

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Monday, June 10, 2019 6:00 PM  
Woodlawn Annex, 7 S Mission, Sapulpa, Oklahoma 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.  
President Larry Hoover called the meeting to order at 6 pm followed by the Pledge of Allegiance. Superintendent Rob Armstrong then introduced local community heroes who are some of Sapulpa's HS students. Dylan Wick, Seth Byrd, Nick Byrd, and Wyatt Hall are being recognized not only locally, but also nationally for saving an elderly lady from her burning home. Kenyon Keymeyer after a summer work out stopped at QT for a drink where he noticed an elderly man having trouble so he helped him to his vehicle.

II. Formal Adoption of the Agenda.

II.A. Motion, discussion, and vote on Motion to formally adopt Agenda.

To formally adopt Agenda passed with a motion by Larry Hoover and a second by Wayne Richards.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Yea
Wayne Richards:	Yea
Melinda Ryan:	Absent
Yea: 4, Nay: 0, Absent: 1	

III. Consent Agenda

III.A. Approval of Board Meeting Minutes.

III.A.1. Regular Minutes 5.13.2019

III.B. Approval of 2018-19 General Fund Purchase Order Encumbrance numbers 1146 through 1189.

III.C. Approval of 2018-19 Building Fund Purchase Order Encumbrance numbers 133 through 146.

III.D. Approval of 2018-19 Child Nutrition Fund Purchase Order Encumbrance number 85.

III.E. Approval of the 2018-19 Bond Fund 33 Purchase Order Encumbrance numbers 14 through 17.

III.F. Approval of 2018-19 Bond Fund 34 Purchase Order Encumbrance numbers 10 through 12.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of a School Membership with Oklahoma State School Boards Association (OSSBA) for 2019-20 school year.

III.J. Approval of Assemble Paperless Meeting Subscription with Oklahoma State School Boards Association (OSSBA) for 2019-20 school year.

III.K. Approval of 2019-20 OSSBA Policy Services.

III.L. Approval of renewing State of Oklahoma Department of Rehabilitation Services Transition School-To-Work: Work Study

III.M. Approval of renewing the 2019-20 Workers Compensation Insurance with the Oklahoma School Assurance Group (OSAG).

III.N. Approval of renewing the 2019-20 School District Comprehensive Insurance Policy with Oklahoma Schools Insurance Group (OSIG).

III.O. Approval of a 2019-20 Special Services Cooperative Agreement with Native American Coalition of Sapulpa Head Start Program (NACT).

III.P. Approval of 2019-20 renewal of MOU between Creek County Health Dept and Sapulpa Schools.

III.Q. Approval of a 2019-20 Legal Contract with Christina Evans, Orientation and Mobility Specialist.

III.R. Approval of a 2019-20 Legal Contract with Cindy Lumpkin, Consultant, to serve district children with visual disabilities.

III.S. Approval of a 2019-20 Legal Contract with Eric Smith, Physical Therapist, to serve students with physical impairments.

III.T. Approval of a 2019-20 Legal Contract with Susie Henderson to provide nursing services.

III.U. Approval of a 2019-20 Legal Contract with Jeanne Pease to provide consultant services for our hearing impaired students.

III.V. Approval of 2019-20 Legal Contract with Casey Newman to provide educational audiology consultant services.

III.W. Approval of the following as Sanctioned Clubs of Sapulpa Public Schools:

III.W.1. Liberty TAPS

III.W.2. Sapulpa HS Softball Booster Club

III.W.3. Jefferson Heights TAPS

III.W.4. Holmes Park Elementary TAPS

III.W.5. Sapulpa Ping Pings Booster Club

III.X. Approval to accept payment from Sapulpa Baseball Booster for Steve Irvine and Chad Nichols 2019-20 Summer Program payments.

III.Y. Approval of 2019-20 SchoolMessenger Renewal Authorization.

III.Z. Approval of 2019-20 Elevator Contract with Schindler Elevator Corporation.

III.AA. Approval of 2019-20 Lease Agreement with Conference Event Services, Oral Robert University for Prom.

III.AB. Approval of 2019-20 Frontline (Aesop) Absence Management Agreement.

III.AC. Approval of 2019-20 Jostens Total Service Agreement.

III.AD. Approval of Declaration of Surplus for Chromebook Dept.

III.AE. Approval of the Out of State Activity Trips as per attachment.

III.AF. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-AF passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Absent

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information & Discussion Items

#### V.A. Superintendent Comments

Superintendent Armstrong shared about the Memorial Weekend tornado damage but was more excited to share about how the employees came together as a District and worked so hard to clean up around the sites and in the community.

