

Guymon Public Schools

Board of Education Regular Meeting

Monday, August 12, 2024 5:30 PM

Science Annex of Junior High School, 712 N James, Guymon, OK 73942

1. **ORDER OF BUSINESS**

1.A. Call to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

Andy Espericueta: Present

Carla Hernandez: Present

Mrs. Elvia Hernandez: Present

Alphonso Mata: Present

1.C. Moment of Silence/Pledge of Allegiance

1.D. Designation of new Vice President

Carla Hernandez nominated Elvia Hernandez to serve as Vice President; Alphonso Mata seconded the nomination. Passed with a motion by Carla Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

1.E. Open Forum

2. **SUPERINTENDENT'S REPORT**

- Bond and Demolition Update
- Track Update
- Professional Development & Back to School
- SFE Food Service
- Long-term Building Committee

Superintendent Purdy gave an update on the bond and demolition process. She stated that bids were opened last week for the demolition. After the demolition, hopefully they will get the construction documents in November and receive bids for the new construction in December. She also gave an update on the track progress. It has been torn out, they will soon pour the concrete and do the curbing. We will have protective mats covering it during football season. In the spring, they will finish the track. Superintendent Purdy talked about Back to School and all the professional development happening and getting ready for the first day of school. She also reminded the board that SFE will now be our food service management company, and she reminded them that SFE must follow the previous menu for the first 21 days. Lastly, she

noted that there had been previous discussion about starting a long-term building committee. The board could consider implementing this committee in the future.

3. **FINANCIALS**

Motion to approve all the financials Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

3.A. Approval of Budget Reports for July 2024

3.B. Approval of Treasurer's Report for July 2024

3.C. Approval of expenditures, transfer of funds, and financial statement of Guymon Public School's Activity Funds

3.D. Consider and possibly vote to approve new Encumbrances, Claims, and Supplemental Claims **YEAR 2025**

1. General Fund: \$473,032.31 PO #113 - 200

2. Building Fund: \$127,574.86 PO #1 - 14

3. Bond Fund Series 2024: \$792,000.00 PO #5

4. Sinking Fund: \$2,087,280.00 PO #1

4. **CONSENT AGENDA:** The following are items of a routine nature that are normally approved at the Board meetings and will be considered and voted upon with one motion unless any Board Member requests to have a separate vote on any or all of them.

Approval of the Consent Agenda as Listed Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

4.A. Approval of Minutes of Regular Meetings: July 8, 2024

Approval of Minutes of Special Meetings: July 16, 2024

4.B. Approval of Kari Montgomery as Treasurer for Guymon School District for FY25

4.C. Approval of Jessica Bickford as Title IX Compliance Officer, Julie Edenborough as Federal Programs Compliance Officer and Authorized Representative, Melissa Watson as 504 Compliance Officer, and Dixie Purdy as Purchasing Agent for E-Rate.

4.D. Approval of fundraisers (**Appendix B**)

5. **ACTION TOPICS**

5.A. Discussion and possible board action to determine process to be utilized to locate interested persons in serving in vacant board seat #3

Motion to take applications for vacant board seat #3 this week with a deadline of Thursday, August 15, 2024 at 4:00 p.m. and schedule a special board meeting on Friday, August 16, 2024 at 12:00 p.m. to select the board member. Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.B. Consideration, discussion and possible action to award bid package #1 - Demolition of the Guymon Public Schools Northeast Elementary and Salyer Elementary and assign those packages to Construction Manager, Joe D. Hall, General Contractors, LLC

Kris Richardson with Joe D. Hall General Contractors went over the bids received and presented the GMAX bid package #1.

Motion to award bid package #1 - Demolition of the Guymon Public Schools Northeast Elementary and Salyer Elementary and assign those packages to Construction Manager, Joe D. Hall, General Contractors, LLC Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.C. Discussion and possible action to approve, disapprove or table the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for School Year 2024-2025

Motion to approve the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for School Year 2024-2025 Passed with a motion by Alphonso Mata and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.D. Discussion and possible action to approve, disapprove or table the Guymon Public Schools FY25 school year to be calculated by 165 days and 1080 hours

Motion to approve the Guymon Public Schools FY25 school year to be calculated by 165 days and 1080 hours Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.E. Discussion and possible action to approve, disapprove or table the FY25 Adjunct Teachers as presented
Motion to approve the FY25 Adjunct Teachers as presented Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.
- Andy Espericueta: Yea
Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Alphonso Mata: Yea
Yea: 4, Nay: 0
- 5.F. Discussion and possible action to approve, disapprove or table raising the adult lunch price to \$5.00 and the adult breakfast price to \$2.50
Motion to approve raising the adult lunch price to \$5.00 and the adult breakfast price to \$2.50 Passed with a motion by Mrs. Elvia Hernandez and a second by Andy Espericueta.
- Andy Espericueta: Yea
Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Alphonso Mata: Yea
Yea: 4, Nay: 0
- 5.G. Discussion and possible action to approve, disapprove or table allocating funds from the general fund to the child nutrition program to pay past due student lunches in the amount of \$3,485.52
Motion to approve allocating funds from the general fund to the child nutrition program to pay past due student lunches in the amount of \$3,485.52 Passed with a motion by Alphonso Mata and a second by Mrs. Elvia Hernandez.
- Andy Espericueta: Yea
Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Alphonso Mata: Yea
Yea: 4, Nay: 0
- 5.H. Discussion and possible action to approve, disapprove or table refunding student lunch accounts with a positive balance to guardians with written request by grade level
Motion to approve refunding student lunch accounts with a positive balance to guardians with written request by grade level Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.
- Andy Espericueta: Yea
Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Alphonso Mata: Yea
Yea: 4, Nay: 0
- 5.I. Discussion and possible action to approve the recommendation to surplus and remove from the inventory the items from North Park Elementary

Motion to surplus and remove from the inventory the items from North Park Elementary Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.J. Discussion and possible action to approve, disapprove or table the authorized signers for BancFirst for the Texas County Development Educational Facilities Lease Revenue Bonds Series 2024

Motion to approve the authorized signers for BancFirst for the Texas County Development Educational Facilities Lease Revenue Bonds Series 2024 Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.K. Discussion and possible action to form a committee of board members, administrators, and patrons to consider naming the new elementary school
Motion to approve creating a committee of board members, administrators, and patrons to consider naming the new elementary school Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.L. Discussion and possible action to revise and adopt the Guymon Board of Education policies: CHD, CHD-R, DBCA, DO, DOAC, DOBD, EGG, EMI, and FE
Motion to revise and adopt the Guymon Board of Education policies: CHD, CHD-R, DBCA, DO, DOAC, DOBD, EGG, EMI, and FE Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

- 5.M. Discussion and possible action to approve, disapprove or table the American Sign Language Distance Class Independent Educator One Year Contract

Motion to approve the American Sign Language Distance Class Independent Educator One Year Contract Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

6. **EXECUTIVE SESSION**

Consider and possible vote to go into Executive Session to discuss the employment, hiring, appointment, promotion, or resignation of support and certified staff, as listed in **Appendix A**, pursuant to 25 O.S. Section 307 (B)(1)

Motion to go into executive session at 6:36 p.m. Passed with a motion by Alphonso Mata and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

7. Acknowledge Return into Open Session

Acknowledge Return to Open Session at 7:16 p.m. Passed with a motion by Carla Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

8. Executive session minutes compliance announcement

The board entered into executive session at 6:36 p.m. to discuss the employment, hiring, promotion, or resignation of support and certified staff as listed in Appendix A, as authorized by 25 O.S. Section 307(B)(1). Those present in executive session were Alphonso Mata, Elvia Hernandez, Carla Hernandez, Andy Espericueta, Superintendent Dixie Purdy and Assistant Superintendent Melissa Watson. No action was taken by the board of education.

9. Consider and vote to approve, disapprove or table the District Personnel Report (**Appendix A**)

Motion to approve the District Personnel Report Passed with a motion by Mrs. Elvia Hernandez and a second by Carla Hernandez.

Andy Espericueta: Yea

Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Alphonso Mata: Yea

Yea: 4, Nay: 0

10. **NEW BUSINESS**

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

11. **ADJOURN**

INDIVIDUALS HAVING A PHYSICAL CONDITION THAT PREVENTS THEM FROM ATTENDING THE BOARD MEETING ARE REQUESTED TO CONTACT THIS OFFICE NO LATER THAN 12:00 NOON ON THE DAY OF SAID MEETING SO ARRANGEMENTS MAY BE MADE TO ACCOMMODATE SAID INDIVIDUALS.

I, *Kari Montgomery*, posted this agenda on the _____ Day of _____,
_____ on the front door of the Administration Building, 111 NW 11th St, Guymon, OK
73942.

Kari Montgomery, CFO

Date

Time

The meeting was adjourned at 7:17 p.m. by Andy Espericueta.

Budget Analysis

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Classification Bolding: \$, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2024-2025						
Fund - 11 GENERAL FUND						
1000 INSTRUCTION	15,168,091.70	864,999.70	136,919.41	728,080.29	14,303,092.00	5.70%
2100 SUPPORT STUDENTS	3,088,550.03	412,140.89	127,140.38	285,000.51	2,676,409.14	13.34%
2200 SUPPORT INSTRUCTIONAL	1,353,440.74	19,841.17	405.00	19,436.17	1,333,599.57	1.47%
2300 ADMINISTRATION	1,230,000.00	285,653.05	243,423.72	42,229.33	944,346.95	23.22%
2400 PRINCIPALS	1,745,000.00	36,546.75	34,440.59	2,106.16	1,708,453.25	2.09%
2500 OFFICE	1,100,000.00	256,213.78	155,524.59	100,689.19	843,786.22	23.29%
2600 MAINTENANCE	4,212,978.36	2,220,113.40	969,180.60	1,250,932.80	1,992,864.96	52.70%
2700 TRANSPORTATION	1,800,000.00	204,231.35	63,874.79	140,356.56	1,595,768.65	11.35%
3000 CHILD NUTRITION	2,013,000.00	78,664.41	13,830.03	64,834.38	1,934,335.59	3.91%
3300 COMMUNITY SERVICE OPERATIONS	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
4400 ARCHITECTURE & ENGINEERING SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
5600 CORRECTING ENTRY	54,000.00	0.00	0.00	0.00	54,000.00	0.00%
Total Fund - 11 GENERAL FUND	\$31,778,060.83	\$4,378,404.50	\$1,744,739.11	\$2,633,665.39	\$27,399,656.33	13.78 %
Fund - 21 BUILDING FUND						
2100 SUPPORT STUDENTS	15,000.00	0.00	0.00	0.00	15,000.00	0.00%
2500 OFFICE	75,000.00	1,840.00	0.00	1,840.00	73,160.00	2.45%
2600 MAINTENANCE	5,128,140.90	124,062.77	11,132.97	112,929.80	5,004,078.13	2.42%
4700 BUILDING IMPROVEMENT SERVICES	464,717.61	1,672.09	0.00	1,672.09	463,045.52	0.36%
Total Fund - 21 BUILDING FUND	\$5,682,858.51	\$127,574.86	\$11,132.97	\$116,441.89	\$5,555,283.65	2.24 %
Fund - 32 BOND FUND						
2300 ADMINISTRATION	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
2500 OFFICE	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
2600 MAINTENANCE	5,636,140.37	0.00	0.00	0.00	5,636,140.37	0.00%
4400 ARCHITECTURE & ENGINEERING SERVICES	27,809.51	0.00	0.00	0.00	27,809.51	0.00%
4700 BUILDING IMPROVEMENT SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
5100 DEBT SERVICE	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Total Fund - 32 BOND FUND	\$5,714,949.88	\$0.00	\$0.00	\$0.00	\$5,714,949.88	0.00 %
Fund - 33 BOND FUND SERIES 2024						
2300 ADMINISTRATION	1,352,847.22	0.00	0.00	0.00	1,352,847.22	0.00%
2700 TRANSPORTATION	400,000.00	356,604.00	0.00	356,604.00	43,396.00	89.15%
4400 ARCHITECTURE & ENGINEERING SERVICES	1,000,000.00	876,825.00	0.00	876,825.00	123,175.00	87.68%
Total Fund - 33 BOND FUND SERIES 2024	\$2,752,847.22	\$1,233,429.00	\$0.00	\$1,233,429.00	\$1,519,418.22	44.81 %
Fund - 41 SINKING FUND						
5100 DEBT SERVICE	2,468,515.34	0.00	0.00	0.00	2,468,515.34	0.00%
Total Fund - 41 SINKING FUND	\$2,468,515.34	\$0.00	\$0.00	\$0.00	\$2,468,515.34	0.00 %
Fund - 81 GIFT FUND						
2500 OFFICE	6,694.01	0.00	0.00	0.00	6,694.01	0.00%
Total Fund - 81 GIFT FUND	\$6,694.01	\$0.00	\$0.00	\$0.00	\$6,694.01	0.00 %

Budget Analysis

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Classification Bolding: \$, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2024-2025						
Fund - 86 CASUALTY/FLOOD INS FUND						
2100 SUPPORT STUDENTS	185,560.82	0.00	0.00	0.00	185,560.82	0.00%
Total Fund - 86 CASUALTY/FLOOD INS FUND	\$185,560.82	\$0.00	\$0.00	\$0.00	\$185,560.82	0.00 %
Total 2024-2025	\$48,589,486.61	\$5,739,408.36	\$1,755,872.08	\$3,983,536.28	\$42,850,078.25	11.81 %
Report Total	\$48,589,486.61	\$5,739,408.36	\$1,755,872.08	\$3,983,536.28	\$42,850,078.25	11.81 %

