

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regular
Monday, October 6, 2008 6:30 PM
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E
Lee, Sapulpa, OK 74066

I. I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve the consent agenda, Items A-I passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 9-2-08 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 9-11-2008 special board meeting.

II.C. Vote to approve/disapprove 2008-09 general fund purchase order encumbrances numbers 662 through 824.

II.D. Vote to approve/disapprove 2008-09 building fund purchase order encumbrances numbers 63 through 71.

II.E. Vote to approve/disapprove 2008-09 bond (fund 34) fund purchase order encumbrances numbers 3 through 4.

II.F. Vote to approve/disapprove 2008-09 bond (fund 37) fund purchase order encumbrance number 44.

II.G. Vote to approve/disapprove 2008-09 child nutrition fund purchase order encumbrances numbers 98 through 109.

II.H. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

III. Hearing from the Public

III.A. The Sapulpa Swat Team will address the Board concerning a 24/7 Policy. The Sapulpa SWAT Team, Student Working Against Tobacco, ask the Board to consider a 24/7 non smoking policy for the district. The 24/7 non smoking policy would make Sapulpa campuses tobacco free 24 hours a day 7 days a week. The district's current Policy 922 Smoking on School Premises by Staff Members/Patrons states: the use of tobacco products is prohibited in all District facilities, District vehicles and/or on District property. An exception to this prohibition is outside athletic events attended by patrons and/or District employees who are not on duty. If the Board approves the policy the district would receive free 24/7 non smoking signs and free curriculum for elementary students. Mr. Johnson expressed that if the Board approved the policy he would like to see student involvement with informing patrons and students of the new policy.

IV. Information & Discussion Items

IV.A. Proposed Juvenile Detention Center - Assistant D.A. Laura Ferris District Attorney, Max Cook, presented the Board with information concerning a proposed Juvenile Detention Center. The Juvenile Detention Center would be a place to help counsel and give juveniles positive intervention for creek and surrounding counties troubled youth. This would not increase taxes only use an existing one-third cent sales tax. The existing one-third cent sales tax expires in 2016 but the proposal would ask the voters to continue the one-third sales tax to help maintain the facility. Half of the money would help build and make improvements to the facility and the other half would help pay the daily expenses of running the facility. The proposition will be on November's ballot.

IV.B. Elementary Science Curriculum Alignment Denise Jordan, Sandy Sams, Pam Cacy and Jennifer Lake presented the Board with the district's Elementary Science Alignments. Kindergarten through 2nd grade at Jefferson Heights and Freedom Elementary follow the FOSS Science Alignment. Jefferson Heights, Liberty, Washington and Woodlawn follow the Scott Foresman Science Curriculum. Both curriculum alignments provide kits for the teachers and have a lot of fun hands on activities for students.

IV.C. Academic Performance Index Dr. Rosenberger presented the Board with the district's API, Academic Performance Index,

scores. Student test scores, attendance rate and dropout rate our factors that make up a schools API score. Dr. Rosenberger commented that some scores have shown a lot of areas with good progress and some areas that need improvement.

IV.D. Strategic Plan/Bond Committee Timelines The Board was provided information from Mr. Tom Frazier concerning the millage rates for the upcoming bond. The first bond committee meeting will be held November 10th at 7:00 pm and the bond election will be held in April.

IV.E. Sapulpa Arts The committee of Sapulpa Arts and staff for Arts Explore thanked the district for allowing them to use school facilities during the summer. This is an excellent program and the school is happy to accommodate.

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove the employment of Stephen H. McDonald & Associates, Inc. as a Financial Consultant to Sapulpa School District.

To approve the employment of Stephen H. McDonald & Associates, Inc. as a Financial Consultant to Sapulpa School District passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.C. Vote to approve/disapprove a Section 403(b) Plan Administrative Services Agreement with AFPlanServ.

Vote to approve a Section 403(b) Plan Administrative Services Agreement with AFPlanServ passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea
Larry Thayer: Absent
Shirley Woods: Absent
Yea: 3, Nay: 0, Absent: 2

V.D. Vote to approve/disapprove accepting a donation of a projector for a 4th grade classroom at Freedom from Mr. and Mrs. Yeager, Mr. and Mrs. Wilson and Megan Hoey.

To approve accepting a donation of a projector for a 4th grade classroom at Freedom from Mr. and Mrs. Yeager, Mr. and Mrs. Wilson and Megan Hoey passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Absent
Shirley Woods: Absent
Yea: 3, Nay: 0, Absent: 2

V.E. Vote to approve/disapprove the following out-of-state activity trips:

To approve the following out-of-state activity trips: 1. FFA to exhibit livestock projects at the American Royal Livestock Show on October 29 – November 1, 2008 in Kansas City, MO. 2. Sapulpa Varsity Baseball team to attend a tournament on March 17-21, 2009 in Dallas, TX. 3. French Exchange students to visit French Museums and sites in Paris, France in the spring of 2009 passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Absent
Shirley Woods: Absent
Yea: 3, Nay: 0, Absent: 2

V.E.1. FFA to exhibit livestock projects at the American Royal Livestock Show on October 29 – November 1, 2008 in Kansas City, MO.

V.E.2. Sapulpa Varsity Baseball team to attend a tournament on March 17-21, 2009 in Dallas, TX.

V.E.3. French Exchange students to visit French Museums and sites in Paris, France in the spring of 2009.

V.F. Vote to approve/disapprove the 2008-09 fundraisers per Attachment.

To approve the 2008-09 fundraisers per Attachment. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.G. Vote to approve/disapprove authorizing Shelly Bart to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK.

To approve authorizing Shelly Bart to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.H. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

To approve surplus school property as per Attachment and authorize the administration to dispose of it at a fair and

reasonable price passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.I. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) real estate options as authorized by 25 O.S. Section 307 (B)(3) of the Oklahoma Meeting Act with no resulting vote taken on item (2). The Board of Education went into executive session at _____ p.m. to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) real estate options as authorized by 25 O.S. Section 307 (B)(3) of the Oklahoma Meeting Act with no resulting vote taken on item (2). The Board returned to open session at _____ p.m. This constitutes the minutes of the executive session.

V.I.1. Vote to convene in executive session.

To convene in executive session at 8:29 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

Convene in executive session at 9:12 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.I.2. Vote to acknowledge the Board has returned to open session.

V.I.3. Statement of executive session minutes.

V.J. Personnel

V.J.1. Vote to Employ:

Vote to employ as listed passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.J.1.a. Washington Kindergarten Teacher (9-26-08)

V.J.1.b. District Grounds (9-30-08)

V.J.1.c. Service Center Bus Driver (9-8-08)

V.J.1.d. High School On The Job Training (8-20-08)

V.J.1.e. District Latchkey Assistant (9-11-08)

V.J.1.f. Freedom H.Q. Teacher Assistant

V.J.1.g. Liberty ELL Tutor (9-18-08)

V.J.1.h. Freedom H.Q. Special Education Assistant (9-16-08)

V.J.1.i. High School/Junior High French Teacher (9-22-08)

V.J.1.j. Freedom H.Q. Special Education Assistant (9-2-08)

V.J.1.k. District Parent Educator (9-15-08)

V.J.1.l. High School Custodian (9-2-08)

V.J.1.m. District Substitute Latchkey Assistant (8-15-08)

V.J.1.n. Assistant Softball Coach (9-26-08)

V.J.1.o. District Latchkey Assistant (9-11-08)

V.J.1.p. High School H.Q. Special Education Assistant (9-24-08)

V.J.1.q. Jefferson Heights H.Q. Special Education Assistant (9-8-08)

V.J.1.r. Washington Latchkey Assistant (8-18-08)

V.J.1.s. Middle School H.Q. Special Education Assistant (9-15-08)

V.J.1.t. Freedom Half-Time H.Q. Teacher Assistant (9-2-08)

V.J.1.u. Washington Teacher Assistant (9-16-08 revised title change)

V.J.1.v. Student Drug Testing Assistant (9-15-08)

V.J.1.w. Liberty Latchkey Assistant (9-11-08)

V.J.1.x. Activity Drug Testing Coordinator (9-15-08)

V.J.1.y. Middle School H.Q. Special Education Assistant (9-11-08)

V.J.2. Vote to approve/disapprove a leave of absence for Larry Long, Service Center Custodian for the 2008-09 school year.

To approve a leave of absence for Larry Long, Service Center Custodian for the 2008-09 school year passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.J.3. Vote to approve/disapprove a leave of absence for Loretta Ritchie, Woodlawn Child Nutrition for the 2008-09 school year.

To approve a leave of absence for Loretta Ritchie, Woodlawn Child Nutrition for the 2008-09 school year passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.J.4. Vote to approve/disapprove the transfer of Rosa Verdugo from Freedom H.Q. Special Education Assistant to Freedom H.Q. Paraprofessional, effective 8-19-08.

To approve the transfer of Rosa Verdugo from Freedom H.Q. Special Education Assistant to Freedom H.Q.

Paraprofessional, effective 8-19-08 passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.J.5. Vote to approve/disapprove the discharge of Krystie Mitchell, High School Custodian, effective 8-22-08.

To approve the discharge of Krystie Mitchell, High School Custodian, effective 8-22-08 passed with a motion by Curtice Hillis and a second by Bryan Sherwood.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Larry Thayer: Absent

Shirley Woods: Absent

Yea: 3, Nay: 0, Absent: 2

V.J.6. Vote to accept Resignations received since the last board meeting.

Carl Akin, High School On The Job Training (5-29-08)

Tiffany Bolding, High School On The Job Training (5-29-08)

Kara Gotcher, Liberty Latchkey Assistant (9-5-08) Deborah

Hancock, Liberty Paraprofessional (9-17-08) Terri Irving,

High School Paraprofessional (9-2-08) Annette Lane, High

School/Junior High French Teacher (9-12-08) Michelle

Laughter, Washington Cook (9-4-08) Anthony Parsons,

Service Center Bus Driver (5-30-08)

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea
Larry Thayer: Absent
Shirley Woods: Absent
Yea: 3, Nay: 0, Absent: 2

V.K. Adjournment

To Adjourn at 9:15 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Curtice Hillis: Yea
Wally Johnson: Yea
Bryan Sherwood: Yea
Larry Thayer: Absent
Shirley Woods: Absent
Yea: 3, Nay: 0, Absent: 2

**Minutes of Regular Meeting of The Board Of Education
Independent School District Number 33, Creek County**

9/2/2008 7:30 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. Consent Agenda

II.A. Vote to approve/disapprove the minutes of the 8-4-08 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 8-9-2008 and 8-18-08 special board meetings.

II.C. Vote to approve/disapprove 2008-09 general fund purchase order encumbrances numbers 560 through 661.

II.D. Vote to approve/disapprove 2008-09 building fund purchase order encumbrances numbers 61 through 62.

II.E. Vote to approve/disapprove 2008-09 bond (fund 34) fund purchase order encumbrance number 2.

II.F. Vote to approve/disapprove 2008-09 bond (fund 37) fund purchase order encumbrances numbers 41 through 43.

II.G. Vote to approve/disapprove 2008-09 child nutrition fund purchase order encumbrances numbers 93 through 97.

II.H. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

Primary Motion Passed: To approve the consent agenda as listed, Items A-I passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes

Larry Thayer	Yes
Shirley Woods	Yes

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. Summer Splash & 3rd Grade Reading Academy

Tom Walsh, Sherri Spradlin and Elizabeth Taylor gave a report concerning Summer Splash and 3rd Grade Reading Academy. This is the third year for these summer reading programs. The benefits of these programs are lower class sizes and focusing on reading the entire time. There are 8-10 students per teacher in Summer Splash and an average of 4 students per teacher in 3rd Grade Reading Academy. The classes are very intense and focus on each student's weakness in reading. Each student gained at least eight new skills in the four week span. Before and after test scores show how beneficial these programs are to the students.

IV.B. Enrollment Report

Mr. Trigalet reported that the district is up six students from last year.

IV.C. ACT Scores

Dr. Webb reported that the ACT scores are still not where they need to be. Math is the lowest scored subject. Dr. Rosenberger and Mr. Ballenger are working with different activity groups to have students work on ACT prep with their peers. Mr. Birch will go over ACT prep 30 minutes every Saturday morning with football players. Mr. Womack, Boys Basketball Coach, and Mrs. Calip, Girls Basketball Coach, are also on board with this plan. The district will be offering the students to attend a seminar with motivational speaker Chad Cargill again this fall.

IV.D. District Accreditation Status

Mr. Trigalet reported that there are no deficiencies to report and none of the districts sites are on the school improvement list.

IV.E. Strategic Plan Review

The Board reviewed revisions and updates from previous meetings concerning the district strategic plan on facilities, community, fine arts, technology and student achievement reports.

IV.F. NSBA Conference for 2009 - San Diego, CA on April 4-7, 2009

The 2009 NSBA Conference will be April 4-7, 2009 in San Diego, CA. Shirley Woods and Curtice Hillis are the Board members that will attend the NSBA conference in April.

V. Action Items

V.A. Vote to approve/disapprove appointing Marion Peacock and Lynnette Kautz to become members of the Project Sharp Local Advisory Committee.

Primary Motion Passed: To approve appointing Marion Peacock and Lynnette Kautz to become members of the Project Sharp Local Advisory Committee passed with a motion by

Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.B. Vote to approve/disapprove signing the 2008-09 Estimate of Needs and Financial Statement of 2007-08.

Primary Motion Passed: To approve signing the 2008-09 Estimate of Needs and Financial Statement of 2007-08 passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.C. Vote to approve/disapprove a 2008-09 contract with the Oklahoma Health Care authority for medicaid provider services.

Primary Motion Passed: To approve a 2008-09 contract with the Oklahoma Health Care authority for medicaid provider services passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.D. Vote to approve/disapprove a Memorandum of Agreement between the Youth Wellness Program and Sapulpa Public Schools for the 2008-09 school year.

Primary Motion Passed: To approve a Memorandum of Agreement between the Youth Wellness Program and Sapulpa Public Schools for the 2008-09 school year passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.E. Vote to approve/disapprove a Pre-Engineering Academy Joint Program Agreement with Central Tech for providing services to Sapulpa students.

Primary Motion Passed: To approve a Pre-Engineering Academy Joint Program Agreement with Central Tech for providing services to Sapulpa students passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.F. Vote to approve/disapprove a Lease Agreement for 2008-09 with Kristen Bilby for an employee daycare center.

Primary Motion Passed: To table a Lease Agreement for 2008-09 with Kristen Bilby for an employee daycare center passed with a motion by Larry Thayer and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.G. Vote to approve/disapprove the 2008-09 fundraisers per Attachment.

Primary Motion Passed: To approve the 2008-09 fundraisers per Attachment passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) real estate options as authorized by 25 O.S. Section 307 (B)(3) of the Oklahoma Meeting Act with no resulting vote taken on item (2).

V.H.1. Vote to convene in executive session.

Primary Motion Passed: To convene in executive session at 9:10 pm passed with a motion by Larry Thayer and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H.2. Vote to acknowledge the Board has returned to open session.

Primary Motion Passed: To acknowledge the Board has returned to open session at 10:47 pm passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.H.3. Statement of executive session minutes.

The Board of Education went into executive session at 9:10 p.m. to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) real estate options as authorized by 25 O.S. Section 307 (B)(3) of the Oklahoma Meeting Act with no resulting vote taken in open session on item (2). The Board returned to open session at 10:47 p.m. This constitutes the minutes of the executive session.

V.I. Personnel

V.I.1. Vote to Employ:

- V.I.1.a. High School Cook (8-11-08)**
- V.I.1.b. Woodlawn Pre-K Teacher (8-13-08)**
- V.I.1.c. Service Center Bus Assistant (8-15-08)**
- V.I.1.d. Jefferson Heights Cook (8-22-08)**
- V.I.1.e. Freedom Latchkey Assistant (8-15-08)**
- V.I.1.f. Freedom 3rd Grade Teacher (8-18-08)**
- V.I.1.g. District Safe School Drug Coordinator (8-13-08)**
- V.I.1.h. Woodlawn Latchkey Assistant (8-5-08)**
- V.I.1.i. Washington Latchkey Assistant (8-15-08)**
- V.I.1.j. Middle School Cook (8-11-08)**
- V.I.1.k. Jefferson Heights H.Q. Teacher Assistant (8-15-08)**
- V.I.1.l. 8th Grade Volleyball Coach (8-21-08)**
- V.I.1.m. Liberty Cook (8-11-08)**
- V.I.1.n. Freedom Latchkey Assistant (8-5-08)**
- V.I.1.o. Freedom Latchkey Assistant (8-5-08)**
- V.I.1.p. Washington Latchkey Assistant (8-15-08)**
- V.I.1.q. Jefferson Heights 2nd Grade Teacher (8-15-08)**
- V.I.1.r. Freedom Physical Education Teacher (8-12-08)**
- V.I.1.s. Bartlett English Teacher (8-12-08)**

- V.I.1.t. Freedom 1st Grade Teacher (8-13-08)**
- V.I.1.u. Middle School Cook (8-11-08)**
- V.I.1.v. Liberty 4th Grade Teacher (8-13-08)**
- V.I.1.w. District Drug Education Instructor (8-21-08)**
- V.I.1.x. High School Custodian (8-1-08)**
- V.I.1.y. High School Science Teacher (8-12-08)**
- V.I.1.z. Bartlett/High School Special Education Teacher (8-14-08)**
- V.I.1.. Washington Cook (9-4-08)**
- V.I.1.. High School Half-Time Secretary (8-1-08)**
- V.I.1.. Freedom Cook (8-11-08)**
- V.I.1.. Assistant Cross Country Coach (8-21-08)**
- V.I.1.. Washington H.Q. Special Education Assistant (8-19-08)**
- V.I.1.. Woodlawn Kindergarten Teacher (8-13-08)**
- V.I.1.. Freedom Half-Time Pre-K Teacher (8-18-08)**
- V.I.1.. High School Cheer Coach (8-1-08)**
- V.I.1.. Woodlawn Cook (8-11-08)**
- V.I.1.. Athletic Trainer (8-11-08)**
- V.I.1.. Junior High Math Teacher (8-15-08)**
- V.I.1.. Middle School Cook (8-11-08)**

Primary Motion Passed: To employ as listed passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.2. Vote to accept Resignations received since the last board meeting.

Carrie Atchison, Service Center Grounds (8-15-08) Stacey Berry, District SPEP Instructor (5-30-08) Erin Campbell, Liberty 3rd Grade Teacher (5-30-08) Cynthia Dabney, Middle School Paraprofessional (8-6-08) Dianna Edwards, Junior High Math Teacher (8-11-08) Shirley Gibson, Freedom Paraprofessional (8-12-08) Rebecca Gilbert, Freedom Paraprofessional (8-4-08) Susan Green, High School Science Teacher (8-5-08) Deanna Harney, Liberty Cook (8-4-08) Zady Harvey, Freedom Paraprofessional & Latchkey Assistant (7-30-08) Valerie Holly, Jefferson Heights Latchkey Assistant (8-5-08) Sandy Ingram, Washington Cook (8-11-08) Fauna Kerns, Chieftain Center Head Athletic Trainer (5-30-08) Rhonda McMunn, Liberty Latchkey Assistant (8-15-08) Eva Murell, Jefferson Heights Cook (8-11-08) Gregory Nation, High School Social Studies Teacher & Assistant Football Coach (5-30-08) Julie Nethon, Jefferson Heights Kindergarten Teacher (8-15-08) Linda Olson, Service Center Bus Driver (8-4-08) Ray Pinney, Woodlawn Latchkey Assistant (8-5-08) Patty Richie, Washington Latchkey Assistant (8-15-08) Nita Roe, Bartlett Teacher Assistant (8-6-08) Jeff Saville, High School Art Teacher (5-30-08) Sheila Stewart, District SPEP Instructor (5-30-08) Julie Thomas, Bartlett English Teacher (8-7-08) Terri Williams, Liberty Cook (8-4-08)

Primary Motion Passed: To accept Resignations received since the last board meeting passed with a motion by Curtice Hillis and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.3. Vote to approve/disapprove changing Tom Trigalet's title from Executive Director of Personnel to Assistant Superintendent of Human Resources.

