

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regular  
Tuesday, September 13, 2011 7:30 PM  
Administration Building Board Room 1 S. Mission, Sapulpa, OK 74066, 511 E  
Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-O passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

II.A. Vote to approve/disapprove the minutes of the 8-8-11 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 8-8-11 and 8-18-11 special board meeting.

II.C. Vote to approve/disapprove 2011-12 general fund purchase order encumbrances numbers 341 through 485.

II.D. Vote to approve/disapprove 2011-12 building fund purchase order encumbrance numbers 68 through 88.

II.E. Vote to approve/disapprove 2011-12 child nutrition fund purchase order encumbrances numbers 78 through 86.

II.F. Vote to approve/disapprove 2010-11 bond (fund 4) fund purchase order encumbrances numbers 41 through 68.

II.G. Vote to approve/disapprove 2011-12 bond (fund 31) fund purchase order encumbrance number 14.

II.H. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

II.J. Vote to approve/disapprove offering Central Tech courses as part of the Sapulpa School District curriculum to allow students to receive the appropriate academic credits.

II.K. Vote to approve/disapprove a 2011-2012 contract with United Community Action Head Start for referral and special education services.

II.L. Vote to approve/disapprove a 2011-12 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities.

II.M. Vote to approve/disapprove a 2011-12 contract with Junior Achievement for an interactive instructional program.

II.N. Vote to approve/disapprove the following out-of-state activity trips:

II.N.1. JROTC to compete in the Bass Pro Invitational Shooting Match in Ozark, MO on September 30 - October 1, 2011.

II.N.2. FFA to exhibit sheep at American Royal and attend Leadership Symposium in Kansas City, Mo on October 18-22, 2011.

II.O. Vote to approve/disapprove surplus school property as per Attachment and authorize the administration to dispose of it at a fair and reasonable price.

### III. Hearing from the Public

#### IV. Information & Discussion Items

##### IV.A. JROTC - Daisy National Shooting Championship

Major Swepston and 4 students attended the meeting to announce winning the JROTC Daisy National Shooting Championship over the summer. A freshman, Vanessa Myers took first place. Ten students attended the competition in Rogers, AR. They received gold medals along with a traveling trophy. They will return the trophy this year with hope of getting it back. The last time JROTC won this title was in 2005.

##### IV.B. Technology in the Class - Michelle Million & Eileen Hannaford

Mrs. Michelle Million, Holmes Park Elementary 5th grade Teacher, received a grant from the Sapulpa Foundation last spring. She ordered 26 Kindles for her class. Her students use them to upload books and educational games. The Kindles use comprehension strategies and skills to assist the readers. Using the Kindles has been a huge success this year. She would recommend using them throughout the district.

##### IV.C. Revised Policies:

Dr. Richard Rosenberger presented two revised policies. Policy 204.1 changes the credit requirements due to semester scheduling verses trimester when the policy came out. Policy 210 changes the wording trimester to semester. Both policies will be brought back next month for final Board approval.

##### IV.C.1. 204.1 PROMOTION, RETENTION AND CLASSIFICATION FOR SECONDARY SCHOOLS

##### IV.C.2. 210 ACADEMIC LETTER

##### IV.D. Attendance Report

Mr. Tom Trigalet presented the student attendance report. Every year an attendance update is provided to show how many students Sapulpa has gained or loss from the year before. This year the student count is up by 3. Gains were made in Holmes Park Elementary, Middle School and Junior High. There are a total of 4,106 students attending Sapulpa as of September 6.

##### IV.E. District Accreditation Status

Mr. Tom Trigalet updated the Board on the District Accreditation Report. Junior

High is designated as a School Improvement School in 2009-10. Last year Junior High made AYP and did not receive warning. Schools need to be off the list for two years in a row to be taken off the School Improvement list. There were no deficiencies reported for the other sites for 2010-11.

## V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove signing the 2011-12 Estimate of Needs and Financial Statement of 2010-11.

To approve signing the 2011-12 Estimate of Needs and Financial Statement of 2010-11 passed with a motion by Steve McCormick and a second by Jeff Gilbert.