GUYMON PUBLIC SCHOOLS

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GENERAL FUND						
Project - 000 NONCATEGORICAL FUNDS						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$39,048.83	\$0.00	\$39,048.83	N/A	\$39,048.83
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$205.00	\$0.00	\$205.00	N/A	\$205.00
Series - 1000 Total	\$0.00	\$39,253.83	\$0.00	\$39,253.83	N/A	\$39,253.83
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$0.00	\$39,196.01	\$0.00	\$39,196.01	N/A	\$39,196.01
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$4,318.36	\$0.00	\$4,318.36	N/A	\$4,318.36
Source - 3130 RURAL ELECTRIC COOPERATIVE TAX	\$0.00	\$17,572.77	\$0.00	\$17,572.77	N/A	\$17,572.77
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$42,636.95	\$0.00	\$42,636.95	N/A	\$42,636.95
Series - 3000 Total	\$0.00	\$103,724.09	\$0.00	\$103,724.09	N/A	\$103,724.09
Series - 6000						
Source - 6140 ESTOPPED WARRANTS BY STATUTE	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Series - 6000 Total	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Project - 000 NONCATEGORICAL FUNDS Total	\$0.00	\$142,977.92	\$0.00	\$142,977.92	N/A	\$142,977.92
Project - 766 SUMMER FOOD SERVICE PROGRAM						
Series - 4000						
Source - 4740 SUMMER FOOD SERVICE PROGRAM	\$0.00	\$13,841.19	\$0.00	\$13,841.19	N/A	\$13,841.19
Series - 4000 Total	\$0.00	\$13,841.19	\$0.00	\$13,841.19	N/A	\$13,841.19
Project - 766 SUMMER FOOD SERVICE PROGRAM Total	\$0.00	\$13,841.19	\$0.00	\$13,841.19	N/A	\$13,841.19
Project - 799 PRIOR YEAR FEDERAL REIUMBURSEMENT						
Series - 4000						
Source - 4210 TITLE I-PART A- IMPROVING BASIC PROG	\$0.00	\$285,398.73	\$0.00	\$285,398.73	N/A	\$285,398.73
Source - 4230 TITLE I-EDU OF MIGRATORY CHILDREN	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 4281 TITLE III PT A ENG LANG ACQUISITION	\$0.00	\$20,324.57	\$0.00	\$20,324.57	N/A	\$20,324.57
Source - 4310 INDIVIDUALS WITH DISABIL IDEA--B	\$0.00	\$102,252.64	\$0.00	\$102,252.64	N/A	\$102,252.64
Source - 4340 PRESCHOOL AGES 3-5 IDEA-B	\$0.00	\$3,194.76	\$0.00	\$3,194.76	N/A	\$3,194.76
Source - 4442 STUDENT SUPPORT & ACADEMIC ENRICH	\$0.00	\$17,254.35	\$0.00	\$17,254.35	N/A	\$17,254.35
Source - 4470 TITLE VI-SUB 2- RURAL/LOW INCOME SCH	\$0.00	\$57,703.62	\$0.00	\$57,703.62	N/A	\$57,703.62
Source - 4480 TITLE IX- ED FOR HOMELESS/OTHER LAW	\$0.00	\$4,465.72	\$0.00	\$4,465.72	N/A	\$4,465.72
Source - 4689 OTHER MISC SOURCES OF FED REV	\$0.00	\$10,895.14	\$0.00	\$10,895.14	N/A	\$10,895.14
Series - 4000 Total	\$0.00	\$501,489.53	\$0.00	\$501,489.53	N/A	\$501,489.53
Project - 799 PRIOR YEAR FEDERAL REIUMBURSEMENT Total	\$0.00	\$501,489.53	\$0.00	\$501,489.53	N/A	\$501,489.53
Fund - 11 GENERAL FUND Total	\$0.00	\$658,308.64	\$0.00	\$658,308.64	N/A	\$658,308.64
Report Total	\$0.00	\$658,308.64	\$0.00	\$658,308.64	N/A	\$658,308.64

GUYMON PUBLIC SCHOOLS

Cash Balances

Options: Fiscal Years: 2022-2025, Funds: 11, 21, 32, 33, 41, 81, 86, As Of Date: 7/31/2024, Account Types: AC

Cash By Account and Fund

AC 0090	EQUITY BANK - GENERAL FUND		
2022	11	GENERAL FUND	(\$930.00)
2022	21	BUILDING FUND	\$0.00
2022	41	SINKING FUND	\$0.00
2022	86	CASUALTY/FLOOD INS FUND	\$0.00
2023	11	GENERAL FUND	(\$1,875,627.19)
2023	21	BUILDING FUND	\$0.00
2023	32	BOND FUND	\$0.00
2023	41	SINKING FUND	\$0.00
2023	86	CASUALTY/FLOOD INS FUND	\$0.00
2024	11	GENERAL FUND	\$523,959.93
2024	21	BUILDING FUND	\$1,719,013.26
2024	32	BOND FUND	\$0.00
2024	41	SINKING FUND	\$1,042,455.90
2024	86	CASUALTY/FLOOD INS FUND	\$198,256.37
2025	11	GENERAL FUND	\$377,486.67
2025	21	BUILDING FUND	(\$630.00)
2025	41	SINKING FUND	\$1,026,305.46
		Total AC 0090	\$3,010,290.40
AC 2071	EQUITY BANK - BOND FUND		
2022	11	GENERAL FUND	\$0.00
2022	32	BOND FUND	\$0.00
2023	11	GENERAL FUND	\$0.00
2023	32	BOND FUND	\$0.00
2024	32	BOND FUND	\$1,309,381.03
2024	33	BOND FUND SERIES 2024	\$2,258,237.45
2025	32	BOND FUND	\$166.81
2025	33	BOND FUND SERIES 2024	\$336.06
		Total AC 2071	\$3,568,121.35
AC 3055	EQUITY BANK - GIFTS FUND		
2022	81	GIFT FUND	\$0.00
2023	81	GIFT FUND	\$0.00
2024	81	GIFT FUND	\$6,700.65
2025	81	GIFT FUND	\$0.51
		Total AC 3055	\$6,701.16
			\$6,585,112.91

Cash By Fund

2022	11	GENERAL FUND	(\$930.00)
2022	21	BUILDING FUND	\$0.00
2022	32	BOND FUND	\$0.00
2022	41	SINKING FUND	\$0.00
2022	81	GIFT FUND	\$0.00
2022	86	CASUALTY/FLOOD INS FUND	\$0.00
2023	11	GENERAL FUND	(\$1,875,627.19)
2023	21	BUILDING FUND	\$0.00
2023	32	BOND FUND	\$0.00
2023	41	SINKING FUND	\$0.00
2023	81	GIFT FUND	\$0.00
2023	86	CASUALTY/FLOOD INS FUND	\$0.00

GUYMON PUBLIC SCHOOLS**Cash Balances****Options:** Fiscal Years: 2022-2025, Funds: 11, 21, 32, 33, 41, 81, 86, As Of Date: 7/31/2024, Account Types: AC

2024	11	GENERAL FUND	\$523,959.93
2024	21	BUILDING FUND	\$1,719,013.26
2024	32	BOND FUND	\$1,309,381.03
2024	33	BOND FUND SERIES 2024	\$2,258,237.45
2024	41	SINKING FUND	\$1,042,455.90
2024	81	GIFT FUND	\$6,700.65
2024	86	CASUALTY/FLOOD INS FUND	\$198,256.37
2025	11	GENERAL FUND	\$377,486.67
2025	21	BUILDING FUND	(\$630.00)
2025	32	BOND FUND	\$166.81
2025	33	BOND FUND SERIES 2024	\$336.06
2025	41	SINKING FUND	\$1,026,305.46
2025	81	GIFT FUND	\$0.51
			<hr/>
			\$6,585,112.91
			<hr/> <hr/>

GUYMON PUBLIC SCHOOLS

Investment Ledger

Options: Funds: , Account Nos: , Investment Nos: , Date Range: 7/1/2023 - 7/31/2024, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: True

Fund: 11

Account: AI 2831 BOP INVESTMENT CD GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
1028632831	BOP INVESTMENT CD GENERAL FUND	2/29/2024	8/29/2024		\$1,000,000.00	5.250	\$1,000,000.00
Total 1028632831							\$1,000,000.00
Total AI 2831 BOP INVESTMENT CD GENERAL FUND							\$1,000,000.00

Account: AI 2961 BOP INVESTMENT CD GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
1028372961	BOP INVESTMENT CD GENERAL FUND	1/11/2024	1/9/2025		\$1,000,000.00	5.300	\$1,000,000.00
Total 1028372961							\$1,000,000.00
Total AI 2961 BOP INVESTMENT CD GENERAL FUND							\$1,000,000.00

Account: AI 4115 EQUITY BANK CD - GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004115	EQUITY BANK CD - GENERAL FUND	1/30/2024	7/30/2024		\$1,000,000.00	5.350	\$1,000,000.00
Total 9696004115							\$1,000,000.00
Total AI 4115 EQUITY BANK CD - GENERAL FUND							\$1,000,000.00

Account: AI 4124 EQUITY BANK CD - GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004124	EQUITY BANK CD - GENERAL FUND	1/30/2024	7/30/2024		\$1,000,000.00	5.350	\$1,000,000.00
Total 9696004124							\$1,000,000.00
Total AI 4124 EQUITY BANK CD - GENERAL FUND							\$1,000,000.00

Account: AI 4457 EQUITY BANK CD - GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004457	EQUITY BANK CD - GENERAL FUND	6/10/2024	12/4/2024		\$1,000,000.00	5.000	\$1,000,000.00
Total 9696004457							\$1,000,000.00
Total AI 4457 EQUITY BANK CD - GENERAL FUND							\$1,000,000.00

Account: AI 5741 PFB INVESTMENT CD

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
1029335741	PANHANDLE FIRST BANK CD	7/11/2024	1/9/2025		\$1,000,000.00	5.350	\$1,000,000.00
Total 1029335741							\$1,000,000.00
Total AI 5741 PFB INVESTMENT CD							\$1,000,000.00

Account: AI 6898 BOP INVESTMENT CD GENERAL FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
1028896898	BOP INVESTMENT CD GENERAL FUND	4/19/2024	10/17/2024		\$1,000,000.00	5.150	\$1,000,000.00
Total 1028896898							\$1,000,000.00
Total AI 6898 BOP INVESTMENT CD GENERAL FUND							\$1,000,000.00
Total Fund 11							\$7,000,000.00

Fund: 21

Account: AI 3001 BOP INVESTMENT CD - BUILDING FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
2	BOP CD - BUILDING FUND	1/22/2024	10/20/2024		\$1,000,000.00	5.000	\$1,000,000.00
Date	Reinvested	Receipt Status			Amount		
7/20/2024	Yes	Posted			\$12,485.48		
Total Interest					\$12,485.48	Total Reinvested Interest	\$12,485.48
Total 2							\$1,012,485.48

GUYMON PUBLIC SCHOOLS

Investment Ledger

Options: Funds: , Account Nos: , Investment Nos: , Date Range: 7/1/2023 - 7/31/2024, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: True

Total AI 3001 BOP INVESTMENT CD - BUILDING FUND \$1,012,485.48

Account: AI 4070 EQUITY BANK INVESTMENT CD

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004070	EQUITY BANK CD - BUILDING FUND	1/12/2024	1/8/2025		\$1,000,000.00	5.300	\$1,000,000.00

Total 9696004070 \$1,000,000.00
Total AI 4070 EQUITY BANK INVESTMENT CD \$1,000,000.00

Account: AI 4313 EQUITY BANK CD - BUILDING FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004313	EQUITY BANK CD - BUILDING FUND	4/16/2024	4/16/2025		\$1,000,000.00	5.000	\$1,000,000.00

Total 9696004313 \$1,000,000.00
Total AI 4313 EQUITY BANK CD - BUILDING FUND \$1,000,000.00

Account: AI 4385 EQUITY BANK CD - BUILDING FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004385	EQUITY BANK CD - BUILDING FUND	5/15/2024	8/5/2024		\$500,000.00	5.000	\$500,000.00

Total 9696004385 \$500,000.00
Total AI 4385 EQUITY BANK CD - BUILDING FUND \$500,000.00

Account: AI 4430 EQUITY BANK CD - BUILDING FUND

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
9696004430	EQUITY BANK CD - BUILDING FUND	5/18/2024	11/18/2024		\$1,000,000.00	5.000	\$1,000,000.00

Total 9696004430 \$1,000,000.00
Total AI 4430 EQUITY BANK CD - BUILDING FUND \$1,000,000.00

Account: AI 9030 ANCHOR D BANK - BUILDING FUND CD

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
109030	ANCHOR D BANK BUILDING FUND CD	2/12/2021	8/9/2024		\$500,000.00	4.950	\$500,997.33

Date	Reinvested	Receipt Status	Amount
2/9/2024	Yes	Posted	\$11,113.79
Total Interest			\$11,113.79

Total Reinvested Interest \$11,113.79
Total 109030 \$512,111.12
Total AI 9030 ANCHOR D BANK - BUILDING FUND CD \$512,111.12

