

Sapulpa Board of Education Independent School District Number 33 Creek County  
Regular Meeting  
Monday, January 12, 2009 6:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E  
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve the consent agenda, Items A-I passed with a motion by Wally Johnson and a second by Curtice Hillis.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 12-1-08 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 12-15-2008 special board meetings.

II.C. Vote to approve/disapprove 2008-09 general fund purchase order encumbrances numbers 966 through 1032.

II.D. Vote to approve/disapprove 2008-09 building fund purchase order encumbrances numbers 77 through 79.

II.E. Vote to approve/disapprove 2008-09 bond (fund 34) fund purchase order encumbrances numbers 7 through 9.

II.F. Vote to approve/disapprove 2008-09 child nutrition fund purchase order encumbrances numbers 123 through 124.

II.G. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.H. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

II.I. Vote to approve/disapprove a resolution to authorize the Board President, Board Clerk and Board Treasurer to sign checks by facsimile signature.

III. Hearing from the Public

## IV. Information & Discussion Items

### IV.A. Recognition of National Board Certified Teachers (Jessica Lowther and Amy Warner)

Dr. Webb introduced Sapulpa's two new National Board Certified Teachers, Jessica Lowther and Amy Warner. Ms. Lowther is a Kindergarten Teacher for Freedom Elementary and Ms. Warner is a Seventh Grade Teacher for the Middle School. It took them one and half years to complete the course and one good thing they both felt they took away from the experience was self reflection. They both will receive five thousand dollars in January for the next ten years.

### IV.B. Recognition of Sapulpa School Board Members (Dr. Woods, Mr. Johnson, Mr. Sherwood, Mr. Hillis and Mr. Gilbert)

Dr. Webb recognized and thanked the Sapulpa Board members for their dedication and hard work they put in each and every month. She presented the Board with certificates and board pins.

### IV.C. Site School Improvement Summaries (High School, Bartlett and Freedom)

Dr. Jenyfer Glisson, Rhonda Thompson and Nancy Turlington, principals, presented Site School Improvement Plans. The improvement plans provide information concerning areas for improvement and areas that work well. They compare test scores and break down objectives. These improvement plans are also placed online so the principals can compare plans and see what works well for other sites.

### IV.D. Technology Review

Kathy Berryhill, I.T. Director, updated the Board of old, new and upcoming technology throughout the district. She explained how E-Rate funded nine hundred thirty eight thousand three hundred and seventy dollars to Sapulpa's technology since 1999. The Technology Plan included future purchases, recent technology acquisitions and descriptions of district software. The technology team also does tech surveys which provide information about the wants and needs of the staff. The two big requests are to hire more people for technology and the staff would like more training like Tech Rocks that is held during the summer.

### IV.E. Policies:

#### IV.E.1. Revised Policy 540.2 STUDENT ATTENDANCE

Dr. Rosenberger presented the Board with revisions to Policy 540.2 Student Attendance. Item number 2 includes the following addition to the policy to help clarify. Non-chargeable Absences: Absences for hospitalization and doctor verified illness will not be charged against the minimum attendance

requirement. Documentation will be required for these absences. If grades are taken during the absence, the student must make arrangements with the teacher to complete the missed assignments within the designated time period. (A designated time period is defined as one day to make up work for each day missed. An example is if a student missed Monday and Tuesday and is back in school on Wednesday, he/she would have until Thursday afternoon to complete all assignments and tests.) No penalty will be assessed to work made up on time. Zero's will be recorded permanently for any work not made up on time.

#### IV.E.2. Revised Policy 540.2 GUIDELINES FOR DETERMINING UNNECESSARY ABSENCES FOR JHS AND HS

Dr. Rosenberger presented the Board with revisions to Policy 540.2 Guidelines for determining unnecessary absences for JHS and HS. The required attendance by students changed from 85% to 90%.

### V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove a contract with Cox Communications for Fiber Wide Area Network for 2009-10.

To approve a contract with Cox Communications for Fiber Wide Area Network for 2009-10 passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.C. Vote to approve/disapprove the 2009 Technology Plan.

To approve the 2009 Technology Plan passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.D. Vote to approve/disapprove the following out-of-state activity trips:

To approve the following out-of-state activity trips: passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.D.1. The Winter Guard to compete in the Winter Guard International Regional Competition on March 6-8, 2009 in St. Louis, MO.

V.D.2. Eligible Indian Education Students to attend a NIEA and Close Up workshop on February 8-15, 2009 in Washington D.C.

V.E. Vote to approve/disapprove the following fundraisers:

To approve the following fundraisers: passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.E.1. SHS Band/Winter Guard to sell Tulsa 66er tickets for supplies and travel costs.

V.E.2. SHS Color Guard to host a Winter Guard Contest on January 24, 2009 for Color Guard activities.

V.E.3. SHS Band/Color Guard to do concessions at the BOK Center for supplies.

V.E.4. SMS Art Club to sell products with students art work on them for art supplies.

V.E.5. Freedom students to participate in jump rope for heart for the American Heart Association and P.E. resources.

V.F. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) the purchase of real property as authorized by 25 O.S. Section 307(B)(3) of the Oklahoma Open Meeting Act, with no resulting vote taken on item (2).

V.F.1. Vote to convene in executive session.

To convene in executive session at 8:27 pm passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.F.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 9:24 pm passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.F.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:27 pm to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) the purchase of real property as authorized by 25 O.S. Section 307(B)(3) of the Oklahoma Open Meeting Act with no resulting vote taken on item (2). The Board returned to open session at 9:24 pm. This constitutes the minutes of the executive session.

V.G. Personnel

V.G.1. Vote to Employ:

To Employ as listed passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.G.1.a. Service Center Substitute Bus Driver (12-10-08)

V.G.1.b. Service Center Bus Driver (12-11-08)

V.G.1.c. Liberty Cook (12-1-08)

V.G.2. Vote to approve/disapprove the transfer of Rebecca Young from District Substitute Cook to High School Cook, effective 12-1-08.

To approve the transfer of Rebecca Young from District Substitute Cook to High School Cook, effective 12-1-08. passed with a motion by Wally Johnson and a second by Curtice Hillis.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.G.3. Vote to accept Resignations received since the last board meeting. Jeneen Factor, Liberty Cook (11-20-08) Bridget Houston, High School Para (11-25-08)

To accept Resignations received since the last board meeting passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

V.H. Adjournment.

To Adjourn at 9:26 pm passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0