\$86.85
Project 848 HS SCHOOL NURSE	\$4,930.50	\$0.00	\$0.00	\$273.93	\$4,656.57	\$0.00	\$4,656.57
Project 849 HS TEENS FOR CHRIST	\$166.69	\$0.00	\$0.00	\$0.00	\$166.69	\$0.00	\$166.69
Project 851 HS HYPE SQUAD	\$158.26	\$25.00	\$0.00	\$137.50	\$45.76	\$0.00	\$45.76
Project 852 HS FIRST ROBOTICS	\$4,133.08	\$1,276.38	\$0.00	\$1,253.00	\$4,156.46	\$0.00	\$4,156.46
Project 857 JH OFFICE	\$10,416.36	\$141.00	\$0.00	\$2,300.38	\$8,256.98	\$0.00	\$8,256.98
Project 858 JH CHEERLEADERS	\$778.35	\$250.00	\$0.00	\$175.50	\$852.85	\$0.00	\$852.85
Project 859 JH HOME EC & FHA	\$1,245.38	\$0.00	\$0.00	\$0.00	\$1,245.38	\$0.00	\$1,245.38
Project 860 JH LIBRARY	\$210.50	\$0.00	\$0.00	\$0.00	\$210.50	\$0.00	\$210.50
Project 861 JH SHOP	\$1,937.60	(\$15.00)	\$0.00	\$0.00	\$1,922.60	\$0.00	\$1,922.60
Project 862 JH SPECIAL ED	\$0.00	\$0.00	\$0.00	\$82.70	(\$82.70)	\$0.00	(\$82.70)
Project 863 JH STUDENT COUNCIL	\$2,993.68	\$0.00	\$0.00	\$0.00	\$2,993.68	\$0.00	\$2,993.68
Project 864 JH VOCAL MUSIC	\$5,727.45	\$0.00	\$0.00	\$0.00	\$5,727.45	\$0.00	\$5,727.45
Project 865 JH STUDENT STORE	\$146.30	\$0.00	\$0.00	\$0.00	\$146.30	\$0.00	\$146.30
Project 866 JH YEARBOOK	\$2,458.65	\$756.00	\$0.00	\$195.00	\$3,019.65	\$0.00	\$3,019.65
Project 868 JH BB CHEERLEADERS	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00
Project 870 JH ART	\$1,220.62	\$455.00	\$0.00	\$598.94	\$1,076.68	\$0.00	\$1,076.68
Project 871 JH FACULTY SUNSHINE	\$33.02	\$0.00	\$0.00	\$0.00	\$33.02	\$0.00	\$33.02
Project 872 JH RECYCLING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Project 877 MS OFFICE	\$13,872.32	\$0.00	\$0.00	\$47.66	\$13,824.66	\$0.00	\$13,824.66

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 4/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 878 MS LIBRARY	\$543.11	\$51.71	\$0.00	\$512.84	\$81.98	\$0.00	\$81.98
Project 879 MS STUDENT STORE	\$3,896.46	\$256.40	\$0.00	\$1,192.95	\$2,959.91	\$0.00	\$2,959.91
Project 880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90
Project 881 MS YEARBOOK	\$4,576.30	\$1,275.00	\$0.00	\$262.50	\$5,588.80	\$0.00	\$5,588.80
Project 882 MS ART	\$4.21	\$0.00	\$0.00	\$0.00	\$4.21	\$0.00	\$4.21
Project 883 MS CHOIR	\$4,697.74	\$71.75	\$0.00	\$138.00	\$4,631.49	\$0.00	\$4,631.49
Project 884 MS ACTIVITIES/TECHNOLOG	\$716.48	\$0.00	\$0.00	\$0.00	\$716.48	\$0.00	\$716.48
Project 885 MS NASA	\$298.67	\$0.00	\$0.00	\$0.00	\$298.67	\$0.00	\$298.67
Project 891 OCAP LIBRARY	\$14,098.79	\$0.00	\$0.00	\$1,642.79	\$12,456.00	\$0.00	\$12,456.00
Project 892 SAFE	\$114.91	\$0.00	\$0.00	\$0.00	\$114.91	\$0.00	\$114.91
Project 893 LIBERTY LIBRARY	\$463.65	\$0.00	\$0.00	\$0.00	\$463.65	\$0.00	\$463.65
Project 894 LIBERTY MISC	\$7,291.02	\$0.00	\$0.00	\$0.00	\$7,291.02	\$0.00	\$7,291.02
Project 895 LIBERTY FUNDRAISING	\$8,576.38	\$0.00	\$0.00	\$0.00	\$8,576.38	\$0.00	\$8,576.38
Project 900 FREEDOM MISC	\$18,091.67	\$1,034.00	\$0.00	\$959.16	\$18,166.51	\$0.00	\$18,166.51
Project 901 FREEDOM FUNDRAISING	\$31,589.02	(\$231.00)	\$0.00	\$0.00	\$31,358.02	\$0.00	\$31,358.02
Project 907 JEFFERSON HTS MISC	\$1,046.43	(\$89.00)	\$0.00	\$19.45	\$937.98	\$0.00	\$937.98
Project 908 JEFFERSON HTS FUNDRAIS	\$9,913.38	\$86.30	\$9.95	\$1,717.01	\$8,292.62	\$0.00	\$8,292.62
Project 909 JEFFERSON HTS FACULTY	\$486.70	\$0.00	\$0.00	\$29.95	\$456.75	\$0.00	\$456.75
Project 910 JEFFERSON HTS GRANTS	\$1,427.68	\$0.00	\$0.00	\$378.47	\$1,049.21	\$0.00	\$1,049.21
Project 915 WASHINGTON MISC	\$3,581.94	\$255.00	\$0.00	\$92.57	\$3,744.37	\$0.00	\$3,744.37
Project 916 WASHINGTON FUNDRAISIN	\$2,239.65	\$71.20	\$0.00	\$146.85	\$2,164.00	\$0.00	\$2,164.00
Project 923 WOODLAWN MISC	\$2,314.65	\$0.00	\$0.00	\$37.60	\$2,277.05	\$0.00	\$2,277.05
Project 924 WOODLAWN FUNDRAISING	\$31,432.00	\$0.00	\$0.00	\$1,247.16	\$30,184.84	\$0.00	\$30,184.84
Project 925 WOODLAWN HELPING KIDS	\$20.78	\$0.00	\$0.00	\$0.00	\$20.78	\$0.00	\$20.78
Project 926 WOODLAWN LIBRARY	\$4,423.64	\$3,750.25	\$0.00	\$84.54	\$8,089.35	\$0.00	\$8,089.35
Project 927 WOODLAWN GRANTS	\$2,243.03	\$0.00	\$0.00	\$0.00	\$2,243.03	\$0.00	\$2,243.03
Project 931 CENTRAL OFFICE FUND	\$2,348.84	\$0.00	\$0.00	\$0.00	\$2,348.84	\$0.00	\$2,348.84
Project 933 NOW (INTEREST INCOME)	\$33,397.85	\$0.00	(\$50.55)	\$322.64	\$33,024.66	\$0.00	\$33,024.66
Project 934 DRIVERS EDUCATION	\$12,465.00	\$1,125.00	\$0.00	\$0.00	\$13,590.00	\$0.00	\$13,590.00
Project 936 NIGHT SCH/SUMMER SCH	\$2,775.00	\$0.00	\$0.00	\$0.00	\$2,775.00	\$0.00	\$2,775.00
Project 937 LATCHKEY	\$107,919.47	\$11,538.75	\$0.00	\$1,105.81	\$118,352.41	\$0.00	\$118,352.41
Project 939 EDUCATION FOUNDATION	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Project 940 KIDS HIDEOUT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Project 941 LOCAL SCH CHILD WELFAR	\$24,624.31	\$8,206.75	\$0.00	\$1,461.25	\$31,369.81	\$0.00	\$31,369.81
Project 942 IMPACT PROGRAM	\$25,603.89	\$0.00	\$0.00	\$0.00	\$25,603.89	\$0.00	\$25,603.89
Project 943 WELLNESS PROGRAM	\$294.48	\$0.00	\$0.00	\$0.00	\$294.48	\$0.00	\$294.48
Project 944 CHILD NUTRITION BANQUET	\$2,371.95	\$2,880.00	\$74.78	\$21.98	\$5,304.75	\$0.00	\$5,304.75
Project 945 SPS FOOD SERV ASSOC	\$5,342.14	\$176.00	(\$34.18)	\$0.00	\$5,483.96	\$0.00	\$5,483.96
Project 946 SOFT DRINK MONEY	\$83,111.89	\$0.00	\$0.00	\$14,874.00	\$68,237.89	\$0.00	\$68,237.89
Project 947 ALTERNATIVE SCHOOL	\$17,950.07	\$196.73	\$0.00	\$2,045.58	\$16,101.22	\$0.00	\$16,101.22
Project 948 JACKSON SCHOLARSHIP	\$704.00	\$0.00	\$0.00	\$0.00	\$704.00	\$0.00	\$704.00
Project 949 CLEARING ACCOUNT	\$1,856.82	\$0.00	\$0.00	\$0.00	\$1,856.82	\$0.00	\$1,856.82
Project 950 SERVICE CENTER	\$1,310.09	\$0.00	\$0.00	\$0.00	\$1,310.09	\$0.00	\$1,310.09
Project 954 5TH GRADE ELEM BASKETE	\$1,045.79	\$0.00	\$0.00	\$0.00	\$1,045.79	\$0.00	\$1,045.79
Project 955 6TH GRADE ELEM BASKETE	\$3,893.78	\$0.00	\$0.00	\$0.00	\$3,893.78	\$0.00	\$3,893.78
Project 956 CENTENNIAL PLAZA PROJE	\$3,172.10	\$0.00	\$0.00	\$0.00	\$3,172.10	\$0.00	\$3,172.10
Project 957 SPEP	\$980.42	\$0.00	\$0.00	\$0.00	\$980.42	\$0.00	\$980.42
Project 958 STUDENT ACTIVITY DRUG T	\$4,481.72	\$0.00	\$0.00	\$0.00	\$4,481.72	\$0.00	\$4,481.72
Project 959 SPEP FUNDRAISER	\$10,675.00	\$775.00	\$0.00	\$0.00	\$11,450.00	\$0.00	\$11,450.00
Project 960 HIDER TRUST - FFA SCHOL	\$1,084.50	\$8,206.75	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 961 HIDER TRUST - JROTC SCH	\$1,084.50	\$8,206.75	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 962 HIDER TRUST - DR ED SCH	\$1,084.50	\$8,206.75	\$0.00	\$0.00	\$9,291.25	\$0.00	\$9,291.25
Project 970 ATHLETIC - ALL SPORTS OV	\$12,703.96	\$7,807.81	\$0.00	\$7,821.55	\$12,690.22	\$0.00	\$12,690.22
Project 971 ATHLETIC - BOOSTER CLUE	\$21,692.53	\$53.00	\$0.00	\$52.53	\$21,693.00	\$0.00	\$21,693.00
Project 974 ATHLETICS - TRAINER	\$143.67	\$0.00	\$0.00	\$0.00	\$143.67	\$0.00	\$143.67
Grand Total	\$754,901.86	\$88,606.89	\$0.00	\$80,532.77	\$762,975.98	\$0.00	\$762,975.98


**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
April 2008**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND
BEG BALANCE	5,118,861.74	1,720,287.50	407,927.73	308,902.80	3,195,478.18
DEPOSITS	2,526,906.10	93,503.91	148,549.75	0.00	377,555.69
CHECKS ISSUED					
Current Year	2,088,236.94	37,388.27	167,034.64	11,477.76	0.00
Prior Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
END BALANCE	5,557,530.90	1,776,403.14	389,442.84	297,425.04	3,573,033.87
Last Yr Same Month	5,161,423.26	1,119,436.70	350,287.38	435,199.48	3,412,715.55
Gain or (Loss)	396,107.64	656,966.44	39,155.46	(137,774.44)	160,318.32
BANK BALANCE	3,857,530.90	976,403.14	389,442.84	297,425.04	1,573,033.87
CERTIF'S OF DEP	1,700,000.00	800,000.00	0.00	0.00	2,000,000.00
ENDING TOTAL	5,557,530.90	1,776,403.14	389,442.84	297,425.04	3,573,033.87

Certificates of Deposit

FUND:	AMOUNT	RATE	DUE DATE	CD NO.
General	1,000,000	5.050%	10-30-2008	538876-FUB
	700,000	5.050%	10-30-2008	538272-FUB
Building	300,000	5.050%	10-30-2008	538272-FUB
	500,000	3.550%	10-30-2008	552607-FUB
Sinking	1,000,000	5.000%	05-27-2008	402192-FUB
	1,000,000	3.060%	05-08-2008	100307-SPB
TOTAL	4,500,000			

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS TRUE AND CORRECT AND IN ACCORDANCE WITH MY BOOKS.



