

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regula  
Monday, August 8, 2011 7:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E  
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Administration of the Oath of Office for Steve McCormick Jr., the newly appointed Board of Education Member for Office No. 1.

III. Vote to approve/disapprove awarding bids for Woodlawn Annex remodel.

To approve awarding bids for Woodlawn Annex remodel passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

IV. Consent Agenda

To approve consent agenda, Items A-S passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

IV.A. Vote to approve/disapprove the minutes of the 7-11-11 regular board meeting.

IV.B. Vote to approve/disapprove the minutes of the 7-26-11 special board meeting.

IV.C. Vote to approve/disapprove 2011-12 general fund purchase order encumbrances numbers 196 through 340.

IV.D. Vote to approve/disapprove 2011-12 building fund purchase order encumbrance numbers 43 through 67.

IV.E. Vote to approve/disapprove 2011-12 child nutrition fund purchase order encumbrances numbers 76 through 77.

IV.F. Vote to approve/disapprove 2010-11 bond (fund 4) fund purchase order encumbrances numbers 3 through 43.

IV.G. Vote to approve/disapprove 2011-12 bond (fund 31) fund purchase order encumbrances numbers 2 through 13.

IV.H. Vote to approve/disapprove 2011-12 bond (fund 33) fund purchase order encumbrances numbers 1 through 2.

IV.I. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

IV.J. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

IV.K. Vote to approve/disapprove a 2011-12 Contract Of Financial Responsibility to Broken Arrow Public Schools for students to participate in the Margaret Hudson Program.

IV.L. Vote to approve/disapprove a 2011-12 contract with Computer Automation Systems, Inc (CAS) for medicaid provider services.

IV.M. Vote to approve/disapprove 2011-12 agreement between Sapulpa Public Schools and Project Enriching Children's Communication Opportunities (Project ECCO) to provide home visits for deaf students.

IV.N. Vote to approve/disapprove a 2011-12 Drop-Out Recovery Joint Agreement with Central Tech.

IV.O. Vote to approve/disapprove a 2011-12 Legal Contract with Jessica Green, Speech and Language Pathologist, to conduct speech and/or language therapy throughout the district.

IV.P. Vote to approve/disapprove a 2011-12 Legal Contract with Sharon Isbell, Consultant, to serve district children with visual disabilities.

IV.Q. Vote to approve/disapprove a 2011-12 Legal Contract with Susie Henderson to provide nursing services.

IV.R. Vote to approve/disapprove a 2011-12 Legal Contract with Pam Guenther, Physical Therapist, to serve students with physical impairments.

IV.S. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

## V. Hearing from the Public

## VI. Information & Discussion Items

### VI.A. Summer School Results

Dr. Richard Rosenberger, Assistant Superintendent of Instruction and Technology, presented summer school results. Most of the High School courses were correspondent classes. Majority of the students were earning a first time credit. This was the first year for students to have an opportunity to obtain a first time credit in summer school. The Summer Splash program included Kindergarten-2nd grade students due to funding from federal stimulus allocations. The primary focus of the curriculum this year was reading. Teachers used the Literacy First Skills Assessment to track student progress. Students rotated to a 30 minute math class each day to work on basic number operations. Third Grade Reading Academy students were taught reading and math in a self-contained classroom. The primary focus of the curriculum was reading. Teachers spent 30 minutes daily reviewing multiplication facts using the

Rhymes â€™™ Times multi-sensory based program for learning multiplication facts. Due to 2011 funding the program served students in grades KG-3. In 2010 the program served students in grades KG-5.

#### VI.B. Test Scores

Dr. Richard Rosenberger presented the EOI and API test scores. Dr. Rosenberger is pleased with the EOI scores with few scores needing improvement. 8th grade scores improved from last year leaving the Junior High very pleased with the scores. API scores dropped in some areas and excelled at some sites. Junior High made AYP last year but will need to make the scores for two years in a row to be taken off the school improvement list. High School and Middle School are both on the first year school improvement list.

#### VI.C. Reading Sufficiency Plan

Denise Jordan presented the Reading Sufficiency Act. The purpose for the Reading Sufficiency Act is to ensure that each child attains the necessary reading skills by completion of the third grade which will enable that student to continue development of reading skills and to succeed throughout school and life. Every school district shall adopt, implement, and annually update a district reading sufficiency plan which has had input from school administrators, teachers, and parents and if possible a reading specialist, and which shall be submitted to and approved by the State Board of Education as part of each districtâ€™™s Comprehensive Local Education Plan (CLEP). The district reading sufficiency plan shall include a plan for each site which includes an analysis of the data provided by the Oklahoma School Testing Program and other reading assessments, and which outlines how each school site will comply with the provisions of the Reading Sufficiency Act. If the student is not proficient in third grade the student will not advance to fourth.

