

Regular Meeting of The Board of Education Independent School District Number  
33, Creek County  
Thursday, September 4, 2025 12:00 PM  
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag.  
Vice President Larry Hoover called the meeting to order at 12 pm and asked Andy Tuttle, Operations Manager, to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.  
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

III. Consent Agenda

III.A. Approval of Board Minutes.

III.A.1. 8.05.2025-Regular BOE Meeting

III.B. Approval of the 2025-26 General Fund Purchase Order encumbrance numbers 180 through 332.

III.C. Approval of the 2025-26 Building Fund Purchase Order encumbrance numbers 65 through 98.

III.D. Approval of the 2025-26 Child Nutrition Fund Purchase Order encumbrance numbers 26 and 44.

III.E. Approval of the 2025-26 Lease Revenue Fund 4 Purchase Order Encumbrance numbers 8 through 11.

III.F. Approval of the monthly financial reports of the School Activity Funds account.

III.G. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.H. Approval of the Treasurer's Report on the status of Funds and Investments.

III.I. Approval of 2025-26 Estimate of Needs.

III.J. Approval of the 2025-26 Gifted and Talented Local Advisory Committee recommended by the Superintendent as per attachment.

III.K. Approval of College Remediation Rates for 2023.

III.L. Approval of the 2025-26 Participation Agreement between Oklahoma State Dept of Education, Public Consulting Group LLC, and SPS for School-Based Health Services Program.

III.M. Approval of the 2025-26 Legal Contract between Sapulpa Public Schools and Kylee Armstrong, Speech-Language Pathologist.

III.N. Approval of the 2025-26 Spring Creek Educational Agreement.

III.O. Approval of the 2025-26 NSU MOU for Teacher Internship.

III.P. Approval of the 2025-26 Student Data Permission Agreement between ACT Education Corp. and Sapulpa Public Schools.

III.Q. Approval of the 2025-26 PowerSchool SchoolMessenger Communicate Quote.

III.R. Approval of the 2025-26 renewal of the PowerSchool PM Assessment and Advanced Reporting Core+ Quote.

III.S. Approval of the 2025-26 INSTRUCTURE Order Form for Transcript Services for the High School.

III.T. Approval to add the Rotary Interact Club as a new Activity Account for the High School.

III.U. Approval of the 2025-26 GoFan Digital Tickets Sales Agreement between Huddle Tickets, LLC and Sapulpa Public Schools.

III.V. Approval of the 2025-26 Sponsorship Agreement between Sapulpa Athletics and Chick-fil-A Glenpool.

III.W. Approval of the 2026 Rogers Invitational Tournament Contract for the Varsity Boys Basketball team.

III.X. Approval of a generous donation of \$250 to the Volleyball Booster from Ace Hardware.

III.Y. Declaration of Surplus

III.Y.1. District-ELA Curriculum and Instructional Supplies

III.Y.2. Jefferson Heights-Curriculum and Instructional Supplies

III.Z. Approval of Out of State Activity Trips

III.Z.1. SHS-US History-Washington D.C.

III.AA. Approval of Fundraisers as per the attachment.

To approve Consent Agenda Items A-AA, with the specification of the AVL design cost going toward the project cost passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

IV. Hearing from the Public

None

V. Information & Discussion Items

V.A. Enrollment Report

Asst Superintendent Johnny Bilby gave the Enrollment Report. The 2025-26 school year is down by 169 students in comparison to the last school year. There is a noticeable decrease in Pre-K numbers and incoming Freshman numbers from Allen Bowden, Lone Star, and Pretty Water. Enrollment numbers are down across the state of Oklahoma, as reported by other Districts/Superintendents.

V.B. Superintendent Comments

Superintendent Rob Armstrong reported that on the 10th Day of school, students and staff are getting into routines for the school year. There are 298 Certified and 252 Support staff members. First week enrollment numbers are 3,600 Pre-K through 12th Grade students. We are Class 6A-2, 32nd Largest 9th-12th ADM. The Foundation Golf tournament is on Monday, and EON (GF Budget \$40,996,119.58) will be approved on 9.09.2025.

