

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regul
Monday, July 8, 2013 7:00 PM
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-U Bradd Brose Abstain on Items H and P passed with a motion by Steve McCormick and a second by Jeff Gilbert.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

II.A. Vote to approve/disapprove the minutes of the 6-10-13 and 6-26-13 regular board meetings.

II.B. Approval of 2013-14 general fund purchase order encumbrances numbers 179 through 222.

II.C. Approval of 2013-14 building fund purchase order encumbrance numbers 56 through 64.

II.D. Approval of the monthly financial reports of the school Activity Funds account.

II.E. Approval of the Treasurer's Report on the status of Funds and Investments

II.F. Approval of authorizing Debbie Jones, Treasurer of Sapulpa Public Schools, to invest surplus school funds in the manner prescribed by law, and establish accounts as may be necessary to do so.

II.G. Approval of authorizing the Board President, Board Clerk and Treasurer to sign payroll and accounts payable checks by facsimile signature.

II.H. Approval of designating American Heritage Bank as the depository bank for Sapulpa Public Schools funds.

II.I. Approval of a Letter of Agreement with LWPB Architects for a long range facilities plan.

II.J. Approval of a 2013-14 bigWebApps Help Desk contract for technology/service center work tickets.

II.K. Approval of the employment of Stephen H. McDonald & Associates, Inc. as a Financial Consultant to Sapulpa School District.

II.L. Approval of a 2013-2014 contract with United Community Action Head Start for referral and special education services.

II.M. Approval of the 2013-14 United Suburban Schools Association (USSA) district membership.

II.N. Approval of the renewal of the sublease of a new Elementary School and Improvements for the fiscal year ending June 30, 2014 as required under the provisions of the sublease Agreement dated August 1, 2009 between the District and Creek County Educational Facilities Authority.

II.O. Approval of a lease agreement between the City of Sapulpa and Sapulpa Public Schools.

II.P. Approval of the following lease-purchase agreements with American Heritage Bank for 2013-14:

II.P.1. High School Library Copier - Lease #1009036106

II.P.2. Administration Building Copier - Lease #2012025889

II.Q. Approval of continued sanctioning during the 2013-14 school year for the following organizations:

II.Q.1. Sapulpa Public Schools Education Foundation

II.Q.2. Freedom Elementary TAPS

II.Q.3. Jefferson Heights Elementary TAPS

II.Q.4. Liberty Elementary TAPS

II.Q.5. Holmes Park Elementary TAPS

II.Q.6. Middle School TAPS

II.Q.7. Sapulpa FFA Booster Club

II.Q.8. Title 7 Indian Education Parent Committee

II.Q.9. JOM Indian Education Parent Committee

II.Q.10. Touchdown Club

II.Q.11. Volleyball Booster Club

II.Q.12. Ping Ping Booster Club

II.Q.13. SHS Softball Booster Club

II.Q.14. Baseball Booster Club

II.Q.15. Cheer Booster Club

II.Q.16. Tennis Booster Club

II.Q.17. Chieftain Fast Break Club Basketball Booster Club

II.Q.18. Hole In One Booster Club

II.Q.19. Swim Booster Club

II.Q.20. Band Booster Club

II.R. Approval of a 2013-14 Renaissance Learning, Inc. contract for web-based Accelerated Reader.

II.S. Approval of a 2013-14 Contract Of Financial Responsibility to Broken Arrow Public Schools for students to participate in the Margaret Hudson Program.

II.T. Approval of a 2013-14 Clinical Rotation Agreement with Tulsa Community College to provide training for Nursing and Allied Health Services students.

II.U. Approval of the following out-of-state activity trips:

II.U.1. JROTC to compete in the Daisy National Air Rifle Competition on July 1-3, 2013 in Rogers, AR.

II.U.2. JROTC to compete in CMP National Championship on July 5-9, 2013 in Anniston, AL.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. 2014 Title I Plan

Larry Smith, Deputy Superintendent, updated the Board on The district's Title I Plan. The State Department is requesting districts not to submit their final plan until after they receive their allocations. The district is waiting for the final 2013 supplemental allocation that is allocated to reading sufficiency. This will help pay back Title I for the summer reading academy. The principals would like to have more teachers and fund their own supplies through their budgets. The money saved would add three half time teachers to the sites.

