

Regular Meeting of The Board of Education Independent School District Number 33, Creek County
Tuesday, September 10, 2019 6:00 PM
Sapulpa High School, 3 S Mission, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.

President Hoover called the meeting to order at 6 pm then HS Principal, Seth Shibley introduced Senior Eli Williams to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.

To formally adopt the Agenda minus Consent Items K and P for discussion passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of Board Minutes.

III.A.1. 8.12.2019-Regular BOE Meeting

III.B. Approval of 2019-20 General Fund Purchase Order encumbrance numbers 190 through 360.

III.C. Approval of 2019-20 Building Fund Purchase Order encumbrance numbers 65 through 87.

III.D. Approval of 2019-20 Child Nutrition Fund Purchase Order encumbrance numbers 43 through 47.

III.E. Approval of the 2019-20 Bond Fund (33) Purchase Order Encumbrance numbers 30 through 44.

III.F. Approval of the 2019-20 Bond Fund (86) Purchase Order Encumbrance numbers 12 through 14.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of the 2019-20 Gifted and Talented Local Advisory Committee recommended by the Superintendent as per attachment.

III.J. Approval of conducting a Cooperative Activities Program with Kiefer Public Schools for the 2019-20 school year for Soccer and Volleyball.

III.K. Approval of conducting a Cooperative Activities Program with Lone Star Public Schools for the 2019-20 school year for the following sports: Football, Baseball, Wrestling, Golf, Fast Pitch Softball and Volleyball.

To approve conducting a Cooperative Activities Program with Lone Star Public Schools for the 2019-20 school year for the following sports: Football, Baseball, Wrestling, Golf, Fast Pitch Softball and Volleyball passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Wayne Richards: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

III.L. Approval of Page Freezer Contract renewal for the 2019-20 school year.

III.M. Approval of 2019-20 SHL Brainbench Contract.

III.N. Approval of the revised 2019-20 educational consulting contract for Kim Collier with SPS.

III.O. Approval of DTN Terms of Service (DTN is a weather app paid for by St. John's, used by SPS).

III.P. Approval of the 2019-20 Virtual Programs Handbook.

To approve the 2019-20 Virtual Programs Handbook passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

III.Q. Approval of 2019 Oklahoma CareerTech Certifications Processes.

III.R. Approval of 2019-20 Imperial Vending contract with SPS.

III.S. Approval of 2020 Girls Basketball Skiatook Tournament Contract.

III.T. Approval of Out of State Activity Trips as per attachments

III.U. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-U, minus Items K and P passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

IV. Hearing from the Public
None.

V. Information & Discussion Items

V.A. Enrollment Report

Assistant Superintendent Johnny Bilby gave the Enrollment Report. Current student number for 2019 is 3670 which is down 45 students from 2018 count of 3715. Sapulpa will remain in the 6A class for the 2019-20 school year. Efforts are being made to keep students who prefer to do on-line classes here in our District through our new Virtual Program. October 1 numbers will determine ADM.

V.B. Accreditation Statuses

Director of Accountability, Kim Castaldi reported that the Accreditation Statuses showed no deficiencies.

V.C. ACT/Virtual Program Report

Director of Curriculum Instruction, Donia Doudican announced that the ACT is the test that has been chosen for Sapulpa District since there is no end of year instruction tests. She also went through the process to make this choice official.

Virtual Coordinator, Brian Warren then shared numbers for the Virtual Program and the plan to continue to make it successful. When parents speak of dropping their students to go to a virtual setting, secretaries are working diligently to inform parents of our Virtual Program in hopes of keeping them in our school. Mr. Warren is touching base with all students on Monday's to encourage work be done or congratulate on work that has been done. Teachers are available for help, questions, and answers.

V.D. Superintendent Comments

Superintendent Rob Armstrong was excited to report that all was going well in the District and things were moving right along. His comments were short and sweet as he shared his time with Transportation, Child Nutrition, and Operations. Each gave an update on their department.

Transportation Director, Beverly Woolery reported that we have 18 Bus Routes that log a daily total of 1115 miles. 19 Bus Drivers and 4 Aides provide transportation to and from school for 1256 students. The department is working with the schools to create a call log that will communicate to parents if a bus is running abnormally behind schedule.

Next, Child Nutrition Director, Nancy Sitler shared that her staff of 41 cooks/managers serve at least 920 Breakfasts and 2215 Lunches daily. 64.86% of Sapulpa School students qualify for Free or Reduced-Price Meals. She was excited to report that the Coffee Bar is averaging \$326 per day. If this trend continues, HS equivalent sales will increase by \$8,000 over the school year.

Director of Support Services, Troy Witzansky, ended Superintendent Comments by giving a shout out to his team for working/closing 300 tickets since July 1. Current repairs are moving forward on the WAC and Bailey Building.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
StopIt Contract submitted for New Business tabled for a future meeting.

VI.B. Discussion, motion, and vote on a motion to approve or disapprove the 2019-20 Operating Budget as presented.

To approve the 2019-20 Operating Budget as presented passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea

Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.C. Discussion, motion, and vote on a motion to approve/disapprove the revision of Policy 540.1.3 Student Dress Codes.
To approve the revision of Policy 540.1.3 Student Dress Codes passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D. Proposed Executive Session to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent as authorized by 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act.

VI.D.1. Vote to convene in Executive Session.
To convene in Executive Session passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VI.D.2. To acknowledge the Board has returned to Open Session.
President Hoover acknowledged the Boards return to Open Session at 8 pm.

VI.D.3. Statement of Executive Session Minutes.
The Board of Education went into Executive Session at 7:33 pm to discuss Personnel as listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 8 pm. Present in Executive Session were Misty Jones (briefly), Sarah Havenstrite, Steve McCormick, Wayne Richards, Melinda Ryan, Rob Armstrong, and Larry Hoover.
No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove Employing Personnel as per attachment.
To approve Employing Personnel as per attachment passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.B. Vote to approve/disapprove FMLA request for Karen Parks, effective date July 26, 2019, through October 18, 2019, as per attachment.
To approve FMLA request for Karen Parks, effective date July 26, 2019, through October 18, 2019, as per attachment passed with a motion by Melinda Ryan and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.C. Vote to approve/disapprove FMLA request for Amy Housel, effective date October 15, 2019, through January 6, 2020, as per attachment.
To approve FMLA request for Amy Housel, effective date October 15, 2019, through January 6, 2020, as per attachment passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea

Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.D. Vote to approve/disapprove determining Highly Qualified status on Computer Teachers as per Attachment.
To approve determining Highly Qualified status on Computer Teachers as per attachment passed with a motion by Sarah Havenstrite and a second by Wayne Richards.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.E. Vote to approve/disapprove Athletic Department Coaches for the 2019-20 school year as per attachment.
To approve Athletic Department Coaches for the 2019-20 school year as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.F. Vote to approve/disapprove hiring Adjunct Coaches for the 2019-20 school year as per attachment.
To approve hiring Adjunct Coaches for the 2019-20 school year as per attachment passed with a motion by Wayne Richards and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VII.G. Vote to accept Resignations received since the last board meeting.
To accept Resignations received since the last board meeting passed with a motion by Wayne Richards and a second by Melinda Ryan.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0

VIII. Adjournment
To adjourn at 8:03 pm passed with a motion by Wayne Richards and a second by Steve McCormick.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Wayne Richards: Yea
Melinda Ryan: Yea
Yea: 5, Nay: 0