Total Fund 21 \$5,024,596.60
Total All Funds \$12,024,596.60

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 7/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
800 SCHOOL ACTIVITY SUBACCOUNTS	\$0.00	\$0.00	\$2,128.24	\$0.00	\$2,128.24	\$0.00	\$2,128.24
801 ADMISSIONS ACCOUNT	\$0.00	\$1,095.73	\$14,409.80	\$2,721.39	\$12,784.14	\$1,278.92	\$11,505.22
803 HS ACADEMIC BOWL	\$0.00	\$0.00	\$654.06	\$0.00	\$654.06	\$0.00	\$654.06
804 BPA	\$0.00	\$0.00	\$26.21	\$0.00	\$26.21	\$0.00	\$26.21
805 JR HIGH ART	\$0.00	\$0.00	\$726.47	\$0.00	\$726.47	\$0.00	\$726.47
806 HIGH SCHOOL ART	\$0.00	\$0.00	\$9,999.36	\$0.00	\$9,999.36	\$0.00	\$9,999.36
807 AP TESTING	\$0.00	\$0.00	\$1,718.30	\$0.00	\$1,718.30	\$0.00	\$1,718.30
808 CARRIER/HOMER LONG	\$0.00	\$4.31	\$10,693.90	\$0.00	\$10,698.21	\$0.00	\$10,698.21
809 ACADEMY	\$0.00	\$37.85	\$5,300.53	\$0.00	\$5,338.38	\$0.00	\$5,338.38
811 FOOTBALL	\$0.00	\$880.00	\$9,541.28	\$5,138.80	\$5,282.48	\$230.00	\$5,052.48
812 GOLF - BOYS	\$0.00	\$0.00	\$8,933.94	\$0.00	\$8,933.94	\$0.00	\$8,933.94
813 CROSS COUNTRY	\$0.00	\$200.00	\$7,208.07	\$362.74	\$7,045.33	\$1,631.34	\$5,413.99
814 GIRLS BASKETBALL	\$0.00	\$120.00	\$4,182.04	\$0.00	\$4,302.04	\$250.00	\$4,052.04
815 BOYS BASKETBALL	\$0.00	\$0.00	\$1,792.91	\$0.00	\$1,792.91	\$0.00	\$1,792.91
816 SOFTBALL FAST PITCH	\$0.00	\$0.00	\$6,404.43	\$219.24	\$6,185.19	\$3,305.05	\$2,880.14
817 BASEBALL	\$0.00	\$0.00	\$237.37	\$0.00	\$237.37	\$0.00	\$237.37
818 TRACK	\$0.00	\$0.00	\$4,098.47	\$0.00	\$4,098.47	\$1,040.00	\$3,058.47
819 GIRLS SOCCER	\$0.00	\$0.00	\$855.67	\$0.00	\$855.67	\$0.00	\$855.67
821 HS SUNSHINE COMMITTEE	\$0.00	\$0.00	\$216.22	\$0.00	\$216.22	\$0.00	\$216.22
822 BAND	\$0.00	\$0.00	\$14,251.48	\$0.00	\$14,251.48	\$2,000.00	\$12,251.48
823 VOLLEYBALL (HS/JR HIGH)	\$0.00	\$0.00	\$9,456.91	\$0.00	\$9,456.91	\$0.00	\$9,456.91
824 ALUMNI COURT	\$0.00	\$0.00	\$6,321.16	\$0.00	\$6,321.16	\$0.00	\$6,321.16
825 CAUGHT YA	\$0.00	\$200.00	\$1,655.22	\$0.00	\$1,855.22	\$0.00	\$1,855.22
826 ACADEMICS TEAM JR HIGH	\$0.00	\$0.00	\$4.13	\$0.00	\$4.13	\$0.00	\$4.13
829 BOYS SOCCER	\$0.00	\$0.00	\$1,201.12	\$0.00	\$1,201.12	\$0.00	\$1,201.12
830 TIGER MEDIA	\$0.00	\$0.00	\$583.33	\$0.00	\$583.33	\$0.00	\$583.33
831 JH DRAMA/THEATER	\$0.00	\$0.00	\$664.00	\$0.00	\$664.00	\$0.00	\$664.00
833 HIGH SCHOOL CHOIR	\$0.00	\$0.00	\$4,968.44	\$0.00	\$4,968.44	\$300.00	\$4,668.44
834 COMPUTER/SENIOR VIDEO	\$0.00	\$0.00	\$106.69	\$0.00	\$106.69	\$0.00	\$106.69
835 JR HIGH CHEERLEADERS	\$0.00	\$0.00	\$2,294.27	\$1,214.55	\$1,079.72	\$300.00	\$779.72
836 HS CHEERLEADERS	\$0.00	\$140.00	\$20,117.68	\$910.83	\$19,346.85	\$1,494.00	\$17,852.85
842 CLASS OF 2025	\$0.00	\$0.00	\$7,050.65	\$0.00	\$7,050.65	\$0.00	\$7,050.65
844 CLASS OF 2024	\$0.00	\$0.00	\$1,201.83	\$0.00	\$1,201.83	\$0.00	\$1,201.83
847 GRADUATED CLASSES FUND	\$0.00	\$0.00	\$2,465.91	\$0.00	\$2,465.91	\$0.00	\$2,465.91
848 HS PRINCIPAL FUND	\$0.00	\$0.00	\$5,299.24	\$0.00	\$5,299.24	\$0.00	\$5,299.24
849 HS CERAMICS	\$0.00	\$0.00	\$938.53	\$0.00	\$938.53	\$0.00	\$938.53
850 HS ESPORTS	\$0.00	\$0.00	\$702.67	\$0.00	\$702.67	\$0.00	\$702.67
851 DEBATE CLUB	\$0.00	\$0.00	\$1,460.12	\$0.00	\$1,460.12	\$0.00	\$1,460.12
852 DANCE TEAM	\$0.00	\$2,229.00	\$16,034.45	\$1,500.00	\$16,763.45	\$2,571.94	\$14,191.51
854 ELEMENTARY YEARBOOK	\$0.00	\$0.00	\$8,287.08	\$0.00	\$8,287.08	\$0.00	\$8,287.08
855 NORTH PARK ELEMENTARY	\$0.00	\$11.25	\$27,052.30	\$0.00	\$27,063.55	\$345.96	\$26,717.59
856 LIBRARY (NORTH PARK)	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00
857 FCA, HIGH SCHOOL	\$0.00	\$0.00	\$19.84	\$0.00	\$19.84	\$0.00	\$19.84
858 FFA	\$0.00	\$287.00	\$13,276.89	\$0.00	\$13,563.89	\$0.00	\$13,563.89
859 FFA FARM ACCOUNT	\$0.00	\$1,000.00	\$12,186.84	\$0.00	\$13,186.84	\$0.00	\$13,186.84
861 FCCLA, JR HIGH	\$0.00	\$0.00	\$11,062.63	\$0.00	\$11,062.63	\$0.00	\$11,062.63
862 FCCLA, HIGH SCHOOL	\$0.00	\$0.00	\$1,008.39	\$0.00	\$1,008.39	\$0.00	\$1,008.39
863 INSTRUCTIONAL COACHES	\$0.00	\$0.00	\$1,006.26	\$0.00	\$1,006.26	\$0.00	\$1,006.26
864 FIVE STATE HONOR BAND	\$0.00	\$0.00	\$5,333.11	\$0.00	\$5,333.11	\$0.00	\$5,333.11
865 FRENCH CLUB	\$0.00	\$0.00	\$3,174.49	\$0.00	\$3,174.49	\$0.00	\$3,174.49
866 HALO, JR HIGH	\$0.00	\$0.00	\$1,375.89	\$0.00	\$1,375.89	\$0.00	\$1,375.89
867 HALO, HIGH SCHOOL	\$0.00	\$0.00	\$741.56	\$0.00	\$741.56	\$0.00	\$741.56
870 JH GEEK SQUAD	\$0.00	\$0.00	\$6.53	\$0.00	\$6.53	\$0.00	\$6.53
871 JR HIGH FACULTY	\$0.00	\$0.00	\$459.87	\$0.00	\$459.87	\$0.00	\$459.87
872 JR HIGH	\$0.00	\$0.00	\$2,593.39	\$0.00	\$2,593.39	\$1,678.00	\$915.39
873 LIBRARY (NORTH PARK, PRAIRIE)	\$0.00	\$0.00	\$6,650.33	\$0.00	\$6,650.33	\$0.00	\$6,650.33
874 LIBRARY (JR HIGH)	\$0.00	\$0.00	\$1,719.98	\$0.00	\$1,719.98	\$0.00	\$1,719.98

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 7/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
875 LIBRARY (HIGH SCHOOL)	\$0.00	\$0.00	\$1,491.66	\$0.00	\$1,491.66	\$0.00	\$1,491.66
877 LIBRARY (ACADEMY, HOMER LONG)	\$0.00	\$0.00	\$4,890.95	\$0.00	\$4,890.95	\$0.00	\$4,890.95
879 HS MISCELLANEOUS	\$0.00	\$587.45	\$5,937.97	\$0.00	\$6,525.42	\$0.00	\$6,525.42
881 NJHS	\$0.00	\$0.00	\$2,971.73	\$0.00	\$2,971.73	\$0.00	\$2,971.73
882 NHS HIGH SCHOOL	\$0.00	\$0.00	\$896.62	\$0.00	\$896.62	\$0.00	\$896.62
884 ALTERNATIVE SCHOOL	\$0.00	\$0.00	\$1,091.86	\$0.00	\$1,091.86	\$0.00	\$1,091.86
885 FOLKLORICA, HIGH SCHOOL	\$0.00	\$0.00	\$7,125.51	\$912.19	\$6,213.32	\$4,345.00	\$1,868.32
886 HS YEARBOOK	\$0.00	\$0.00	\$4,456.03	\$0.00	\$4,456.03	\$0.00	\$4,456.03
887 SWIM	\$0.00	\$0.00	\$4,850.77	\$0.00	\$4,850.77	\$0.00	\$4,850.77
888 HS ROBOTICS CLUB	\$0.00	\$0.00	\$1,882.84	\$0.00	\$1,882.84	\$0.00	\$1,882.84
889 TECH EDUCATION	\$0.00	\$0.00	\$2,146.22	\$0.00	\$2,146.22	\$0.00	\$2,146.22
890 AUTO MECHANICS	\$0.00	\$0.00	\$1,196.33	\$0.00	\$1,196.33	\$0.00	\$1,196.33
891 PRAIRIE	\$0.00	\$28.58	\$15,333.10	\$0.00	\$15,361.68	\$941.00	\$14,420.68
895 STUCO, JR HIGH	\$0.00	\$0.00	\$999.81	\$0.00	\$999.81	\$0.00	\$999.81
896 STUCO, HIGH SCHOOL	\$0.00	\$0.00	\$18,762.10	\$0.00	\$18,762.10	\$120.00	\$18,642.10
899 HS COUNSELORS	\$0.00	\$0.00	\$1,352.59	\$0.00	\$1,352.59	\$0.00	\$1,352.59
901 CARING FOR TIGERS	\$0.00	\$770.00	\$7,105.35	\$0.00	\$7,875.35	\$0.00	\$7,875.35
905 STRENGTH & CONDITIONING	\$0.00	\$0.00	\$350.53	\$0.00	\$350.53	\$0.00	\$350.53
906 YEARBOOK, JR HIGH	\$0.00	\$0.00	\$1,965.26	\$0.00	\$1,965.26	\$0.00	\$1,965.26
908 TIGER TALES - FILL THE BUS	\$0.00	\$0.00	\$1,043.28	\$0.00	\$1,043.28	\$0.00	\$1,043.28
909 AFTER SCHOOL PROGRAMS	\$0.00	\$0.00	\$3,250.00	\$0.00	\$3,250.00	\$0.00	\$3,250.00
910 COLOR GUARD	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
911 POWERLIFTING	\$0.00	\$0.00	\$58.52	\$0.00	\$58.52	\$0.00	\$58.52
912 JH TABLE TOP CLUB	\$0.00	\$0.00	\$76.14	\$0.00	\$76.14	\$0.00	\$76.14
915 GOLF - GIRLS	\$0.00	\$0.00	\$6,566.00	\$0.00	\$6,566.00	\$0.00	\$6,566.00
917 JH BASEBALL	\$0.00	\$0.00	\$58.60	\$0.00	\$58.60	\$0.00	\$58.60
922 BAND SPECIAL-TRIP ALLOCATIONS	\$0.00	\$0.00	\$6,018.90	\$0.00	\$6,018.90	\$6,000.00	\$18.90
997 CRIMESTOPPERS	\$0.00	\$0.00	\$1,591.88	\$0.00	\$1,591.88	\$0.00	\$1,591.88
998 SUPERINTENDENTS	\$0.00	\$206.00	\$683.45	\$0.00	\$889.45	\$182.35	\$707.10
Total	\$0.00	\$7,797.17	\$387,364.48	\$12,979.74	\$382,181.91	\$28,013.56	\$354,168.35