Doug Jones, Treasurer

APRIL 2008 COLLECTIONS

GENERAL FUND	PREVIOUS TOTAL	CURRENT MONTH	NEW YR-TO-DATE	PROJECTED YEAR ENDING 6-30-2008	TARGET PERCENT 83.3%
Local Revenue					
Current Ad Valorem	3,454,009.36	653,122.14	4,107,131.50	4,314,488.00	95.2%
Prior Ad Valorem	145,610.51	1,588.32	147,198.83	140,000.00	105.1%
Homestead Reimb & In Lieu Tax	31,325.00	0.00	31,325.00	31,325.00	100.0%
Sum Schl Tuition-Clr Acct	6,930.00	0.00	6,930.00	10,000.00	69.3%
SHOW - Respite Care	0.00	0.00	0.00	0.00	0.0%
Alt School Tuition	0.00	0.00	0.00	0.00	0.0%
Spec Ed & Driver's Ed	0.00	0.00	0.00	31,855.00	0.0%
Rental of Facilities	11,133.62	1,278.21	12,411.83	12,000.00	103.4%
Insurance Recovery	8,200.52	0.00	8,200.52	4,000.00	205.0%
Sale of Surplus Equipment	626.36	50.00	676.36	3,000.00	22.5%
Refunds-Misc Reimbursements	64,112.20	9,603.86	72,041.21	120,000.00	60.0%
Donations and Contributions	54,323.51	0.00	54,323.51	55,000.00	98.8%
Interest Earned	205,110.84	395.40	205,506.24	340,000.00	60.4%
Latchkey/Com Ed/Night School	216,333.54	0.00	216,333.54	255,000.00	84.8%
Literacy First	0.00	0.00	0.00	0.00	0.0%
Reading Recovery	0.00	0.00	0.00	0.00	0.0%
Local TOTALS	4,197,715.46	666,037.93	4,862,078.54 4,646,304.50	5,316,668.00	91.4% 90.6%
County Revenue					
Mill Levy	345,781.19	70,867.87	416,649.06	424,042.00	98.3%
Mortgage Tax	76,154.58	8,184.92	84,339.50	98,025.00	86.0%
County TOTALS	421,935.77	79,052.79	500,988.56 473,489.52	522,067.00	96.0% 90.7%
State Revenue					
Gross Production	259,800.72	37,493.93	297,294.65	350,000.00	84.9%
Auto Tags	1,097,671.65	147,377.23	1,245,048.88	1,482,375.00	84.0%
School Land	263,850.19	24,670.90	288,521.09	300,000.00	96.2%
Tax Stamps & Truck Tags	9,351.29	1,396.32	10,747.61	11,000.00	97.7%
State Aid (Fdn. & Incentive)	9,625,981.00	1,277,655.00	10,903,636.00	13,461,279.00	81.0%
Robotics Grant (3690)	5,000.00	0.00	5,000.00	10,000.00	50.0%
Teacher Consultant Stipend	0.00	0.00	0.00	5,000.00	0.0%
Alternative Ed/High Challenge	104,007.00	0.00	104,007.00	138,676.00	75.0%
OTRS Supplement (3690)	19,458.00	5,837.00	25,295.00	0.00	0.0%
Staff Development	11,752.00	3,917.00	15,669.00	15,669.00	100.0%
Reading Sufficiency	49,525.68	0.00	49,525.68	23,287.00	212.7%
State Textbook Allocation	222,109.00	0.00	222,109.00	222,109.00	100.0%
Driver's Education	13,165.98	0.00	13,165.98	0.00	0.0%
Advanced Placement Incent	1,200.00	400.00	1,600.00	1,600.00	100.0%
Okla Parents as Teachers	15,750.00	0.00	15,750.00	21,000.00	75.0%
Okla Child Abuse Prevention	119,935.43	0.00	119,935.43	167,811.00	71.5%
Voc. Incentive Assistance	67,050.00	0.00	67,050.00	89,400.00	75.0%
Vocational Salaries	22,820.00	0.00	22,820.00	36,160.00	63.1%
Homebound/Special Svcs	0.00	0.00	0.00	0.00	0.0%
National Board Cert Stipends	201,843.75	0.00	201,843.75	201,844.00	100.0%
Flexible Benefit	1,163,176.62	143,890.80	1,307,067.42	1,595,010.39	81.9%
ACE Remediation (3690)	36,750.00	0.00	36,750.00	36,750.00	100.0%
ACE Technology (3690)	12,596.00	0.00	12,596.00	12,596.00	100.0%
State TOTALS	13,322,794.31	1,642,638.18	14,965,432.49 14,256,559.42	18,181,566.39	82.3% 81.1%

<u>Federal Revenue</u>	<u>PREV Y-T-D</u>	<u>CUR</u>	<u>Y-T-D</u>	<u>PROJ FOR YR</u>	<u>Page 3</u>
Title I	227,277.19	43,789.96	271,067.15	596,634.72	45.4%
Title I Part D	3,595.04	2,707.23	6,302.27	10,824.70	
Title I (Prior Yr)	260,117.72	0.00	260,117.72	0.00	0.0%
IDEA-B Flow Thru	417,522.56	72,647.08	490,169.64	990,144.00	49.5%
IDEA-B Early Intervention	0.00	0.00	0.00	18,443.00	0.0%
IDEA-B Preschool 3-5	10,503.91	1,718.05	12,221.96	22,174.00	55.1%
Title VII - Indian Ed.	110,603.76	0.00	110,603.76	173,558.00	63.7%
JOM	45,480.00	0.00	45,480.00	37,900.00	120.0%
FEMA	0.00	13,396.05	13,396.05	0.00	0.0%
Fld Cntrl/Imp Aid/Emer Immig	810.85	0.00	810.85	0.00	0.0%
Title II Part A	71,828.82	0.00	71,828.82	168,834.34	42.5%
Title II Part D - Technology	0.00	0.00	0.00	4,017.00	0.0%
Impact Aid - Katrina/Medicaid	0.00	0.00	0.00	1,000.00	0.0%
Title IV - Drug Free	7,011.94	0.00	7,011.94	16,628.22	42.2%
Title VI - Allocated	0.00	0.00	0.00	0.00	0.0%
Title V - Part A	5,806.75	358.23	6,164.98	7,137.71	86.4%
Rehabilitation Salaries	1,674.85	0.00	1,674.85	0.00	0.0%
JROTC	39,981.42	4,560.60	44,542.02	0.00	0.0%
Carl Perkins	35,271.43	0.00	35,271.43	40,455.00	87.2%
Class Size Reduction	0.00	0.00	0.00	0.00	0.0%
Federal TOTALS	1,237,486.24	139,177.20	1,376,663.44	2,087,750.69	65.9%
			1,760,913.86		79.8%
TOTAL GENERAL FUND	19,179,931.78	2,526,906.10	21,705,163.03	26,108,052.08	83.1%
			21,137,267.30		83.1%
<u>BUILDING FUND</u>					
Current Taxes	496,757.38	93,277.08	590,034.46	591,795.00	99.7%
Prior Taxes	17,330.32	226.83	17,557.15	10,000.00	175.6%
Interest/reimb/in lieu/sale	<u>289,458.51</u>	<u>0.00</u>	<u>289,458.51</u>	<u>0.00</u>	<u>0.0%</u>
Building Fund TOTALS	803,546.21	93,503.91	897,050.12	601,795.00	149.1%
			592,574.00		65.0%
<u>CHILD NUTRITION FUND</u>					
Federal Reimbursement	603,954.62	83,626.23	687,580.85	878,234.00	78.3%
State Reimbursement	91,153.31	10,350.12	101,503.43	131,915.00	76.9%
Summer Food Program	22,257.73	0.00	22,257.73	15,000.00	148.4%
Local (Meals, Interest, etc)	<u>415,737.31</u>	<u>54,573.40</u>	<u>470,310.71</u>	<u>596,000.00</u>	<u>78.9%</u>
Child Nutrition Fund TOTALS	1,133,102.97	148,549.75	1,281,652.72	1,621,149.00	79.1%
			1,228,051.43		75.8%
<u>BOND FUND</u>					
Interest	0.00	0.00	0.00		0.0%
Sale of New Bonds	775,000.00	0.00	775,000.00	0.00	0.0%
<u>SINKING FUND</u>					
Current Taxes	1,992,406.85	376,576.57	2,368,983.42	2,538,600.00	93.3%
Prior Taxes	91,403.49	979.12	92,382.61	80,000.00	115.5%
Interest/In Lieu Reimb	<u>2,674.70</u>	<u>0.00</u>	<u>2,674.70</u>	<u>0.00</u>	<u>0.0%</u>
Sinking Fund TOTALS	2,086,485.04	377,555.69	2,464,040.73	2,618,600.00	94.1%
			2,531,586.95		92.7%
GRAND TOTAL	23,203,066.00	3,146,515.45	26,347,906.60	30,949,596.08	85.1%
			25,489,479.68		83.0%

544.1.3 STUDENT ACTIVITY DRUG TESTING (Approved 7-10-06)(see procedure page)

- A. **Purpose:** To protect the health and safety of extra-curricular activities students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Sapulpa Public School District.

This policy governs only performance-enhancing and illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon limiting the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violations of this policy.

Participation in school-sponsored interscholastic extra-curricular activities at the Sapulpa Public School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
2. To alert students with possible substance abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
3. Ensure that students adhere to a training program that bars the intake of illegal and

performance-enhancing drugs.

4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance-enhancing drug use.
5. To offer students practices, competition and school activities free of the effects of illegal and performance-enhancing drug use.

For the safety, health and well being of students in extra-curricular activities the Sapulpa Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 8-12. The administration may adopt regulations to implement this policy.

B. Definitions:

1. **Activity Student** means a member of any junior high or high school Sapulpa Public School District sponsored extra-curricular organization which participates in interscholastic competition. This includes any student that represents Sapulpa Schools in any extra-curricular activity in interscholastic competition, such as FFA, FCCLA, Academic Team, Band, Vocal, Ping Pong, Cheerleader, Speech/Debate, JROTC and Athletics.
2. **Drug use test** means a scientifically substantiated method to test for the presence of illegal or performance-enhancing drugs or the metabolites thereof in a person's urine.
3. **Random Selection Basis** means a mechanism for selecting activity students for drug testing that:
 - a. Results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and
 - b. Does not give the School District discretion to waive the selection of any activity student selected under the mechanism.
4. **Illegal drugs** means any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Oklahoma law. Illegal drugs includes, but is not limited to, all scheduled drugs as defined by the Oklahoma Uniform Controlled Dangerous Substance Act, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. Illegal drugs shall also include alcohol.
5. **Performance-enhancing drugs** include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term performance-enhancing drugs does not include dietary or nutritional supplements such as vitamins,

minerals and proteins which can be lawfully purchased in over-the-counter transactions.

6. **Positive** when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.
7. **Reasonable suspicion** means a suspicion of illegal or performance-enhancing drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student; the reasonable inferences that are drawn from those observations; and/or information of illegal or performance-enhancing drug use by an activity student supplied to school officials by other students, staff members, or patrons.

C. Procedures:

Each activity student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities.

The consent requires the activity student to provide a urine sample and/or hair follicle (a) when the activity student is selected by the random selection basis to provide a urine sample and/or hair follicle; and (b) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned the

properly signed "Student Drug Testing Consent Form."

Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor shall be responsible for explaining the Policy to all prospective students, and for preparing an educational presentation to acquaint the student with the harmful consequences of drug and alcohol use and abuse.

Drug use testing for Activity Students will also be chosen by an outside agency on a random selection basis monthly from a list of all Activity Students who are involved in off-season or in-season activities.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal or performance-enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use or drug use affect by that particular student. All activity students may be tested prior to participating in their respective sport, activity and/or competition.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the Sapulpa Public School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular,

the specimen must be collected in a restroom or other private facility behind a closed stall. The principal shall designate a school employee of the same sex as the student to accompany the student to a restroom or other private facility behind a closed stall. The monitor shall not observe the student while the specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to insure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. ~~If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal who will then determine if a new sample should be obtained.~~ The monitor shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the preceding thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the twenty-four (24) hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

- D. **Confidentiality** - The laboratory will notify the principal or designee of any positive test. To keep the positive test results confidential, the principal or designee will only notify the student, the head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal or to the lab. The Sapulpa Public School District will rely on the opinion of the laboratory which performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug. Test results will be kept in files separate from the student's

other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities.

