

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County

Monday, December 10, 2018 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag  
President Melinda Ryan called the meeting to order at 6:01 pm. HS Principal Seth Shibley introduced the High School Jazz Choir to lead the Pledge of Allegiance followed by the singing of the National Anthem. After the students sang, Mr. Amendt, Band Director and Gina Myers, Choir Teacher, recognized All-State Band and Choir Students.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt Agenda.

To formally adopt the Agenda pulling out Consent Agenda Items C, G, and I for discussion passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 11.12.2018-Regular BOE Meeting Minutes

III.B. Approval of 2018-19 General Fund Purchase Order Encumbrance numbers 579 through 658.

III.C. Approval of 2018-19 Building Fund Purchase Order Encumbrance numbers 82 through 91.

Discussion on Locke Supply PO and LED Lights.

To approve Consent Agenda Item C passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order Encumbrance numbers 61 and 62.

III.E. Approval of 2018-19 Bond Fund 36 Purchase Order Encumbrance Numbers 26 through 29.

III.F. Approval of the monthly financial reports of the School Activity Funds account.

III.G. Approval of the Treasurer's Report on the status of Funds and Investments.

Review of Treasurer's Summary.

To approve Consent Agenda Item G passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

III.H. Approval of Declaration of Surplus Items.

III.I. Annual review of Sapulpa School District Reports:  
Pulled for a more in depth look at numbers and discussion about a plan to lower our Drop-Out rate.

III.I.1. Drop Out Report

III.I.2. Remediation Report

III.J. Approval of the 2018-19 University of Oklahoma MOU with Sapulpa Public Schools.

III.K. Approval of StudentTracker for High Schools Agreement, National Student Clearinghouse.

III.L. Approval of OSAG 2018 Safety Equipment Grant, \$1,500, to be deposited into the General Fund.

III.M. Approval of SchoolMessenger Renewal with Sapulpa Public Schools.

III.N. Approval of generous donation for a telescope given to the HS Science Department by Gary Denton.

III.O. Approval of Out-of-State Activity Trips as per attachment.

III.P. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-P, minus C and G as they have already been approved and omitting Item H, there are no Surplus Items passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Absent
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Yea
Yea: 4, Nay: 0, Absent: 1	

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Instructional-Benchmarks

Donia Doudican was excited to report how well the Benchmark test went across the District. There was an issue with the submit button, that was quickly fixed and all went well. Data from the Benchmark is being gathered by the fabulous Curriculum Team to distribute to teachers so they can begin to work with

students on specific objectives that weren't scored highly on. The standards are forever changing but by getting the data, equipping teachers with it, they can then prepare the students to hopefully test successfully. Another Benchmark will be given at the end of January. It is the teams plan after the second test to present the data from both at a Special Board Meeting for Board Members to review.

#### V.B. Superintendent Comments

Superintendent Rob Armstrong presented a video to show our 2018-19 Site Teachers of the Year. Up next for them is an interview process to select our District Teacher of the Year. Congratulations to each of them on the outstanding job they do at our schools.

### VI. Action Items

#### VI.A. New Business - items not known or foreseen when agenda was posted.

None

#### VI.B. Discussion to change Policy 312 Purchasing Procurement-Child Nutrition Department, as a first read.

Old Policy will be stricken as much of it has changed and new policy added to Policy 312 Purchasing Procurement-Child Nutrition Department.

#### VI.C. Discussion, motion, and vote on a motion to approve or disapprove Activity Account Handbook, second read.

To approve Activity Account Handbook passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Absent

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

#### VI.D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

##### VI.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 7:14 pm passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 3, Nay: 0, Absent: 2

VI.D.2. To acknowledge the Board has returned to Open Session.

President Melinda Ryan acknowledged the Board's return to Open Session at 7:24 pm.

VI.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 7:14 pm to discuss Personnel as listed, authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:24 pm.

Present in Executive Session were Melinda Ryan, Wayne Richards, Sarah Havenstrite, and Rob Armstrong.

No action was taken. This constitutes the minutes of the Executive Session.

VI.E. Personnel

VI.E.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 3, Nay: 0, Absent: 2

VI.E.2. Vote to approve/disapprove FMLA Request for the following:

To approve FMLA Request for Misty Dawn Jones, Jessica Nicholson, Betty Crain, Shain Stevens, and Angela Lindsay as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Absent  
Wayne Richards: Yea

Melinda Ryan: Yea  
Yea: 3, Nay: 0, Absent: 2

VI.E.2.a. Misty Dawn Jones effective November 12, 2018, thru January 7, 2019, as per attachment.

VI.E.2.b. Jessica Nicholson, effective 10.15.2018, thru 12.10.2018, as per attachment.

VI.E.2.c. Betty Crain, effective 12.10.2018, thru 2.04.2019, as per attachment.

VI.E.2.d. Shain Stevens, effective 12.05.2018, thru 1.07.2019, as per attachment.

VI.E.2.e. Angela Lindsay, effective 12.3.2018, thru 2.25.2019, as per attachment.

VI.E.3. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since last board meeting passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 3, Nay: 0, Absent: 2

## VII. Adjournment

To adjourn at 7:26 pm passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Absent  
Steve McCormick: Absent  
Wayne Richards: Yea  
Melinda Ryan: Yea  
Yea: 3, Nay: 0, Absent: 2