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 113 - 200, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	113	07/08/2024	890	SHERATON OKLAHOMA CITY DOWNTOWN	LODGING BOARD MEMBERS FOR OSSBA CONFERENCE	2,528.00
11	114	07/10/2024	10723	TRACTOR SUPPLY	MOWER BLADES - MAINTENANCE	94.99
11	115	07/10/2024	363	MUSIC THEATRE INTERNATIONAL	MATERIAL FOR HS MUSICAL 24/25- CHOIR BUDGET	50.00
11	116	07/10/2024	89	J.W. PEPPER & SON, INC.	MUSIC FOR SHOW CHOIR- CHOIR BUDGET	543.79
11	117	07/15/2024	1071	SCHOOL STATUS	CONNECT ADVANCED COMMUNICATION PLATFORM	12,000.00
11	118	07/15/2024	1044	WILSON LANUAGE TRAINING	FUNDATIONS CURRICULUM	7,692.00
11	119	07/15/2024	652	SCHOLASTIC CLASSROOM MAGAZINES	GJHS CURRENT ISSUES CURRICULUM	274.73
11	120	07/15/2024	652	SCHOLASTIC CLASSROOM MAGAZINES	SS CURRICULUM - 3RD GRADE	1,512.50
11	121	07/15/2024	652	SCHOLASTIC CLASSROOM MAGAZINES	SPANISH CURRICULUM - HS	1,314.90
11	122	07/15/2024	1076	STUDENT ASSURANCE SERVICES, INC.	STUDENT CATASTROPHIC INSURANCE	2,677.50
11	123	07/16/2024	652	SCHOLASTIC CLASSROOM MAGAZINES	SCHOLASTIC NEWS - 1ST & 2ND GRADES	3,327.45
11	124	07/16/2024	577	MCGRAW-HILL EDUCATION	MUSIC CURRICULUM - HS	617.37
11	125	07/16/2024	191	PROGRESS LEARNING	BENCHMARK TESTING PLATFORM	18,179.47
11	126	07/16/2024	527	CENGAGE LEARNING	ACCOUNTING TEXTBOOKS- HS	2,458.50
11	127	07/16/2024	1757	HAL LEONARD LLC	MUSIC SUBSCRIPTION - ACADEMY	299.00
11	128	07/17/2024	156	RENAISSANCE LEARNING INC.	RENEWAL-EVALUATION, REMEDIATION & SUPPLEMENTATION	67,700.00
11	129	07/15/2024	81095	HOLIDAY INN EXPRESS SUITES	LODGING FOR COACHES CLINIC	534.17
11	130	07/19/2024	496	HOLIDAY INN EXPRESS WOODWARD	LODGING SPED CONFERENCE	952.00
11	131	07/22/2024	3090	CHOICES PROGRAM	CURRENT ISSUES CURRICULUM- JH BUDGET	80.00
11	132	07/08/2024	1081	TEACHERCENTRIC, INC	RENEWAL OF SACHEL PULSE - 795 FUNDS	19,046.25
11	133	07/08/2024	47	EDUSKILLS, LLC	EL MANAGEMENT SOFTWARE RENEWAL	19,140.00
11	134	07/08/2024	60775	OKSTE	OKSTE MEMBERSHIP RENEWAL	500.00
11	135	07/22/2024	10731	HAMPTON INN AND SUITES STILLWATER	LODGING- LEVI JOHNSON -412 AG FUNDS	214.00
11	136	07/22/2024	882	EMBASSY SUITES NORMAN	LODGING TAMRA HALL & AUDRA TANQUARY	214.00
11	137	07/22/2024	12	AMAZON CAPITAL SERVICES	SUPPLIES - NP BUDGET	521.82

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 113 - 200, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	138	07/09/2024	528	E.L. ACHIEVE	PARTNERSHIP RENEWAL - EL MATERIALS	2,000.00
11	139	07/09/2024	903	OIAAA	OIAAA DUES	200.00
11	140	07/11/2024	3105	TWOTREES TECHNOLOGIES	E-RATE ACCESS POINTS AND UPS	6,703.81
11	141	07/11/2024	1070	IDN GLOBAL	ACCESS CONTROL FOBS - NP	328.22
11	142	07/11/2024	188	TRAFERA HOLDINGS, LLC	GOGUARDIAN RENEWAL	28,797.48
11	143	07/22/2024	630	S & S SERVICES LLC	PORT-A-POT SERVICE AT SALYER FOR DEMOLITION	800.00
11	144	07/15/2024	30	CATHY HARPER DBA FIRE BAN	VENT HOOD CLEANING - ALL KITCHENS	4,700.00
11	146	07/17/2024	81088	FACING IT Internation AB	HELLO HISTORY SUBSCRIPTION - JH	259.98
11	147	07/17/2024	152	RAY ORTIZ	SPRINKLER SERVICES- BLANKET	5,000.00
11	148	07/17/2024	3097	UNIVERSITY OF OKLAHOMA- ELQA	ELQA TRAINING- TAMRA HALL & AUDRA TANQUARY	250.00
11	149	07/18/2024	114	MIDWEST SPORTING GOODS	TRACK PROTECTION MATS	4,400.00
11	150	07/19/2024	12	AMAZON CAPITAL SERVICES	NOISE DIFFUSERS- NP BUDGET	809.73
11	151	07/22/2024	12	AMAZON CAPITAL SERVICES	MOVIES FOR FILM STUDIES CLASS- JH BUDGET	250.00
11	152	07/10/2024	659	OKACTE	FEES FOR OK SUMMIT - 412 FUNDS -FACS CLASS	115.00
11	153	07/23/2024	659	OKACTE	SUMMER MEETING- AG 412 FUNDS	200.00
11	154	07/20/2024	114	MIDWEST SPORTING GOODS	HELMET RECONDITION - FOOTBALL BUDGET	4,650.00
11	156	07/21/2024	60721	HYATT REGENCY TULSA DOWNTOWN	OK SUMMIT LODGING -412 FUNDS- BEHNE	324.00
11	157	07/21/2024	659	OKACTE	OK SUMMIT FEES - 412 FUNDS - COMPUTER CLASS	290.00
11	158	07/21/2024	659	OKACTE	OK SUMMIT FEES- 412 FUNDS- BEHNE	290.00
11	159	07/23/2024	83	IMAGINE LEARNING	EDGENUITY RENEWAL - 795 FUNDS	44,835.00
11	160	07/23/2024	83	IMAGINE LEARNING	READING & MATH SUPPLEMENTAL PROGRAM	137,000.00
11	161	07/23/2024	465	WALMART CAPITAL ONE	SUPPLIES FOR ADMIN	500.00
11	162	07/23/2024	10737	REALITY WORKS	AGRICULTURE ITEMS- PERKINS 421 FUNDS	11,869.73
11	163	07/12/2024	944	WESTERN LAWN	WEED SPRAYING FOR FIELDS	3,700.00
11	164	07/15/2024	10701	SHERWIN WILLIAMS STORE	PAINT FOR MAINTENANCE - BLANKET PO	2,000.00
11	165	07/25/2024	543	TYPING.COM, LLC	EDUTYPING RENEWAL LICENSES- JH	1,213.65
11	166	07/21/2024	642	CERTIPORT NCS PEARSON, INC	GMETRIX CURRICULUM - PERKINS 421 FUNDS	6,696.00

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 113 - 200, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	167	07/21/2024	32	CDWG	PRINTER & SCANNER - PERKINS 421 FUNDS- BEHNE	1,968.88
11	168	07/21/2024	564	ICEV	ICEV CURRICULUM - PERKINS 421 FUNDS- BEHNE	3,940.00
11	169	07/21/2024	642	CERTIPORT NCS PEARSON, INC	GMETRIX CURRICULUM - PERKINS 421 FUNDS- BEHNE	5,086.60
11	170	07/21/2024	44	DELL COMPUTER CORP.	PRECISION LAPTOP 5680 - 421 FUNDS BEHNE	2,690.43
11	171	07/30/2024	3107	PENN STATE INDUSTRIES	MACHINE & SUPPLIES- PERKINS 421 FUNDS AG	2,339.70
11	172	07/24/2024	332	LAMBERT, GEORGE C	WIRE REPAIRS FOR JH SOUND SYSTEM- JH BUDGET	250.00
11	173	07/26/2024	32	CDWG	PRINTERS FOR CHILD NUTRITION - CN FUNDS	1,218.96
11	174	07/26/2024	60721	HYATT REGENCY TULSA DOWNTOWN	LODGING OK SUMMIT- 412 FUNDS-R SMITH	324.00
11	175	07/26/2024	1046	BYTE SPEED	LAPTOPS FOR CHILD NUTRITION - CN FUNDS	5,586.00
11	176	07/30/2024	465	WALMART CAPITAL ONE	WALMART OPEN- FOOTBALL BUDGET	100.00
11	177	07/30/2024	501	SIMPLY COACHING SUMMIT/MASTERCARD	GRAMMAR CURRICULUM FOR NP	436.80
11	178	07/30/2024	3108	INSPIRING YOUNG LEARNERS, LLC	ELL CURRICULUM - PRAIRIE	219.70
11	179	07/30/2024	501	SIMPLY COACHING SUMMIT/MASTERCARD	BIOCLOUD 3D CURRICULUM- HS	359.88
11	180	07/30/2024	3109	HUMAN KINECTICS	ATHLETIC TRAINING CURRICULUM	1,726.56
11	181	07/30/2024	89	J.W. PEPPER & SON, INC.	FALL CHOIR MUSIC - JH/HS- CHOIR BUDGET	700.00
11	182	07/30/2024	12	AMAZON CAPITAL SERVICES	TABLETS FOR GRAPHIC DESIGN- JH BUDGET	1,000.00
11	183	07/30/2024	12	AMAZON CAPITAL SERVICES	SCHOOL SUPPLIES 24/25- ACADEMY BUDGET	556.16
11	184	07/30/2024	291	FIRST BANKCARD PAYMENT PROCESSING	ATHLETIC.NET SITE FEES - XC BUDGET	135.00
11	185	07/30/2024	465	WALMART CAPITAL ONE	SUPPLIES FOR CHILD NUTRITION - CN FUNDS	1,200.00
11	186	07/29/2024	212	ADVANCED WATER SOLUTIONS	SERVICE FOR ICE MACHINE - BLANKET	1,500.00
11	187	07/31/2024	652	SCHOLASTIC CLASSROOM MAGAZINES	DIGITAL ART - HS	81.00
11	188	08/01/2024	12	AMAZON CAPITAL SERVICES	LUNCH ROOM ITEMS -CN FUNDS	770.00
11	189	08/02/2024	12	AMAZON CAPITAL SERVICES	MANIPULATIVES - HL BUDGET	850.00
11	190	08/02/2024	114	MIDWEST SPORTING GOODS	KNEE PADS FOR JH/HS - FOOTBALL BUDGET	500.00
11	191	08/02/2024	60840	SERVICE OKLAHOMA	CDL TESTING FEES	3,000.00

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 113 - 200, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	192	07/31/2024	1099	ROBERTS PARTNERS LLC	ACCOUNTING SERVICE FOR PAYROLL TAXES -BLANKET	1,000.00
11	193	08/06/2024	12	AMAZON CAPITAL SERVICES	SUPPLIES FOR HS- HS BUDGET	440.00
11	194	08/06/2024	465	WALMART CAPITAL ONE	SUPPLIES- HS BUDGET	150.00
11	195	08/06/2024	12	AMAZON CAPITAL SERVICES	TEXTBOOK FOR CRIMINAL JUSTICE - JH BUDGET	80.00
11	196	08/07/2024	567	STUDIES WEEKLY OFFICE	OKLAHOMA FIFTH GRADE STUDIES WEEKLY	677.60
11	197	08/08/2024	3110	ANET PARTNERS LLC	MANAGED NETWORK SERVICES	2,520.00
11	198	08/08/2024	926	EL RENO PUBLIC SCHOOL	TOURNAMENT FEE- VOLLEYBALL BUDGET	250.00
11	199	08/08/2024	658	VIZAVANCE	VISION SCREENING ALL SITES	600.00
11	200	08/08/2024	446	TEACHERS PAY TEACHERS	CRIMINAL JUSTICE CURRICULUM - JH BUDGET	120.00
Non-Payroll Total:						\$473,032.31

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 1 - 14, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/08/2024	541	AIR PRO HEATING & COOLING	INSTALL AC AT THE WAREHOSUE FOR THE SERVE ROOM	4,305.00
21	2	07/08/2024	104	LUMBER MART	HL PORTABLE RAMPS	1,672.09
21	3	07/08/2024	3086	BOND TRUCKING	HL PORTABLES HARDWEAR ANCHOR AND ANCHOR BOLTS	630.00
21	4	07/11/2024	1070	IDN GLOBAL	SECURITY SUPPLIES - JH & HS	52,804.31
21	5	07/22/2024	60736	STREETS, LLC	QUARTERLY SERVICE MAINT AGREEMENT	50,000.00
21	6	07/16/2024	104	LUMBER MART	SUPPLIES FOR HL PORTABLES	1,885.49
21	7	07/24/2024	104	LUMBER MART	SKIRTING FOR PORTABLES AT HL	1,933.20
21	8	07/11/2024	3086	BOND TRUCKING	ANCHOR AND BOLTS FOR HL PORTABLE	630.00
21	9	07/17/2024	3057	T & T ELECTRICAL LLC	REFEREES A/C UNIT WIRING	3,017.77
21	10	07/17/2024	3057	T & T ELECTRICAL LLC	WAREHOUSE A/C UNIT WIRING	2,732.00
21	11	07/17/2024	3057	T & T ELECTRICAL LLC	ADMIN OFFICE A/C UNIT WIRING	1,840.00
21	12	07/30/2024	10725	CROELL	SIDEWALK FOR PORTABLES	1,820.00
21	13	07/31/2024	541	AIR PRO HEATING & COOLING	WAREHOUSE AC INSTALLATION	4,305.00
Non-Payroll Total:						\$127,574.86

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 5 - 5, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	5	07/15/2024	60873	CWA GROUP	ARCHITECTURAL FEES - NEW 3RD & 4TH GRADE CENTER	792,000.00
Non-Payroll Total:						\$792,000.00

GUYMON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 1 - 1, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/24/2024	673	UMB BANK N.A.	SERIES 2021 BOND PAYMENT (PRINCIPAL & INTEREST)	2,087,280.00

Non-Payroll Total: 2,087,280.00

Guymon Public Schools

Board of Education Regular Meeting

Monday, July 8, 2024 5:30 PM

Science Annex of Junior High School, 712 N James, Guymon, OK 73942

1. **ORDER OF BUSINESS**

1.A. Call to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

Andy Espericueta: Present

Mrs. Carla Hernandez: Present

Mrs. Elvia Hernandez: Present

Charity Hitch: Absent

Alphonso Mata: Present

1.C. Moment of Silence/Pledge of Allegiance

1.D. Open Forum

2. **SUPERINTENDENT'S REPORT**

- TCEC - OSSBA Community Partner Award
- Bereavement Leave Policy
- Staff to Student Communications law change
- Guymon Tiger Sponsorships/Ads - Katie Lindsay
- Board Members - Take photos during senior picture days

Superintendent Purdy informed the board that TCEC had been nominated for an OSSBA Community Partner Award and won. They will be presented with an award at the OSSBA Conference. Next she discussed the new bereavement policy that we would like to implement. She also talked about the new staff to student communications law change. Next, she had Katie Lindsay, our social media specialist, talk about sponsorship/advertisement opportunities for our scoreboard. Lastly, she mentioned that board members need to take pictures on senior picture days (August 5th and 6th).

