

Sapulpa Public Schools Board of Education Independent School District Number  
33 Creek County Regul  
Monday, April 8, 2013 7:00 PM  
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,  
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

## II. Consent Agenda

To approve consent agenda, Items A-P passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

II.A. Approval of the minutes of the 3-11-13 regular board meeting.

II.B. Approval of the 2012-13 general fund purchase order encumbrances numbers 981 through 1046.

II.C. Approval of the 2012-13 building fund purchase order encumbrance numbers 135 through 175.

II.D. Approval of the 2012-13 child nutrition fund purchase order encumbrance numbers 92 through 95.

II.E. Approval of the monthly financial reports of the school Activity Funds account.

II.F. Approval of the Treasurer's Report on the status of Funds and Investments.

II.G. Approval of a 2013-14 Municipal Accounting Systems, Inc. contract for accounting software.

II.H. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools funds.

II.I. Approval of an Commercial Card Classic Agreement between JPMorgan Chase Bank N.A.,and Sapulpa Public Schools.

II.J. Approval of the following 2013 summer programs:

II.J.1. Summer Academic Programs 9-12

II.J.2. SMS School Zone

II.J.3. Summer Splash/Reading Academy

II.J.4. Camp Invention

II.J.5. Camp Aali

II.J.6. Extended School Year

II.J.7. Arts Explore

II.J.8. Summer Child Nutrition

II.J.9. Driver's Education

II.J.10. Band Camp

II.K. Approval of the 2013 athletic summer camps as per Attachment.

II.L. Approval of renewing NutriKids Contract for child nutrition on-line charge option.

II.M. Approval of Child Nutrition Meal Prices for 2013-14.

II.N. Approval of Sapulpa High School using Ruth Kelly Studio for 2013-14 senior portraits.

II.O. Approval of out-of-state activity trip for the Ping Pings to compete at NDA Nationals in Orlando, FL on March 6-10, 2014.

II.P. Approval of the 2013-14 fundraisers as per Attachment.

### III. Hearing from the Public

David Bacon, President of the Sapulpa Booster Club, addressed the Board on the need for a permanent baseball coach. The community and baseball supporters would like to see someone hired before August. The baseball team and parents would like to dedicate the press box to Fred Mauch, a dedicated fan and supporter who passed away last summer. He announced at the Chieftain baseball games for many years. The baseball team is asking the Board to allow them to dedicate the press box to Fred by way of a memorial plaque that will be placed on the building.

### IV. Information & Discussion Items

#### IV.A. District Teacher of the Year - Nicky Cooper

Nicky Cooper, Junior High Physical Education Teacher, has been named District Teacher of the Year. She is currently working on her portfolio for State Teacher of the Year. The State Department of Education will announce twelve finalists in July and name the winner in September. Mrs. Cooper's passion is keeping student in good physical condition and would like to see P.E. taught at the High School.

#### IV.B. Robotics Program

Mr. Henze, High School Robotics Instructor, was unable to attend due to knee surgery.

#### IV.C. Revised Policy 204.2 PROFICIENCY BASED PROMOTION

#### IV.D. Superintendent Comments

Mr. Larry Smith, Deputy Superintendent, presented the Board with data on the district's transfer students and test results. Students choosing to transfer to SPS make up about 6.7% of the student population. Students choosing to transfer to

SPS made up 9.1% (546 of 6,018) of the test population. Students that have chosen to attend SPS have a greater percentage of proficiency in 16 of the 18 tested areas when compared to resident students. Students that have chosen to attend SPS that currently are attending the Junior and High School had a total of 135 advanced scores and only 6 unsatisfactory scores out of a possible 332 opportunities. Students choosing to attend SPS are experiencing success that is beneficial to both the student and the district. Mr. Smith also reported on the the district Dropout. There has been 26 students who have dropped out up to this point. A new report comes out later this week. Mr. Smith looked at the students test results and out-of-district transfers. Site administrators contact these students to try and get them back into school.

