

Guymon Public Schools

Board of Education Regular Meeting

Monday, January 12, 2026 5:30 PM

Science Annex of Junior High School, 712 N James, Guymon, OK 73942

1. **ORDER OF BUSINESS**

1.A. Call to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

Mitzi Dain:	Present
Andy Espericueta:	Present
Ms Carla Hernandez:	Present
Mrs. Elvia Hernandez:	Present
Luis Romero:	Absent

1.C. Moment of Silence/Pledge of Allegiance

1.D. Open Forum

2. **SUPERINTENDENT'S REPORT**

- Board Member Appreciation Month
- Bond Update
- National School Boards Association Conference
- Strategic Plan

Superintendent Watson stated that January is School Board Member Appreciation Month. She thanked our board members for volunteering and committing to serve on the Board of Education and for their support of Guymon Schools. Next, Superintendent Watson gave an update on the bond/construction progress. They had their second meeting with the architect and contractors last week. All the steel has been installed, and the City sewer line was connected last week. Construction is moving along nicely with the warmer weather. The next group meeting will be on February 11th. Superintendent Watson informed the board members that the National School Boards Association Conference will be on April 10th–12th in San Antonio. Any board members interested in attending may register, and the school district will reimburse them after the conference. Lastly, she informed the board members that she will be sending them an invitation to serve on a committee/group for the Strategic Plan.

3. **FINANCIALS**

Motion to approve the financial reports Passed with a motion by Mitzi Dain and a second by Ms Carla Hernandez.

Mitzi Dain:	Yea
Andy Espericueta:	Yea
Ms Carla Hernandez:	Yea
Mrs. Elvia Hernandez:	Yea

Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

3.A. Approval of Budget Reports for December 2025

3.B. Approval of Treasurer's Report for December 2025

3.C. Approval of expenditures, transfer of funds, and financial statement of Guymon Public School's Activity Funds

3.D. Consider and possibly vote to approve new Encumbrances, Claims, and Supplemental Claims **YEAR 2026**

1. General Fund: \$56,135.10 PO # 563 - 589

2. Building Fund: \$49,000.00 PO # 37

4. **CONSENT AGENDA:** The following are items of a routine nature that are normally approved at the Board meetings and will be considered and voted upon with one motion unless any Board Member requests to have a separate vote on any or all of them. Approval of the Consent Agenda as Listed Passed with a motion by Mrs. Elvia Hernandez and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

4.A. Approval of Minutes of Regular Meetings: December 8, 2025

4.B. Approval of fundraisers (**Appendix B**)

5. **ACTION TOPICS**

5.A. Discussion and possible action to approve, disapprove or table the fiscal year audit for 2024-2025 completed by Bledsoe, Hewett & Gullekson, Certified Public Accountants, PLLLP

Peter Cheng with Bledsoe, Hewett & Gullekson, Certified Public Accountants, PLLLP presented the audit report via telephone.

Motion to approve the fiscal year audit for 2024-2025 completed by Bledsoe, Hewett & Gullekson, Certified Public Accountants, PLLLP Passed with a motion by Mrs. Elvia Hernandez and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

5.B. Discussion and possible action to approve, disapprove or table proceeding with the pool restoration at the old YMCA location

Motion to accept the recommendation from Administration to not move forward with the pool restoration Passed with a motion by Mrs. Elvia Hernandez and a second by Mitzi Dain.

Mitzi Dain: Yea

Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

- 5.C. Discussion and possible action to surplus and remove from the inventory the items from Homer Long Annex  
Motion to surplus and remove from the inventory the items from Homer Long Annex Passed with a motion by Ms Carla Hernandez and a second by Mrs. Elvia Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

- 5.D. Discussion and possible action to approve, disapprove or table the Parking and Property Improvement Agreement between Guymon Public Schools and Trinity Evangelical Lutheran Church  
Motion to approve the Parking and Property Improvement Agreement between Guymon Public Schools and Trinity Evangelical Lutheran Church Passed with a motion by Ms Carla Hernandez and a second by Mitzi Dain.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

6. **EXECUTIVE SESSION**

Consider and possible vote to go into Executive Session to discuss the employment, hiring, appointment, or resignation of support and certified staff as listed in Appendix A, pursuant to 25 O.S. Section 307 (B)(1)

Motion to go into executive session at 6:21 p.m. Passed with a motion by Ms Carla Hernandez and a second by Mrs. Elvia Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent

Yea: 4, Nay: 0, Absent: 1

7. Acknowledge Return into Open Session

Acknowledge Return to Open Session at 7:16 p.m. Passed with a motion by Andy Espericueta and a second by Mrs. Elvia Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent  
Yea: 4, Nay: 0, Absent: 1

8. Executive session minutes compliance announcement  
The board entered into executive session at 6:21 p.m. to discuss the employment, hiring, appointment, or resignation of support and certified staff as listed in Appendix A, pursuant to 25 O.S. Section 307(B)(1). Those present in executive session were Andy Espericueta, Elvia Hernandez, Carla Hernandez, Mitzi Dain, and Superintendent Melissa Watson. No action was taken by the board of education.

