

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regula  
Monday, June 11, 2012 7:30 PM  
Washington Administration Building Board Room 511 E Lee, Sapulpa, OK 74066,  
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

## II. Consent Agenda

To approve consent agenda, Items A-Y passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 5-14-12 regular board meeting.

II.B. Vote to approve/disapprove the minutes of the 5-22-12 special board meeting.

II.C. Vote to approve/disapprove 2011-12 general fund purchase order encumbrances numbers 1001 through 1054.

II.D. Vote to approve/disapprove 2011-12 building fund purchase order encumbrance numbers 193 through 225.

II.E. Vote to approve/disapprove 2011-12 child nutrition fund purchase order encumbrance numbers 134 through 140.

II.F. Vote to approve/disapprove 2011-12 bond (fund 4) fund purchase order encumbrances numbers 201 through 224.

II.G. Vote to approve/disapprove 2011-12 bond (fund 31) fund purchase order encumbrance number 21 through 28.

II.H. Vote to approve/disapprove the monthly financial reports of the school Activity Funds account.

II.I. Vote to approve/disapprove the Treasurer's Report on the status of Funds and Investments.

II.J. Vote to approve/disapprove Bryan Sherwood and Steve McCormick for completing the New School Board Member Workshop on May 4-5, 2012.

II.K. Vote to approve/disapprove new Policy 321 Tax Exempt Bond Tax Compliance Guidelines.

II.L. Vote to approve/disapprove Building Systems Agreement with Honeywell Building Solutions for campus wide building migration to EBI system.

II.M. Vote to approve/disapprove a contract with Tiger to provide natural gas for the 2012-13 school year.

II.N. Vote to approve/disapprove renewal of 2012-13 bigWebApps Help Desk contract for technology/service center work tickets.

II.O. Vote to approve/disapprove an agreement with TulsaTech eSchool Network to provide virtual Education 2020 software and curriculum.

II.P. Vote to approve/disapprove a 2012-13 contract with Professional Hearing Healthcare, P.C. for Provision of Audiological Services.

II.Q. Vote to approve/disapprove a 2012-13 Legal Contract with Sharon Isbell, Consultant, to serve district children with visual disabilities.

II.R. Vote to approve/disapprove a 2012-13 Legal Contract with Eric Smith, Physical Therapist, to serve students with physical impairments.

II.S. Vote to approve/disapprove a 2012-13 Legal Contract with Susie Henderson to provide nursing services.

II.T. Vote to approve/disapprove a 2012-13 contract with Computer Automation Systems, Inc (CAS) for medicaid provider services.

II.U. Vote to approve/disapprove a 2012-13 Muscogee (Creek) Nation Local Head Start Agreement for special education services.

II.V. Vote to approve/disapprove 2012-13 agreement between Sapulpa Public Schools and Project Enriching Children's Communication Opportunities (Project ECCO) to provide home visits for deaf students.

II.W. Vote to approve/disapprove a 2012-13 contract with Oklahoma Department of Rehabilitation Services for conducting a Transition School-to-Work program for students with disabilities.

II.X. Vote to approve/disapprove out-of-state activity trips as per Attachment.

II.Y. Vote to approve/disapprove fundraisers as per Attachment.

### III. Hearing from the Public

### IV. Information & Discussion Items

#### IV.A. Test Scores Report

Dr. Rosenberger provided the preliminary test scores for the district. The state provided early scores to help provide schools with early intervention for students who need it. Dr. Rosenberger calculated the results based on the individual student's scores that were provided in the report. OMAAP scores were strong this year. Scores will change and hopefully will be higher when the final results

come in July or August. Algebra I, Algebra II and Biology scores went up over 20 points from last year. The district is pleased with the effort made last year.

#### IV.B. Sapulpa Middle School Training Grant

Sapulpa Schools was provided a SPDG II, State Personnel Development Grant II. This grant will assist the Middle School in implementing OTISS and commits to the inherent values, activities and time associated with implementing a tiered system of academic and behavior interventions. The Middle School staff will work with trained SPDG II staff in collecting and analyzing student academic and behavioral information. This will benefit all students and is a five grant.

#### IV.C. Special Education Learning Coach

Katherine Stufflebeam has been hired as the district's Special Education Learning Coach. This position will provide assistance to special education staff concerning implementation of student goals and help new staff write IEP's. She will observe students in less restrictive environments and provide feedback for IEP teams to determine instruction/behavioral interventions. This service is something that all sites need. Her position will be funded through Kim Castaldi and Dr. Rosenberger with Title I funds.

#### IV.D. GEARUP

Dr. Richard Rosenberger provided the GEAR UP, Gaining Early Awareness and Readiness for Undergraduate Program, budget. The district will receive up to \$50,000 for the implementation of Direct Student Services, DSS, and Professional Learning activities. DSS programs and activities are designed to help create a "college going culture".

#### IV.E. Revised Policies

The district purchased a Impact Test that assists the athletic trainer in determining where an athlete is during a concussion. It is beneficial to students returning safely to the sport they are playing. The revisions to policy 938 set guidelines on when it is safe to return after a head injury. The revised policies will be board approved next month.

