

Regular Meeting of The Board of Education Independent School District Number
33, Creek County

Monday, May 13, 2019 6:00 PM

Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order

President Larry Hoover called the meeting to order at 6 pm. High School Principal Seth Shibley introduced Junior Abigail Tanner to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on a motion to formally adopt Agenda.

To formally adopt Agenda failed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Nay
Steve McCormick: Nay
Wayne Richards: Nay
Melinda Ryan: Nay

Yea: 1, Nay: 4

To formally adopt Agenda minus Consent Agenda items R and V for discussion passed with a motion by Steve McCormick and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of the 4.8.2019 Regular Board Meeting Minutes.

III.B. Approval of 2018-19 General Fund Purchase Order Encumbrance numbers 1106 through 1145.

III.C. Approval of 2018-19 Building Fund Purchase Order Encumbrance number 119 through 132.

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order Encumbrance numbers 79 through 84.

III.E. Approval of the 2018-19 Bond Fund (Lease Revenue) Purchase Order Encumbrance numbers 35 through 38.

III.F. Approval of 2018-19 Bond Fund 33 Purchase Order Encumbrance numbers 12 and 13.

III.G. Approval of 2018-19 Bond Fund 34 Purchase Order Encumbrance number 8 and 9.

III.H. Approval of 2018-19 Bond Fund 36 Purchase Order Encumbrance numbers 34 through 38.

III.I. Approval of the monthly financial reports of the School Activity Funds Account.

III.J. Approval of the Treasurer's Report on the status of Funds and Investments

III.K. Approval to open contract negotiations with United Sapulpa Educators and United Sapulpa Educators Support Personnel for the 2019-20 school year.

III.L. Approval of 2019-20 Picture Agreements.

III.L.1. Sapulpa HS Agreement with Ruth Kelly Studio

III.L.2. Sapulpa Jr. High Agreement with Lifetouch.

III.L.3. Sapulpa Middle School Agreement with Ruth Kelly Studio.

III.L.4. Freedom Elementary Agreement with Ruth Kelly Studio.

III.L.5. Holmes Park Elementary Agreement with Legacy Studios

III.L.6. Liberty Stem Academy Agreement with Ruth Kelly Studio

III.L.7. Jefferson Heights Elementary Agreement with Ruth Kelly Studio.

III.M. Approval of generous donation from SeneGence of \$8,000 for Site Teacher Appreciation Week.

III.N. Approval of generous donation from the Sapulpa Education Foundation for teacher grants in the amount of \$35,397.

III.O. Approval of Declaration Surplus Items as per attachment.

III.O.1. Band Instruments

III.P. Approval of the 2019-20 MOU with The University of Tulsa for Student Teaching and Speech-Language Pathology.

III.Q. Approval of the 2019-20 MOU with Day Break.

III.R. Approve the renewal of the Under Armor (Midwest Sporting Goods) Contract.

To approve the renewal of the Under Armor (Midwest Sporting Goods) Contract passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III.S. Approval to change the signature authority from Melinda Ryan to Larry Hoover for all accounts at American Heritage Bank.

III.T. Approval of 2019-20 contract with AffiniPay!

III.U. Approval of 2019 Service Warranty with EMCO Termite & Pest Control Company of Tulsa, INC.

III.V. Approval of 2019-20 Follett Destiny Solution Agreement.

To approve the 2019-20 Follett Destiny Solution Agreement passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

III.W. Out of State Activity Trips

III.X. Approval of Fundraisers

To approve Consent Agenda Items A-X, minus Items R and V passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

IV. Hearing from the public

None

V. Information and Discussion

V.A. Superintendent Comments

Superintendent Armstrong spoke on the closing of the 2018-19 school year. So many good things to remember such as the Liberty Stem Trip, Foundation

Grants and the revealing of the Book Bus. Coming up for SPS is the last day of school and Graduation.