9. Consider and vote to approve, disapprove or table the District Personnel Report (**Appendix A**)

Motion to approve the District Personnel Report Passed with a motion by Mrs. Elvia Hernandez and a second by Mitzi Dain.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Absent  
Yea: 4, Nay: 0, Absent: 1

10. **NEW BUSINESS**  
Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

11. **ADJOURN**  
**INDIVIDUALS HAVING A PHYSICAL CONDITION THAT PREVENTS THEM FROM ATTENDING THE BOARD MEETING ARE REQUESTED TO CONTACT THIS OFFICE NO LATER THAN 12:00 NOON ON THE DAY OF SAID MEETING SO ARRANGEMENTS MAY BE MADE TO ACCOMMODATE SAID INDIVIDUALS.**

I, *Kari Montgomery*, posted this agenda on the \_\_\_\_\_ Day of \_\_\_\_\_,  
\_\_\_\_\_ on the front door of the Administration Building, 111 NW 11th St, Guymon, OK  
73942.

\_\_\_\_\_  
*Kari Montgomery, CFO*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Time*

The meeting was adjourned at 7:17 p.m.



# GUYMON PUBLIC SCHOOLS

## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 563 - 589, Fund(s): GENERAL FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	563	12/03/2025	12	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES- 412 FUNDS- R TAYLOR	300.00
11	564	12/03/2025	118	SYLOGISTED, INC	2025 TAX FORMS	1,384.36
11	565	12/04/2025	88140	ARVEST PURCHASING CARD	LA QUINTA -LODGING BOYS BASKETBALL	1,386.00
11	566	12/04/2025	3254	FLOORING AMERICA & FURNITURE OUTLET	ACADEMY CAFETERIA FLOOR REPLACEMENT - CN BUDGET	24,290.00
11	568	12/04/2025	1274	MIDAMERICA BOOKS	BOOKS - PRAIRIE LIBRARY BUDGET	302.94
11	569	12/05/2025	374	OKLAHOMA BPA	SLC ADVISOR REG -412 FUNDS - LOPEZ & BROWNING	150.00
11	570	12/05/2025	12	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES- WOODWORKING BUDGET	270.00
11	571	12/08/2025	3040	JOTFORM	ENTERPRISE BASE PACKAGE - RENEWAL	5,829.60
11	572	12/10/2025	269	DEMCO, INC.	BOOK JACKET COVERS- NP LIBRARY BUDGET	139.01
11	573	12/10/2025	12	AMAZON CAPITAL SERVICES	KEYPADS FOR CASHIERS - CN BUDGET	100.00
11	574	12/10/2025	88140	ARVEST PURCHASING CARD	WALMART- FACS CULINARY SUPPLIES- 412 FACS FUNDS	800.00
11	575	12/11/2025	88140	ARVEST PURCHASING CARD	ADVISOR LODGING SLC CONF- 412 BROWNING/LOPEZ	525.00
11	576	12/15/2025	60697	EBSCO INFORMATION SERVICE	ABC-CLIO DATABASES - HS LIBRARY BUDGET	1,216.00
11	577	12/15/2025	3005	PREMIER 1 SUPPLIES	BLADES AND CLIPPERS- 412 AG BUDGET	622.50
11	578	12/15/2025	80423	CINDY WILLIAMS	MENTOR FOR NEW LIBRARIAN FOR FY26	500.00
11	579	12/16/2025	3119	SUMNERONE	CHECK PRINTER- ENCUMBRANCE/ACTIVITY FUNDS OFFICE	1,223.00
11	580	12/16/2025	377	OKLAHOMA FCCLA	NEW TEACHER ACADEMY - 412 FACS FUNDS	15.00
11	581	12/16/2025	88140	ARVEST PURCHASING CARD	PARAPROFESSIONAL ASSESSMENTS	550.00
11	582	12/16/2025	614	MELISSA WATSON	REIMBURSEMENT FOR WINDOW CLINGS WELLNESS CENTER	56.00
11	583	12/17/2025	12	AMAZON CAPITAL SERVICES	FANS FOR WELLNESS CENTER- WELLNESS CENTER BUDGET	599.97
11	585	12/19/2025	541	AIR PRO HEATING & COOLING	REPAIR WAK-IN FREEZER AT HIGH SCHOOL - CN FUNDS	12,000.00
11	586	01/05/2026	12	AMAZON CAPITAL SERVICES	AG FARM - FAN & SECURITY CAMERAS	449.72
11	587	01/05/2026	88140	ARVEST PURCHASING CARD	COMFORT INN - RED CARPET HONOR BAND- BAND BUDGET	900.00

