

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regul  
Monday, May 9, 2011 7:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E  
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Vote to approve/disapprove the 95% Construction Documents for Administration Building Remodel and authorize LWPB and Crossland to complete the documents and issue for bidding.

To approve the 95% Construction Documents for Administration Building Remodel and authorize LWPB and Crossland to complete the documents and issue for bidding passed with a motion by Wally Johnson and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

III. Consent Agenda

To approve consent agenda, Items A-Q passed with a motion by Wally Johnson and a second by Shirley Woods.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

III.A. Vote to approve/disapprove the minutes of the 4-11-11 regular board meeting.

III.B. Vote to approve/disapprove the minutes of the 4-11-11 and 4-25-11 special board meetings.

III.C. Vote to approve/disapprove 2010-11 general fund purchase order encumbrances numbers 1032 through 1092.

III.D. Vote to approve/disapprove 2010-11 building fund purchase order encumbrance numbers 119 through 125.

III.E. Vote to approve/disapprove 2010-11 child nutrition fund purchase order encumbrances numbers 145 through 148.

III.F. Vote to approve/disapprove 2010-11 bond (fund 4) fund purchase order encumbrances numbers 152 through 188.

III.G. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

III.H. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

III.I. Vote to approve/disapprove a 2011-12 Municipal Accounting Systems, Inc. contract for accounting software.

III.J. Vote to approve/disapprove applications for open transfers to Sapulpa Public Schools.

III.K. Vote to approve/disapprove a 2011-12 contract with Career Tech for Secondary and Full-Time Adult Career and Technology Education Programs.

III.L. Vote to approve/disapprove a Clinical Rotation Agreement with Tulsa Community College to provide training for Nursing and Allied Health Services students.

III.M. Vote to approve/disapprove the following baseball facility donations for \$1,500:

III.M.1. Mr. & Mrs. Randy Scott

III.M.2. Mr. & Mrs. Doyle

III.N. Vote to approve/disapprove an out-of-state activity trip for SHS Native American Students to attend end of year activity in Branson, MO on June 8-9, 2011.

III.O. Vote to approve/disapprove a 2011 Chieftain softball summer camp.

III.P. Vote to approve/disapprove fundraisers as per Attachment.

III.Q. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

#### IV. Hearing from the Public

#### V. Information & Discussion Items

V.A. Energy Education Excellence Award

V.B. Revised Policies:

V.B.1. 210.3 HIGH SCHOOL CREDIT FOR 6TH - 8TH GRADE COURSES

V.B.2. 312 PROCUREMENT PLAN - CHILD NUTRITION  
DEPARTMENT

V.B.3. 565 STUDENT MEALS

#### VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.

VI.B. To approve/disapprove Child Nutrition Meal Prices for 2011-12.

To approve Child Nutrition Meal Prices for 2011-12 passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.C. Vote to approve/disapprove the 2011-12 Application for Temporary Appropriations.

To approve the 2011-12 Application for Temporary Appropriations passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.D. Vote to approve/disapprove a contract with DC Bass Construction Company to provide construction management services for Woodlawn School Remodel.

To approve a contract with DC Bass Construction Company to provide construction management services for Woodlawn School Remodel passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.E. Vote to approve/disapprove Change Order Number 1 for two marquee signs at the front entry of Holmes Park Elementary in the amount of \$21,834.80.

To approve Change Order Number 1 for two marquee signs at the front entry of Holmes Park Elementary in the amount of \$21,834.80 passed with a motion by Jeff Gilbert and a second by Wally Johnson.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.F. Vote to approve/disapprove Change Order Number 2 for Holmes Park Elementary in the amount of (\$200,000).

To approve Change Order Number 2 for Holmes Park Elementary in the amount of (\$200,000) passed with a motion by Wally Johnson and a second by Shirley Woods.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.G. Vote to approve/disapprove the 2011 Summer Projects List.

To approve the 2011 Summer Projects List passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.H. Vote to approve/disapprove 2011 School Zone summer program.

To approve 2011 School Zone summer program passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.I. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) contract negotiations with United Sapulpa Educators and United Sapulpa Educators/Educational Support Personnel as authorized by 25 O.S. Sec

VI.I.1. Vote to convene in executive session.

To convene in executive session at 8:40 pm passed with a motion by Shirley Woods and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.I.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 10:06 pm passed with a motion by Shirley Woods and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.I.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:40 p.m. to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act, and (2) contract negotiations with United Sapulpa Educators and United Sapulpa Educators/Educational Support Personnel as authorized by 25 O.S. Section 307(B)(2) of the Oklahoma Open Meeting Act. During the executive session, the Board discussed these items and no other items. The Board returned to open session at \_\_\_\_ p.m. This constitutes the minutes of the executive session.