E. **Consequences** - Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:

1. For the First Offense:

- a. The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, athletic director/sponsor, and principal concerning the positive drug test. In order to continue participation in the activity the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received drug counseling from a qualified drug treatment program or counseling entity. Additionally, the student must voluntarily submit to a second drug test to be administered within two (2) weeks in accordance with the testing provisions of this policy. The cost of this test will be absorbed by the student and/or his/her parent/guardian.

If parent/guardian and student agree to these provisions, the student will continue to participate in the activity. Should the parent/student not agree to these provisions the consequences listed in this policy for the second offense will be imposed.

- b. These restrictions and requirements shall begin immediately, consecutive in nature. Provided, however, a student who on his or her own volition informs (self-refers) the athletic director, principal, or coach/sponsor of

usage before being notified to submit to a drug use test will be allowed to remain active in all activities covered under this policy. Such student will however, be considered to have committed his/her first offense under the policy, and will be required to re-test as would a student who has tested positive.

2. For the Second Offense: Suspension from participation in all activities covered under this policy is for a minimum of two (2) competitive activities and no more than 20% of the activity in fourteen (14) calendar days, and successful completion of four (4) meetings of substance abuse education/counseling provided by the school. The student may not participate in any meetings, practices, scrimmages or competitions during this period. The student will be randomly tested for a maximum of three (3) times on a monthly basis unless ~~he/she passes the test~~ with the cost of the test being provided by student and/or his/her parent/guardian. The time and date will be unknown to the student and determined by the principal or designee.
3. For the Third Offense: Complete suspension from participation in all extra-curricular activities including all meetings, practices, performances, and competition for the remainder of the school year, or sixty (60) school days, whichever is the longer. At this time, the activity student will be placed on probation and will be required to provide a urine sample on a monthly basis for a period of 1 calendar year. The time and date will be unknown to the student and determined by the principal/athletic director or designee. The costs of these tests will be absorbed by the student and/or his/her parent/guardian. If the activity student fails one (1) urine drug test during the 1 year probation period, he/she is suspended from all extra-curricular participation for the school career.

If the activity student completes the 1 year probation period with 100% clean urine samples and no questions of tampering, student returns to good standing of the Sapulpa Public Schools Student Activity Drug Testing Policy.

4. The effective timeline for students to be held accountable for each subsequent offense is the remainder of their high school career. Example: If a student commits a first offense in the eighth grade and is randomly tested again in the tenth grade with a positive result, then the second offense is considered to have occurred and the consequences listed in this document will be enforced.

F. Refusal to Submit to Drug Use Test

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performance and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

G. Tampering

If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal/athletic director who will then determine if a new sample should be obtained.

If tampering is determined and/or if an attempt to make urine test invalid by lab results, this is an automatic 1st, 2nd, or 3rd offense depending on timeline of activity student.

Results of Band Study

For the past few months, band instructors and administrators have been conducting surveys and interviews to determine the perceptions of students and others related to the Sapulpa band program. Band directors from surrounding districts were sent surveys regarding the status of scheduling, enrollment numbers, and other questions about their programs. The responses to those surveys are attached as a part of this document. Of particular note, most of the directors felt that block scheduling was a detriment to the band program.

Administrators asked students to respond to questions about their involvement in the program. If they were currently enrolled, did they plan to continue? If they were previously enrolled, why they decided to drop? And, what suggestions they had for improving the band program in the future. Although it is hard to quantify such responses in a chart format or table, certain commonalities emerged throughout the responses.

All students who decided to remain in band gave reasons related to their love of band or music as their future. Many of those students did not see major issues with the current staff. Some had experienced or knew of students who had not had good experiences. Statements about those situations ranged from the impression that those students were unmotivated, or did not take the hard work as seriously as the dedicated students. There were a few who suggested that the band directors were to "driven" and when students needed correction, the method of correcting the behavior, or lack of participation, was too severe.

For those students who decided not to return, some listed conflicts in scheduling, including the change to three trimesters for core subjects, which limited electives. Many listed issues related to band staff members. These comments mostly dealt with the change from band being fun, to band becoming so intense that it was no longer as much fun. Others felt that that intensity to be perfect in competitions resulted in pressure from directors that sometimes became critical instead of constructive.

For students who were previously enrolled, the comments were all over the board with some stating scheduling conflicts, lack of their own ability to play, changing interests, not enough time, etc. However, a few of these students were more critical of the directors than members of the other two groups. Some even suggesting replacement of one or more of the instructors.

Overall, I believe that the factors contributing to the loss of numbers in the band program are a result of a combination of factors. I am convinced, though that there is merit in the idea of changes in personnel to benefit the program.

Apparently, at this time, there will be at least two band instructors who will not be returning. The reasons for their decisions are personal including relocation with spouse, or opportunities in other areas.

Submitted by Joe W. Crowder
May 5, 2008

May 5, 2009

The Sapulpa Board of Education accepts the terms of the proposal presented at the May 5, 2008 Board meeting, and agrees to pay the Oklahoma State School Boards Association the amount of _____ of the total superintendent's contract for a (state search = 5%, regional search = 7.5 % and national search = 10 %) _____ search, and reimbursement of reasonable and documented expenses. If, within six months (6) of the superintendent's contract date, the Sapulpa Board of Education determines that the successful candidate does not meet their expectations, a new search will be conducted at no additional professional fee.

Accepted by _____

(Board President)

Date _____

Received by _____

(OSSBA Consultant)

Date _____

Sapulpa Board of Education
Superintendent Search Proposal

Oklahoma State School Boards Association
2801 N. Lincoln Boulevard
Oklahoma City, Oklahoma 73105
405-528-3571
1-888-528-3571

We are pleased to submit this proposal concerning the capability to recruit a new Superintendent for the Sapulpa Board of Education

Consulting Staff

Dr. June Ehinger is currently the Deputy Executive Director of the Oklahoma State School Boards Association. Dr. Ehinger has served as a teacher, administrator, and college instructor. She developed and managed the Management Development Program for the University of Tulsa, which identified and measured the administrative potential of over 1200 school administrators in Oklahoma, North Texas, and Dallas. She has made numerous presentations at the American Association of School Administrators (AASA) and National School Boards Association (NSBA) annual conferences regarding superintendent searches, and participated in their job fairs. Dr. Ehinger has served as chair of the National Association of Superintendent Searchers.

Dr. Bob Gragg has served as Superintendent of Southern Technology Center in Ardmore, Oklahoma as well as several leadership roles in the Career Tech system. He recently retired from public service and is assisting the Oklahoma State School Boards Association with Board Training and Superintendent Search Services.

Dr. James Gray has 36 years of experience in education, with 23 of those as Superintendent of Schools in two districts. He was Superintendent in Topeka, Kansas, for 10 years and served as Superintendent of Schools in Norman, Oklahoma for 13 years. His long tenure in public education has made him sensitive to the needs and concerns of school board members and superintendents. Dr. Gray has demonstrated professional leadership throughout his career. He contributed to education and educational issues by providing leadership in educational administration, community activities, and legislative issues.

Perry Adams has served as superintendent in Inola and Clinton. Upon his retirement he is providing consulting services to schools on bond issues and building initiatives. He assists OSSBA with training boards as well as superintendent searches.

Recent Superintendent Searches:

Midwest City – Del City	Woodland	Chickasha
Noble	Muskogee	McAlester
Mounds	Maysville	Indianola
Jay	Catoosa	Stilwell
Clinton	Picher-Cardin	Sulphur
Bixby	Wilson	Woodward
Woodland	Haileyville	Enid *
Tulsa Technology Center	Stillwater	Putnam City *

(*in progress)

This proposal, capitalizing on the capabilities of the Oklahoma State School Boards Association, outlines a process for attracting a strong candidate pool and for ensuring the meaningful involvement of the school community in the selection of the next Superintendent of Schools. This proposal departs from the usual in that it represents the belief that a successful superintendent search is more than finding an appropriate and strong education leader. A successful superintendent search pays attention to those issues, problems, and concerns that will, if not recognized and dealt with, have an impact on whether the new superintendent can be successful.

OBJECTIVES

The objectives of the superintendent search on behalf of the Sapulpa Board of Education are:

- To design a superintendent search process which:
 - Includes a school/community survey and provides a means of gathering a supplemental range of public opinion to incorporate both community and school personnel input in the search deliberation and
 - Assures maximum quality of the candidate pool by employing a variety of specific strategies for attracting exemplary applicants.
- To serve the Sapulpa Board of Education as its resource for synthesizing information, developing recommendations, facilitating deliberations, and orchestrating the search phases involving direct Board participation.
- To assist the Sapulpa Board of Education to strengthen its leadership position with the community and the school system, and ultimately with the new superintendent.
- To administer the search process in a timely and efficient manner.

SCOPE OF WORK

To achieve the stated objectives, the following specific activities are proposed:

Task 1: Compose the Search Panel

A search panel of no more than ten persons is recommended. The panel could consist of only the Board Members, or it can also include community leaders, and members of the school community. Final composition of the panel will be subject to approval of the Sapulpa Board of Education.

Task 2: Prepare Search Materials

In consultation with the Board of Education, the OSSBA will develop written materials to be used during the search process, including:

- a written description of the search process for public dissemination
- materials on the superintendency, including required qualifications, expectations, compensation, benefits, and application information
- advertisement copy for placement in selected newspapers, journals, education publications, and the OSSBA Web Page which is linked to national web pages
- letters to potential candidates and letters to colleagues seeking referral of potential candidates

Task 3: Design and Implement Employee and Community Involvement Phases of the Process

Success in soliciting, collecting, and using public opinion in the selection process is vital to the overall success of the search and is key to maintaining the integrity of each phase of the search process. The essential elements in obtaining staff and community involvement in the process will be to identify the appropriate persons or groups from which to seek input. The input received is incorporated in the later stages of the search process.

To achieve this, two different approaches are suggested: a series of individual interviews and selected focus group interviews.

Internal audience (e.g., teachers, principals, central administrators, support personnel, organized labor groups, etc.)

The Board Members and top administrative personnel would suggest the names of persons for the search panel to contact and interview either in focus groups or individually. These interviews would focus on a series of questions regarding the

interviewees' views of school system goals, strengths and shortcomings, expectations and qualifications of the new superintendent, immediate problems to be addressed, etc. During the course of these interviews, the interviewees would also be asked to recommend the names of other key personnel and community members who should be involved in the focus group activities described above.

External Audiences (e.g. – parents, business leaders, community organizations, patrons, government leaders, etc.)

The names of various community representatives would be compiled from board and administration recommendations and suggestions solicited during the round of internal audience interviews. These parties would then be brought together in focus groups to discuss one particular element related to the selection of the superintendent (e.g., identifying the primary goals of the school system under a new superintendent). The groups would be made up of seven to nine people representing different constituencies. The focus groups, facilitated by the search panel, allow participants to express their opinions in depth on a particular critical element of an issue. However, because the groups are comprised of representatives of different concerns, the discussions are thoughtful and purposeful explorations, not lending themselves to the factionalism and rhetoric fostered by larger group gatherings, such as public hearings. In some instances, individual interviews with particular community representatives may be warranted and preferable.

At the conclusion of both the individual interviews and the focus group discussions, participants are specifically instructed on how the information they provided will be used in the search process: The search panel synthesizes the responses of the participants and presents the results and findings to the Board of Education. This presentation can be made by the search panel orally as a board briefing and/or submitted as a written resource for the subsequent stages of the search process. The search panel will also use the findings from the interviews and focus groups in preparing criteria for screening applications, as well as preparing questions for the candidate interviews and reference checks. As a means of updating the general public on the progress of the search process, the Board, if it chooses, can hold a press briefing and issue a release of the proceedings, explaining their importance in the process. This affords the school system more control in guiding the flow of public information regarding the search.

The interview and focus group approaches to involving the community in the search process have several other advantages over the more traditional methods of public hearings or soliciting written viewpoints. The one-on-one and small group structure of these activities allows for an immediate, yet broader, exploration of the issues. The interviewees and focus group participants have more time to express their opinions, have direct contact with the persons asking for their opinions, have a better understanding of how their contributions will be used and, consequently, have a greater confidence in the search and selection process.