# GUYMON PUBLIC SCHOOLS

## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 563 - 589, Fund(s): GENERAL FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	588	01/06/2026	88140	ARVEST PURCHASING CARD	ANADARKO TOURN. LODGING - BOYS BASKETBALL BUDGET	1,526.00
11	589	01/07/2026	123	NMT REPAIRS	REPAIRS ON BUS 793- TRANSPORTATION	1,000.00
<b>Non-Payroll Total:</b>						<b>\$56,135.10</b>

# GUYMON PUBLIC SCHOOLS

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 37 - 37, Fund(s): BUILDING FUND 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	37	12/19/2025	3255	SIV MASONRY, LLC	BRICK & EXPANSION JOINT REPAIR @ NORTH PARK	49,000.00
<b>Non-Payroll Total:</b>						<b>\$49,000.00</b>

Guymon Public Schools

Board of Education Regular Meeting

Monday, December 8, 2025 5:30 PM

Science Annex of Junior High School, 712 N James, Guymon, OK 73942

1. **ORDER OF BUSINESS**

1.A. Call to Order

The meeting was called to order at 5:30 p.m.

1.B. Roll Call

Mitzi Dain: Present

Andy Espericueta: Present

Ms Carla Hernandez: Present

Mrs. Elvia Hernandez: Present

Luis Romero: Present

1.C. Moment of Silence/Pledge of Allegiance

1.D. Open Forum

2. **SUPERINTENDENT'S REPORT**

- Bond Update
- State Cross Country

Superintendent Watson gave an update on the construction of the new school. She stated it's beginning to look more like a school building with some of the roof there now. She noted that our Maintenance Director and our IT Director did a walk-through recently and noted some things that were addressed with the contractors. The next walk-through will be on January 7th. She noted that the construction is behind schedule, but no timeline was provided.

Next, Coach Andy Brown introduced the athletes that competed at the State Cross Country meet. There were four individuals that qualified and competed: Angel Aguirre, Iris Herrera, Gennesis Carbajal, and Melina Alvarado. We are so proud of these student athletes and their accomplishments!

3. **FINANCIALS**

Motion to approve the financial reports Passed with a motion by Mrs. Elvia Hernandez and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Yea  
Yea: 5, Nay: 0

- 3.A. Approval of Budget Reports for November 2025
- 3.B. Approval of Treasurer's Report for November 2025
- 3.C. Approval of expenditures, transfer of funds, and financial statement of Guymon Public School's Activity Funds
- 3.D. Consider and possibly vote to approve new Encumbrances, Claims, and Supplemental Claims

**YEAR 2026**

- 1. General Fund: \$62,476.18 PO #532 - 562
- 2. Building Fund: \$3,783.04 PO #35 - 36
- 3. Bond Fund (33): \$27,169.76 PO #15
- 4. Sinking Fund: \$61,250.00 PO #2

**4. CONSENT AGENDA:**

The following are items of a routine nature that are normally approved at the Board meetings and will be considered and voted upon with one motion unless any Board Member requests to have a separate vote on any or all of them.

Approval of the Consent Agenda as Listed Passed with a motion by Andy Espericueta and a second by Mrs. Elvia Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea  
Yea: 5, Nay: 0

- 4.A. Approval of Minutes of Regular Meetings: November 10, 2025

**5. ACTION TOPICS**

5.A. Discussion and possible action to approve, disapprove or table the Guymon Public Schools Additional Compensation for Services Pay Rates  
Motion to approve the Guymon Public Schools Additional Compensation for Services Pay Rates Passed with a motion by Ms Carla Hernandez and a second by Mitzi Dain.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea  
Yea: 5, Nay: 0

5.B. Discussion and possible action to approve, disapprove or table the lease renewals with the City of Guymon for the Charity Headrick Hitch Elementary School premises and the FFA Farm premises

Motion to approve the lease renewals with the City of Guymon for the Charity Headrick Hitch Elementary School premises and the FFA Farm premises Passed with a motion by Mitzi Dain and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Yea

Yea: 5, Nay: 0

5.C. Discussion and possible action to surplus and remove from the inventory the items from the Technology Department

Motion to surplus and remove the items from the Technology Department Passed with a motion by Mrs. Elvia Hernandez and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Yea

Yea: 5, Nay: 0

5.D. Discussion and possible action to surplus and remove from the inventory the items from Child Nutrition

Motion to surplus and remove from the inventory the items from Child Nutrition Passed with a motion by Mitzi Dain and a second by Ms Carla Hernandez.

