

Regular Meeting of The Board of Education Independent School District Number
33, Creek County
Monday, November 10, 2025 6:00 PM
Washington Administration Center Board Room, 511 E Lee, Sapulpa, OK 74066

I. Call the meeting to order and Pledge of Allegiance to the American Flag
President Steve McCormick called the meeting to order at 6 pm. Jr. High Principal, Shad Miller, introduced Lanie Jiles to lead the Pledge of Allegiance.

II. Formal Adoption of the Agenda

II.A. Motion, discussion, and vote on motion to formally adopt the Agenda.
To formally adopt the Agenda passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea
Larry Hoover: Yea
Steve McCormick: Yea
Johnny Merrell: Yea
Melinda Ryan: Yea

Yea: 5, Nay: 0

III. Consent Agenda

III.A. Approval of the BOE Meeting Minutes.

III.A.1. 10.13.2025 Regular BOE Meeting Minutes.

III.B. Approval of the 2025-26 General Fund Purchase Order encumbrance numbers 496 through 575.

III.C. Approval of 2025-26 Building Fund Purchase Order encumbrance numbers 133 through 140 and number 142.

III.D. Approval of 2025-26 Child Nutrition Fund Purchase Order encumbrance number 50.

III.E. Approval of 2025-26 Lease Revenue Fund 4 Purchase Order Encumbrance number 13.

III.F. Approval of the 2025-26 Bond Fund 37 Purchase Order Encumbrance number 6.

III.G. Approval of the monthly financial reports of the School Activity Funds account.

III.H. Approval of the monthly financial report for the SPS Endowed Scholarship Accounts, Fund 81.

III.I. Approval of the Treasurer's Report on the status of Funds and Investments.

III.J. Approval of the 2025 AIMRIGHT Proposal for the HS Project, End Zone Building, and Cheiftain Center (Bond 2023).

III.K. Approval of the 2025-26 Cherokee Nation Professional Service Agreement for Substitute Reimbursement.

III.L. Approval of the 2025-26 Mabee Center Lease Agreement for the 2026 Sapulpa High School Graduation.

III.M. Approval of the 2026 Ben Franklin Programs: Revolutionary Day Contract.

III.N. Approval of the Music Theatre International Contract for the 2026 all-school musical.

III.O. Approval of a generous donation from Sean Stevens and Whitney McKellar to Liberty STEM program for \$1,000.

III.P. Approval of Fundraisers as per attachment.

To approve Consent Agenda Items A-P passed with a motion by Melinda Ryan and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

IV. Hearing from the Public

None

V. Information and Discussion Items

V.A. Superintendent Comments

Superintendent Rob Armstrong began his remarks by thanking veterans and noted that programs would be held throughout the District in celebration of Veterans Day. He commented on a couple of Consent Agenda Items: the 2026 SPS Graduation will be held at the Mabee Center due to ongoing construction, and the generous \$1,000 donation from a couple to Liberty STEM in recognition

of the program's outstanding traveling habits. The couple ended up on both flights and were delighted by the students' and sponsors' interactions.

V.B. Bond Update

Superintendent Armstrong reported:

Bennett Steel is placing steel in Area A, then will move to Area C. They will close the east end of the PAC soon. The Band Room slab will be the next concrete poured on Friday, 11.14.2025. The retaining wall continues to move down Mission Street. Excavation of the Chieftain Auxiliary Gym started today. Groundbreaking for the Chieftain Athletic Center will be on 11.18.2025 at 1:30 pm. The End Zone project will begin after the last home game on 11.22.2025.

VI. Action Items

VI.A. New Business - items not known or foreseen when agenda was posted.
None

VI.B. Discussion, motion, and vote on a motion to approve/disapprove the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 1.

To approve the Annual Election Resolution to the County Election Board calling for the Annual School Election to be held for Board Position No. 1 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.C. Discussion, motion, and vote on a motion to approve/disapprove a generous donation from the Sapulpa Education Foundation for the 2025-26 Teacher Grants.

To approve a generous donation from the Sapulpa Education Foundation for the 2025-26 Teacher Grants in the amount of \$43,502.92 passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D. Proposed Executive Session to discuss Personnel listed and to conduct ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act.

VI.D.1. Vote to convene in Executive Session.

To convene in Executive Session at 6:18 pm passed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VI.D.2. To acknowledge the Board has returned to Open Session.

President Steve McCormick acknowledged the board's return to Open Session at 6:41 pm.

VI.D.3. Statement of Executive Session Minutes.

The Board of Education went into Executive Session at 6:18 pm to discuss Personnel as listed and to conduct an ongoing evaluation of the Superintendent, as authorized by 25 O.S. Section 307(B)(1) of the Oklahoma Open Meeting Act. During the Executive Session, the Board discussed these items and no other items. The Board returned to Open Session at 6:41 pm. Present in Executive Session were Johnny Merrell, Sarah Havenstrite, Melinda Ryan, Larry Hoover, Steve McCormick, and Rob Armstrong. No action was taken. This constitutes the minutes of the Executive Session.

VII. Personnel

VII.A. Vote to approve/disapprove employing Personnel as per attachment.

To approve employing Personnel as per the attachment passed with a motion by Sarah Havenstrite and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.B. Vote to approve/disapprove FMLA for Colin McElyea, effective October 27, 2025, through November 17, 2025.

To approve FMLA for Colin McElyea, effective October 27, 2025, through November 17, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.C. Vote to approve/disapprove FMLA for Darius Boone, effective October 30, 2025, through November 19, 2025.

To approve FMLA for Darius Boone, effective October 30, 2025, through November 19, 2025 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.D. Vote to approve/disapprove FMLA for Jasmine Watashe, effective February 06, 2026, through May 08, 2026.

To approve FMLA for Jasmine Watashe, effective February 06, 2026, through May 08, 2026 passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0

VII.E. Vote to accept Resignations received since the last board meeting.

No resignations were listed on Personnel for 11.10.2025.

To accept Resignations received since the last board meeting failed with a motion by Larry Hoover and a second by Melinda Ryan.

Sarah Havenstrite: Yea

Larry Hoover: Nay

Steve McCormick: Nay

Johnny Merrell: Yea

Melinda Ryan: Nay

Yea: 2, Nay: 3

VIII. Adjournment

To Adjourn at 6:45 pm passed with a motion by Larry Hoover and a second by Sarah Havenstrite.

Sarah Havenstrite: Yea

Larry Hoover: Yea

Steve McCormick: Yea

Johnny Merrell: Yea

Melinda Ryan: Yea

Yea: 5, Nay: 0