## V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove the 2013-14 Application for Temporary Appropriations.

To approve the 2013-14 Application for Temporary Appropriations passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose:	Yea
Jeff Gilbert:	Absent
Steve McCormick:	Yea
Melinda Ryan:	Yea
Bryan Sherwood:	Yea
Yea: 4, Nay: 0, Absent: 1	

V.C. Vote to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2013-14. This resolution authorizes filing of the Form 471 applications for funding year 2013-14 and the payment of the applicant's share upon approval of funding and receipt of services.

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2013-14. This resolution authorizes filing of the Form 471 applications for funding year 2013-14 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Bradd Brose and a second by Steve McCormick.

Bradd Brose:	Yea
Jeff Gilbert:	Absent

Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.D. Vote to approve/disapprove a 2013-14 school calendar.

To approve a 2013-14 school calendar passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.E. Vote to approve/disapprove authorizing Melissa Kahle, Liberty 4th Grade Teacher, to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE.

To approve authorizing Melissa Kahle, Liberty 4th Grade Teacher, to receive sick leave donations from other employees as authorized by Board Policy 461.18 SICK LEAVE passed with a motion by Bradd Brose and a second by Melinda Ryan.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.F. Proposed executive session to discuss Personnel listed, Latchkey Substitute, Maintenance, Latchkey Assistant, (2) Child Nutrition Substitutes as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) the employment evaluation of the Superintendent of Schools as authorized b

V.F.1. Vote to convene in executive session.

To convene in executive session at 8:05 p.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.F.2. To acknowledge the Board has returned to open session.

V.F.3. Statement of executive session minutes.

The Board of Education went into executive session at 8:05 p.m. to discuss Personnel listed, Latchkey Substitute, Maintenance, Latchkey Assistant, (2) Child Nutrition Substitutes as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act and (2) the employment evaluation of the Superintendent of Schools as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Meeting Act, with no resulting vote to be taken on item (2). During the executive session, the Board discussed these items and no other items. The Board returned to open session at 9:30 p.m. This constitutes the minutes of the executive session.

#### V.G. Personnel

V.G.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve authorizing Employing Personnel as per Attachment passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Yea  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 5, Nay: 0

V.G.2. Vote to employ personnel for the 2013-14 school year as per qualifying salary on the support salary schedule:

To employ personnel for the 2013-14 school year as per qualifying salary on the support salary schedule: passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea

Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.2.a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent's Secretary

V.G.2.b. Tanya Wilson - Payroll Clerk

V.G.2.c. Kenda Terrones " Assistant Treasurer

V.G.2.d. Deborah Cawvey - Encumbrance Clerk, Assistant Activity Account Custodian

V.G.2.e. Deana Taylor - Activity Account Custodian

V.G.2.f. Kathleen Wilson - Deputy Minutes Clerk, Assistant Superintendent of Human Resources Secretary

V.G.3. Vote to approve hiring Debbie Jones as Treasurer for 2013-14.

To approve hiring Debbie Jones as Treasurer for 2013-14 passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.4. Vote to renew the 2013-14 certified teaching contracts as listed on the Attachment.

To renew the 2013-14 certified teaching contracts as listed on the Attachment with the exception of Rhonda Thompson, Bartlett Principal passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.5. Vote to renew the 2013-14 contracts of certified employees listed on the Attachment provided state and federal funds become available in sufficient amounts to pay their salaries.

To renew the 2013-14 contracts of certified employees listed on the Attachment provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.6. Vote to approve/disapprove a leave of absence for Bennie GossMan, Freedom Indian Education Tutor for the last half of 2012-13 school year.

To approve a leave of absence for Bennie GossMan, Freedom Indian Education Tutor for the last half of 2012-13 school year passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.7. Vote to approve/disapprove the discharge of Tracy Thomas, Freedom Cook, effective 3-4-13.

To approve the discharge of Tracy Thomas, Freedom Cook, effective 3-4-13 passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent

Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.G.8. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1

V.H. Adjournment

To Adjourn at 9:35 p.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea  
Jeff Gilbert: Absent  
Steve McCormick: Yea  
Melinda Ryan: Yea  
Bryan Sherwood: Yea  
Yea: 4, Nay: 0, Absent: 1