Task 4: Direct the Broadcast and Outreach Activities

In this phase of the search process, occurring simultaneously with the start of the community and staff involvement activities, the search panel would:

- Place advertisements regarding the vacancy in selected publications, and on key webpages such as OSSBA and CCOSA;
- Send mailings to colleagues requesting recommendations of candidates; and
- Initiate telephone calls to key contacts to solicit candidates.

Task 5: Conduct the Application Review

Using criteria established in conjunction with the Board of Education and supplemented by the findings gathered during the community and employee involvement activities, the search panel will screen all applications received. After an initial review of applications and selection of the most qualified candidates, the search panel will conduct telephone or video taped interviews of candidate references. This selection process is anticipated to narrow the field of candidates to a maximum of ten. This slate of up to ten candidates will then be presented to the Board of Education. The Board will have access to all applicants throughout the process.

Task 6: Hold Interviews with the Board of Education

Once the slate of candidates is presented to the Board, the search panel will schedule on-site interviews for the candidates with the Board of Education. The search panel facilitates this round of interviews by serving as a resource for answering Board questions about the candidates and for researching other lines of inquiry which may arise from the interviews. At this point, the Board, with search panel members acting as resources, will determine finalists for second round interviews and visits to candidates' communities, if desired.

Task 7: Arrange Board Members' Visits to Candidates' Communities

At the direction of the Board, the search panel will assist in the arrangements for some Board members to make on-site inquiries in selected candidates' communities. The search panel will help prepare any background information the Board members may need for conduction the on-site interviews (e.g., preparing interview questions or researching local media coverage concerning his/her job performance).

Task 8: Hold Finalist Interviews and Assist in Announcing the Selection

The search panel will arrange for a second round of Board of Education interviews with the final three to five candidates and will assist in the final deliberations, as needed. Thorough background checks (criminal, motor vehicle, employment, education verification and credit if requested) will be conducted on the selected finalists and the

results will be reported to the board of education. The search panel will also help the Board prepare for the public announcement of their selection.

CONFIDENTIALITY

Given the considerable public interest in the selection of a new superintendent of schools, certain specific guidelines regarding the dissemination of information regarding the search process should be established from the outset.

The OSSBA and all other persons participating as a search panel will strictly adhere to a policy of releasing no information regarding the search process, potential candidates or actual candidates, unless specifically authorized to do so by the Sapulpa Board of Education. Furthermore, the search panel members will not discuss the proceedings of the search process except with members of the Board of Education. All records, files, and materials related to the search will be maintained in a safe and secure manner throughout the search.

However, in order for the Board of Education to maintain a level of confidentiality throughout the search process and to keep its public appropriately informed, it is suggested that a Board spokesperson be designated to respond to all public inquiries regarding the progress of the search. Staff and other Board members should be instructed to refer inquiries about the search to this designated spokesperson. Furthermore, this spokesperson, in consultation with the search panel and the Board of Education, should plan to issue updates at appropriate points regarding the search process. This active approach to relaying public information will lessen the opportunity for unfounded speculation about search proceedings and will allow the Board an additional measure of control in managing the search process.

FEES AND EXPENSES

A search can be conducted on a national, regional, or state-wide basis. A basic fee is charged for each search, along with a charge for all expenses incurred such as mileage, meals, lodging, telephone calls, and postage. All searches will include listing the Sapulpa superintendency on the Web Pages of National School Boards Association, the American Association of School Administrators, the Oklahoma State School Boards Association, and the Cooperative Council of Oklahoma School Administrators.

State Search

5% of Total One Year Contract

A state search will include advertising in state journals and newsletters distributed to potential candidates. It will also include mailing information concerning the Sapulpa superintendency to potential candidates. State colleges and university placement centers and schools of administration will be notified of the vacancy and potential applicants will be contacted.

Regional Search

7.5% of Total One Year Contract

A regional search will expand the search to the states closely connected to Oklahoma (Arkansas, Missouri, Texas, New Mexico, Kansas). Administrator and school boards associations in these states will be notified of the opening and a listing of their potential candidates will be obtained. Colleges and university placement centers and schools of administration will be notified of the vacancy and potential applicants will be contacted with information concerning the Stilwell superintendency.

National Search

10% of Total One Year Contract

A national search will include advertising in newspaper publications and AASA website and notifying administrator and school board associations in other states of the Sapulpa superintendency. Potential candidates in these states will be. The National School Boards Association's network of state Executive Directors will be contacted to distribute information and notify potential candidates in their states. College and university placement centers and schools of administration will be notified of the vacancy and potential applicants will be contacted.

Customized search proposals are available and the consultant's fee is \$100.00 per hour plus expenses from Oklahoma City.

EMPLOYEE YEAR-END ASSEMBLY

May 30, 2008

8:15 PM

Draft

8:15	District Slide Show	Kathy Berryhill
8:25	Presentation of Colors	Marine JROTC
8:30	Welcome & Introductions	Dr. Joe Crowder
8:35	Community Service Award	Dr. Shirley Woods
8:45	10, 15, 20, 25, 30, 35, 40 Yrs Service Awards	Wally Johnson
9:05	Sapulpa Public Schools Foundation Grant Awards	John Cockrum Susie Romine
9:25	Transportation Safe Driving Awards	Curtice Hillis
9:35	USE Support Employee of the Year	Del Patterson
9:40	Retirement Awards and Unused Sick Leave	Bryan Sherwood
10:05	National Board Certified and Teacher of the Year Awards S.D.E. Master Teacher	Dr. Mary Webb
10:25	Distinguished Service Awards	Larry Thayer
10:35	Closing Remarks	Dr. Joe Crowder

Summer Projects 2008

	A	B	C	D	E
1	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
2					
3	<u>ADMINISTRATION BUILDING</u>				
4					
5	Board Room	paint	\$ 550.00		
6	Building Walls	glue wall paper			
7					
8	TOTAL		\$ 550.00		
9					
10	<u>HIGH SCHOOL</u>				
11					
12	Building	Student desk 75	\$ 8,624.00		
13	Ag Farm	cow barn gutters		\$ 1,250.00	
14	Office T-Hall	HVAC unit	\$ 2,350.00		
15	Plaza	Sapulpa High School in oval			\$ -
16	Plaza	benches around trees			\$ -
17	500 Hall	handicap doors (2)			\$ 12,400.00
18	500 Hall	fence between buildings	\$ 1,200.00		
19	Bus Lane	covered walk way for bus stop			\$ 32,000.00
20	Gym	remove bleachers			
21	Rooms 508	make into one room (eng./robotics)	\$ 9,750.00		
22	Gym	storage room increase space			
23	Principals Bathroom	paint		\$ 450.00	
24	Conference Room	white board/bulletin board	\$ 650.00		
25	Conference Room	blinds	\$ 125.00		
26	Counselors Office	paint door trim	\$ 125.00		
27	Counselors Office	carpet in office (4)		\$ 4,200.00	
28	Library	detection system		\$ 9,554.00	
29	Room 425	repair southeast corner ???			\$ -
30	Room 425	blinds	\$ 850.00		
31	Room 602	window blinds	\$ 850.00		
32	Room 602	replace broken floor tile			\$ -
33	Room 614	replace chalkboard with white board	\$ 895.00		

Summer Projects 2008

	A	B	C	D	E
34	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
35	HIGH SCHOOL Cont'd				
36	Room 614	replace white board	\$ 850.00		
37	Room 614	window blinds	\$ 650.00		
38	Room 614	repair thermostat			\$ -
39	Room 614	repair bookshelf			\$ -
40	Room 614	remove book shelf			\$ -
41	Room 710-713	closet, rebuild cabinets	\$ 1,200.00		
42	Room 617	repair gas valve			\$ -
43					
44	TOTALS		\$ 28,119.00	\$ 15,454.00	\$ 44,400.00
45					
46	<u>BARTLETT ACADEMY</u>				
47					
48	Halls	paint	\$ 2,300.00		
49	Bathrooms (2)	paint	\$ 1,200.00		
50	Student Desk	25	\$ 2,876.00		
51	Room 107	Kiln vent		\$ 475.00	
52	Room 108	file cabinet repair	\$ 75.00		
53	Room 104	principals office paint		\$ 650.00	
54	Room 113	repair furniture			\$ 150.00
55	Room 115	paint	\$ 775.00		
56	Front Entry	stain or paint concrete		\$ 750.00	
57	Parking Lot Front	paint parking blocks and assigned spots		\$ 375.00	
58	Building	6 tables 8'	\$ 576.00		
59	Building	6 computer tables		\$ 840.00	
60	Building	1 set of trapezoid top desk 8 piece		\$ 1,800.00	
61	Building	1 TABLE 5'	\$ 140.00		
62	Outside	water faucet			\$ 865.00
63	Outside	small storage building		\$ 2,100.00	
64					
65	TOTALS		\$ 7,942.00	\$ 6,990.00	\$ 1,015.00
66					

Summer Projects 2008

	A	B	C	D	E
67	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
68					
69	<u>JUNIOR HIGH SCHOOL</u>				
70					
71	Building	student desk 50	\$ 2,875.00	\$ 2,875.00	
72	100 Hall	boys restroom paint	\$ 1,200.00		
73	100 Hall	boys restroom new stalls	\$ 5,200.00		
74	100 Hall	boys restroom plumbing fixtures	\$ 3,800.00		
75	100 Hall	girls restroom paint	\$ 1,200.00		
76	100 Hall	girls restroom new stalls	\$ 5,200.00		
77	100 Hall	girls restroom plumbing fixtures	\$ 3,800.00		
78	Library	carpet		\$ 7,893.00	
79	Bus Lane	new benches		\$ 350.00	
80	Conference Room	paint	\$ 650.00		
81	Gym	paint	\$ 3,500.00		
82	Room 301	science lab	\$ 32,000.00		
83	200 Hall	boys restroom paint		\$ 1,200.00	
84	200 Hall	boys restroom new stalls		\$ 5,200.00	
85	200 Hall	boys restroom plumbing fixtures		\$ 3,800.00	
86	200 Hall	girls restroom paint		\$ 1,200.00	
87	200 Hall	girls restroom new stalls		\$ 5,200.00	
88	200 Hall	girls restroom plumbing fixtures		\$ 3,800.00	
89	Room 125	replace floor tile			\$ 2,400.00
90	Room 117	carpet			\$ 5,703.00
91	Room ?	ceiling tile			\$ 875.00
92	Room ?	ceiling tile			\$ 875.00
93	Room ?	ceiling tile			\$ 875.00
94	Room ?	ceiling tile			\$ 875.00
95	Room ?	ceiling tile			\$ 875.00
96	Room ?	ceiling tile			\$ 875.00
97	Room ?	paint			\$ 650.00
98					
99	TOTALS		\$ 59,425.00	\$ 31,518.00	\$ 14,003.00

Summer Projects 2008

	A	B	C	D	E
100	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
101					
102	<u>MIDDLE SCHOOL</u>				
103					
104	Outside	camera back parking lot	new		
105	Outside	camera in front	new		
106	Room 8	carpet	\$ 2,432.00		
107	Room 9	carpet			\$ 2,432.00
108	Room 10	carpet		\$ 2,432.00	
109	Room 11	carpet			\$ 2,432.00
110	Room 12	carpet			\$ 2,432.00
111	Room 13	carpet	\$ 2,432.00		
112	Room 14	carpet			\$ 2,432.00
113	Room 15	carpet			\$ 2,432.00
114	Room 16	carpet			\$ 2,432.00
115	Room 17	carpet			\$ 3,029.00
116	Room 18	carpet	\$ 2,468.00		
117	Room 21	carpet	\$ 2,468.00		
118	Room 25	carpet	\$ 3,154.00		
119	Room 30	carpet	\$ 3,154.00		
120	Room 103	carpet			\$ 2,336.00
121	Room 104	carpet	\$ 2,336.00		
122	Room 105	carpet		\$ 2,336.00	
123	Room 106	carpet	\$ 2,336.00		
124	Room 107	carpet		\$ 2,336.00	
125	Room 108	carpet			\$ 2,336.00
126	Main Hall	carpet			\$ 9,287.00
127	Locker Area	carpet			\$ 2,844.00
128	Out Back	carpet			\$ 2,432.00
129	Office Area	carpet			\$ 3,957.00
130	Room 109	install lock inside	\$ 150.00		
131	Room 32	back door	\$ 4,200.00		
132					

