



Yukon Public Schools  
Board of Education Regular Meeting Monday, September 9, 2019 6:00 PM  
Yukon Public School District ISD #27 Administration Bldg. | Board Room  
600 Maple Dr  
Yukon, OK 73099

1. Invocation and Flag Salute

2. Call to Order and Roll Call

Attendance Taken at 6:02 PM.

Mr. Jeff Behymer: Present

Mrs. Suzanne Cannon: Present

Mr. Chris Cunningham: Present

Mr. Rex Van Meter: Present

Mr. Leonard Wells: Present

3. Reports/ Comments from Superintendent and/or Staff

Recognize Skyview Art teacher/class for decorating the boards. Autumn Wood

Dr. Simeroth indicated: we are approaching 9100 students. When Redstone Intermediate opens next school year it and the other Intermediate schools will be 4th, 5th, and 6th grade. The middle schools will be 7th and 8th grades. The hiring process has not yet started. We will not hire a principal this semester. A company has been hired to help with demographic data to equitable divide students among the three schools. Dr. Brunk has created a resource partnership with a company to provide an Employee Assistance Program.

4. Board Member Communications and Announcements

A. Individual Board Member Comments

Mr. Cunningham: Thank you for addressing the Redstone issue. I have had many questions.

Mr. Van Meter: No comment.

Mrs. Cannon: Thank you for addressing the Redstone issues. YAY TEAM! We are off to a great start.

Mr. Behymer: No comment.

Mr. Wells: I have heard a lot of positive comments. This has been a great start.

B. Upcoming Meetings/ Events:

SEPTEMBER:

9/17 - Legal Team Workshop - OSSBA Conference Center, 10:00 am-Noon

9/24 - OSSBA Region 10 Meeting - Redlands Community College, El Reno 5:30-8:30 pm

9/30 - NO SCHOOL - Professional Development

OCTOBER:

10/7 - Board Meeting - 6:00 pm

10/8 - Legislative Breakfast - 100 S Ranchwood, 7am

10/9 - Fall School Law Institute - OSSBA 9:00-3:30 pm

10/15 - Legal Team Workshop - OSSBA Conference Center, 10:00 am-Noon

5. Communications - Request for patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.

No requests.

6. Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move to approve all business items on the Finance Consent Docket Passed with a motion by Mr. Rex Van Meter and a second by Mr. Jeff Behymer.

Mr. Chris  
Cunningham: Yes

Mr. Rex Van  
Meter: Yes

Mr. Leonard  
Wells: Yes

Mr. Jeff  
Behymer: Yes

Mrs. Suzanne  
Cannon: Yes

A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer

B. Treasurer's Report(s) and General Fund Report(s)

C. Child Nutrition Report

7. Separate Vote: Consider and take action on Minutes of the August 5, Board Meeting.

I move we approve the minutes from August 5th meeting Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Chris  
Cunningham: Yes

Mr. Rex Van  
Meter: Abstain

Mr. Leonard  
Wells: Yes

Wells:

Mr. Jeff Behymer: Yes

Mrs. Suzanne Cannon: Yes

8. Business Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

Mr. Wells had asked questions and did not understand why the AG sanctioning was on this agenda...it did not make the deadline for the August meeting.

The counseling lost its previous funding and is more trauma informed counseling with an outside source. Fundraisers - why so many? where does the money go? what percent of the funds goes to the school/fundraiser? The applications will be adjusted to include all of this information.

I move to approve Consent Docket as presented Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Chris Cunningham: Yes

Mr. Rex Van Meter: Yes

Mr. Leonard Wells: Yes

Mr. Jeff Behymer: Yes

Mrs. Suzanne Cannon: Yes

A. Jim Fenrick, Chief Financial Officer is an authorized representative of the LEA for fiscal year 19-20.

B. Sanctioning for YHS Ag Booster Club

C. Consider and take action on fundraising requests from school sites and organizations as indicated on attached applications.

D. Contracts for renting the YFAC.

E. Surplus items for disposal.

F. Negotiated Agreement for School Year 2019-2020

A Procedural Agreement was created and added this year with 100% of the negotiation team voting yes. 98.8% of the negotiation team voted yes to the changes made in the negotiated agreement.

G. Western Heights to provide Deaf Ed Program.

Our student that we share with Western Heights is unique from our other students with hearing impairments that we serve in that not only did he have a significant hearing impairment, but also had little to no communication. His articulation skills were very delayed. He was producing mostly jargon with only some intelligible words.

The program that he currently attends at Western Heights is able to provide him with instruction in sign language which provides him barrier free access to his education. This is a level of educational service that we are unable to provide without hiring two additional specialized staff members, if we could find them.

During the 2018-19 school year, we spent \$7,456.58 on our agreement with Western Heights. This cost was incurred for half days at that time in the three-year-old program and just during April and May.

For the 2019-20 school year, we are contracting for \$50,284.72. This year he is in pre-k and attends school full day necessitating the increased cost for services. We anticipate this cost for the next three years.

H. Out of state travel requests.

I. Contract with Gayle Jones to provide support groups for PreK-6th grade students experiencing grief and loss.

Cost analysis: will not exceed \$6,000 for the school year at a cost of \$25 per hour billed monthly.

In 1999, Calm Waters added School-based Grief Support Groups to its repertoire of free services offered to the community. Since then, more than 150 public schools in over 20 public school systems have been served. Calm Waters School-based Grief Groups touch the lives of more than 1,400 students, Pre-K through 12th grade, annually.

Yukon Public Schools has been participating in receiving free School-Based Grief Support groups over the past several years in our elementary sites which has included grades pk-6. The services have been in a small group format of 5-7 students for a six-week period on our school campuses. Our school counselors have assisted in coordinating the formation of the groups with teachers and parental permission.

In May of 2019, we were notified by the Calm Waters facilitator that Yukon Public Schools along with other surrounding metro school districts were not going to be eligible for free school based support groups for the 2019-2020 school year due to a reduction in their program funding, as well as, a revised strategic plan within the Calm Waters organization that is targeting other school districts in Oklahoma.

J. Contract with Core Counseling for group counseling for students in need of support grades 6-12.

Cost analysis: not to exceed \$25,000 for the school year, \$2777.77 to be billed monthly.

Group Counseling Comparison for SY19-20:

Yukon Public Schools is recommending to partner with a new counseling service for work with our YMS and YHS students for the 19-20 school year. For the 18-19 school year, YPS contracted with Choices Counseling Center for group and crisis assessment services 6th-12th grade with the possibility of individual counseling. The contract was approved to not exceed \$16,000.

A critical component of that contract was the on-site and same day crisis assessment for students expressing self-harm or homicidal ideations. These assessments are of the utmost importance for the safety of our students. After working with Choices throughout the year, they were continually unable to secure counselors for same day assessments, which left our site counselors with limited resources for our students and parents. The concern was expressed to Choices Counseling Center Executive Director Kristen Cole, but the service did not improve.

In addition to the same day crisis assessments, groups were the other large component. There were some inconsistencies reported mainly at the high school level in terms of services provided. Overall, services should have been invoiced for a total somewhere between \$9600 and \$16,000, but they only completed services for \$4095. Therefore, it was recommended to not continue to contract with Choice Counseling Center and put out a request for bids from other local agencies.

We received bids from Youth and Family Services, Southern Nazarene Counseling Center and Core Counseling Mental Health Services. Youth and Family Services largely wanted to use master level students as the point of service, which posed a problem for same day assessments. Southern Nazarene Counseling Center could not provide same day assessments, only five hours of groups per week. Core Counseling could provide all needed services and is a local company serving our families and community.

One point of change in the Item of Consideration with Core Counseling Mental Health Services, is that \$11,000 of the \$25,000 contract will now be paid for out of Title IV funds with the other \$14,000 coming from general funds.

K. 2019-2020 Estimate of Needs and Financial Statement of the 2018-2019 Fiscal Year

L. Consider applications for fundraisers at YPS sites.

9. New Business: this business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

10. Personnel Docket:

A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A and the two attached Adjunct Teacher Applications.

Time: 6:15pm The board voted to NOT convene in executive session.

I move to NOT convene in executive session to discuss personnel docket Passed with a motion by Mr. Jeff Behymer and a second by Mr. Rex Van Meter.

Mr. Chris  
Cunningham Yes  
m:

Mr. Rex  
Van Meter Yes  
Meter:

Mr.  
Leonard Wells Yes  
Wells:

Mr. Jeff  
Behymer Yes  
Behymer:

Mrs.  
Suzanne Cannon Yes  
Cannon:

B. Consideration of and action on Personnel.

I move we approve all personnel items as presented. Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Chris  
Cunningham Yes  
m:

Mr. Rex  
Van Meter Yes  
Meter:

Mr.  
Leonard Wells Yes  
Wells:

Mr. Jeff  
Behymer Yes  
Behymer:

Mrs.  
Suzanne Cannon Yes  
Cannon:

11. Adjournment

Time: 6:17pm

I move we adjourn Passed with a motion by Mr. Jeff Behymer and a second by Mr. Rex Van Meter.

Mr. Chris  
Cunningham: Yes

Mr. Rex Van  
Meter: Yes

Mr. Leonard  
Wells: Yes

Mr. Jeff  
Behymer: Yes

Mrs. Suzanne  
Cannon: Yes

PONumber	Account	Amount	PODate	OrderName	AcctDescription
200913	1106522138600000000000520	1,745.00	7/31/2019	AMERICAN RED CROSS - HEALTH & SAFETY SER	STAFF REGISTRATIONS
200915	1103122133202710000000520	1,000.00	8/1/2019	Jordan Lawson	PROF EDUCATION SERVICES - Professional Develop
200918	1107110006191000000000105	156.00	8/2/2019	AMAZON	SUPPLIES AND MATERIALS
200919	1108210006191005000000705	2,500.00	8/2/2019	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES AND MATERIALS - HS
200920	1108210006191005000000705	3,500.00	8/2/2019	FLINN SCIENTIFIC INC	SUPPLIES AND MATERIALS - HS
200921	1106233006196400000000062	399.94	8/2/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS
200922	1108126404310000000000520	100.00	8/2/2019	LOWE'S COMPANIES INC	Non Tech Repairs and Maintenance
200923	1108210006191005000000705	500.00	8/2/2019	Bio-Rad Laboratories, Inc	SUPPLIES AND MATERIALS - HS
200924	1108210006191005000000705	377.40	8/2/2019	Science Take-Out	SUPPLIES AND MATERIALS - HS
200925	1105322133602390000000753	1,120.00	8/2/2019	Sodexo Operations, LLC	PROF. EE TRAINING AND DEV. SERVICES - SpEd
200926	1108110006191000000000520	1,152.00	8/2/2019	Dale Rogers Training Center	SUPPLIES AND MATERIALS
200928	1154125735800000000000752	450.00	8/5/2019	Capital One Bank/Delta Airlines	STAFF TRAVEL
200929	1154125735800000000000752	59.97	8/5/2019	Capital One Bank/American Airlines	STAFF TRAVEL
200930	1141210005303168100000705	239.00	8/5/2019	Henry Harrison	COMMUNICATION & SOFTWARE SERVICES - Career Tech
200931	1105810006531002500000758	300.00	8/5/2019	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES
200932	110782132619000000000140	153.12	8/5/2019	MACGILL & CO.	SUPPLIES AND MATERIALS
200933	1141210008103158838000520	750.00	8/5/2019	PROJECT LEAD THE WAY (PLTW)	DUES & FEES - Career Tech
200934	1162110003202390000000753	9,650.00	8/5/2019	OATECA	PROF EDUCATION SERVICES - SpEd
200935	1105310005302390000000140	2,500.00	8/5/2019	Nearpod Inc	COMMUNICATION & SOFTWARE SERVICES - SpEd
200936	1103122136192710000000140	1,800.00	8/5/2019	USA R Time, LLC	SUPPLIES AND MATERIALS - Professional Develop
200937	1177521208100000000000520	300.00	8/7/2019	CADCA	DUES & FEES
200938	1107710006191000000000125	343.85	8/7/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS
200939	1108110006191001170000520	1,667.00	8/7/2019	NASCO	SUPPLIES AND MATERIALS
200940	1111210006191004400000520	483.86	8/7/2019	OFFICE DEPOT	SUPPLIES AND MATERIALS
200943	1108126205300000000000520	971.75	8/7/2019	EdClub Inc	COMMUNICATION & SOFTWARE SERVICES
200944	1107710005501000000000125	300.00	8/7/2019	The UPS Store #6953	PRINTING AND BINDING
200945	1105123216190000000000051	260.00	8/9/2019	AMAZON	SUPPLIES AND MATERIALS
200946	11082100065310000000000705	149.00	8/9/2019	APPLE INC	TECHNOLOGY - RELATED SUPPLIES - HS
200947	1107622206410000000000135	43.77	8/9/2019	BARNES & NOBLE BOOKSTORES, INC	BOOKS
200948	1107622206410000000000135	871.02	8/9/2019	CAPSTONE	BOOKS
200949	1107622206410000000000135	71.40	8/9/2019	FOLLETT BOOK CO	BOOKS
200950	1141210006193118000000705	1,200.00	8/9/2019	NASCO	SUPPLIES AND MATERIALS - Career Tech
200951	1108110006191001170000520	1,585.48	8/9/2019	NASCO	SUPPLIES AND MATERIALS
200952	1107622206410000000000135	3,335.77	8/9/2019	PERMA-BOUND	BOOKS
200953	1108210006191003071000705	400.00	8/9/2019	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS - HS
200954	11067100065310010500000767	8,050.00	8/9/2019	VIDEO REALITY	TECHNOLOGY - RELATED SUPPLIES - IT
200955	1108210006191005000000705	400.00	8/9/2019	WARD'S BIOLOGY	SUPPLIES AND MATERIALS - HS
200956	1141210006193148434000705	1,500.00	8/9/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Career Tech
200957	1108210006191003071000705	200.00	8/9/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - HS
200958	1141210006193168100000705	500.00	8/9/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Career Tech
200959	1141210008103168100000705	400.00	8/9/2019	BUSINESS PROFESSIONALS OF AMERICA	DUES & FEES - Career Tech

PO Number	Account	Amount	PO Date	Order Name	Acct Description
200960	1108210008101003071000705	600.00	8/9/2019	Dorian Business Systems LLC	DUES & FEES
200961	1177521208600000000000705	1,500.00	8/9/2019	Wichita Mountains Prevention Network Inc	STAFF REGISTRATIONS - STOP grant
200962	1108222206410000000000705	2,050.00	8/12/2019	AMAZON	BOOKS
200963	1108222206190000000000705	2,000.00	8/12/2019	AMAZON	SUPPLIES AND MATERIALS - HS
200964	1108222206190000000000705	920.00	8/12/2019	DEMCO	SUPPLIES AND MATERIALS - HS
200965	1105321406142390000000753	3,051.36	8/12/2019	NCS PEARSON, INC	TESTING SUPPLIES & MATERIALS - SpEd
200966	1108210006191003071000705	220.00	8/12/2019	OCDA	SUPPLIES AND MATERIALS - HS
200967	1108210006191003001000705	2,000.00	8/12/2019	PENDER'S MUSIC CO	SUPPLIES AND MATERIALS - HS
200968	1105321406142390000000753	1,145.10	8/12/2019	PRO ED INC	TESTING SUPPLIES & MATERIALS - SpEd
200969	1108810003204300000000711	280.00	8/12/2019	All Fired Up	PROF EDUCATION SERVICES
200970	1118810003204300000000711	1,680.00	8/12/2019	All Fired Up	PROF EDUCATION SERVICES - YALE grant
200970	1108810006194304000000711	405.00	8/12/2019	All Fired Up	SUPPLIES AND MATERIALS
200971	1118810006194300000000711	495.00	8/12/2019	All Fired Up	SUPPLIES AND MATERIALS - YALE grant
200972	1108222206530000000000705	1,500.00	8/12/2019	JSTOR	TECHNOLOGY - RELATED SUPPLIES - HS
200972	1141210005303128600000705	1,250.00	8/12/2019	Precision Exams, LLC	COMMUNICATION & SOFTWARE SERVICES - Career Tech
200972	1141210005303168100000705	1,250.00	8/12/2019	Precision Exams, LLC	COMMUNICATION & SOFTWARE SERVICES - Career Tech
200972	1141210005303168178000705	1,250.00	8/12/2019	Precision Exams, LLC	COMMUNICATION & SOFTWARE SERVICES - Career Tech
200973	1141210006193148444000705	500.00	8/13/2019	AMAZON	SUPPLIES AND MATERIALS - Career Tech
200974	1105210006531002500000752	191.49	8/13/2019	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES
200975	1108110008101003071000520	50.00	8/13/2019	CENTRAL OKLA CHORAL DIRECTORS ASSOC	DUES & FEES
200976	1108210006191003001000705	10,000.00	8/13/2019	LONE STAR PERCUSSION	SUPPLIES AND MATERIALS - HS
200977	1141210006193188900000705	2,500.00	8/13/2019	LOWE'S COMPANIES INC	SUPPLIES AND MATERIALS - Career Tech
200978	1108110006191003071000520	105.00	8/13/2019	OKLAHOMA CHORAL DIRECTORS ASSO	SUPPLIES AND MATERIALS
200979	1105321408602390000000753	1,050.00	8/13/2019	OSPA	STAFF REGISTRATIONS - SpEd
200980	1108222206530000000000705	2,500.00	8/13/2019	OVERDRIVE INC	TECHNOLOGY - RELATED SUPPLIES - HS
200981	1108110006191003071000520	1,000.00	8/13/2019	PENDER'S MUSIC CO	SUPPLIES AND MATERIALS
200982	1141210006193128600000705	700.00	8/13/2019	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS - Career Tech
200983	1105321525802390000000753	300.00	8/13/2019	LINDSEY HARRISON	STAFF TRAVEL
200984	1141210008103128600000705	400.00	8/13/2019	DECA Inc	DUES & FEES - Career Tech
200985	1141210006193128600000705	720.00	8/13/2019	Precision Exams, LLC	SUPPLIES AND MATERIALS - Career Tech
200986	1103310006441001050000752	204,160.00	8/13/2019	Trinity 3 Technology	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)
200986	1106710006531002500000767	17,000.00	8/13/2019	Trinity 3 Technology	TECHNOLOGY - RELATED SUPPLIES - IT
200987	1105310005802390000000105	50.00	8/13/2019	Tiffany S Rush	STAFF TRAVEL
200988	1105310005802390000000753	50.00	8/13/2019	Lauren Kellett	STAFF TRAVEL
200989	11053221333602390000000753	833.34	8/13/2019	Really Great Reading Company, LLC	PROF. EE TRAINING AND DEV. SERVICES - SpEd
200990	11031221333202710000000520	833.33	8/13/2019	Really Great Reading Company, LLC	PROF EDUCATION SERVICES - Professional Develop
200990	11031221333202710000000705	833.33	8/13/2019	Really Great Reading Company, LLC	PROF EDUCATION SERVICES - Professional Develop
200991	1141210006193158803000520	559.44	8/13/2019	MODERN SCHOOL SUPPLIES INC	SUPPLIES AND MATERIALS - Career Tech
200993	110623300653640000000062	135.45	8/14/2019	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES
200994	1141210006193148434000705	500.00	8/14/2019	HOBBY LOBBY	SUPPLIES AND MATERIALS - Career Tech
200995	110512321810000000000051	25.00	8/14/2019	OKLAHOMA STATE DEPT OF ED.	DUES & FEES

PO Number	Account	Amount	PO Date	Order Name	Acct Description
200996	1105310006192390000000520	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
200997	1105310006192390000000520	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
200998	1105310006192390000000520	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
200999	1105310006192390000000520	300.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201000	1105310006192390000000705	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201001	1105310006192390000000705	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201002	1105310006192390000000705	300.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201003	1105310006192390000000705	200.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201004	1105310006192390000000705	300.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201005	110531000619239000000140	300.00	8/14/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Sped
201006	1106310006192510000000520	187.67	8/15/2019	AMAZON	SUPPLIES AND MATERIALS
201007	1141210006193148415000705	500.00	8/15/2019	AMAZON	SUPPLIES AND MATERIALS - Career Tech
201008	1141210006533168103000705	3,147.00	8/15/2019	APPLE INC	TECHNOLOGY - RELATED SUPPLIES - Career Tech
201009	1141210008103148415000705	50.00	8/15/2019	FCCLA	DUES & FEES - Career Tech
201010	1141210005303128600000705	600.00	8/15/2019	KNOWLEDGE MATTERS	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201011	1141210005303128600000705	700.00	8/15/2019	KNOWLEDGE MATTERS	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201011	1141210005303168103000705	1,900.00	8/15/2019	KNOWLEDGE MATTERS	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201012	1141210006193148435000520	1,000.00	8/15/2019	NASCO	SUPPLIES AND MATERIALS - Career Tech
201013	1108110008101003071000520	385.00	8/15/2019	NASSP	DUES & FEES
201014	1106310006192510000000520	85.13	8/15/2019	OFFICE DEPOT	SUPPLIES AND MATERIALS
201015	1141210008103148415000705	100.00	8/15/2019	OKACTE	DUES & FEES - Career Tech
201016	1141210006193148435000520	2,000.00	8/15/2019	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS - Career Tech
201017	1141210006193148415000705	500.00	8/15/2019	SAM'S CLUB DIRECT	SUPPLIES AND MATERIALS - Career Tech
201018	1141210006193148435000520	300.00	8/15/2019	STAPLES INC	SUPPLIES AND MATERIALS - Career Tech
201019	1103122134492710000000750	100.00	8/15/2019	TRINITY BAPTIST CHURCH	Other Rentals or Lease Services
201020	1141210006193148435000520	1,000.00	8/15/2019	B SEW INN	SUPPLIES AND MATERIALS - Career Tech
201021	1141210006193148435000520	2,000.00	8/15/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Career Tech
201022	1141210006193148415000705	1,000.00	8/15/2019	WALMART COMMUNITY/SYNCB	SUPPLIES AND MATERIALS - Career Tech
201023	1108810003204300000000711	3,875.00	8/15/2019	House of Healing Inc	PROF EDUCATION SERVICES - YALE
201024	1105427220810000000000054	96.50	8/15/2019	Gregory Whetstone	DUES & FEES
201025	1105427220810000000000054	96.50	8/15/2019	Clyde Andrew Pruitt	DUES & FEES
201026	1105427220810000000000054	96.50	8/15/2019	Stephanie Lynne Durrant	DUES & FEES
201027	1105427220810000000000054	96.50	8/15/2019	Teresa Lynn Bolhuis	DUES & FEES
201028	1107710006531001050000125	1,725.00	8/15/2019	PBIS Rewards	TECHNOLOGY - RELATED SUPPLIES - Surrey
201029	1105427220810000000000054	96.50	8/15/2019	Austin Brooke	DUES & FEES
201030	1105427220810000000000054	96.50	8/15/2019	Timothy Rhodes	DUES & FEES
201031	1106233006196400000000062	244.53	8/16/2019	GOPHER SPORT	SUPPLIES AND MATERIALS
201032	1106233006196400000000062	100.00	8/16/2019	HOBBY LOBBY	SUPPLIES AND MATERIALS
201033	11088100061943000000000711	50.00	8/16/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS
201034	1107810006191000000000140	0.00	8/16/2019	SCHOOL SPECIALTY INC	SUPPLIES AND MATERIALS
201035	1177521205500000000000705	450.00	8/16/2019	The UPS Store #6953	PRINTING AND BINDING

PO Number	Account	Amount	PO Date	Order Name	Acct Description
201036	1141210008103158835000520	450.00	8/19/2019	NATIONAL TSA	DUES & FEES - Career Tech
201037	1105321356142390000000753	503.80	8/19/2019	WPS	TESTING SUPPLIES & MATERIALS - SpEd
201038	1141210006193148412000520	2,000.00	8/19/2019	WALMART COMMUNITY/SVNCB	SUPPLIES AND MATERIALS - Career Tech
201039	1105321325802390000000753	600.00	8/19/2019	Jean Lorraine Strahan	STAFF TRAVEL
201040	1141210005303168100000705	48.00	8/19/2019	Showbie Inc	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201041	1141210005303168103000705	48.00	8/19/2019	Showbie Inc	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201042	1105310005302390000000705	191.90	8/19/2019	Capital One/Logmein.com	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201043	1108126404310000000000520	60.00	8/19/2019	FULL COMPASS SYSTEMS LTD	COMMUNICATION & SOFTWARE SERVICES - SpEd
201044	1106710006531002500000750	9,300.00	8/19/2019	Touchpoint Industries LLC	Non Tech Repairs and Maintenance
201045	1141210006193138551000705	549.68	8/20/2019	AMAZON	TECHNOLOGY - RELATED SUPPLIES - IT
201047	1106710006531001050000767	158.70	8/20/2019	AMAZON	SUPPLIES AND MATERIALS - Career Tech
201048	110521000614100000000711	255.00	8/20/2019	COLLEGE BOARD	TECHNOLOGY - RELATED SUPPLIES - IT
201049	1141210008103148434000705	168.00	8/20/2019	FCCLA	TESTING SUPPLIES & MATERIALS
201050	1141210008103148415000705	168.00	8/20/2019	FCCLA	DUES & FEES - Career Tech
201051	1105122138602710000000051	500.00	8/20/2019	LEARNING SCIENCES INTERNATIONAL LLC	DUES & FEES - Career Tech
201052	1141210008103158852000705	360.00	8/20/2019	NATIONAL TSA	STAFF REGISTRATIONS
201053	1141210006193168178000705	1,000.00	8/20/2019	OFFICE DEPOT	DUES & FEES - Career Tech
201054	1141210008103148415000705	100.00	8/20/2019	OKLA FCCLA	SUPPLIES AND MATERIALS - Career Tech
201055	1141210006193158852000705	150.00	8/20/2019	STAPLES INC	DUES & FEES - Career Tech
201056	1141210008103118000000705	2,500.00	8/20/2019	OKLAHOMA FFA ASSOC	SUPPLIES AND MATERIALS - Career Tech
201057	1141210006193158852000705	200.00	8/20/2019	WALMART COMMUNITY/SVNCB	SUPPLIES AND MATERIALS - Career Tech
201058	1141210006193168178000705	1,000.00	8/20/2019	WALMART COMMUNITY/SVNCB	SUPPLIES AND MATERIALS - Career Tech
201059	1141210008103168103000705	400.00	8/20/2019	BUSINESS PROFESSIONALS OF AMERICA	DUES & FEES - Career Tech
201060	1142410003203328700000705	3,000.00	8/20/2019	Top Youth Speakers	PROF EDUCATION SERVICES - Carl Perkins
201061	1106710006531001050000767	13,750.00	8/20/2019	CDI	TECHNOLOGY - RELATED SUPPLIES - IT
201062	110623300619640000000062	118.41	8/20/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS
201063	1105210006531002500000752	121.79	8/20/2019	MONOPRICE	TECHNOLOGY - RELATED SUPPLIES
201064	1141210006193158828000520	1,447.25	8/20/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Career Tech
201065	1141210006193158828000520	1,594.50	8/20/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Career Tech
201066	1142410006533328700000705	10,850.00	8/20/2019	CEV Multimedia, Ltd.	SUPPLIES AND MATERIALS - Career Tech
201069	1141210005303158852000705	937.50	8/20/2019	Precision Exams, LLC	TECHNOLOGY - RELATED SUPPLIES - Career Tech
201070	1162121403362390000000753	4,200.00	8/20/2019	House of Healing Inc	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201071	1141210005303158852000705	48.00	8/20/2019	Showbie Inc	MEDICAL & PHYS/OCCUP THERAPIST SERVICES - SpEd
201072	1141210005303168178000705	48.00	8/20/2019	Showbie Inc	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201073	1141210005303158852000705	4,050.00	8/20/2019	Edhesive LLC	COMMUNICATION & SOFTWARE SERVICES - Career Tech
201074	1105310006192390000000753	89.98	8/21/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS - SpEd
201075	1156121996194290000000050	1,000.00	8/22/2019	A/C/E SUPPLY & SERVICE INC	SUPPLIES AND MATERIALS
201076	1141210006193168178000705	1,000.00	8/22/2019	AMAZON	SUPPLIES AND MATERIALS - Career Tech
201077	1105321526192390000000753	60.56	8/22/2019	AMAZON	SUPPLIES AND MATERIALS
201078	1105310005302390000000753	4,860.70	8/22/2019	NEWS 2 YOU INC	COMMUNICATION & SOFTWARE SERVICES - SpEd
201079	1105321526192390000000130	140.78	8/22/2019	SUPER DUPER PUBLICATIONS	SUPPLIES AND MATERIALS