3. **FINANCIALS**

Motion to approve all the financial reports Passed with a motion by Mrs. Elvia Hernandez and a second by Mrs. Carla Hernandez.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

- 3.A. Approval of Budget Reports for June 2024
- 3.B. Approval of Treasurer's Report for June 2024
- 3.C. Approval of expenditures, transfer of funds, and financial statement of Guymon Public School's Activity Funds
- 3.D. Consider and possibly vote to approve new Encumbrances, Claims, and Supplemental Claims

YEAR 2024

- 1. General Fund: \$231,215.49 PO #789 - 806
- 2. Building Fund: \$12,643.10 PO #15 - 16
- 3. Bond Fund Series 2024: \$549,821.92 PO #2 - 3

YEAR 2025

- 1. General Fund: \$606,080.53 PO #81 - 112
- 2. Bond Fund Series 2024: \$441,429.00 PO #1 - 4

4. CONSENT AGENDA:

The following are items of a routine nature that are normally approved at the Board meetings and will be considered and voted upon with one motion unless any Board Member requests to have a separate vote on any or all of them.

Approval of the Consent Agenda as Listed Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea
Mrs. Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

- 4.A. Approval of Minutes of Special Meetings: June 17, 2024
- 4.B. Approval of fundraisers (**Appendix B**)
- 4.C. Renewal and Ratification of Agreements/Contracts for the Fiscal Year 2024-2025
 - 1. Big Five Community Services, Inc. (Head Start) LEA Agreement
 - 2. Lifesplan Physical Therapy

5. ACTION TOPICS

5.A. Consider and take action on a Lease with the City of Guymon pertaining to Lots Nine (9) and Ten (10) in Block Twenty-four (24), Stonebreaker-Zea Addition to the City of Guymon, said Lease to be for a term extending to December 31, 2075, and said Lease to replace and supersede that certain Lease dated January 1, 2021.

Motion to approve a Lease with the City of Guymon pertaining to Lots Nine (9) and Ten (10) in Block Twenty-four (24), Stonebreaker-Zea Addition to the City of Guymon, said Lease to be for a term extending to December 31, 2075, and said Lease to replace and supersede that certain Lease dated January 1, 2021. Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.B. Discussion and possible action to revise and adopt the Guymon Board of Education policies: DCD, DED-R2, DEC, DEC-R1, DEC-R2, DHAC, EFEA, EIEC, EIED, FDA, FDC-R1, FEH

Motion to revise and adopt the Guymon Board of Education policies: DCD, DED-R2, DEC, DEC-R1, DEC-R2, DHAC, EFEA, EIEC, EIED, FDA, FDC-R1, FEH Passed with a motion by Mrs. Elvia Hernandez and a second by Mrs. Carla Hernandez.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.C. Discussion and possible action to approve the list of school-approved communication platforms:

- School Status
- Google classroom
- School-issued email
- Facebook or Facebook Messenger (only when communication is shared through the official school district account by an authorized district representative)
- Go Guardian
- SeeSaw

Motion to approve the list of school-approved communication platforms: School Status, Google classroom, School-issued email, Facebook or Facebook Messenger (only when communication is shared through the official school district account by an authorized district representative), Go Guardian, SeeSaw with an amendment to include Group Me as well Passed with a motion by Mrs. Elvia Hernandez and a second by Mrs. Carla Hernandez.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.D. Discussion and possible to revise and adopt the Guymon Public Schools student handbooks for the 2024-2025 school year

Motion to revise and adopt the Guymon Public Schools student handbooks for the 2024-2025 school year Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.E. Discussion and possible action to approve the recommendation to surplus and remove from the inventory the items from Guymon Junior High School

Motion to surplus and remove from the inventory the items from Guymon Junior High School Passed with a motion by Alphonso Mata and a second by Mrs. Carla Hernandez.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.F. Discussion and possible action to approve the recommendation to surplus and remove from the inventory the items from the Technology Department

Motion to surplus and remove from the inventory the items from the Technology Department Passed with a motion by Alphonso Mata and a second by Mrs. Carla Hernandez.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent

Alphonso Mata: Yea

Yea: 4, Nay: 0, Absent: 1

5.G. Discussion and possible action to approve the recommendation to surplus and remove from the inventory the items from the Agricultural Education department

Motion to surplus and remove from the inventory the items from the Agricultural Education department Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea

Mrs. Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

5.H. Discussion and possible action to approve, disapprove or table the Athletic Committee and budget

Motion to approve the creation of the Athletic Facilities Committee and an annual budget of \$220,000.00 Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea
Mrs. Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

6. **EXECUTIVE SESSION**

Consider and possible vote to go into Executive Session to discuss the employment, hiring, appointment, or resignation of support and certified staff as listed in **Appendix A**, pursuant to 25 O.S. Section 307 (B)(1)

Motion to go into executive session at 6:43 p.m. Passed with a motion by Mrs. Elvia Hernandez and a second by Alphonso Mata.

Andy Espericueta: Yea
Mrs. Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

7. Acknowledge Return into Open Session

Acknowledge Return to Open Session at 7:28 p.m. Passed with a motion by Alphonso Mata and a second by Mrs. Elvia Hernandez.

Andy Espericueta: Yea
Mrs. Carla Hernandez: Yea
Mrs. Elvia Hernandez: Yea
Charity Hitch: Absent
Alphonso Mata: Yea
Yea: 4, Nay: 0, Absent: 1

8. Executive session minutes compliance announcement

The board entered into executive session at 6:43 p.m. to discuss the employment, hiring, promotion, or resignation of support and certified staff as listed in Appendix A, as authorized by 25 O.S. Section 307(B)(1). Those present in executive session were Alphonso Mata, Elvia

Guymon Public Schools

Board of Education Special Meeting

Tuesday, July 16, 2024 12:00 PM

Administration Office, 111 NW 11th Street, Guymon, OK 73942

1. **ORDER OF BUSINESS**

1.A. Call to Order

The meeting was called to order at 12:00 p.m.

1.B. Roll Call

Andy Espericueta:	Present
Mrs. Carla Hernandez:	Present
Mrs. Elvia Hernandez:	Absent
Charity Hitch:	Absent
Alphonso Mata:	Present

2. **ACTION ITEMS**

2.A. Consider and vote to approve, disapprove or table the recommendation of Southwest Foodservice Excellence (SFE) for Food Service Management Company for Guymon Public Schools.

Mrs. Elvia Hernandez: Present

Marion Wynne and Candy Greening with SFE were present to answer any questions the board had regarding the company and the transition.

Motion to approve Southwest Foodservice Excellence (SFE) for Food Service Management Company for Guymon Public Schools. This motion, made by Alphonso Mata and seconded by Mrs. Carla Hernandez, Passed.

Andy Espericueta:	Yea
Mrs. Carla Hernandez:	Yea
Mrs. Elvia Hernandez:	Yea
Charity Hitch:	Absent
Alphonso Mata:	Yea

Yea: 4, Nay: 0, Absent: 1

3. **ADJOURN**

INDIVIDUALS HAVING A PHYSICAL CONDITION THAT PREVENTS THEM FROM ATTENDING THE BOARD MEETING ARE REQUESTED TO CONTACT THIS OFFICE NO LATER THAN 3:00 PM ON THE DAY OF SAID MEETING SO ARRANGEMENTS MAY BE MADE TO ACCOMODATE SAID INDIVIDUALS.

CERTIFICATE AND MUNICIPAL ORDER TO COUNTY CLERK AND COUNTY TREASURER

Guymon Oklahoma, Aug. 12, 20 24

To the County Clerk and County Treasurer of Texas County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County Library, Board of Education, School District, (state which) Board of Education of Guymon School District in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid municipality in accordance with the provisions of 68 Okl. St. Ann. § 2923, to

Kari Montgomery Address 111 NW 11th St. Guymon, Oklahoma as TREASURER of said Municipality for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

Date Elected or Re-elected 20 Date Appointed or Re-appointed 8/12/24 20 24 Filed Surety Bond in sum of One Hundred Thousand Dollars (\$100,000) with Liberty Mutual as Surety (Note 1) Date of Bond July 1, 20 24 Bond Term begins July 1, 20 24 Expires July 1, 20 25 If Bond is executed by an authorized Bond Company, give Number of Bond 999018843 Date Bond was approved by Governing Board August 12, 20 24 Record of Approval of Bond and subscribing to oath of office recorded in the minutes of the Governing Board at page 2 Under date of August 12, 20 24

Said new Bond is in custody and control of Long + McKinnon (Note 2), or was deposited with for safekeeping.

(If Treasurer was Re-elected or Re-appointed, fill out the following)

Bond for previous term executed by Liberty Mutual Bond No. 999018843 And was for the term beginning July 1, 20 24, and ending July 1, 20 25

Title 51 Okl. St. Ann. § 4, reading: "When the incumbent of any office is re-elected he shall qualify as above required, but his bond shall not be approved until he has produced or fully accounted for all public funds and property in his control, under color of office during the expiring term, to the person or authority to whom he should account, and the fact and date of such satisfactory exhibit shall be endorsed upon the new bond before its approval" has been complied with. Said exhibit was prepared by Kari Montgomery

Approved on August 12, 20 24 by and endorsement made.

Signed and Certified at Oklahoma, this day of 20

Presiding Officer Official Title Attesting Officer Official Title

ATTESTING OFFICER'S SEAL

ATTEST:

Note 1: Extension Certificates ineffective for new term. New Bond required for each term. (Attorney General) Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody. Note 3: See 11 Okl. St. Ann. § 8-105, for governing bond for Treasurer of a Town; 11 Okl. St. Ann. § 8-101, for Cities; 70 Okl. St. Ann. § 5-115, for Treasurer of a Board of Education, either City or Town; and 65 Okl. St. Ann. § 4-105, for Multi-County Library.

Appendix B

Activity Accounts - Fundraiser Requests

August 2024

SPONSOR/SCHOOL	FUNDRAISER	PROJECTED AMOUNT TO BE RAISED	PURPOSE OF FUNDS	NOTES/DATES
Jr High Cheer	Face painting for pep rally	\$200	Cheer attire, travel expenses, school spirit items	October
Jr High Cheer	Fill My Bow - Donations	\$2,250	Cheer attire, travel expenses, school spirit items	October
Jr High Cheer	"Date Night" Raffle Cards	\$1,650	Cheer attire, camp, travel expenses, school spirit items	August
Jr High Cheer	Snack Shack	\$250	Travel expenses, school spirit items	All Year
NJHS	Ice Cream Social	\$1,000	Students and/or teachers in need	October and May
NJHS	Hat Day	\$500	Items for students in need	Every Friday
Academy Elementary	Selling RADA Cutlery	\$6,000	Student and Teacher supplies	Fall 2024
Academy Elementary	Pickle & Popcorn Sales	\$3,500	Student and Teacher supplies	All Year - every Friday
Academy Elementary	Snack Shack & Holiday Shop	\$2,500	Student and Teacher supplies	Sept - May
Academy Elementary	Hat Day & Temporary Tadoo Sales	\$1,000	Student and Teacher supplies	All Year - every Friday
Academy Elementary	School picture sales commission	\$100	Teacher Appreciation	Fall 2024
Academy Elementary	Raffle for Headphones	\$2,000	Student and Teacher supplies	Spring 2025
Boys Soccer	Calendar number sales	\$2,000	Uniforms, socks, balls, equipment	Aug - Sept
Boys Soccer	Concession Stand	\$1,000	Food and hotels for travel games	All Year
Boys Soccer	50/50 Raffle	\$1,000	Equipment and uniforms	August - November
Boys Soccer	Food Sales	\$1,000	Equipment, food, hotels	August - August
Girls Soccer	Selling Team Wear and Fan Wear	\$1,000	Team supplies, food, balls, hotels, awards	Dec - February
Girls Soccer	Team Store - Midwest Sporting	\$1,000	Team travel items, parent fan wear	Soccer Season or Pre-season
Girls Soccer	Concession Stand - Home Games	\$1,000	Awards, team food, needs for state and playoff games	All Home Games
Girls Soccer	5 v. 5 Christmas Tournament	\$1,600	Team meals, supplies, uniform needs, team travel expenses	December
Girls Soccer	5 v. 5 Turkey Tournament	\$1,600	Hotels, team supplies, uniforms, food, Chickasha tournament	November
Prairie Elementary	T-shirt Sales	\$3,000	Supplies for classrooms	Aug - Sept and April (Field Day)
Prairie Elementary	January Art Show	\$300	Books for book fair	January
Prairie Elementary	Selling World's Finest Chocolate	\$16,000	Headphones for students	February
Prairie Elementary	Caring for Kids		Teacher Supplies	October
Prairie Elementary	School picture sales commission	\$400	Teacher Recognition	September
Prairie Elementary	Go Getter Award		Award shirts for students	September