V.C. Bond Projects Update

Superintendent Armstrong continued with the Bond Update. The current mill rate is 30.37. The District value grew from \$253 million to \$271 million (7%) for 2025-26, which is trending in a great direction. The weather continues to impact the HS Project and is three to three and a half months behind. Progress to

start looking for block walls to start appearing in Area A, and steel work to begin in Area C. The Chieftain Center/End Zone Building packages are out for bid, should return in the next ten days, and will be presented at the October BOE meeting.

## VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.  
None

VI.B. Discussion, motion, vote on a motion to approve/disapprove HVAC repair/install services in the 700 Hall due to equipment failure, and to authorize the Superintendent and/or designee to make the necessary decisions to complete repairs as soon as possible, per Policy 311.

To approve replacing the HVAC unit in the 700/800 Hall due to equipment failure, and to authorize the Superintendent and/or designee to make the necessary decisions to complete repairs as soon as possible, per Policy 311. passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.C. Proposed Executive Session to discuss Personnel as listed, negotiations with United Sapulpa Educators and United Sapulpa Educators/Educational Support Personnel, and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307 (B)(1) and (B)(2) of the Oklahoma Open Meeting Act.

VI.C.1. Vote to convene in Executive Session.

To convene in Executive Session at 12:37 pm passed with a motion by Melinda Ryan and a second by Johnny Merrell.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VI.C.2. To acknowledge the Board has returned to Open Session.  
Vice President Larry Hoover acknowledged the Board's return to Open Session at 1:18 pm.

VI.C.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 12:37 pm to discuss Personnel as listed, negotiations with United Sapulpa Educators and United Sapulpa Educators/Educational Support Personnel, and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) and (B)(2) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 1:18 pm. Present in Executive Session were Johnny Merrell, Sarah Havenstrite, Melinda Ryan, Larry Hoover, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove Employing Personnel as per attachment.  
To approve employing Personnel as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VII.B. Vote to approve/disapprove FMLA request for Kiley Barnett effective September 04, 2025, through November 06, 2025.

To approve FMLA request for Kiley Barnett, effective September 04, 2025, through November 06, 2025 passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite:	Yea
Larry Hoover:	Yea
Steve McCormick:	Absent
Johnny Merrell:	Yea
Melinda Ryan:	Yea

Yea: 4, Nay: 0, Absent: 1

VII.C. Vote to approve/disapprove FMLA request for Michelle Dixon effective August 21, 2025, through September 02, 2025.

To approve FMLA request for Michelle Dixon, effective August 21, 2025, through September 02, 2025 passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.D. Vote to approve/disapprove FMLA request for Alex Ruby, effective August 22, 2025, through November 17, 2025.

To approve FMLA request for Alex Ruby, effective August 22, 2025, through November 17, 2025 passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.E. Vote to approve/disapprove Athletic Department Coaches for the 2025-26 school year as per the attachment.

To approve Athletic Department Coaches for the 2025-26 school year as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea

Yea: 4, Nay: 0, Absent: 1

VII.F. Vote to approve/disapprove of hiring Adjunct Coaches for the 2025-26 school year as per the attachment.

To approve hiring Adjunct Coaches for the 2025-26 school year as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.G. Vote to approve/disapprove a negotiated agreement with United Sapulpa Educators for the 2025-26 school year.

To approve a negotiated agreement with United Sapulpa Educators for the 2025-26 school year passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.H. Vote to approve/disapprove a negotiated agreement with United Sapulpa Educators/Educational Support Personnel for the 2025-26 school year.

To approve a negotiated agreement with United Sapulpa Educators/Educational Support Personnel for the 2025-26 school year passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

VII.I. Vote to accept Resignations received since the last board meeting.

To accept Resignations received since the last board meeting passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1

#### VIII. Adjournment

To adjourn at 1:22 pm passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea  
Larry Hoover: Yea  
Steve McCormick: Absent  
Johnny Merrell: Yea  
Melinda Ryan: Yea  
Yea: 4, Nay: 0, Absent: 1