PO Number	Account	Amount	PO Date	Order Name	Acct Description
201080	1141210008103168178000705	400.00	8/22/2019	BUSINESS PROFESSIONALS OF AMERICA	DUES & FEES - Career Tech
201081	1161322138602390000000705	150.00	8/22/2019	OK-DCDT	STAFF REGISTRATIONS
201082	1105322138602390000000753	130.00	8/22/2019	CEUs on the Go	STAFF REGISTRATIONS
201083	1105310005802390000000705	50.00	8/22/2019	Megan Beck	STAFF TRAVEL
201084	1105321706192390000000753	194.25	8/22/2019	Rifton Equipment	SUPPLIES AND MATERIALS
201085	1105725306190000000000757	500.00	8/22/2019	Johnson Plastics Plus	SUPPLIES AND MATERIALS
201087	1111210006441004000000520	470.82	8/22/2019	Tennessee Book Company	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)
201087	1111210006441004000000705	60.00	8/22/2019	Tennessee Book Company	SUPPLEMENTAL TEXTBOOKS (NON-STATE ADOPTED)
201088	1141210006533168178000705	1,699.99	8/23/2019	APPLE INC	TECHNOLOGY - RELATED SUPPLIES - Career Tech
201089	1107810006191000000000140	237.63	8/26/2019	DISCOUNT SCHOOL SUPPLY	SUPPLIES AND MATERIALS
201090	1106710006531002500000767	1,000.00	8/26/2019	INTEGRATED CIRCUITS	TECHNOLOGY - RELATED SUPPLIES - IT
201091	110512321810000000000051	75.00	8/26/2019	OKLAHOMA STATE DEPT OF ED.	DUES & FEES
201092	1105310006192390000000753	64.90	8/26/2019	SCHOOL HEALTH CORP-5686	SUPPLIES AND MATERIALS - Sped
201093	1108310005612810000000750	14,500.00	8/26/2019	Edgenuity Inc	TUITIONS TO OTHER LEAs - Virtual
201093	1108322133202810000000750	500.00	8/26/2019	Edgenuity Inc	PROF EDUCATION SERVICES - Virtual
201094	1103210006191001050000115	131.00	8/26/2019	Studies Weekly Inc	SUPPLIES AND MATERIALS - Curriculum Materials
201094	1103210006191001050000140	131.00	8/26/2019	Studies Weekly Inc	SUPPLIES AND MATERIALS - Curriculum Materials
201095	1105210006141001050000752	55.00	8/26/2019	Riverside Insights	TESTING SUPPLIES & MATERIALS
201096	1108210006531000000000705	85.00	8/26/2019	Senor Woolly LLC	TECHNOLOGY - RELATED SUPPLIES - HS
201097	110562660657000000000056	316.00	8/26/2019	Accurate Safety Compliance LLC	UNIFORMS
201098	1103122138600000000000752	450.00	8/27/2019	CCOSA	STAFF REGISTRATIONS
201101	1105310006192390000000753	47.28	8/27/2019	GRAINGER	SUPPLIES AND MATERIALS - Sped
201102	1108110006531002500000520	722.00	8/27/2019	INTEGRATED CIRCUITS	TECHNOLOGY - RELATED SUPPLIES
201103	1141210006193128600000705	300.00	8/27/2019	MBA	SUPPLIES AND MATERIALS - Career Tech
201104	1177521206190000000000705	3,500.00	8/27/2019	NIMCO, INC	SUPPLIES AND MATERIALS - STOP grant
201106	1108210008101002800000705	200.00	8/27/2019	YUKON PUBLIC SCHOOLS TRANSPORTATION	DUES & FEES
201107	1177525605400000000000705	860.00	8/27/2019	Yukon Progress	ADVERTISING - STOP grant
201108	110542720810000000000054	96.50	8/27/2019	William Moran	DUES & FEES
201109	110542720810000000000054	96.50	8/27/2019	Karl Wornock	DUES & FEES
201110	1142410006533328700000705	4,500.00	8/27/2019	Growing Leaders Inc	TECHNOLOGY - RELATED SUPPLIES - Carl Perkins
201112	1105810005501000000000758	160.00	8/28/2019	FUZZELL'S BUSINESS EQUIPMENT	PRINTING AND BINDING
201113	1177525605400000000000705	460.00	8/28/2019	YUKON REVIEW	ADVERTISING - STOP grant
201115	1142410006533328700000705	10,500.00	8/28/2019	Roadtrip Nation	TECHNOLOGY - RELATED SUPPLIES - Carl Perkins
201116	110512573860000000000051	110.00	8/28/2019	Oklahoma State University	STAFF REGISTRATIONS
201117	1141210006533158838000520	399.99	8/28/2019	AMAZON	TECHNOLOGY - RELATED SUPPLIES - Career Tech
201118	1141210006533148411000520	373.50	8/28/2019	AMAZON	TECHNOLOGY - RELATED SUPPLIES - Career Tech
201119	1106710006531001050000767	1,900.00	8/28/2019	IPEVO	TECHNOLOGY - RELATED SUPPLIES - IT
201120	1141210006193158838000520	2,120.00	8/28/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Career Tech
201121	1108210006191000000000705	1,500.00	8/29/2019	GOPHER SPORT	SUPPLIES AND MATERIALS - HS
201122	1105310006192390000000105	2,202.00	8/29/2019	LIGHTSPEED SYSTEMS	SUPPLIES AND MATERIALS - Sped
201123	1107921326190000000000145	364.72	8/29/2019	SCHOOL SPECIALTY INC	SUPPLIES AND MATERIALS

PO Number	Account	Amount	PO Date	Order Name	Acct Description
201124	1105310005802390000000145	50.00	8/29/2019	Brenda Stallings	STAFF TRAVEL
201126	1105810006531002500000758	315.00	8/29/2019	NEWEGG INC	TECHNOLOGY - RELATED SUPPLIES
201127	1103210006191000000000752	159.85	9/3/2019	AMAZON	SUPPLIES AND MATERIALS - Curriculum Materials
201128	1111210006191004400000705	138.25	9/3/2019	AMAZON	SUPPLIES AND MATERIALS
201129	1105310006532390000000105	135.45	9/3/2019	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES
201130	110822220648000000000705	224.86	9/3/2019	DISCOUNT MAGAZINE SUBSCRIPTION SERVICE I	MAGAZINES
201131	110711000619100000000105	750.00	9/3/2019	INTEGRATED CIRCUITS	SUPPLIES AND MATERIALS
201132	1156121996194290000000050	250.00	9/3/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES AND MATERIALS
201133	1111210006191004400000705	69.40	9/3/2019	NASCO	SUPPLIES AND MATERIALS
201134	1106310006192510000000520	25.37	9/3/2019	OFFICE DEPOT	SUPPLIES AND MATERIALS
201134	1111210006191004400000705	239.58	9/3/2019	OFFICE DEPOT	SUPPLIES AND MATERIALS
201135	110112213860000000000051	400.00	9/3/2019	OSSBA	STAFF REGISTRATIONS
201135	1105123198600000000000051	150.00	9/3/2019	OSSBA	STAFF REGISTRATIONS
201136	1103210006191001050000145	693.50	9/3/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Curriculum Materials
201137	1103210006191001050000140	1,253.50	9/3/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Curriculum Materials
201138	1106310006192510000000520	120.73	9/3/2019	PRUFROCK PRESS	SUPPLIES AND MATERIALS
201139	1108222206190000000000705	191.00	9/3/2019	Follett School Solutions, Inc	SUPPLIES AND MATERIALS - HS
201140	1108110006191001170000520	300.00	9/3/2019	Spirit Productions	SUPPLIES AND MATERIALS
201141	1105422720810000000000054	96.50	9/3/2019	Carlisa Sue Hudspeth	DUES & FEES
201142	1108210006191005000000705	250.00	9/3/2019	Dfs Dojes Forensic Supplies	SUPPLIES AND MATERIALS - HS
201143	1105321525302390000000753	215.00	9/3/2019	SLP Toolkit LLC	COMMUNICATION & SOFTWARE SERVICES
201144	1108222206410000000000705	1,698.10	9/4/2019	JUNIOR LIBRARY GUILD	BOOKS
201145	1105321526142390000000753	328.89	9/4/2019	NCS PEARSON, INC	TESTING SUPPLIES & MATERIALS
201146	1106710005301002500000767	2,000.00	9/4/2019	NETWORK SOLUTIONS/CAPITAL ONE BANK	COMMUNICATION & SOFTWARE SERVICES - IT
201147	1108222138600002800000705	100.00	9/4/2019	OKLAHOMA ART EDUCATION ASSOCIATION	STAFF REGISTRATIONS
201148	1105310005802390000000705	50.00	9/4/2019	Erica Naut	STAFF TRAVEL
201150	1106710006531001050000767	389.92	9/5/2019	CDW GOVERNMENT INC	TECHNOLOGY - RELATED SUPPLIES - IT
201151	1103122138602710000000705	498.00	9/5/2019	HEINEMANN	STAFF REGISTRATIONS
201152	1103122138602710000000520	125.00	9/5/2019	OKAGE	STAFF REGISTRATIONS
201153	1103210006191001050000115	730.55	9/5/2019	PROJECT LEAD THE WAY (PLTW)	SUPPLIES AND MATERIALS - Curriculum Materials
201153	1103210006531001050000115	6.95	9/5/2019	PROJECT LEAD THE WAY (PLTW)	TECHNOLOGY - RELATED SUPPLIES
201155	1103210006191001050000115	149.85	9/5/2019	ARCHWAY	SUPPLIES AND MATERIALS - Curriculum Materials
201155	1103210006191001050000120	226.59	9/5/2019	ARCHWAY	SUPPLIES AND MATERIALS - Curriculum Materials
201155	1103210006191001050000135	149.85	9/5/2019	ARCHWAY	SUPPLIES AND MATERIALS - Curriculum Materials
201155	1103210006811002250000115	542.65	9/5/2019	ARCHWAY	COCURRICULAR SUPPLIES
201155	1103210006811002250000135	542.65	9/5/2019	ARCHWAY	COCURRICULAR SUPPLIES
201156	1105322138602390000000140	97.00	9/5/2019	EDUCATIONAL RESEARCH	STAFF REGISTRATIONS
201157	1103210006191000000000752	229.35	9/5/2019	HAND 2 MIND	SUPPLIES AND MATERIALS - Curriculum Materials
201158	1103122138602710000000520	150.00	9/5/2019	OKLAHOMA ART EDUCATION ASSOCIATION	STAFF REGISTRATIONS
201159	1103122133202710000000750	10,440.00	9/5/2019	Angela K Bauer	PROF EDUCATION SERVICES - Professional Develop
201160	1105310005802390000000140	50.00	9/5/2019	Dana Meeker	STAFF TRAVEL

PO Number	Account	Amount	PO Date	Order Name	Acct Description
201161	1105310005802390000000140	50.00	9/5/2019	Staci Lohrman	STAFF TRAVEL
201162	110112120320000000000050	6,000.00	9/5/2019	Gayle R Jones	PROF EDUCATION SERVICES
	General Fund	<u>493,281.47</u>			
200916	2106626206190000000000066	188.50	8/2/2019	AMAZON	SUPPLIES AND MATERIALS - Maint
200917	2106626206190000000000066	377.00	8/2/2019	AMAZON	SUPPLIES AND MATERIALS - Maint
201046	2106626206510000000000066	388.50	8/20/2019	AMAZON	APPLIANCES, Furniture and Fixtures
201099	2106626206190000000000066	98.00	8/27/2019	AMAZON	SUPPLIES AND MATERIALS - Maint
201111	2106626206190000000000066	1,080.00	8/27/2019	AMAZON	SUPPLIES AND MATERIALS - Maint
201125	2106626204380000000000066	5,000.00	8/29/2019	HELLAS CONSTRUCTION INC	Other Building Repairs and Maintenance - HS track
	Building Fund	<u>7,132.00</u>			
200914	3727126304500000000000125	9,592.40	8/1/2019	NOAHS PARK & PLAYGROUND	CONSTRUCTION (OUTSIDE CONTRACTORS) - Surrey
200927	3726110006511000000000125	1,000.00	8/2/2019	School's In, LLC	APPLIANCES, Furniture and Fixtures - Surrey
200941	3726110006511000000000125	250.00	8/7/2019	OFFICE DEPOT	APPLIANCES, Furniture and Fixtures - Surrey
200942	3726110006511000000000125	300.00	8/7/2019	School's In, LLC	APPLIANCES, Furniture and Fixtures - Surrey
201086	3726110006511000000000705	1,200.00	8/22/2019	VIRCO INC	APPLIANCES, Furniture and Fixtures - Surrey
201100	3726110006511000000000125	155.00	8/27/2019	AMAZON	APPLIANCES, Furniture and Fixtures - Surrey
201105	3726110006511000000000125	4,950.00	8/27/2019	VIRCO INC	APPLIANCES, Furniture and Fixtures - Surrey
201105	3726110006511000000000145	2,200.00	8/27/2019	VIRCO INC	APPLIANCES, Furniture and Fixtures - Surrey
201114	3726110006511000000000125	2,525.00	8/28/2019	School's In, LLC	APPLIANCES, Furniture and Fixtures - Surrey
201149	3726126206510000000000125	5,401.49	9/4/2019	SCHOOL OUTFITTERS	APPLIANCES, Furniture and Fixtures - Surrey
201154	3724122206410000000000705	155.04	9/5/2019	AMAZON	BOOKS
	2017 Bond Fund	<u>27,728.93</u>			
201066	3929127207620000000000054	165,118.00	8/20/2019	ROSS TRANSPORTATION INC	Buses
201067	3929127207620000000000054	110,287.00	8/20/2019	ROSS TRANSPORTATION INC	Buses
	2017 Transportation Bond	<u>275,405.00</u>			

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2019-2020

July-19

Assets	Balance	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance
<b>Cash</b>					
0101 YNB	3,258,505.21	1,517,152.18	5,500,000.00	8,345,366.42	1,930,290.97
0102 Bank of Oklahoma - Checking	211.86	1.79	0.00	0.00	213.65
0103 Bank of Oklahoma - Money Market	4,964,892.82	6,113.84	-3,492,275.00	0.00	1,478,731.66
0106 Oklahoma Liquid Asset Program	0.00	0.00	0.00	0.00	0.00
Deposits/Checks in Transit	1,947.14	-1,947.14	0.00	0.00	0.00
Bank Adjustment	0.00	-124.75	0.00	-124.75	0.00
<b>Total Cash</b>	<b>8,225,557.03</b>	<b>1,521,195.92</b>	<b>2,007,725.00</b>	<b>8,345,241.67</b>	<b>3,409,236.28</b>
<b>Investments</b>					
0104 CD - Bank of Oklahoma	22,806,627.38	37,677.50	-2,007,725.00	0.00	20,836,579.88
0104 CD - Bank of Ok. Investment in Transit	0.00	0.00	0.00	0.00	0.00
0105 CDAR's	0.00	0.00	0.00	0.00	0.00
0107 CD - YNB	15,000,000.00	0.00	0.00	0.00	15,000,000.00
CD -YNB CDARs	0.00	0.00	0.00	0.00	0.00
<b>Total Investments</b>	<b>37,806,627.38</b>	<b>37,677.50</b>	<b>-2,007,725.00</b>	<b>0.00</b>	<b>35,836,579.88</b>
<b>Total Assets</b>	<b>46,032,184.41</b>	<b>1,558,873.42</b>	<b>0.00</b>	<b>8,345,241.67</b>	<b>39,245,816.16</b>

Liabilities and Fund Balances

2019-20 General Fund	0-11	0.00	1,434,774.65	11,915,263.92	1,319,976.14	12,030,062.43
2018-19 General Fund	9-11	20,376,534.30	0.00	-11,025,479.15	5,364,300.28	3,986,754.87
2017-18 General Fund	8-11	889,784.77	0.00	-889,784.77	0.00	0.00
2019-20 Building Fund	0-21	0.00	37,842.75	1,678,164.18	3,628.74	1,712,378.19
2018-19 Building Fund	9-21	1,959,916.89	0.00	-1,638,755.69	178,783.93	142,377.27
2017-18 Building Fund	8-21	39,408.49	0.00	-39,408.49	0.00	0.00
2019-20 Child Nutrition Fund	0-22	0.00	26,589.28	1,084,301.41	927.22	1,109,963.47
2018-19 Child Nutrition Fund	9-22	1,323,994.33	0.00	-1,084,301.41	17,143.73	222,549.19
2018 Building Bond	0-37	0.00	0.00	4,758,457.36	552,087.58	4,206,369.78
2018 Building Bond	9-37	5,371,757.17	0.00	-4,753,157.36	275,552.91	343,046.90
2018 Building Bond	8-37	5,300.00	0.00	-5,300.00	0.00	0.00
2008 Building Bond	0-38	0.00	0.00	970,445.68	0.00	970,445.68
2008 Building Bond	9-38	1,051,818.19	0.00	-970,445.68	81,372.51	0.00
2013 Transportation Bond	0-39	0.00	0.00	481,213.59	5,747.61	475,465.98
2013 Transportation Bond	9-39	1,121,528.41	0.00	-481,213.59	545,721.02	94,593.80
2019-20 Sinking Fund	0-41	0.00	47,861.74	13,178,554.61	0.00	13,226,416.35
2018-19 Sinking Fund	9-41	13,178,554.61	0.00	-13,178,554.61	0.00	0.00
2019-20 Vision Insurance Plan	0-82	0.00	11,805.00	331,310.50	0.00	343,115.50
2018-19 Vision Insurance Plan	9-82	345,668.88	0.00	-331,310.50	0.00	14,358.38
2019-20 Workers Comp Fund	0-83	0.00	0.00	32,282.71	0.00	32,282.71
2018-19 Workers Comp Fund	9-83	32,282.71	0.00	-32,282.71	0.00	0.00
2019-20 Unemployment Comp	0-87	0.00	0.00	335,635.66	0.00	335,635.66
2018-19 Unemployment Comp	9-87	335,635.66	0.00	-335,635.66	0.00	0.00
<b>Total Liabilities and Fund Balances</b>		<b>46,032,184.41</b>	<b>1,558,873.42</b>	<b>0.00</b>	<b>8,345,241.67</b>	<b>39,245,816.16</b>

YUKON PUBLIC SCHOOLS  
DISTRICT I-27, CANADIAN COUNTY  
TREASURER'S GENERAL LEDGER  
2019-2020

FY19 CUMULATIVE

Assets		Balance Beg. Of Year	Total Deposits And Collections	Transfers In/<Out>	Drawn and Warrants Paid	Balance	
<b>Cash</b>							
0101	YNB	3,258,505.21	1,517,152.18	5,500,000.00	8,345,366.42	1,930,290.97	
0102	Bank of Oklahoma - Checking	211.86	1.79	0.00	0.00	213.65	
0103	Bank of Oklahoma - Money Market	4,964,892.82	6,113.84	-3,492,275.00	0.00	1,478,731.66	
0106	Oklahoma Liquid Asset Program	0.00	0.00	0.00	0.00	0.00	
	Deposits/Checks in Transit	1,947.14	-1,947.14	0.00	0.00	0.00	
	Bank Adjustment	0.00	-124.75	0.00	-124.75	0.00	
	<b>Total Cash</b>	<b>8,225,557.03</b>	<b>1,521,195.92</b>	<b>2,007,725.00</b>	<b>8,345,241.67</b>	<b>3,409,236.28</b>	
<b>Investments</b>							
0104	CD - Bank of Oklahoma	22,806,627.38	37,677.50	-2,007,725.00	0.00	20,836,579.88	
0104	CD - Bank of Ok. Investment in Transit	0.00	0.00	0.00	0.00	0.00	
0105	CDAR's	0.00	0.00	0.00	0.00	0.00	
0107	CD - YNB	15,000,000.00	0.00	0.00	0.00	15,000,000.00	
	CD -YNB CDARs	0.00	0.00	0.00	0.00	0.00	
	<b>Total Investments</b>	<b>37,806,627.38</b>	<b>37,677.50</b>	<b>-2,007,725.00</b>	<b>0.00</b>	<b>35,836,579.88</b>	
	<b>Total Assets</b>	<b>46,032,184.41</b>	<b>1,558,873.42</b>	<b>0.00</b>	<b>8,345,241.67</b>	<b>39,245,816.16</b>	
<b>Liabilities and Fund Balances</b>							
2019-20	General Fund	0-11	0.00	1,434,774.65	11,915,263.92	1,319,976.14	12,030,062.43
2018-19	General Fund	9-11	20,376,534.30	0.00	-11,025,479.15	5,364,300.28	3,986,754.87
2017-18	General Fund	8-11	889,784.77	0.00	-889,784.77	0.00	0.00
2019-20	Building Fund	0-21	0.00	37,842.75	1,678,164.18	3,628.74	1,712,378.19
2018-19	Building Fund	9-21	1,959,916.89	0.00	-1,638,755.69	178,783.93	142,377.27
2017-18	Building Fund	8-21	39,408.49	0.00	-39,408.49	0.00	0.00
2019-20	Child Nutrition Fund	0-22	0.00	26,589.28	1,084,301.41	927.22	1,109,963.47
2018-19	Child Nutrition Fund	9-22	1,323,994.33	0.00	-1,084,301.41	17,143.73	222,549.19
2018	Building Bond	0-37	0.00	0.00	4,758,457.36	552,087.58	4,206,369.78
2018	Building Bond	9-37	5,371,757.17	0.00	-4,753,157.36	275,552.91	343,046.90
2018	Building Bond	8-37	5,300.00	0.00	-5,300.00	0.00	0.00
2008	Building Bond	0-38	0.00	0.00	970,445.68	0.00	970,445.68
2008	Building Bond	9-38	1,051,818.19	0.00	-970,445.68	81,372.51	0.00
2013	Transportation Bond	0-39	0.00	0.00	481,213.59	5,747.61	475,465.98
2013	Transportation Bond	9-39	1,121,528.41	0.00	-481,213.59	545,721.02	94,593.80
2019-20	Sinking Fund	0-41	0.00	47,861.74	13,178,554.61	0.00	13,226,416.35
2018-19	Sinking Fund	9-41	13,178,554.61	0.00	-13,178,554.61	0.00	0.00
2019-20	Vision Insurance Plan	0-82	0.00	11,805.00	331,310.50	0.00	343,115.50
2018-19	Vision Insurance Plan	9-82	345,668.88	0.00	-331,310.50	0.00	14,358.38
2019-20	Workers Comp Fund	0-83	0.00	0.00	32,282.71	0.00	32,282.71
2018-19	Workers Comp Fund	9-83	32,282.71	0.00	-32,282.71	0.00	0.00
2019-20	Unemployment Comp	0-87	0.00	0.00	335,635.66	0.00	335,635.66
2018-19	Unemployment Comp	9-87	335,635.66	0.00	-335,635.66	0.00	0.00
	<b>Total Liabilities and Fund Balances</b>		<b>46,032,184.41</b>	<b>1,558,873.42</b>	<b>0.00</b>	<b>8,345,241.67</b>	<b>39,245,816.16</b>

**OKLAHOMA STATE DEPARTMENT OF EDUCATION  
SUMMER FOOD PROGRAM**

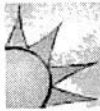
**July Claim**

YUKON PUBLIC SCHOOLS (09-I027) : FY 2019

<b><u>Revision Number</u></b>	<b><u>Days Operated</u></b>	<b><u>Sites Operated</u></b>	<b><u>Dates Operated</u></b>
0	0	6	6/3/2019 - 7/26/2019

<b><u>Meal</u></b>	<b><u>Firsts</u></b>	<b><u>Seconds</u></b>	<b><u>Rate</u></b>	<b><u>Total</u></b>
Breakfast	2,204	44	2.2975	
Urban & Vended ONLY	0	0	2.2550	\$5,164.78
Lunch	2,785	50	4.0325	
Urban & Vended ONLY	231	0	3.9675	\$12,348.62
Snack	0	0	0.9525	
Urban & Vended ONLY	0	0	0.9325	\$0.00
Supper	0	0	4.0325	
Urban & Vended ONLY	0	0	3.9675	\$0.00

Claim Subtotal	\$17,513.40
----------------	-------------



Oklahoma State Department of Education  
Summer Food Program

YUKON PUBLIC SCHOOLS  
 County: 09 FY: 2019  
 District: 1027 Select Log Out

User: vickie.rinebarger@yukonps.com (Authorized Representative) Session Timer: 44:57

**Admin**

**Sponsor Application**

- Other Documents
- Non-Accredited Sites
- Request Advance Payment
- Sponsors
- Agreement & Policy Consent
- Program Information
- Admin Personnel
- Expenditures
- Sponsor Plans
- Sponsor Training Plans
- Training Dates
- Miscellaneous
- Procedures
- Civil Rights Compliance
- Site List

**Claims**

- May - 2019
- June - 2019
- July - 2019
- August - 2019
- Balance Sheet

**Help**

- Navigation Help
- Frequently Asked Questions
- Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.