Jeff Gilbert:	Yea
Curtice Hillis:	Yea
Steve McCormick:	Yea
Bryan Sherwood:	Yea
Shirley Woods:	Absent
Yea: 4, Nay: 0, Absent: 1	

V.C. Vote to approve/disapprove the 2011-12 Gifted Educational Plan.

To approve the 2011-12 Gifted Educational Plan passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert:	Yea
Curtice Hillis:	Yea
Steve McCormick:	Yea
Bryan Sherwood:	Yea
Shirley Woods:	Absent
Yea: 4, Nay: 0, Absent: 1	

V.D. Vote to approve/disapprove appointing Kim Castaldi to replace Dr. Rick Bishop on the Gifted and Talented Program Local Advisory Committee.

To approve appointing Kim Castaldi to replace Dr. Rick Bishop on the Gifted and Talented Program Local Advisory Committee passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert:	Yea
Curtice Hillis:	Yea

Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.E. Vote to approve/disapprove appointing Sandy Janowiak and Roger Johnson to become members on the Gifted and Talented Program Local Advisory Committee.

To approve appointing Sandy Janowiak and Roger Johnson to become members on the Gifted and Talented Program Local Advisory Committee passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.F. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) the purchase of real property as authorized by 25 O.S. Section 307(B)(3) of the Oklahoma Open Meeting Act with no resulting vote to be taken on item (

V.F.1. Vote to convene in executive session.

To convene in executive session at 8:13 p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.F.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 9:06 p.m. passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea

Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

### V.F.3. Statement of executive session minutes.

## V.G. Personnel

### V.G.1. Vote to Employ:

Monica Abel, Holmes Park H.Q. Special Education Assistant (8-19-11), Lee Jason Broom, High School H.Q. Special Education Assistant (8-19-11), Lauren Burba, Freedom H.Q. Special Education Assistant (8-19-11), Mary Clark, District S.A.F.E. Coordinator (8-1-11), Josie Cox, Freedom Cook (8-12-11), Jamie Crow, Jefferson Heights 5th Grade Teacher (8-12-11), George Daniels, Service Center Bus Driver (8-10-11), Goergetta Ernst, District OPAT Coordinator (8-1-11), Kimberly Fisher, High School Cook (9-7-11), William Fulk, Service Center Bus Driver (8-29-11), Lora Harjo-King, Middle School Adjunct Teacher (8-22-11), Zady Harvey, Freedom Paraprofessional (8-22-11), Kimberly Hickman, Service Center Bus Driver (8-22-11), Madison Hickman, Service Center Bus Aide (8-22-11), Grant Horn, High School H.Q. Special Education Assistant (8-19-11), Meryl Howell, High School Counselor Secretary (8-15-11), Marsha Earlene Keylon, High School Custodian (9-30-11), Edward King, Middle School Computer Teacher (8-12-11), Michal King, Jefferson Heights 4th Grade Teacher (8-12-11), Katie Lancaster, Jefferson Heights Special Education Teacher (8-12-11), Debra Lewis, Freedom Teacher Assistant (8-10-11), Nancy Oakley, Middle School Study Skills Teacher (8-22-11), Debbie Orn, Holmes Park Teacher Assistant (8-22-11), Danielle Payne, Junior High Special Education Teacher (8-16-11), Kara Poepperling, Freedom 4th Grade Teacher (8-12-11), Lori Reed, Jefferson Heights 1st Grade Teacher (8-16-11), Cassandra Rush, Holmes Park Latchkey Assistant (8-1-11), Chris Shierk, High School Paraprofessional (8-17-11), Kayla Wahatona Chupo, Liberty Indian Education Tutor (8-17-11), Angela Weeks, Freedom Teacher Assistant (8-30-11), Christy Whinery, High School Cook (9-7-11), Catherine Wiles, Liberty Teacher Assistant (8-22-11), Jamie Winters, Liberty 5th Grade Teacher (8-12-11), Jocelyn Zlata, Service Center Substitute Mail Courier (8-22-11)

To Employ as listed passed with a motion by Jeff Gilbert and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.G.1.a. Holmes Park H.Q. Special Education Assistant (8-19-11)

V.G.1.b. High School H.Q. Special Education Assistant (8-19-11)