Primary Motion Passed: To approve changing Tom Trigalet's title from Executive Director of Personnel to Assistant Superintendent of Human Resources passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.4. Vote to approve/disapprove the transfer of Jessica Erwin from Washington Pre-K Assistant to Jefferson Heights Paraprofessional, effective 8-18-08.

Primary Motion Passed: To approve the transfer of Jessica Erwin from Washington Pre-K Assistant to Jefferson Heights Paraprofessional, effective 8-18-08 passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.I.5. Vote to approve/disapprove the transfer of Cheryl Myers from High School Half-Time Receptionist to High School Counselor Secretary, effective 8-4-08.

Primary Motion Passed: To approve the transfer of Cheryl Myers from High School Half-Time Receptionist to High School Counselor Secretary, effective 8-4-08 passed with a motion by Bryan Sherwood and a second by Larry Thayer.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes

**Minutes of Special Meeting of The Board Of Education
Independent School District Number 33, Creek County**

9/11/2008 6:30 PM

Administration Building Board Room
1 S. Mission, Sapulpa, OK 74066

Present Board Members:

Dr. Shirley Woods
Walter Johnson
Bryan Sherwood
Curtice Hillis
Larry Thayer

Absent Board Members:

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

The meeting was called to order by President Woods and there was a Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove a Lease Agreement for 2008-09 with Kristen Bilby for an employee daycare center.

Primary Motion Passed: To approve a Lease Agreement for 2008-09 with Kristen Bilby for an employee daycare center. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

III. Vote to approve/disapprove the following Out-Of-State Activity Trips:

III.A. JROTC to compete in Bass Pro and Ozark High School 2008 Air Rifle Classic on Oct 4, 2008 in Ozark, MO.

III.B. JROTC to compete in Alma High School NJROTC Drill competition on October 25, 2008 in Alma, AR.

Primary Motion Passed: To approve the following Out-Of-State Activity Trips: 1. JROTC to compete in BASS Pro and Ozark High School 2008 Air Rifle Classic on Oct 4, 2008 in Ozark, MO. 2. JROTC to compete in Alma High School NJROTC Drill competition on October 25,

2008 in Alma, AR. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

IV. The Board will review Strategic Plan Committee Reports and current goals to determine future Board goals. This will be a working and study session.

Strategic plans were put together by individual planning committees and presented to the Board. The Board reviewed strategic plans for Technology, Fine Arts, Community and Facility goals.

V. Proposed executive session to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.A. Vote to convene in executive session.

Primary Motion Passed: To convene in executive session at 9:10 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.B. Vote to acknowledge the Board has returned to open session.

Primary Motion Passed: To acknowledge the Board has returned to open session at 9:55 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

V.C. Statement of executive session minutes.

The Board of Education went into executive session at 9:10 p.m. to discuss Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at 9:55 p.m. This constitutes the minutes of the executive session.

VI. Vote to approve/disapprove a 2008-09 Administrators' salary schedule.

Primary Motion Passed: To approve a 2008-09 Administrators' salary schedule passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	No
Shirley Woods	Yes

VII. Adjournment.

Primary Motion Passed: To Adjourn at 9:56 p.m. passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Votes:

Curtice Hillis	Yes
Wally Johnson	Yes
Bryan Sherwood	Yes
Larry Thayer	Yes
Shirley Woods	Yes

President, Board of Education
Independent School District No. 33
of Creek County, Oklahoma

Attest:

Deputy Minutes Clerk, Board of Education I-33

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
GENERAL FUND 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	11	662	DISCOVERY EDUCATION	MEDIA CONTRACT - WOOD/LIBERTY	8/1/2008	3,009.16
2009	11	663	DELL MARKETING L.P.	CARTRIDGES - JR HIGH	8/28/2008	717.21
2009	11	664	TAMMY N PARSONS	REGISTRATION FEE - SPECIAL SVC	8/28/2008	125.00
2009	11	665	PEARSON EDUCATION	BOOK ORDER - MIDDLE SCHOOL	8/28/2008	1,538.03
2009	11	666	JOSTENS	JOM SENIOR SUPPLIES - HS INDIA	8/28/2008	1,750.00
2009	11	667	ACT TEST FEES	ACT STUDENT FEES - HS INDIAN E	8/28/2008	516.00
2009	11	668	OANJHS ADVISOR	NJHS DUES - JR HIGH	8/28/2008	30.00
2009	11	669	OANJHS ADVISOR	REGISTRATION FEE - JR HIGH	8/28/2008	24.00
2009	11	670	ROBERT ALEXANDER	TRAVEL EXPENSE - JR HIGH	8/28/2008	140.40
2009	11	671	TEACHING SYSTEMS, INC.	AUTODESK - HS ENGINEERING	8/28/2008	4,010.00
2009	11	672	WOODWORKS LTD	CUBES - HS ENGINEERING	8/28/2008	89.95
2009	11	673	RENAISSANCE LEARNING	SUBSCRIPTION - MIDDLE SCHOOL	8/28/2008	440.00
2009	11	674	B & B ELECTRIC CO.	OPEN-REPLACEMENT EQUIP/HVAC	8/28/2008	800.00
2009	11	675	FOLLETT LIBRARY RESOURCES	DVD ORDER - JR HIGH	8/28/2008	44.94
2009	11	676	LIBRARY VIDEO COMPANY	DVD ORDER - JR HIGH MEDIA	8/28/2008	88.71
2009	11	677	ALLISON R HOLT	REGISTRATION FEE - SPEC. SVC	8/29/2008	140.00
2009	11	678	CENTER FOR EDUCATION &	SUBSCRIPTION - SPECIAL SVCS	8/29/2008	164.00
2009	11	679	CTB MCGRAW-HILL	STUDENT SURVEY - BARTLETT	8/29/2008	771.16
2009	11	680	KERRY E WILSON	TRAVEL EXPENSE - MIDDLE SCHO	8/29/2008	163.83
2009	11	681	PIONEER DRAMA SERVICE	THEATRE GUIDE - MIDDLE SCHOOL	8/29/2008	38.95
2009	11	682	PAULA L MCCART	TRAVEL EXPENSE - LIBERTY	8/29/2008	300.00
2009	11	683	BEST WESTERN HOTEL-EDMOND	LODGING - MCCART - LIBERTY	8/29/2008	83.00
2009	11	684	OABE/OKTESOL	REGISTRATION FEE - LIBERTY	8/29/2008	85.00
2009	11	685	WHEELER METALS	OPEN - HS AG ED SUPPLIES	8/29/2008	1,000.00
2009	11	686	DELL MARKETING L.P.	TONER - JR HIGH LIBRARY	8/29/2008	219.98
2009	11	687	OFFICE DEPOT	CART/MOBILE - HIGH SCHOOL	8/29/2008	409.98
2009	11	688	CLASSROOM DIRECT COM	FILM ROLLS - JEFFERSON HTS	8/29/2008	159.92
2009	11	689	POSITIVE PROMOTIONS	BRACELETS - RED RIBBON WEEK	8/29/2008	750.00
2009	11	690	HOBBY LOBBY STORE INC	OPEN - SUPPLIES - HS AG ED	8/29/2008	300.00
2009	11	691	PREMIER	OPEN - HS AG ED SUPPLIES	8/29/2008	250.00
2009	11	692	K-9 SHARPENING	OPEN - HS AG ED BLADE SHARPENI	8/29/2008	250.00
2009	11	693	RALPH'S PACKAGE	OPEN - HS AG ED	8/29/2008	500.00
2009	11	694	CUSHING VET CLINIC	OPEN - HS AG ED VET CARE	8/29/2008	250.00
2009	11	695	TULSA STATE FAIR	OPEN - HS AG ED FEES AND PASSE	8/29/2008	150.00
2009	11	696	OKLAHOMA YOUTH EXPO	OPEN - HS AG ED FEES	8/29/2008	150.00
2009	11	697	MAYER-JOHNSON LLC	SUPPLIES - FREEDOM SPECIAL SVC	8/29/2008	428.00
2009	11	698	MEDS-PDN	REGISTRATION FEE - FREEDOM SS	8/29/2008	681.00
2009	11	699	MEDS-PDN	REGISTRATION FEE - SPECIAL SER	8/29/2008	436.00
2009	11	700	OSHA	REGISTRATION FEE - SPECIAL SER	8/29/2008	750.00
2009	11	701	OKLAHOMA INDIAN EDUCATION EXPC	REGISTRATION FEE - HS INDIAN E	8/29/2008	70.00
2009	11	702	NCTM REGIONAL CONFERENCE	REGISTRATION FEE - SPECIAL SVC	8/29/2008	918.00
2009	11	703	ROSENSTEIN FIST & RINGOLD	REGISTRATION FEE - ADMINISTRAT	8/29/2008	150.00
2009	11	704	OKLAHOMA ACADEMIC COACHES ASS	REGISTRATION FEE - PROJ SHARP	8/29/2008	50.00
2009	11	705	RICHARD G ROSENBERGER	OPEN - TRAVEL EXPENSE	8/29/2008	1,000.00
2009	11	706	NASCO ARTS & CRAFTS	SUPPLIES - FREEDOM SPEC SVC	8/29/2008	62.40
2009	11	707	NASCO ARTS & CRAFTS	HIGH SCHOOL MATH SUPPLIES	8/29/2008	358.00
2009	11	708	FLINN SCIENTIFIC, INC.	GOGGLES - HS SCIENCE	8/29/2008	125.10
2009	11	709	BUCKLE DOWN PUBLISHING	HIGH SCHOOL BIOLOGY SUPPLIES	8/29/2008	1,772.10
2009	11	710	POSITIVE PROMOTIONS	HIGH SCHOOL AWARENESS RIBBONS	8/29/2008	113.45
2009	11	711	ULTIMATE OFFICE	ORGANIZER - HIGH SCHOOL	8/29/2008	142.02
2009	11	712	PEACHTREE BUSINESS PRODUCTS	HIGH SCHOOL LETTER STENCIL	8/29/2008	79.00
2009	11	713	US FOOD SERVICE-OK DIV	FREEDOM PRE-K SNACK PROGRAM	8/29/2008	200.00
2009	11	714	BUILDING SOLUTIONS	OPEN-BUILDING SUPPLIES	8/29/2008	4,500.00
2009	11	715	OKLAHOMA ETHIC COMMISION	BOARD ELECTION MATERIAL	9/5/2008	50.00
2009	11	716	OK SDE	STATE DIRECTORY - DISTRICT	9/5/2008	78.50
2009	11	717	TULSA WORLD PUBLISHING CO	NEWSPAPER - MIDDLE SCHOOL MEDI	9/5/2008	387.10
2009	11	718	CCOSA	REGISTRATION FEE - SUPERINTEND	9/5/2008	75.00

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
GENERAL FUND 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	11	719	LAWSON FARMS	OPEN - HAY - HS AG ED	9/5/2008	900.00
2009	11	720	PRECISION BUSINESS MACHINES	LAMINATING FILM - JR HIGH	9/5/2008	39.98
2009	11	721	ANIMAL HOUSE	OPEN - FISH ORDER - HS MEDIA	9/5/2008	150.00
2009	11	722	ED TECH, LLC	OPEN-BULBS/EQUIP REPAIR-HS MED	9/5/2008	800.00
2009	11	723	GALE CENGAGE LEARNING	GVRL HOSTING - HS MEDIA	9/5/2008	200.00
2009	11	724	GALE CENGAGE LEARNING	HS STUDENT RESOURCE CTR	9/5/2008	2,445.35
2009	11	725	GREAT EXPECTATIONS	REGISTRATION FEE - STAFF DEVEL	9/5/2008	50.00
2009	11	726	JEFFREY WADE THOMPSON	REIMB FOR CDL-S DRIVER LICENSE	9/5/2008	56.50
2009	11	727	AMITY PRINTING	BUSINESS CARDS - OCAP	9/5/2008	24.00
2009	11	728	CENTRAL TECHNOLOGY CENTER	ACT STUDENT FEE - HS INDIAN ED	9/5/2008	375.00
2009	11	729	DOCUMENT IMAGING SOLUTION	OPEN - COPIER CONTRACT - HS IN	9/5/2008	675.00
2009	11	730	SCHOOL MEDIA ASSOCIATES	DVD ORDER - HS MEDIA	9/5/2008	119.75
2009	11	731	SCHOOL HEALTH	MEDICAL SUPPLIES - HIGH SCHOOL	9/5/2008	237.20
2009	11	732	WALKER STAMP AND SEAL CO.	NOTARY STAMP - MIDDLE SCHOOL	9/5/2008	120.00
2009	11	733	MELISSA VALENTINE	PARA PRO TEST FEE - MIDDLE SCH	9/5/2008	50.00
2009	11	734	PEARSON EDUCATION	SPECIAL SERVICE SUPPLIES - WAS	9/5/2008	589.00
2009	11	735	MEREDITH A ESPINOZA	HOMEBOUND MILEAGE - JEFF HTS	9/5/2008	73.71
2009	11	736	EVELYN MAE HENRY	HOMEBOUND MILEAGE - HIGH SCHOC	9/5/2008	65.52
2009	11	737	NCTM REGIONAL CONFERENCE	REGISTRATION FEE - TITLE II	9/5/2008	2,996.00
2009	11	738	DISCOVERY EDUC.	SOFTWARE LICENSE - HIGH SCHOOL	9/5/2008	2,095.00
2009	11	739	GOVCONNECTION, INC.	OPTICAL MOUSE - HS BAND	9/5/2008	125.00
2009	11	740	CLARK WAGGONER SIDING	OPEN-BUILDING SIDING	9/5/2008	1,250.00
2009	11	741	CWT/SPEARS TRAVEL	AIRFARE - M S - TITLE II	9/5/2008	1,795.50
2009	11	742	NATIONAL MIDDLE SCHOOL ASSOCIA	REGISTRATION FEE - TITLE II	9/5/2008	1,120.00
2009	11	743	KERRY E WILSON	TRAVEL EXPENSE - TITLE II	9/5/2008	559.62
2009	11	744	COURTNEY LEWELLEN	TRAVEL EXPENSE - TITLE II	9/5/2008	140.00
2009	11	745	TAMRA K FARLEY	TRAVEL EXPENSE - TITLE II	9/5/2008	1,440.00
2009	11	746	LANAYA D SMITH	TRAVEL EXPENSE - TITLE II	9/5/2008	140.00
2009	11	747	CCOSA	REGISTRATION FEE - SPECIAL SVC	9/5/2008	75.00
2009	11	748	WEEKLY READER CORP.	WEEKLY READER - WASHINGTON	9/5/2008	315.84
2009	11	749	SULLIVAN SHOW SUPPLY	OPEN - HS AG ED SHOW SUPPLIES	9/5/2008	500.00
2009	11	750	COMFORT INN SUITES	LODGING - HS AG ED DEPT	9/5/2008	200.00
2009	11	751	DEBORA CAROL JONES	TRAVEL EXPENSE - FINANCE	9/5/2008	1,500.00
2009	11	752	GRETCHEN G WHITE	TRAVEL EXPENSE - HIGH SCHOOL	9/5/2008	500.00
2009	11	753	BUCKLE DOWN PUBLISHING	SCIENCE SUPPLIES - JR HIGH	9/5/2008	655.88
2009	11	754	OFFICE DEPOT	SHREDDER - HIGH SCHOOL	9/5/2008	179.99
2009	11	755	AMERICAN HERITAGE BANK	LEASE/PURCHASE-COPIER-HS IND E	9/5/2008	1,226.52
2009	11	756	CAPSTONE PRESS	BOOK ORDER - LIBERTY LIBRARY	9/5/2008	1,821.35
2009	11	757	JENNIFER HAUGHT	REGISTRATION FEE - LIBERTY S D	9/5/2008	35.00
2009	11	758	KIMBERLY L LEONARD	TRAVEL EXPENSE - MIDDLE SCHOOL	9/5/2008	60.00
2009	11	759	KERRY E WILSON	TRAVEL EXPENSE - MIDDLE SCHOOL	9/5/2008	205.71
2009	11	760	SANDRA L JANOWIAK	TRAVEL EXPENSE - MIDDLE SCHOOL	9/5/2008	365.30
2009	11	761	HEALTH ED	REGISTRATION FEE - WASHINGTON	9/5/2008	159.00
2009	11	762	HEALTH ED	REGISTRATION FEE - JEFFERSON H	9/5/2008	159.00
2009	11	763	SCHOOL MEDIA ASSOCIATES	DVD ORDER - HS MEDIA	9/5/2008	128.86
2009	11	764	RAINBOW RESOURCE CENTER	PHONICS - JEFFERSON HTS	9/5/2008	453.25
2009	11	765	CCOSA	REGISTRATION FEE - HIGH SCHOOL	9/5/2008	75.00
2009	11	766	CCOSA	REGISTRATION FEE - HIGH SCHOOL	9/5/2008	35.00
2009	11	767	CAMBIUM LEARNING TECHNOLOGIES	TECHNOLOGY - FREEDOM	9/5/2008	507.00
2009	11	768	CCOSA	REGISTRATION FEE - FINANCE	9/5/2008	75.00
2009	11	769	RIVERSIDE PUBLISHING	ANSWER SHEETS - PROJ SHARP	9/5/2008	425.64
2009	11	770	FOLLETT	SCIENCE BOOKS - MIDDLE SCHOOL	9/5/2008	729.00
2009	11	771	DISBURSEMENT REVIEW	AUDIT REVIEW	9/5/2008	6,500.00
2009	11	772	JESSICA WISNER-RANDLEMAN	TRAVEL EXPENSE - GARFEILD	9/5/2008	250.00
2009	11	773	JESSICA WISNER-RANDLEMAN	MILEAGE EXPENSE - GARFIELD	9/5/2008	700.00
2009	11	774	ELLISON EDUCATIONAL	GARFIELD OCAP SUPPLIES	9/5/2008	81.00
2009	11	775	OFFICE DEPOT	GARFIELD OCAP BINDERS	9/5/2008	50.97

