

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County

Monday, November 12, 2018 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Melinda Ryan called the meeting to order at 6 pm. Holmes Park  
Principal Roger Johnson then introduced 5th Grader Taryn Fancher to lead the  
Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda, minus Consent Agenda N for discussion  
passed with a motion by Steve McCormick and a second by Wayne  
Richards.

Sarah Havenstrite:	Absent
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea
Yea: 4, Nay: 0, Absent: 1	

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.08.2018 Regular BOE Meeting Minutes.

III.A.2. 10.11.2018 Special BOE Meeting Minutes.

III.B. Approval of 2018-19 General Fund Purchase Order encumbrance numbers  
479 through 578.

III.C. Approval of 2018-19 Building Fund Purchase Order encumbrance  
numbers 68 through 81.

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order encumbrance number 60.

III.E. Approval of 2018-19 Bond Fund (Lease Revenue) Purchase Order encumbrance numbers 16 and 17.

III.F. Approval of 2018-19 Bond Fund 34 Purchase Order Encumbrance 4 and 5.

III.G. Approval of 2018-19 Bond Fund 36 Purchase Order Encumbrance Numbers 23 and 25.

III.H. Approval of the monthly financial reports of the School Activity Funds account.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of TRW License Agreement for all-school musical.

III.K. Approval of a resolution to the County Election Board calling for the annual school election.

III.L. Approval of MOU between Sapulpa Public Schools and Creek County Health Department for MIPS Point of Dispensing (POD) Location.

III.M. Approval of 2018-19 Rec Soccer Fields Lease Agreement between SPS and City of Sapulpa.

III.N. Approval of 2018-19 renewal of PowerSchool EMS feature. Discussion was needed to clarify if this PowerSchool Agreement was new or continuing. It is continuing.

III.O. Approve renewal of copier leases through Preferred Business Solutions/Dotcom Leasing for Service Center, WAC, Freedom, and Holmes Park.

### III.P. Approval of Declaration of Surplus.

#### III.P.1. Athletic Department Mat Lift System.

### III.Q. Approval of Out-of-State Activity Trips as per Attachment.

### III.R. Approval of Fundraisers as per Attachment.

To approve Consent Agenda Items A-R including Item N passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

### IV. Hearing from the Public

None present.

### V. Information and Discussion Items

#### V.A. Curriculum Update

Donia Doudican and Gideon Seaman shared the Curriculum Update time.

Donia shared information on the upcoming Benchmark test that will happen Tuesday and Wednesday of this week. 3rd through 11th Grade students will be tested in English Language Arts and Math. Benchmark test will help teachers and students prepare and work out the mechanics for State Testing in April.

Gideon Seaman showed examples of what the Benchmark test would look like for students and also showed some of the tools they would be able to use during the test such as high lighting sections and eliminating answers.

#### V.B. Superintendent Comments

Superintendent Armstrong opened his comments with compliments to the sites on their Veterans Day Programs. He also took some time to say thank to those Sapulpa Pubic School employees that have served and are still serving. Next, he touched on the awesome football season we have had and is now in hopes of the same for Basketball.

## VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.  
None.

VI.B. Discussion of the Employee/Sponsor Handbook for Activity Accounts as a first read.

VI.C. Discussion, motion, and vote on a motion to approve or disapprove the OneVoice Legislative Agenda 2019.

To approve the OneVoice Legislative Agenda 2019 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.D.1. Vote to convene in Executive Session.

To convene in Executive session at 6:47 pm passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.D.2. To acknowledge the Board has returned to Open Session.  
President Melinda Ryan acknowledged the Boards return to Open Session at 6:56 pm.

VI.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:47 pm to discuss Personnel as listed, authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:56pm.

Present in Executive Session were Melinda Ryan, Steve McCormick, Wayne Richards, Larry Hoover, and Rob

Armstrong.

No action was taken. This constitutes the minutes of the Executive Session.

## VI.E. Personnel

### VI.E.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Steve McCormick and a second by Larry Hoover.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

### VI.E.2. Vote to approve/disapprove FMLA request for Caryn Bingel, effective November 16, 2018, through February 11, 2019, as per attachment.

To approve FMLA request for Caryn Bingel, effective November 16, 2018, through February 11, 2019, as per attachment passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

### VI.E.3. Vote to approve/disapprove authorizing Jessica Nicholson to receive sick leave donation from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Jessica Nicholson to receive sick leave donation from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E.4. Vote to approve/disapprove authorizing Misty Dawn Jones to receive sick leave donation from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Misty Dawn Jones to receive sick leave donation from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VI.E.5. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

## VII. Adjournment

To adjourn at 6:59 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1