Summer Projects 2008

	A	B	C	D	E
133	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
134	MIDDLE SCHOOL Cont'd				
135	Outside Gazebo	front		new	
136	Lounge	paint		\$ 500.00	
137	Room 18	paint		\$ 500.00	
138	Room 30	paint		\$ 500.00	
139	Room 101	paint		\$ 500.00	
140	Room 102	paint		\$ 500.00	
141	Room 102	paint		\$ 500.00	
142	Room 104	paint		\$ 500.00	
143	Room 105	paint		\$ 500.00	
144	Room 107	paint		\$ 500.00	
145	Room 108	paint		\$ 500.00	
146	Room 109	paint		\$ 500.00	
147	Room 110	paint		\$ 500.00	
148	Building	student desk 50	\$ 5,750.00		
149	Parking Lot	paint lines			\$ 350.00
150	Room 31	install 2 rows of lights			\$ 875.00
151	Outside	paint and repair basketball goals			\$ 150.00
152	Outside	repair fence			\$ 475.00
153	Room 13	reattach bulletin board			done
154	Room 35	repair cabinet			done
155	Room 35	reattach bulletin board			done
156	Room 15	white board			\$ 675.00
157	Room 35	install vent for kiln			\$ 350.00
158	Assistant Principal	paint			\$ 450.00
159					
160	TOTAL		\$ 30,880.00	\$ 13,104.00	\$ 44,138.00
161					
162					
163					
164					
165					

Summer Projects 2008

	A	B	C	D	E
166	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
167					
168	<u>FREEDOM</u>				
169					
170	East Teacher Workroom	install microwave hood			
171	Outside	east entry repair			
172	Halls	paint		\$ 4,400.00	
173	Room 108	remove stove top			
174	Room 108	install new laminate top		\$ 475.00	
175	Office workroom	install stove top			
176	Office workroom	install hood required			
177	Room 201	base cove	\$ 120.00		
178	Stage	paint	\$ 1,200.00		
179					
180	TOTALS		\$ 1,320.00	\$ 4,875.00	
181					
182	<u>JEFFERSON HEIGHTS</u>				
183					
184	Playground	sidewalk from main hall to B-Court	\$ 1,500.00		
185		(Tom W will pay half \$2500)			
186					
187	TOTAL		\$ 1,500.00		
188					
189	<u>LIBERTY</u>				
190					
191	Cafeteria	remove chalkboard and paint	\$ 750.00		
192	Main Hall	damaged ceiling tile		\$ 895.00	
193	Main Hall	paint west halls by office	\$ 550.00		
194	Main Hall	replace hooks	\$ 175.00		
195	Down Stairs Halls	paint	\$ 1,500.00		
196	Down Stairs Halls	replace hooks	\$ 175.00		
197	Down Stairs Halls	paint hooks rails	\$ 25.00		
198	Upstairs Hall	paint walls	\$ 1,350.00		

Summer Projects 2008

	A	B	C	D	E
199	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
200	<u>LIBERTY Cont'd</u>				
201	Upstairs Hall	replace and repair walls		\$ 175.00	
202	Gym/Cafeteria Steps	replace step treads	\$ 825.00		
203	Stairs 3rd Floor	replace step treads	\$ 850.00		
204	Room 101	repair closet door	\$ 100.00		
205	Room 101	repair light fixture back of room	\$ 250.00		
206	Room 102	replace carpet	\$ 3,004.00		
207	Room 103	replace carpet	\$ 3,004.00		
208	Room 105	paint inside of doors	\$ 50.00		
209	Room 109	repair holes in ceiling	\$ 250.00		
210	Room 115	replace carpet	\$ 2,852.00		
211	Room 203	repair storage cabinet door	\$ 25.00		
212	Room 206 Pre-K	paint bathroom and floor	\$ 600.00		
213	Room 302	remove name plate and paint	\$ 75.00		
214	Room 302	replace base cove	\$ 250.00		
215	Room 306 Storage	replace ceiling tile	\$ 325.00		
216	Room 306	ceiling tile		\$ 875.00	
217	Room 306	base cove	\$ 225.00		
218	Room 101-103 s	water fountain leaks	\$ 175.00		
219	Gym	replace base cove		\$ 1,750.00	
220	Cafeteria	paint metal parts of tables		\$ 250.00	
221	Gym	paint stage walls		\$ 750.00	
222	Main Hall	replace base cove		\$ 550.00	
223	Office	paint principal door		\$ 100.00	
224	Office	paint office bathroom trim		\$ 100.00	
225	Room 101	paint walls		\$ 500.00	
226	Room 111	paint walls		\$ 500.00	
227	Room 203	replace blinds on front windows		\$ 150.00	
228	206 Pre-K	paint walls		\$ 1,500.00	
229	Room 201 Lounge	paint		\$ 500.00	
230	Room 306	paint walls		\$ 500.00	
231	Room 102	paint walls		\$ 500.00	

Summer Projects 2008

	A	B	C	D	E
232	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
233	<u>LIBERTY Cont'd</u>				
234	Room 101	paint walls		\$ 500.00	
235	Room 103	paint walls		\$ 500.00	
236	Restrooms (6)	base cove		\$ 650.00	
237	Restrooms (6)	paint		\$ 3,000.00	
238					
239	TOTAL		\$ 17,385.00	\$ 14,245.00	
240					
241					
242	<u>WASHINGTON</u>				
243					
244	Music Room	new electrical covers	\$ 65.00		
245	Room 4	paint doors	\$ 100.00		
246	Room 37	paint doors	\$ 500.00		
247	Annex A3	paint bathroom	\$ 300.00		
248	PE Office	remove carpet			
249	PE Office	paint office floor	\$ 500.00		
250	Office	paint	\$ 850.00		
251	Outside Annex	paint		\$ 3,200.00	
252	Stairs	replace step treads	\$ 1,225.00		
253	Bathrooms (6)	paint	\$ 3,000.00		
254	Kitchen and Cafeteria	paint	\$ 1,250.00		
255	Kitchen and Cafeteria	replace tile		\$ 2,500.00	
256	Music Room	replace ceiling tile		\$ 875.00	
257	Room 4	carpet		\$ 2,062.00	
258	Room 5	carpet		\$ 2,062.00	
259	Room 24	white board		\$ 575.00	
260	Room 37	blinds		\$ 725.00	
261	Annex A3	carpet		\$ 2,750.00	
262	Outside Playground	paint 4 square		\$ 150.00	
263	Stairs	paint		\$ 550.00	
264	Cafeteria	control gate			\$ 2,500.00

Summer Projects 2008

	A	B	C	D	E
265	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
266	Washington Cont'd				
267	Music Room	room before music room ceiling			\$ 850.00
268	Room 4	chalkboard			\$ 425.00
269	PE Office	paint chalkboard			\$ 100.00
270	Basement Tunnel	ceiling			\$ 550.00
271	Office	carpet			\$ 2,300.00
272	TOTAL		\$ 7,790.00	\$ 15,449.00	\$ 6,725.00
273					
274	WOODLAWN				
275					
276	Room 1	carpet	\$ 2,613.00		
277	Room 6	carpet	\$ 2,613.00		
278	Room 7	carpet	\$ 2,613.00		
279	Front Office	carpet		\$ 2,150.00	
280	Ramp Main hall	paint	\$ 100.00		
281	Kindergarten Hall	paint	\$ 600.00		
282	4th and 5th Grade Hall	paint	\$ 650.00		
283	Outside Benches	paint	\$ 100.00		
284	Counselors Office	paint	\$ 500.00		
285	Counselors Office	base cove	\$ 235.00		
286	Brown Hall	exposed wire	\$ 50.00		
287	Music Portable	HVAC	\$ 2,800.00		
288	School Name	paint	\$ 260.00		
289	Intercom Prefab	no intercom			
290	Room 12	carpet		\$ 2,613.00	
291	Room 34	carpet		\$ 3,255.00	
292	Principals Office	paint		\$ 500.00	
293	Bathrooms (6)	paint floors		\$ 500.00	
294	Brown Hall	paint		\$ 1,200.00	
295	All Classrooms	remove rust from sink		\$ 1,900.00	
296	Front Porch	repair/replace intercom		\$ 450.00	
297	Building	Touch up paint		\$ 600.00	

Summer Projects 2008

	A	B	C	D	E
298	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
299	Woodlawn Cont'd				
300	Building Wide	base board		\$ 150.00	
301	Room 19	carpet			\$ 2,613.00
302	Room 34	paint			\$ 600.00
303	Old Lounge/Thompson	carpet			\$ 2,613.00
304	Room 14	paint shelf and wall			\$ 75.00
305	Main Hall	traffic control gate			\$ 5,000.00
306					
307	TOTAL		\$ 13,134.00	\$ 13,318.00	\$ 10,901.00
308					
309					
310	ATHLETICS				
311					
312	Blue Building	move lockers			\$ -
313	Blue Building	paint 8th grade locker room		\$ 800.00	
314	Blue Building	paint 9th grade locker room		\$ 800.00	
315	Blue Building	paint coaches restroom/locker	\$ 600.00		
316	Blue Building	carpet main locker room	\$ 4,400.00		
317	Blue Building	coaches office carpet	\$ 1,850.00		
318	Blue Building	storage/exit room paint		\$ 1,200.00	
319	Blue Building	replace mirror	\$ 450.00		
320	Blue Building	paint old weight room		\$ 1,200.00	
321	Blue Building	paint trainer room		\$ 500.00	
322	Blue Building	paint lockers	\$ 750.00		
323	Blue Building	ceiling/supply room		\$ 1,300.00	
324	Blue Building	paint main locker			\$ 800.00
325	Track Building - boys	finish ceiling	\$ 1,100.00		
326	Track Building - boys	lights	\$ 800.00		
327	Track	restripe track		\$ 4,800.00	
328	Chieftain Center	safety guard rails	\$ 7,300.00		
329	Chieftain Center	sand floor repaint			\$ 8,200.00
330	Gym	floor cover @ .74	\$ 5,365.00		

Summer Projects 2008

	A	B	C	D	E
331	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
332	<u>Athletics Cont'd</u>				
333	Gym	floor cover rack (Nasco)	\$ 2,175.00		
334	Baseball	paint dugouts (2)			\$ 435.00
335	Baseball	replace dirt on the infield			\$ 375.00
336	Baseball	add row of lights	\$ 325.00		
337	Baseball	replace light on 3rd base tower	\$ 875.00		
338	Baseball	cut out infield w/sod cutter		\$ 175.00	
339	Baseball	replace sprinkler heads	\$ 225.00		
340	Baseball	top dress infield		\$ 245.00	
341	Baseball	cover bleachers		\$ 17,000.00	
342	Baseball	new bleachers		\$ -	
343	Baseball	raise bleachers up three feet		\$ -	
344	Baseball	new parking lot			\$ 185,000.00
345	Baseball	field turf for the infield			\$ 53,000.00
346	Baseball	add new bleachers middle section			\$ -
347	Baseball	add 25 feet to practice facility		\$ 42,500.00	
348	Baseball	new press box over middle bleachers		\$ -	
349	Baseball	new entry		\$ 4,200.00	
350	Collins Stadium	visitor restrooms/concession stand		\$ 30,000.00	
351	Collins Stadium	restroom upgrade	\$ 8,000.00		
352	Football	weight belts			\$ 1,000.00
353	Softball	outfield	\$ 6,200.00		
354	Track	locker room	\$ 800.00		
355					
356	TOTAL		\$ 41,215.00	\$ 104,720.00	\$ 248,810.00
357					
358	<u>SERVICE CENTER</u>				
359					
360	Chieftain Center	refinish gym floor	\$ 2,650.00		
361	High School	refinish gym floor	\$ 2,375.00		
362	Junior High	refinish gym floor	\$ 2,150.00		
363	Washington	refinish gym floor	\$ 2,150.00		

Summer Projects 2008

	A	B	C	D	E
364	LOCATION	PROJECT	PRIORITY # 1	PRIORITY # 2	PRIORITY # 3
365	Service Center Cont'd				
366	Freedom	refinish gym floor	\$ 2,250.00		
367	Jefferson Heights	refinish gym floor			\$ 2,250.00
368	Freedom	wood chips	\$ 4,400.00		
369	Jefferson Heights	wood chips	\$ 4,400.00		
370	Liberty	wood chips	\$ 3,300.00		
371	Washington	wood chips	\$ 3,300.00		
372	Woodlawn	wood chips	\$ 3,300.00		
373	Commons Hall	paint		\$ 2,800.00	
374	Workers, Summer	8 worker, painting and carpet	\$ 21,384.00	\$ 21,384.00	
375	Workers, Summer	transportation		\$ 5,184.00	
376	Commons	tables (10)		\$ 15,000.00	
377	Commons	chairs		\$ 9,000.00	
378	Service Center	truck used	\$ 6,400.00		
379	District	wet vac		\$ 750.00	
380	District	Floor scrubber	\$ 11,000.00		
381	District	folding tables		\$ 3,000.00	
382	Service Center	grounds mower		\$ 10,000.00	
383	High School	restroom cowboy corner	\$ 2,000.00		
384	High School	auditorium restroom	\$ 10,000.00		
385					
386	TOTAL		\$ 81,059.00	\$ 67,118.00	\$ 2,250.00
387					
388	TOTAL		\$ 290,319.00	\$ 286,791.00	\$ 361,648.00

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Sapulpa District No. I-33 of Creek County, require the immediate approval of temporary appropriations for the fiscal year 2008-2009:

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Creek County be requested to approve temporary appropriations to the extent of and not to exceed one hundred per cent (100%) of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund	
Current expense	<u>\$ 26,704,986.74</u>
Building Fund	
Current expense	<u>\$ 1,129,467.26</u>
Child Nutrition Fund	
Current expense	<u>\$ 1,685,654.55</u>
Co-op Fund	
Current expense	<u>\$</u>

APPROVED AND ADOPTED this _____ day of _____, 2008.