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
GENERAL FUND 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	11	776	KAREN BEAR	MILEAGE EXPENSE - PARENT	9/5/2008	3,731.20
2009	11	777	SONDRA R SIMPSON	LODGING - JR HIGH TITLE II	9/5/2008	1,223.04
2009	11	778	SONDRA R SIMPSON	TRAVEL EXPENSE- JR HI-TITLE II	9/5/2008	129.00
2009	11	779	ROBERT ALEXANDER	TRAVEL EXPENSE-JR HI-TITLE II	9/5/2008	129.00
2009	11	780	WANDA WARD	TRAVEL EXPENSE-JR HI-TITLE II	9/5/2008	90.00
2009	11	781	ALISON R VANDERSLICE	TRAVEL EXPENSE-JR HI -TITLE II	9/5/2008	85.00
2009	11	782	ERIN NICCUM	TRAVEL EXPENSE-JR HI- TITLE II	9/5/2008	85.00
2009	11	783	ELIZABETH TAYLOR	REGISTRATION FEE - LIBERTY SD	9/5/2008	35.00
2009	11	784	OAHPERD	REGISTRATION FEE - PE TEACHERS	9/5/2008	240.00
2009	11	785	SPOTLIGHT	BOOK ORDER - FREEDOM MEDIA	9/5/2008	1,236.95
2009	11	786	MAYER-JOHNSON LLC	SPEAL SVC SUPPLIES - JEFF HTS	9/5/2008	1,351.00
2009	11	787	EPIC SOLUTIONS LLC	CLEANING SERVICES-SCHOOL BLDGS	9/5/2008	90,000.00
2009	11	788	NATIONAL SCHOOL BOARD ASSOC	REGISTRATION FEE	9/5/2008	2,055.00
2009	11	789	PESI HEALTHCARE, LLC	REGISTRATION FEE - WASHINGTON	9/5/2008	189.00
2009	11	790	TARA PESCHKA	PARA PRO TEST FEE - FREEDOM	9/5/2008	45.00
2009	11	791	TOYS FOR SPECIAL CHILDREN	FREEDOM SPECIAL SVC SUPPLIES	9/5/2008	222.85
2009	11	792	SCHOOL HEALTH	MEDICAL SUPPLIES - NURSE	9/5/2008	46.80
2009	11	793	RUSH TRUCK CENTER	BUS/TRUCK REPAIR-TRANSP	9/5/2008	1,000.00
2009	11	794	PRESTWICK HOUSE, INC.	HIGH SCHOOL LIBRARY BOOK ORDEF	9/5/2008	164.19
2009	11	795	VIDEO REALITY	HIGH SCHOOL MEDIA SUPPLIES	9/5/2008	64.95
2009	11	796	LAMINATOR WAREHOUSE	LAMINATING FILM - JEFFERSON HT	9/5/2008	119.49
2009	11	797	MEGAN M RAMSEY	TRAVEL EXPENSE - BARTLETT	9/5/2008	60.00
2009	11	798	SAX ARTS & CRAFTS	ART SUPPLIES - JEFFERSON HTS	9/5/2008	576.06
2009	11	799	NORTHEASTERN STATE UNIVERSITY	REGISTRATION FEE - ADMIN	9/5/2008	50.00
2009	11	800	OKLA JUNIOR ACADEMIC BOWL ASSC	MIDDLE SCHOOL STUDENT FEE	9/5/2008	120.00
2009	11	801	OKLA JUNIOR ACADEMIC BOWL ASSC	M S SHARP QUESTION SETS	9/5/2008	50.00
2009	11	802	UNIVERSITY OF CENTRAL OKLAHOMA	REGISTRATION FEE - TRIGALET	9/5/2008	30.00
2009	11	803	CYNTHIA ADAIR	REGISTRATION FEE - GARFIELD	9/5/2008	100.00
2009	11	804	AMITY PRINTING	BUSINESS PRINTING - WASHINGTON	9/5/2008	232.00
2009	11	805	OKLAHOMA FOUNDATION FOR EXCEL	REGISTRATION FEE - WEBB	9/5/2008	50.00
2009	11	806	SANDRA L JANOWIAK	TRAVEL EXPENSE - TITLE II	9/5/2008	245.30
2009	11	807	FOLLETT LIBRARY RESOURCES	BOOK ORDER - JR HIGH	9/5/2008	738.18
2009	11	808	POSTMASTER, SAPULPA, OKLA	POSTAGE - GARFIELD OCAP	9/5/2008	630.00
2009	11	809	THE TEACHING CO.	HIGH SCHOOL LIBRARY ORDER	9/5/2008	94.95
2009	11	810	FILMS FOR THE HUMANITIES & SCIEN	HIGH SCHOOL LIBRARY DVD	9/5/2008	272.58
2009	11	811	FOLLETT LIBRARY RESOURCES	HIGH SCHOOL MEDIA BOOK ORDER	9/5/2008	1,175.06
2009	11	812	DENISE D JORDAN	TRAVEL EXPENSE - WOODLAWN	9/5/2008	600.00
2009	11	813	MARY S GREEN	MEAL EXPENSE - LIBERTY	9/5/2008	60.00
2009	11	814	CONNIE L HALL	MEAL EXPENSE - JEFFERSON HTS	9/5/2008	60.00
2009	11	815	LINDA LOUISE BLACKFORD	MEAL EXPENSE - FREEDOM	9/5/2008	60.00
2009	11	816	DELIA FOSHEE-LEWIS	MEAL EXPENSE - WASHINGTON	9/5/2008	60.00
2009	11	817	PAULA THOMPSON	MEAL EXPENSE - WOODLAWN	9/5/2008	60.00
2009	11	818	FIRST UNITED BANK	SAFETY DEPOSIT BOX - DISTRICT	9/5/2008	90.00
2009	11	819	RAYMOND RODGERS	TRAVEL EXPENSE - HS INDIAN ED	9/5/2008	750.00
2009	11	820	AMAZON . COM	BOOK ORDER - MIDDLE SCHOOL	9/5/2008	92.28
2009	11	821	NEW MONIC BOOKS, INC.	BOOK ORDER - MIDDLE SCHOOL	9/5/2008	12.95
2009	11	822	DISCOVERY EDUCATION	LICENSE - FREEDOM	9/5/2008	1,570.00
2009	11	823	MCCORMICK'S ENTERPRISES INC.	PA SYSTEM/CARTS - HS BAND	9/5/2008	2,000.00
2009	11	824	CWT/SPEARS TRAVEL	AIRFARE - SPECIAL SERVICES	9/5/2008	1,085.00

Total Printed: 181,653.16
 Total Balance Forward: 24,259,439.68
 Total to Date: 24,441,092.84

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BUILDING FUND 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	21	63	CARTRIDGE WORLD	OPEN - CARTRIDGES - WASHINGTON	8/28/2008	500.00
2009	21	64	LONE WOLF AUDIO LLC	OPEN-AUDITORIUM EQUIP & REPAIR	8/29/2008	4,000.00
2009	21	65	GENERAL BINDING CORP	LAMINATING FILM - WOODLAWN	9/5/2008	549.60
2009	21	66	ENDEX INC OF TULSA	INSTALLATION OF CLOCK SYSTEMS	9/5/2008	12,000.00
2009	21	67	SEATING EXPERT.COM	FURNITURE - HIGH SCHOOL	9/5/2008	2,986.00
2009	21	68	OFFICE DEPOT	FURNITURE - MIDDLE SCHOOL	9/5/2008	862.94
2009	21	69	DELL MARKETING L.P.	CARTRIDGES - MIDDLE SCHOOL	9/5/2008	589.85
2009	21	70	OFFICE DEPOT	BULLETIN BAORD - MIDDLE SCHOO	9/5/2008	464.95
2009	21	71	B & H PHOTO VIDEO PRO-VIDEO	CAMERA - HIGH SCHOOL ART DEPT.	9/5/2008	864.00

Total Printed: 22,817.34
Total Balance Forward: 465,030.21
Total to Date: 487,847.55

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BOND FUND - 34 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	34	3	PEAK UPTIME	SMARTBOARD/PROJECTOR -WASHIN	9/5/2008	21,375.84
2009	34	4	DIRECT COMMUNICATIONS	TECHNOLOGY EXTENSION CABLE	9/5/2008	200.00
Total Printed:						21,575.84
Total Balance Forward:						10,084.38
Total to Date:						31,660.22

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
BOND FUND - 37 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	37	44	OFFICE DEPOT	HIGH SCHOOL SCIENCE CAMERAS	8/29/2008	399.97
					Total Printed:	399.97
					Total Balance Forward:	307,159.81
					Total to Date:	307,559.78

SAPULPA PUBLIC SCHOOLS
Encumbrance Register
CHILD NUTRITION FUND 2008-2009

<i>fYear</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2009	22	98	CURTIS REST & SUPPLY	OPEN-SMALL EQUIPMENT 08-09	8/28/2008	500.00
2009	22	99	KELLY CRAIG	REFUND-S.CRAIG MEALS	8/28/2008	12.00
2009	22	100	PEGGY MULVIHILL	REFUND-MAIL PAYMENTS	8/28/2008	47.82
2009	22	101	PLAS-TIQUE PRODUCTS INC.	OPEN-DISPOSABLE DISHES	9/5/2008	2,500.00
2009	22	102	BURLEY WILSON	REFUND-MEALS FOR D.WILSON	9/5/2008	17.50
2009	22	103	LISA WINGO	REFUND-MEAL PAYMENTS	9/5/2008	4.75
2009	22	104	ASHLEY BROWERS	REFUND ON MEAL PAYMENTS	9/5/2008	20.50
2009	22	105	TULSA TECHNOLOGY CENTER	SERVE IT SAFE TEST-Y.MERRITT	9/5/2008	80.00
2009	22	107	SHERATON MIDWEST CITY HOTEL	HOTEL ROOMS-STATE CONFERENCE	9/5/2008	1,308.00
2009	22	108	ROBERT HUGHES	REFUND ON MEALS-W.MCCANN	9/5/2008	16.90
2009	22	109	RONALD KRAJICEK	REFUND FOR MEALS-CYDNI,DREW	9/5/2008	73.25

Total Printed: 4,580.72
Total Balance Forward: 1,458,782.63
Total to Date: 1,463,363.35

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 9/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 802 HS OFFICE	\$15.24	\$14,760.10	(\$155.00)	\$4,642.77	\$9,977.57	\$0.00	\$9,977.57
Project 803 HS AFS CLUB	\$247.38	\$0.00	\$0.00	\$0.00	\$247.38	\$0.00	\$247.38
Project 804 HS DEBATE	\$20,775.17	\$20.00	\$0.00	\$430.21	\$20,364.96	\$0.00	\$20,364.96
Project 805 HS ART	\$2,198.00	\$563.00	\$0.00	\$0.00	\$2,761.00	\$0.00	\$2,761.00
Project 806 HS BAND	\$8,377.71	\$4,583.00	\$0.00	\$154.12	\$12,806.59	\$0.00	\$12,806.59
Project 807 HS CHINA CLUB	\$1,009.90	\$0.00	\$0.00	\$0.00	\$1,009.90	\$0.00	\$1,009.90
Project 808 HS CHEERLEADERS	\$1,052.70	\$0.00	\$0.00	\$425.00	\$627.70	\$0.00	\$627.70
Project 809 HS ART CLUB	\$352.58	\$0.00	\$0.00	\$0.00	\$352.58	\$0.00	\$352.58
Project 810 HS STAY(STUD TCH AIDS YI	\$528.27	\$0.00	\$0.00	\$0.00	\$528.27	\$0.00	\$528.27
Project 811 HS COUNSELING OFFICE	\$2,370.08	\$0.00	\$0.00	\$594.00	\$1,776.08	\$0.00	\$1,776.08
Project 812 HS BUSINESS PROF ASSOC	\$1,005.99	\$0.00	\$0.00	\$0.00	\$1,005.99	\$0.00	\$1,005.99
Project 813 HS FACULTY CLUB	\$81.52	\$0.00	\$0.00	\$0.00	\$81.52	\$0.00	\$81.52
Project 814 HS FRENCH HONOR SOCIE	\$289.20	\$0.00	\$0.00	\$0.00	\$289.20	\$0.00	\$289.20
Project 815 HS FCCLA	\$4,740.39	\$40.00	\$0.00	\$145.00	\$4,635.39	\$0.00	\$4,635.39
Project 816 HS GUITAR CLUB	\$81.25	\$0.00	\$0.00	\$0.00	\$81.25	\$0.00	\$81.25
Project 817 HS LIBRARY	\$156.63	\$0.00	\$0.00	\$0.00	\$156.63	\$0.00	\$156.63
Project 818 HS NATIONAL HONOR SOCI	\$465.81	\$0.00	\$0.00	\$0.00	\$465.81	\$0.00	\$465.81
Project 819 HS POW WOW	\$1,639.57	\$40.00	\$0.00	\$0.00	\$1,679.57	\$0.00	\$1,679.57
Project 820 HS NAACP	\$30.21	\$0.00	\$0.00	\$0.00	\$30.21	\$0.00	\$30.21
Project 821 HS SENIORS 2009	\$2,703.65	\$0.00	\$0.00	\$0.00	\$2,703.65	\$0.00	\$2,703.65
Project 822 HS SENIORS 2011	\$3,214.45	\$0.00	\$0.00	\$0.00	\$3,214.45	\$0.00	\$3,214.45
Project 823 HS SENIORS 2010	\$1,236.43	\$0.00	\$0.00	\$0.00	\$1,236.43	\$0.00	\$1,236.43
Project 824 HS SCIENCE CLUB	\$204.13	\$0.00	\$479.85	\$0.00	\$683.98	\$0.00	\$683.98
Project 825 HS SPANISH HONOR SOCIE	\$30.48	\$0.00	\$0.00	\$0.00	\$30.48	\$0.00	\$30.48
Project 826 HS SPECIAL ED/OLYMPICS	\$7,213.76	\$120.00	\$0.00	\$0.00	\$7,333.76	\$0.00	\$7,333.76
Project 827 HS STUDENT COUNCIL	\$953.06	\$130.50	(\$479.85)	\$85.00	\$518.71	\$0.00	\$518.71
Project 828 HS VOCAL MUSIC	\$5,793.38	\$307.50	\$0.00	\$0.00	\$6,100.88	\$0.00	\$6,100.88
Project 829 HS AG ED & FFA	\$2,604.84	\$409.00	\$0.00	\$745.05	\$2,268.79	\$0.00	\$2,268.79
Project 830 HS C&A SPECIAL ED	\$4,074.42	\$0.00	\$0.00	\$0.00	\$4,074.42	\$0.00	\$4,074.42
Project 831 HS YEARBOOK	\$2,272.65	\$2,954.00	\$500.00	\$0.00	\$5,726.65	\$0.00	\$5,726.65
Project 832 HS TMH	\$733.87	\$0.00	\$0.00	\$0.00	\$733.87	\$0.00	\$733.87
Project 834 HS ENGLISH	\$73.12	\$0.00	\$0.00	\$0.00	\$73.12	\$0.00	\$73.12
Project 835 HS BAND AUXILIARIES	\$1,633.33	\$1,340.00	\$0.00	\$1,534.40	\$1,438.93	\$0.00	\$1,438.93
Project 836 HS BAND TRIPS	\$242.48	\$350.00	\$0.00	\$125.00	\$467.48	\$0.00	\$467.48
Project 838 HS PING PINGS	\$447.96	\$0.00	\$0.00	\$0.00	\$447.96	\$0.00	\$447.96
Project 839 HS FCA	\$312.85	\$0.00	\$0.00	\$0.00	\$312.85	\$0.00	\$312.85
Project 840 HS INDIAN PARENT COMMIT	\$753.65	\$0.00	\$0.00	\$0.00	\$753.65	\$0.00	\$753.65
Project 841 HS SAPULPA INDIAN CLUB	\$1,061.08	\$68.50	\$0.00	\$66.47	\$1,063.11	\$0.00	\$1,063.11
Project 842 HS KEY CLUB	\$991.08	\$0.00	\$0.00	\$0.00	\$991.08	\$0.00	\$991.08
Project 843 HS THINK	\$46.13	\$0.00	\$0.00	\$0.00	\$46.13	\$0.00	\$46.13
Project 844 HS PRODUCTIONS	\$1,604.31	\$0.00	\$0.00	\$0.00	\$1,604.31	\$0.00	\$1,604.31
Project 846 HS JROTC	\$14,818.09	\$694.50	\$0.00	\$951.15	\$14,561.44	\$0.00	\$14,561.44
Project 847 HS LATIN CLUB	\$86.85	\$0.00	\$0.00	\$0.00	\$86.85	\$0.00	\$86.85
Project 848 HS SCHOOL NURSE	\$4,656.57	\$0.00	\$0.00	\$3,976.32	\$680.25	\$0.00	\$680.25
Project 849 HS TEENS FOR CHRIST	\$166.69	\$0.00	\$0.00	\$0.00	\$166.69	\$0.00	\$166.69
Project 851 HS HYPE SQUAD	\$79.82	\$0.00	\$0.00	\$0.00	\$79.82	\$0.00	\$79.82
Project 852 HS FIRST ROBOTICS	\$2,508.82	\$0.00	\$0.00	\$0.00	\$2,508.82	\$0.00	\$2,508.82
Project 857 JH OFFICE	\$1,119.65	\$9,724.00	\$0.00	\$1,001.86	\$9,841.79	\$0.00	\$9,841.79
Project 858 JH CHEERLEADERS	\$3,550.33	\$1,208.00	\$0.00	\$2,318.91	\$2,439.42	\$0.00	\$2,439.42
Project 859 JH HOME EC & FHA	\$681.00	\$0.00	\$0.00	\$0.00	\$681.00	\$0.00	\$681.00
Project 860 JH LIBRARY	\$368.95	\$0.00	\$0.00	\$117.00	\$251.95	\$0.00	\$251.95
Project 861 JH SHOP	\$879.60	\$0.00	\$0.00	\$0.00	\$879.60	\$0.00	\$879.60
Project 863 JH STUDENT COUNCIL	\$2,829.49	\$0.00	\$0.00	\$0.00	\$2,829.49	\$0.00	\$2,829.49
Project 864 JH VOCAL MUSIC	\$5,431.01	\$0.00	\$0.00	\$0.00	\$5,431.01	\$0.00	\$5,431.01
Project 865 JH STUDENT STORE	\$146.30	\$0.00	\$0.00	\$60.56	\$85.74	\$0.00	\$85.74
Project 866 JH YEARBOOK	\$5,696.49	\$0.00	\$0.00	\$0.00	\$5,696.49	\$0.00	\$5,696.49
Project 870 JH ART	\$989.70	\$250.00	\$0.00	\$0.00	\$1,239.70	\$0.00	\$1,239.70
Project 871 JH FACULTY SUNSHINE	\$28.02	\$50.00	\$0.00	\$0.00	\$78.02	\$0.00	\$78.02
Project 872 JH RECYCLING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Project 877 MS OFFICE	\$7,266.23	\$4,476.00	\$0.00	\$34.65	\$11,707.58	\$0.00	\$11,707.58
Project 878 MS LIBRARY	\$250.90	\$0.00	\$0.00	\$0.00	\$250.90	\$0.00	\$250.90
Project 879 MS STUDENT STORE	\$1,398.87	\$187.00	\$0.00	\$0.00	\$1,585.87	\$0.00	\$1,585.87
Project 880 MS STUDENT COUNCIL	\$18.90	\$0.00	\$0.00	\$0.00	\$18.90	\$0.00	\$18.90