Kimberly McCallum, a phenomenal teacher at Liberty (as a couple of parents commented about her) was invited to share fun activities from the Liberty Stem Trip. Ms. McCallum started with how long they have been taking these trips which were about five years ago. She wanted to give the students hands-on experiences since they were attending a Stem Academy. What started out as a single day trip has turned into a five to seven day trip. They have been to Texas, Arizona and are currently planning the next trip for San Diego. Ms. McCallum's long term plans are to eventually get to take classes outside of the United States to prepare them for world travel and experiences.

Julie Enlow was asked to speak about her dream come true, the Book Bus. As a teacher, she always was concerned about students not being able to read over the summer which would lose gains from the current school year. Putting that concern into words and ideas for a solution partnered with a grant through United Way and Caring Community Friends brought her dream to life two years later. There were a lot of volunteers that made this a reality. The Book Bus was revealed at Holmes Park Elementary. Students loved it, some wanted to live there. The Bus will make an appearance at the Route 66 Blowout and begin stops for students to enjoy a book and snack in June.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove Preferred Business Systems as the service contract provider for all District copiers.

To approve Preferred Business Systems as the service contract provider for all District copiers passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C. Proposed Executive Session to discuss Personnel listed, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act

VI.C.1. Vote to convene in Executive Session

To convene in Executive Session passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C.2. To acknowledge the Board has returned to Open Session

VI.C.3. Statement of Executive Session Minutes

The Board of Education went into Executive Session at 6:31 pm to discuss Personnel as listed, authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:52 pm.

Present in Executive Session were Sarah Havenstrite, Steve McCormick, Wayne Richards, Melinda Ryan, Rob Armstrong, and Larry Hoover.

No action was taken. This constitutes the minutes of the Executive Session.

VI.D. Personnel

VI.D.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.2. Vote to approve/disapprove the 2019-20 continuing Contracts of Certified Employees listed as per attachment provided state and federal funds

become available in sufficient amounts to pay their salaries.

To approve the 2019-20 continuing Contracts of Certified Employees listed as per attachment provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.3. Vote to approve/disapprove the 2019-20 contracts of Support Employees listed as per attachment provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the 2019-20 contracts of Support Employees listed as per attachment provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.4. Vote to authorize the Superintendent to provide reasonable assurance letter to Substitute Teachers for the 2019-20 School Year as per attachment.

To authorize the Superintendent to provide reasonable assurance letter to Substitute Teachers for the 2019-20 School Year as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.5. Vote to approve/disapprove 2019 Summer Program Employees as per attachment.

To approve 2019 Summer Program Employees as per attachment passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.6. Vote to approve/disapprove the 2019-20 employment and contract renewal for District Administrators and Directors.

To approve the 2019-20 employment and contract renewal for District Administrators and Directors passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.7. Vote to approve/disapprove the 2019-20 employment renewal contracts for site Principals, Assistant Principals, and Dean of Students as per attachment.

To approve the 2019-20 employment renewal contracts for site Principals, Assistant Principals, and Dean of Students as per attachment passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

Vote to approve/disapprove authorizing Robin Long to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation.

To approve authorizing Robin Long to receive sick leave donations from other employees as authorized by Board Policy 461.18 Sick Leave Donation passed with a motion by Sarah Havenstrite and a second by Steve McCormick.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

Vote to approve/disapprove authorizing Judith Ramsey to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation.

To approve authorizing Judith Ramsey to receive sick leave donations from other employees as authorized by Board Policy 736.2 Sick Leave Donation passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.10. Vote to approve/disapprove FMLA for Kyle Sivadon, effective April 15, 2019, thru the end of school year.

To approve FMLA for Kyle Sivadon, effective April 15, 2019, thru the end of school year passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.11. Vote to approve/disapprove Leave of Absence for Judith Ramsey effective April 15, 2019, through the end of the school year.

To approve Leave of Absence for Judith Ramsey effective April 15, 2019, through the end of the school year passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.12. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII. Adjournment

To adjourn at 6:57 pm passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0