

Sapulpa Public Schools Board of Education Independent School District Number
33 Creek County Regul
Monday, April 14, 2014 7:00 PM
Washington Administration Center Board Room 511 E. Lee, Sapulpa, OK 74066,
511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

II. Consent Agenda

To approve consent agenda, Items A-N passed with a motion by Melinda Ryan and a second by Larry Hoover.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0

II.A. Approval of the minutes of the 3-10-14 regular board meeting.

II.B. Approval of the minutes of the following special board meetings:

II.B.1. 3-12-14

II.B.2. 4-2-14

II.B.3. 4-4-14

II.B.4. 3-7-14

II.C. Approval of 2013-14 general fund purchase order encumbrances numbers 852 through 924.

II.D. Approval of 2013-14 building fund purchase order encumbrances numbers 91 through 96.

II.E. Approval of 2013-14 child nutrition fund purchase order encumbrance numbers 71 through 73.

II.F. Approval of the 2013-14 CO-OP Fund purchase order encumbrance numbers 4 through 6.

II.G. Approval of the monthly financial reports of the school Activity Funds account.

II.H. Approval of the Treasurer's Report on the status of Funds and Investments.

II.I. Approval of a 2014-15 contract with Career Tech for Secondary Career and Technology Education Programs.

II.J. Approval of a 2014-15 Municipal Accounting Systems, Inc. contract for accounting software.

II.K. Approval of an Agreement for Services with Drugs of Abuse Testing Laboratory, Inc. for student drug screening.

II.L. Approval of the following 2014 summer programs:

II.L.1. Summer Academic Programs 9-12

II.L.2. Driver's Education

II.L.3. SMS School Zone

II.L.4. Summer Splash/Reading Academy

II.L.5. Camp Invention

II.L.6. Extended School Year

II.L.7. Camp Aali

II.L.8. Summer Child Nutrition

II.L.9. Arts Explore

II.L.10. Band Camp

II.L.11. Rookie Camp

II.M. Approval of the 2014 athletic summer camps as per Attachment.

II.N. Approval of fundraisers as per Attachment.

III. Hearing from the Public

IV. Information & Discussion Items

IV.A. District Teacher of the Year - Kim Leonard

Kim Leonard, Middle School Math Teacher, has been named District Teacher of the Year. Kim has spent 13 years at Sapulpa Middle School as a math teacher. She uses differentiated instruction as a methodical approach to student learning. Mrs. Leonard strives to make real world connections with her students to help them learn math concepts. She is now preparing her portfolio in hopes of becoming Oklahoma Teacher of the Year. The Board thanked her for all of her hard work.

IV.B. Site Improvement Update

IV.B.1. Jefferson Heights Elementary

Jefferson Heights Principal, Tom Walsh, updated the Board on his site goals. The goals included students scoring at least seventy percent or better on the OCCT reading and math tests in the spring of 2014. Third grade students reading test scores improved from September 2013 to January 2014. The scores reflect improvement on the fourth and fifth grade studentsâ€™™

benchmarks along with their reading test scores as well. They continue to provide remediation to students who are in need of extra assistance.

IV.B.2. Liberty Elementary

Liberty Elementary Principal, Toby Sissons, updated the Board on his site goals. Their goals included seventy five percent of students will perform at the proficient level in reading based tests. They provided interventions which included power half-hour on reading, Title I - Tier two and three interventions, and using additional reading teachers in grades first through third. Currently, forty six percent of Liberty's students scored on or above grade level on the STAR reading test.

IV.B.3. Middle School

Middle School's Principal, Kerry Gray, updated the Board on her site goals. They set a goal that twenty percent of seventh grade students will score at the advance level on the math OCCT test. The number of students taking Pre-AP Math increased sixty three percent this year. Teachers created common assessment to match essential skills and utilized common assessments to drive instruction in math classes.

IV.B.4. Junior High

Junior High Reading Teacher, Gay Huddleston, updated the Board on the twenty percent increase in eight grade reading test scores. Gay Huddleston and Jan Hurt, A.C.E. (Achieving Classroom Excellence) Remediation Teachers, help students who are struggling in reading. Students are expected to work hard and have fun learning to read. The class has been very successful and scores show the results on the benefits of this class.

