

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regul
Tuesday, September 10, 2013 7:00 PM
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-L passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

II.A. Approval of the minutes of the 8-12-8-13 regular board meeting.

II.B. Approval of the minutes of the 8-19-13 special board meeting.

II.C. Approval of 2013-14 general fund purchase order encumbrances numbers 333 through 420.

II.D. Approval of 2013-14 building fund purchase order encumbrance numbers 67 through 72.

II.E. Approval of 2013-14 child nutrition fund purchase order encumbrance number 51.

II.F. Approval of the monthly financial reports of the school Activity Funds account.

II.G. Approval of the Treasurer's Report on the status of Funds and Investments.

II.H. Approval of a 2013-14 contract with Professional Hearing Healthcare, P.C. for Provision of Audiological Services.

II.I. Approval of offering Central Tech courses as part of the Sapulpa School District curriculum to allow students to receive the appropriate academic credits.

II.J. Approval of a 2013-14 Memorandum of Understanding with Tulsa Tech to approve students earning high school academic and elective credits.

II.K. Approval of Revised Policy 101.4 CONTINUING EDUCATION REQUIREMENTS.

II.L. Vote to approve/disapprove fundraisers as per Attachment.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. New Policy

Joe Slitzker, I.T. Director, presented the Board with a new policy regarding district E-Rate procedures. E-Rate is a program that provides discounts to assist schools to obtain affordable telecommunications and Internet access. It is one of four support programs funded through a Universal Service fee charged to companies that provide interstate and/or international telecommunications services.

IV.A.1. 940 ERATE POLICIES

IV.B. Enrollment Report

Tom Trigalet, Assistant Superintendent, reported the student enrollment number for this year in comparison to last year. As of September 6, the district has 4,051 students enrolled in comparison to 4,034 on October 1, 2012. Administrators are watching class sizes and will hire additional teachers and assistants to help overcrowded classes.

IV.C. District Accreditation Status

The district's 2013-14 accreditation status has been approved by the State

Board of Education. The district accreditation has no deficiencies and is in compliance with accreditation standards.

IV.D. OCCT/EOI Test booklet Update

Mr. Larry Smith, Deputy Superintendent, provided the Board with data that supported the amount of students who met the College Readiness Benchmarks on the Explore (8th Grade Test) and Plan (10th Grade Test). The State Department of Education reported that several schools in Oklahoma had missing test booklets from last spring. Mr. Smith informed the Board that all of the district's test booklets from last spring have all been accounted for.

IV.E. Stakeholder's Survey

Mr. Kevin Burr, Superintendent, created an all staff survey and provided access to it online for employees to complete in August. Seventy seven completed the survey. Overall, the results were positive and will help the administration team make improvements were needed.

IV.F. PowerSchool Implementation

Joe Slitzker, I.T. Director, provided the Board with a letter that was sent to parents with the timeline and implementation of PowerSchool and other new technology throughout the district. Parents are encouraged to contact their students' teachers directly during the first quarter (August 22 - October 15). The I.T. team is predicting that PowerSchool will be available for parents to access during the second quarter (October 14).

IV.G. Grant Procedures

Kenda Terrones, Business Manager, provided the Board the district's grant submission and communication procedures. Grants requested by staff will have to follow the new procedures.

IV.H. Update on entries at each site

The security entries at the school sites have been completed. The Board was provided pictures detailing the finished work.

IV.I. Technology in the Classroom

Denise Jordan, Director of Curriculum and Instruction, provided an update on technology in the classrooms. High School Social Studies Teachers opted not to buy text books but decided to use iPads and phones to complete lesson plans. Students are doing well using the technology and enjoy working with their fellow peers using the few iPads that the district was able to pay with the text book money.

IV.J. Long Range Facilities Planning

Mr. Kevin Burr, Superintendent, updated the Board on the Long Range Facilities Planning meetings. This committee is dedicated in providing input on the district's long range plan. The first meeting was held September 5, 2013 and the next meeting is scheduled for Saturday, September 28, 2013. This meeting is optional and will give the committee an opportunity to tour the district's site.

IV.K. Superintendent Comments

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove signing the 2013-14 Estimate of Needs and Financial Statement of 2012-13.

To approve signing the 2013-14 Estimate of Needs and Financial Statement of 2012-13 passed with a motion by Steve McCormick and a second by Melinda Ryan.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.C. Vote to approve/disapprove the 2013-14 Gifted Educational Plan.

To approve the 2013-14 Gifted Educational Plan passed with a motion by Jeff Gilbert and a second by Steve McCormick.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.D. Vote to approve/disapprove the 2013-14 Gifted and Talented Local Advisory Committee recommended by the Superintendent as per Attachment.

To approve the 2013-14 Gifted and Talented Local Advisory Committee recommended by the Superintendent as per Attachment passed with a motion by Bradd Brose and a second by Melinda Ryan.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.E. Vote to approve/disapprove a deregulation application for Ashley Whittenton.

To approve a deregulation application for Ashley Whittenton passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.F. Proposed executive session to discuss Personnel as listed High School - (2) Cooks, Special Education Teacher, Family and Consumer Science Teacher, Business Education Teacher, Science Teacher, Middle School - (2) Science Teachers, Math Teacher, H. Q. Special Education Assistant, Substitute Cook, Tit

V.F.1. Vote to convene in executive session.

To convene in executive session at 9:38 p.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.F.2. Acknowledge the Board has returned to open session.

V.F.3. Statement of executive session minutes.

V.G. Personnel

V.G.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment Carolyn Gilbert passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.G.2. Vote to approve/disapprove determining Highly Qualified status on Computer Teachers as per Attachment.

To approve determining Highly Qualified status on Computer Teachers as per Attachment passed with a motion by Bradd Brose and a second by Steve McCormick.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.G.3. Vote to approve/disapprove the following transfers:

To approve the following transfers: passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea
Jeff Gilbert: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Bryan Sherwood: Yea
Yea: 5, Nay: 0

V.G.3.a. Bill Harlow from High School History Teacher to Junior High Football Lay Coach, effective 8-1-13.

V.G.3.b. Eleece Montgomery from District ELL Tutor to District ELL Tutor Coordinator, effective 8-19-13.

V.G.3.c. Joan Mullins from Half-Time Title I Teacher to a Full Time Title I Teacher, effective 8-19-13.

V.G.3.d. Xiomara Tallent from District ELL Tutor to Middle School Adjunct H.Q. Spanish Teacher, effective 8-22-13.

V.G.4. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Bradd Brose and a second by Jeff Gilbert.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0

V.H. Adjournment

To Adjourn at 9:55 p.m. passed with a motion by Steve McCormick and a second by Bradd Brose.

Bradd Brose: Yea

Jeff Gilbert: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Bryan Sherwood: Yea

Yea: 5, Nay: 0