SAPULPA PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 9/2008; Time Frame: For Month; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 881 MS YEARBOOK	\$4,183.14	\$250.00	\$0.00	\$0.00	\$4,433.14	\$0.00	\$4,433.14
Project 882 MS ART	\$4.21	\$0.00	\$0.00	\$0.00	\$4.21	\$0.00	\$4.21
Project 883 MS CHOIR	\$4,671.49	\$0.00	\$0.00	\$0.00	\$4,671.49	\$0.00	\$4,671.49
Project 884 MS ACTIVITIES/TECHNOLOC	\$556.33	\$0.00	\$0.00	\$0.00	\$556.33	\$0.00	\$556.33
Project 885 MS NASA	\$298.67	\$0.00	\$0.00	\$0.00	\$298.67	\$0.00	\$298.67
Project 891 OCAP LIBRARY	\$4,923.06	\$0.00	\$0.00	\$0.00	\$4,923.06	\$0.00	\$4,923.06
Project 892 SAFE	\$214.91	\$0.00	\$0.00	\$41.40	\$173.51	\$0.00	\$173.51
Project 893 LIBERTY LIBRARY	\$1,092.89	\$0.00	\$0.00	\$570.05	\$522.84	\$0.00	\$522.84
Project 894 LIBERTY MISC	\$8,523.91	\$2,376.00	\$0.00	\$1,914.58	\$8,985.33	\$0.00	\$8,985.33
Project 895 LIBERTY FUNDRAISING	\$5,285.24	\$0.00	\$0.00	\$2,002.27	\$3,282.97	\$0.00	\$3,282.97
Project 900 FREEDOM MISC	\$17,474.03	\$1,382.00	\$0.00	\$752.60	\$18,103.43	\$0.00	\$18,103.43
Project 901 FREEDOM FUNDRAISING	\$5,054.02	\$0.00	\$0.00	\$0.00	\$5,054.02	\$0.00	\$5,054.02
Project 907 JEFFERSON HTS MISC	\$172.97	\$1,018.00	\$0.00	\$0.00	\$1,190.97	\$0.00	\$1,190.97
Project 908 JEFFERSON HTS FUNDRAIS	\$6,621.15	\$102.00	\$0.00	\$303.56	\$6,419.59	\$0.00	\$6,419.59
Project 909 JEFFERSON HTS FACULTY	\$196.42	\$214.00	\$0.00	\$0.00	\$410.42	\$0.00	\$410.42
Project 910 JEFFERSON HTS GRANTS	\$5,086.03	\$0.00	\$0.00	\$0.00	\$5,086.03	\$0.00	\$5,086.03
Project 915 WASHINGTON MISC	\$3,261.24	\$1,170.04	\$0.00	\$149.97	\$4,281.31	\$0.00	\$4,281.31
Project 916 WASHINGTON FUNDRAISIN	\$4,073.74	\$2,500.00	\$0.00	\$0.00	\$6,573.74	\$0.00	\$6,573.74
Project 923 WOODLAWN MISC	\$773.46	\$965.00	\$0.00	\$469.40	\$1,269.06	\$0.00	\$1,269.06
Project 924 WOODLAWN FUNDRAISING	\$16,094.22	\$0.00	\$0.00	\$912.84	\$15,181.38	\$0.00	\$15,181.38
Project 925 WOODLAWN HELPING KIDS	\$27.30	\$0.00	\$0.00	\$0.00	\$27.30	\$0.00	\$27.30
Project 926 WOODLAWN LIBRARY	\$4,073.68	\$0.00	\$0.00	\$0.00	\$4,073.68	\$0.00	\$4,073.68
Project 927 WOODLAWN GRANTS	\$5,354.24	\$0.00	\$0.00	\$802.34	\$4,551.90	\$0.00	\$4,551.90
Project 931 CENTRAL OFFICE FUND	\$2,348.84	\$0.00	\$0.00	\$0.00	\$2,348.84	\$0.00	\$2,348.84
Project 933 NOW (INTEREST INCOME)	\$29,582.84	\$0.00	\$0.00	\$433.00	\$29,149.84	\$0.00	\$29,149.84
Project 934 DRIVERS EDUCATION	\$18,445.00	\$140.00	\$0.00	\$0.00	\$18,585.00	\$0.00	\$18,585.00
Project 936 NIGHT SCH/SUMMER SCH	\$7,370.00	\$640.00	\$0.00	\$0.00	\$8,010.00	\$0.00	\$8,010.00
Project 937 LATCHKEY	\$162,433.48	\$12,003.75	\$0.00	\$801.81	\$173,635.42	\$0.00	\$173,635.42
Project 939 EDUCATION FOUNDATION	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Project 940 KIDS HIDEOUT	\$40,549.27	\$0.00	\$0.00	\$0.00	\$40,549.27	\$0.00	\$40,549.27
Project 941 LOCAL SCH CHILD WELFAR	\$30,895.84	\$0.00	\$0.00	\$356.10	\$30,539.74	\$0.00	\$30,539.74
Project 942 IMPACT PROGRAM	\$22,913.95	\$0.00	\$0.00	\$0.00	\$22,913.95	\$0.00	\$22,913.95
Project 943 WELLNESS PROGRAM	\$294.48	\$0.00	\$0.00	\$0.00	\$294.48	\$0.00	\$294.48
Project 944 CHILD NUTRITION BANQUE	\$173.19	\$0.00	\$0.00	\$80.00	\$93.19	\$0.00	\$93.19
Project 945 SPS FOOD SERV ASSOC	\$3,253.86	\$0.00	\$0.00	\$0.00	\$3,253.86	\$0.00	\$3,253.86
Project 946 SOFT DRINK MONEY	\$68,237.89	\$15,676.00	(\$500.00)	\$0.00	\$83,413.89	\$0.00	\$83,413.89
Project 947 ALTERNATIVE SCHOOL	\$12,338.57	\$781.00	\$0.00	\$0.00	\$13,119.57	\$0.00	\$13,119.57
Project 948 JACKSON SCHOLARSHIP	\$204.00	\$0.00	\$0.00	\$0.00	\$204.00	\$0.00	\$204.00
Project 949 CLEARING ACCOUNT	\$531.00	\$450.00	\$0.00	\$0.00	\$981.00	\$0.00	\$981.00
Project 950 SERVICE CENTER	\$4,434.87	\$320.00	\$0.00	\$189.89	\$4,564.98	\$0.00	\$4,564.98
Project 954 5TH GRADE ELEM BASKETE	\$1,045.79	\$0.00	\$0.00	\$0.00	\$1,045.79	\$0.00	\$1,045.79
Project 955 6TH GRADE ELEM BASKETE	\$3,893.78	\$0.00	\$0.00	\$0.00	\$3,893.78	\$0.00	\$3,893.78
Project 956 CENTENNIAL PLAZA PROJE	\$3,423.10	\$0.00	\$0.00	\$46.00	\$3,377.10	\$0.00	\$3,377.10
Project 958 STUDENT ACTIVITY DRUG 1	\$4,481.72	\$5,390.00	\$0.00	\$0.00	\$9,871.72	\$0.00	\$9,871.72
Project 960 HIDER TRUST - FFA SCHOL	\$20,961.68	\$0.00	\$0.00	\$0.00	\$20,961.68	\$0.00	\$20,961.68
Project 961 HIDER TRUST - JROTC SCH	\$20,961.68	\$0.00	\$0.00	\$0.00	\$20,961.68	\$0.00	\$20,961.68
Project 962 HIDER TRUST - DR ED SCH	\$20,961.68	\$0.00	\$0.00	\$0.00	\$20,961.68	\$0.00	\$20,961.68
Project 970 ATHLETIC - ALL SPORTS OV	\$24,634.10	\$23,747.95	\$155.00	\$8,091.32	\$40,445.73	\$0.00	\$40,445.73
Project 971 ATHLETIC - BOOSTER CLUE	\$10,491.31	\$2,768.30	\$0.00	\$138.88	\$13,120.73	\$0.00	\$13,120.73
Project 974 ATHLETICS - TRAINER	\$143.67	\$0.00	\$0.00	\$0.00	\$143.67	\$0.00	\$143.67
Grand Total	\$750,662.93	\$114,169.14	\$0.00	\$35,463.48	\$829,368.59	\$0.00	\$829,368.59

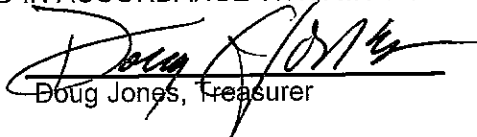
**SAPULPA PUBLIC SCHOOLS
TREASURER'S SUMMARY
September 2008**

	GENERAL FUND	BUILDING FUND	CH NUTR FUND	BOND FUND	SINKING FUND
BEG BALANCE	3,166,116.22	1,604,806.61	381,807.11	884,606.04	1,854,972.98
DEPOSITS	2,144,344.27	67,879.27	103,624.88	0.00	25,884.49
Lapsed Warrants	1,838.42		7.50		
CHECKS ISSUED					
Current Year	1,887,819.42	105,649.75	72,529.71	77,364.75	0.00
Prior Year	<u>22,528.22</u>	<u>40,883.64</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
END BALANCE	3,401,951.27	1,526,152.49	412,909.78	807,241.29	1,880,857.47
Last Yr Same Month	2,993,010.80	1,373,864.57	247,430.63	1,082,135.82	1,255,964.13
Gain or (Loss)	408,940.47	152,287.92	165,479.15	(274,894.53)	624,893.34
BANK BALANCE	1,701,951.27	726,152.49	412,909.78	807,241.29	1,880,857.47
CERTIF'S OF DEP	1,700,000.00	800,000.00	0.00	0.00	0.00
ENDING TOTAL	3,401,951.27	1,526,152.49	412,909.78	807,241.29	1,880,857.47

Certificates of Deposit

FUND:	AMOUNT	RATE	DUE DATE	CD NO.
General	1,000,000	5.050%	10-30-2008	538876-FUB
	700,000	5.050%	10-30-2008	538272-FUB
Building	300,000	5.050%	10-30-2008	538272-FUB
	500,000	3.550%	10-30-2008	552607-FUB
 TOTAL	 2,500,000			

I CERTIFY THAT THIS REPORT, SUMMARIZED ON PAGES 1, 2, AND 3 IS TRUE AND CORRECT AND IN ACCORDANCE WITH MY BOOKS.


Doug Jones, Treasurer

SEPTEMBER 2008 COLLECTIONS

<u>GENERAL FUND</u>	<u>PREVIOUS</u> <u>TOTAL</u>	<u>CURRENT</u> <u>MONTH</u>	<u>NEW</u> <u>YR-TO-DATE</u>	<u>PROJECTED</u> <u>YEAR ENDING</u> <u>6-30-2009</u>	<u>TARGET</u> <u>PERCENT</u> <u>8.3%</u>
				133,926,192	
<u>Local Revenue</u>					
Current Ad Valorem	20,164.10	0.00	20,164.10	4,545,110.86	0.4%
Prior Ad Valorem	31,968.10	44,495.45	76,463.55	45,000.00	169.9%
Homestead Reimb & In Lieu Tax	0.00	0.00	0.00	20,000.00	0.0%
Spec Ed & Driver's Ed	0.00	0.00	0.00	6,000.00	0.0%
Interest Earned	11,506.28	11,228.36	22,734.64	255,000.00	8.9%
Rental of Facilities	2,294.00	1,784.00	4,078.00	15,000.00	27.2%
Sale of Surplus Equipment	0.00	50.00	50.00	1,000.00	5.0%
Insurance Recovery	0.00	0.00	0.00	0.00	0.0%
Refunds-Misc Reimbursements	15,157.00	6,721.89	21,878.89	75,000.00	29.2%
Donations and Contributions	8,250.00	0.00	8,250.00	15,000.00	55.0%
Repayment from Activity Fd	0.00	240,700.00	240,700.00	260,000.00	92.6%
Local TOTALS	89,339.48	304,979.70	394,319.18	5,237,110.86	7.5%
				188,162.97	68.9%
<u>County Revenue</u>					
Mill Levy	5,730.49	3,278.71	9,009.20	450,000.00	2.0%
Mortgage Tax	15,505.46	8,842.04	24,347.50	100,000.00	24.3%
County TOTALS	21,235.95	12,120.75	33,356.70	550,000.00	6.1%
				42,930.71	42.8%
<u>State Revenue</u>					
Gross Production	101,983.82	56,316.60	158,300.42	400,000.00	39.6%
Auto Tags	264,301.28	145,086.95	409,388.23	1,485,000.00	27.6%
School Land	57,617.20	25,853.55	83,470.75	350,000.00	23.8%
Tax Stamps & Other Misc	1,490.58	1,524.56	3,015.14	12,500.00	24.1%
State Aid (Fdn. & Incentive)	1,073,347.00	1,341,684.00	2,415,031.00	13,416,838.00	18.0%
Teacher Consultant Stipend	0.00	0.00	0.00	0.00	0.0%
Flexible Benefit	150,738.29	139,325.46	290,063.75	1,600,000.00	18.1%
Alternative Ed/High Challenge	0.00	0.00	0.00	0.00	0.0%
Staff Development	3,844.00	0.00	3,844.00	15,375.00	25.0%
National Board Cert Stipends	0.00	0.00	0.00	200,000.00	0.0%
Reading Sufficiency	0.00	0.00	0.00	0.00	0.0%
State Textbook Allocation	215,770.00	0.00	215,770.00	215,770.00	100.0%
Driver's Education	0.00	0.00	0.00	13,000.00	0.0%
Advanced Placement Incent	0.00	0.00	0.00	0.00	0.0%
Okla Parents as Teachers	0.00	0.00	0.00	21,000.00	0.0%
Okla Child Abuse Prevention	32,049.43	12,593.99	44,643.42	160,000.00	27.9%
ACE Remediation (3690)	0.00	55,080.00	55,080.00	55,080.00	100.0%
ACE Technology (3690)	0.00	0.00	0.00	0.00	0.0%
Robotics Grant (3690)	0.00	0.00	0.00	0.00	0.0%
OTRS Supplement (3690)	0.00	0.00	0.00	0.00	0.0%
Voc. Incentive Assistance	0.00	22,350.00	22,350.00	98,900.00	22.6%
Vocational Salaries	0.00	4,740.00	4,740.00	38,160.00	12.4%
State TOTALS	1,901,141.60	1,804,555.11	3,705,696.71	18,081,623.00	20.5%
				3,584,843.70	19.5%

Federal Revenue

PREV Y-T-D

CUR

Y-T-D

PROJ FOR YR

Page 3

FEMA	0.00	2,232.68	2,232.68	2,232.68	
Title VII - Indian Ed.	0.00	0.00	0.00	0.00	0.0%
JROTC	9,121.20	4,560.60	13,681.80	53,000.00	25.8%
Fld Cntrl/Imp Aid/Emer Immig	0.00	0.00	0.00	500.00	0.0%
Title I	22,596.46	0.00	22,596.46	515,511.14	4.4%
Title II Part A	15,124.97	0.00	15,124.97	115,816.00	13.1%
Title II Part D - Technology	0.00	0.00	0.00	1,220.80	0.0%
Title I Part D	0.00	0.00	0.00	11,935.31	
IDEA-B Flow Thru	83,348.97	0.00	83,348.97	795,624.28	10.5%
IDEA-B Preschool 3-5	0.00	0.00	0.00	20,783.21	0.0%
Title IV - Drug Free	0.00	0.00	0.00	13,781.91	0.0%
Title V - Part A	0.00	0.00	0.00	7,000.00	0.0%
JOM	12,822.58	1,219.32	14,041.90	45,480.00	30.9%
Rehabilitation Salaries	0.00	0.00	0.00	2,500.00	0.0%
Carl Perkins	0.00	14,676.11	14,676.11	60,000.00	24.5%
Federal TOTALS	143,014.18	22,688.71	165,702.89	1,645,385.33	10.1%
			321,976.17		17.6%
TOTAL GENERAL FUND	2,154,731.21	2,144,344.27	4,299,076.48	25,514,119.19	16.8%
			4,137,913.55		20.1%
BUILDING FUND					
Current Taxes	2,879.78	0.00	2,879.78	0.00	0.0%
Prior Taxes	4,565.60	6,356.89	10,922.49	0.00	0.0%
Interest/insur/in lieu/sale	25,000.00	61,522.38	86,522.38	0.00	0.0%
Building Fund TOTALS	32,445.38	67,879.27	100,324.65	0.00	0.0%
			286,221.43		30.6%
CHILD NUTRITION FUND					
Local (Meals, Interest, etc)	1,139.01	48,256.62	49,395.63	0.00	0.0%
State Reimbursement	3,763.52	15,206.36	18,969.88	0.00	0.0%
Federal Reimbursement	24,624.07	40,161.90	64,785.97	0.00	0.0%
Child Nutrition Fund TOTALS	29,526.60	103,624.88	133,151.48	0.00	0.0%
			79,520.91		4.8%
BOND FUND					
Interest	0.00	0.00	0.00		0.0%
Sale of New Bonds	0.00	0.00	0.00	0.00	0.0%
SINKING FUND					
Current Taxes	11,626.20	0.00	11,626.20	0.00	0.0%
Prior Taxes	18,851.51	25,884.49	44,736.00	0.00	0.0%
Interest/In Lieu Reimb	0.00	0.00	0.00	0.00	0.0%
Sinking Fund TOTALS	30,477.71	25,884.49	56,362.20	0.00	0.0%
			58,795.99		2.2%
GRAND TOTAL	2,247,180.90	2,341,732.91	4,588,913.81	25,514,119.19	18.0%
			4,562,451.88		17.7%

UTILITIES COMPARISON 2007-08 TO 2008-09

	410 <u>Water</u>	621 <u>Bottled Gas</u>	623 <u>Diesel</u>	624 <u>Electricity</u>	625 <u>Gasoline</u>	627 <u>Nat'l Gas</u>	<u>MO</u> <u>TOTAL</u>	<u>YTD</u> <u>TOTAL</u>
Jul 07	0	0	0	0	0	0	0	0
Aug 07	4,944	0	0	44,212	0	3,894	53,050	53,050
Sep 07	5,017	0	991	48,245	1,784	2,380	58,418	111,468
Oct 07	7,978	46	12,290	67,550	2,251	1,346	91,461	202,929
Nov 07	8,730	38	11,102	62,848	2,852	1,704	87,274	290,202
Dec 07	6,908	41	14,892	45,860	3,125	2,685	73,511	363,713
Jan 08	8,068	0	8,204	27,254	2,059	7,324	52,909	416,623
Feb 08	7,690	0	8,838	26,041	1,782	17,496	61,847	478,469
Mar 08	9,043	0	14,151	28,684	2,408	29,683	83,969	562,438
Apr 08	8,103	45	15,981	27,522	2,771	28,375	82,797	645,235
May 08	7,376	0	19,025	24,811	3,816	17,580	72,608	717,843
Jun 08	<u>14,932</u>	<u>63</u>	<u>20,447</u>	<u>34,310</u>	<u>14,328</u>	<u>24,569</u>	<u>108,649</u>	826,492
TOTAL	88,791	232	125,921	437,337	37,175	137,035	826,492	

								<u>MO</u> <u>INCR/DECR</u>	<u>YTD</u> <u>INCR/DECR</u>	<u>YTD</u> <u>%</u>
Jul 08	5,876	0	0	32,150	0	0	38,026	38,026	38,026	
Aug 08	7,083	0	3,931	46,104	3,254	1,620	61,992	100,018	8,943	89%
Sep 08	7,977	50	2,845	51,839	2,491	1,658	66,860	166,878	8,442	49%
Oct 08							0	166,878		
Nov 08							0	166,878		
Dec 08							0	166,878		
Jan 09							0	166,878		
Feb 09							0	166,878		
Mar 09							0	166,878		
Apr 09							0	166,878		
May 09							0	166,878		
Jun 09							0	166,878		
TOTAL	20,936	50	6,776	130,094	5,744	3,278	166,878			
Sep Incr(Decr)	2,960	50	1,854	3,594	706	(722)	8,442			

September 23, 2008

To: Sapulpa School Board Members

From: SWAT (Students Working Against Tobacco)

Re: Students requesting “Drug Free” school 24/7

During Red Ribbon week the students of SWAT will try to educate others on the dangers of drugs, including tobacco. Our goal this year is to make our campus Drug/Tobacco free 24/7. This means there will be no tobacco usage on our campus at any time. We are one of the very few schools left that allow tobacco usage on school grounds. With this petition we hope that you will make the decision to support our cause. Every year over 6,000 Oklahomans die from tobacco. Over 78,000 children are now hooked on tobacco. We have to start somewhere. We feel that education and elimination is the key. By making our campus Drug/Tobacco free it is to our understanding that all elementary schools will receive free curriculum/materials on being Drug Free. With your help not only will Sapulpa be good for our brains but for our lungs as well.