Mitzi Dain: Yea

Andy Espericueta: Yea

Ms Carla Hernandez: Yea

Mrs. Elvia Hernandez: Yea

Luis Romero: Yea

Yea: 5, Nay: 0

5.E. Discussion and possible action to approve, disapprove or table proceeding with pool restoration at the old YMCA location

The board members were presented with the numbers on what the cost estimates are for the pool restoration and monthly costs. After much discussion, the board would like to see the school district share these numbers on social media and allow the community to see the numbers as well.

Motion to proceed with the pool restoration at the old YMCA location Tabled with a motion by Andy Espericueta and a second by Mitzi Dain.

Mitzi Dain: Yea

Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea  
Yea: 5, Nay: 0

## 6. EXECUTIVE SESSION

Consider and possible vote to go into Executive Session to discuss the employment, hiring, appointment, and/or resignation of support and certified staff as listed in **Appendix A**, pursuant to 25 O.S. Section 307 (B)(1)

Motion to go into executive session at 6:34 p.m. Passed with a motion by Andy Espericueta and a second by Ms Carla Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea  
Yea: 5, Nay: 0

## 7. Acknowledge Return into Open Session

Acknowledge Return to Open Session at 7:12 p.m. Passed with a motion by Andy Espericueta and a second by Mrs. Elvia Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea  
Yea: 5, Nay: 0

## 8. Executive session minutes compliance announcement

The board entered into executive session at 6:34 p.m. to discuss the employment, hiring, promotion, and/or resignation of support and certified staff as listed in Appendix A, authorized by 25 O.S. Section 307(B)(1). Those present in executive session were Andy Espericueta, Elvia Hernandez, Carla Hernandez, Luis Romero, Mitzi Dain, and Superintendent Melissa Watson. No action was taken by the board of education.

## 9. Consider and vote to approve, disapprove or table the District Personnel Report (**Appendix A**)

Motion to approve the District Personnel Report Passed with a motion by Mitzi Dain and a second by Ms Carla Hernandez.

Mitzi Dain: Yea  
Andy Espericueta: Yea  
Ms Carla Hernandez: Yea  
Mrs. Elvia Hernandez: Yea  
Luis Romero: Yea

Yea: 5, Nay: 0

10. **NEW BUSINESS**

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

11. **ADJOURN**

**INDIVIDUALS HAVING A PHYSICAL CONDITION THAT PREVENTS THEM FROM ATTENDING THE BOARD MEETING ARE REQUESTED TO CONTACT THIS OFFICE NO LATER THAN 12:00 NOON ON THE DAY OF SAID MEETING SO ARRANGEMENTS MAY BE MADE TO ACCOMMODATE SAID INDIVIDUALS.**

*I, Kari Montgomery, posted this agenda on the \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_ on the front door of the Administration Building, 111 NW 11th St, Guymon, OK 73942.*

\_\_\_\_\_  
*Kari Montgomery, CFO*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Time*

The meeting was adjourned at 7:14 p.m.

**Appendix B**

**Activity Accounts - Fundraiser Requests**

January 2026

<b>SPONSOR/SCHOOL</b>	<b>FUNDRAISER</b>	<b>PROJECTED AMOUNT TO BE RAISED</b>	<b>PURPOSE OF FUNDS</b>	<b>NOTES/DATES</b>
Prairie Elementary	Donations		Purchase supplies as designated by donation	2025-2026

**PERSONNEL REPORT**

January 2026

**APPOINTMENTS SUPPORT STAFF**

Miguel Vargas	Bus Driver
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**RESIGNATIONS CERTIFIED STAFF**

Jamie Kokaly (5/29/26) Retirement	Instructional Coach - Academy
Kristine Hall (5/29/26)	Counselor - Academy
Nancy Melendez Trejo (1/5/26)	Math Teacher - Jr. High

**RESIGNATIONS SUPPORT STAFF**

Berenice Galindo (1/4/26)	Special Education Paraprofessional - Carrier
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**PERSONNEL REPORT**

January 2026

**APPOINTMENTS SUPPORT STAFF**

Miguel Vargas	Bus Driver
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**RESIGNATIONS SUPPORT STAFF**

Berenice Galindo (1/4/26)	Special Education Paraprofessional - Carrier
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