#### VI.D. Alternative School/Grads Demographics

Dr. Richard Rosenberger presented the alternative school and Middle School demographics. This information helps identify students who may need more help. Middle School has a GRADS class that help students that need more attention. These students succeed with lower student-teacher ratio in the class.

#### VI.E. Before School Professional Development Activities

Dr. Richard Rosenberger provided a professional development activities calendar. This calendar provides activities taking place throughout the district July 28 â€™“ August 18, 2011. The Board members were invited to serve breakfast to the new teachers August 12 at 8:30 a.m.

VI.F. Holmes Park Elementary Opening Ceremony - Sunday, August 14, 2011 from 2:00 - 4:00 p.m.

The community is invited to attend the Holmes Park Elementary opening ceremony Sunday, August 14, 2011.

## VII. Action Items

VII.A. New Business - items not known or foreseen when agenda was posted.

VII.B. Vote to approve/disapprove designating a 1,080 hour school 2011-12 calendar.

To approve designating a 1,080 hour school 2011-12 calendar passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove revisions to the following polices:

To approve revisions to the following polices: passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

VII.C.1. 431.3 SUBSTITUTES FOR ABSENT TEACHERS

VII.C.2. 431.3 SALARY SCHEDULE FOR SUBSTITUTE TEACHERS  
(Procedural page)

VII.D. Vote to approve/disapprove a Lease Purchase Agreement with First United Bank and Trust Company for football lockers at the High School.

To approve a Lease Purchase Agreement with First United Bank and Trust Company for football lockers at the High School with the a we pay the balance as of the bond or building fund as the Board see fit passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

To approve a Lease Purchase Agreement with First United Bank and Trust Company for football lockers at the High School with the a we pay the balance as of the bond or building fund as the Board see fit passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 5, Nay: 0

#### VII.E. Vote to approve/disapprove awarding Fuel bids for 2011-12.

To approve awarding Fuel bids to Clark Oil for 2011-12 passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

#### VII.F. Vote to approve/disapprove an Application for Exemption for the Swim Booster Club as per Board Policy 802.

To approve an Application for Exemption for the Swim Booster Club as per Board Policy 802 passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) discuss labor negotiations as authorized by 25 O.S. Section 307(B)(2) of the Oklahoma Open Meeting Act with no resulting vote to be taken on item (2).

VII.G.1. Vote to convene in executive session.

To convene in executive session at 8:52 p.m. passed with a motion by Shirley Woods and a second by Bryan Sherwood.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 10:31 p.m. passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G.3. Statement of executive session minutes.

The Board of Education went into executive session at \_\_\_\_\_ p.m. to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) discuss labor negotiations as authorized by 25 O.S. Section 307(B)(2) of the Oklahoma Open Meeting Act, with no resulting vote to be taken on item (2). During the executive session, the Board discussed these items and no other items. The Board returned to open session at \_\_\_\_ p.m. This constitutes the minutes of the executive session.

VII.H. Personnel

VII.H.1. Vote to Employ:

To Employ as listed passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Shirley Woods: Yea

Yea: 4, Nay: 0, Absent: 1

VII.H.1.a. Freedom 5th Grade Teacher (8-12-11)

VII.H.1.b. Junior High Assistant Band instructor (8-12-11)

VII.H.1.c. District Nurse (8-12-11)

VII.H.1.d. Jefferson Heights 3rd Grade Teacher (8-12-11)

VII.H.1.e. Liberty Head Latchkey Teacher (8-1-11)

VII.H.1.f. Middle School Language Arts Teacher (8-12-11)

VII.H.1.g. Holmes Park Special Education Teacher (8-12-11)

VII.H.1.h. Holmes Park 1st Grade Teacher (8-12-11)

VII.H.1.i. Middle School PRIME Teacher (8-12-11)

VII.H.1.j. Middle School Social Studies Teacher (8-12-11)

VII.H.1.k. District Speech Language Pathologist (8-12-11)

VII.H.1.l. Holmes Park 5th Grade Teacher (8-12-11)

VII.H.1.m. Jefferson Heights Music Teacher (8-12-11)

VII.H.2. Vote to approve/disapprove the following transfers:

To approve the following transfers:a. Paula Thompson from District Intervention Specialist to District Pre-K-5 Grade Learning Coach, effective 8-17-2011 b. Debbie VanHorn from Middle School Intervention Specialist to District 6-12 Grade Learning Coach, effective 8-17-2011 passed with a motion by Bryan Sherwood and a second by Shirley Woods.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H.2.a. Paula Thompson from District Intervention Specialist to District Pre-K-5 Grade Learning Coach, effective 8-17-2011.

VII.H.2.b. Debbie VanHorn from Middle School Intervention Specialist to District 6-12 Grade Learning Coach, effective 8-17-2011.

VII.H.3. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Absent  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.I. Adjournment

To Adjourn at 10:35 p.m. passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Absent  
Curtice Hillis: Yea

Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Yea  
Yea: 4, Nay: 0, Absent: 1