IV.B. New Organizational Chart

Sapulpa's Administration is currently updating the district's Organizational Chart. Revisions include updating titles to fit job description and define chain of command. Once they have finalized the chart it will be brought back for final Board approval.

IV.C. Revised/New Policies

Denise Jordan, Curriculum Director, attended a workshop that provided new laws pertaining to third grade retention. In accordance with Oklahoma state law beginning with students that complete third grade in 2014 a student will be retained at the third-grade level if the student scores an unsatisfactory level on the reading portion of the third-grade criterion-referenced test. A student may be promoted for "good cause" if the student meets one of the statutory exemptions. A student retained in third grade in accordance with the Reading Sufficiency Act may be eligible for a mid-year promotion to fourth grade providing the Student Portfolio has been completed with a score of proficient or advanced on each skill listed on the Tulsa Are Reading Initiative Rubric and upon showing progress sufficient to master appropriate fourth-grade-level skills. The new and revised policies regarding third grade retention will be brought back in August for final Board approval.

IV.C.1. 204. ELEMENTARY PROMOTION AND RETENTION (Revised)

IV.C.2. 204.1 THIRD GRADE RETENTION (New)

IV.C.3. 204.1.2. PROMOTION, RETENTION AND CLASSIFICATION FOR SECONDARY (Policy Number Change)

IV.C.4. 204. SPECIAL PROMOTION (Revised)

IV.C.5. 204.1 THIRD GRADE RETENTION GOOD CAUSE EXEMPTION (New)

IV.D. Superintendent Comments

IV.D.1. District Copy Machines

Kenda Terrones, Business Manager, provided information on saving money on the district's copier contracts. Principals have been responsible for attaining bids on their site copiers. After looking through all of the contracts it was realized that there are many different brands of copiers throughout the district. The district can save money if it consolidates to one vendor who can provide the equipment and repair them. PBS Copier was one of the companies who placed a bid. They come to the district with great references and capable of servicing the existing equipment.

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted

V.B. Vote to approve/disapprove paper bids for 2013-14.

To approve paper bids for 2013-14 to Contract Paper Group passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.C. Vote to approve/disapprove Food Safety and Sanitation for Food Service Cleaning Chemical bids for 2013-14.

To approve Food Safety and Sanitation for Food Service Cleaning Chemical bids for 2013-14 to SFS Pac passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Bradd Brose: Yea

Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.D. Vote to approve/disapprove Child Nutrition Uniform bids for 2013-14.

To approve Child Nutrition Uniform bids for 2013-14 to Uniform Shoppe passed with a motion by Bradd Brose and a second by Jeff Gilbert.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.E. Proposed executive session to discuss (1) Personnel listed, Freedom 1st, 3rd and 4th Grade Teachers, High School English, Spanish, STEM Teachers, and Middle School Art Teacher as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.E.1. Vote to convene in executive session.

To convene in executive session at 8:26 p.m. passed with a motion by Jeff Gilbert and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.E.2. To acknowledge the Board has returned to open session.

V.E.3. Statement of executive session minutes.

V.F. Personnel

V.F.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Jeff Gilbert and a second by Steve McCormick.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.F.2. Vote to approve/disapprove the following transfers:

To approve the following transfers: passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.F.2.a. Janette Sammarco from Assistant Superintendent of Instruction's Secretary to District Enrollment Center Coordinator, effective 3-24-13.

V.F.2.b. Judith Ramsey from Middle School Baker to Middle School Child Nutrition Assistant Manager, effective 8-1-13.

V.F.3. Vote to approve/disapprove a leave of absence for Paula McCart, District ELL Coordinator for the 2013-14 school year.

To approve a leave of absence for Paula McCart, District ELL Coordinator for the 2013-14 school year passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.F.4. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Bradd Brose and a second by Jeff Gilbert.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.G. Adjournment.

To Adjourn at p8:40.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0