

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, March 11, 2019 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag

The meeting was called to order by President Melinda Ryan at 6:09 pm. Alison Owens, Freedom Principal, introduced 5th Grade student Quinn Steenson to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt the Agenda passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

III. Consent Agenda

III.A. Approval of the Meeting Minutes for 2.11.19 Regular Meeting and 2.15.2019 Special BOE Meeting.

III.B. Approval of 2018-19 General Fund Purchase Order Encumbrance numbers 778 through 858.

III.C. Approval of 2018-19 Building Fund Purchase Order Encumbrance numbers 103 through 109.

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order Encumbrance numbers 71 through 76.

III.E. Approval of 2018-19 Bond Fund (Lease Revenue) Purchase Order Encumbrance number 24 through 31.

III.F. Approval of 2018-19 Bond Fund 36 Purchase Order encumbrance numbers 30 through 32.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of Declaration of Surplus Items .

III.I.1. Jr. High Math Department

III.J. Approval of the 2018-19 Yearbook Contracts for Sapulpa Public Schools:

III.J.1. Sapulpa High School--Herff Jones

III.J.2. Sapulpa Jr. High--Herff Jones

III.J.3. Sapulpa Middle School--Walsworth

III.J.4. Freedom Elementary--Herff Jones

III.J.5. Holmes Park Elementary--Jostens

III.J.6. Jefferson Heights Elementary-Ruth Kelly Studio

III.J.7. Liberty Elementary Stem Academy-Jostens

III.K. Approval of STEM grant of \$2,500 from Muscogee Creek Nation.

III.L. Approval of Out of State Activity Trips.

III.M. Approval of Fundraisers.

To approve Consent Agenda items A through M passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

IV. Hearing from the Public

None

V. Information and Discussion Items

School Nurses kicked off Information and discussion section. We have three certified staff with nursing certificates. Each took a moment to talk about their typical day at the schools.

V.A. Discussion of Amended Policy 311 Purchasing Procedures as a first read. After review of the existing policy it was found to be a little vague so layers are being added for more structure.

V.B. A-F Report Cards

A-F Report Cards grade in Academic Achievement, Academic Growth (4-8 only), Chronic Absenteeism, English Language Proficiency Assessment (ELPA), Post Secondary Opportunities (High School only) and Graduation (High School only). Chronic Absenteeism was an issue at every school. The District is joining together to form solutions to this issue.

V.C. Superintendent Comments

During Superintendent Comments, Mr. Armstrong ask Troy Witzansky, Operations Director, to give an update on grounds, maintenance and custodial services. Grounds is working hard to beautify the fronts of all the schools as Spring is upon us. Maintenance has improved the number of open tickets left at the end of the day. With so much attention to HVAC, somethings have to wait until the next day. Custodial staff have begun Spring Break cleaning. For the Jr.

High that is new paint on the walls and HS a total gut and restoration of a set of bathrooms.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the opening of a Paypal account for activity accounts to have the capability of accepting credit card payments.

To approve the opening of a Paypal account for activity accounts to have the capability of accepting credit card payments passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the Agreement to Subscribe to the OSSBA Superintendent Evaluation Tool for the 2019-20 school year.

To approve the Agreement to Subscribe to the OSSBA Superintendent Evaluation Tool for the 2019-20 school year passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Absent

Larry Hoover: Yea

Steve McCormick: Absent

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 3, Nay: 0, Absent: 2

VI.D. Proposed Executive Session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.
Did not vote to convene into Executive Session, not needed.

VI.D.1. Vote to convene in Executive Session

VI.D.2. To acknowledge the Board has returned to Open Session

VI.D.3. Statement of Executive Session Minutes

VI.E. Personnel

VI.E.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VI.E.2. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2

VII. Adjournment

To adjourn at 7:43 pm passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite: Absent
Larry Hoover: Yea
Steve McCormick: Absent
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 3, Nay: 0, Absent: 2