VI.J. Vote to approve/disapprove a contract agreement with United Sapulpa Educators for the 2010-11 school year.

To table a contract agreement with United Sapulpa Educators for the 2010-11 school year passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.K. Vote to approve/disapprove a contract agreement with United Sapulpa Educators/Educational Support Personnel for the 2010-11 school year.

To approve a contract agreement with United Sapulpa Educators/Educational Support Personnel for the 2010-11 school year passed with a motion by Wally Johnson and a second by Jeff Gilbert.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.L. Personnel

VI.L.1. Vote to Employ:

To Employ as listed passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Wally Johnson: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

VI.L.1.a. Service Center Bus Driver (4-2-11)

VI.L.1.b. Jefferson Heights/Bartlett Custodian (5-3-11)

VI.L.1.c. Middle School Cook (4-25-11)

VI.L.2. Vote to employ personnel for the 2011-12 school year as per qualifying salary on the support salary schedule:

Vote to employ personnel for the 2011-12 school year as per qualifying salary on the support salary schedule: passed with a motion by Shirley Woods and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.2.a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent's Secretary

VI.L.2.b. Tanya Wilson - Payroll Clerk

VI.L.2.c. Debora Jones - Assistant Treasurer

VI.L.2.d. Deborah Cawvey - Encumbrance Clerk, Asst Activity Account Custodian

VI.L.2.e. Deana Taylor - Activity Account Custodian

VI.L.2.f. Kathleen Wilson - Deputy Minutes Clerk, Assistant Superintendent of Human Resources Secretary

VI.L.3. Vote to renew Doug Jones as Treasurer for 2011-12.

To renew Doug Jones as Treasurer for 2011-12 passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Yea

Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.4. Vote to renew the 2011-12 certified teaching contracts as listed on the Attachment.

To renew the 2011-12 certified teaching contracts as listed on the Attachment passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.5. Vote to renew the 2011-12 contracts of certified/support employees listed on the Attachment provided state and federal funds become available in sufficient amounts to pay their salaries.

To renew the 2011-12 contracts of certified/support employees listed on the Attachment provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wally Johnson and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.6. Vote to non-renew the temporary certified teaching contracts listed on the Attachment.

To non-renew the temporary certified teaching contracts listed on the Attachment. passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea

Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.7. Vote to renew the 2011-12 contracts of the school administrators and directors as listed on the Attachment.

To table the 2011-12 contracts of the school administrators and directors as listed on the Attachment passed with a motion by Jeff Gilbert and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.8. Vote to authorize the Superintendent to notify support employees of the Board's intention to rehire the employees for the 2011-12 school year as per Attachment.

To authorize the Superintendent to notify support employees of the Board's intention to rehire the employees for the 2011-12 school year as per Attachment passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.9. Vote to non-renew support employees with less than one year employment listed on the Attachment.

To non-renew support employees with less than one year employment listed on the Attachment passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea

Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.10. Vote to approve/disapprove Summer Program Employees as per Attachment.

To approve Summer Program Employees as per Attachment passed with a motion by Wally Johnson and a second by Shirley Woods.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.11. Vote to authorize the Superintendent to provide reasonable assurance to Substitute Teachers for the 2011-12 school year as per Attachment.

To authorize the Superintendent to provide reasonable assurance to Substitute Teachers for the 2011-12 school year as per Attachment passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.12. Vote to approve/disapprove a leave of absence for Kay Dye, High School Cook for the remainder of the 2010-11 school year.

To approve a leave of absence for Kay Dye, High School Cook for the remainder of the 2010-11 school year passed with a motion by Jeff Gilbert and a second by Shirley Woods.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.13. Vote to approve/disapprove a leave of absence for Sonya Munsell, High School special Education Teacher for the 2011-12 school year.

To approve a leave of absence for Sonya Munsell, High School special Education Teacher for the 2011-12 school year passed with a motion by Shirley Woods and a second by Wally Johnson.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.14. Vote to approve/disapprove the discharge of William Miller Jr., Chieftain Center Custodian, effective 4-25-11.

To approve the discharge of William Miller Jr., Chieftain Center Custodian, effective 4-25-11 passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.L.15. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wally Johnson and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0

VI.M. Adjournment

To Adjourn at 10:16 pm passed with a motion by Bryan Sherwood and a second by Wally Johnson.

Jeff Gilbert: Yea

Curtice Hillis: Yea  
Wally Johnson: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 5, Nay: 0