July, Original Claim Print PDF New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Hide

Site Selected: CENTRAL ES  
 Days Operated this month: 18  
 Dates of Operation: 6/3/2019 - 7/26/2019  
 Average Daily Participation: 16.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	200	4	2.2975	
Urban & Vended	0	0	2.2550	\$468.69
<b>Lunch</b>				
Rural OR Self-Prep	279	5	4.0325	
Urban & Vended	0	0	3.9675	\$1,145.23
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended	0	0	0.9325	\$0.00

Claim Total Summary (July, 2019)

Sites Operated this month: 6

In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	2204	44	2.2975	
Urban & Vended	0	0	2.2550	\$5,164.78
<b>Lunch</b>				
Rural OR Self-Prep	2785	50	4.0325	
Urban & Vended	231	0	3.9675	\$12,348.62
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended			0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.

Oklahoma State Department of Education  
**Summer Food Program**

YUKON PUBLIC SCHOOLS

County: 09 FY: 2019  
 District: I027

User: vickie.rinebarger@yukonps.com (Authorized Representative) Session Timer: 44:58

**Admin**

**Sponsor Application**

- Other Documents
- Non-Accredited Sites
- Request Advance Payment
- Sponsors
- Agreement & Policy Consent
- Program Information
- Admin Personnel
- Expenditures
- Sponsor Plans
- Sponsor Training Plans
- Training Dates
- Miscellaneous
- Procedures
- Civil Rights Compliance
- Site List

**Claims**

- May - 2019
- June - 2019
- July - 2019
- August - 2019
- Balance Sheet

**Help**

- Navigation Help
- Frequently Asked Questions
- Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.

July, Original Claim  PDF  New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Site Selected: Kimbell Park  
 Days Operated this month: 7  
 Dates of Operation: 6/4/2019 - 7/25/2019  
 Average Daily Participation: 9.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	0	0	2.2975	
Urban & Vended	0	0	2.2550	\$0.00
<b>Lunch</b>				
Rural OR Self-Prep	58	0	4.0325	
Urban & Vended	0	0	3.9675	\$233.88
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended	0	0	0.9325	\$0.00

**Claim Total Summary (July, 2019)**

Sites Operated this month: 6

In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	2204	44	2.2975	
Urban & Vended	0	0	2.2550	\$5,164.78
<b>Lunch</b>				
Rural OR Self-Prep	2785	50	4.0325	
Urban & Vended	231	0	3.9675	\$12,348.62
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended			0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

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Oklahoma State Department of Education  
**Summer Food Program**

**YUKON PUBLIC SCHOOLS**  
 County: 09 FY: 2019 ▼  
 District: I027

User: vickie.rinebarger@yukonps.com (Authorized Representative) Session Timer: 44:55

- Admin**
- Sponsor Application**
    - Other Documents
    - Non-Accredited Sites
    - Request Advance Payment
    - Sponsors
    - Agreement & Policy Consent
    - Program Information
    - Admin Personnel
    - Expenditures
    - Sponsor Plans
    - Sponsor Training Plans
    - Training Dates
    - Miscellaneous
    - Procedures
    - Civil Rights Compliance
    - Site List
  - Claims**
    - May - 2019
    - June - 2019
    - July - 2019
    - August - 2019
    - Balance Sheet
  - Help**
    - Navigation Help
    - Frequently Asked Questions
    - Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.  
 July, Original Claim ▼  PDF ▼  New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Site Selected Neumayer Community  
 Days Operated this month 18  
 Dates of Operation 6/3/2019 - 7/26/2019  
 Average Daily Participation 13.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2975	
Urban & Vended	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2550	\$0.00
<b>Lunch</b>				
Rural OR Self-Prep	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
Urban & Vended	<input type="text" value="231"/>	<input type="text" value="0"/>	3.9675	\$916.49
<b>Supper</b>				
Rural OR Self-Prep	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
Urban & Vended	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9525	
Urban & Vended	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9325	\$0.00

**Claim Total Summary (July, 2019)**

Sites Operated this month: 6  
 In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	2204	44	2.2975	
Urban & Vended	0	0	2.2550	\$5,164.78
<b>Lunch</b>				
Rural OR Self-Prep	2785	50	4.0325	
Urban & Vended	231	0	3.9675	\$12,348.62
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended			0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

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# Oklahoma State Department of Education Summer Food Program

**YUKON PUBLIC SCHOOLS**

County: 09      FY: 2019 ▼

District: 1027

User: vickie.rinebarger@yukonps.com (Authorized Representative)      Session Timer: 44:57

## Admin

### Sponsor Application

- Other Documents
- Non-Accredited Sites
- Request Advance Payment
- Sponsors
- Agreement & Policy Consent
- Program Information
- Admin Personnel
- Expenditures
- Sponsor Plans
- Sponsor Training Plans
- Training Dates
- Miscellaneous
- Procedures
- Civil Rights Compliance
- Site List

## Claims

- May - 2019
- June - 2019
- July - 2019
- August - 2019
- Balance Sheet

## Help

- Navigation Help
- Frequently Asked Questions
- Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.

July, Original Claim ▼        PDF ▼     New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Site Selected    Welcome Home Community

Days Operated this month    7

Dates of Operation    6/4/2019 - 7/25/2019

Average Daily Participation    22.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2975	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2550	\$0.00
<b>Lunch</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="154"/>	<input type="text" value="0"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$621.00
<b>Supper</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$0.00
<b>Snack</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9525	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9325	\$0.00

### Claim Total Summary (July, 2019)

Sites Operated this month: 6

In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2204"/>	<input type="text" value="44"/>	2.2975	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2550	\$5,164.78
<b>Lunch</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2785"/>	<input type="text" value="50"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="231"/>	<input type="text" value="0"/>	3.9675	\$12,348.62
<b>Supper</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$0.00
<b>Snack</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9525	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.



Oklahoma State Department of Education  
Summer Food Program

YUKON PUBLIC SCHOOLS  
 County: 09 FY: 2019  
 District: 1027 Select Log Out

User: vickie.rinebarger@yukonps.com (Authorized Representative) Session Timer: 44:58

**Admin**

**Sponsor Application**

- Other Documents
- Non-Accredited Sites
- Request Advance Payment
- Sponsors
- Agreement & Policy Consent
- Program Information
- Admin Personnel
- Expenditures
- Sponsor Plans
- Sponsor Training Plans
- Training Dates
- Miscellaneous
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- Site List

**Claims**

- ✓ May - 2019
- June - 2019
- July - 2019
- ✓ August - 2019
- Balance Sheet

**Help**

- Navigation Help
- Frequently Asked Questions
- Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.

July, Original Claim Print PDF  New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Hide

Site Selected Yukon City Park  
 Days Operated this month 11  
 Dates of Operation 6/3/2019 - 7/26/2019  
 Average Daily Participation 2.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	0	0	2.2975	
Urban & Vended	0	0	2.2550	\$0.00
<b>Lunch</b>				
Rural OR Self-Prep	12	0	4.0325	
Urban & Vended	0	0	3.9675	\$48.39
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended	0	0	0.9325	\$0.00

Claim Total Summary (July, 2019)

Sites Operated this month: 6

In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
Rural OR Self-Prep	2204	44	2.2975	
Urban & Vended	0	0	2.2550	\$5,164.78
<b>Lunch</b>				
Rural OR Self-Prep	2785	50	4.0325	
Urban & Vended	231	0	3.9675	\$12,348.62
<b>Supper</b>				
Rural OR Self-Prep	0	0	4.0325	
Urban & Vended	0	0	3.9675	\$0.00
<b>Snack</b>				
Rural OR Self-Prep	0	0	0.9525	
Urban & Vended			0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.

Oklahoma State Department of Education  
**Summer Food Program**

**YUKON PUBLIC SCHOOLS**

County: 09      FY: 2019 ▼  
 District: 1027     

User: vickie.rinebarger@yukonps.com (Authorized Representative)      Session Timer: 44:57

**Admin**

**Sponsor Application**

- Other Documents
- Non-Accredited Sites
- Request Advance Payment
- Sponsors
- Agreement & Policy Consent
- Program Information
- Admin Personnel
- Expenditures
- Sponsor Plans
- Sponsor Training Plans
- Training Dates
- Miscellaneous
- Procedures
- Civil Rights Compliance
- Site List

**Claims**

- May - 2019
- June - 2019
- July - 2019
- August - 2019
- Balance Sheet

**Help**

- Navigation Help
- Frequently Asked Questions
- Status Legend

To print, choose a claim version from the dropdown, then click 'Print'.

July, Original Claim ▼         New Window

Status	Site
	<a href="#">CENTRAL ES (105)</a>
	<a href="#">Kimbell Park (N4)</a>
	<a href="#">Neumayer Community (N01)</a>
	<a href="#">Welcome Home Community (N2)</a>
	<a href="#">Yukon City Park (N3)</a>
	<a href="#">YUKON HS (705)</a>

Site Selected    YUKON HS  
 Days Operated this month    18  
 Dates of Operation    6/3/2019 - 7/26/2019  
 Average Daily Participation    127.00

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2004"/>	<input type="text" value="40"/>	2.2975	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2550	\$4,696.09
<b>Lunch</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2282"/>	<input type="text" value="45"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$9,383.62
<b>Supper</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$0.00
<b>Snack</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9525	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9325	\$0.00

**Claim Total Summary (July, 2019)**

Sites Operated this month: 6

In order to enter claims, you must add the site in the drop-down and click on the added site before it will allow you to put in numbers.

	Firsts	Seconds	Rate	Reimbursement
<b>Breakfast</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2204"/>	<input type="text" value="44"/>	2.2975	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	2.2550	\$5,164.78
<b>Lunch</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="2785"/>	<input type="text" value="50"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="231"/>	<input type="text" value="0"/>	3.9675	\$12,348.62
<b>Supper</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	4.0325	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	3.9675	\$0.00
<b>Snack</b>				
<b>Rural OR Self-Prep</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9525	
<b>Urban &amp; Vended</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	0.9325	

Claims

	0	0	\$0.00
	Total Claim Reimbursement		\$17,513.40
	Operating	Admin	Total
Advances	\$0.00	\$0.00	\$0.00
Claim Debits	\$15,889.22	\$1,624.18	\$17,513.40
Claim Credits	\$15,889.22	\$1,624.18	\$17,513.40
Balance Before Reconciliation	\$0.00	\$0.00	\$0.00
		Reconciliation	\$0.00
		Outstanding Balance	\$0.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.

**OKLAHOMA STATE DEPARTMENT OF EDUCATION  
SUMMER FOOD PROGRAM**

**June Claim**

YUKON PUBLIC SCHOOLS (09-I027) : FY 2019

<u>Revision Number</u>	<u>Days Operated</u>	<u>Sites Operated</u>	<u>Dates Operated</u>
0	0	6	6/3/2019 - 7/26/2019

<u>Meal</u>	<u>Firsts</u>	<u>Seconds</u>	<u>Rate</u>	<u>Total</u>
Breakfast	3,925	73	2.2975	
Urban & Vended ONLY	0	0	2.2550	\$9,185.40
Lunch	4,121	67	4.0325	
Urban & Vended ONLY	130	0	3.9675	\$17,403.88
Snack	0	0	0.9525	
Urban & Vended ONLY	0	0	0.9325	\$0.00
Supper	0	0	4.0325	
Urban & Vended ONLY	0	0	3.9675	\$0.00
Claim Subtotal				\$26,589.28

### National School Lunch Program - School Food Authority Claim Summary

09-I027 YUKON  
 600 Maple Street  
 Yukon, OK 73099-2533

General Information

Date Signed	<input type="text" value="5/31/2019"/>	Revision	<input type="text" value="Original"/>
Claim Date	<input type="text" value="5/31/2019"/>	Claim Month	<input type="text" value="May"/>
		Claim Year	<input type="text" value="2019"/>
Number of Days In Operation	<input type="text" value="16"/>	Number of Sites	<input type="text" value="11"/>
		Number of Children Enrolled	<input type="text" value="8710"/>

This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students).

This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

Number of Enrolled Students On Site

Free	<input type="text" value="2880"/>	Reduced	<input type="text" value="617"/>	Paid	<input type="text" value="5094"/>
------	-----------------------------------	---------	----------------------------------	------	-----------------------------------

Average Daily Participation

Breakfast	<input type="text" value="1494"/>	Lunch	<input type="text" value="4080"/>
-----------	-----------------------------------	-------	-----------------------------------

Adult and Contract Meals

Adult Lunches	<input type="text" value="389"/>	Contract Lunches	<input type="text" value="515"/>
Adult Snacks	<input type="text" value="0"/>	Contract Snacks	<input type="text" value="407"/>
Adult Breakfast	<input type="text" value="152"/>	Contract Breakfast	<input type="text" value="632"/>
Adult SNB	<input type="text" value="0"/>	Contract SNB	<input type="text" value="0"/>

Provision 2

Provision 3

CEP

Summary of Eligibles

<b>Free</b> 337	<b>Paid</b> 51
--------------------	-------------------

Lunch

Site	Meals	Free	Paid
MYERS ES (110) Y	4749	86.94% = 4129	13.06% = 620
		4129	620

Breakfast

Site	Meals	Free	Paid
MYERS ES (110) Y	2962	86.94% = 2575	13.06% = 387
		2575	387

**Note:** If ALL your sites are participating in CEP (district-wide), the **meal counts** have already been added for you and entered into the correct category for Lunch and Severe Need Breakfast below, as well as Snack, if applicable. If only some of your sites are participating in CEP, add the **meal counts** from the tables above to the **meal counts** from your other sites, and enter the total into the categorical **meal counts** for Lunch and Severe Need Breakfast below, as well as Snacks, if applicable.

If **ALL** your sites are participating in CEP (district-wide), the **eligible numbers** have already been added for you and entered into the General Data information above. If only some of your sites are participating in CEP, add the **eligible numbers** from the table above to the **eligible numbers** from your other sites, and enter the total into the General Data information above.

Breakfast

Type	Meals	Rate	Reimbursement
Free	1556	\$1.79	\$2,785.24
Reduced	372	\$1.49	\$554.28
Paid	1402	\$0.31	\$434.62
<b>Total</b>	<b>3330</b>		<b>\$3,774.14</b>

**Note:** Regular breakfast served – do not include severe need breakfast (SNB) sites.

Severe Need Breakfast

Type	Meals	Rate	Reimbursement
Free	13644	\$2.14	\$29,198.16
Reduced	2090	\$1.84	\$3,845.60
Paid	4833	\$0.31	\$1,498.23
<b>Total</b>	<b>20567</b>		<b>\$34,541.99</b>

**Note:** Regular Severe Need Breakfast served – do not include severe need Severe Need Breakfast (SNB) sites.

Breakfast - Sub-Totals

Total Breakfast Reimbursement:	\$38,316.13
Total Adjustments:	\$0.00
Warrant Amount:	\$38,316.13

Lunch

Type	Meals	Rate	Reimbursement
Free	29952	\$3.31	\$99,141.12

Reduced	6055	\$2.91	\$17,620.05
Paid	29273	\$0.31	\$9,074.63
Performance Incentive	65280	0.06	\$3,916.80
<b>Total</b>	<b>65280</b>		<b>\$129,752.60</b>

After School Snack Program (ASSP)

**Over 50%**

Meals	Rate	Reimbursement
841	\$0.91	\$765.31

**Under 50%**

<u>After School Snack Program Sub-Total</u>	
Total Meals <input type="text" value="841"/>	Reimbursement <input type="text" value="\$765.31"/>

Lunch / Snack Sub-Totals

Total Lunch/Snack Reimbursement:	<input type="text" value="\$130,517.91"/>
Total Adjustments:	<input type="text" value="\$0.00"/>
Warrant Amount:	<input type="text" value="\$130,517.91"/>

Special Milk - Non Pricing

Special Milk - Option 1

Special Milk - Option 2

Special Milk - Sub-Totals

NSLP SFA Summary Total

<input type="text" value="\$168,834.04"/>
---

Advances and Payments

Advance Amount <input type="text" value="\$0.00"/>	Balance Due <input type="text" value="\$0.00"/>
Payment Plan Amount <input type="text" value="\$0.00"/>	Previous Claim Amount <input type="text" value="\$0.00"/>
Amount Paid <input type="text" value="\$168,834.04"/>	

Claim Management

<input type="button" value="Submit"/>	<input type="button" value="Print Disbursement"/>	<input type="button" value="Claims"/>
<input type="button" value="Print Claim Summary"/>	<input type="button" value="Use 60 Day Exception"/>	<input type="button" value="Process Claims"/>

Print Site Summary

Override 60 Day Exception

Unsubmit SFA Claim

If you have questions or need assistance, please contact our office at 405-521-3327.



Yukon Public Schools  
Board of Education Regular Meeting  
Monday, August 5, 2019 6:00 PM  
Yukon Public School District ISD #27  
Administration Bldg. | Board Room  
600 Maple Dr, Yukon, OK 73099

1. Invocation and Flag Salute. Pastor Gene Newberry of the South Yukon Church of Christ will provide the invocation.  
Attendance Taken at 6:06 PM.

Mr. Jeff Behymer: Present  
Mrs. Suzanne Cannon: Present  
Mr. Rex Van Meter: Absent  
Mr. Leonard Wells: Present

2. Call to Order and Roll Call

3. Convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the applicants for the open School Board Member seat.  
At 6:06pm the board entered into executive session to review the applications and interview applicants.

3.A. Acknowledge the board has returned from executive session. Executive session minutes' compliance announcement.  
The board returned at 7:12pm.

3.B. Discussion and possible action concerning applicants for the open School Board Member seat.

I move we appoint Chris Cunningham as the new board member in the vacant seat. Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter: Absent  
Mr. Leonard Wells: Yes  
Mr. Jeff Behymer: Yes  
Mrs. Suzanne Cannon: Yes

4. Reports/ Comments from Superintendent and/or Staff

Dr. Simeroth is in Colorado Springs, CO, attending the basic training graduation of his son a recent Yukon PS graduate.

4.A. Beginning of a 30-day public comment and review of the changes to policy FL-R Compliance with FERPA with the intent of a second reading and board action during the September 9, 2019, regular board meeting.

The full policy can be found by clicking on the link:

<https://sites.google.com/a/yukonps.com/policy/>

5. Board Member Communications and Announcements

5.A. Individual Board Member Comments

Mr. Cunningham: Thank you, I am happy to be here and look forward to serving.

Mrs. Cannon: Terri, thank you for your interest, for applying, and for being here tonight. I'd like to recognize Diana Lebsack and Lance Haggard who are now in their new positions as executive directors. I am excited for future performance, please with performance to date.

Mr. Behymer: No comment.

Mr. Wells: Thank your Terri for applying and your interest. We have a big calendar and a big new year starting.

5.B. Upcoming Meetings/ Events

AUGUST:

8/6 - New Teacher Luncheon

8/12 - The Breakfast

8/15 - First Day of School

8/22-25 - Education Leadership Conference, OSSBA/CCOSA - Cox Convention Center

SEPTEMBER:

9/6 - Legislative Breakfast - 100 S Ranchwood, 7am

9/24 - OSSBA Region 10 Meeting - Redlands Community College, El Reno 5:30-8:30pm

6. Communications - Request from patrons to address the board - Pursuant to Board Policy AF, comments can be made only by district patrons concerning items listed on this agenda.  
There are no requests.

7. Business Items: Finance Consent Docket- All of the finance consent items will be discussed, considered and approved or disapproved by one vote unless a board member desires to have a separate vote on any or all of the consent items.

I move to approve all business items on the Finance Consent Docket Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter:	Absent
Mr. Leonard Wells:	Yes
Mr. Jeff Behymer:	Yes
Mrs. Suzanne Cannon:	Yes
Mr. Cunningham	Abstain

7.A. Encumbrances and Change Orders as recommended by Dr. Jason Simeroth, Superintendent, and Jim Fenrick, Chief Financial Officer  
7.B. Treasurer's Report(s) and General Fund Report(s)

8. Business Items Consent Docket: All of the consent items will be discussed, considered and approved or disapproved by one vote unless a board member requests to have a separate vote on any or all of the consent items.

I move to approve Consent Docket as presented with a correction to the date of the July board meeting. Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter:	Absent
Mr. Leonard Wells:	Yes
Mr. Jeff Behymer:	Yes
Mrs. Suzanne Cannon:	Yes
Mr. Cunningham	Abstain

8.A. Regular Meeting Minutes of the July 8, 2019, Regular Board Meeting as attached or with modifications listed in "Discussion".

8.B. Surplus items from YFAC.

8.C. Out of state travel request from T. Pipkin, YHS Drama teacher to accompany 7 students to compete at the National Invitational tournament September 6 and 7, in Grapevine, TX.

Cost analysis: A high school activity fund is covering \$1,000 for a district vehicle and a hotel room.

8.D. Out of state travel request from Dr. Simeroth for travel to San Diego, CA, to attend the AASA National Superintendent Certification course, February 9, through 15, 2020.

Cost analysis: The general fund will cover expenses including registration, air fare, lodging, and per diem not to exceed \$3,500.00.

8.E. Sanctioning applications for YPS parent and booster clubs.

8.F. Surplus softball jerseys to be sold or given away.

There are 75 nine to thirteen year-old softball jerseys to be determined as surplus.

9. New Business: This business, in accordance with Oklahoma Statutes, title 25-311 (A)(9) is limited to any matter not known about or which could not have been reasonable foreseen prior to the time of posting this agenda.  
There is no new business.

10. Personnel Docket:

10.A. Personnel-Vote to convene or not to convene in executive session pursuant to 25 O.S.307 (B)(1) to discuss the resignations, employment of support and certified personnel, promotions, recommendation of change of assignment, and/or transfers as listed on the attached Exhibit A.

Time: 7:22pm

I move to convene in executive session to discuss personnel docket Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter:	Absent
Mr. Leonard Wells:	Yes
Mr. Jeff Behymer:	Yes
Mrs. Suzanne Cannon:	Yes
Mr. Cunningham:	Abstain

10.B. Acknowledge the board has returned from executive session. Executive session minutes' compliance announcement.

Mr. Leonard Wells announced the board entered into executive session to discuss the personnel docket at 7:22p.m. No action was taken by the board of education. The board returned to open session at 8:06pm

10.C. Approval of Personnel Items as listed.

I move we approve all personnel items as presented. Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter:	Absent
Mr. Leonard Wells:	Yes
Mr. Jeff Behymer:	Yes
Mrs. Suzanne Cannon:	Yes
Mr. Cunningham:	Yes

11. Adjournment  
Time. 8:06pm

I move we adjourn Passed with a motion by Mr. Jeff Behymer and a second by Mrs. Suzanne Cannon.

Mr. Rex Van Meter:	Absent
Mr. Leonard Wells:	Yes
Mr. Jeff Behymer:	Yes
Mrs. Suzanne Cannon:	Yes
Mr. Cunningham:	Yes







	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	iPod Touch 4	Ranchwood	No Longer Updates
	Porta Scribe Overhead Projector	Ranchwood	Obsolete
72BZDNW	LEXMARK E240 Printer	Ranchwood	Obsolete



Deanne Rowe <deanne.rowe@yukonps.com>

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## Surplus list

1 message

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**Jody Pendleton** <jody.pendleton@yukonps.com>

Tue, Aug 20, 2019 at 3:53 PM

To: Deanne Rowe <deanne.rowe@yukonps.com>, Jody Pendleton <jody.pendleton@yukonps.com>

Hi Deanne,  
Will you please list these items for YALE surplus on the board agenda?  
16 blue padded chairs  
1 large office chair  
1 4 drawer tall file cabinet  
Thank you,  
Jody

--

Jody Pendleton  
Principal - Yukon Alternative School  
405-350-2650

**Fund Raising or Solicitation Request**

---

Date: 08/14/2019

Organization: 6th Grade Gifted

Employee making request:

Full Name Rachel Ellis

Describe the Fund-Raising event:

Ongoing sale of snacks in the classroom

Beginning Date: 09/16/2019

Ending Date: 05/21/2020

If items are to be sold, when will they be distributed, and by whom?

I will sell them in my classroom

Can items be purchased locally? Yes

Where will they be purchased? Sams Club

Will students be utilized?

Yes

No

If so, how & when?

n/a

Who will handle the money? Me

Will money be deposited in Student Activity Account?

Yes

Percentage of Profit? 25%

Estimated Revenue \$500

How are proceeds to be used? (Be specific)

Field trip, class activities, class supplies, etc.

Fund raising events to date: (current school year)

n/a

*Fund raising planned for remainder of year: (only 1 product sale)*

Sell  
Snack

*Attached Workflow*

Direct Rpt -> Supervisor  
-> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                         |
|---|--|-------------------------|
| 1 | Signed by Rachel Ellis on 08/14/2019 at 10:50 AM<br><br><small>Signature: Rachel Ellis</small> | 6th Grade GT<br>Teacher |
| 2 | Approved by Kenneth Ward on 08/16/2019 at 5:22 PM  | Principal               |
| 3 | Approval   | Group:                  |

**Fund Raising or Solicitation Request**

---

Date: 08/12/2019

Organization: 8th Grade Gifted

Employee making request:

Full Name Emily Meek

Describe the Fund-Raising event:

Selling snacks in class to pay for supplies for class projects and field trips.