V.G.1.c. Freedom H.Q. Special Education Assistant (8-19-11)

V.G.1.d. District S.A.F.E. Coordinator (8-1-11)

V.G.1.e. Freedom Cook (8-12-11)

V.G.1.f. Jefferson Heights 5th Grade Teacher (8-12-11)

V.G.1.g. Service Center Bus Driver (8-10-11)

V.G.1.h. District OPAT Coordinator (8-1-11)

V.G.1.i. High School Cook (9-7-11)

V.G.1.j. Service Center Bus Driver (8-29-11)

V.G.1.k. Middle School Adjunct Teacher (8-22-11)

V.G.1.l. Freedom Paraprofessional (8-22-11)

V.G.1.m. Service Center Bus Driver (8-22-11)

V.G.1.n. Service Center Bus Aide (8-22-11)

V.G.1.o. High School H.Q. Special Education Assistant (8-19-11)

V.G.1.p. District Half-Time Algebra I Coordinator (8-22-11)

V.G.1.q. High School Counselor Secretary (8-15-11)

V.G.1.r. High School Custodian (9-30-11)

V.G.1.s. Middle School Computer Teacher (8-12-11)

V.G.1.t. Jefferson Heights 4th Grade Teacher (8-12-11)

V.G.1.u. Jefferson Heights Special Education Teacher (8-12-11)

V.G.1.v. Freedom Teacher Assistant (8-10-11)

V.G.1.w. Middle School Study Skills Teacher (8-22-11)

V.G.1.x. Holmes Park Teacher Assistant (8-22-11)

V.G.1.y. Junior High Special Education Teacher (8-16-11)

V.G.1.z. Freedom 4th Grade Teacher (8-12-11)

V.G.1.aa. Jefferson Heights 1st Grade Teacher (8-16-11)

V.G.1.ab. Holmes Park Latchkey Assistant (8-1-11)

V.G.1.ac. Liberty Indian Education Tutor (8-17-11)

V.G.1.ad. Freedom Teacher Assistant (8-30-11)

V.G.1.ae. High School Cook (9-7-11)

V.G.1.af. Liberty Teacher Assistant (8-22-11)

V.G.1.ag. Liberty 5th Grade Teacher (8-12-11)

V.G.1.ah. Service Center Substitute Mail Courier (8-22-11)

V.G.2. Vote to approve/disapprove the following transfers:

V.G.2.a. Shane Hoover from District Technician to Interim Information Technology Manager, effective 8-8-11.

V.G.2.b. Rebecca Young from High School Cook to District Child Nutrition Substitute, effective 8-15-11.

V.G.3. Vote to approve/disapprove determining Highly Qualified status on Computer Teachers as per Attachment.

To approve determining Highly Qualified status on Computer Teachers as per Attachment passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.G.4. Vote to approve/disapprove a leave of absence for Sunny Jiles, Jefferson Heights Kindergarten Teacher for the 2011-12 school year.

To approve a leave of absence for Sunny Jiles, Jefferson Heights Kindergarten Teacher for the 2011-12 school year passed with a motion by Jeff Gilbert and a second by Bryan Sherwood.

Jeff Gilbert: Yea  
Curtice Hillis: Yea

Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.G.5. Vote to accept Resignations received since the last board meeting. Jade Beck, Liberty 1st Grade Teacher (8-9-11), Dedra Belden, Freedom Teacher Assistant (8-5-11), Kay Dye, High School Cook (9-9- 11), Patty Hankins, Freedom Cook (7-25-11), Diana Hill, Washington Paraprofessional (8-1-11), Shelley Johnston, Freedom Paraprofessional (8-1-11), Nicole Ragsdale, Washington Teacher Assistant (8-19-11), Vicki Stone, Jefferson Heights Parent Educator (8-6-11)

To accept Resignations received since the last board meeting passed with a motion by Bryan Sherwood and a second by Jeff Gilbert.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.G.6. Vote to approve/disapprove Paul Haney teaching yearbook class during his planning period for the 2011-12 school year.

To approve Paul Haney teaching yearbook class during his planning period for the 2011-12 school year passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Shirley Woods: Absent  
Yea: 4, Nay: 0, Absent: 1

V.H. Adjournment