SWAT President

SWAT Vice-President

SWAT Secretary

SWAT Public Relations

Sydni Belk

Shannon Green

Brittany Donohue

Gary Box

9/9/08

Sapulpa Public School Board

Attention: Kathy Conner

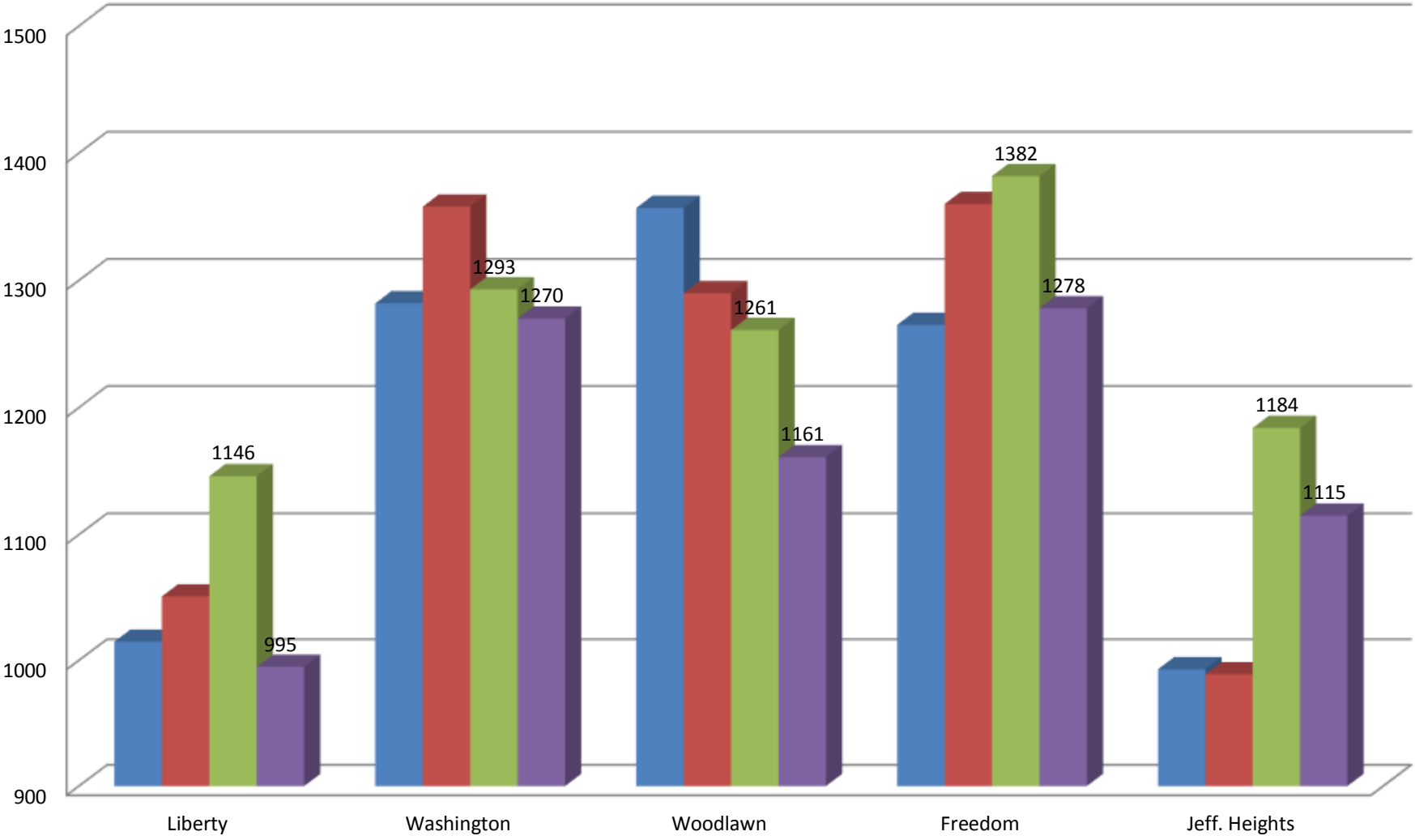
The Sapulpa High School SWAT (Students Working Against Tobacco) Team requests to be on the October Sapulpa Public School Board meeting agenda. We would like to present to the board our cause as well as the 24/7 Tobacco Free policy to be considered for board approval.

Sincerely,

SHS SWAT Team

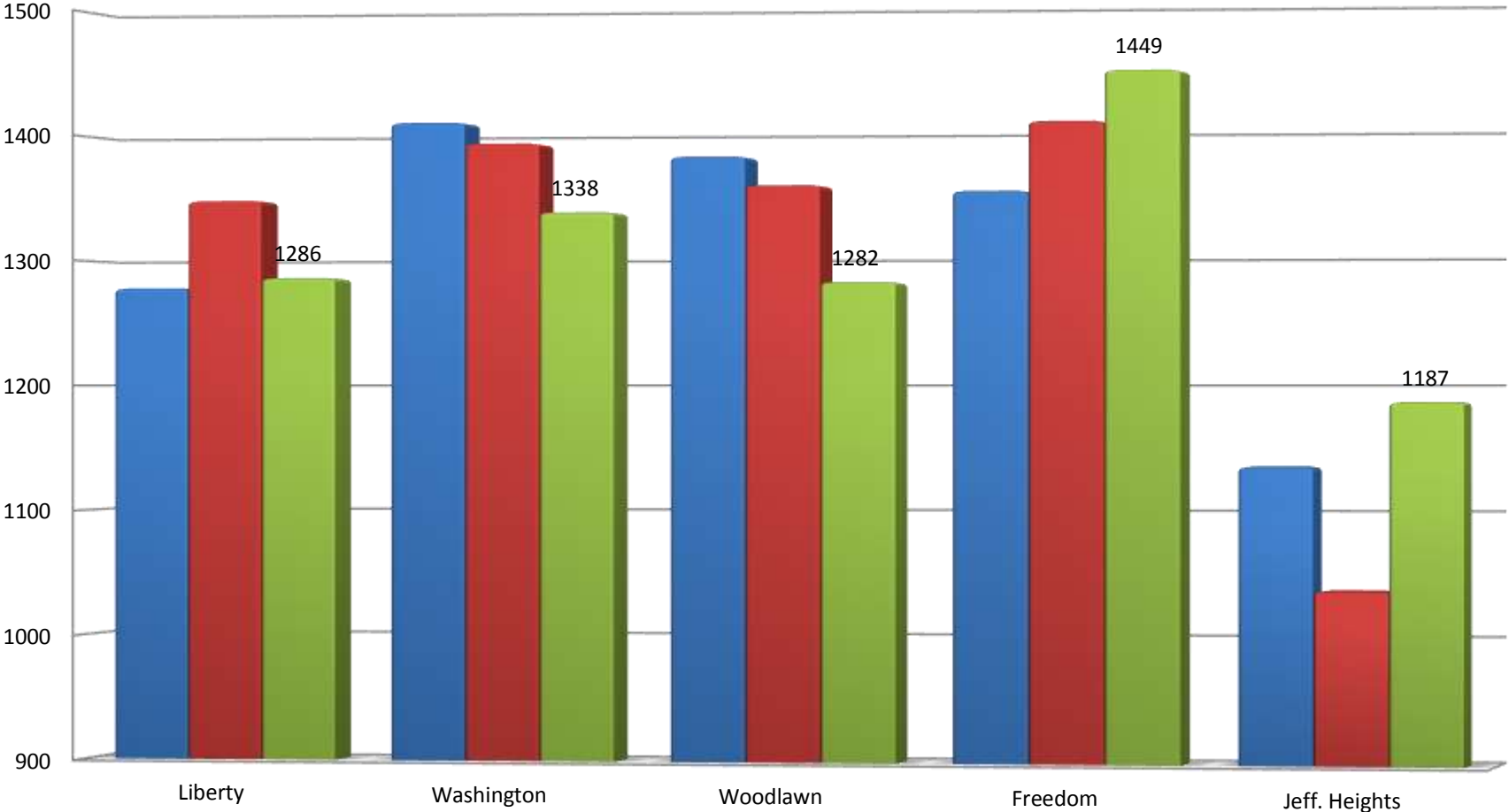
ELEMENTARY MATH API
All Students
Grades 3-5
State api - 932

- All - 2006
- All-2007
- All -2008
- Ec. Disadvantaged



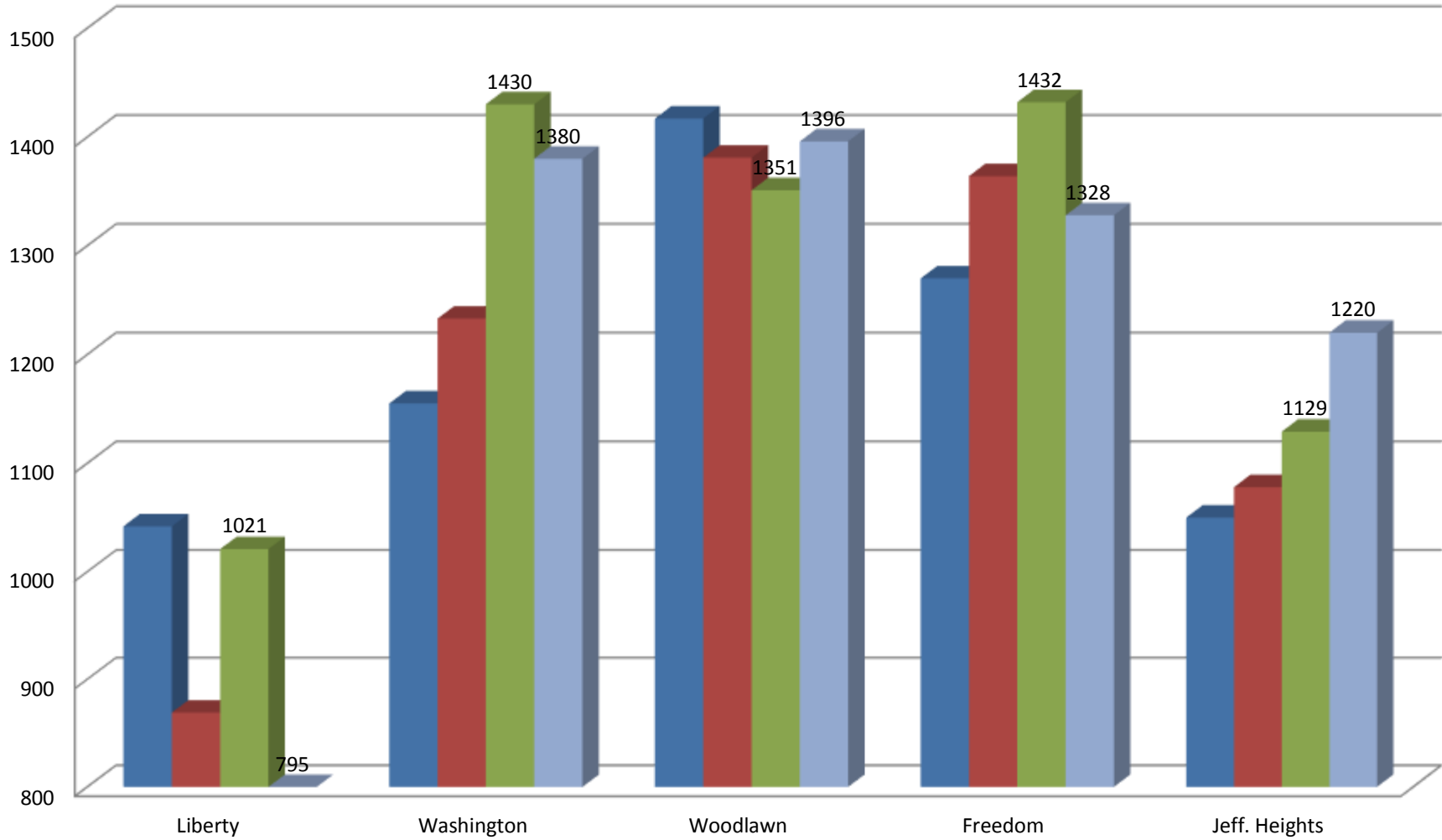
ELEMENTARY MATH API
Regular Students
Grades 3-5
State api - 932

- Regular - 2006
- Regular - 2007
- Regular - 2008



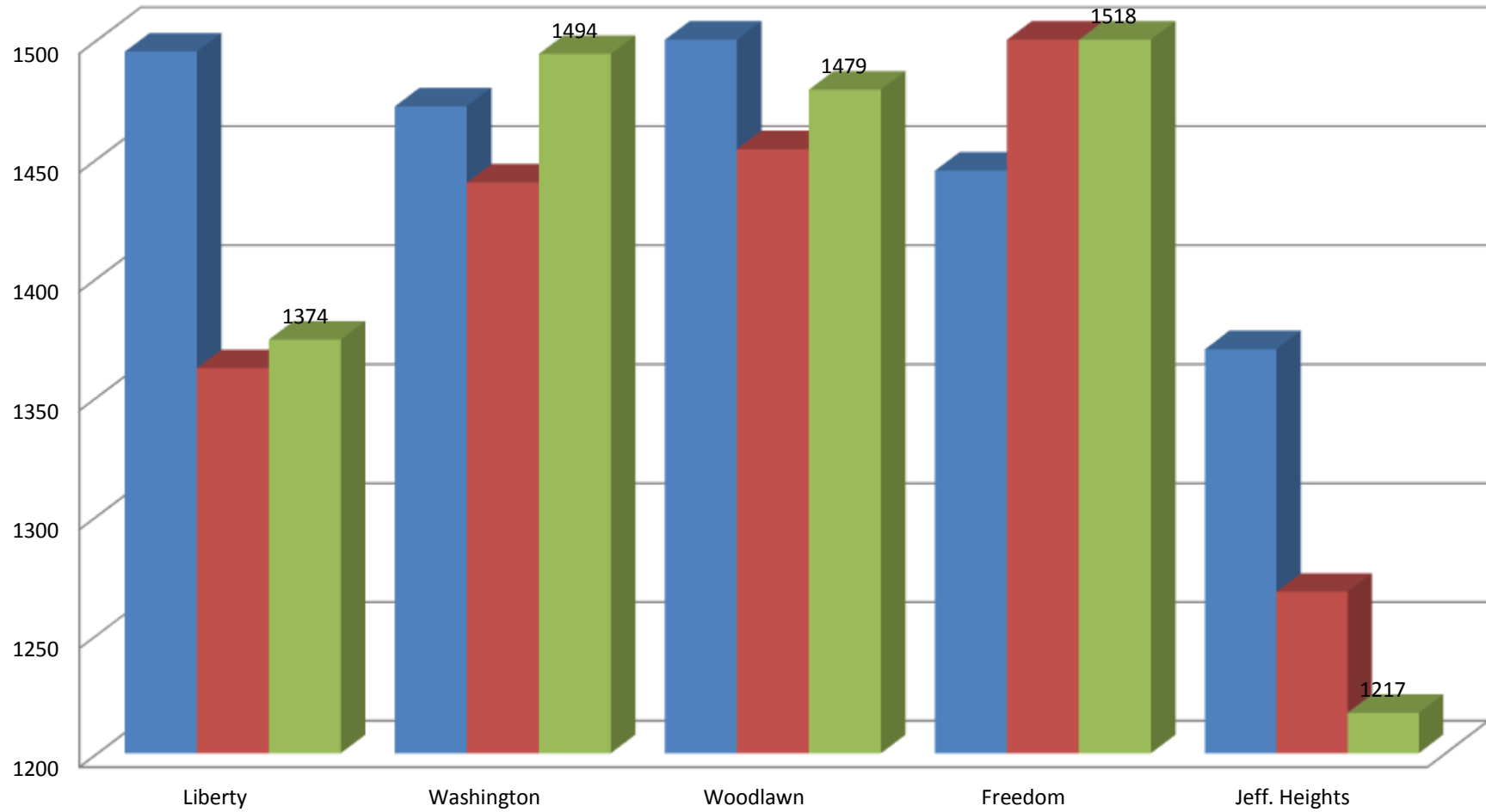
ELEMENTARY READING API
All Students
Grades 3-5
State api - 914