Beginning Date: 09/30/2019

Ending Date: 05/01/2020

If items are to be sold, when will they be distributed, and by whom?

Sold  
in  
class  
by  
myself

Can items be purchased locally? Yes

Where will they be purchased? Sam' Club

Will students be utilized?

Yes

No

If so, how & when?

NA

Who will handle the money? Myself

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? Approx 20%

Estimated Revenue \$500

How are proceeds to be used? (Be specific)

To purchase supplies for projects (Tape, cardstock, wood, rubberbands, marbles, foamcore board, etc)  
To cover costs associated with field trips

Fund raising events to date: (current school year) None

*Fund raising planned for remainder of year: (only 1 product sale)*

Snack  
Sales  
in  
Class

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |               |
|---|---|---------------|
| 1 | Signed by Emily Meek on 08/12/2019 at 1:50 PM     | GT<br>TEACHER |
|   | <i>Signature:</i> Emily Meek                      |               |
| 2 | Approved by Kenneth Ward on 08/16/2019 at 5:21 PM | Principal     |
| 3 | Approval  | Group:        |

**Fund Raising or Solicitation Request**

---

Date: 08/20/2019

Organization: Boys Basketball

Employee making request:

Full Name Kevin Ritter

Describe the Fund-Raising event:

Basketball Bash

Beginning Date: 11/07/2019

Ending Date: 11/07/2019

If items are to be sold, when will they be distributed, and by whom?

Food items such as chili and deserts

Can items be purchased locally? yes

Where will they be purchased? Grocery store and bakeries.

Will students be utilized?

- Yes
- No

If so, how & when?

We will have a chili dinner during the bash. Boys are asked to either bring chili in a crockpot or items to add to the chili.

Who will handle the money? Kevin Ritter and boys basketball coaches

Will money be deposited in Student Activity Account?

Boys basketball account

Percentage of Profit? 100

Estimated Revenue \$1,000

How are proceeds to be used? (Be specific)

We are looking to purchase a set of uniforms for the freshmen team.  
We are also looking to purchase training items for the boys.  
We are also looking to purchase warmup tops for the varsity team.

*Fund raising events to date: (current school year)* 3

*Fund raising planned for remainder of year: (only 1 product sale)* 0

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Kevin Ritter on 08/20/2019 at 10:59 AM<br><small>Signature: Kevin Ritter</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/20/2019 at 2:46 PM  | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/20/2019

Organization: Boys Basketball

Employee making request:

Full Name Kevin Ritter

Describe the Fund-Raising event:

Using FanAngel, an online donation system.

Beginning Date: 09/30/2019

Ending Date: 11/29/2019

If items are to be sold, when will they be distributed, and by whom?

No items sold.

Can items be purchased locally? No

Where will they be purchased? No items to purchase

Will students be utilized?

Yes

No

If so, how & when?

They will send emails to family, friends and community supporters asking for donations.

Who will handle the money? Fanangel and Kevin Ritter

Will money be deposited in Student Activity Account?

It will go in the Boys Basketball Account

Percentage of Profit? 100

Estimated Revenue \$3,000

How are proceeds to be used? (Be specific)

We are looking to purchase a set of uniforms for the freshmen basketball team, workout and basketball training items, as well as warmups for the varsity team.

*Fund raising events to date: (current school year)*

2

*Fund raising planned for remainder of year: (only 1 product sale)*

1

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Kevin Ritter on 08/20/2019 at 10:56 AM<br><b>Signature:</b> Kevin Ritter | Teacher   |
| 2 | Approved by Melissa Barlow on 08/20/2019 at 2:45 PM                                | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/22/2019

Organization: Boys Basketball

Employee making request:

Full Name Kevin Ritter

Describe the Fund-Raising event:

Free Throw Fundraiser

The Middle school boys collect donations or sponsorships for their free throw contest.

Beginning Date: 11/01/2019

Ending Date: 12/05/2019

If items are to be sold, when will they be distributed, and by whom? Nothing Sold

Can items be purchased locally? No

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

Boys ask for people to sponsor them in a contest.

Who will handle the money? Tip In Club

Will money be deposited in Student Activity Account? no

Percentage of Profit? 0

Estimated Revenue \$3000

How are proceeds to be used? (Be specific)

All of the money is used to purchase meals for the boys for home and away games so that they have something to eat between lunch and after their games.

Fund raising events to date: (current school year) 4

*Fund raising planned for remainder of year: (only 1 product sale)*

0

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Kevin Ritter on 08/22/2019 at 08:27 AM<br><small>Signature: Kevin Ritter</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/22/2019 at 10:21 AM                                       | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/22/2019

Organization: Central Art Department

Employee making request:

Full Name Suzanne Rea

Describe the Fund-Raising event:

Square One Art, Art Show

Beginning Date: 08/22/2019

Ending Date: 05/20/2020

If items are to be sold, when will they be distributed, and by whom?

Kristen  
Martin

Can items be purchased locally? Yes

Where will they be purchased? Central Elementary

Will students be utilized?

- Yes
- No

If so, how & when?

They will not be selling.

Who will handle the money? Kristen Martin

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? Seventy percent of Square One

Estimated Revenue 1000.00

How are proceeds to be used? (Be specific)

Proceeds will be used for paint, paper and art and craft supplies.

Fund raising events to date: (current school year) None

*Fund raising planned for remainder of year: (only 1 product sale)*

Square  
One  
and  
Art  
Show

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Suzanne Rea on 08/22/2019 at 11:09 AM<br><small>Signature: Suzanne Rea</small> | Secretary |
| 2 | Approved by Laurie Gallagher on 08/26/2019 at 4:04 PM                                    | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/22/2019

Organization: Central Elementary Special Education

Employee making request:

Full Name Suzanne Rea

Describe the Fund-Raising event:

Special Education class-R.I.S.E. will have one Spirit Day.

Beginning Date: 08/15/2019

Ending Date: 05/21/2020

If items are to be sold, when will they be distributed, and by whom?

One time - Spirit Day - to be determined

Can items be purchased locally? yes

Where will they be purchased? Central Elementary

Will students be utilized?

Yes

No

If so, how & when?

No students

Who will handle the money? Shauna Walker

Will money be deposited in Student Activity Account? yes

Percentage of Profit? All

Estimated Revenue Varies

How are proceeds to be used? (Be specific)

Field Trips, Classroom needs

Fund raising events to date: (current school year) none

*Fund raising planned for remainder of year: (only 1 product sale)*

Spirit  
Day

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Suzanne Rea on 08/22/2019 at 1:25 PM<br><b>Signature:</b> Suzanne Rea | Secretary |
| 2 | Approved by Laurie Gallagher on 08/26/2019 at 4:04 PM                           | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

*Date:* 08/22/2019

*Organization:* Central Student Council

*Employee making request:*

*Full Name* Suzanne Rea

*Describe the Fund-Raising event:*

Student Council will sell smencils and snacks. They will also have a hat day and pajama day.

*Beginning Date:* 08/15/2019

*Ending Date:* 05/21/2020

*If items are to be sold, when will they be distributed, and by whom?*

Student Council and Student Council Sponsors will distribute in the morning.

*Can items be purchased locally?* Yes

*Where will they be purchased?* Central Elementary

*Will students be utilized?*

Yes

No

*If so, how & when?*

During AM sales.

*Who will handle the money?* Staci Sperry, Gayla Pounds

*Will money be deposited in Student Activity Account?* Yes

*Percentage of Profit?* To be determined

*Estimated Revenue* Varies

*How are proceeds to be used? (Be specific)*

Proceeds will be used towards smencils, snacks, T-shirts, field trip, flowers for the front of the school and teacher appreciation week. Also Student Council legacy gift at the end of the year.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

Smencils, snack day, pajama and hat day.

*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Suzanne Rea on 08/22/2019 at 11:45 AM<br><b>Signature:</b> Suzanne Rea | Secretary |
| 2 | Approved by Laurie Gallagher on 08/26/2019 at 4:04 PM                            | Principal |
| 3 | Approval   | Group:    |

Fund Raising or Solicitation Request

Date:07/24/2019

Organization:Central Elementary Library

Employee making request:

Full NameSuzanne Rea

Describe the Fund-Raising event:

Two Book Fairs - October and February

Beginning Date:08/15/2019

Ending Date:05/22/2020

If items are to be sold, when will they be distributed, and by whom?Jessica Adams-items at the book fair.

Can items be purchased locally?Yes

Where will they be purchased?Library

Will students be utilized?

Yes

No

If so, how & when?

Students will not sell books.

Who will handle the money?Jessica Adams

Will money be deposited in Student Activity Account?Yes-Library account

Percentage of Profit?To be determined by sales.

Estimated RevenueTo be determined by sales.

How are proceeds to be used? (Be specific)

Proceeds are used for books, student incentives, library parties, reading challenges, library-office supplies, and author visits.

Fund raising events to date: (current school year)None

Fund raising planned for remainder of year: (only 1 product sale)Book Fairs

Attached WorkflowDirect Rpt -> Supervisor -> Supt. Office

Current Status

Submitted

1 Signed by Suzanne Rea on 07/24/2019 at 10:55 AM Secretary

Signature: Suzanne Rea

Workflow Steps

2 Approved by Laurie Gallagher on 07/24/2019 at 0:26 PM Principal

3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 07/24/2019  
Organization: Central Principal Account

Employee making request:

Full Name Suzanne Rea

Describe the Fund-Raising event:

Box tops, Marco's Pizza Night, McReacher Night, Sonic, Coke Machine, Yearbooks, School Pictures, Chick Fil-a Night.

Beginning Date: 08/01/2019

Ending Date: 06/01/2020

If items are to be sold, when will they be distributed, and by whom?

We will have Marco's Night, ChickFil A Night, Collect box tops, McTeacher Night.

Can items be purchased locally? Yes

Where will they be purchased? Various

Will students be utilized?

- Yes
- No

If so, how & when?

NO

Who will handle the money? Susi Rea & Tina Williams

Will money be deposited in Student Activity Account?

Yes-Principal's Account

Percentage of Profit? Varies

Estimated Revenue Varies

How are proceeds to be used? (Be specific)

Field trips, student incentives, office and school supplies, furniture, award assemblies, professional development.

Fund raising events to date: (current school year)

None

Fund raising planned for remainder of year: (only 1 product sale)

Various

---

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps 1 Signed by Suzanne Rea on 07/24/2019 at 10:50 AM

Secretary

Signature: Suzanne Rea

- 
- 2 Approved by Laurie Gallagher on 07/24/2019 at 0:26 PM
  - 3 Approval Group:

Principal

Fund Raising or Solicitation Request

Date:07/24/2019

Organization:Central PSO

Employee making request:

Full NameSuzanne Rea

Describe the Fund-Raising event:

Fun Run-Sept 26-Oct 16

T-shirt Sales-Aug 12, 2019-May, 2020

Candy Grams Feb, 2020

Bedlam footballs-Nov, 2019

Spirit Night Various Restaurants

Santa Pictures-Dec, 2019

Skate Night Various Dates

Bingo-March 6, 2020

Beginning Date:08/12/2019

Ending Date:05/22/2020

If items are to be sold, when will they be distributed, and by whom?PSO dates at top of page.

Can items be purchased locally?Yes

Where will they be purchased?Central elementary

Will students be utilized?

Yes

No

If so, how & when?

Each child will be sponsored by a family member or friend.

Who will handle the money?Central PSO treasurer and Co-Treasurer Kristy Savage and Heather Copsin.

Will money be deposited in Student Activity Account?Yes

Percentage of Profit?Various

Estimated Revenue\$10,000.00

How are proceeds to be used? (Be specific)

Playground equipment, classroom supplies, student rewards, field trip transportation, technology and teacher appreciation week.

Fund raising events to date: (current school year)T-shirt sales

Fund raising planned for remainder of year: (only 1 product sale)All fundraisers listed at top.

---

Attached WorkflowDirect Rpt -> Supervisor -> Supt. Office

Current Status Submitted

1 Signed by Suzanne Rea on 07/24/2019 at 09:35 AM Secretary

Signature: Suzanne Rea

Workflow Steps

2 Approved by Laurie Gallagher on 07/24/2019 at 0:26 PM Principal

3 Approval Group:

Fund Raising or Solicitation Request

Date:07/22/2019

Organization:Yukon FFA Horticulture

Employee making request:

Full NameScott Stevens

Describe the Fund-Raising event:

Fall and Spring Plant sale

Beginning Date:10/24/2019

Ending Date:04/23/2020

If items are to be sold, when will they be distributed, and by whom?Plants will be sold in the school greenhouse

Can items be purchased locally?no

Where will they be purchased?Jolly Farmer

Will students be utilized?

Yes

No

If so, how & when?

Students will plant, grow and sell products

Who will handle the money?Ag Teachers

Will money be deposited in Student Activity Account?yes

Percentage of Profit?10

Estimated Revenue3000

How are proceeds to be used? (Be specific)

Buy products for greenhouse

Fund raising events to date: (current school year)1

Fund raising planned for remainder of year: (only 1 product sale)1

Attached WorkflowDirect Rpt -> Supervisor -> Supt. Office

Current Status Submitted

1 Signed by Scott Stevens on 07/22/2019 at 11:15 AM Teacher

Signature: Scott Stevens

Workflow Steps

2 Approved by Melissa Barlow on 07/22/2019 at 9:18 PM Principal

3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: Forensic Science

Employee making request:

Full Name Samantha Manke

Describe the Fund-Raising event:

T-shirt sales to fund supplies for Forensic Science

Beginning Date: 10/01/2019

Ending Date: 10/31/2019

If items are to be sold, when will they be distributed, and by whom?

Upon receipt of t-shirts, they will be distributed by classroom teacher.

Can items be purchased locally? Yes

Where will they be purchased? Dupree

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? Classroom teachers

Will money be deposited in Student Activity Account?

Science Department Account

Percentage of Profit? 25%

Estimated Revenue \$500

*How are proceeds to be used? (Be specific)*

Proceeds will be used to buy additional labs and lab supplies to be used in Forensic Science classes.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

None

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Samantha Manke on 08/28/2019 at 3:31 PM<br><br><b>Signature:</b> Samantha Manke | Teacher   |
| 2 | Approved by Melissa Barlow on 08/29/2019 at 10:49 AM                                      | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/25/2019

Organization: 5th grade class

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

T-shirt sales to raise money for the 5th grade class

Beginning Date: 09/13/2019

Ending Date: 09/30/2019

If items are to be sold, when will they be distributed, and by whom?

T-shirts will be distributed before Fall Break and handed out by 5th grade class sponor

Can items be purchased locally? yes

Where will they be purchased? Grafx

Will students be utilized?

Yes

No

If so, how & when?

Students are not utilized

Who will handle the money? Grafx- online t-shirt sale

Will money be deposited in Student Activity Account?

5th grade class fund

Percentage of Profit? 30%



**Fund Raising or Solicitation Request**

---

Date: 08/25/2019

Organization: Gifted Education

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Chess Team Fees

Beginning Date: 09/13/2019

Ending Date: 09/30/2019

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? N/A

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

Students will not be utilized

Who will handle the money? Keri Smith

Will money be deposited in Student Activity Account? IES  
GT

Percentage of Profit? 100

Estimated Revenue \$800

How are proceeds to be used? (Be specific)

Chess materials, if approved payroll sheet pay for coordinators and helpers

Fund raising events to date: (current school year) 0

*Fund raising planned for remainder of year: (only 1 product sale)*

1- Chess  
Tournament  
in April  
2020

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |  |
|---|---|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 3:56 PM<br><br>Signature: Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM                       | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:  |  |

**Fund Raising or Solicitation Request**

---

Date: 08/26/2019

Organization: Gifted Education/Chess Team

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Chess Tournament through OSCO

Beginning Date: 03/30/2020

Ending Date: 04/18/2020

If items are to be sold, when will they be distributed, and by whom?

Concessions  
at Chess  
Tournament

Can items be purchased locally? yes

Where will they be purchased? PTO will purchase/Chess will sale

Will students be utilized?

Yes

No

If so, how & when?

5-10 students will be utilized to sell concessions

Who will handle the money? Keri Smith, IES PTO, OSCO

Will money be deposited in Student Activity Account?

IES  
Gifted  
Education

Percentage of Profit? 75%

Estimated Revenue \$1,500

How are proceeds to be used? (Be specific)

Purchase materials for the Chess team and pay club coordinator and coaches

Fund raising events to date: (current school year)

0

Fund raising planned for remainder of year: (only 1 product sale)

Club  
fees

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 4:05 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 08/25/2019

Organization: Gifted Education/Chess Club

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Chess Club t-shirt sales

Beginning Date: 10/01/2019

Ending Date: 10/31/2019

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? Yes

Where will they be purchased? Stitch Designs

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? on-line t-shirt sales

Will money be deposited in Student Activity Account? IES Gifted Education

Percentage of Profit? 25%

Estimated Revenue \$100

How are proceeds to be used?  
(Be specific)

Gifted and Chess Team Supplies

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale)

Chess  
Club  
Fees

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 4:23 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 4:59 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 09/04/2019

Organization: IES Honor Choir

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

At performances, Mr. Trospser will ask parents for a donation to the program and also club dues

Beginning Date: 09/10/2019

Ending Date: 05/15/2020

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? N/A

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? Zachary Trospser

Will money be deposited in Student Activity Account? Music

Percentage of Profit? 100%

Estimated Revenue \$3,000

How are proceeds to be used? (Be specific)

To purchase music and materials for the Honor Choir

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) none

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 0:14 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 1:00 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 08/25/2019

Organization: IES Activity Fund

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Pickle Sales

Beginning Date: 09/13/2019

Ending Date: 05/15/2020

If items are to be sold, when will they be distributed, and by whom?

5th  
grade  
teachers

Can items be purchased locally? yes

Where will they be purchased? Sam's

Will students be utilized?

Yes

No

If so, how & when?

Students will not be utilized

Who will handle the money? Alana VanDeventer

Will money be deposited in Student Activity Account? yes

Percentage of Profit? 90

Estimated Revenue \$400

How are proceeds to be used? (Be specific)

The proceeds will purchase materials and supplies for the teachers of IES

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 1

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |  |
|---|---|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 3:53 PM       | Principal                                    |
|   | <i>Signature:</i> Amy Young                           |  |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM | Executive Director of<br>Secondary Education |
| 3 | Approval  | Group:                                       |

**Fund Raising or Solicitation Request**

---

Date: 09/04/2019

Organization: IES Pom/Cheer Club

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

We will start a new after school club at IES. The funds raised will purchase the materials for the club.

Beginning Date: 10/01/2019

Ending Date: 10/31/2019

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? No

Where will they be purchased? Amazon- online

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? Nathella Taylor

Will money be deposited in Student Activity Account? yes

Percentage of Profit? 0

Estimated Revenue 0

How are proceeds to be used? (Be specific)

We will charge a \$25 club fee that will include purchasing a shirt for performances and pom-poms.

Fund raising events to date: (current school year) N/A

Fund raising planned for remainder of year: (only 1 product sale) N/A

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*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 6:55 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 7:26 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 09/04/2019

Organization: IES Robotics Club

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

We are starting a new after school club in Robotics. We will charge a \$25 club fee that will help purchase the robot kits and pay for the entry fee to the state competition

Beginning Date: 09/16/2019

Ending Date: 10/15/2019

If items are to be sold, when will they be distributed, and by whom? n/a

Can items be purchased locally? N/A

Where will they be purchased? First Lego League- online

Will students be utilized?

- Yes
- No

If so, how & when?

n/a

Who will handle the money? Akira McGuire

Will money be deposited in Student Activity Account? IES STEM

Percentage of Profit? 0

Estimated Revenue \$1000

How are proceeds to be used? (Be specific)

Purchase the lego kits, pay for a coach, and entry fees to the state competition

Fund raising events to date: (current school year) n/A

Fund raising planned for remainder of year: (only 1 product sale) N/A

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 6:58 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 7:26 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

*Date:* 08/25/2019

*Organization:* IES Library

*Employee making request:*

*Full Name* Amy Young

*Describe the Fund-Raising event:*

Fall Scholastic Book Fair

*Beginning Date:* 10/07/2019

*Ending Date:* 10/16/2019

*If items are to be sold, when will they be distributed, and by whom?*

Joy  
Zeier,  
IES  
Librarian

*Can items be purchased locally?* No

*Where will they be purchased?* Scholastic Book Fair

*Will students be utilized?*

Yes

No

*If so, how & when?*

Library Helpers will help stock the Book Fair

*Who will handle the money?* Joy Zeier and Jennifer Dungy

*Will money be deposited in Student Activity Account?*

IES  
Library  
Activity  
Fund

*Percentage of Profit?* 30%

*Estimated Revenue* \$4,000

*How are proceeds to be used? (Be specific)*

The library will purchase library books with the proceeds. The library will also purchase new student lounge furnishings to make the library more appealing and updated

*Fund raising events to date: (current school year)*

0

*Fund raising planned for remainder of year: (only 1 product sale)*

Snack  
Sales

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |  |
|---|---|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 4:09 PM<br><br>Signature: Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:01 PM                       | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:  |  |

**Fund Raising or Solicitation Request**

---

Date: 08/25/2019

Organization: IES Library

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Snack Sales in the AM

Beginning Date: 09/13/2019

Ending Date: 05/15/2020

If items are to be sold, when will they be distributed, and by whom?

7:30-7:50  
each  
morning

Can items be purchased locally? yes

Where will they be purchased? Sam's

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? Joy Zeier and Jennifer Dungy

Will money be deposited in Student Activity Account?

IES  
Library  
Fund

Percentage of Profit? 50%

Estimated Revenue \$3,500

How are proceeds to be used? (Be specific)

To purchase books and materials for the IES Library

Fund raising events to date: (current school year)

0

Fund raising planned for remainder of year: (only 1 product sale)

Book  
Fair

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 4:18 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:01 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 09/10/2019

Organization: IES Student Council

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Sell Candy grams for Valentines and Christmas

Beginning Date: 12/02/2019

Ending Date: 02/14/2020

If items are to be sold, when will they be distributed, and by whom?

before  
Christmas  
and before  
Valentine's  
Day

Can items be purchased locally? Yes

Where will they be purchased? Wal-Mart

Will students be utilized?

Yes

No

If so, how & when?

Before school- StuCo members will sell candy grams

Who will handle the money? Nicole Morris and Ashley Bangs

Will money be deposited in Student Activity Account?

Student  
Council  
account

Percentage of Profit? 50%

Estimated Revenue \$300

How are proceeds to be used? (Be specific)

School gift - a bench for the hallway that is dedicated to the school from the StuCo of 2019-2020

*Fund raising events to date: (current school year)*

t-shirt

*Fund raising planned for remainder of year: (only 1 product sale)*

pencil machines

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 0:20 PM<br><br><b>Signature:</b> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 1:00 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 09/04/2019

Organization: IES Student Council

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

Pencil Machines- We have 4 pencil machines at IES. Students are able to buy seasonal pencils at school.

Beginning Date: 09/16/2019

Ending Date: 05/15/2020

If items are to be sold, when will they be distributed, and by whom?

Daily students can access the pencil machines

Can items be purchased locally? no

Where will they be purchased? Harcourt Outline online order

Will students be utilized?

- Yes
- No

If so, how & when?

StuCo members will refill the pencil machines once a week during Advisory

Who will handle the money? Nicole Morris and Ashley Bangs

Will money be deposited in Student Activity Account?

IES Student Council

Percentage of Profit? 50%

Estimated Revenue \$300

How are proceeds to be used? (Be specific)

The StuCo group will use the funds to purchase a school gift (bench in the pit area)

*Fund raising events to date: (current school year)*

none

*Fund raising planned for remainder of year: (only 1 product sale)*

holiday  
grams

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 6:52 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 7:26 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 09/04/2019

Organization: Student Council

Employee making request:

Full Name Amy Young

Describe the Fund-Raising event:

t-shirt sales for the group

Beginning Date: 09/16/2019

Ending Date: 10/15/2019

If items are to be sold, when will they be distributed, and by whom?

t-shirts

Can items be purchased locally? yes

Where will they be purchased? Stitch Design

Will students be utilized?

Yes

No

If so, how & when?

N/A

Who will handle the money? Nicole Morris and Ashley Bangs

Will money be deposited in Student Activity Account?

Student Council Account

Percentage of Profit? 50%

Estimated Revenue \$300

How are proceeds to be used? (Be specific)

The group will determine a 501c3 nonprofit organization or other charitable cause to donate to.

Fund raising events to date: (current school year)

none

Fund raising planned for remainder of year: (only 1 product sale)

Candy Grams

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>09/04/2019 at 0:17 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>09/04/2019 at 1:00 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

*Date:* 08/25/2019

*Organization:* IES RISE Special Education class

*Employee making request:*

*Full Name* Amy Young

*Describe the Fund-Raising event:*

Halloween "Boo" grams- The students make the boo grams, sell them, and deliver them to recipients before Halloween. This is an entrepreneurship activity for the RISE students.

*Beginning Date:* 10/15/2019

*Ending Date:* 10/31/2019

*If items are to be sold, when will they be distributed, and by whom?*

During  
the  
Fall  
Party  
by the  
RISE  
paras

*Can items be purchased locally?* Yes

*Where will they be purchased?* Wal-Mart

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

Assembly of the Boo gram

*Who will handle the money?* RISE teacher and paras

*Will money be deposited in Student Activity Account?*

RISE  
Special  
Education

*Percentage of Profit?* 80%

*Estimated Revenue* \$300

*How are proceeds to be used? (Be specific)*

to purchase materials for the classroom

*Fund raising events to date: (current school year)*

0

*Fund raising planned for remainder of year: (only 1 product sale)*

1

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Amy Young on<br>08/25/2019 at 3:37 PM<br><br><i>Signature:</i> Amy Young | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM                              | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

*Date:* 08/28/2019

*Organization:* Lakeview Elementary School

*Employee making request:*

*Full Name* Scott Hein

*Describe the Fund-Raising event:*

Miscellaneous fundraising including catalog/cookie dough sale, T– shirt sales, skate nights, Box Tops for Education, restaurant nights, and small item sales (pencils, bracelets, other school themed items).