THE BOARD OF EDUCATION

Sapulpa I-33
(Name of School District) No.

CREEK, COUNTY, OKLAHOMA

ATTEST:

Clerk

President

APPROVED by the Creek County Excise Board the _____ day of _____, 2008.

THE COUNTY EXCISE BOARD

CREEK, COUNTY, OKLAHOMA

Chairman

ATTEST:

County Clerk

Member

Member

M U N I C I P A L A C C O U N T I N G S Y S T E M S , I N C .

This agreement dated as of the 10TH day of APRIL, 2008, between Municipal Accounting Systems, Inc., hereinafter called the Lessor having its principal place of business at 908 E. 35th Street, PO Box 1325 Shawnee, OK 74801, and SAPULPA PUBLIC SCHOOLS

hereinafter referred to as Lessee, Witnesseth:

Designated location: THE ADMINISTRATIVE OFFICE OF LESSEE

Lessor agrees to furnish the Lessee, and the Lessee agrees to accept, in accordance with this Agreement the use of the of the software systems listed below:

SYSTEM	SITES	Monthly USAGE FEE	COMMENCEMENT DATE
1) WINDOWS APPROPRIATED FUND	1	\$ 360	JULY 1, 2008
2) WINDOWS PAYROLL SYSTEM	1	\$ IN ITEM 1)	JULY 1, 2008
3) WINDOWS TREASURER SYSTEM	1	\$ 110	JULY 1, 2008
4) WINDOWS ACTIVITY FUND		\$ 55	JULY 1, 2008
5)		\$ N/A	
6) WINDOWS PERSONNEL SYSTEM		\$ 110	JULY 1, 2008
7)		\$ N/A	
8)		\$ N/A	
Total Monthly Software Usage Fee		\$ 635	

1. TERM OF AGREEMENT

The term of this Agreement shall be from the commencement date through June 30, 2009.

2. SOFTWARE SUPPORT

Lessor shall provide telephone assistance in operating the software system to one trained contact person per site for each system. Lessee shall provide Lessor with the name of each contact person and insure each contact person has completed the software training requirements as offered by the Lessor. Training will be offered at the Lessor's principal place of business. Lessor shall provide the telephone assistance during normal office hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays. Lessor shall have full and free access to the Equipment and Software to provide support.

3. USE OF SOFTWARE

The Software will be kept by Lessee in its sole possession and control, at all times be kept at the designated location and will not be removed therefrom without the prior written consent of Lessor. Upon termination of this Agreement Lessee will immediately discontinue use of Software and return all copies and documentation to Lessor.

4. ALTERATIONS AND ATTACHMENTS

Lessee may not, make alterations in or attachments to the Software. Any such alterations and attachments must have Lessor's agreement in writing.

5. LIMITATIONS OF REMEDIES

Lessee agrees that Lessor shall not be liable to Lessee for any incidental or consequential damages, loss, or other liabilities arising out of the use, or inability to use the Software.

6. GENERAL

The terms and conditions of this Agreement supersede those of all previous Agreements between the parties with respect to the use of the Software, and such use hereafter is subject to the terms and conditions of this Agreement.

Any notice or other communications given hereunder to any party shall be in writing and delivered at, or mailed to, its address which is designated on the first page of this Agreement; provided that any party may by notice designate a changed address for such party. Any such notice, if mailed properly, shall be deemed given on the second business day after mailing in any place in the United States, postage prepaid, registered or certified mail.

This agreement constitutes the entire Agreement between the Lessee and Lessor, with respect to the furnishing of Software use hereunder. This agreement shall be governed by the Laws of the State of Oklahoma.

ACCEPTED BY:

LESSOR

LESSEE

Municipal Accounting Systems, Inc.

SAPULPA PUBLIC SCHOOLS

BY Darrii Humphrey

BY _____

TITLE REPRESENTATIVE

TITLE _____

DATE 4/10/08

DATE _____

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL TO WORK**

This agreement, consisting of 10 pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**SAPULPA PUBLIC SCHOOLS
FEI #: 736026796
1 S. Mission
Sapulpa, OK 74066**

("Contractor"), and constitutes the entire agreement between DRS and Contractor and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, DRS is authorized by rules promulgated by the Commission on Rehabilitation, O.A.C. 612: 10-7-244 – 249, and by the State Plan for Vocational Rehabilitation Services to implement the Transition from School to Work Program; and

WHEREAS, in the School to Work program, there are many services needed. Some of these services are provided by the school under the IEP and some are provided by DRS under the IPE. Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School to Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the two types of Work Study Program.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties, or July 1, 2008, whichever is the latter, through June 30, 2009. The Contract may be renewed for two additional one-year periods upon written agreement of DRS and Contractor.

II. Compensation

A. Contract Amount:

DRS shall reimburse Contractor an amount equal to the current federal minimum wage for the stipend paid by the school to students under the School Work Study Program. Payment will be made upon submission of properly completed and approved claim forms documenting services. By law, the DRS cannot pay in advance. Neither Contractor nor any other parties may rely upon any amount set by the DRS in the contract or otherwise as a guaranty, warranty or any other promise of receipt or payment of that amount, except for those goods and/or services provided and accepted by the DRS pursuant to this contract.

B. Payment:

The State of Oklahoma has forty five (45) days from presentation of a proper invoice to issue payment to the Contractor. Claims shall be sent to DRS Finance, ATTN Claims Processing, 3535 N.W. 58th St. Suite 500, Oklahoma City, OK 73112. After the forty five day from proper invoice receipt, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

C. Lapse of Claims:

Claims for reimbursement of services shall be submitted within ninety (90) calendar days of the provision of services. Supporting encumbrances may be cancelled upon a lapse of six months from the actual provision of services, unless specified otherwise in the contract.

III. Contract Services

A. Work Study Program: There are two types of Work Study:

1. School Work Study is supervised or closely monitored by school personnel and the school pays the stipend with DRS making reimbursement to the school for that payment.
2. Employer Work Study is employment experience in a part-time job in the community with the employer paying the salary.

In both cases, the student is given school credit and important guidance and instructional help is given around the work experience. The school will provide staff to work with the DRS counselor in the area of transition. The school will have at least one person designated to serve as the "Transition Coordinator". Paraprofessionals could also be assigned to help with the process. The designated staff will be allowed time for performing the needed duties related to transition.

B. Contractor's Obligations The designated Transition Coordinator(s) will:

1. Serve as a member of the transition team
2. Provide information regarding the program to school personnel, students, and parents.
3. Provide job readiness instruction and assistance to the students in the program.
4. Assist with job placement and regular follow-up on the students' progress.
5. Assist with the coordination of the IEP and the IPE.
6. Submit individual semester summary to the DRS counselor for each student in work study.
7. Submit time sheets for reimbursement of the stipend payment.

C. DRS's Obligations The DRS Counselor will:

1. Serve as a member of the transition team.
2. Organize the work schedule in order to be available to confer with the school personnel, the students in the program, parents, employers and other partners in the process.
3. Accept referrals, process applications, and assist with the coordination of the IEP and the IPE.
4. Arrange and provide services as needed, including vocational assessments, and counseling and guidance.
5. Provide reimbursement for the stipends of students in School Work Study

D. Student Stipend

1. DRS and Contractor agree that students who are employed by a school as part of a training program are not subject to FICA. IRS regulations provide that services performed by a student, who is employed by the school in which the student is enrolled, are not considered "employment" for purposes of FICA and FUTA. 26 C.F.R. Sections 3121(b)(10) and 3306(c)(10)(B). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the school. Section 3121(b)(10)-2(c). The employee/student must be enrolled and regularly attending classes at the school at which the employee is employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer, rather than the school, as part of an internship

program. The student must be employed by the school in order for the exception to apply.

2. For the school to be reimbursed for the student's stipend, the student must have an Individualized Plan of Employment (IPE) with the Department of Rehabilitation Services.
3. The maximum number of hours of training per student reimbursable by DRS cannot exceed 15 hours per week.

IV. Special Terms and Assurances

A. Grievance

Contractor shall operate a system for resolution of grievances by recipients of the services provided under this contract regarding the substance or application of any written or unwritten policy or rule of the Contractor, or any decision, behavior, or action by the Contractor, its agents or employees. The grievance system used by the Contractor shall be subject to approval by the Department.

B. Insurance

The Contractor is hereby required to carry liability insurance in to adequately compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents, employees or the like. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the contract and provide the DRS with evidence of such insurance and renewals upon request.

C. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to this Contract shall be made by the DRS. Accordingly, Contractor shall not restrict or refuse services under this Contract to clients based on nonpayment by the client. No actions shall be taken against the client, including collection actions for any service covered under the contract or for any late payment for which the DRS has responsibility. In addition, the contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

D. Prior DRS Employment

Contractor hereby certifies that at the start of the contract period no member of its board or officers are former DRS employees who were employed by DRS during the prior 12 months.

V. Standard Terms and Assurances

A. Equal Opportunity/Non-Discrimination

Contractor shall at all times comply with all federal laws relating to nondiscrimination including, but not limited to Presidential Executive Order 11246 as Amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701 *et seq.*; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age or handicap.

B. Lobbying Activities

Contractor certifies the following:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment, Suspension And Other Responsibility Matters

In accordance with Presidential Executive Order 12549, Contractor certifies that neither it nor its principals are presently debarred or suspended or is otherwise ineligible for participation in federal assistance programs.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at, 34 CFR Part § 85.600 *et seq.*

E. Modification

This Contract may be only modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the contract or fails to provide services in accordance with the provisions of the contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from date OJA mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Department of Central Services, Central Purchasing Division.

2. Without Cause: It is further agreed that this agreement may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of this contract. Authorized personnel of the U.S. Department of Education, or other pertinent Federal Agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate State entities, shall have the right of access to any books, documents, papers or other records of contract which are pertinent to the performance or payment of this contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the contract shall not be subcontracted in whole or in part, to any other person or entity without written approval by the DRS. The terms of this contract and such additional terms as the DRS may require shall be included in any

subcontract, and approval of the subcontract shall not relieve the Contractor of any responsibility for performing this contract.

I. Compliance With State & Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of this Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the contract for services shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with the DRS' requirements pertaining to the protection, use and release of personal information. Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that Contractor has expended DRS funds on unallowable costs on this or any previous contract, Contractor shall reimburse DRS in full for all such costs on demand. DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. Federal Funds

Organizations that expend \$500,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with OMB Circular A-133, (June 26, 2003 Revision), "Audits of States, Local Governments and Non-Profit Organizations," pursuant to the Single Audit Act of 1984 31 U.S.C. 7501 *et seq.* and subsequent amendments thereto.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Audit Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles and the report shall include a supplementary Schedule of Awards listing all state and federal funds by funding source.

3. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Audit Standards. Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report, prior to the audit being conducted. DRS retains the right to examine the workpapers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Energy Efficiency

The Contractor agrees to meet mandatory standards and policies relating to energy efficiency in compliance with the Energy Policy and Conservation Act [P.L. 94-163]. codified at 42 USC 6201 et seq.