Prairie Elementary	Pickle & Popcorn Sales	\$2,000	Activity Account Supplies	All Year
Prairie Elementary	Scholastic Books		Use bonus points for free books	All Year
Prairie Elementary	Christmas Store/Monthly Store	\$2,700	Teacher Supplies	All Year
Prairie Elementary	Bubblegum & Temporary Tattoo Sales	\$2,500	Classroom Supplies	All Year
Prairie Elementary Library	Selling gourmet popcorn, suckers, smencils, snacks, supplies	\$1,000	Library books and prizes	All Year
NHS	DAV Field of Flags	\$250	Donation to DAV	Oct - Nov
GHS Dance Team	Breakfast Burrito Sales	\$1,000	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	October
GHS Dance Team	Winter Mini Dance Camp	\$500	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	Jan - Feb
GHS Dance Team	Butter Braid Bread Sales	\$3,600	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	May - June
GHS Dance Team	Summer Bake Sale	\$1,000	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	Summer 2025
GHS Dance Team	Summer Mini Dance Camp	\$1,000	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	Summer 2025
GHS Dance Team	Driveway Paw Prints	\$500	Uniforms, competition costs, travel expenses, awards, spirit bags, team bonding	Aug - Sept 2025

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
 NOTICE OF ALLOCATION
 OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 25

SUPERINTENDENT
 GUYMON SCHOOL SYSTEM
 1900 N JAMES
 GUYMON, OK, 739421307

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
2.00 AG EDUCATION			\$26,000.00
2.00 BUS & INFO TECH ED			\$26,000.00
1.00 FAM AND CONSUMER SCIENCES			\$8,000.00
Summer Salary	411	3811	
2.00 AG EDUCATION			\$15,840.00
State Teacher Supplement	411	3811	
2.00 AG EDUCATION			\$5,200.00
2.00 BUS & INFO TECH ED			\$4,400.00
1.00 FAM AND CONSUMER SCIENCES			\$2,200.00
Total:			\$87,640.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Valerie McBane at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Danielle Kipp,
 Finance Manager
 Oklahoma Department of Career and Technology Education

7/18/2024 2:38 PM
 Date

GUYMON PUBLIC SCHOOLS



Dixie Purdy, Superintendent **Melissa Watson**, Assistant Superintendent **Julie Edenborough**, Assistant Superintendent

August 12, 2024

To Whom It May Concern:

The Guymon Board of Education voted to calculate the 2024-2025 school year by 165 days and 1080 hours. Attached are the agenda and minutes from the meeting.

Thank you,

Dixie Purdy
Superintendent

Andy Espericueta
Board President

Adjunct Teachers - August 2024

TEACHER	AREA	DESCRIPTION	SITE
Jacqueline Morales	1600	Elementary Education	Prairie
Brandy Jones	1600	Elementary Education	Prairie
Tatum Blanco	1600	Elementary Education	Academy
Stephanie McCormick	1600	Elementary Education	Academy
Shelby Red	1600	Elementary Education	Academy
Tiffany Bohanan	1600	Elementary Education	Academy
Ruby Fowler	1600	Elementary Education	Academy
Anabel Lopez	1600	Elementary Education	Academy
Antonio Vaughn	1600	Elementary Education	Academy
Amanda McCarty	1600	Elementary Education	North Park
Susan Seymour	6560	Mid-Level Social Studies	Junior High
Belia Miramontes	5552	Intermediate Mathematics	Junior High
Anette Puentes	5552	Intermediate Mathematics	Junior High
Kale Ramirez	6560	Mid-Level Social Studies	Junior High
Karen Esquivel	4050	English	Junior High

Memo

Date: 7/23/2024
To: Dixie Purdy, Superintendent
School Board Members – Guymon Public Schools
From: Barbara Homan, Director of Nutrition Services
RE: Meal Price Increases

In order to ensure that adequate funds are provided to the nonprofit school food service account for lunches served to Adults, USDA requires school districts to charge adults at the minimum, the free reimbursement rate. If a school system's average meal price is less than the difference between the free and paid reimbursement rates, schools are required to:

2.) Make up the difference using non-federal funds.

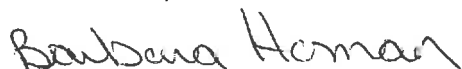
Using the paid lunch equity tool provided by USDA, I reviewed our meal prices. According to USDA, the average price requirement for the school year 2024-2025 is \$4.97. for lunch and \$2.37 for Breakfast, as of this school year, Guymon School's average price is \$4.25 for lunch., leaving us with a \$.72 difference, Breakfast is \$2.25 leaving us with a \$.12 cent difference.

In order to meet this requirement, I would like to make a recommendation to raise our adult lunch prices to \$5.00 and Adult Breakfast to \$2.50

Adult Lunch: \$5.00

Adult Breakfast: \$2.50

Thank You,



Barbara Homan

Director of Nutrition Services

**AVERAGE ADULT LUNCH/BREAKFAST COST
VERSUS
ACTUAL ADULT LUNCH/BREAKFAST CHARGE FORMULA**

Lunch:
Step 1 \$4.70 - \$ 4.25

Free Reimbursement Rate for Lunch plus Actual Adult Lunch Charge
additional incentive payment plus the
Value of USDA Foods

= \$0.45

Lunch Differences

Step 2 Record the number of adult lunch meals served at a charge lower than the free reimbursement rate plus additional incentive payment plus the value of USDA Foods. Multiply by the difference as calculated in Step 1.

Breakfast:
Step 1 \$2.28 - \$ 2.25

Free Reimbursement Rate for Actual Adult Breakfast Charge
Regular Breakfast

= \$0.03

Breakfast Differences

Step 2 Record the number of adult breakfast meals served at a charge lower than the free reimbursement rate. Multiply by the difference as calculated in Step 1.

LUNCH MEALS	# OF ADULT MEALS	LUNCH X DIFFERENCE	= \$ VALUE
JULY	0	\$0.00	\$0.00
AUGUST	267	\$120.15	\$120.15
SEPTEMBER	482	\$216.90	\$337.05
OCTOBER	405	\$182.25	\$519.30
NOVEMBER	419	\$188.55	\$707.85
DECEMBER	342	\$153.90	\$861.75
JANUARY	415	\$186.75	\$1,048.50
FEBRUARY	423	\$190.35	\$1,238.85
MARCH	353	\$158.85	\$1,397.70
APRIL	493	\$221.85	\$1,619.55
MAY	202	\$90.90	\$1,710.45
JUNE		\$0.00	\$1,710.45
TOTAL LUNCH	3801		\$1,710.45

BREAKFAST MEALS	# OF ADULT MEALS	BREAKFAST X DIFFERENCE	= \$ VALUE
JULY	0	\$0.00	\$0.00
AUGUST	0	\$0.00	\$0.00
SEPTEMBER	28	\$0.84	\$0.84
OCTOBER	141	\$4.23	\$5.07
NOVEMBER	37	\$1.11	\$6.18
DECEMBER	23	\$0.69	\$6.87
JANUARY	21	\$0.63	\$7.50
FEBRUARY	118	\$3.54	\$11.04
MARCH	42	\$1.26	\$12.30
APRIL	159	\$4.77	\$17.07
MAY	29	\$0.87	\$17.94
JUNE		\$0.00	\$17.94
TOTAL BREAKFAST	598		\$17.94

* The total in the \$ Value column of both breakfast and lunch **MUST** be added together. This sum is the amount that will be taken into consideration in the Nonprogram Foods calculation for the SFA's adult meals.

* The total in the \$ Value column of both breakfast and lunch added together: **\$1,728.39**

Rates: **60% F & R**

Lunch Free Rate:

USDA Foods:

Incentive Payment:

Total: 0.00 0.00

Total to Charge:

SNB

Breakfast Free Rate:



Disposal/Removal/Transfer of School Property

Date: 7-9-24 School or Department: North Park

Name of Person Making Request: Derenda K. Aranda

Type of Request (Select One): Disposal Surplus/Removal Transfer to Gov Agency

Who do you request handle the disposal/removal/transfer? (Circle one) Maintenance Other GPS Employee

Name of Item	Description	Asset Tag #	Funding Source	QTY	Location
caf. Table	Broken table	na	—	1	North Park

For multiple disposal/removal/transfers, please attach a list to this form. Must group by funding source of asset.

Asset status(es) have been updated in inventory software? (Check all that apply)

- Damaged
- No longer instructionally related
- Out of date
- Other
- Transfer to another school or government agency
- Surplus (remove to warehouse)

Removal Requests to which location? (Check all that apply)

- School dumpster (by building personnel unless extenuating circumstances)
- School recycle bin (by building personnel unless extenuating circumstances)
- Technology recycling
- Transfer to another school or government agency _____
- Removal to warehouse

Routing: Building Principal>Superintendent to approve>Inventory Specialist>Funding Source Administrator>Maintenance

Derenda K. Aranda
Principal Signature

Inventory Specialist

Superintendent

Administration



Disposal/Removal/Transfer of School Property

Date: 8-5-24 School or Department: North Park Elementary

Name of Person Making Request: Derenda Aranda

Type of Request (Select One): Disposal Surplus/Removal Transfer to Gov Agency

Who do you request handle the disposal/removal/transfer? (Circle one) Maintenance Other GPS Employee

Name of Item	Description	Asset Tag #	Funding Source	QTY	Location
Student desks Tables	Broken student desks 1-Cycle table			11 1	#5 th +6 th grade classro 105/hall

For multiple disposal/removal/transfers, please attach a list to this form. Must group by funding source of asset.

Asset status(es) have been updated in inventory software? (Check all that apply)

- Damaged
- No longer instructionally related
- Out of date
- Other
- Transfer to another school or government agency
- Surplus (remove to warehouse)

Removal Requests to which location? (Check all that apply)

- School dumpster (by building personnel unless extenuating circumstances)
- School recycle bin (by building personnel unless extenuating circumstances)
- Technology recycling
- Transfer to another school or government agency _____
- Removal to warehouse

Routing: Building Principal>Superintendent to approve>Inventory Specialist>Funding Source Administrator>Maintenance

Derenda Aranda
Principal Signature

Inventory Specialist

Superintendent

Administration

GUYMON PUBLIC SCHOOLS



Dixie Purdy, Superintendent Melissa Watson, Assistant Superintendent Julie Edenborough, Assistant Superintendent

BancFirst
Attn: Corporate Trust Staff
P.O. Box 26883
Oklahoma City, OK 73126

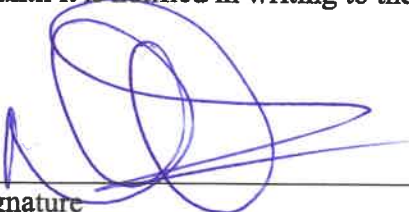
Re: Texas County Development Authority Educational Facilities Lease Revenue Bonds
(Guymon Public Schools Project) Series 2024

Dear Corporate Trust:

BancFirst is authorized to act on written directions evidenced by at least one of the signatures appearing below. The Bank may continue to act on such directions until it is notified in writing to the contrary.

Set out below are samples of their signatures:


Name: Dixie Purdy
Title: Superintendent


Signature

Name: Melissa Watson
Title: Assistant Superintendent


Signature

Name: Kari Montgomery
Title: CFO


Signature

Sincerely,

President
Board of Education

Date: _____

AUGUST BOARD MEETING CHANGES

POLICY	TITLE	CHANGE
CHD	PURCHASING CARDS	We changed the name of this policy from "Credit Cards" to "Purchasing Cards." All references to credit cards were changed to purchasing cards. We changed the two specifically listed cards.
CHD-R	SCHOOL PURCHASING CARD ADMINISTRATIVE REGULATIONS	We changed the name of this policy to reflect the wording of "purchasing cards" rather than "credit cards."
DBCA	STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS	We updated the policy to include number 7 on page 3 which includes a new definition as to why teachers could be dismissed. (<i>"either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material."</i>)
DO	TERMINATION OF EMPLOYMENT TEACHERS	We updated the policy to include the same definition as in the policy above.
DOAC	SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION	Non-certified employees who are under investigation by law enforcement for a felony must also be placed on administrative leave. If this is not done, the district will be given an accreditation deficiency.
DOBD	SUSPENSION OF CERTIFIED PERSONNEL	This is a new policy that says the district must place an employee on administrative leave if they are being investigated for potential certificate revocation. If this is not done, the district will be given an accreditation deficiency.
EGG	PROHIBITION OF RACE AND SEX DISCRIMINATION IN CURRICULUM AND COMPLAINT PROCESS	We updated this policy to reflect the new rule that the district is also responsible for independent contractors hired by the district to abide by HB 1775 as defined in the policy.
EMI	VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE	This policy was required to be updated to reflect new rules signed into effect by the governor. We changed the title of the policy to reflect voluntary private prayer. We added the information about when school employees are allowed to pray. We added the script that will proceed the minute of silence. We further identified the complaint process.
FE	STUDENT TRANSFERS	We updated the capacity numbers to reflect our current staffing. These numbers are used to approve or deny transfers.