*Beginning Date:* 09/04/2019

*Ending Date:* 08/31/2020

*If items are to be sold, when will they be distributed, and by whom?*

Catalog sale by students, all other sales by office staff

*Can items be purchased locally?* Yes except for small themed items.

*Where will they be purchased?* Jaguar Fundraising, local t-shirt vendor TBD, Yukon on Wheels, various local restaurants, various companies for themed items.

*Will students be utilized?*

Yes

No

*If so, how & when?*

Students will only be used with the catalog fundraiser in the fall.

*Who will handle the money?* Office staff and teachers

*Will money be deposited in Student Activity Account?* Yes

*Percentage of Profit?* Varies. Catalog fundraiser 40%, others 100%

*Estimated Revenue* \$25,000

*How are proceeds to be used? (Be specific)*

All proceeds will be used for classroom supplies and technology. Teachers will be allocated classroom money for decorations, instructional materials, and other classroom needs. Proceeds will also be used for staff and student incentives.

*Fund raising events to date: (current school year)*

All office fundraisers are listed here.

*Fund raising planned for remainder of year: (only 1 product sale)*

All office fundraisers are listed here including the one product sale.

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |   |
|---|---|---|
| 1 | Signed by Scott Hein on 08/28/2019 at 4:01 PM<br><br><i>Signature:</i> Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 08/28/2019 at 4:35 PM                                | Executive Director of Secondary Education |
| 3 | Approval                      Group:  |   |

**Fund Raising or Solicitation Request**

---

*Date:* 09/03/2019

*Organization:* Lakeview Elementary School

*Employee making request:*

*Full Name* Scott Hein

*Describe the Fund-Raising event:*

Health Moves Minds Fundraiser. Students will raise money for the playground and for the Leukemia and Lymphoma Society through Health Moves Minds.

*Beginning Date:* 01/06/2020

*Ending Date:* 02/28/2020

*If items are to be sold, when will they be distributed, and by whom?*

No items will be sold.

*Can items be purchased locally?* No fundraiser items will be purchased.

*Where will they be purchased?* No fundraiser items will be purchased.

*Will students be utilized?*

Yes

No

*If so, how & when?*

Students will encourage families and other donors to donate online only. There will be no door to door sales.

*Who will handle the money?* All donations are online so no money will be handled at the school site.

*Will money be deposited in Student Activity Account?*

Yes. Half of profits will go into the activity account for playground and PE equipment. The other half will be donated to charity (Leukemia and Lymphoma Society)

*Percentage of Profit?* 50%

*Estimated Revenue* \$5000 (\$2500 to PE and Playground and \$2500 to charity)

*How are proceeds to be used? (Be specific)*

Half of profits will go into the activity account for playground and PE equipment. The other half will be donated to charity (Leukemia and Lymphoma Society)

*Fund raising events to date: (current school year)*

None other in PE - this is our one charity fundraiser

*Fund raising planned for remainder of year: (only 1 product sale)*

None other in PE

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |   |
|---|--|---|
| 1 | Signed by Scott Hein on 09/03/2019 at 8:10 PM<br><br>Signature: Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 09/04/2019 at 07:57 AM                        | Executive Director of Secondary Education |
| 3 | Approval                      Group:                                       |   |

**Fund Raising or Solicitation Request**

---

*Date:* 08/28/2019

*Organization:* Lakeview Elementary School

*Employee making request:*

*Full Name* Scott Hein

*Describe the Fund-Raising event:*

RISE AND LIFE Class Lunch and Drink Sales.

*Beginning Date:* 09/04/2019

*Ending Date:* 05/21/2020

*If items are to be sold, when will they be distributed, and by whom?*

The RISE and LIFE students will be selling the items with the assistance of teachers.

*Can items be purchased locally?* Yes

*Where will they be purchased?* SAMS and or Walmart

*Will students be utilized?*

Yes

No

*If so, how & when?*

They will assist in making the items for lunches and taking the orders. They will be counting the money with teacher supervision as well.

*Who will handle the money?* The teachers will be assisting the students in counting the money and turning it into the office.

*Will money be deposited in Student Activity Account?* Yes

*Percentage of Profit?* 100%

*Estimated Revenue* \$400

*How are proceeds to be used? (Be specific)*

The proceeds will be used to purchase items for Special Olympics, Partners Club, instructional material, and provide for activities for the students to use real life skills.

*Fund raising events to date: (current school year)*

None other than listed here.

*Fund raising planned for remainder of year: (only 1 product sale)*

None in RISE/LIFE other than the one listed here.

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |   |
|---|---|---|
| 1 | Signed by Scott Hein on 08/28/2019 at 3:41 PM<br><br><b>Signature:</b> Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 08/28/2019 at 3:44 PM                                | Executive Director of Secondary Education |
| 3 | Approval  | Group:                                    |

**Fund Raising or Solicitation Request**

---

*Date:* 08/28/2019

*Organization:* Lakeview Elementary School

*Employee making request:*

*Full Name* Scott Hein

*Describe the Fund-Raising event:*

Scholastic Book Fair, Bedlam fundraiser, Change Wars Change Drive, Raffles, sucker and concession sales.

*Beginning Date:* 09/03/2019

*Ending Date:* 08/31/2020

*If items are to be sold, when will they be distributed, and by whom?*

All items will be sold directly to students or parents by library staff/parent volunteers.

*Can items be purchased locally?* Yes

*Where will they be purchased?* Scholastic, Sams

*Will students be utilized?*

Yes

No

*If so, how & when?*

Students will not be utilized.

*Who will handle the money?* Library staff and parent Helping Hands

*Will money be deposited in Student Activity Account?* Yes

*Percentage of Profit?* Book Fair 30%, all others 100%

*Estimated Revenue* \$10,000

*How are proceeds to be used? (Be specific)*

Purchase of books, digital books, technology resources for the school.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

None other than listed here.

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |   |
|---|---|---|
| 1 | Signed by Scott Hein on 08/28/2019 at 4:05 PM<br><br><b>Signature:</b> Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 08/28/2019 at 4:34 PM                                | Executive Director of Secondary Education |
| 3 | Approval                      Group:  |   |

**Fund Raising or Solicitation Request**

---

*Date:* 09/03/2019

*Organization:* Lakeview Elementary School

*Employee making request:*

*Full Name* Scott Hein

*Describe the Fund-Raising event:*

Square 1 Art: Each student makes artwork in class. The family can order products that feature the child's artwork.

*Beginning Date:* 01/06/2020

*Ending Date:* 05/31/2020

*If items are to be sold, when will they be distributed, and by whom?*

Distributed by the art teacher, Kellie Nelson, in May.

*Can items be purchased locally?* No. Catalog and online sales.

*Where will they be purchased?* Catalog and online sales from Square 1 Art.

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

Students take catalogs to family. Families use catalogs or order online.

*Who will handle the money?* Kellie Nelson - Art Teacher

*Will money be deposited in Student Activity Account?*

Yes - the Art Activity Account

*Percentage of Profit?* 33%

*Estimated Revenue* \$2,000

*How are proceeds to be used? (Be specific)*

Art supplies for instruction and end of year incentives.

*Fund raising events to date: (current school year)*

None other

*Fund raising planned for remainder of year: (only 1 product sale)*

None, this is the only one for this year.

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |   |
|---|---|---|
| 1 | Signed by Scott Hein on 09/03/2019 at 7:27 PM<br><br><b>Signature:</b> Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 09/04/2019 at 07:57 AM                               | Executive Director of Secondary Education |
| 3 | Approval                      Group:  |   |

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: Lakeview Elementary School

Employee making request:

Full Name Scott Hein

Describe the Fund-Raising event:

Student Council Fundraisers - Castleball Tournament and CRUSH sales at Valentines.

Beginning Date: 09/04/2019

Ending Date: 04/30/2020

If items are to be sold, when will they be distributed, and by whom?

Teachers and students at the time of the fundraiser.

Can items be purchased locally? Yes

Where will they be purchased? Sams and/or Walmart

Will students be utilized?

- Yes
- No

If so, how & when?

Students will assist with collecting donations at school as well as working with teachers to sell and distribute Crushes from a table near the gym.

Who will handle the money? Student Council Teacher Sponsors

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 100%

Estimated Revenue \$3000

How are proceeds to be used? (Be specific)

Student Council will decide on a service project/donation to the school once fundraisers are completed.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

None other than those listed here.

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |   |
|---|---|---|
| 1 | Signed by Scott Hein on 08/28/2019 at 3:47 PM<br><br><b>Signature:</b> Scott Hein | Principal                                 |
| 2 | Approved by Diana Lebsack on 08/28/2019 at 4:34 PM                                | Executive Director of Secondary Education |
| 3 | Approval                      Group:  |   |

**Fund Raising or Solicitation Request**

---

Date: 09/03/2019

Organization: LIFE Sped Coffee Cart

Employee making request:

Full Name Billie Bullock

Describe the Fund-Raising event:

We sell coffee, soft drinks and other goodies that our LIFE students make during the week to teachers at the high school.

Beginning Date: 09/03/2019

Ending Date: 05/08/2020

If items are to be sold, when will they be distributed, and by whom?

At the time of purchase.

Can items be purchased locally? Yes

Where will they be purchased? Wal-Mart and Sams Club

Will students be utilized?

Yes

No

If so, how & when?

The students will deliver items the teachers have requested two times a week. They will also be making the pastry items that the coffee cart will be selling.

Who will handle the money? The teacher/paras will assist the students with deliveries and money exchange. But the deposits of the money will be handled by Billie Bullock the teacher.

Will money be deposited in Student Activity Account?

Yes, weekly

Percentage of Profit? 50%

Estimated Revenue 50%

How are proceeds to be used? (Be specific)

This activity helps fund the High school LIFE special needs field trips and graduation event at the end of the year. We take a fall field trip to a Pumpkin Patch and a Spring OKC Zoo trip.

*Fund raising events to date: (current school year)*

2019-2020  
Coffee  
Cart to  
Teachers  
in the high  
school.

*Fund raising planned for remainder of year: (only 1 product sale)*

We run  
the cart  
twice  
weekly  
to  
teachers  
at the  
high  
school.

*Attached Workflow*

Direct Rpt -> Supervisor  
-> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                              |
|---|---|------------------------------|
| 1 | Signed by Billie Bullock on 08/27/2019 at 9:09 PM<br><br><b>Signature:</b> Billie Bullock | Special Education<br>Teacher |
| 2 | Approved by Melissa Barlow on 08/27/2019 at 9:09 PM                                       | Principal                    |
| 3 | Approval  | Group:                       |

**Fund Raising or Solicitation Request**

---

Date: 08/22/2019

Organization: Myers Elementary Library

Employee making request:

Full Name Anna Schick

Describe the Fund-Raising event:

A Follett Book Fair held for one week during the day and during the nights of the Parent/Teacher conferences.

Beginning Date: 10/08/2019

Ending Date: 10/15/2019

If items are to be sold, when will they be distributed, and by whom?

Distributed at the point of sale by library staff and volunteers.

Can items be purchased locally? This is the most efficient way to offer these books.

Where will they be purchased? Follett Book Fairs

Will students be utilized?

- Yes
- No

If so, how & when?

No students will be utilized.

Who will handle the money? Anna Schick

Will money be deposited in Student Activity Account? No.

Percentage of Profit? 40%- 50% in book profit / 10%- 20% in cash (I usually split)

Estimated Revenue \$500 in books + \$300 in cash

How are proceeds to be used? (Be specific)

Used to purchase books for the library and student give-aways, supplies (labels, covers, book-ends, etc.), and activity supplies (plates, snacks, etc.).

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

Possible  
2nd  
book  
fair with  
another  
vendor

---

<i>Attached Workflow</i>	Direct Rpt -> Supervisor - > Supt. Office		
<i>Current Status</i>	Submitted		
<i>Workflow Steps</i>	1	Signed by Anna Schick on 08/22/2019 at 09:27 AM <b>Signature:</b> Anna Schick	Media Consultant
	2	Approved by Ron Brummett on 08/22/2019 at 09:30 AM	Principal
	3	Approval	Group:

**Fund Raising or Solicitation Request**

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*Date:* 08/22/2019

*Organization:* Myers Elementary Library

*Employee making request:*

*Full Name* Anna Schick

*Describe the Fund-Raising event:*

A Scholastic Book Fair.

*Beginning Date:* 02/24/2020

*Ending Date:* 02/27/2020

*If items are to be sold, when will they be distributed, and by whom?*

By library staff and volunteers at the point of sale.

*Can items be purchased locally?* Not in this quantity.

*Where will they be purchased?* Scholastic Book Fairs

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

No students will be utilized.

*Who will handle the money?* Anna Schick

*Will money be deposited in Student Activity Account?* No.

*Percentage of Profit?* 40-50% in books +10-20% in cash (I usually split)

*Estimated Revenue* \$200 in books +\$100 cash

*How are proceeds to be used? (Be specific)*

To purchased additional library books and library supplies.

*Fund raising events to date: (current school year)*

If approved, a book fair will be held in October also.

*Fund raising planned for remainder of year: (only 1 product sale)*

None.

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                     |
|---|--|---------------------|
| 1 | Signed by Anna Schick on 08/22/2019 at 09:34 AM<br><br><b>Signature:</b> Anna Schick | Media<br>Consultant |
| 2 | Approved by Ron Brummett on 08/22/2019 at 09:34 AM                                   | Principal           |
| 3 | Approval   | Group:              |

**Fund Raising or Solicitation Request**

---

Date: 09/27/2019  
Organization: Believe Fund Raising

Employee making request:

Full Name Cindy Bittle

Describe the Fund-Raising event:

Catalog sales

Beginning Date: 09/27/2019

Ending Date: 10/16/2019

If items are to be sold, when will they be distributed, and by whom?

The fundraiser company coordinates deliver to parents.

Can items be purchased locally? NO

Where will they be purchased? Catalog and online

Will students be utilized?

- Yes
- No

If so, how & when?

Students will distribute catalogs to friends and family.

Who will handle the money? Cindy Bittle

Will money be deposited in Student Activity Account?

Yes

Percentage of Profit? 40%

Estimated Revenue \$6,000

How are proceeds to be used? (Be specific)

We're hoping to fund more technology for the classrooms. Also, we give each teacher \$100 per semester for classroom expenses.

Fund raising events to date: (current school year)

Sept 27th - Oct 16th 2019-2020 School year

Fund raising planned for remainder of year: (only 1 product sale)

smencil sales

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Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps 1 Signed by Cindy Bittle on 04/25/2019 at 3:42 PM  
Signature: Cindy Bittle

Secretary

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2 Approved by Ron Brummett on 04/25/2019 at 3:59 PM

Principal

3 Approval

Group:

**Fund Raising or Solicitation Request**

---

*Date:* 08/15/2019

*Organization:* Myers Elementary

*Employee making request:*

*Full Name* Rachel Milner

*Describe the Fund-Raising event:*

Square One Art is a business that takes student artwork and prints them on products that can be purchased by family members. Every student receives a sheet of stickers of their artwork, regardless of order participation.

*Beginning Date:* 01/06/2020

*Ending Date:* 04/30/2020

*If items are to be sold, when will they be distributed, and by whom?*

I, the art teacher, will distribute items to student classrooms, or allow parents to pick up at our annual art show.

*Can items be purchased locally?* Not to my knowledge.

*Where will they be purchased?* Through Square One Art. They can be purchased using a paper order form or securely online.

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

Students will create original artwork that will be used to print on items, such as, coffee mugs, mouse pads, etc. A catalog will go home with each student, allowing family members to have a visual representation of items.

*Who will handle the money?* Rachel Milner

*Will money be deposited in Student Activity Account?*

Money is deposited to the school PTO account and then distributed into the art account.

*Percentage of Profit?* 20%-33% depending upon participation.

*Estimated Revenue* Varies

*How are proceeds to be used? (Be specific)*

Proceeds will be used to purchase art consumables, or tools for classroom use.

*Fund raising events to date: (current school year)*

1st one this year. We will begin creating art in Jan. 2020, and will receive our products in April 2020.

*Fund raising planned for remainder of year: (only 1 product sale)*

This will be the only art fundraiser.

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*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Rachel Milner on 08/15/2019 at 11:08 AM<br><b>Signature:</b> Rachel Milner | Teacher   |
| 2 | Approved by Ron Brummett on 08/15/2019 at 1:11 PM                                    | Principal |
| 3 | Approval <span style="float: right;">Group:</span>                                   |           |

**Fund Raising or Solicitation Request**

---

Date: 06/11/2019

Organization: Parkland PSO

Employee making request:

Full Name Lance Haggard

Describe the Fund-Raising event:

Southwest Fundraising Brochure sales/ Fall Fundraiser

Beginning Date: 09/04/2019

Ending Date: 09/17/2019

If items are to be sold, when will they be distributed, and by whom?

10/23/19  
delivered by  
SW  
Fundraising,  
Inc. to  
Parkland for  
Parent Pick-  
Up

Can items be purchased locally? No

Where will they be purchased? Southwest Fundraising, Inc.

Will students be utilized?

- Yes  
 No

If so, how & when?

Brochure Sales of cookware, cookie dough, baked goods, etc.

Who will handle the money? Parkland PSO Co-Treasurers

Will money be deposited in Student Activity Account?

Yes,  
0973-007  
Account  
Number

Percentage of Profit? 40 percent

Estimated Revenue Approximately \$7,500.00

How are proceeds to be used? (Be specific)

Educational materials for classroom, student incentives, educational software and educational hardware

Fund raising events to date: (current school year)

coin drives,  
silent  
auction, live  
auction  
items and  
raffle

Fund raising planned for remainder of year: (only 1 product sale)

Southwest  
Fundraising  
Brochure  
sales

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*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Approved

*Workflow Steps*

- 1 Signed by Lance Haggard on 06/11/2019 at 2:43 PM  
Principal  
Signature: Lance Haggard
- 2 Approved by Sheli McAdoo on 06/11/2019 at 3:15 PM  
Assistant Superintendent
- 3 Approved by Deanne Rowe on 06/12/2019 at 10:33 AM  
ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT

**Comments:** This will be on the September 2019 board agenda.

Thanks,  
D

**Fund Raising or Solicitation Request**

---

Date: 04/26/2019

Organization: Ranchwood Elementary PTO

Employee making request:

Full Name Kristin Lipe

Describe the Fund-Raising event:

Big Kahuna Fundraising ~ Catalog Sales

Beginning Date: 08/23/2019

Ending Date: 09/06/2019

If items are to be sold, when will they be distributed, and by whom?

October  
2019 ~  
Ranchwood  
Families

Can items be purchased locally? No

Where will they be purchased? Big Kahuna Fundraising

Will students be utilized?

- Yes
- No

If so, how & when?

Students will sell, deliver products, and collect money with their families.

Who will handle the money? PTO Treasurer and Board Members

Will money be deposited in Student Activity Account?

No

Percentage of Profit? 45%

Estimated Revenue \$13,000.00

How are proceeds to be used? (Be specific)

Classroom money for teachers, technology, student incentives, professional development for teachers.

Fund raising events to date: (current school year)

Big Kahuna  
Fundraising

Fund raising planned for remainder of year: (only 1 product sale)

Bingo  
Night,  
Restaurant  
Nights

---

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps

- 1 Signed by Kristin Lipe on 04/26/2019 at 11:37 AM Principal  
Signature: Kristin Kilpatrick-Lipe
- 2 Approved by Sheli McAdoo on 04/26/2019 at 2:11 PM Assistant Superintendent
- 3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/14/2019

Organization: Yukon Girls Basketball (Rebound Club)

Employee making request:

Full Name Roy Wyckoff

Describe the Fund-Raising event:

- Selling Donuts
- Selling Soda
- Selling Chips
- Selling Candy
- Selling Beef Jerky
- Selling Sonic Cards

Beginning Date: 11/04/2019

Ending Date: 11/15/2019

If items are to be sold, when will they be distributed, and by whom?

Distributed when purchased by members of the Girls basketball team.

Can items be purchased locally? Yes

Where will they be purchased? Sams, Miller Donuts

Will students be utilized?

- Yes
- No

If so, how & when?

Sell Donuts in the Rotunda 1st-3rd hour (on a rotating schedule).  
Sell Concessions throughout the day (not at lunch)

Who will handle the money? Coach Wyckoff with the help of the girls

Will money be deposited in Student Activity Account? Yes

*Percentage of Profit?* All Profit will go to the Yukon Girls Basketball Team (50-70% markup)

*Estimated Revenue* \$2000-\$5000

*How are proceeds to be used? (Be specific)*

Purchase travel suits, warm up tops, pay for hotel at talahquah tournament, pay for senior night, pay for homecoming, pay for the overall running of the basketball program.

*Fund raising events to date: (current school year)*

N/A

*Fund raising planned for remainder of year: (only 1 product sale)*

Donuts  
(November  
4--15)

*Attached Workflow* Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status* Submitted

*Workflow Steps*

- |   |   |                   |
|---|---|-------------------|
| 1 | Signed by Roy Wyckoff on 08/14/2019 at 2:53 PM<br><br><i>Signature:</i> Roy Wyckoff | Teacher/<br>Coach |
| 2 | Approved by Melissa Barlow on 08/14/2019 at 5:47 PM                                 | Principal         |
| 3 | Approval  | Group:            |

**Fund Raising or Solicitation Request**

---

Date: 08/23/2019

Organization: Ranchwood Elementary School Media Center

Employee making request:

Full Name Joanne Steward

Describe the Fund-Raising event:

2 Scholastic Book Fairs  
November 4 - 8  
February 24 - 28

Beginning Date: 11/04/2019

Ending Date: 11/08/2019

If items are to be sold, when will they be distributed, and by whom?

Books will be sold by helping hands and other parent volunteers

Can items be purchased locally? Yes

Where will they be purchased? Scholastic Warehouse

Will students be utilized?

Yes

No

If so, how & when?

Students will not be utilized.

Who will handle the money? Media Specialist and volunteers

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 20% of sales

Estimated Revenue \$3000

How are proceeds to be used? (Be specific)



**Fund Raising or Solicitation Request**

---

*Date:* 10/04/2018  
*Organization:* Shedeck Elementary

*Employee making request:*

*Full Name* Jennie Wilmes

*Describe the Fund-Raising event:*

I will have 2 Scholastic book fairs this year.

*Dates are:*

November 12-16, 2018

February 15-21, 2019

*Beginning Date:* 11/12/2018

*Ending Date:* 02/21/2019

*If items are to be sold, when will they be distributed, and by whom?*

Items will be purchased directly from the book fair at the school.

*Can items be purchased locally?* Yes

*Where will they be purchased?* They will be purchased in the library.

*Will students be utilized?*

Yes

No

*If so, how & when?*

Students are not used to help with the book fair.

*Who will handle the money?* Jennie Wilmes and Gaye Jech

*Will money be deposited in Student Activity Account?*

It will be deposited in the library account #975-2

*Percentage of Profit?* 25-50%

*Estimated Revenue* 3000.00

*How are proceeds to be used? (Be specific)*

The profit is used to purchase new books and/or supplies for the library.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

2 book fairs

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*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                  |
|---|--|------------------|
| 1 | Signed by Jennie Wilmes on 10/04/2018 at 11:26 AM<br><b>Signature:</b> Jennie Wilmes | Media Consultant |
| 2 | Approved by Diedre Bradley on 04/02/2019 at 10:03 AM                                 | Principal        |
| 3 | Approval   | Group:           |

**Fund Raising or Solicitation Request**

---

Date: 08/19/2019

Organization: Surrey Hills

Employee making request:

Full Name Bill Pierce

Describe the Fund-Raising event:

Book Fair, Yearbook, Student Art Sale, Mill Week, Bedlam Challenge, RISE & LEAP staff snack shack, Jump Rope for Heart,

Beginning Date: 09/13/2019

Ending Date: 05/21/2020

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? N/A

Where will they be purchased? N/A

Will students be utilized?

- Yes
- No

If so, how & when?

N/A

Who will handle the money? Frankie Bottom, Ashlie Cravens, McKenzie McMullen, Nettie Jay, Yeneer Oruru, Jillian Chambers, Charlotte Phillips, Sarah Haueter

Will money be deposited in Student Activity Account? No

Percentage of Profit? Book Fair (30%), Yearbook (40%), Art (30%), Jump Rope for Heart (Pledges), RISE & LEAP (20%)

Estimated Revenue \$16,000

How are proceeds to be used? (Be specific)

Classroom supplies, furniture, resources, student supplies, student and staff incentives, PD, technology equipment and subscriptions, school ground and playground care and supplies.

Fund raising events to date: (current school year) None

*Fund raising planned for remainder of year: (only 1 product sale)*

Book Fair,  
Yearbook,  
Student  
Art Sale,  
Mill Week,  
Bedlam  
Challenge,  
RISE &  
LEAP staff  
snack  
shack,  
Jump  
Rope for  
Heart,

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*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Bill Pierce on 08/20/2019<br>at 12:07 AM     | Principal                                    |
|   | <i>Signature:</i> Bill Pierce                          |  |
| 2 | Approved by Diana Lebsack on<br>08/20/2019 at 07:10 AM | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:                   |  |

Fund Raising or Solicitation Request

Date:07/18/2019

Organization:Skyview Buddies

Employee making request:

Full NameCarla Smith

Describe the Fund-Raising event:

Beaded Bracelets are made in Skyview buddies meetings, then students sell those to the school during "friendship week".

Beginning Date:03/09/2020

Ending Date:03/13/2020

If items are to be sold, when will they be distributed, and by whom?students

Can items be purchased locally?no

Where will they be purchased?beads will be purchased at hobby lobby and made by students

Will students be utilized?

Yes

No

If so, how & when?

Students will make the bracelets during their meetings, and then sell them before school during friendship week.

Who will handle the money?jacki duncan and other sponsors

Will money be deposited in Student Activity Account?yes

Percentage of Profit?100%

Estimated Revenue\$400

How are proceeds to be used? (Be specific)

money made off sales will be spent on meeting supplies, refreshments, and sustaining the program into the next year.