O. Environmental Protection

If the payments pursuant to the contract are expected to exceed \$100,000, the Contractor must comply with the Section 306 of the Clear Air Act [42 U.S.C. 1857 {h}], Section 508 of the Clean Water Act [33 U.S.C. 1368], Executive Order 11738, and Environmental Protection Agency Regulations [40 C.F.R. Part 15], which prohibit the use under nonexempt federal contracts, grants or loans of facilities included on the EP A list of Violating Facilities.

P. Employment Relationship

This contract does not create an employment relationship. Individuals performing services required by this contract are not considered employees of the State of Oklahoma nor the DRS for any purpose and as such shall not be eligible for benefits accruing to state employees. Contractor shall comply with all applicable laws regarding workers, compensation insurance.

Q. Contract Jurisdiction

The resulting contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by OJA or the Contractor to enforce or to interpret provisions of the Contract.

R. Severability

If any provision under this agreement or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this agreement or its application that can be given effect without the invalid provision or application.

S. Legal Employment Status Verification System

Contractor hereby certifies that if it is an employer, it is registered with and participates in the E-Verify Employment Status Verification System maintained by the United States Citizenship and Immigration Services. Contractor further certifies that any subcontractors approved to perform work under this Contract and which have employees are also registered with and participate in the E Verify Employment Status Verification System.

VI. Signatures

For the faithful performance of the terms of the Contract the parties hereto, in their official capacities stated, affix their signatures.

Department of Rehabilitation Services

Sapulpa Public Schools

Signature Date

Signature Date

Linda S. Parker

Print Name

Print Name

Director

Title

Title

Approved as to Form:

Assistant Attorney General
Counsel for Department of
Rehabilitation Services

MUSCOGEE (CREEK) NATION HEAD START LOCAL HEAD START AGREEMENT

This Local Head Start Agreement (hereinafter "Agreement") is made and entered into on this 20 day of March 2008, by and between the Muscogee (Creek) Nation Head Start Program, P.O. Box 580, Okmulgee, Oklahoma 74447 (hereinafter "Head Start") and Sapulpa
Public School
(hereinafter "Local Education Agency" or "LEA").

1. **PURPOSE.** The purpose of this Agreement is for Head Start and LEA to establish a relationship between Head Start and the School to provide special services to children ages three through five who are identified as having disabilities in accordance with the procedures established by the Oklahoma State Department of Education ("OSDE") and by Head Start Program Performance Standards (45 CFR 1308), who are participating in the Head Start Program and who are attending LEA (hereinafter "Qualified Children").

2. **TERM OF AGREEMENT.** This Agreement shall be for a period of Ten (10) Months, beginning on Monday, August 4, 2008, and ending on Wednesday, June 4, 2009. Thereafter, the parties may renew this Agreement, provided that said renewal shall be in writing and signed by the Principal Chief, the Head Start Manager and the Human Development Director, and a duly authorized LEA representative.

3. **TERMINATION AND MODIFICATION.** This Agreement may be terminated by Head Start or LEA at any time during the term of the Agreement. Termination shall be effective thirty (30) days after receipt of written notice sent by United States Registered mail to the other party at the above listed addresses. This Agreement may be modified by the parties, provided that no modification to any provisions of the Agreement shall be binding upon the parties unless in writing and signed by the Principal Chief, the Head Start Manager and the Human Development Director, and a duly authorized LEA representative.

4. **LEA RESPONSIBILITIES.** LEA agrees to the following provisions:

A. Individuals with Disabilities Education Act ("IDEA"), § 619, (preschool) funds received for the providing services to Qualified Children are expended in accordance with IDEA requirements. Funds may be used for, but shall not be limited to the following costs, evaluations, materials, supplies and contractual agreements for services when Head Start has qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program ("IEP") services.

B. Upon referral from the Head Start Disability Liaison, Teacher or Family Service Worker, LEA shall schedule an Intervention Planning Team meeting to determine the appropriate accommodations and/or a multi-disciplinary evaluation, if necessary.

C. LEA shall be responsible for the providing procedural safeguards and due process to any child determined to be qualified under IDEA who is enrolled in Head Start.

D. LEA shall ensure, through prior written notice of meetings, that the appropriate

Head Start representative be directly involved and receive appropriate documentation throughout the referral process, evaluation and/or placement of disabled children enrolled in Head Start. Provide periodic progress reports on Head Start Special Needs children.

E. LEA shall ensure that appropriate special education and related services are provided to those Qualified Children under IDEA who are enrolled in Head Start. All IDEA services for which the child is qualified shall be documented on the IEP with the responsible person(s)/agency specified for providing each service.

F. LEA shall maintain and submit to the OSDE an annual child count of IDEA Qualified Children served in the LEA and by Head Start.

5. HEAD START RESPONSIBILITIES. Head Start agrees to the following provisions:

A. Head Start shall provide screening and assessments to all children enrolled in Head Start as required by Head Start Performance Standards (45 CFR 1308) and shall participate in Child Find activities under the IDEA with the LEA and in coordination with the LEA, Head Start shall provide parents with their rights under these programs.

B. Head Start shall provide Head Start services to any Head Start enrolled child who meets eligibility requirements in accordance with Head Start Performance Standards on services for disabled children regardless of that child's involvement in or eligibility for Special Education Services under the IDEA or this Agreement.

C. A Head Start Representative shall participate in LEA's referral procedures, Multi-disciplinary evaluation, IEP development, implementation of the portions of the IEP's identified for Head Start and the IEP review as appropriate. When Head Start initiates and develops a Head Start managed IEP, Head Start must invite in writing the participation of a LEA representative, in writing. Head Start Program Standards require parental involvement and notification must be followed for IEP meetings initiated by Head Start.

D. Head Start shall provide a support system for families and children with disabilities through training, information dissemination and involvement in the program, as well as collaboration with the LEA and other community services. When Head Start develops a Head Start managed IEP, family goals and objectives for the child must be addressed.

E. The Head Start Disabilities Coordinator shall work with the LEA to assure collaboration and coordination of services to preschool disabled children.

F. If a child does not meet OSDE's requirements under IDEA, but meets one or more of the eligibility criteria set-forth in the Head Start Performance Standards, then a Head Start managed IEP must be developed for that child.

G. Head Start shall provide LEA with the number of children receiving IEP services

to the LEA for the child count report prior to December 1, 2008. In reporting the number of children on IDEA IEP's to the LEA for child count purposes, Head Start should provide a separate listing of children on Head Start managed IEP's.

H. Head Start agrees to provide and participate in the joint training of staff and parents with LEA, when necessary.

6. SPEECH/LANGUAGE TRANSPORTATION. Head Start shall provide transportation to speech/language sessions.

7. COORDINATING REQUIRED PAPERWORK. To coordinate paperwork required by Head Start and the LEA Special Education Program, the following process is appropriate:

A. When Head Start refers a child for Multi-disciplinary Evaluation to the LEA, parental consent shall be first obtained by the LEA with assistance by Head Start personnel, when necessary.

B. Head Start or LEA shall obtain parental consent for the exchange of information between the two programs through the use of the State of Oklahoma "Consent for Release of Confidential Information" form.

C. LEA's Special Education Program with parental consent shall release copies of IDEA IEPs, Special Education records and documentation of services provided to Head Start when both agencies are involved in the identification, evaluation and Free Appropriate Public Education to preschool disabled children.

D. Screening and other relevant information as part of the Head Start Referral Packet shall be developed in conjunction with the LEA.

E. All information received by Head Start from the LEA shall be kept in a secure manner and in a central location adhering to requirements of confidentiality under State and Federal laws.

8. COORDINATING SCREENING. In coordinating screening between Head Start and the LEA Special Education Program, the following process is agreed upon:

A. The LEA Special Education Program and Head Start shall determine designated Program Personnel to be responsible for conducting screening with each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards.

B. This Agreement shall include the following time frame for the completion of screening or transferring information. The time frame includes a forty-five (45) day time line for the screening of all children enrolled in Head Start as mandated by Head Start Performance Standards.

Check one or both of the following, if said methods have been considered:

_____ 1. Shared Staff – Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health and developmental screening maybe conducted by Head Start under the Head Start Performance Standards) and the LEA Special Education Program may complete required screening under IDEA.

_____ 2. Shared Information – Screening information shall be provided for referrals as determined by both entities. A release of information consent shall be obtained prior of screening.

9. COORDINATING IEP REVIEW/CHANGE OF PLACEMENT. Head Start and LEA shall conduct an IEP Review when a change in program or placement of a child is being considered. A meeting maybe requested by the parent, Head Start or LEA Special Education Program staff. Procedural safeguards for notification shall be followed.

10. COORDINATING IN-SERVICE TRAINING. The Preschool Coordinator of Special Education Services, OSDE, (405) 521-6651, and the Director of Oklahoma Head Start Association, (405) 524-4923, shall facilitate statewide in-service training. Head Start Disabilities Coordinators and LEAs should contact these representatives regarding their training needs. Mutual priorities for these entities include:

1. Oklahoma Indian Directors Association (Pre-Service)
2. Resources Access Project (Norman, Oklahoma)
3. Region VI, Office of Head Start (Dallas, Texas)

11. COST-SHARING. This Agreement addresses cost-sharing of resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for disabled children in these programs. Head Start and LEA agree to cost-sharing.

12. DISPUTE RESOLUTION. In the event that a dispute arises between Head Start and LEA, the following process shall be followed:

A. Step One. The dispute shall be brought to the attention of the LEA Special Education Director, Head Start Special Services Liaison and Head Start Disabilities Coordinator to seek resolution of said dispute.

B. Step Two. If the issue is not resolved in Step One, then the disputing party shall submit a written complaint to the Head Start Manager and the LEA Superintendent to resolve the dispute.

C. Step Three. If the issue is not resolved in Steps One and Two, then the written complaint shall be forwarded to Special Education Services, OSDE, for assistance in resolving any IDEA dispute between Head Start and LEA.

D. Final Step. Once Steps One through Three have been attempted, the Indian Program Resource Access Project, P.O. Box 5508, Norman, Oklahoma 73070, maybe contacted for additional assistance.

E. Dispute Involving Head Start Program Performance Standards. If the issue is still not resolved and the issue pertains to Head Start Program Performance Standards (45 CFR 1308), then the dispute shall be submitted in writing to the Resource Access Project (RAP), 1120 Marshall, Suite 306, Little Rock, Arkansas 72202 (1-800-831-1827, extension 1441) and/or the Region VI Office of Administration on Children, Youth and Families.

13. **NOTICES**. All notices, reports, correspondence or other communications required or authorized by this Agreement shall be in writing and shall be deemed delivered on date of personal service, date of delivery by certified mail as evidenced by return receipt or on the date sent by facsimile as confirmed by the facsimile machine. Notices shall be directed as follows:

Head Start:

Creek Nation Head Start
Attn: Betty Smith, Special Service Liaison
P.O. Box 580
Okmulgee, Oklahoma 74447
Phone: (918) 732-7902
Fax: (918) 732-7906

School:


Sapulpa Public School
Attn: Superintendent
1 South Mission
Sapulpa, Ok. 74066
Phone:
Fax:

Any party may change its address for receiving notices by giving written notice of such change to the other party in accordance with this section.

14. **PRIOR AGREEMENTS**. This Agreement constitutes the entire and exclusive agreement concerning legal services between the parties signing below. Execution of this Agreement supercedes and nullifies all prior agreements, contracts, negotiations and promises or representations concerning that subject matter.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date stated above.

APPROVED:


A.D. Ellis, Principal Chief
Muscogee (Creek) Nation


Louis Hicks, Human Development Director

LEA Representative
Sapulpa Public School


Pat Wind, Head Start Manager

2008 SUMMER BOYS BASKETBALL CAMP

JUNE 9 – 13

PRICE INCLUDES T-SHIRT AND BASKETBALL

3RD GRADE – 6TH GRADE 9 AM TO NOON

7TH GRADE – 9TH GRADE 1 PM TO 4 PM

\$50 PER CAMPER (\$10 PER DAY)

CAMP SCHEDULE:

Hour one – individual skill instruction

Hour two – individual contests

Hour three – team competition

Save the DATES

ATTN: Basketball Stars

Sapulpa



June 2-4

Girls Basketball Camp (Grades 3-8)

8:30-11:45

\$50.00

June 5

Parent/Daughter Clinic

6:00p-8:30p

\$25.00

June 9-10

Shooting Camp (Grade 3-8)

6:00p-8:00p

\$45.00

Information: contact Coach Calip@688-0037 Or email@calipd@hotmail.com



SUMMER CAMP FOR TENNIS – 2008

BEGINNER

AGES 8 – 11

SESSION 1 – JUNE 9 -12

SESSION 2 – JUNE 16-19

SESSION 3 – JUNE 23-26

TIMES 9 TO 10 AM – ALL SESSIONS

\$35 PER CHILD PER SESSION

INTERMEDIATE

AGES 12-26

SESSION 1 – JUNE 9 – 12

SESSION 2 – JUNE 16-19

SESSION 3 – JUNE 23-26

TIMES 10 TO 11:30 AM

\$40 PER CHILD PER SESSION

Sapulpa Baseball Summer Camps.