PURCHASING CARDS

It is the policy of the Guymon Board of Education that only the following purchasing card(s) will be used by designated personnel of this school district only after prior authorization through a purchase order.

1. Arvest Bank VISA – General Fund
2. Arvest Bank VISA – Activity Funds

The superintendent or the superintendent's designee are the only district employee authorized to use or designate the use of the purchasing card(s).

The use of the purchasing card(s) by the superintendent or designee will be carefully controlled. All usage of the purchasing card(s) will require the acquisition of a purchase order, an original invoice from the vendor in addition to the purchasing card invoice customer copy. Purchases made with the purchasing card will not be paid without both the original invoice and the customer copy of the purchasing card invoice.

Employees, with the approval of the superintendent or designee, may use the purchasing card to register for a workshop or event. However, if an employee fails to attend the event or cancels the registration, the employee shall be required to remit payment to the school district for any cancellation fees or penalties incurred and charged to the school district.

The purpose of the purchasing card is to provide the District with an alternative method of purchasing goods and services. The purchasing card enables employees to order and receive products directly from the vendor, it gives employees the authority and flexibility to purchase supplies when the District needs them at competitive prices, helps employees get faster delivery on low-cost items and allow employees to purchase supplies from vendors that do not take purchase orders.

The employees receiving purchasing cards will be determined by the District's Finance Office and approved by the Superintendent or his/her designee. The cardholder will be responsible for and accountable to the district for all charges made with the purchasing card. Use of the purchasing card is solely for authorized, official school purchases. Personal purchases are strictly forbidden and may result in disciplinary action.

Board Regulation defines the requirements for district use of the purchasing card that include, but are not limited to, card management, card control and limits, use of the cards, documentation of purchases and reports.

SCHOOL PURCHASING CARD ADMINISTRATIVE REGULATIONS

In accordance with the policy of the board of education, the following regulations shall apply to the usage of the school purchasing card:

1. The purchasing card will be maintained in the superintendent's office. The use of the purchasing card will be carefully controlled by the superintendent.
2. The superintendent and the superintendent's designee are the only district employees authorized to charge expenditures on the card.
3. Personnel desiring use of the card must obtain approval through the superintendent's office.
4. The card may be checked out from the superintendent's office by the certified employee who is serving as sponsor for a board-approved activity.
5. A card usage log will be maintained in the superintendent's office and will include the following information:
 - A. The signature of the employee checking out the card.
 - B. The activity for which the card is to be used.
 - C. The date the card is checked out.
 - D. The date the card is checked in.
 - E. Verification of receipts turned in for all purchases. Receipts for gasoline purchases must include the license number or vehicle number.
6. Purchases are to be made only by the employee whose signature is recorded on the usage log as checking out the card.
7. Purchases made which are not approved by the board will be reimbursed to the school district within 10 days of notification. Anyone making such purchases may be prohibited from future use of the card.
8. Personal usage of the card is prohibited at all times.
9. All usage of the purchasing card will require the acquisition of an original invoice from the vendor in addition to the purchasing card invoice customer copy. Purchases made with the purchasing card will not be reimbursed without both the original invoice and the customer copy of the purchasing card invoice.

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS

Teachers are charged with the education of the youth of this state. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire for the respect and confidence of their colleagues, students, parents, and the community; teachers are to be guided in their conduct by commitment to students and the profession.

PRINCIPLE I COMMITMENT TO THE STUDENTS

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning.
2. Shall not unreasonably deny the student access to varying points of view.
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress.
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.
5. Shall not intentionally expose the student to embarrassment or disparagement.
6. Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social or cultural background, or sexual orientation, unfairly
 - A. Exclude any student from participation in any program,
 - B. Deny benefits to any students,
 - C. Grant any advantage to any student.
7. Shall not use professional relationships with students for private advantage.
8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose and is permitted or required by law.

PRINCIPLE II COMMITMENT TO THE PROFESSION

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

In order to assure that the quality of the services of the teaching profession meets the expectations of the state and its citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities with honor and integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions which attract persons worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not in an application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.
2. Shall not misrepresent his/her professional qualifications.
3. Shall not assist entry into the teaching profession of any person known to be unqualified in respect to character, education, or other relevant attribute.
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.
5. Shall not assist an unqualified person in the unauthorized practice of the teaching profession.
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
7. Shall not knowingly make false or malicious statements about a colleague.
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decision or actions.

PRINCIPLE III

1. Pursuant to the Teacher Due Process Act of 1990, a career teacher may be dismissed or not reemployed for:
 - A. Willful neglect of duty.
 - B. Repeated negligence in performance of duty.
 - C. Mental or physical abuse to a child.
 - D. Incompetency.
 - E. Instructional ineffectiveness.
 - F. Unsatisfactory teaching performance.

STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

- G. Commission of an act of moral turpitude.
 - H. Abandonment of contract,
 - I. Conviction of a felony,
 - J. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or
 - K. Failure to earn required staff development points.
- 2. A career teacher shall not be subject to dismissal or non-reemployment for items A, B, D, E, and F, above unless and until a written admonishment has been issued in accordance with relevant law.
 - 3. A probationary teacher shall not be subject to dismissal or non-reemployment for inadequate teaching performance unless or until a written admonishment has been issued in accordance with relevant law.
 - 4. Temporary teachers, substitute teachers, adult education teachers, and teachers employed in positions fully funded by private or federal grants shall not be protected by the provisions of the Teacher Due Process Act.
 - 5. A teacher convicted of a felony shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued.
 - 6. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties:
 - A. "Criminal sexual activity" means the commission of an act defined in Section 886 of Title 21 of the Oklahoma Statutes, which is the act of sodomy; and
 - B. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity (70 O.S. §6-101.22).
 - 7. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

REFERENCE: 70 O.S. §6-101.21, et seq.

NOTE: In accordance with the referenced statutes, a copy of these standards of performance and conduct will be provided to each teacher.

THIS POLICY REQUIRED BY LAW.

TERMINATION OF EMPLOYMENT TEACHERS

It is the policy of the Guymon Board of Education that professional employees, who for any reason intend to resign or who intend to retire, are encouraged to indicate their plans in writing to the board as early in the school year as plans may become firm and the decision to leave the district is made. Resignations become effective at the end of the school year in which they are submitted. Resignations to become effective earlier than at the end of the school year require a release by the board and must be considered on an individual basis. Resignations for the subsequent school year likewise require a release by the board and will be considered on an individual basis.

Career teachers will be subject to dismissal at any time - or will not be eligible for reemployment - for:

1. Willful neglect of duty,
2. Repeated negligence in the performance of duty,
3. Mental or physical abuse to a child,
4. Incompetency,
5. Instructional ineffectiveness,
6. Unsatisfactory teaching performance,
7. Commission of an act of moral turpitude,
8. Abandonment of contract,
9. Conviction of a felony,
10. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or
11. Failure to earn required staff development points.

Mental or physical abuse to a child would also include, but is not limited to a finding that a teacher has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

Probationary teachers may be terminated for cause or nonrenewed by the board at its discretion subject to any statutory due process requirements in effect at the time such teacher is recommended for dismissal or nonrenewal.

Procedures for dismissal of certified employees are governed by state law and all actions of the school district and the board are clearly identified in the statutes. However, nothing in this policy shall be construed to prevent layoffs due to lack of funds or work. No action regarding dismissal or nonrenewal of an employee shall be taken until the employee has received due process (see DO-R).

TERMINATION OF EMPLOYMENT, TEACHERS (Cont.)

The board of education may vote to offer employment or to not offer employment for the subsequent school year in advance of the statutory deadline. Until a written contract is executed or until the statutory deadline passes, the board may vote to not reemploy a certified employee.

The superintendent is directed to prepare procedures for the termination of career and probationary teachers in support of this policy.

REFERENCE: 70 O.S. §6-101, §6-101.20, et seq.
70 O.S. §18-123

SUPPORT PERSONNEL SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION

The Guymon Board of Education has adopted the following procedure for the suspension, demotion, or termination of support personnel in accordance with Title 70 of Oklahoma Statutes, Sections 6-101.40 through 6-101.47.

For the purpose of this policy, "support employee" means a full-time employee as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of one hundred seventy-two days (172) and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district. Those support employees who work less than one hundred seventy-two days (172) are not entitled to due process and shall be employed on an at-will basis.

No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of this policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent's recommendation to demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice, or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days, after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment or are nonrenewed.

In accordance with Title 70 of the Oklahoma Statutes, Sections 6-101.40 through 6-101.47, the board hereby adopts the following causes for suspension, demotion, termination, or nonrenewal of support personnel:

SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION (Cont.)

1. Leaving workstation without authorization prior to lunch periods or end of workday.
2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.
7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.
9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.

SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION (Cont.)

22. Disregard of known safety rules or common safety practices.
23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.
25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.
26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at any time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during working hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.
37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
38. Insubordination of any kind.
39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor.
40. Violation of any district rule or policy.
41. Violation of any administrative rule or order.
42. Failure or inability to perform the essential functions or duties of the assigned position.
43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

**SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR
TERMINATION (Cont.)**

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

REFERENCE: 70 O.S. §6-101.40, et seq.

THIS POLICY REQUIRED BY LAW.

SUSPENSION OF CERTIFIED PERSONNEL

It is the policy of the Guymon Board of Education that a teacher or administrator may be suspended from employment in accordance with state law and the accreditation standards. Such suspension will be with pay, pending additional due process procedures.

If a district that has received notice under Oklahoma Accreditation Standard 210:35-3-86, section (g) that an investigation or certification review of a certified employee has been commenced by the State Department of Education, the employee may be placed on administrative leave. If the district does not place such certified employee on administrative leave during the time that such employee is under investigation for certificate revocation, and that employee's certificate is revoked at the conclusion of that investigation, the district shall be given a health and safety deficiency.

Whenever the superintendent of a school district has reason to believe that cause exists for the dismissal of a teacher and is of the opinion that the immediate suspension of the teacher would be in the best interests of the children in the district, the superintendent or the local board of education upon receiving recommendation for suspension from the superintendent may suspend the teacher without notice or hearing. However, the suspension shall not deprive the teacher of any compensation or other benefits to which otherwise entitled. Within ten (10) days' time after the suspension becomes effective, the local board of education shall initiate a hearing for dismissal pursuant to law. However, in a case involving a criminal charge or indictment, the suspension may extend until the case for the teacher is finally adjudicated at trial. The extension shall not include any appeal process.

Whenever the local board of education or the administration of a school district has reason to believe that cause exists for the dismissal of an administrator, and when they are of the opinion that the immediate suspension of an administrator would be in the best interests of the children in the district, the local board of education or the superintendent of the school district may suspend the administrator without notice or hearing. However, the suspension of the administrator shall not deprive the administrator of any compensation or other benefits to which he or she would otherwise be entitled under his or her contract or pursuant to law. Within ten (10) days' time after such suspension becomes effective, the local board of education shall initiate proceedings pursuant to Section 6-102.4 of this title to have the administrator dismissed. However, in a case involving a criminal charge or indictment, such suspension may extend to such time as the administrator's case is finally adjudicated at a trial. Provided, however, such extension shall not include any appeal process.

LEGAL AUTHORITY: 70 O.S. Section 6-101.14
 70 O.S. Section 6-101.29
 Accreditation Standard 210:35-3-86

PROHIBITION OF RACE AND SEX DISCRIMINATION IN CURRICULUM AND COMPLAINT PROCESS

The board of education hereby directs that neither the district, any employee, nor an independent contractor of the district shall teach or include in a course for students or employees the following discriminatory principles:

- (1) One race or sex is inherently superior to another race or sex,
- (2) An individual, by virtue of his or her race or sex, is inherently racist, sexist or oppressive, whether consciously or unconsciously,
- (3) An individual should be discriminated against or receive adverse treatment solely or partly because of his or her race or sex,
- (4) Members of one race or sex cannot and should not attempt to treat others without respect to race or sex,
- (5) An individual's moral character is necessarily determined by his or her race or sex,
- (6) An individual, by virtue of his or her race or sex, bears responsibility for actions committed in the past by other members of the same race or sex,
- (7) Any individual should feel discomfort, guilt, anguish or any other form of psychological distress on account of his or her race or sex, or
- (8) Meritocracy or traits such as a hard work ethic are racist or sexist or were created by members of a particular race to oppress members of another race.

A "course" shall include any program or activity where instruction or activities tied to the instruction are provided by or within a public school, including courses, programs, instructional activities, lessons, training sessions, seminars, professional development, lectures, coaching, tutoring, or any other classes.

Any individual may file a complaint alleging that a violation has occurred of enumerated items 1-8 above. In order for a complaint to be accepted for investigation, it must:

- (A) Be submitted in writing, signed and dated by the complainant, including complaints submitted through electronic mail that include electronic signatures;
- (B) Identify the dates the alleged discriminatory act occurred;
- (C) Explain the alleged violation and/or discriminatory conduct and how enumerated items 1-8 above have been violated;
- (D) Include relevant information that would enable a public school to investigate the alleged violation; and
- (E) Identify witnesses the school may interview. The school will not dismiss a complaint for failure to identify witnesses.

The district hereby designates Melissa Watson as the employee responsible for receiving complaints. The district will ensure that the employee is unbiased and free of any conflicts of interest. Complaints may be provided via telephone at (580) 338-4340 and via email to melissa.watson@guymontigers.com. This contact information shall also be accessible on the school district's website.

Upon receipt of a complaint, the complainant shall receive notification from the designated employee that the complaint has been received and whether it will be investigated within ten (10) days of receipt.