Fund raising events to date: (current school year)none

Fund raising planned for remainder of year: (only 1 product sale)none

Attached Workflow

Direct Rpt -> Supervisor -> Supt. Office

Current Status

Submitted

1 Signed by Carla Smith on 07/18/2019 at 2:24 PM Principal

Signature: Carla Smith

Workflow Steps

2 Approved by Diana Lebsack on 07/18/2019 at 3:03 PM Executive Director of Secondary Education

3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 07/18/2019

Organization: Skyview PTO

Employee making request:

Full Name Carla Smith

Describe the Fund-Raising event:

World's Finest Chocolate bars- selling candy bars for \$1 each

Beginning Date: 08/26/2019

Ending Date: 09/13/2019

If items are to be sold, when will they be distributed, and by whom?

Student's families will sell boxes they check out

Can items be purchased locally? no

Where will they be purchased? CherryDale Farms Fundraising

Will students be utilized?

Yes

No

If so, how & when?

They will sell with families' help.

Who will handle the money? PTO officers and school officials

Will money be deposited in Student Activity Account?

some will be deposited in PTO Activity Account, some will be deposited into PTO Checking account

Percentage of Profit? 50% (guaranteed 10% more than we made off catalog last year)

Estimated Revenue \$6000.00

How are proceeds to be used? (Be specific)

Classroom technology and supplies

Fund raising events to date: (current school year)

none

Fund raising planned for remainder of year: (only 1 product sale)

this is our only product sale. We

will have a  
Bingo  
night/  
Auction in  
March

---

*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- 1 Signed by Carla Smith on 07/18/2019 at 1:38 PM      Principal  
Signature: Carla Smith
- 2 Approved by Diana Lebsack on 07/18/2019 at 3:03 PM      Executive Director of Secondary Education
- 3 Approval      Group:

**Fund Raising or Solicitation Request**

---

Date: 07/18/2019  
Organization: Skyview Fun Run

Employee making request:

Full Name Carla Smith

Describe the Fund-Raising event:

Students get pledges per lap to raise funds for PE equipment and brain break activity things in the classroom.

Beginning Date: 04/20/2020

Ending Date: 05/01/2020

If items are to be sold, when will they be distributed, and by whom?

nothing  
sold, just  
pledges  
gotten by  
the  
students

Can items be purchased locally? no

Where will they be purchased? nothing purchased

Will students be utilized?

Yes

No

If so, how & when?

students will collect pledges and run/walk the laps the day of the funrun

Who will handle the money? Boosterthon company/ PE teacher

Will money be deposited in Student Activity Account? yes

Percentage of Profit? based on level of pledges, around 70%

Estimated Revenue \$15,000

How are proceeds to be used? (Be specific)

PE equipment, updates to walking track, classroom supplies, etc...

Fund raising events to date: (current school year) none

Fund raising planned for remainder of year: (only 1 product sale) none

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Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps

- 1 Signed by Carla Smith on 07/18/2019 at 2:47 PM Principal  
Signature: Carla Smith
- 2 Approved by Diana Lebsack on 07/18/2019 at 3:02 PM Executive Director of Secondary Education
- 3 Approval Group:

Fund Raising or Solicitation Request

Date:07/18/2019

Organization:Skyview Music/Art Dept.

Employee making request:

Full NameCarla Smith

Describe the Fund-Raising event:

Original Art- students draw and color a picture that can be turned into items to purchase.

Beginning Date:11/04/2019

Ending Date:11/08/2019

If items are to be sold, when will they be distributed, and by whom? Art/Music Teachers and students- only to families

Can items be purchased locally?no

Where will they be purchased?Original Art

Will students be utilized?

Yes

No

If so, how & when?

Students will create their art in class, then take the order forms to the parents.

Who will handle the money?Art/Music teachers

Will money be deposited in Student Activity Account?yes

Percentage of Profit?60%

Estimated Revenue\$2500

How are proceeds to be used? (Be specific)

music programs, art supplies, etc...

Fund raising events to date: (current school year)none

Fund raising planned for remainder of year: (only 1 product sale)none

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

1 Signed by Carla Smith on 07/18/2019 at 2:38 PM Principal

Signature: Carla Smith

Workflow Steps 2 Approved by Diana Lebsack on 07/18/2019 at 3:03 PM Executive Director of Secondary Education

3 Approval Group:

Fund Raising or Solicitation Request

Date:07/18/2019

Organization:Skyview Student Council

Employee making request:

Full NameCarla Smith

Describe the Fund-Raising event:

Smencil sales- fragranced pencils are sold to the students before school for 3 days.

Beginning Date:10/08/2019

Ending Date:10/10/2019

If items are to be sold, when will they be distributed, and by whom?student council members

Can items be purchased locally?no

Where will they be purchased?EZ Fund.com

Will students be utilized?

Yes

No

If so, how & when?

Stuco members will sell the pencils under the supervision of student council sponsors (teachers)

Who will handle the money?teachers

Will money be deposited in Student Activity Account?yes

Percentage of Profit?70%

Estimated Revenue\$300.00

How are proceeds to be used? (Be specific)

Purchase donuts and juice/milk for donuts with dad event and mornings with mom.

Fund raising events to date: (current school year)this is the only fundraiser

Fund raising planned for remainder of year: (only 1 product sale)this is the only fundraiser

Attached  
Workflow

Direct Rpt -> Supervisor -> Supt. Office

Current Status

Submitted

1 Signed by Carla Smith on 07/18/2019 at 1:46 PM Principal

Signature: Carla Smith

Workflow Steps

2 Approved by Diana Lebsack on 07/18/2019 at 3:03 PM Executive Director of Secondary Education

3 Approval Group:

Fund Raising or Solicitation Request

Date:07/18/2019

Organization:Skyview Library

Employee making request:

Full NameCarla Smith

Describe the Fund-Raising event:

Scholastic Book Fairs (in-house)

Beginning Date:11/18/2019

Ending Date:11/22/2019

If items are to be sold, when will they be distributed,books, posters, erasers, gift sets are set up in the library and and by whom? sold by the librarian

Can items be purchased locally?yes

Where will they be purchased?Scholastic Warehouse

Will students be utilized?

Yes

No

If so, how & when?

no students will be used to sell products. Parents can come and make purchases during our open house, school day, and thanksgiving lunch

Who will handle the money?Mary Moore, Librarian

Will money be deposited in Student Activity Account?yes

Percentage of Profit?40%

Estimated Revenue\$5,000

How are proceeds to be used? (Be specific)

Library book purchases, VIP reading room items, magazines, Reading awards/incentives, etc.

Fund raising events to date: (current school year)none

Fund raising planned for remainder of year: (only one more spring book fair- same process during parent teacher conferences in Feb 1 product sale)

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

1 Signed by Carla Smith on 07/18/2019 at 3:41 PM Principal

Signature: Carla Smith

Workflow Steps 2 Approved by Diana Lebsack on 07/21/2019 at 2:08 PM Executive Director of Secondary Education

3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Spanish Club

Employee making request:

Full Name Jasmine Davis

Describe the Fund-Raising event:

Students will sell candy to raise money for Spanish club.

Beginning Date: 09/23/2019

Ending Date: 12/19/2019

If items are to be sold, when will they be distributed, and by whom?

Spanish Students will sell during 2nd, 3rd and 7th hours.

Can items be purchased locally? Yes

Where will they be purchased? Sams

Will students be utilized?

- Yes
- No

If so, how & when?

Spanish Club Students/ Spanish teacher

Who will handle the money? Jessica Parker, Jasmine Davis, Karen Salgado

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 50%

Estimated Revenue \$500

How are proceeds to be used? (Be specific)

Charitable donations, Club celebrations, Club Shirts

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

Candy  
Sales

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                    |
|---|---|--------------------|
| 1 | Signed by Jasmine Davis on 08/27/2019 at 4:03 PM<br><br><b>Signature:</b> Jasmine Davis | Spanish<br>Teacher |
| 2 | Approved by Melissa Barlow on 08/27/2019 at 7:33 PM                                     | Principal          |
| 3 | Approval  | Group:             |

**Fund Raising or Solicitation Request**

---

Date: 08/23/2019

Organization: Yukon Alternative School

Employee making request:

Full Name Sandra Jody Pendleton

Describe the Fund-Raising event:

Golf tournament - Surrey Hills

Beginning Date: 09/16/2019

Ending Date: 10/25/2019

If items are to be sold, when will they be distributed, and by whom?

Advertising,  
tickets

Can items be purchased locally? yes

Where will they be purchased? From YALE personnel

Will students be utilized?

- Yes
- No

If so, how & when?

They will help to advertise, work at tournament, and invite friends and families.

Who will handle the money? Kaylan Liles and Alison Bryant

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 40%

Estimated Revenue \$2000-\$4000

How are proceeds to be used? (Be specific)

The funds will be used for the Yukon Alternative Students for rewards, pizza parties, graduation luncheon, and field trips, etc.

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) restaurant nights

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Sandra Jody Pendleton on<br>08/23/2019 at 09:50 AM | Principal                                    |
|   | <i>Signature:</i> Sandra Pendleton                           |  |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM        | Executive Director of<br>Secondary Education |
| 3 | Approval   | Group:                                       |

**Fund Raising or Solicitation Request**

---

Date: 08/23/2019

Organization: Yukon Alternative School

Employee making request:

Full Name Sandra Jody Pendleton

Describe the Fund-Raising event:

Restaurant nights

Beginning Date: 09/10/2019

Ending Date: 05/20/2020

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? N/A

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

They will be required to invite their friends and families to participate with verbal invitations or distributing flyers Prior to each event.

Who will handle the money? Paula Adams

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 10-20 percent

Estimated Revenue \$500

How are proceeds to be used? (Be specific)

To fund activities for the Yukon Alternative students such as rewards, pizza parties, graduation luncheon, field trips, etc.

Fund raising events to date: (current school year) 0

*Fund raising planned for remainder of year: (only 1 product sale)*

Possible  
golf  
tournament

---

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |  |
|---|--|--|
| 1 | Signed by Sandra Jody Pendleton on<br>08/23/2019 at 09:34 AM<br><br><i>Signature:</i> Sandra Pendleton | Principal                                    |
| 2 | Approved by Diana Lebsack on<br>08/25/2019 at 5:00 PM  | Executive Director of<br>Secondary Education |
| 3 | Approval                      Group:   |  |

**Fund Raising or Solicitation Request**

---

Date: 08/12/2019

Organization: YHS Academic Team

Employee making request:

Full Name Delora Mowery

Describe the Fund-Raising event:

Candy sales during school day. Sales will be based out of room S213. Students will have minimal contact with product and/or money.

Beginning Date: 10/14/2019

Ending Date: 10/25/2019

If items are to be sold, when will they be distributed, and by whom?

Items will be distributed at time of sale by Academic Team Coach.

Can items be purchased locally? yes

Where will they be purchased? Walmart or Sam's

Will students be utilized?

Yes

No

If so, how & when?

NA

Who will handle the money? Academic Team Coach

Will money be deposited in Student Activity Account? yes

Percentage of Profit? typically 50%

Estimated Revenue \$600

How are proceeds to be used? (Be specific)

pay for travel to a from competitions, as well as feeding the competitors, and providing a team uniform

*Fund raising events to date: (current school year)*

no  
others  
have  
been  
done

*Fund raising planned for remainder of year: (only 1 product sale)*

no  
others  
are  
planned

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Delora Mowery on 08/12/2019 at 07:15 AM<br><i>Signature:</i> DeLora Mowery | Teacher   |
| 2 | Approved by Melissa Barlow on 08/12/2019 at 4:28 PM                                  | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/13/2019

Organization: BAND

Employee making request:

Full Name Darnell Zook

Describe the Fund-Raising event:

Pie Sale for YHS Band Students - this is the only "Sales" fundraiser of the year.

Beginning Date: 10/16/2019

Ending Date: 10/30/2019

If items are to be sold, when will they be distributed, and by whom?

Prior to Thanksgiving break. Students/ Parents who have sold

Can items be purchased locally? no

Where will they be purchased? Support Your Cause Fundraising Company

Will students be utilized?

- Yes
- No

If so, how & when?

Basic Brochure sale. Students and parents sell product.

Who will handle the money? band staff

Will money be deposited in Student Activity Account? yes

Percentage of Profit? 70

Estimated Revenue 12,000

How are proceeds to be used? (Be specific)

General operations of the band program / reduce student fees.



**Fund Raising or Solicitation Request**

---

Date: 08/13/2019

Organization: yukon band

Employee making request:

Full Name Darnell Zook

Describe the Fund-Raising event:

fundraising night at Hideaway pizza (yukon)

Beginning Date: 09/18/2019

Ending Date: 09/18/2019

If items are to be sold, when will they be distributed, and by whom? n/a

Can items be purchased locally? n/a

Where will they be purchased? @ Hideaway of Yukon

Will students be utilized?

Yes

No

If so, how & when?

n/a

Who will handle the money? Hideaway will cut a donation check following

Will money be deposited in Student Activity Account? yes

Percentage of Profit? tba

Estimated Revenue 800?

How are proceeds to be used? (Be specific)

General operations of the band program / reduce band fees

Fund raising events to date: (current school year) none

Fund raising planned for remainder of year: (only 1 product sale) ms band-a-palooza

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*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Darnell Zook on 08/13/2019 at 09:23 AM<br><small>Signature: darnell   zook</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/13/2019 at 09:56 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

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*Date:* 08/20/2019

*Organization:* Yukon Boys Basketball

*Employee making request:*

*Full Name* Kevin Ritter

*Describe the Fund-Raising event:*

Selling Donuts at the High School during 1,2,3,7 hours.

*Beginning Date:* 09/09/2019

*Ending Date:* 09/20/2019

*If items are to be sold, when will they be distributed, and by whom?*

Donuts sold in the rotunda during 1st, 2nd, 3rd, and 7th hours by the players.

*Can items be purchased locally?* Yes

*Where will they be purchased?* Daylight Donuts in Yukon

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

They will be selling the donuts to the students.

*Who will handle the money?* Students and coaches Kevin Ritter and Justin Raper

*Will money be deposited in Student Activity Account?*

No,  
all  
will  
go  
to  
the  
Tip  
In  
Club

*Percentage of Profit?*                      0

*Estimated Revenue*                      \$2,000

*How are proceeds to be used? (Be specific)*

Help purchase items for the basketball team, help provide meals for the boys on road trips and more.

*Fund raising events to date: (current school year)*

1

*Fund raising planned for remainder of year: (only 1 product sale)*

2

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Kevin Ritter on 08/20/2019 at 10:53 AM<br><b>Signature:</b> Kevin Ritter | Teacher   |
| 2 | Approved by Melissa Barlow on 08/20/2019 at 2:45 PM                                | Principal |
| 3 | Approval                      Group:   |           |

**Fund Raising or Solicitation Request**

---

Date: 08/13/2019

Organization: Business Professionals of America

Employee making request:

Full Name Cody Gervasi

Describe the Fund-Raising event:

Selling Krispy Kreme donuts by the dozen

Beginning Date: 10/01/2019

Ending Date: 10/11/2019

If items are to be sold, when will they be distributed, and by whom?

Yes, by students.

Can items be purchased locally? Yes

Where will they be purchased? Krispy Kreme

Will students be utilized?

- Yes
- No

If so, how & when?

They will be the ones selling and delivering to those they sold to.

Who will handle the money? Students and Advisers

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 55%

Estimated Revenue 600.00

How are proceeds to be used? (Be specific)

Student Travel and registration fees for CTSO contests and leadership activities.

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 1

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*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                     |
|---|--|---------------------|
| 1 | Signed by Cody Gervasi on 08/13/2019 at<br>11:16 AM    | Business<br>Teacher |
|   | <i>Signature:</i> Cody Johnathan Gervasi               |                     |
| 2 | Approved by Melissa Barlow on 08/13/2019 at<br>1:10 PM | Principal           |
| 3 | Approval   | Group:              |

**Fund Raising or Solicitation Request**

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Date: 08/23/2019

Organization: YHS Cabinetry

Employee making request:

Full Name Anthony Mashaw

Describe the Fund-Raising event:

Build wood projects to sell

Beginning Date: 09/03/2019

Ending Date: 05/15/2020

If items are to be sold, when will they be distributed, and by whom?

When finished. Pick-up by customer at shop

Can items be purchased locally? supplies will be bought locally

Where will they be purchased? Lowe's, Yukon door and plywood

Will students be utilized?

- Yes
- No

If so, how & when?

Students will build the projects during their class hours

Who will handle the money? Mr. Mashaw

Will money be deposited in Student Activity Account? yes

Percentage of Profit? Approx. 25%

Estimated Revenue \$2000.00

How are proceeds to be used? (Be specific)

To buy more Building Materials for the class

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale)

1

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Anthony Mashaw on 08/23/2019 at 08:28 AM<br><b>Signature:</b> Anthony W. Mashaw | Teacher   |
| 2 | Approved by Melissa Barlow on 08/23/2019 at 09:42 AM                                      | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/26/2019

Organization: Yukon High School Cheer

Employee making request:

Full Name Tiffany Webb

*Describe the Fund-Raising event:*

Each year we provide a kiddie spirit clinic for the football and basketball seasons. We will work with and share the profit with the YHS Pom Squad. It includes 2 nights of clinic where the cheerleaders and pom members help teach the routines and then one night of a performance at a football game and then a basketball game.

Beginning Date: 08/15/2019

Ending Date: 05/21/2020

*If items are to be sold, when will they be distributed, and by whom?*

The items will be sold and distributed during the 2 nights of clinic and/or at the night of the performance. They will be distributed by myself, pom sponsor, cheerleaders and pom members.

Can items be purchased locally? No

Where will they be purchased? At the clinic

Will students be utilized?

Yes

No

*If so, how & when?*

Cheerleaders and pom members will be used for the 2 nights of clinic to supervise the elementary students and perform with them at the games

*Who will handle the money?*      Myself and Rebecca Reape (pom sponsor)

*Will money be deposited in Student Activity Account?*      Yes

*Percentage of Profit?*      50% to cheer and 50% to pom

*Estimated Revenue*      Football Clinic \$5000 (total to be split) Basketball Clinic (\$2500 to be split)

*How are proceeds to be used? (Be specific)*

Buy uniforms, expenses for regionals, state, and nationals competitions.

*Fund raising events to date: (current school year)*      None

*Fund raising planned for remainder of year: (only 1 product sale)*      None

*Attached Workflow*      Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*      Submitted

<i>Workflow Steps</i>	1	Signed by Tiffany Webb on 08/26/2019 at 4:08 PM <i>Signature:</i> Tiffany Webb	Teacher
	2	Approved by Melissa Barlow on 08/27/2019 at 06:51 AM	Principal
	3	Approval      Group:	

**Fund Raising or Solicitation Request**

---

Date: 08/11/2019

Organization: YHS Choir

Employee making request:

Full Name Darin Chapin

Describe the Fund-Raising event:

Students will sell/deliver Butterbraids. The proceeds will go to their spring trip with the choir department.

Beginning Date: 10/16/2019

Ending Date: 11/01/2019

If items are to be sold, when will they be distributed, and by whom?

Delivery on 11/12 by students.

Can items be purchased locally? No

Where will they be purchased? Support Your Cause LLC

Will students be utilized?

Yes

No

If so, how & when?

Students will sell, collect money, and deliver product.

Who will handle the money? Students

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 40%

Estimated Revenue 5000

How are proceeds to be used? (Be specific)

The proceeds will go to the sellers spring trip with the choir department.

Fund raising events to date: (current school year) None

Fund raising planned for remainder of year: (only 1 product sale) None

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*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Darin Chapin on 08/11/2019 at 9:38 PM<br><b>Signature:</b> Darin Chapin | Teacher   |
| 2 | Approved by Melissa Barlow on 08/11/2019 at 9:43 PM                               | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/08/2019

Organization: YHS DECA

Employee making request:

Full Name Jayna Cox

*Describe the Fund-Raising event:*

Operation of the student store which is a school based enterprise with associated learning objectives. The store sells snacks and drinks to persons at YHS before school and between morning passing periods.

Beginning Date: 09/09/2019

Ending Date: 05/01/2020

*If items are to be sold, when will they be distributed, and by whom?*

Products will be prepared and sold before school and between morning passing periods by the students assigned to work the store.

Can items be purchased locally? yes

Where will they be purchased? local vendors and stores to include Sam's Club, Ben E Keith, and Coca Cola Southwest Beverages

Will students be utilized?

- Yes
- No

*If so, how & when?*

It is part of course curriculum to work the DECA store for the a total time of less than one hour daily, for one week each semester. The store is open before school and passing periods between hours 1, 2 and 3.

Who will handle the money? students and the sponsor

Will money be deposited in Student Activity Account?

the sponsor, myself, delivers the money daily to the YHS Financial Secretary

Percentage of Profit? 49

Estimated Revenue 35000.00

How are proceeds to be used? (Be specific)

Field Trips and contest registration and travel expenses. Contest preparation materials and supplies. Student awards and incentives. Leadership conference travel and registration fees.

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 2

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps	1	Signed by Jayna Cox on 08/13/2019 at 10:56 AM <small>Signature: Jayna L Cox</small>	Teacher
	2	Approved by Melissa Barlow on 08/13/2019 at 11:03 AM	Principal
	3	Approval	Group:

**Fund Raising or Solicitation Request**

---

*Date:* 08/13/2019

*Organization:* Yukon High School Drama & Debate

*Employee making request:*

*Full Name* Tyler Pipkin

*Describe the Fund-Raising event:*

Candles Sales to raise fund for needed materials and entry fees.

*Beginning Date:* 11/04/2019

*Ending Date:* 11/22/2019

*If items are to be sold, when will they be distributed, and by whom?*

Before we leave for Christmas break and will be distributed by myself.

*Can items be purchased locally?* They are produced by a local candle company.

*Where will they be purchased?* From abby candles.

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

They will each have goal of selling 10 candles or related products during the fundraiser.

*Who will handle the money?* Students will collect money (cash or check) upon making the sale. Then turn into myself at end of fundraiser.

*Will money be deposited in Student Activity Account?* Yes.

*Percentage of Profit?* 40%

*Estimated Revenue* \$3000

*How are proceeds to be used? (Be specific)*

To cover cost of our extemp resource subscriptions, Scribd database subscriptions, and new scripts for competitions. Additionally, any remaining costs of attending tournaments.

*Fund raising events to date: (current school year)* 0

*Fund raising planned for remainder of year: (only 1 product sale)* 1 (Snap-Raise in the Spring semester)

*Attached Workflow* Direct Rpt -> Supervisor -> Supt. Office

*Current Status* Submitted

- Workflow Steps*
- 1 Signed by Tyler Pipkin on 08/13/2019 at 10:36 AM Teacher  
*Signature:* Tyler D Pipkin
  - 2 Approved by Melissa Barlow on 08/13/2019 at 11:03 AM Principal
  - 3 Approval Group:

**Fund Raising or Solicitation Request**

---

*Date:* 08/13/2019

*Organization:* Yukon High School Drama & Debate Team

*Employee making request:*

*Full Name* Tyler Pipkin

*Describe the Fund-Raising event:*

Students will use Snap-Raise software to raise funds.

*Beginning Date:* 03/23/2020

*Ending Date:* 04/20/2020

*If items are to be sold, when will they be distributed, and by whom?*

No items will be sold.

*Can items be purchased locally?* No items are purchased.

*Where will they be purchased?* No items will be purchased.

*Will students be utilized?*

Yes

No

*If so, how & when?*

They will collect contact information from people and businesses. Then they input that information into the team Snap-Raise profile.

*Who will handle the money?* Money is handled directly by Snap-Raise. They mail us a paper check at the conclusion of the campaign.

*Will money be deposited in Student Activity Account?* Yes.

*Percentage of Profit?* 75%

*Estimated Revenue* \$4000

*How are proceeds to be used? (Be specific)*

To cover the cost of attending our National Speech & Debate tournament in June of 2020.

*Fund raising events to date: (current school year)*

1 (Abby  
Candles  
Fall  
2019)

*Fund raising planned for remainder of year: (only 1 product sale)*

0

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<i>Attached Workflow</i>	Direct Rpt -> Supervisor -> Supt. Office		
<i>Current Status</i>	Submitted		
<i>Workflow Steps</i>	1	Signed by Tyler Pipkin on 08/13/2019 at 10:47 AM <small>Signature: Tyler D Pipkin</small>	Teacher
	2	Approved by Melissa Barlow on 08/13/2019 at 11:04 AM	Principal
	3	Approval	Group:

**Fund Raising or Solicitation Request**

---

Date: 08/14/2019

Organization: Yukon FCCLA Human Services Chapter

Employee making request:

Full Name Shelbi Loupe

Describe the Fund-Raising event:

-Selling Otis Spunkmeyer Cookie dough and items from catalog

Beginning Date: 09/23/2019

Ending Date: 10/07/2019

If items are to be sold, when will they be distributed, and by whom?

Students  
and  
myself

Can items be purchased locally? no

Where will they be purchased? Online or via the catalog

Will students be utilized?

Yes

No

If so, how & when?

Students will sell their items via catalog and online. They will pick up items and deliver them to who they sold it to.

Who will handle the money? I will, Shelbi Loupe

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 40%

Estimated Revenue \$600

How are proceeds to be used? (Be specific)

We will use these proceeds for student travel, competitions, and student registrations.

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 1

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*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                 |
|---|--|-----------------|
| 1 | Signed by Shelbi Loupe on 08/13/2019 at<br>11:15 AM    | FACS<br>TEACHER |
|   | <b>Signature:</b> Shelbi Loupe                         |                 |
| 2 | Approved by Melissa Barlow on 08/13/2019 at<br>0:49 PM | Principal       |
| 3 | Approval   | Group:          |

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Yukon High School - LIFE Transition Classroom

Employee making request:

Full Name Kelsie Williams

*Describe the Fund-Raising event:*

Our classroom would like to sell Chex Mix as our program fundraiser to help fund our daily cooking lesson—which directly correlates with our curriculum. We can apply a multitude of standards when cooking and doing any kitchen tasks. We would like to sell the Chex Mix to staff on a biweekly/weekly basis beginning in September and continuing throughout the year. The frequency of creating a batch for sale will depend on requests by staff, as well as the ability of students to make it.