##### IV.E.1. 938. CONCUSSIONS AND HEAD INJURIES

##### IV.E.2. 938. CONCUSSION AND HEAD INJURY ACKNOWLEDGEMENT AND INFORMATION SHEET (Procedure Pages)

#### V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted

V.B. Vote to approve/disapprove renewal of 2012-13 workers compensation insurance with the Oklahoma School Assurance Group (OSAG).

To approve renewal of 2012-13 workers compensation insurance with the Oklahoma School Assurance Group (OSAG) passed with a motion by Steve McCormick and a second by Curtice Hillis.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.C. Vote to approve/disapprove renewal of 2012-13 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).

To approve renewal of 2012-13 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG) passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.D. Vote to approve/disapprove the 2012-13 Professional Development Plan.

To approve the 2012-13 Professional Development Plan. passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.E. Vote to approve/disapprove the 2012-13 Title I District Plan.

To approve the 2012-13 Title I District Plan passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Yea

Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0

V.F. Vote to approve/disapprove awarding Fuel bids for 2012-13.

To award Fuel bid for 2012-13 to Clark Oil passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0

V.G. Vote to approve/disapprove Child Nutrition Equipment Bids.

To approve Child Nutrition Equipment Bids as per attachment recommend passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0

V.H. Vote to approve/disapprove Child Nutrition Pest Control Bids.

To approve Child Nutrition Pest Control Bids Eco Lab passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea  
Curtice Hillis: Yea  
Steve McCormick: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0

V.I. Proposed executive session to discuss (1) Personnel listed below as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) potential candidates for the open position of Seat Number 4 on the Sapulpa Board of Education as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma

V.I.1. Vote to convene in executive session.

To convene in executive session at 8:53 p.m. passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.I.2. Vote to acknowledge the Board has returned to open session.

To acknowledge the Board has returned to open session at 9:30 p.m. passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.I.3. Statement of executive session minutes.

V.J. Personnel

V.J.1. Vote to Employ:

To Employ as listed passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.J.1.a. High School Indian Education Secretary (8-1-12)

V.J.1.b. High School English Teacher (8-10-12)

V.J.1.c. Summer Reading Buddy (5-16-12)

V.J.1.d. Middle School Colorguard Consultant/Choreographer (7-1-12)

V.J.1.e. Summer Reading Buddy (5-16-12)

V.J.1.f. Liberty 2nd Grade Teacher (8-10-12)

V.J.1.g. District Grounds (6-1-12)

V.J.1.h. Holmes Park 5th Grade Teacher (8-10-12)

V.J.1.i. Jefferson Heights Counselor (8-10-12)

V.J.1.j. Summer Reading Buddy (5-16-12)

V.J.1.k. High School Head Softball Coach (6-12-12)

V.J.1.l. High School Summer Secretary (6-11-12)

V.J.1.m. Middle School Colorguard Director (7-1-12)

V.J.1.n. High School Summer Secretary (6-11-12)

V.J.1.o. Summer Reading Buddy (5-16-12)

V.J.1.p. Liberty Pre-K Teacher (8-10-12)

V.J.1.q. Middle School Percussion Director (7-1-12)

V.J.1.r. Liberty 3rd Grade Teacher (8-10-12)

V.J.1.s. Freedom/Holmes Park Speech Language Pathologist (8-10-12)

V.J.1.t. High School English Teacher (8-10-12)

V.J.1.u. Summer Reading Buddy (5-16-12)

V.J.1.v. High School Summer Secretary (6-11-12)

V.J.1.w. Holmes Park 5th Grade Teacher (8-10-12)

V.J.1.x. Jefferson Heights Indian Education Tutor (8-17-12)

V.J.1.y. Summer Reading Buddy (5-16-12)

V.J.1.z. Liberty 4th Grade Teacher (8-10-12)

V.J.1.aa. Summer Reading Buddy (5-16-12)

V.J.1.ab. Liberty Indian Education Tutor (8-17-12)

V.J.1.ac. Summer Ready Buddy (5-16-12)

V.J.1.ad. District Grounds (6-1-12)

V.J.1.ae. Holmes Kindergarten Teacher (8-10-12)

V.J.1.af. High School Summer Secretary (6-11-12)

V.J.1.ag. High School Summer Secretary (6-11-12)

V.J.2. Vote to approve/disapprove the transfer of Katherine Stufflebeam from Jefferson Heights Special Education Teacher to District Special Education

Learning Coach, effective 8-13-12.

To approve the transfer of Katherine Stufflebeam from Jefferson Heights Special Education Teacher to District Special Education Learning Coach, effective 8-13-12 passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.J.3. Vote to approve/disapprove a leave of absence for Julia Modglin, Liberty Title I Teacher for the 2012 -2013 school year.

To approve a leave of absence for Julia Modglin, Liberty Title I Teacher for the 2012 -2013 school year passed with a motion by Bryan Sherwood and a second by Curtice Hillis.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.J.4. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Bryan Sherwood.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0

V.K. Adjournment

To Adjourn at 9:32 p.m. passed with a motion by Bryan Sherwood and a second by Steve McCormick.

Jeff Gilbert: Yea

Curtice Hillis: Yea

Steve McCormick: Yea

Bryan Sherwood: Yea

Yea: 4, Nay: 0