IV.C. Superintendent Comments

Superintendent, Kevin Burr, updated the public on the work the Board has put forward to completing the upcoming bond. The Board has worked weeks in selecting two architectural and construction management firms along with completing a project list. Bond information will be made public once the Board has finalized the projects and budget.

V. Action Items

V.A. New Business - items not known or foreseen when agenda was posted.

V.B. Vote to approve/disapprove the 2014-15 Application for Temporary Appropriations.

To approve the 2014-15 Application for Temporary Appropriations passed with a motion by Jeff Gilbert and a second by Larry Hoover.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0

V.C. Vote to approve/disapprove a resolution determining the maturities of, and setting a date, time and place for the sale of the \$4,700,000 General Obligation Building Bonds, Series A, of the School District.

V.D. Vote to approve/disapprove a resolution determining the maturities of, and setting a date, time and place for the sale of the \$4,100,000 General Obligation Building Bonds, Series B, of the School District.

To approve a resolution determining the maturities of, and setting April 29, 2014, at 11:45 p.m. in the Administration Board Room at 511 E. Lee, Sapulpa, Oklahoma for the sale of the \$4,100,000 General Obligation Building Bonds, Series B, of the School District passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0

V.E. Vote to approve/disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2014-15. This resolution authorizes filing of the Form 471 applications for funding year 2014-15 and the payment of the applicant's share upon approval of funding and receipt of services.

To approve Resolution for Schools and Libraries Universal Services (E-Rate) for 2014-15. This resolution authorizes filing of the Form 471 applications for funding year 2014-15 and the payment of the applicant's share upon approval of funding and receipt of services passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea

Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.F. Vote to approve/disapprove a Business Associate Agreement with American Fidelity for Health Care Reform services.

To approve a Business Associate Agreement with American Fidelity for Health Care Reform services passed with a motion by Melinda Ryan and a second by Larry Hoover.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.G. Vote to approve/disapprove appointing a candidate for Seat Number 4 on the Sapulpa Board of Education.

To approve appointing Mike VanSandt for Seat Number 4 on the Sapulpa Board of Education passed with a motion by Melinda Ryan and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.H. Proposed executive session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

V.H.1. Vote to convene in executive session.

To convene in executive session at 8:50 p.m. passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.H.2. To acknowledge the Board has returned to open session.

V.H.3. Statement of executive session minutes.

V.I. Personnel

V.I.1. Vote to approve/disapprove Employing Personnel as per attachment.

To approve Employing Personnel as per attachment passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0

V.I.2. Vote to employ personnel for the 2014-15 school year as per qualifying salary on the support salary schedule:

To employ personnel for the 2014-15 school year as per qualifying salary on the support salary schedule: passed with a motion by Melinda Ryan and a second by Jeff Gilbert.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0

V.I.2.a. Kathleen Conner - Board Clerk, Minutes Clerk, Superintendent's Administrative Assistant

V.I.2.b. Tanya Wilson - Payroll Clerk

V.I.2.c. Kenda Terrones - Assistant Treasurer

V.I.2.d. Deborah Cawvey - Encumbrance Clerk, Assistant Activity Account Custodian

V.I.2.e. Deana Ellis - Activity Account Custodian

V.I.2.f. . Kathleen Wilson - Deputy Minutes Clerk, Assistant Superintendent of Human Resources Secretary

V.I.3. Vote to approve hiring Debbie Jones as Treasurer for 2014-15.

To approve hiring Debbie Jones as Treasurer for 2014-15 passed with a motion by Jeff Gilbert and a second by Larry Hoover.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.I.4. Vote to approve/disapprove the following transfers:

To approve the following transfers: passed with a motion by Melinda Ryan and a second by Jeff Gilbert.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.I.4.a. Vicki Scroggins from District Substitute Cook to Freedom Cook, effective 4-1-14.

V.I.4.b. Rhonda Thompson from Bartlett Academy Principal to Bartlett Academy Counselor, effective 8-4-14.

V.I.5. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Melinda Ryan: Yea
Yea: 4, Nay: 0

V.J. Adjournment

To Adjourn at ___ p.m. passed with a motion by Jeff Gilbert and a second by Melinda Ryan.

Jeff Gilbert: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0