Beginning Date: 09/10/2019

Ending Date: 05/08/2020

*If items are to be sold, when will they be distributed, and by whom?*

one day  
a week/  
every  
other  
week  
during  
2nd/3rd  
hour by  
the LIFE  
transition  
students

Can items be purchased locally? Yes

Where will they be purchased? some ingredients at the Farmer's Market others Walmart

Will students be utilized?

Yes

No

*If so, how & when?*

Our students will run the chex mix fundraiser. They will shop for the ingredients, make the batch of chex mix, and distribute throughout the school.

Who will handle the money? Students (to practice financial literacy) with teacher supervision

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 50

Estimated Revenue I have not fund raised at YHS before. I am not sure.

How are proceeds to be used? (Be specific)

Proceeds will fund our classroom kitchen supplies and ingredients. As a part of our curriculum, we cook daily and the proceeds would help keep our kitchen a learning environment.

Fund raising events to date: (current school year) None so far

Fund raising planned for remainder of year: (only 1 product sale) Chex Mix

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

- Workflow Steps
- 1 Signed by Kelsie Williams on 08/27/2019 at 10:52 PM Special Education Teacher  
Signature: Kelsie Williams
  - 2 Approved by Amy Beams on 08/28/2019 at 08:41 AM Executive Director of Special Services
  - 3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/15/2019

Organization: Partners Club

Employee making request:

Full Name Renee Shoaf

Describe the Fund-Raising event:

Candy and baked goods

Beginning Date: 11/18/2019

Ending Date: 11/22/2019

If items are to be sold, when will they be distributed, and by whom?

1st-3rd  
hour  
and 7th  
hour.  
My  
partners  
club  
students  
and  
Renee  
Shoaf

Can items be purchased locally? Yes

Where will they be purchased? Sams

Will students be utilized?

Yes

No

If so, how & when?

Students will be used to sell the items

Who will handle the money? Renee Shoaf

Will money be deposited in Student Activity Account?

Yes,  
Partners  
Club

Percentage of Profit? 100% on baked good, 50% on candy

*Estimated Revenue* \$800

*How are proceeds to be used? (Be specific)*

For Partners Club events such as Prom, movie night, talent show, Christmas Lights trip.

*Fund raising events to date: (current school year)* 0

*Fund raising planned for remainder of year: (only 1 product sale)* 1

*Attached Workflow* Direct Rpt -> Supervisor  
-> Supt. Office

*Current Status* Submitted

<i>Workflow Steps</i>	1	Signed by Renee Shoaf on 08/15/2019 at 11:33 AM  <b>Signature:</b> Renee Shoaf	MILLERS AFTERSCHOOL SUPERVISOR
	2	Approved by Melissa Barlow on 08/15/2019 at 6:18 PM	Principal
	3	Approval            Group:	

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Quarterback Club

Employee making request:

Full Name Jeremy Reed

Describe the Fund-Raising event:

Adrenaline Card Sales

Beginning Date: 08/10/2020

Ending Date: 08/22/2020

If items are to be sold, when will they be distributed, and by whom?

Given at time of sale by players.

Can items be purchased locally? Yes

Where will they be purchased? From Players

Will students be utilized?

Yes

No

If so, how & when?

Each players sells cards.

Who will handle the money? Quarterback Club

Will money be deposited in Student Activity Account? No

Percentage of Profit? 80%

Estimated Revenue \$30,000

How are proceeds to be used? (Be specific)

To provide football program with needs that arise and take care of yearly costs.

Fund raising events to date: (current school year) Yes

*Fund raising planned for remainder of year: (only 1 product sale)*

Yes

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                        |
|---|---|------------------------|
| 1 | Signed by Jeremy Reed on 08/27/2019 at 2:12 PM<br><br><b>Signature:</b> Jeremy Reed | Asst Athletic Director |
| 2 | Approved by Mike Clark on 09/03/2019 at 10:00 AM                                    | Athletic Director      |
| 3 | Approval  | Group:                 |

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Quarterback Club

Employee making request:

Full Name Jeremy Reed

Describe the Fund-Raising event:

Lift a Thon, yearly event that has been going on in Yukon for many years.

Beginning Date: 07/30/2020

Ending Date: 07/30/2020

If items are to be sold, when will they be distributed, and by whom? none

Can items be purchased locally? n/a

Where will they be purchased? n/a

Will students be utilized?

Yes

No

If so, how & when?

Quarterback Club does all the mailing of letters. Kids perform on lifts and running but its due to the end of Miller Iron.

Who will handle the money? Quarterback Club

Will money be deposited in Student Activity Account? No

Percentage of Profit? 100% minus expenses

Estimated Revenue \$18,000

How are proceeds to be used? (Be specific)

To supplement the program with any needs that arise and pay for yearly expenditures.

Fund raising events to date: (current school year) Yes

Fund raising planned for remainder of year: (only 1 product sale) Yes

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*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                        |
|---|---|------------------------|
| 1 | Signed by Jeremy Reed on 08/27/2019 at 2:15 PM<br><br><b>Signature:</b> Jeremy Reed | Asst Athletic Director |
| 2 | Approved by Mike Clark on 09/03/2019 at 10:00 AM                                    | Athletic Director      |
| 3 | Approval  | Group:                 |

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Quarterback Club

Employee making request:

Full Name Jeremy Reed

Describe the Fund-Raising event:

Snap Raise

Beginning Date: 05/18/2020

Ending Date: 05/22/2020

If items are to be sold, when will they be distributed, and by whom? none

Can items be purchased locally? n/a

Where will they be purchased? n/a

Will students be utilized?

Yes

No

If so, how & when?

They send out messages to potential donors.

Who will handle the money? Quarterback Club

Will money be deposited in Student Activity Account? no

Percentage of Profit? 75%

Estimated Revenue \$13,000

How are proceeds to be used? (Be specific)

To supplement program with any needs that arise and yearly expenditures.

Fund raising events to date: (current school year) yes

Fund raising planned for remainder of year: (only 1 product sale) yes

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*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                           |
|---|--|---------------------------|
| 1 | Signed by Jeremy Reed on 08/27/2019 at<br>2:17 PM<br><br><b>Signature:</b> Jeremy Reed | Asst Athletic<br>Director |
| 2 | Approved by Mike Clark on 09/03/2019 at<br>10:00 AM                                    | Athletic Director         |
| 3 | Approval   | Group:                    |

**Fund Raising or Solicitation Request**

---

Date: 08/23/2019

Organization: Track and Field

Employee making request:

Full Name Matthew Parent

Describe the Fund-Raising event:

Doughnut Sale

Beginning Date: 12/02/2019

Ending Date: 12/06/2019

If items are to be sold, when will they be distributed, and by whom?

Before  
1st,  
2nd,  
and  
after  
7th  
hour.  
By  
Coach  
Bedell

Can items be purchased locally? yes

Where will they be purchased? Local doughnut shop

Will students be utilized?

Yes

No

If so, how & when?

As helpers before and after school

Who will handle the money? Clay Bedell

Will money be deposited in Student Activity Account?

No,  
Booster  
Club

Percentage of Profit? 50%

Estimated Revenue \$2000

*How are proceeds to be used? (Be specific)*

Buy pole vault poles

*Fund raising events to date: (current school year)*

1

*Fund raising planned for remainder of year: (only 1 product sale)*

We have one online fundraiser and one product sale

*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Matthew Parent on 08/23/2019 at 11:34 AM<br><small>Signature: Matt Parent</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/23/2019 at 11:41 AM  | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/12/2019

Organization: YHS Travel

Employee making request:

Full Name Jessica Parker

Describe the Fund-Raising event:

We will be selling donuts to raise money for our trip to Costa Rica in June 2020.

Beginning Date: 01/13/2020

Ending Date: 01/23/2020

If items are to be sold, when will they be distributed, and by whom?

1-3 hour and 7th hour. Students traveling to YHS, possibly teachers if we can get covers.

Can items be purchased locally? yes

Where will they be purchased? Miller Donuts

Will students be utilized?

Yes

No

If so, how & when?

During sale times each day.

Who will handle the money? Students taking money as we sell donuts, Jessica Parker, Jasmine Davis, and Katy Kirkpatrick

Will money be deposited in Student Activity Account? yes

Percentage of Profit? 40 percent

Estimated Revenue \$1500

*How are proceeds to be used? (Be specific)*

Money will be evenly distributed into student accounts with Explorica for the trip.

*Fund raising events to date: (current school year)*

Donut sales

*Fund raising planned for remainder of year: (only 1 product sale)*

Donut sales

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                 |
|---|---|-----------------|
| 1 | Signed by Jessica Parker on 08/12/2019 at 09:56 AM  | Spanish Teacher |
|   | <i>Signature:</i> Jessica Parker                    |                 |
| 2 | Approved by Melissa Barlow on 08/12/2019 at 4:28 PM | Principal       |
| 3 | Approval  | Group:          |

**Fund Raising or Solicitation Request**

---

*Date:* 08/27/2019

*Organization:* YHS TSA

*Employee making request:*

*Full Name* Donnieta Ray

*Describe the Fund-Raising event:*

Students will sell candy.

*Beginning Date:* 02/03/2020

*Ending Date:* 02/28/2020

*If items are to be sold, when will they be distributed, and by whom?*

They will be distributed by me after school to TSA members

*Can items be purchased locally?* Yes

*Where will they be purchased?* Online through fundraising company

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

Students will sell to community, family, and friends during the month of February.

*Who will handle the money?* TSA Students and Donnieta Ray

*Will money be deposited in Student Activity Account?* Yes

*Percentage of Profit?* 56%

*Estimated Revenue* \$600.00

*How are proceeds to be used? (Be specific)*

Proceeds will be used for TSA expenses for local meetings, mini conferences, Regional TSA, State TSA, and expenses for TSA competitive events.

*Fund raising events to date: (current school year)* 0

*Fund raising planned for remainder of year: (only 1 product sale)* 1

*Attached Workflow*

Direct Rpt ->  
Supervisor -> Supt.  
Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                             |
|---|---|-----------------------------|
| 1 | Signed by Donnieta Ray on<br>08/27/2019 at 5:41 PM<br><br><small>Signature: Donnieta R. Ray</small> | COMPUTER SCIENCE<br>TEACHER |
| 2 | Approved by Melissa Barlow on<br>08/27/2019 at 7:34 PM  | Principal                   |
| 3 | Approval                      Group:  |                             |

**Fund Raising or Solicitation Request**

---

Date: 08/18/2019

Organization: Yukon Visual Arts

Employee making request:

Full Name Brian Payne

Describe the Fund-Raising event:

Panda Express Restaurant Fundraiser (x2). Fall 2019 & Spring 2020.

Beginning Date: 10/04/2019

Ending Date: 05/01/2020

If items are to be sold, when will they be distributed, and by whom?

Panda Express Restaurant

Can items be purchased locally? Yes.

Where will they be purchased? Panda Express Restaurant

Will students be utilized?

- Yes
- No

If so, how & when?

Students will not be utilized. The restaurant will handle the transactions.

Who will handle the money? Panda Express Restaurant

Will money be deposited in Student Activity Account?

Yes, via check.

Percentage of Profit? 100%

Estimated Revenue \$200 - \$400

How are proceeds to be used? (Be specific)

To purchase equipment and supplies.

Fund raising events to date: (current school year)

0

*Fund raising planned for remainder of year: (only 1 product sale)*

Bake Sale  
for NAHS  
(R.  
Adams  
completed  
the form)

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Brian Payne on 08/18/2019 at 06:28 AM<br><small>Signature: Brian Payne</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/18/2019 at 3:29 PM                                      | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/27/2019

Organization: Quarterback Club

Employee making request:

Full Name Jeremy Reed

Describe the Fund-Raising event:

Pie Auction. Patrons pay for whip cream pies to smear in person of there choice face.

Beginning Date: 05/29/2020

Ending Date: 05/29/2020

If items are to be sold, when will they be distributed, and by whom? no

Can items be purchased locally? n/a

Where will they be purchased? n/a

Will students be utilized?

Yes

No

If so, how & when?

Quarterback Club runs the program. We do it on same night as our final spring practice.

Who will handle the money? Quarterback Club

Will money be deposited in Student Activity Account? no

Percentage of Profit? 100% minus expenses

Estimated Revenue \$1500

How are proceeds to be used? (Be specific)

To supplement program with any needs or yearly expenditures.

Fund raising events to date: (current school year) yes

Fund raising planned for remainder of year: (only 1 product sale) yes

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                        |
|---|---|------------------------|
| 1 | Signed by Jeremy Reed on 08/27/2019 at 2:21 PM<br><b>Signature:</b> Jeremy Reed | Asst Athletic Director |
| 2 | Approved by Mike Clark on 09/03/2019 at 10:00 AM                                | Athletic Director      |
| 3 | Approval  | Group:                 |

**Fund Raising or Solicitation Request**

---

Date: 08/23/2019

Organization: Track and Field

Employee making request:

Full Name Matthew Parent

Describe the Fund-Raising event:

Snap Raise online fundraiser

Beginning Date: 03/06/2020

Ending Date: 03/13/2020

If items are to be sold, when will they be distributed, and by whom? NA

Can items be purchased locally? NA

Where will they be purchased? NA

Will students be utilized?

Yes

No

If so, how & when?

Students will email friends and family

Who will handle the money? Snap Raise officials

Will money be deposited in Student Activity Account? No-Booster Club

Percentage of Profit? 80% after incentives are given to students

Estimated Revenue \$3000-4000

How are proceeds to be used? (Be specific)

Equipment and uniforms for the high school and middle school teams

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 1

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Matthew Parent on 08/23/2019 at 11:29 AM<br><small>Signature: Matt Parent</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/23/2019 at 11:41 AM  | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: YMS Art

Employee making request:

Full Name Jeanette Bechtol

Describe the Fund-Raising event:

Pizza & Palette Event

Students & parents come together to paint on canvas. They follow the teacher. We provide the paint, canvas & pizza.

Beginning Date: 10/01/2019

Ending Date: 05/19/2020

If items are to be sold, when will they be distributed, and by whom?

We will have 2 to 3 events a year.

Can items be purchased locally? Some of them can.

Where will they be purchased? Either from local art stores or an art catalogue on line.

Will students be utilized?

Yes

No

If so, how & when?

n/a

Who will handle the money? art teachers

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? n/a

Estimated Revenue Maybe \$150 for each event.

How are proceeds to be used? (Be specific)

We will buy art supplies for our classes.

*Fund raising events to date: (current school year)* 0

*Fund raising planned for remainder of year: (only 1 product sale)* Pizza  
Palette  
Event &  
Smencil  
Sales

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Jeanette Bechtol on 08/28/2019 at 10:22 AM<br><b>Signature:</b> Jeanette Bechtol | Teacher   |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:24 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: Yukon Middle School Art

Employee making request:

Full Name Hannah Smith

*Describe the Fund-Raising event:*

The art department will order smencils. Smencils will be sold in the artroom and library. Smencils are 1\$ each. Sold in buckets of 50. Usually order 10 boxes.

Beginning Date: 08/28/2019

Ending Date: 05/27/2020

*If items are to be sold, when will they be distributed, and by whom?*

Hannah Smith,  
Leslie aubrey,  
jeanette bechtol

Can items be purchased locally? No

Where will they be purchased? <https://www.scentcoinc.com>

Will students be utilized?

- Yes
- No

*If so, how & when?*

n/a

Who will handle the money? The art teachers in the classroom or the librarian

Will money be deposited in Student Activity Account?

yes, art activity account

Percentage of Profit? 41%

Estimated Revenue 205%

*How are proceeds to be used? (Be specific)*

Art supplies it will depend on the things the art teachers need as they run out.

*Fund raising events to date: (current school year)*

2019-2020  
school  
year

*Fund raising planned for remainder of year: (only 1 product sale)*

yes

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Hannah Smith on 08/28/2019 at 10:21 AM<br><small>Signature: Hannah smith</small> | Teacher   |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:24 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/13/2019

Organization: yukon ms band

Employee making request:

Full Name Darnell Zook

Describe the Fund-Raising event:

yms band-a-palooza donation drive and event

Beginning Date: 09/06/2019

Ending Date: 09/14/2019

If items are to be sold, when will they be distributed, and by whom? n/a

Can items be purchased locally? n/a

Where will they be purchased? n/a

Will students be utilized?

Yes

No

If so, how & when?

collect donations and participate in band-a-palooza party

Who will handle the money? band staff

Will money be deposited in Student Activity Account? yes

Percentage of Profit? varies - approx 85%

Estimated Revenue 15,000

How are proceeds to be used? (Be specific)

general operations of the band program / reduce band fees

Fund raising events to date: (current school year) Hideaway  
pizza  
night

Fund raising planned for remainder of year: (only 1 product sale) n/a

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Darnell Zook on 08/13/2019 at 09:26 AM<br><small>Signature: darnell   zook</small> | Teacher   |
| 2 | Approved by Melissa Barlow on 08/13/2019 at 09:57 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

*Date:* 08/28/2019

*Organization:* Yukon Middle School Spirit Hoops

*Employee making request:*

*Full Name* Courtney Loveless

*Describe the Fund-Raising event:*

Silent auctions, raffles and half-time half court shots. (Events are offered to the audience of each game)

*Beginning Date:* 10/28/2019

*Ending Date:* 03/13/2020

*If items are to be sold, when will they be distributed, and by whom?*

If prizes are won and given out such as in the raffle, silent auction and half court shots, all prizes will be distributed by Courtney Loveless, Brent Kaufman, or Melanie Kaufman.

*Can items be purchased locally?*

Yes, we bring in items from local organizations as well as others that are not found locally (we always search locally first).

*Where will they be purchased?*

A majority of our basketball gear is either donated or purchased from stitch design here and Yukon and our other items are search for at local businesses.

*Will students be utilized?*

- Yes
- No

*If so, how & when?*

Students are encouraged to come out and support their fellow classmates. By doing this, when they purchase a student ticket they are automatically entered into a raffle drawing that happens during the half-time of our last game of the night. Students are also encouraged to attempt the half court shot!

*Who will handle the money?* Courtney Loveless

*Will money be deposited in Student Activity Account?*

It will be deposited into the Spirit Hoops account

*Percentage of Profit?* A projected percentage of profit is about 50%.

*Estimated Revenue* \$1000-\$2000

*How are proceeds to be used? (Be specific)*

The money raised during this time will go to ordering new equipment that can be used by the players, coaches, employees working the games and/or officials, ordering coaches/officials gear and supplies, to improve the image and preservation of the gym facility, and could be used to provide food and drinks for players on game days.

*Fund raising events to date: (current school year)*

Fundraising will begin Oct. 28th and conclude Mar. 13th.

*Fund raising planned for remainder of year: (only 1 product sale)*

Fundraising will occur during the winter season of basketball.

---

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

1

Signed by Courtney Loveless on 08/28/2019 at 08:58 AM

Science Teacher

*Signature:* Courtney Loveless

2

Approved by Kenneth Ward on 08/29/2019 at 06:24 AM

Principal

3

Approval

Group:

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: Yukon Middle School Boys Basketball

Employee making request:

Full Name Courtney Loveless

Describe the Fund-Raising event:

Jerky Sales/Candy. (Country Meats and World's Finest Chocolate)

Beginning Date: 10/28/2019

Ending Date: 03/13/2020

If items are to be sold, when will they be distributed, and by whom?

By coaches in their classrooms throughout the day and by students during REC time at school.

Can items be purchased locally? No but items are purchased in the US.

Where will they be purchased? Country Meats - Ocala, FL / World's Finest Chocolate - Chicago, IL

Will students be utilized?

Yes

No

If so, how & when?

Students will be able to sell products on their own during a specific time period during school hours to facility and classmates. This is not something that every student will have to do but will be encouraged to do.

Who will handle the money? Les Baker

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? Country Meats - 1 case costs \$89 and we sell them each for \$1 (\$65 profit for us per case) / World's Finest Chocolate - Up to 50% profit on \$1 Chocolate bars (Excluding tax and shipping)

*Estimated Revenue* \$2000 - \$4000

*How are proceeds to be used? (Be specific)*

The money raised during this time will go to buying new uniforms for the boys (in a variety of sizes), ordering new equipment that can be used during practice and games, ordering coaches gear, to improve the image and preservation of the gym facility, and could be used to provide food and drinks for players on game days.

*Fund raising events to date: (current school year)*

Fundraising will begin Oct. 28th and conclude Mar. 13th.

*Fund raising planned for remainder of year: (only 1 product sale)*

Fundraising will occur during the winter season of basketball.

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                 |
|---|---|-----------------|
| 1 | Signed by Courtney Loveless on 08/28/2019 at 09:28 AM | Science Teacher |
|   | <i>Signature:</i> Courtney Loveless                   |                 |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:24 AM    | Principal       |
| 3 | Approval  | Group:          |

**Fund Raising or Solicitation Request**

---

Date: 07/30/2019

Organization: YMS Cheer

Employee making request:

Full Name: Duston Lambakis

Describe the Fund-Raising event:

Parent Bake Sale - off campus at the Cherokee Trading Post

Beginning Date: 09/16/2019

Ending Date: 09/30/2019

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? Yes

Where will they be purchased? Cherokee Trading Post

Will students be utilized?

Yes

No

If so, how & when?

Parents are in charge of running this fundraiser (making the baked goods). Cheerleaders will be advertising with signs the day of the sale.

Who will handle the money? One designated parent (chosen by sponsor)

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 100%

Estimated Revenue \$1,000+

How are proceeds to be used? (Be specific)

Monies cover any expenses for cheer - uniforms, poms, extracurricular items, such as Cmas gifts, lunches, t-shirts, etc.

*Fund raising events to date: (current school year)*

Pasta  
Fundraiser  
(done in  
April  
2019)

*Fund raising planned for remainder of year: (only 1 product sale)*

Morning  
Donut  
Sales -  
on  
campus,  
Winter  
Formal  
Dance

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Duston Lambakis on 07/30/2019 at 11:22 AM<br><br><b>Signature:</b> Duston Lambakis | Counselor |
| 2 | Approved by Kenneth Ward on 08/05/2019 at 07:03 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 07/30/2019

Organization: YMS Cheer

Employee making request:

Full Name Duston Lambakis

Describe the Fund-Raising event:

Morning Donut Sales

Beginning Date: 04/01/2020

Ending Date: 04/30/2020

If items are to be sold, when will they be distributed, and by whom?

In Spring by cheerleaders

Can items be purchased locally? Yes

Where will they be purchased? Local Donut shops

Will students be utilized?

- Yes
- No

If so, how & when?

Cheerleaders will sell in the mornings before school in gym lobby.

Who will handle the money? Cheer sponsor

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 50-75%

Estimated Revenue \$1,000+

How are proceeds to be used? (Be specific)

Money will be in cheer account to go towards uniforms, equipment, t-shirts, lunches, Cmas gifts, dance decorations, etc.

*Fund raising events to date: (current school year)*

Pasta fundraiser  
(done in April 2019)

*Fund raising planned for remainder of year: (only 1 product sale)*

Parent Bake Sale, Winter Dance

*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Duston Lambakis on 07/30/2019 at 11:49 AM<br><br><b>Signature:</b> Duston Lambakis | Counselor |
| 2 | Approved by Kenneth Ward on 08/05/2019 at 07:03 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/18/2019

Organization: YMS Cheer

Employee making request:

Full Name: Duston Lambakis

Describe the Fund-Raising event:

Game face temporary tattoos

Beginning Date: 09/11/2019

Ending Date: 05/25/2020

If items are to be sold, when will they be distributed, and by whom?

Distributed day off, sold by cheerleaders, sponsor

Can items be purchased locally? no

Where will they be purchased? online - gamefaces.com

Will students be utilized?

Yes

No

If so, how & when?

Cheerleaders will be utilized - they will sell items during lunch times. We are hoping to sell these periodically through the year for the various sporting events - football, volleyball, basketball, wrestling, etc.

Who will handle the money? Cheer sponsor - financial secretary

Will money be deposited in Student Activity Account?

into cheer account

Percentage of Profit? 30-50%

Estimated Revenue \$150-200 per sale

How are proceeds to be used? (Be specific)



**Fund Raising or Solicitation Request**

---

Date: 07/30/2019

Organization: YMS Cheer

Employee making request:

Full Name: Duston Lambakis

Describe the Fund-Raising event:

Winter Formal Dance

Beginning Date: 12/02/2019

Ending Date: 12/31/2019

If items are to be sold, when will they be distributed, and by whom?

Cheerleaders will sell tickets to the dance a couple of weeks prior.

Can items be purchased locally? N/A

Where will they be purchased? Tickets will be purchased in gym lobby each morning

Will students be utilized?

- Yes
- No

If so, how & when?

Cheerleaders will sell tickets in gym lobby each morning

Who will handle the money? Sponsor

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 100%

Estimated Revenue \$2,000+

How are proceeds to be used? (Be specific)

All money goes back into cheer account to cover uniforms, poms, equipment, dance decorations, t-shirts, lunches, Cmas gifts, etc.

*Fund raising events to date: (current school year)*

Pasta  
Fundraiser  
(done in  
April  
2019)

*Fund raising planned for remainder of year: (only 1 product sale)*

Morning  
Donut  
Sales,  
Parent  
Bake  
Sale

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Duston Lambakis on 07/30/2019 at 0:43 PM<br><br><i>Signature:</i> Duston Lambakis | Counselor |
| 2 | Approved by Kenneth Ward on 08/05/2019 at 07:03 AM  | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: YMS Show Choir

Employee making request:

Full Name Judith Dinkel

Describe the Fund-Raising event:

Online crowdfunding through DepositaGift.com

Beginning Date: 12/02/2019

Ending Date: 01/17/2020

If items are to be sold, when will they be distributed, and by whom?

no  
items  
sold

Can items be purchased locally? no

Where will they be purchased? online

Will students be utilized?

Yes

No

If so, how & when?

They will send emails directing family and friends to the YMS Show Choir DepositaGift.com website.