- All - 2006
- All - 2007
- All - 2008
- Ec. Disadvantaged



ELEMENTARY READING API
Regular Students
Grades 3-5
State api - 914

- Regular - 2006
- Regular - 2007
- Regular - 2008

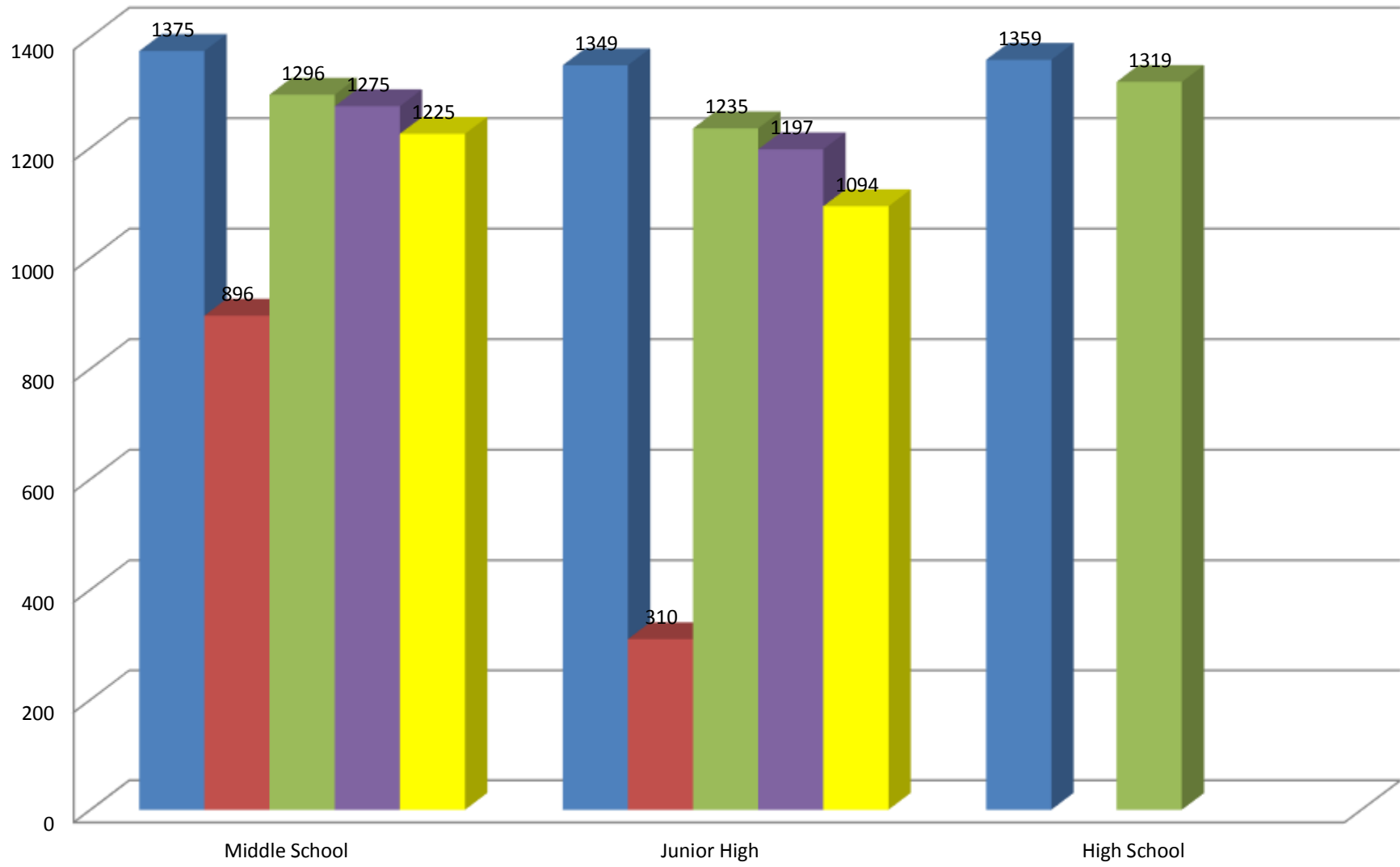


SECONDARY MATH API

State api - 932

2008

- Regular
- IEP
- Total
- Native American
- Economic Disadvantaged

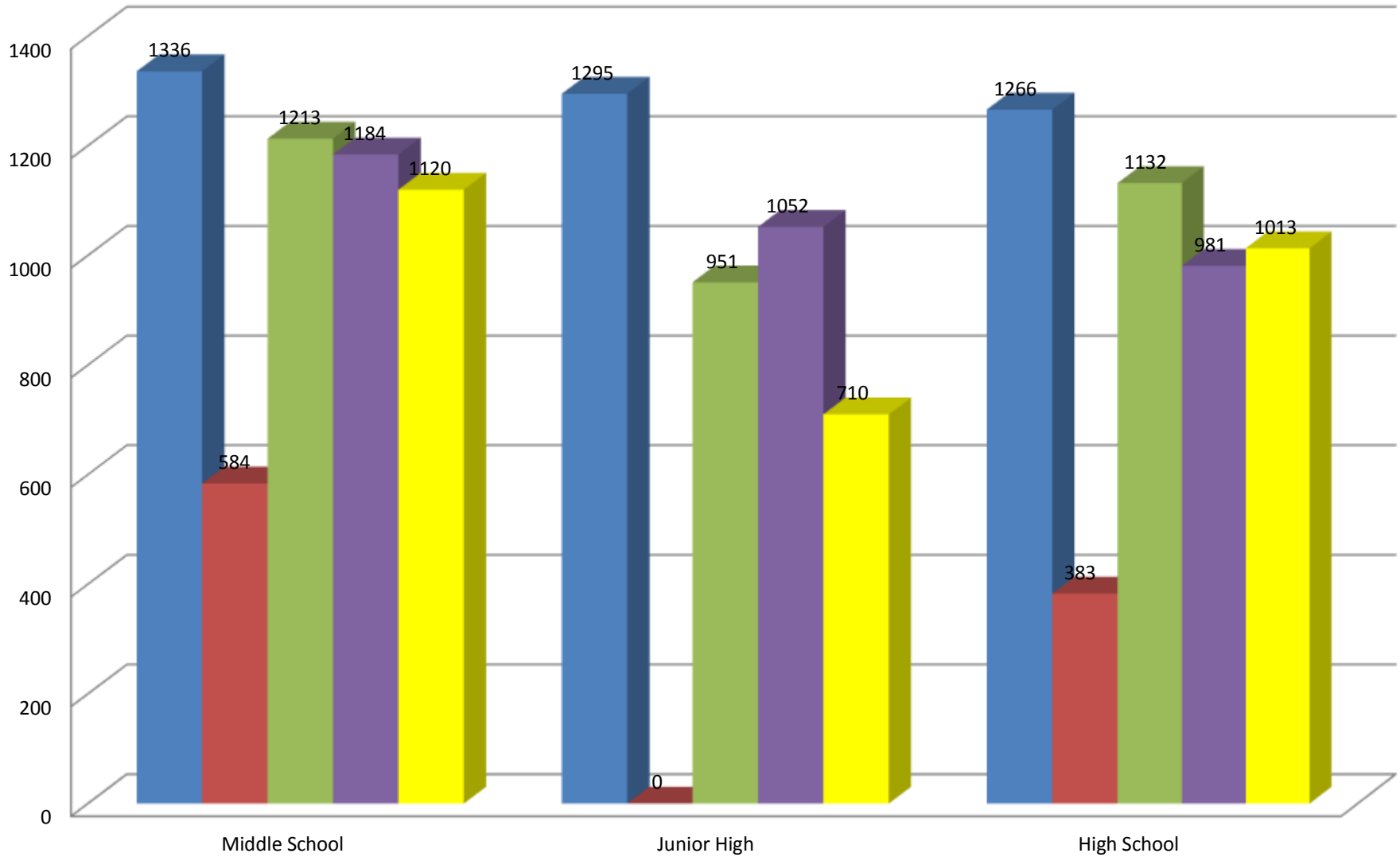


SECONDARY READING API

State api - 914

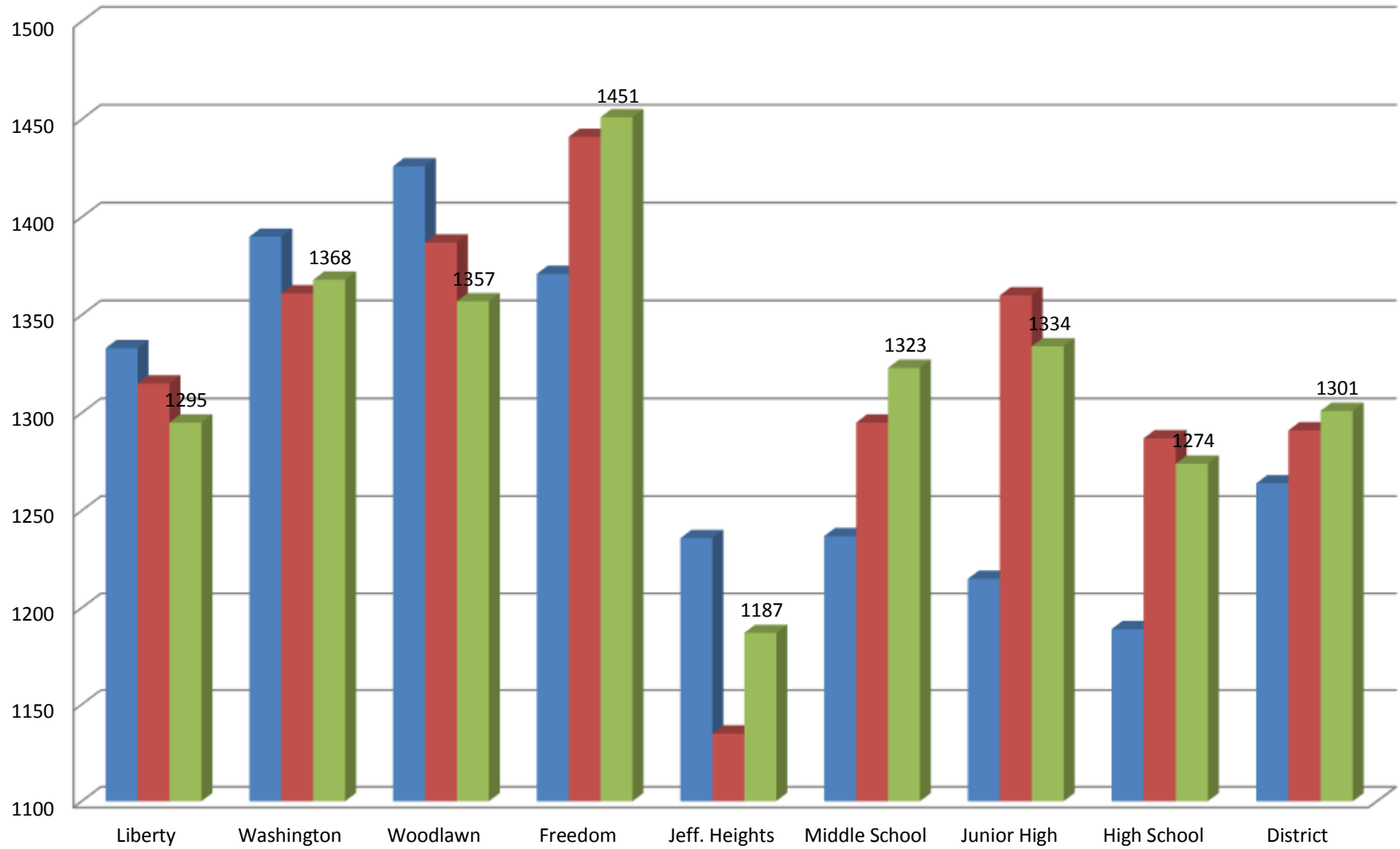
2008

- Regular
- IEP
- Total
- Native American
- Economic Disadvantaged



DISTRICT TOTAL API - REGULAR

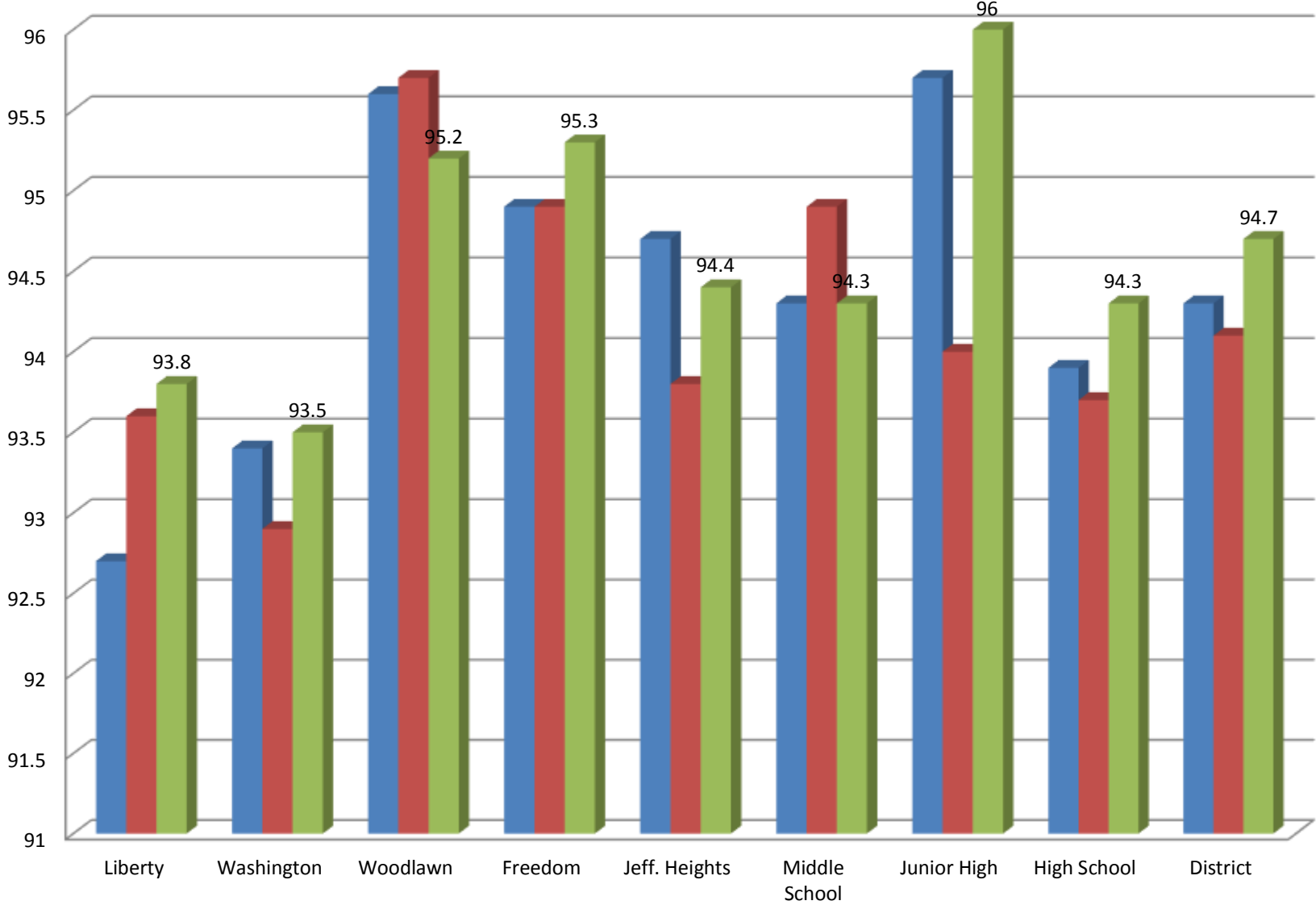
2006
2007
2008



ATTENDANCE RATE

State - 91.2

- 2006
- 2007
- 2008



School Completion & Academic Excellence

	2006	2007	2008
Drop Out #	25	23	38
API	1360	1384	1228
Graduation Rate	94.2	94.5	85.6
API	1383	1389	1220
ACT % Taking	60.5	59.9	66.6
API	860	845	1013
ACT Composite	20.2	19.2	19.2
API	956	783	812
Math Remediation	31.9	31.4	39.7
API	964	974	808
English Remediation	16.7	22.9	21.4
API	719	303	404

Math

	All - 2006	All-2007	All -2008	Regular -2006
Liberty	1015	1051	1146	1278
Washington	1282	1358	1293	1410
Woodlawn	1357	1290	1261	1382
Freedom	1265	1360	1382	1354
Jeff. Heights	993	989	1184	1136

Reading

	All - 2006	All - 2007	All - 2008	Regular -2006
Liberty	1042	869	1021	1495
Washington	1155	1233	1430	1472
Woodlawn	1417	1381	1351	1523
Freedom	1270	1364	1432	1445
Jeff. Heights	1050	1078	1129	1370

Math

	Regular	IEP	Total	Native American
Middle School	1375	896	1296	1275
Junior High	1349	310	1235	1197
High School	1359		1319	

Reading

	Regular	IEP	Total	Native American
Middle School	1336	584	1213	1184
Junior High	1295	0	951	1052
High School	1266	383	1132	981

Total - Regular Students

	2006	2007	2008
Liberty	1333	1315	1295
Washington	1390	1361	1368
Woodlawn	1426	1387	1357
Freedom	1371	1441	1451
Jeff. Heights	1236	1135	1187
Middle School	1237	1295	1323
Junior High	1215	1360	1334
High School	1189	1287	1274
District	1264	1291	1301

Attendance Rate - State(91.2)

	2006	2007	2008
Liberty	92.7	93.6	93.8
Washington	93.4	92.9	93.5
Woodlawn	95.6	95.7	95.2

Freedom	94.9	94.9	95.3
Jeff. Heights	94.7	93.8	94.4
Middle School	94.3	94.9	94.3
Junior High	95.7	94	96
High School	93.9	93.7	94.3
District	94.3	94.1	94.7

Regular - 2007	Regular - 2008	Ec. Disadvantaged
1348	1286	995
1393	1338	1270
1359	1282	1161
1409	1449	1278
1038	1187	1115

Regular - 2007	Regular - 2008	Ec. Disadvantaged
1362	1374	795
1440	1494	1380
1454	1479	1396
1547	1518	1328
1268	1217	1220

Economic Disadvantaged

1225

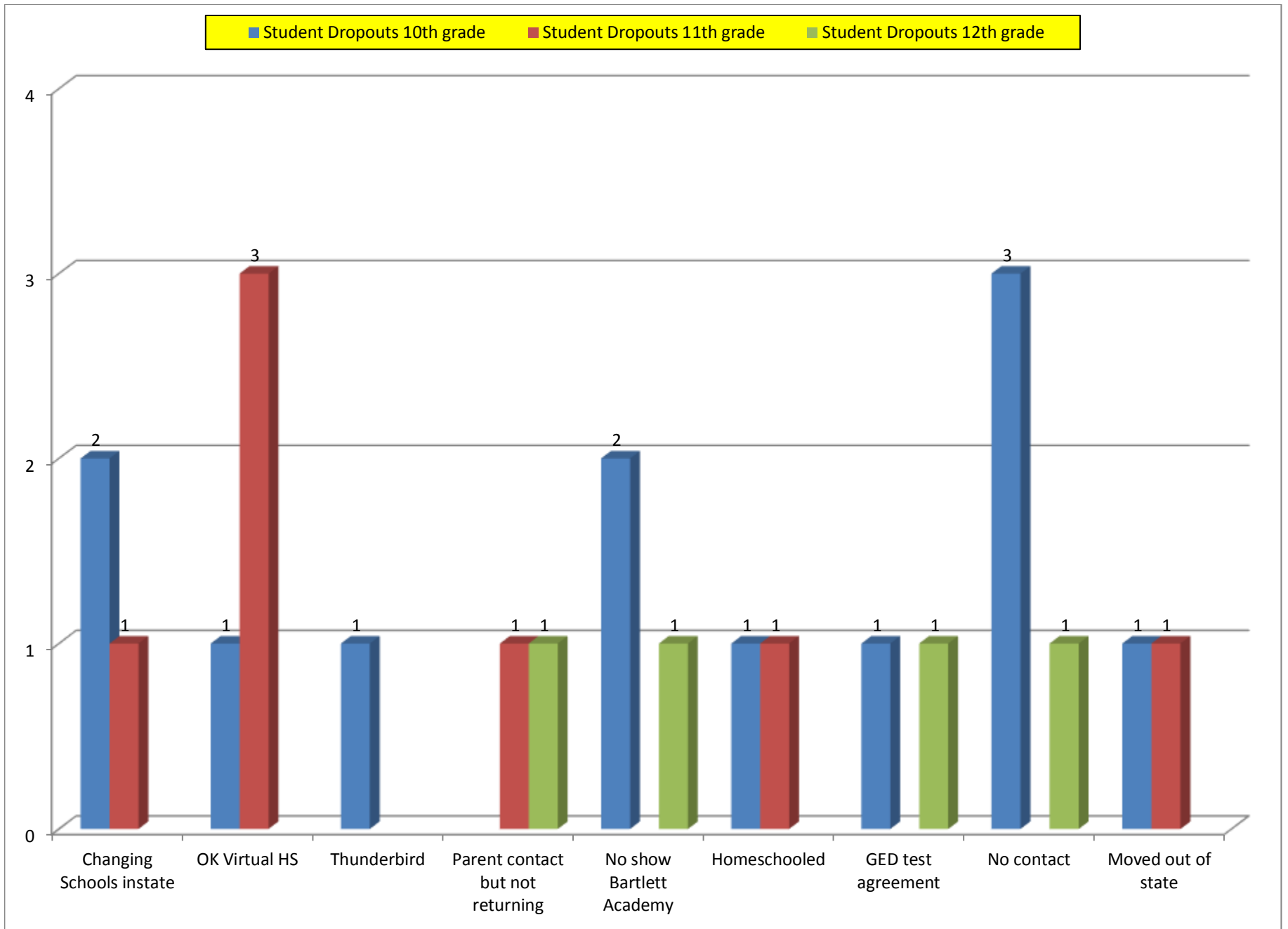
1094

Economic Disadvantaged

1120

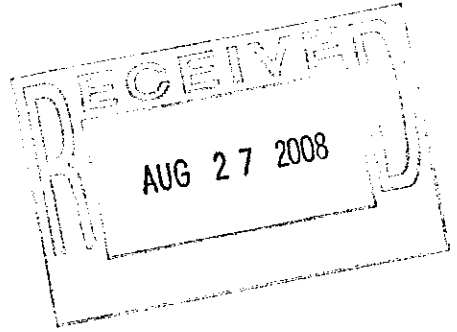
710

1013



Student Dropouts

	10th grade	11th grade	12th grade	Total
Changing Schools instate	2	1		3
OK Virtual HS	1	3		4
Thunderbird	1			1
Parent contact but not returning		1	1	2
No show Bartlett Academy	2		1	3
Homeschooled	1	1		2
GED test agreement	1		1	2
No contact	3		1	4
Moved out of state	1	1		2
Total	12	7	4	23



August 21, 2008

Dr. Mary Webb
Sapulpa Public Schools
1 S. Mission
Sapulpa, OK 74066

Dear Dr. Webb,

On behalf of the Committee of Sapulpa Arts and the staff for Arts Explore! 2008, I would like to thank you and Sapulpa Public Schools for allowing us to use your school facility- Woodlawn this summer.

Sapulpa ARTS is grateful for the generosity and cooperation of the Sapulpa Public School District in all our endeavors. This summer marked the 19th year that Explore has been providing arts experiences to Sapulpa area children. During this year's two-week camp, 50 students studied movement, drama, music, and visual art. One-third of those students received full scholarships. We could not have done it all these years without the support from Sapulpa Schools.

Again, thank you and your staff so much. We hope to continue our cooperative relationship with Sapulpa Public Schools.

Thank you,

A handwritten signature in cursive script that reads "Marti Law". The signature is written in black ink and is positioned above the printed name.

Marti Law

Camp Director Explore 2008

SECTION 403(b) PLAN ADMINISTRATIVE SERVICES AGREEMENT

THIS Section 403(b) Plan Administrative Services Agreement (“Agreement”) is made by and between American Fidelity Assurance Company, d/b/a AFPlanServ™ (“AFA” or “AFPlanServ™”) and **SAPULPA PUBLIC SCHOOLS** the Plan Sponsor and Plan Administrator (“Sponsor”).

WHEREAS, Sponsor has established and is responsible for the administration of a Deferred Compensation Retirement Plan for its employees under Section 403(b) (“Plan”) of the Internal Revenue Code of 1986 (“IRC”), as amended and applicable state law; and

WHEREAS, AFPlanServ™ is in the business of managing and performing administrative services on behalf of school district Plan sponsors and has developed systems, facilities and techniques for servicing such Plans; and

WHEREAS, Sponsor desires to engage AFPlanServ™ to provide certain administrative, clerical and other duties related to Sponsor’s obligations to the Plan, and

WHEREAS, Sponsor and AFPlanServ™ desire to set forth their understanding of the duties and services to be performed by both parties.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the value of which is hereby acknowledged by both parties, AFPlanServ™ and Sponsor agree as follows:

ARTICLE I - EFFECTIVE DATE

1.01 Effective Date. This Agreement shall be effective as of the latter date shown on the signature page below and shall continue until terminated as set forth herein.