The school district shall investigate all legally sufficient complaints and decide as to whether a violation occurred. The school district shall receive, process and investigate complaints in the same manner as all other complaints of discrimination. The investigation process shall be completed within forty-five (45) days of receipt of a claim.

PROHIBITION OF RACE AND SEX DISCRIMINATION, Con't

Within ten (10) days of resolution of the complaint, the designated employee shall report the resolution to the State Department of Education.

No individual shall be retaliated against for (1) filing a complaint; (2) exercising any right or privilege conferred by or referenced within 210:10-1-23 of the Accreditation Standards; (3) exercising any right or privilege secured by a law referenced in 210:10-1-23 of the Accreditation Standards. Any school employee who retaliates against a complainant may be subject to disciplinary action by the school district or by the State Board of Education.

Any teacher who files a complaint or otherwise discloses information that the teacher reasonably believes is a violation of the prohibited concepts listed above shall be entitled to Whistleblower Protections.

Any teacher or other school employee who, willfully, knowingly, and without probable cause makes a false report may be subject to disciplinary action by the school district or by the State Board of Education.

LEGAL REFERENCE: **70 O.S. § 24-158**
 State Accreditation Standard 210:10-1-23

**A policy on this issue is required by the
Standards of Accreditation for Oklahoma Schools
Effective July of 2021**

VOLUNTARY PRIVATE PRAYER AND MOMENT OF SILENCE

It shall be the policy of the Guymon Board of Education that no sectarian or religious doctrine shall be taught or inculcated into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during noninstructional time and does not interfere with the rights of other students.

School employees are free to engage in private religious prayer during school events, including sporting events and graduation ceremonies when employees are free to attend briefly to personal matters and students are engaged in other activities in accordance with the holding in *Kennedy v. Bremerton School District.*, 142 S.Ct. 2407 (2022).

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence will be held at the start of the school day and will be announced over the intercom at the appointed time. The minute of silence shall be announced over the public address system as follows: "We now pause for a minute of silence in which students may reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices"

If the district or a school employee is sued for providing a moment of silence to students, the district must notify the Attorney General within five (5) days. The Attorney General will provide legal representation to the district or employee named as a defendant in an action related to this statutory requirement.

Individuals who wish to file a complaint regarding a violation of 70 O.S. §11-101.1 or §11-101.2 should notify the building principal in writing of the specific issue that has occurred. The building principal will notify the superintendent that a complaint has been received. The building principal shall investigate the issue and determine whether a violation of the law has occurred. If the law has been violated, a plan of corrective action should be taken to address the issue.

REFERENCE: 70 O.S. §11-101.1
70 O.S. §11-101.2
Accreditation Standard 210:35-3-251
Accreditation Standard 210:35-3-252
Kennedy v. Bremerton School Dist., 142 S. Ct. 2407 (2022)

STUDENT TRANSFERS

Open Transfers previously granted by the school board will remain in effect unless the board of education designee or Superintendent designee takes action to deny a future year's attendance based upon discipline or attendance as addressed within this policy.

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability. The school district will begin accepting applications for the next school year starting the first business day of January. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1 capacity data is determined for each grade level and site within the school district, transferring student discipline history is reviewed, and student attendance records have been reviewed.

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to disciplinary action or attendance issues. The district will not require parents to resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

A transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer to no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;
2. The transferring student has not been disciplined for:
 - a. violation of a school regulation,
 - b. possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
 - c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.
3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

TRANSFER POLICY(Cont.)

By the first day of January, April, July and October, the board of education or designee shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer students for each grade level for each school site which the district has the capacity to accept.

GUYMON HIGH SCHOOL	CAPACITY	ENROLLMENT	AVAILABILITY
9th Grade	215	226	-11
10th Grade	215	242	-27
11th Grade	215	229	-14
12th Grade	215	183	32
GUYMON JUNIOR HIGH SCHOOL			
CAPACITY	ENROLLMENT	AVAILABILITY	
7th Grade	215	228	-13
8th Grade	215	235	-20
NORTH PARK ELEMENTARY			
CAPACITY	ENROLLMENT	AVAILABILITY	
5th Grade	200	225	-25
6th Grade	200	208	-8
ACADEMY ELEMENTARY			
CAPACITY	ENROLLMENT	AVAILABILITY	
3rd Grade	200	250	-50
4th Grade	200	208	-8
PRAIRIE ELEMENTARY			
CAPACITY	ENROLLMENT	AVAILABILITY	
1st Grade	220	225	-5
2nd Grade	220	240	-20
HOMER LONG ELEMENTARY			
CAPACITY	ENROLLMENT	AVAILABILITY	
Kindergarten	200	210	-10
CARRIER ELEMENTARY			
CAPACITY	ENROLLMENT	AVAILABILITY	
Pre-K	160	143	17

A student shall be allowed to transfer to a district in which the parent or legal guardian of the student is employed as a teacher as per 70 O.S. § 8-113.

The district will approve or deny the application and notify the parent of the student of the determination in writing within thirty (30) days of receiving an application. The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Students shall be eligible for military transfer if:

1. At least one parent of the student has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If the transfer application is accepted, the district shall notify the parents of the acceptance. The parent shall provide the district with written notification that the student will be enrolling within ten (10) days of notification of acceptance. Failure to notify the school district within ten (10) days of acceptance shall result in the cancellation of the transfer. The district will provide a written notice of the cancellation to the parent of the student immediately upon cancellation. If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to disciplinary reasons or a history of absences. Written notice of the intention to deny continued transfer of the student shall be given to a parent of a student no later than July 15. The parent may appeal the denial of a continued transfer.

If a transfer request is denied by the school district, the district shall provide notification of the denial in writing to the parent by either hand-delivery, by U.S. Mail or electronic mail. The notification shall include:

1. An explanation including but not limited to any citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the district for determining the number of transfer students the school district has the capacity to accept;
3. A copy of 210:10-1-18.1 from the Administrative Code; and
4. The date upon which the appeal will be due.

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the board of education. If notification was hand-delivered, the appeal period shall begin the day after the notification is delivered. If notification is sent by U.S. Mail, the appeal period shall begin three (3) days after the notification is mailed. If notification is sent via electronic mail, the appeal period shall begin the day after the notification is sent. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. The board of education shall accept an otherwise untimely appeal if a parent of a student can establish that they did not receive actual notice of the notification denying the transfer request, and the appeal was submitted within ten (10) days after the parent of the student actually received notice.

The appeal to the board of education shall be submitted to the office of the superintendent. The appeal shall include the following:

1. The name, address and telephone number of the parent of the student and the student for whom the appeal is being taken;
2. The date the district gave notice denying the transfer request;
3. The basis for appealing the decision of the school district; and
4. The name, address and telephone number of the legal representative, if applicable.

Appeal Process: During the appeal, the board will review the action of the administration and the appeal paperwork submitted by the parent of the student to make sure that the district policy was followed with regard to the denial of the transfer. The board of education will meet in an executive session to review the educational records of the student. If the policy was not followed, the board of education shall return to open session to vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

If the board of education votes to deny an appeal of a request to transfer, the board of education shall instruct the superintendent to provide notification of denial in writing to the parent of the student by either hand-delivery, by U.S. Mail, or by electronic mail. The notification shall include:

1. An explanation, including the legal citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the board of education for determining the number of transfer students the district has capacity to accept;
3. A copy of the State Board of Education's prescribed form for an appeal; and
4. A copy of 210:10-1-18.1 which identifies the Accreditation standard for appealing the denial of a student transfer.

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education. The superintendent shall immediately provide a copy of the appeal to each member of the board of education. Upon receipt of notice of an appeal, but not later than five (5) days prior to the date at which the State Board of Education is scheduled to consider the appeal the board of education may submit a written response to the appeal. Responses should not exceed five (5) pages. If not submitted by the parent, the board of education shall provide a copy of the policy adopted to determine the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The parent and the school district will have an opportunity to appear in person or by authorized representative or by attorney to address the State Board at the meeting.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

REFERENCE: 70 O.S. §1-114
70 O.S. §1-113
70 O.S. §5-117.1
70 O.S. §8-101, et seq.

**70 O.S. §24-101, et seq.; §24-102
Family Education Rights and Privacy Act
Atty. Gen. Op. No. 87-134, April 1, 1988
State Accreditation Standards 210:10-1-18 and 210:10-1-18.1**

THIS POLICY REQUIRED BY LAW.

American Sign Language Distance Class

Independent Educator One Year Contract

Date given to District: 8-8-2024

1. **Position.** Guymon ISD agrees to employ SARAH MARTINDALE as an Independent Certified American Sign Language Online Classroom Teacher.
2. **Term.** Sarah Martindale will be employed on a 9 month basis for the 2024-2025 school year during traditional non-school hours.
3. **Certification.** Sarah Martindale will provide teacher certifications, licenses, and other records and information required by law, the Texas Education Agency (TEA), the State Board for Educator Certification (SBEC), or the District. Sarah Martindale will maintain any required certification or license throughout the term of this Contract.
4. **Duties.**
 - 4.1 **General Standard.** Sarah Martindale will perform the duties of her assigned position, as prescribed by state law and regulations and by the District, with reasonable care, skill, and diligence.
 - 4.2 **Rules.** Sarah Martindale will comply with all Board and District directives, state and federal laws and rules, and District policy and regulations.
5. **Salary.** The District shall pay Sarah Martindale \$400 per student per semester. A billing statement will be mailed to the District on September 15, 2024 for the Fall Semester and February 15, 2025 for the Spring Semester. The District is to pay Sarah Martindale in full, on or before October 15, 2024 and on or before March 15, 2025. This compensation includes all assigned duties, responsibilities, and tasks.
6. **Other Provisions.**
 - 6.1 **Reports.** Sarah Martindale will submit weekly and account for all grades, reports, and other required information to the District.
 - 6.2 **Domain.** The District will add Sarah Martindale to their internet domain to provide easy access to Google Classroom for their students.

7. **General Provisions.**

- 7.1 **Amendment.** This Contract may not be amended unless Sarah Martindale and the District agree, in writing, to an amendment.
- 7.2 **Severability.** If any provision in this Contract is held to be invalid, illegal, or unenforceable, the other provisions of the Contract will remain in full force and effect.
- 7.3 **Entire Agreement.** This Contract supersedes all existing agreements, verbal and written, between Sarah Martindale and the District regarding Sarah's employment.
- 7.4 **Applicable Law.** Texas law shall govern construction of this Contract.

8. **Notice to the Employee.** Sarah Martindale will keep a current address on file with the District. Unless Texas Education Code chapter 21 requires a different notice delivery method, Sarah Martindale agrees that the District may meet any legal obligation it has to give Sarah Martindale written notice regarding her employment by hand-delivering the notice to Sarah or by sending the notice by certified mail, regular mail, and/or express delivery service to her address of record.

I have read this Contract and agree to abide by its terms and conditions.

Employee: Sarah Martindale Date Signed: 8/8/2024

Guymon ISD: _____ Date Signed: _____

Assistant Superintendent/Principal

Appendix A

PERSONNEL REPORT

August 2024

APPOINTMENTS CERTIFIED

Antonio Vaughn (8/8/24)	Physical Education Teacher - Academy (Emergency Certified)
Shawn Brasher (8/8/24)	Special Education Teacher - Academy
James Cooksey (8/8/24)	Science/Biology Teacher - High School
Sarah Conley (8/8/24)	5th Grade Reading - North Park (Emergency Certified)
Kevin Sharkey (8/8/24)	History Teacher - High School (Emergency Certified)
Evelyn Lopez (8/8/24)	Computers/Technology - High School (Emergency Certified)

APPOINTMENTS SUPPORT STAFF

Jennifer Atkinson (8/8/24)	Special Education Paraprofessional - Prairie
Janice Thye (8/8/24)	Newcomers Paraprofessional - High School
Tatum Blanco (8/8/24)	3rd Grade Teacher - Academy (Adjunct)
Juan Estrada (8/8/24)	EL Teacher - High School (Adjunct)
Veronica Montoya (8/8/24)	ELL Paraprofessional-Title 1- North Park
Lucero Casas (8/1/24)	Secretary - North Park
Katherine Rascon (8/8/24)	Special Education Paraprofessional - Jr. High
Heather Hallmark Lucero (8/8/24)	Special Education Paraprofessional - Carrier
Chelsea Staton (8/8/24)	Paraprofessional - Driver's Education - High School
Aydee Valdez (8/1/24)	Secretary - Homer Long
Viridiana Vargas (8/8/24)	Newcomers Paraprofessional - High School
Amanda Alvarez (8/8/24)	Paraprofessional - Homer Long
Jazmyn Munn (8/8/24)	Paraprofessional - Academy

RESIGNATIONS CERTIFIED

Natalie Carpio (7/22/24)	Newcomers Teacher - High School (Emergency Certified)
Matthew Sparks (7/23/24)	History Teacher - High School

RESIGNATIONS SUPPORT STAFF

Karina Cervantes	Newcomers Paraprofessional - High School
Kylene Howard (7/7/24)	Special Education Paraprofessional - Carrier
Ulysses Washington (6/26/24)	PE Teacher - Academy (Adjunct)
Zianna Espinoza (7/25/24)	Special Education Paraprofessional -Jr High
Anthony Aton 7/25/24	Science Teacher - High School (Adjunct)
Reagan Loftis (7/15/24)	Fifth Grade Teacher - North Park (Adjunct)
Denisse Molina (8/1/24)	Secretary - Homer Long

Appendix A

PERSONNEL REPORT

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