Mr. Armstrong then introduced Major Jerry Swepston and Master Sargent Kitchen to present their proposal for adding a Drill Hall. This is a much-needed addition and their hopes are that it will serve other clubs as well for a practice space such as Robotics.

#### V.B. 2019 Oklahoma State Test Results

Donia Doudican and the Curriculum Team presented slides to show the preliminary 2019 Oklahoma State Test Results. The results could change but only slightly. Scores are up in the targeted areas and plans are being put into place to continue the upward growth.

#### V.C. Summer Programs

Donia Doudican also talked about the 2019 Summer Programs going on in June and July. Summer Programs include *Spark*- a student summer camp for working adults. *SPLASH* and *Reading Academy* improving reading skill levels. *ESY* a special education program to provide opportunities for those students to continue receiving services. For the first time, an EL Program for students that are needing continued help with learning the English Language. On Wednesday's, parents are invited as well. Camp Invention/Arts Explored give students the opportunity to get into their creative sides. Summer School and Driver's Ed are also available.

Another fun Summer Program is the Book/Snack Mobile. In the first two days, 208 of the 1837 books on board have been checked out and 60 meal boxes were taken by families.

#### V.D. Virtual Programs

Bryan Warren, Virtual Coordinator, told of a plan to try and catch current students before they go out to EPIC. Majority of the students that exit out to EPIC come back with little to no credits which result in the student losing a year of education and more than likely not being able to graduate on time with his/her cohorts. Even in Education, we must be competitive in fighting for our students and meeting them where they are at.

#### V.E. Preliminary Audit Findings

Kenda Terrones, Finance Director, was excited to report great audit with compliments to the finance team. Nothing was found to be concerned about.

## V.F. Bond Fund Projects Update

Kenda Terrones presented some qualifying possibilities for remaining Bond Fund money such as purchasing copiers, Softball Lighting/LED project, or software license renewals. With the cut in State Aide, these projects could be covered by Bond dollars instead of General Fund dollars, leaving more money for the following school years.

## VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.  
None

VI.B. Vote to approve/disapprove the following Open Transfers for the 2019-20 school year as per attachment.

To approve the following Open Transfers for the 2019-20 school year as per attachment passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.C. Discussion, motion, and vote on a motion to approve/disapprove declaration of District Emergency to authorize emergency purchases according to Policy 311 effective May 26, 2019.

To approve declaration of District Emergency to authorize emergency purchases according to Policy 311 effective May 26, 2019 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.D. Discussion, motion, and vote on a motion to approve/disapprove Restroom Renovation for the Jr. High and High School out of Bond Fund 34 and

33.

To approve Restroom Renovation for the Jr. High and High School out of Bond Fund 34 and 33 passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.E. Proposed executive session to discuss Personnel listed as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.E.1. Vote to convene in executive session.

To convene in Executive Session passed with a motion by Wayne Richards and a second by Larry Hoover.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.E.2. To acknowledge the Board has returned to open session.  
President Larry Hoover acknowledged the Boards return to Open Session at 7:39 pm.

VI.E.3. Statement of executive session minutes.

The Board of Education went into Executive Session at 7:26 pm to discuss Personnel as listed, authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 7:39 pm.

Present in Executive Session were Sarah Havenstrite, Steve McCormick, Wayne Richards, Larry Hoover, and Rob Armstrong.

No action was taken. This constitutes the minutes of the Executive Session.

VI.F. Personnel

VI.F.1. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per attachment passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.F.2. Vote to approve/disapprove 2019 Summer Program Employees as per attachment

To approve 2019 Summer Program Employees as per attachment passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.F.3. Vote to approve/disapprove the 2019-20 contracts of Support Employees listed as per attachment provided state and federal funds become available in sufficient amounts to pay their salaries.

To approve the 2019-20 contracts of Support Employees listed as per attachment provided state and federal funds become available in sufficient amounts to pay their salaries passed with a motion by Steve McCormick and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

VI.F.4. Vote to approve/disapprove a Leave of Absence for Kyle Lewis, Network Administrator, effective 6.06.2019..

To approve a Leave of Absence for Kyle Lewis, Network Administrator, effective 6.06.2019 passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

#### VI.F.5. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1

#### VI.G. Adjournment.

To adjourn at 7:42 pm passed with a motion by Steve McCormick and a second by Wayne Richards.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Yea  
Wayne Richards: Yea  
Melinda Ryan: Absent  
Yea: 4, Nay: 0, Absent: 1