ARTICLE II - RELATIONSHIP OF PARTIES

2.01 Nonexclusive Arrangement. Nothing herein shall prevent or restrict AFPlanServ™ from providing the same or similar administrative services to other school districts or employer groups, whether or not affiliated with either party, in any jurisdiction.

2.02 Role of AFPlanServ™. AFPlanServ™ shall be considered a provider of Plan administrative services on behalf of Sponsor. Such services are limited to those described herein and as selected and designated by Sponsor. AFPlanServ™ shall not be considered the “Plan Sponsor” or “Plan Administrator” for purposes of the IRC and any other applicable federal or state law and supporting regulations. Rather, the duties of AFPlanServ™ hereunder shall not be deemed to confer or delegate any discretionary authority or discretionary responsibility in the administration of the Plan. AFPlanServ™ shall not have discretionary authority or control over Plan management or disposition of assets of the Plan as a result of this Agreement. AFPlanServ™ shall not be responsible for complying with the provisions of any federal or state laws and regulations pertaining to the Plan except as to its services as described herein.

2.03 Role of Sponsor. Sponsor is solely responsible for the establishment and operation of the Plan, including but not limited to all reporting, disclosure and other requirements imposed on the Plan pursuant to federal, state, or local law or regulations. Sponsor remains the fiduciary with respect to the management and administration of the Plan and the related participation obligations. Sponsor has final complete discretion to construe or interpret the provisions of the Plan, to determine eligibility for benefits under the Plan and coverage to Participants, and to determine the type and extent of benefits to be provided by the Plan. Sponsor’s decisions in such matters shall be controlling, binding, and final. For purposes of this Agreement, the term “Participants” shall include, but not be limited to any former, current and/or future active, inactive or terminated employees of Sponsor for whom contributions to the Plan are/were made or that maintain Plan assets during any particular billing period or Plan Year. Sponsor

agrees that it shall not represent to Participants or any third party that AFPlanServ™ is the Plan Sponsor or Plan Administrator.

2.04 Independent Contractor Status. AFPlanServ™ is an independent contractor and not an employee or agent of Sponsor, and nothing in this Agreement shall be construed to create a partnership, joint venture or agency relationship between AFPlanServ™ and Sponsor.

2.05 Nature of Advice. The services provided hereunder by AFPlanServ™ shall comply, at all times, with the applicable laws and regulations of the IRC. Sponsor acknowledges and agrees that AFPlanServ™ shall not provide legal advice, legal opinions or other representations with respect to whether the Plan complies with applicable law. Sponsor agrees to seek legal counsel as to the Plan's compliance with applicable law.

ARTICLE III - AFPlanServ™ RESPONSIBILITIES

3.01 Basic Services. Unless otherwise agreed, AFPlanServ™ shall provide the Basic services set forth below on behalf of Sponsor and agrees to perform such services in accordance with the professional standards common in the industry. Further, AFPlanServ™ agrees that in performing such services, it shall invest sufficient effort and finances in its own internal systems and personnel to comply with standards common in the industry. All services provided herein shall be provided in compliance with the terms of this Agreement, and the terms, standards and conditions of Sponsor which are hereby incorporated into this Agreement by reference. The Basic service package provided herein, if elected by Sponsor in Section I of Exhibit A, is set forth below:

- (a) AFPlanServ™ will provide guidance and sample forms to assist Sponsor in the overall administration of the Plan. AFPlanServ™ will provide Sponsor with a specimen written Plan as required to continue qualification of Sponsor's Section 403(b) Plan.
- (b) AFPlanServ™ will provide Sponsor with the sample form and guidance to approve Plan loans.
- (c) AFPlanServ™ will provide Sponsor with the sample form and guidance to approve distributions.
- (d) AFPlanServ™ will provide sample eligibility notices and guidance to assist Sponsor in complying with the universal availability rules of Section 403(b) plans.

3.02 Select Services. In addition to the Basic service package provided above in Section 3.01, Sponsor may authorize AFPlanServ™ to provide additional Select services on behalf of Sponsor for the fee amounts set forth in Section 4.01 and Exhibit A attached hereto and incorporated by reference herein. Further, all services provided herein shall be provided in compliance with the terms of this Agreement, and the terms, standards and conditions of Sponsor which are hereby incorporated into this Agreement by reference. The Select services package provided herein, if elected by Sponsor in Section II of Exhibit A, is set forth below:

- (a) AFPlanServ™ will provide and assist Sponsor with implementing a written Plan as required to continue qualification of Sponsor's Section 403(b) Plan.
- (b) AFPlanServ™ will work with Sponsor to audit and maintain properly executed salary reduction instructions. A sample salary reduction agreement will be provided for use by Providers*.

(*Those entities providing investment options meeting the Plan criteria established by Sponsor as determined by Sponsor per the requirements of Section 4.01 (e) of this Agreement shall be referred to as "Providers" throughout the remainder of this Agreement).

- (c) On behalf of Sponsor, AFPlanServ™ will approve and monitor distributions from the Plan according to Plan rules and Internal Revenue Service guidelines. This will include the following:
 - (i) Provide Participants with IRC required notice of right to elect a direct rollover prior to processing an eligible rollover distribution from the Plan;

- (ii) Provide Participants with the necessary forms and procedures for processing a Plan distribution;
 - (iii) Determine eligibility for Plan distribution, including annuitization, due to age, termination of employment, disability, or financial hardship;
 - (iv) Monitor Provider processing of Required Minimum Distributions from the Plan when necessary;
 - (v) Monitor Provider reports of financial hardship distribution and report such distributions to Sponsor; and
 - (vi) Monitor and approve contract exchanges, transfers and rollovers.
- (d) If Sponsor has elected to include a loan feature in the Plan, AFPlanServ™ will monitor and approve loans in accordance with the Plan rules and Internal Revenue Service guidelines.
- (e) AFPlanServ™ will review any Qualified Domestic Relations Orders (“QDROs”) received by the Plan to determine their qualified status. If accepted, distribution and/or segregation of assets will be approved according to the QDROs.
- (f) AFPlanServ™ will provide periodic eligibility notices for Sponsor to distribute to Participants in order to comply with the universal availability rules of Section 403(b) plans.
- (g) In the event that Sponsor elects Common Remitter Services under Option B of Section II of Exhibit A, AFPlanServ™ will use its best efforts to process remittances and data files received in good order by 10:00 a.m. of each business day within the next twenty-four (24) hour period or the following business day, whichever falls later. Files and remittances received from Sponsor shall be maintained and processed by AFPlanServ™ via a separate bank account, with all data received encrypted for security prior to transmittal to Providers. If employee contributions cannot be processed as received, AFPlanServ™ will notify Sponsor immediately for assistance in reconciliation so that the contributions can be processed on a timely basis.

3.03 Regulatory Compliance. AFPlanServ™ warrants that it is legally authorized to engage in business and that it shall comply, at all times, with all applicable laws and regulations of any jurisdiction in which AFPlanServ™ acts, and shall for the duration of this Agreement maintain, where required by law, all permits and licenses required to perform the services under this Agreement. AFPlanServ™ shall provide Sponsor with satisfactory evidence of AFPlanServ™ compliance and authority to conduct business upon the request of Sponsor. In the event that AFA, AFPlanServ™ or any affiliated successor entity to this Agreement is required to obtain and maintain a third party administrator’s license in any jurisdiction in which AFPlanServ™ acts, the additional provision(s) set forth in Exhibit B shall apply. Exhibit B is attached hereto and is hereby incorporated into this Agreement by reference.

3.04 Advertising. AFPlanServ™ may use only such advertising and/or other materials pertaining to Sponsor’s Plan that have been approved in writing by Sponsor prior to use by AFPlanServ™.

3.05 Indemnification of Sponsor. In the event that Sponsor elects AFPlanServ™ to provide the Select services set forth and described in Section 3.02, AFPlanServ™ shall indemnify and hold Sponsor harmless from and against any damages, liabilities, claims, charges, reasonable attorneys’ fees, or other reasonable costs arising from or in connection with any claim, action, or proceeding relating to arising from any negligent act, omission or intentional misconduct by AFPlanServ™ relating to the subject matter of this Agreement or failure of AFPlanServ™ to comply with the terms of this Agreement or any applicable law, rule or regulation.

Sponsor shall promptly notify AFPlanServ™ of the existence of any claim, suit, proceeding or other matter as to which AFPlanServ™ indemnification obligations would apply, and shall give AFPlanServ™ reasonable opportunity to defend the same at its own expense, and with mutually acceptable counsel; provided, that Sponsor shall at all times also have the right to fully participate in the defense at its own expense. Sponsor shall make available all information and assistance that AFPlanServ™ may reasonably request in connection with such defense.

3.06 Third Party Communication Assistance. AFPlanServ™ will notify Sponsor immediately of any letter, telephone call or other communication AFPlanServ™ receives from an attorney, state insurance

department, or other federal or state agency with respect to any matter relating to Sponsor or the Plan. If requested, AFPlanServ™ shall assist Sponsor and provide any applicable information that it may possess for AFPlanServ™ and/or Sponsor to respond to letter, telephone call or other communication as the parties may mutually agree.

ARTICLE IV - SPONSOR RESPONSIBILITIES

4.01 Select Services Responsibilities. If AFPlanServ™ is selected to provide the additional Select services per Section 3.02 of this Agreement, Sponsor agrees to perform the following duties regarding the Plan services performed hereunder:

- (a) Sponsor will directly or indirectly* provide to AFPlanServ™, the information necessary to permit AFPlanServ™ to provide the Select services and satisfy its responsibilities under this Agreement. This information may include, but is not limited to, Participant date of hire, Participant date of birth, Participant salary, Participant employment status (full or part-time), prior Participant deferrals, Participant contributions, Participant termination date, if applicable, etc. All required information, from whatever source, shall be provided to AFPlanServ™ in a secure electronic format that is acceptable to AFPlanServ™ in the time and in the manner requested by AFPlanServ™ and which the Sponsor can provide as of the date of execution of the Agreement without modification to its information systems.

(*Sponsor understands and agrees that AFPlanServ™ cannot accurately perform its duties under this Agreement without accurate and timely information provided in an acceptable secure electronic format, and that AFPlanServ™ shall have no liability to Sponsor or any Participant as a consequence of incomplete, inaccurate and/or untimely information provided or not provided to AFPlanServ™ by Sponsor, a covered Participant or a third party who may provide information to AFPlanServ™ on behalf of Sponsor or at Sponsor's direction [e.g. a Provider, or prior/ existing administrative service provider]. Sponsor understands and agrees that an additional fee, that the parties shall agree upon in advance, may be required if AFPlanServ™ is required to take corrective action as a result of such incomplete, inaccurate or untimely information).

- (b) Notwithstanding anything to the contrary contained herein, Sponsor shall be responsible for any delay in AFPlanServ™ performance of its services under this Agreement to the extent any such delay was caused by the direct or indirect failure of Sponsor to promptly furnish AFPlanServ™ with any data or information required under this Agreement to AFPlanServ™. All requests for data by AFPlanServ™ must be reasonable and in accordance with industry standards.
- (c) Sponsor shall respond to all written ~~and/or verbal~~ requests for information regarding the Plan from covered Participants.
- ~~(d) Sponsor agrees to indemnify and hold AFPlanServ™ its officers, directors and employees harmless from and against all losses, liabilities, damages, expenses, reasonable attorneys' fees or other obligations, resulting from, or arising out of a breach of, or failure by Sponsor to perform any of its obligations, services or agreements contained in this Agreement but only to the extent not attributable to AFPlanServ's™ breach of its obligations under this Agreement. Sponsor agrees to indemnify and hold AFPlanServ™ harmless from all liability arising from actions taken by AFPlanServ™ pursuant to Sponsor's express written instructions.~~
- (e) Sponsor shall determine and select those Providers providing investment options meeting the Plan criteria established by Sponsor. All Providers must have the proper insurance licenses and/or FINRA registrations and complete AFPlanServ's™ required written Provider agreement to abide by the rules and information sharing requirements of the IRC, AFPlanServ™ and the Plan prior to receiving Plan contributions.
- (f) In the event that Sponsor elects the Select services package that includes Common Remitter Services to be performed by AFPlanServ™ per Option B of Section II in Exhibit A, Sponsor shall remit Plan contributions to AFPlanServ™ in a secure electronic format that is acceptable to

AFPlanServ™ on a timely basis. The Sponsor will provide complete payroll data and reconciliation statements as needed to properly process the contributions.

ARTICLE V - FEES

5.01 Fees – AFPlanServ™ Services. Sponsor agrees to pay AFPlanServ™ the applicable fees set forth in Exhibit A attached hereto and incorporated herein by reference in exchange for the administrative and if selected, Common Remitter Services (“CRS”) services provided by AFPlanServ™ under this Agreement. Fees shall be due and payable by Sponsor within thirty (30) days of the date of AFPlanServ’s™ invoice, unless otherwise agreed in writing by AFPlanServ™. If payment is not received by AFPlanServ™ on a timely basis, AFPlanServ™ shall have the option to (i) discontinue service under this Agreement until such time as Sponsor pays the applicable fees in full; or (ii) terminate the Agreement for cause as provided in Section 8.02 of this Agreement.

ARTICLE VI - BOOKS, RECORDS AND REPORTS

6.01 Records. AFPlanServ™ shall maintain, at its principal office accurate and complete records, books and accounts of all transactions arising out of the Agreement, including electronic records in the possession of AFPlanServ™, during the time this Agreement is in force and for seven (7) years following its termination. Such records, books and accounts shall be maintained in accordance with generally accepted industry standards. During this period, Sponsor shall have the right of continuing access to these records, books and other documents to the extent provided by law. AFPlanServ™ agrees to establish and maintain a reasonable disaster recovery program and procedures acceptable to Sponsor.

6.02 Record Retention. In addition to Section 6.01 above, the parties agree that all records, accounts or other documents including policies relating to the business arising out of this Agreement are the property of Sponsor. AFPlanServ™ shall deliver all such records or any required part of them to Sponsor whenever requested by Sponsor and required temporarily in the case of audit by regulatory bodies, and shall deliver copies of all such records or any required part of them to Sponsor whenever requested by Sponsor within ten (10) business days of such request, or earlier, if required by state law. Sponsor shall be responsible for expenses related to such deliveries which exceed \$50.00. All such records necessary for the processing of transactions hereunder shall be maintained and preserved for the minimum of seven (7) years after the end of the year of processing, unless transferred prior thereto to another entity for administration of the Plan per the written request of Sponsor. In such case, the new entity shall acknowledge, if required by law, that it is responsible for retaining the records of AFPlanServ™ regarding transactions that may have occurred under this Agreement on behalf of Sponsor.

6.03 Agreement Retention. In addition to Section 6.01 above, the parties agree that this Agreement shall be retained as part of the official records of both AFPlanServ™ and Sponsor during the term of this Agreement and for seven (7) years thereafter.

6.04 Audit Rights. In addition to Section 6.01 above, the parties agree that Sponsor and any applicable regulatory authority shall have the right to inspect and audit the records, accounts or other documents relating to the services or the Plan, and AFPlanServ™ agrees to grant Sponsor and any applicable regulatory authority continuing access to such records upon reasonable notice during normal business hours and in a reasonably comfortable work space. Trade secrets contained within these records, accounts or other documents, including the identity and addresses of Participants, are to remain confidential. However, any State Insurance Department or Insurance Commissioner may use that confidential information in proceedings instituted by such entity or person.

ARTICLE VII - EXPENSES

7.01 Expenses. Except to the extent otherwise provided in this Agreement, AFPlanServ™ shall be responsible for all expenses in connection with the administration of the business under this Agreement. Sponsor shall be responsible for only those expenses stated in the Agreement or which have been authorized in writing by Sponsor.

ARTICLE VIII - TERM AND TERMINATION

8.01 Term of Agreement. Unless earlier terminated pursuant to Section 8.02 below, this Agreement will commence on the Effective Date set forth in Section 1.01 of this Agreement and shall remain in effect until completion of the first full Plan Year thereafter. Unless otherwise agreed to in writing by the parties hereto, for purposes of this Agreement, the term "Plan Year" shall mean a twelve (12) month calendar year beginning January 1. Upon completion of the first full Plan Year, this Agreement will continue in full force and effect for additional Plan Years until terminated. In addition, this Agreement will automatically terminate upon termination of the Plan and the distribution of all Plan assets.

8.02 Termination Upon Written Notice. This Agreement may be terminated with or without cause by either party upon sixty (60) days written notice to the other party by Registered or Certified Mail. Unless terminated, this Agreement will continue without notice or election of either party.

8.03 Rights Upon Termination. Upon termination of this Agreement for any reason, each party shall pay all amounts due the other party within thirty (30) days of the effective date of the termination, unless otherwise provided herein. In addition, in the event Sponsor desires AFPlanServ™ to transfer all records related to the business which is the subject matter of this Agreement to Sponsor or another administrator, Sponsor shall make written request of transfer, and AFPlanServ™ shall transfer such records within a reasonable time frame to Sponsor or Sponsor's designee, for the fee amount set forth in Exhibit A. AFPlanServ™ agrees to follow such reasonable instructions as provided by Sponsor relating to the transfer of such records. Prior to forwarding any such records, AFPlanServ™ and Sponsor shall ensure that all statutory and regulatory requirements regarding the disclosure and receipt of non-public personal health and/or financial information are satisfied.

ARTICLE IX CONFIDENTIALITY AND PRIVACY

9.01 Confidentiality. AFPlanServ™ agrees to treat any Confidential Information obtained, as a consequence of this Agreement, including all medical and/or financial information regarding Sponsor, Providers, Participants and other personnel as confidential and proprietary in nature and not to be shared with any other entity without the express prior written permission of Sponsor. All information regarding Plan Participants will be kept confidential by AFPlanServ™ and will only be used for the purpose of providing services under this Agreement.

9.02 Definition of Confidential Information. As used, the term "Confidential Information" shall mean any and all information including proprietary information relating to Sponsor, the Plan, Providers, Participants, employees and personnel including, but not limited to, information relating to documents, contracts, data, contributions, records, remittances, positions, agreements, deposits, products, correspondence, terms, files, statements, reviews, compliance, and any and all books, notes and records whether acquired or disclosed verbally, electronically, visually, or in a written or other tangible form.

9.03 Non-disclosure. AFPlanServ™ agrees to restrict disclosure of Confidential Information to such of its employees as may have a need to know such information in order to carry out the terms of AFPlanServ's™ engagement.

9.04 Legally Required Disclosure. In the event that AFPlanServ™ becomes subject to any legal or regulatory process pursuant to which disclosure of Confidential Information is sought, including, but not limited to, a subpoena or order issued by a court or governmental body, AFPlanServ™ will (i) give Sponsor prompt notice thereof; (ii) allow Sponsor a reasonable opportunity at its own expense to challenge such subpoena or court order, or to seek a protective order or other appropriate remedies with respect thereto; and (iii) disclose such Confidential Information in connection therewith only to the extent that such Confidential Information is legally required to be disclosed. Any disclosure which complies with the foregoing sentence shall not be deemed to be a breach of the terms of this Agreement.

9.05 Protection of Individual Privacy. AFPlanServ™ is obligated to comply with the requirements of the federal Gramm-Leach-Bliley Act of 1999, and related federal and state laws regarding the privacy of the individual, non-public personal information of Sponsor's employees.