*This is not my camp flyer, but it does contain all of the information that you requested for the Board approval.

General Camp

Date: June 9-12

Time: 8:00-12:00

Place: Allen Wallace Field

Ages: 5-14

Cost: \$70 for a single camper, \$120 for brothers

Advanced Team Camp

Date: June 16-20

Time: 10:00 a.m.-12:00

Place: Allen Wallace Field

Ages: 6th grade-8th grade

Cost: \$30 for a single camper, \$50 for brothers

Sapulpa Football

Camps/Training:

Sapulpa Football Team Camp – June 2nd- 3rd, 2008 Cost \$15:00

F.A.S.T. Chiefs Summer Pride Program- Open to any Sapulpa Public Schools student/athlete regardless of sport or activity. June 23rd through July 24th. Monday, Tuesday and Thursday AM.

Fundraisers:

Fall of 2008: Varsity Gold Chieftain Card Sales or comparable.

Winter of 2008/2009: Cookie Dough sales or comparable.

Spring of 2009: Lift-a-thon Activity

Sapulpa High School Soccer Camp

Session I Girls & Boys Ages 5-10 9am-11am

There will be two opportunities during this session. One will be geared toward the player excelling in soccer and requiring a more rigorous training. The other opportunity will be for the player that is less intense about soccer as a sport. Which ever the case, our goal is to nurture the players love for the game while improving their skill and knowledge. For youngsters, the best way to learn is by making it fun! We will incorporate many games into developing skills like dribbling, passing and shooting. The camp structure will be tailored specifically to the needs of the campers!

Session II Girls & Boys Middle School & Incoming Freshmen 2:00 pm-5:00pm

This session is geared for the middle school and incoming freshman soccer player. It focuses on improving the fundamental skills of dribbling, passing, and shooting. Tactics of soccer will be discussed and taught in short-sided scenarios, which provide excellent development of soccer mentally. This is a perfect opportunity for an incoming freshman and middle schoolers to see what high school soccer is all about. The sessions will be representative of high school practices with coaching and participation from old and current players! In all, this session will assist in fine tuning a player's entire game...mentally and physically.

All sessions will provide coaching appropriate to the level of the campers. Players will be grouped according to ability in order to maximize the learning potential. We will strive to make better players of each camper, while developing and maintaining love for the game!

Camp Session

- Session I Ages 5 - 10 \$50
- Session II Ages 10 - 14 \$70

Call or email for group or sibling discounts*

T-Shirt Size

(Circle One)
Youth S M L XL
Adult S M L XL

Included with Camp Fee

Camper's Name _____

Parent/Guardian _____

Address _____

City _____

State _____

Zip Code _____

Phone _____

Work _____

Home _____

Cell _____

Physical Release

I, _____, hereby release Sapulpa High School from any and all claims and liability of any kind for personal injury and property damage during any and all participation in the above said camp. I certify my child is of full physical, emotional, and mental capacity to participate in the camp and all its activities, and authorize any necessary medical procedures as may be performed or prescribed by a licensed physician for the benefit of my child.

Signature of Parent/Guardian

Date

General Information

- **Pre-Registration:** Fill out the brochure and return with a check payable to Chieftain Soccer Club for the appropriate fee.
- **Registration:** Walkup campers are welcome. *There is a late fee of \$10.* Please arrive 20 minutes early on day one. A parent/guardian is required to complete the brochure, and provide a check or cash in the amount the appropriate fee plus \$10.
- **Equipment:** Please wear proper soccer equipment (cleats, shin guards etc); bring a ball and water bottle.

Sapulpa High School
Soccer Camp

Sapulpa High School
c/o Lori Arundell
13784 S Nyssa Place
Glenpool, Ok 74033

Phone: 918-291-2097
Fax: 918-291-2087
Email: larundell@sapulpa.k12.ok.us
or rragland@sapulpa.k12.ok.us

CALL OR EMAIL FOR GROUP
AND SIBLING DISCOUNTS!!!!!!

Lori Arundell Co-Director

Lori Arundell is finishing her 12th season as the Varsity Head Girls Coach at Sapulpa High School. Her teams have made the state playoffs 4 times, 3 times in the past 3 years. Lori is a 2 time All State Coach, 3 time All State assistant coach, 2 time All District Coach and Frontier Conference Coach of the Year. She has coached 26 All-State players from SHS. Coach Arundell played collegiate soccer at the University of Tulsa from 1992-1996. She played High School soccer at Sapulpa where she was a 4 year letterman, 4 year starter and was Captain for the Lady Chieftains. She was 4 time All District, 4 time All Conference, 2 time All Metro, and was named to the All State team in 1992 and is currently the leading scorer with 44 goals.

Russell Ragland Co-Director

Coach Ragland is currently coaching for TSC (Tulsa Soccer Club) U-17 girls, and the Sapulpa High School Varsity Men's Coach since 1998. He has coached at various high schools including Tahlequah and Union (1998 State Champions). Russell has coached at the highest competitive levels for 10 years, including in the Olympic Development Program (ODP). He also holds a USSF National Coaching License as well as NSCAA State Goal Keeper License. As a player, he was a 4-year starter, Captain, All-district, and All-Conference player for Northeastern State University. Russell also attended Sapulpa High School where he was a four year varsity letterman.

Sapulpa High School
c/o Lori Arundell
13784 S Nyssa Place
Glennpool, Ok 74033

Sapulpa High School Soccer Camp

Sapulpa High School SOCCER CAMP 2008

***Session I******June 9-12******9:00 am - 11:00 am******Boys & Girls Ages 5 - 10
4th grade and younger******Session II******June 9-12******2:00 pm - 5:00 pm******Boys & Girls Ages 10 - 14
4th Grade-Incoming
Freshmen***

ALL Sessions at Collins Stadium on the Sapulpa High School Campus

Camp Registration Form

Participant's Name:		
Address, City, Zip:		
Grade for 2007-2008 school year		
Morning session: 3 rd 4 th 5 th 6 th		Afternoon session: 7 th 8 th 9 th
T-shirt size: Youth M Youth L Adult S Adult M Adult L Adult XL		
Parent/Guardian Signature:		
Parent/Guardian Name (printed):		Emergency Contact:
Home Phone:	Work Phone:	Emergency #:

Lady Chiefs



**Volleyball
Camp**

June 10 - 12, 2008

June 10-12, 2008

Morning Session 9am-11: 30am

3rd - 5th grade girls

This is a great camp for beginners and is designed to teach the fundamental skills of volleyball. This camp is for girls with little or no experience in playing organized or competitive volleyball and will offer instruction in passing, setting, attacking and serving. This will give them a head start in preparing them for Junior High Volleyball.

Afternoon Session 1pm-3:30pm

6th - 9th grade girls

This camp is designed for beginners to the intermediate level players and will offer instruction and training in the skills and techniques of passing, setting, attacking, serving, and defense. Emphasis is placed on developing court movement, ball control, as well as game competition. A variety of drills, games and competition will put these techniques into practice.

Cost \$50 if paid by May 20th

Or \$60 after May 20th

T-shirt will not be available unless registration and money is received prior to May 20, 2008.

Mail registration and money to:
(make checks payable to Shelly Bart)

Shelly Bart
3 S. Mission
Sapulpa, OK 74066

For questions please call
Shelly Bart
224-6560 ext 2109
sbart@sapulpa.k12.ok.us

**Camps will be held at the
Sapulpa High School
Gymnasium**

Coaches:

Shelly Bart
Head Coach, Sapulpa High School

Melissa Reed AKA "Crazy"
Collegiate Coach, Mississippi Valley
Collegiate Player at Bacone

Misty Sims
Collegiate Player at Panhandle State
Asst. Coach, Sapulpa High School

Parent/Guardian Release

Name of Participant:

I/We, the undersigned, hereby certify that I/we am/are the parents or legal guardian of the participant listed above. I/We hereby release coaches directors, Sapulpa Public Schools and all of those associated with the camp from any claim of injury sustained while attending the camp.

Signature of Parent/Guardian:

REQUEST FOR APPROVAL OF FUNDRAISING ACTIVITY
 INDIVIDUAL SPONSORS
 2007-08

The following fundraising activities are proposed for **(PLEASE PRINT)**

HS Color Guard Club/Project Name

Amber Hilvey / Alex Clausen Sponsor

335 Project Number

Date	Fundraising Activity	Purpose for which funds will be spent
April 3	t-shirt sales	Equipment, travel costs, costumes, entry fees, etc.
April 3	Spring family show tickets	"
<p>From May</p>		
<p>_____</p>		
<p>_____</p>		

Alex Clausen
 Sponsor's Signature

[Signature]
 Principal's Signature

This form must be submitted to the Principal no later than _____

SAPULPA HIGH SCHOOL

Superintendent's Request For Out of State Activity Trip

Requesting Group: Academic Team Date of Request 4-30-08

Sponsor: Ray Markley

Destination: Dallas, Tx

Date leaving (Day/Date) Friday May 23, 2008

Date Returning (Day/Date) Monday May 26, 2008

Number of School Days Missed 1

This trip is sponsored through existing monies in my activity account and the funds were raised by board approved fundraisers. Please list briefly how these funds were raised:

End of year video sales

Number of Students Attending: 6-8 Number of Sponsors 1

Purpose of Trip: Compete in national academic
tournament.

Mode of Transportation: School Van

Sue Brose
Principal's Approval

Joe W. Crowder
Superintendent's Approval

SAPULPA HIGH SCHOOL

Superintendent's Request For Out of State Activity Trip

Requesting Group: Drama Club Date of Request 4-23-08
Sponsor: Becky Braswell
Destination: University of Nebraska - Lincoln
Date leaving (Day/Date) Monday, June 23
Date Returning (Day/Date) Sunday, June 29
Number of School Days Missed 0

This trip is sponsored through existing monies in my activity account and the funds were raised by board approved fundraisers. Please list briefly how these funds were raised:

Donation from Bartlett Foundation.

Number of Students Attending: 4 Number of Sponsors 1

Purpose of Trip: We will participate in the International Thespian Society Festival. Students will watch plays + musicals and participate in theatre workshops.

Mode of Transportation: School Van

Principal's Approval

Ms. Glisson signed my 1st proposal. (Unofficial form.)

Joe W. Crowder
Superintendent's Approval

Braswell

Out of State Trip Request

Sapulpa High School Drama Club

Becky Braswell – Sponsor

Monday, June 23 – Sunday, June 29, 2008

University of Nebraska in Lincoln

International Thespians Theatre Festival

4 Students and 1 Sponsor

Transportation – School Van

Students will stay in the dorms at the University of Nebraska and all activities will be on the college campus. Meals are included with the festival registration costs and are eaten in campus cafeterias.

Students will attend two main stage plays or musicals and several one – act plays each day. They will also attend up to six theatre workshops each day. Activities begin around 8am and continue through the day until around 11pm.

Workshops are offered by top theatre professors and professionals from all over the country.

The majority of the students' expenses will be covered by a grant from the Bartlett Foundation.

Becky Braswell

Becky Braswell
Sapulpa High School
Speech, Debate, & Theatre
224 - 0152

Becky Braswell
4/2/08

May 5, 2009

The Sapulpa Board of Education accepts the terms of the proposal presented at the May 5, 2008 Board meeting, and agrees to pay the Oklahoma State School Boards Association the amount of _____ of the total superintendent's contract for a (state search = 5%, regional search = 7.5 % and national search = 10 %) _____ search, and reimbursement of reasonable and documented expenses. If, within six months (6) of the superintendent's contract date, the Sapulpa Board of Education determines that the successful candidate does not meet their expectations, a new search will be conducted at no additional professional fee.

Accepted by _____

(Board President)

Date _____

Received by _____

(OSSBA Consultant)

Date _____