Based on the foregoing, AFPlanServ™ agrees and warrants that AFPlanServ™ is aware of the requirements of the Gramm-Leach-Bliley Act of 1999, and related federal and state laws, regulations, rules and requirements, and agrees that AFPlanServ™ shall: (i) comply with all such federal and state laws, rules, regulations and requirements in the performance of AFPlanServ's™ obligations and duties for Sponsor; and (ii) restrict AFPlanServ's™ use of the non-public personal, health and/or financial information that AFPlanServ™ obtains, collects, receives or otherwise accesses on behalf of Sponsor pertaining to Plan Participants solely for the purpose of performing services under this Agreement; and (iii) take all reasonable steps to protect the non-public personal, health and/or financial information pertaining to the Plan Participants, to the extent AFPlanServ™ acquires and possesses such information.

AFPlanServ™ further agrees that it will not: (i) sell, share, trade or disclose any non-public personal, health and/or financial information pertaining to any individual Plan Participant, to any individual or entity, including its affiliates, employees, agents and representatives, except those having a need to know or access such information to allow AFPlanServ™ to perform its duties and obligations required under this Agreement on behalf of Sponsor; and/or (ii) take any action that will cause Sponsor to be in violation of any federal or state privacy laws and regulations.

ARTICLE X - MISCELLANEOUS PROVISIONS

10.01 Trademarks and Copyrights. The parties hereto reserve the right to the control and use of their names and all symbols, trademarks or service marks presently existing or later established. No party hereto shall use any other party's name, symbols, trademarks, or service marks in advertising or promotional materials without the prior written consent of such other party. Any use by a party, without the approval by the other party, of the name, symbols, trademarks or service marks of such other party shall cease immediately upon the earlier of written notice of such other party or termination of this Agreement. The foregoing prohibitions shall not be construed to prevent AFPlanServ™ from using Sponsor's name in any notices or other documents developed and delivered in connection with the services hereunder.

10.02 Notice. Unless otherwise provided herein, any notice required to be given must be in writing per the terms set forth in Exhibit C attached hereto and incorporated by reference.

10.03 Nonwaiver. No waiver by either party of any breach of this Agreement by the other party shall be deemed to be a waiver of another breach of the same or of any other provision, and such a waiver shall not stop the first party from asserting any right under the terms of this Agreement.

10.04 Binding Agreement. All the terms of this Agreement shall be binding upon the respective personal representatives, successors and assigns of the parties hereto and shall inure to the benefit of and be enforceable by the parties hereto and their respective personal representatives, successors and assigns.

10.05 Transaction Situs/Governing Law/Venue. The parties agree that all transactions and services performed hereunder by AFPlanServ™ for and on behalf of Sponsor shall be deemed to have been performed in the State of Oklahoma. The parties further agree that this Agreement shall be governed as to its interpretation and construction by the laws of the State of Oklahoma without giving effect to any conflict of laws doctrine which may result in the application of the laws of another jurisdiction. Venue for any legal proceeding brought under this Agreement by either of the parties hereto shall be restricted to the District Court of Oklahoma County, Oklahoma or the United States District Court for the Western District of Oklahoma, located in Oklahoma City, Oklahoma.

10.06 Modification. This Agreement may be amended by written endorsements properly executed by both parties hereto.

10.07 Sole Agreement. This Agreement and any amendments or addendums agreed to in writing by the parties, embody the final, complete and entire agreement between the parties. No other representation, understandings or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth or referred to herein.

10.08 Partial Invalidity. If any provision of this Agreement is held by final judgment of a court of competent jurisdiction to be invalid, illegal or unenforceable, such invalid, illegal or unenforceable provision shall be severed from the remainder of this Agreement, and the remainder of this Agreement shall be enforced. In addition, the invalid, illegal or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in this Agreement, such modification being made to the minimum extent necessary to render the provision valid, legal and enforceable. Notwithstanding the foregoing, however, if the severed or modified provision concerns all or a portion of the essential consideration to be delivered under this Agreement by one party to the other, the remaining provisions of this Agreement shall also be modified to the extent necessary to equitably adjust the parties' respective rights and obligations hereunder.

10.09 Force Majeure. If the performance of any obligation under this Agreement is prevented, restricted or interfered with by reason of fire or other casualty or accident, strikes or labor disputes, war or other violence, any law, order, proclamation, regulations, ordinance, demand or requirement of any government agency, or any other act or condition beyond the reasonable control of AFPlanServ™ ("Event of Force Majeure"), AFPlanServ™, upon giving prompt notice to Sponsor, shall be excused from such performance to the extent of such prevention, restriction or interference; provided that AFPlanServ™ shall avoid or remove such causes of nonperformance and shall continue performance hereunder with the utmost dispatch whenever such causes are removed. AFPlanServ™ shall notify the other party within five (5) days or as soon as reasonably possible thereafter, of the occurrence of such Event of Force Majeure and within ten (10) days shall furnish Sponsor with a recovery plan of action. Without limiting the foregoing, AFPlanServ™ shall limit the impact of the Event of Force Majeure on its performance of this Agreement. If a Force Majeure Event lasts for more than thirty (30) days, Sponsor shall have the right to terminate this Agreement.

10.10 Advice of Counsel. The parties represent that in executing this Agreement they do so with full knowledge of any and all rights released or compromised by this Agreement, and that they have received independent legal advice from their respective counsel with regard to the facts involved and with regard to their rights and asserted rights arising out of such facts. The parties shall each bear their own costs and attorneys' fees regarding the negotiation and execution of this Agreement.

10.11 Negotiated Agreement. This Agreement has been the subject of negotiations between the parties. It has been and shall be construed to have been drafted by both of the parties, so that any rule of construing ambiguities against the drafter shall have no force or effect.

10.12 Counterparts; Signatures via Facsimile. This Agreement may be executed in one or more counterparts, all of which together shall constitute one and the same original. Signatures to this Agreement by either of the parties tendered by facsimile shall be binding as if they were originals.

10.13 Headings and Titles. The headings and titles used herein are for reference only. They are not to be construed to be a substantive part of this Agreement or in any way to affect the validity, construction or effect of any provisions of this Agreement.

IN WITNESS WHEREOF, Sponsor and AFPlanServ™ have caused this Plan Administrative Services Agreement to be executed on the day and year written below:

**AMERICAN FIDELITY
ASSURANCE COMPANY
(d/b/a AFPlanServ™)**

**SPONSOR
SAPULPA PUBLIC SCHOOLS**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A
AFPlanServ™ Fee Schedule

I. No Cost Basic Services

- Sponsor elects the services to be provided by AFPlanServ™ as set forth in Section 3.01 of the Agreement at no cost.

II. Select Services Fees/Option Package

In exchange for the Select package of administrative services provided by AFPlanServ™ as set forth in Section 3.02 of the Agreement, Sponsor agrees to pay AFPlanServ™ the following fees:

- a) one-time set-up fee in the amount of \$ N/A ; and
- b) a monthly fee of \$1.00 for each Participant in Sponsor's 403(b) Plan.

Monthly fees will be due and owing for each Participant during a billing period. This fee amount will be in effect from the Effective Date of this Agreement and will continue until the completion of the first full Plan Year. Prior to the end of each Plan year, the fee will be reviewed and may change with ninety (90) day written notification from AFPlanServ™ to Sponsor and parties as may be identified hereinafter.

As indicated by its mark below*, Sponsor hereby selects the following Select package of services for Sponsor's Plan:

Option A:

- Sponsor elects the additional Select package of administrative services set forth in Section 3.02 of the Agreement, **without** Common Remitter Services.

Option B:

- Sponsor elects the additional Select package of administrative services set forth in Section 3.02 of the Agreement, **with** Common Remitter Services.

(*Please place an "x" and your initials next to the preferred option).

III. Payment Method

Per Article V of the Agreement, AFPlanServ™ will collect the fees due hereunder by invoicing Sponsor periodically at its mailing address as provided in Exhibit C.

IV. Post-Termination Record Transfer Fee

In exchange for AFPlanServ™ agreeing to transfer records maintained under this Agreement to Sponsor or Sponsor's designee upon termination of this Agreement, Sponsor agrees to pay AFPlanServ™:

- (i) a record transfer fee of \$150.00; and
- (ii) any outstanding amounts due and owing to AFPlanServ™ under this Agreement.

All fees set forth above shall be due and payable to AFPlanServ™ at the time of Sponsor's written request to AFPlanServ™ for the record transfer. AFPlanServ™ shall have no duty or obligation to comply with Sponsor's request until all fees are received by AFPlanServ™ in full.

EXHIBIT B
Third Party Administrator -
Additional Regulatory Requirements

I. Remittance Trust Account

In addition to other required provisions set forth in this Agreement, AFPlanServ™ shall, where required by law, establish and maintain a remittance account in trust for Sponsor. Funds received from or on behalf of Sponsor via AFPlanServ's™ Common Remitter Services, shall be received by AFPlanServ™ in a fiduciary capacity. These requirements are in addition to any other requirements of state or federal law relating to the Agreement, including any statutory requirements which may require the establishment of a separate trust account for any funds collected or returned in a particular state. All funds received by AFPlanServ™ shall be deposited promptly in said account and any return funds shall be immediately returned to Sponsor.

Only funds for the following items may be deposited or withdrawn from this account:

- (a) AFPlanServ™ deposit of Plan Participant contributions received from Sponsor; and
- (b) AFPlanServ™ remittance of funds to Providers (as defined in Section 3.02); and
- (c) AFPlanServ™ return of funds to Sponsor; and
- (d) Payment of fees to AFPlanServ™, as authorized by Sponsor.

If applicable, payment to AFPlanServ™ of any funds by, or on behalf of a Plan Participant is considered to be received by Sponsor. Further, any payment of return funds by Sponsor to AFPlanServ™ is not considered payment to a Plan Participant until the payment is received by the Participant, if applicable. Nothing contained within this subsection shall limit any legal rights or remedies of Sponsor against AFPlanServ™ resulting from AFPlanServ's™ failure to remit payments as required herein.

If funds deposited have been collected on behalf of more than one Sponsor, AFPlanServ™ shall keep records clearly recording the deposits in and withdrawals from the account on behalf of or for each Sponsor. AFPlanServ™ shall keep copies of all records and, upon request of Sponsor, shall furnish Sponsor with copies of such records pertaining to such deposits and withdrawals on behalf of or for Sponsor. AFPlanServ™ will periodically render an accounting to Sponsor detailing account transactions performed by AFPlanServ™ under this Agreement.

II. Notice to Participants

AFPlanServ™ shall provide written notice to Plan Participants regarding the engagement of AFPlanServ™ by Sponsor in accordance with applicable statutes. Any required notices of AFPlanServ™ relationship with Sponsor must be approved by Sponsor and will be forwarded to Participants by Sponsor at Sponsor expense.

EXHIBIT C
Terms of Notice

Pursuant to Section 10.02 of this Agreement, notice may be given under this Agreement by either party hereto by delivery of said notice to the other party or by mailing said notice to the other party at the address provided below or its last known address. A receipt of mailing provided by the United States Post Office Department shall be sufficient proof of notice. Notice may also be given by facsimile transmission or overnight mail.

IF TO AFA/AFPlanServ:™

American Fidelity Assurance Company
AFPlanServ™
2000 Classen Center
P.O. Box 269008
Oklahoma City, OK 73126

IF TO SPONSOR:

SAPULPA PUBLIC SCHOOLS
ATTN: DEBBIE JONES, CFO
ONE SOUTH MISSION STREET
SAPULPA OK 74066

Donation of a projector for a 4th Grade classroom at Freedom from Mr. & Mrs. Yeager, Mr & Mrs. Wilson and Megan Hoey

<p>Billing Address</p> <p>SAPULPA PUBLIC SCHOOLS ACCOUNTS PAYABLE 101 NORTH ADAMS SAPULPA, OK 74066</p> <p>Billing Method</p> <p>Purchase Order #: Freedom projector</p>	<p>Shipping Address</p> <p>KATHY BERRYHILL 1 S. MISSION SAPULPA, OK 74066</p> <p>Cart Name: Freedom Projector</p>			
<p>Acad Govt Learn Big IN2104 EP Projector (HDCP)</p> <p>Mfr: InFocus Corp. Item#: 8292351 Mfg. Part #: IN2104EP Ship weight: 11 lbs.</p>	<p>Ships Today</p>	<p>1</p>	<p>\$534.00</p>	

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: FFA DATE OF REQUEST: 9/15/08

SPONSOR: KURT ROSE

DESTINATION: KANSAS CITY MO

DATE LEAVING (DAY AND DATE) OCT. 29, 2008

DATE RETURNING (DAY AND DATE) ~~OCT. 29, 2008~~ NOV. 1, 2008

NUMBER OF SCHOOL DAYS MISSED ~~3~~ 3


THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: meat sales
student expenses will mostly be paid for by student's parents

NUMBER OF STUDENTS ATTENDING: 7 NUMBER OF SPONSORS: 1 plus parents

PURPOSE OF TRIP: to exhibit livestock projects @ the American Royal Livestock Show.

MODE OF TRANSPORTATION: Ag TRUCK/TRAILERS & PARENTS


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

S. Shibley

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: Varsity Baseball DATE OF REQUEST: 8-26-08

SPONSOR: Seth Shibley

DESTINATION: Dallas/Richardson, TX

DATE LEAVING (DAY AND DATE) Tuesday, March 17, 2009

DATE RETURNING (DAY AND DATE) Saturday, March 21, 2009

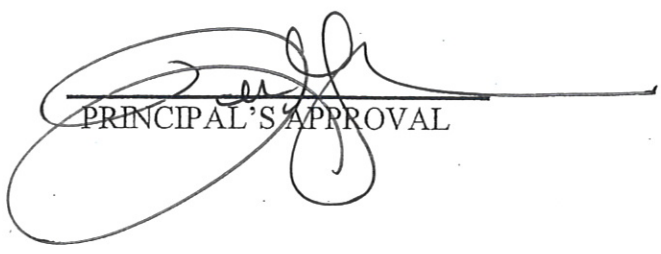
NUMBER OF SCHOOL DAYS MISSED 0

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS. PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED: Garage Sale Fundraiser
Golf Ball Drop Fundraiser

NUMBER OF STUDENTS ATTENDING: Approx. 20 NUMBER OF SPONSORS: 3

PURPOSE OF TRIP: Varsity Baseball Tournament hosted by Richardson High School

MODE OF TRANSPORTATION: Bus



PRINCIPAL'S APPROVAL

SUPERINTENDENT'S APPROVAL

SAPULPA HIGH SCHOOL

SUPERINTENDENT'S REQUEST FOR
OUT OF STATE ACTIVITY TRIP

REQUESTING GROUP: French Exchange DATE OF REQUEST: Sept. 22, 2008
SPONSOR: Karen Dodge
DESTINATION: Paris France
DATE LEAVING (DAY AND DATE) early May, 2009
DATE RETURNING (DAY AND DATE) mid-June, 2009
NUMBER OF SCHOOL DAYS MISSED none

THIS TRIP IS SPONSORED THROUGH EXISTING MONIES IN MY ACTIVITY ACCOUNT
AND THE FUNDS WERE RAISED BY BOARD APPROVED FUNDRAISERS.

PLEASE LIST BRIEFLY HOW THESE FUNDS WERE RAISED:

no activity account; students' families pay for the trip

NUMBER OF STUDENTS ATTENDING: 8-10 NUMBER OF SPONSORS: 1 or 2


PURPOSE OF

TRIP: to learn about French life and culture, to visit important landmarks museums.

(Normandy Beach)
French students will be able to practice the spoken language.

MODE OF

TRANSPORTATION: plane. In Paris we travel by train, subway, chartered bus.


PRINCIPAL'S APPROVAL


SUPERINTENDENT'S APPROVAL

Sept. 6, 2008

I propose that we continue the French Exchange program that I started 19 years ago. This means that Sapulpa students in grades 9-12 would host about a dozen French students from l'Institut Notre-Dame in Meudon, France, for two and a half weeks in April of 2009. The French students will attend classes every day with their host students except for the 4 days that they go on field trips. (Oklahoma City for a tour of the Capitol and the Oklahoma National Memorial, Woolaroc Nature Preserve, Tulsa University, and Gilcrease Museum.) They are accompanied by at least 2 teachers from their school in France.

For 18 years, we have shared this program with Sand Springs Schools, and they host about a dozen students also. They provide complimentary buses and drivers for 2 field trips, and Sapulpa takes care of the other 2 excursions. Mrs. Marilyn Kirk coordinates the Sand Springs hosting. Mrs. Kirk was a foreign language teacher in the Sand Springs district, and she has recently retired but wants to continue working with the program.

Our goal is to have a real exchange program, and, if there is enough interest, I will take our group of American students to Paris in June. We will stay with the families of the students whom we hosted in April. I am with the American students every weekday from 9AM to 5PM. We will attend classes only once, as our primary purpose is to explore the museums and cultural spots of the Paris region. We will improve French fluency and experience the daily life of French families. We do take 3 field trips by bus--Normandy Beach, Loire Valley castles, and painter Claude Monet's home and gardens in Giverny.

Sapulpa Schools pays my stipend to direct the program, and it is usually the price of a plane ticket to Paris, \$1250. They also let me charge \$100 for supplies for our welcome dinner.

This is a unique, wonderful program that I offer as a true "labor of love." I spend hundreds of hours just organizing our side of the exchange, and I cover my additional expenses. I work closely with the Sapulpa French teacher(s) to recruit host students, conduct at least 2 meetings with host parents, and check references given by families. I organize the field trips and the welcome dinner. I work closely with my travel agent to insure that we get the best available prices for airline tickets. When we are in France, I am the chaperone/tour guide, and I am available at any hour to handle unexpected problems. I take care of our students as if they were my own children.

This is a fantastic program, and I ask that Sapulpa Schools continue it for 2008-09. SHS/SJHS French teacher Annette Lane and Principal Dr. Jenyfer Glisson have approved continuation of the program.

Karen Dodge, Director of the French Exchange

Karen Dodge

2008-09 Fundraisers

Date Requested	Sponsor	Site	Activity	Dates	Fundraiser	Purpose for which funds will be spent
9/2/2008	Sitler	SC	School Nutrition Assoc.	Spring	Garage Sale	Travel to National Conference
9/2/2008	Sitler	SC	School Nutrition Assoc.	Fall	Hot Roll Sales	Travel to National Conference
9/2/2008	Sitler	SC	School Nutrition Assoc.	All Year	Bake Sales	Travel to National Conference
9/2/2008	Sitler	SC	School Nutrition Assoc.	All Year	Knife Sales	Travel to National Conference
9/2/2008	Sitler	SC	School Nutrition Assoc.	All Year	Pan Sales	Travel to National Conference
9/4/2008	Calip	HS	Girls Basketball	Nov	Slumber Party	Team Meals
9/4/2008	Calip	HS	Girls Basketball	Fall	Pennies for Postage	Blue Star Mothers - Iraq
9/30/2008	Rodgers	HS	NASA	Fall	Basketball Tournament	Native American Student Assoc. Activities
9/30/2008	Gray	MS	Students	Fall	Pennies for Postage	Blue Star Mothers - Iraq

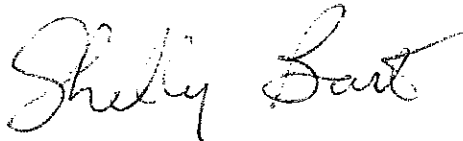
9-26-08
Don Inghel

September 25th, 2008

To Whom It May Concern:

I am writing this letter to ask the school board to allow me to receive sick leave donations from other employees in the district. I am currently being treated for breast cancer. On September 26th I will have exhausted all of my sick leave, personal leave, and emergency leave.

Thanks for your time and consideration!



Shelly Bart

September 18, 2008

To: Dr. Mary Webb

From: Dan Thornton

Re: Surplus Equipment

I would like to have the following items declared surplus by the School Board:

Bus # 25	1993 International	5659
Bus # 5	1992 International	8759
Bus # 16	1991 International	1HVBBNMP2MH352182
Pickup Truck	1991 F150 Ford	9279
Pickup Truck	1988 ½ Ton Chev	9133
Car	1994 Ford Tempo	8743