Who will handle the money? Judy Dinkel, Pam Elder

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 93%

Estimated Revenue unknown at this time - hoping for \$2,500 to \$3,000

How are proceeds to be used? (Be specific)

- 1. new stools
- 2. lap desks
- 3. stability wobble cushions
- 4. dresses
- 5. character shoes
- 6. shirts and ties
- 7. dress shoes
- 8. accompanist
- 9. choreographer
- 10. stock arrangements

*Fund raising events to date: (current school year)*

none

*Fund raising planned for remainder of year: (only 1 product sale)*

restaurant  
nights

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Judith Dinkel on 08/28/2019 at 1:19 PM<br><small>Signature: Judith M. Dinkel</small> | Teacher   |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:24 AM   | Principal |
| 3 | Approval   | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 08/12/2019

Organization: YMS Dungeons & Dragons Club

Employee making request:

Full Name Christin Hall

Describe the Fund-Raising event:

D&D Long Game night occurs 2 to 4 times per year for 4 hours. Sales are of food and beverages during that time period.

Beginning Date: 08/15/2019

Ending Date: 05/01/2020

If items are to be sold, when will they be distributed, and by whom?

Distributed at purchase by teachers.

Can items be purchased locally? Yes

Where will they be purchased? YMS Library

Will students be utilized?

- Yes
- No

If so, how & when?

N/A

Who will handle the money? Christin Hall & Kadee Wilbanks

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 75%

Estimated Revenue 100-150\$

How are proceeds to be used? (Be specific)

Proceeds will go towards purchasing dice, books, and manuals required for continued play of Dungeons and Dragons as well as dice bags and containers for appropriate storage to prevent loss.

*Fund raising events to date: (current school year)*

None

*Fund raising planned for remainder of year: (only 1 product sale)*

4

*Attached Workflow*

Direct Rpt -> Supervisor  
-> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                           |
|---|--|---------------------------|
| 1 | Signed by Christin Hall on 08/12/2019 at 5:10 PM<br><br><b>Signature:</b> Christin M. Hall | Special Education Teacher |
| 2 | Approved by Kenneth Ward on 08/16/2019 at 5:22 PM  | Principal                 |
| 3 | Approval                      Group:   |                           |

**Fund Raising or Solicitation Request**

---

Date: 04/02/2019

Organization: FACS

Employee making request:

Full Name Nancy Nelson

Describe the Fund-Raising event:

Food sales to students and teachers.

Beginning Date: 10/01/2019

Ending Date: 05/29/2020

If items are to be sold, when will they be distributed, and by whom?

Sales will occur between classes by teacher.

Can items be purchased locally? yes

Where will they be purchased? sams

Will students be utilized?

Yes

No

If so, how & when?

Students will only be purchasing items.

Who will handle the money? Teacher will collect money and deposit in the FACS account.

Will money be deposited in Student Activity Account?

Yes. Account #881004 has already been established.

Percentage of Profit? Approximately 50% profit margin depending upon item sold.

Estimated Revenue \$2500.

How are proceeds to be used? (Be specific)

Proceeds will be used to buy items used in all units of the FACS classes, FCCLA dues and competition fees, bus fees, appliances, student rewards, guest speaker fees, machinery maintenance fees (such as sewing machine and pedal desk servicing), etc.

Fund raising events to date: (current school year)

No other fundraisers are planned.

Fund raising planned for remainder of year: (only 1 product sale)

No other fundraisers are planned.

---

*Attached Workflow*

Direct Rpt -> Supervisor -> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Nancy Nelson on 04/02/2019 at 10:42 AM    | Teacher   |
|   | <b>Signature:</b> Nancy Nelson                      |           |
| 2 | Approved by Diana Lebsack on 04/02/2019 at 10:43 AM | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 04/02/2019

Organization: FACS

Employee making request:

Full Name Nancy Nelson

Describe the Fund-Raising event:

Food sales to students and teachers.

Beginning Date: 10/01/2019

Ending Date: 05/28/2020

If items are to be sold, when will they be distributed, and by whom?

Items will be sold between classes by teacher.

Can items be purchased locally? yes

Where will they be purchased? sams

Will students be utilized?

Yes

No

If so, how & when?

Students will not sell merchandise. They will only purchase items.

Who will handle the money? Teacher

Will money be deposited in Student Activity Account?

Yes. Activity account #881004 is already established.

Percentage of Profit? Approximately 50% profit margin depending on items sold.

Estimated Revenue \$2500

How are proceeds to be used? (Be specific)

Proceeds will be used to buy supplies for all units of the FACS classes, appliances, machinery maintenance (sewing machines, pedal desks, etc.), FCCLA dues and competition fees, bus fees, guest speakers, student rewards, office supplies, etc.

Fund raising events to date: (current school year)

No other fundraising events.

Fund raising planned for remainder of year: (only 1 product sale)

No other fundraising events are planned.

---

Attached Workflow

Direct Rpt -> Supervisor -> Supt. Office

---

*Current Status*  
*Workflow Steps*

**Submitted**

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Nancy Nelson on 04/02/2019 at 10:57 AM<br><b>Signature:</b> Nancy Nelson | Teacher   |
| 2 | Approved by Diana Lebsack on 04/02/2019 at 1:49 PM                                 | Principal |
| 3 | Approval<br>Group:   |           |

**Fund Raising or Solicitation Request**

---

Date: 08/22/2019

Organization: Yukon Middle School Gifted

Employee making request:

Full Name Emily Meek

Describe the Fund-Raising event:

The sale of shirts for the gifted program

Beginning Date: 10/01/2019

Ending Date: 10/11/2019

If items are to be sold, when will they be distributed, and by whom?

They will be distributed during gifted class by Greg Bunch, Emily Meek or Rachel Ellis

Can items be purchased locally? Yes

Where will they be purchased? Miller Mom Makes

Will students be utilized?

Yes

No

If so, how & when?

NA

Who will handle the money? Emily Meek, Greg Bunch and Rachel Ellis

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 20%

Estimated Revenue \$300

*How are proceeds to be used? (Be specific)*

Supplies for in class projects and/or  
Transportation costs for field trips

*Fund raising events to date: (current school year)*

NA

*Fund raising planned for remainder of year: (only 1 product sale)*

Snack  
Sales in  
class  
(pending  
approval)

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |               |
|---|--|---------------|
| 1 | Signed by Emily Meek on 08/22/2019 at 10:18 AM<br><br><i>Signature:</i> Emily Meek | GT<br>TEACHER |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:23 AM                                 | Principal     |
| 3 | Approval   | Group:        |

**Fund Raising or Solicitation Request**

---

Date: 08/15/2019

Organization: Yukon Middle School- Outdoor Education

Employee making request:

Full Name Mark Chaney

*Describe the Fund-Raising event:*

Coach Baker and myself will be selling items in order to raise money for Outdoor Education, with the purpose of purchasing equipment to support our units.

Beginning Date: 09/02/2019

Ending Date: 05/29/2020

*If items are to be sold, when will they be distributed, and by whom?*

They will be distributed in class upon arrival after they are ordered.

Can items be purchased locally? Yes

Where will they be purchased? The products sold will be purchased through Midwest Sports' rep, Brannon Parent.

Will students be utilized?

Yes

No

*If so, how & when?*

They will be the ones purchasing items.

Who will handle the money? Pam Elder

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 25%

Estimated Revenue \$400

*How are proceeds to be used? (Be specific)*

Proceeds will be used to purchase items and equipment that support the units we cover in Outdoor Education.

*Fund raising events to date: (current school year)*

0

*Fund raising planned for remainder of year: (only 1 product sale)*

1

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |           |
|---|---|-----------|
| 1 | Signed by Mark Chaney on 08/15/2019 at 07:39 AM   | Teacher   |
|   | <i>Signature:</i> Mark Chaney                     |           |
| 2 | Approved by Kenneth Ward on 08/20/2019 at 3:49 PM | Principal |
| 3 | Approval  | Group:    |

**Fund Raising or Solicitation Request**

---

Date: 03/27/2019  
Organization: Yukon Middle School

Employee making request:

Full Name Jenah Hamilton

Describe the Fund-Raising event:

Snack sales in the media centers during the passing period for the purpose of raising funds for school-wide needs as our administration team sees fit.

Beginning Date: 08/19/2019

Ending Date: 05/22/2020

If items are to be sold, when will they be distributed, and by whom?

During passing periods and before/after school, by media center staff.

Can items be purchased locally? yes

Where will they be purchased? Ben E Keith, Sam's, Walmart

Will students be utilized?

- Yes
- No

If so, how & when?

The hand-selected library aides will be used to help with sales.

Who will handle the money? The media center staff

Will money be deposited in Student Activity Account? yes

Percentage of Profit? approx 50%

Estimated Revenue approx \$15,000

How are proceeds to be used? (Be specific)

We use these proceeds for many things around our school including: Library media center books and materials, classroom needs, office needs, REC time activities, rewards.

Fund raising events to date: (current school year) 0

Fund raising planned for remainder of year: (only 1 product sale) 0

---

Attached Workflow Direct Rpt -> Supervisor -> Supt. Office

Current Status Submitted

Workflow Steps 1 Signed by Jenah Hamilton on 03/27/2019 at 11:26 AM Media Consultant  
Signature: Jenah Hamilton

---

2 Approved by Diana Lebsack on 03/27/2019 at 6:32 PM Principal  
3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/28/2019

Organization: Yukon Middle School Softball

Employee making request:

Full Name Courtney Loveless

Describe the Fund-Raising event:

Jerky Sales/Candy. (Country Meats and World's Finest Chocolate)

Beginning Date: 09/02/2019

Ending Date: 10/11/2019

If items are to be sold, when will they be distributed, and by whom?

By coaches in their classrooms throughout the day and by students during REC time at school.

Can items be purchased locally? No but items are purchased in the US.

Where will they be purchased? Country Meats - Ocala, FL / World's Finest Chocolate - Chicago, IL

Will students be utilized?

Yes

No

If so, how & when?

Students will be able to sell products on their own during a specific time period during school hours to facility and classmates. This is not something that every student will have to do but will be encouraged to do.

Who will handle the money? Courtney Loveless

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? Country Meats - 1 case costs \$89 and we sell them each for \$1 (\$65 profit for us per case) / World's Finest Chocolate - Up to 50% profit on \$1 Chocolate bars (Excluding tax and shipping)

*Estimated Revenue* \$2000 - \$4000

*How are proceeds to be used? (Be specific)*

The money raised during this time will go to buying new uniforms for the girls (in a variety of sizes), ordering new equipment that can be used during practice and games, ordering coaches gear, to improve the image and preservation of the fields (dirt and equipment), and could be used to provide food and drinks for players on game days.

*Fund raising events to date: (current school year)*

Fundraising will begin Sept. 2nd and conclude Oct. 12th

*Fund raising planned for remainder of year: (only 1 product sale)*

Fundraising will occur during the fall season of softball.

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                 |
|---|---|-----------------|
| 1 | Signed by Courtney Loveless on 08/28/2019 at 08:03 AM | Science Teacher |
|   | <i>Signature:</i> Courtney Loveless                   |                 |
| 2 | Approved by Kenneth Ward on 08/29/2019 at 06:24 AM    | Principal       |
| 3 | Approval  | Group:          |

**Fund Raising or Solicitation Request**

---

Date: 10/03/2019

Organization: Yukon Middle School Theatre

Employee making request:

Full Name Lenita Krejci

*Describe the Fund-Raising event:*

The theatre department would like to do their annual lip-sync battle fundraiser in which students may register and rehearse an approved song to do a lip-sync performance with pending a \$1 per person fee. The performance will be on October 3rd from 3 to 5 p.m. and will have a \$5 admission fee for audience members which gives them 5 tickets for 5 votes. Audience members may purchase additional votes as well \$1 = 1 vote.

Beginning Date: 08/19/2019

Ending Date: 10/03/2019

*If items are to be sold, when will they be distributed, and by whom?*

Tickets will be given day of event immediately after purchase.

Can items be purchased locally? Yes

Where will they be purchased? YMS Cafeteria (Same place and time of performance)

Will students be utilized?

- Yes
- No

*If so, how & when?*

Students will provide entertainment and helping run the event.

Who will handle the money? Lenita Krejci

Will money be deposited in Student Activity Account?

Theatre Production

Percentage of Profit? 100%

Estimated Revenue \$400

*How are proceeds to be used? (Be specific)*

For future production and production needs.

*Fund raising events to date: (current school year)*

0

*Fund raising planned for remainder of year: (only 1 product sale)*

0

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |                  |
|---|--|------------------|
| 1 | Signed by Lenita Krejci on 08/16/2019 at 10:05 AM<br><br><b>Signature:</b> Lenita Krejci | DRAMA<br>TEACHER |
| 2 | Approved by Kenneth Ward on 08/16/2019 at 5:20 PM  | Principal        |
| 3 | Approval   | Group:           |

**Fund Raising or Solicitation Request**

---

*Date:* 09/03/2019

*Organization:* Yukon high school and Junior High Boys and Girls tennis

*Employee making request:*

*Full Name* Barney Moon

*Describe the Fund-Raising event:*

We will sell Chocolate bars.

*Beginning Date:* 09/16/2019

*Ending Date:* 10/04/2019

*If items are to be sold, when will they be distributed, and by whom?*

By the students during these dates.

*Can items be purchased locally?* no

*Where will they be purchased?* at school and the community

*Will students be utilized?*

Yes

No

*If so, how & when?*

Students will be responsible to sell the candy. During the dates previously noted.

*Who will handle the money?* Coach Moon and Coach Ankrom

*Will money be deposited in Student Activity Account?*

no. Money will be deposited with the Tennis Booster Club.

*Percentage of Profit?* 50%

*Estimated Revenue* 3,000\$



**Fund Raising or Solicitation Request**

---

Date: 09/03/2019

Organization: yukon high school Boys and Girls Junior High and High school Tennis

Employee making request:

Full Name Barney Moon

Describe the Fund-Raising event:

Vertical Snap. Students will send out Emails to family and friends in order to have them donate.

Beginning Date: 01/06/2020

Ending Date: 01/31/2020

If items are to be sold, when will they be distributed, and by whom? N/A

Can items be purchased locally? N/A

Where will they be purchased? N/A

Will students be utilized?

Yes

No

If so, how & when?

Students will send out Emails.

Who will handle the money? Coach Ankrom and Coach Moon

Will money be deposited in Student Activity Account? Booster Club

Percentage of Profit? 80%

Estimated Revenue \$6000

How are proceeds to be used? (Be specific)

Tennis Equipment and supplies

Fund raising events to date: (current school year) Jan. 6th thru Jan 31st

*Fund raising planned for remainder of year: (only 1 product sale)*

N/A

---

*Attached Workflow*

Direct Rpt -> Supervisor ->  
Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |  |           |
|---|--|-----------|
| 1 | Signed by Barney Moon on 09/03/2019 at 08:33 AM<br><b>Signature:</b> barney moon | Teacher   |
| 2 | Approved by Melissa Barlow on 09/03/2019 at 08:40 AM                             | Principal |
| 3 | Approval   | Group:    |

Fund Raising or Solicitation Request

Date:07/22/2019

Organization:Yukon FFA

Employee making request:

Full NameScott Stevens

Describe the Fund-Raising event:

Blue and Gold/T&D meats- Meat sale

Beginning Date:08/19/2019

Ending Date:09/06/2019

If items are to be sold, when will they be distributed, and by whom? Distributed the week of 9/9 by the students selling the products

Can items be purchased locally?Yes

Where will they be purchased?Blue and Gold/T&D

Will students be utilized?

Yes

No

If so, how & when?

Students will sell products, collect money and distribute the product.

Who will handle the money?Ag Teachers

Will money be deposited in Student Activity Account?Yes

Percentage of Profit?15/20

Estimated Revenue5000

How are proceeds to be used? (Be specific)

Student activities-National FFA convention, state convention.

Fund raising events to date: (current school year)1

Fund raising planned for remainder of year: (only 1 product sale)1

Attached WorkflowDirect Rpt -> Supervisor -> Supt. Office

Current Status

Submitted

1 Signed by Scott Stevens on 07/22/2019 at 11:13 AM Teacher

Signature: Scott Stevens

Workflow Steps

2 Approved by Melissa Barlow on 07/22/2019 at 9:18 PM Principal

3 Approval Group:

**Fund Raising or Solicitation Request**

---

Date: 08/12/2019

Organization: Yukon Special Athletes

Employee making request:

Full Name Kimberly Garner

Describe the Fund-Raising event:

Bake sale during school hours except lunch hours

Beginning Date: 03/02/2020

Ending Date: 03/06/2020

If items are to be sold, when will they be distributed, and by whom?

Bake  
sale  
items  
sold  
1,2,3,7  
hours

Can items be purchased locally? yes - most donated

Where will they be purchased? Walmart

Will students be utilized?

- Yes
- No

If so, how & when?

Students will be allowed to make some items as well as operate the bake sale

Who will handle the money? Kim Garner or Renee Shoaf

Will money be deposited in Student Activity Account? Yes

Percentage of Profit? 90-100%

Estimated Revenue \$1000

How are proceeds to be used? (Be specific)

entry fees for Special Olympics events, water, sunscreen, snacks, etc. for events

Fund raising events to date: (current school year) none

Fund raising planned for remainder of year: (only 1 product sale)

none

---

*Attached Workflow*

Direct Rpt -> Supervisor -  
> Supt. Office

*Current Status*

Submitted

*Workflow Steps*

- |   |   |                 |
|---|---|-----------------|
| 1 | Signed by Kimberly Garner on 08/12/2019 at 5:21 PM<br><b>Signature:</b> Kimberly Garner | SPED<br>TEACHER |
| 2 | Approved by Melissa Barlow on 08/12/2019 at 5:23 PM                                     | Principal       |
| 3 | Approval  | Group:          |



**Application for Highly Qualified Credential for  
ADJUNCT TEACHERS**

Name Baldwin Heather Michelle Sheffer

**FEE:**

Last First Middle Maiden

Address 1018 Summerton Place

Street or Rural Route Number

Yukon

City

OK

State

73099

Zip Code

(405) 317-6759

Daytime Telephone Number

( )

Evening Telephone Number

( )

Other number where you can be reached?

hmbaldwin1@yahoo.com

E-Mail Address

Social Security Number:

4 5 5 8 5 5 3 0 5

Highest  
Degree  
Conferred

**LEAVE THIS SPACE BLANK**

**PART I: SUBJECT AREA REQUESTED**

Mid-Level English Language Arts

**PART II: EDUCATIONAL INFORMATION**

College(s) Attended: University of central Oklahoma

College Degree(s) Bachelor's Expected May 2020

Year of Degree(s): \_\_\_\_\_

Signature of principal verifying adjunct teacher has a bachelor's degree:

Ron Brummett

Print

Myers Elementary

School Site

Ron Brummett

Signature

Yukon Public Schools

School District

**INSTRUCTIONS**

The applicant must complete Parts I, II, and III and enclose a \$25 processing fee (nonrefundable). Make check, cashier's check or money order payable to the Oklahoma State Department of Education.

MAIL TO: Professional Services Division  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Room 212  
Oklahoma City, OK 73105-4599  
(405) 521-4527

OK to pay on att. po.  
J 3/26/2019

**PART III: CRIMINAL HISTORY DISCLOSURE STATEMENT**

Pursuant to legislation, Title 70 O.S. 1991, §§3-104 and 3-104.1, every applicant is required to answer each of the following questions:

- 1. During the preceding ten-year period, have you been convicted of a felony? ..... Yes \_\_\_ No X
- 2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? ..... Yes \_\_\_ No X
- 3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ..... Yes \_\_\_ No X
- 4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ..... Yes \_\_\_ No X
- 5. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ..... Yes \_\_\_ No X

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense.

Falsification of any information on this application can result in denial, withdrawal, or revocation of the Oklahoma teaching credentials.

Are you a United States citizen? ..... Yes X No \_\_\_

If the answer is no, the following applies to you.

Noncitizens of the United States are required to submit an unexpired United States Citizenship and Immigration Services (USCIS) employment authorization document with the application before an Oklahoma teaching credential may be issued. Also include a copy of your social security card.

**Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.**

Signature of Applicant

*Heather Baedwin*

Date

*8/20/19*



**OKLAHOMA**  
STATE DEPARTMENT of EDUCATION



**Application for Highly Qualified Credential for  
ADJUNCT TEACHERS**

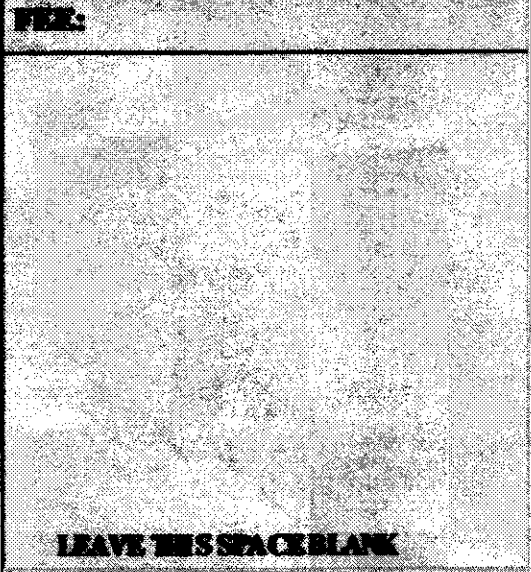
Name Miller Kathleen Beth  
Last First Middle Maiden

Address 613 South 2nd St.  
Street or Rural Route Number

Yukon OK 73099  
City State Zip Code

(405) 305-6258 (405) 305-3581  
Daytime Telephone Number Evening Telephone Number

( )  
Other number where you can be reached? E-Mail Address



Social Security Number:

4	3	0	8	3	0	3	5	7
---	---	---	---	---	---	---	---	---

Highest Degree Conferred BS

**PART I: SUBJECT AREA REQUESTED**

**PART II: EDUCATIONAL INFORMATION**

College(s) Attended: Rose State College, University of Oklahoma

College Degree(s) Associates in Geosciences, B.S. in Geology

Year of Degree(s): 2016, 2018

Signature of principal verifying adjunct teacher has a bachelor's degree:

Meissa Barlow  
Print  
Yukon High School  
School Site

Meissa Barlow  
Signature  
Yukon Public Schools  
School District

**INSTRUCTIONS**

The applicant must complete Parts I, II, and III and enclose a \$25 processing fee (nonrefundable). Make check, cashier's check or money order payable to the Oklahoma State Department of Education.

MAIL TO: Professional Services Division  
 Oklahoma State Department of Education  
 2500 North Lincoln Boulevard, Room 212  
 Oklahoma City, OK 73105-4599  
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- 3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ..... Yes \_\_\_ No X
- 4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ..... Yes \_\_\_ No X
- 5. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ..... Yes \_\_\_ No X

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

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**Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.**

Signature of Applicant

*Katherine Miller*

Date

8/12/19



Yukon Public Schools District I-27 Canadian County  
 600 Maple Street  
 Yukon, OK 73099-2533



PAYABLE THROUGH  
**YNB**  
 86-957/1030  
 YUKON, OK 73099

No. **606798**

EXPENSE  
 1024

DATE
<b>08/21/2019</b>
CHECK AMOUNT
<b>\$25.00</b>

PAY \*\*\*Twenty Five and 00/100 Dollars\*\*\*

TO OKLAHOMA STATE DEPT OF ED.  
 THE  
 ORDER 2500 NORTH LINCOLN BLVD.  
 OF OKC, OK 73102

*Leonard Wells  
 Suzanne Cannon  
 Jim Ferrick*

⑈606798⑈ ⑆103009571⑆ 700921910⑈

Yukon Public Schools District I-27 Canadian County Yukon, OK 73099-2533

5238	OKLAHOMA STATE DEPT OF ED.	1024	08/21/2019		606798
<b>Vendor</b>	<b>Vendor Name</b>	<b>Voucher</b>	<b>Date</b>	<b>Account Number</b>	<b>Check Number</b>

<u>PO Number</u>	<u>Invoice</u>	<u>Amount</u>
200995	8/21/2019	25.00

603381

**TOTAL:** \$25.00





**PERSONNEL REPORT FOR:**

September 2019

**YPS**

**EXHIBIT A**

**RECOMMENDATION TO HIRE:**

**ADMINISTRATIVE CONTRACT:**

Name	Position	Site/Dept	Effective
NONE			

**RECOMMENDATION TO HIRE:**

**CERTIFIED: TEMPORARY CONTRACT**

Name	Position	Site/Dept	Effective
	SP ED k-3 TEACHER		9/3/2019
	7TH GRADE GEOGRAPHY		8/8/2019
	5TH GRADE MATH/SCIENCE TEACHER		8/8/2019
	6TH GRADE SCIENCE		8/8/2019
	1ST GRADE TEACHER		8/8/2019

**RECOMMENDATION TO HIRE:**

**SUPPORT:**

Name	Position	Site/Dept	Effective
	SP ED PARAPROFESSIONAL		8/13/2019
	SUBSTITUTE		8/15/2019
	CAFETERIA MONITOR		8/15/2019
	BUS DRIVER		8/15/2019
	SUBSTITUTE		8/15/2019
	MILLERS 3 SUPERVISOR		8/26/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/22/2019
	TUTOR		8/15/2019
	SUBSTITUTE		9/3/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/21/2019
	SUBSTITUTE		8/26/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/29/2019
	PLAYGROUND MONITOR		8/15/2019
	MILLERS AFTERSCHOOL SUPERVISOR		8/20/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/23/2019
	SUBSTITUTE		8/15/2019

	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/23/2019
	SUBSTITUTE		8/15/2019
	SPED PARAPROFESSIONAL		9/16/2019
	SUBSTITUTE		9/3/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/15/2019
	MILLERS AFTERSCHOOL AIDE		9/4/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/21/2019
	INTERPRETER		8/13/2019
	SUBSTITUTE		8/15/2019
	BUS DRIVER		8/8/2019
	SUBSTITUTE		8/15/2019
	BUS DRIVER IN TRAINING		8/8/2019
	MILLERS AFTER SCHOOL AIDE		8/22/2019
	CROSSWALK AND PLAYGROUND MONITOR		8/15/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/29/2019
	PLAYGROUND ATTENDANT		8/15/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/23/2019
	SUBSTITUTE		8/15/2019
	CROSSING GUARD		8/15/2019
	BUS DRIVER		8/8/2019
	SUBSTITUTE		9/3/2019
	SUBSTITUTE		9/3/2019
	CAFETERIA MONITOR AND MILLERS AFTER SCHOOL SUPERVISOR		8/7/2019
	SUBSTITUTE		8/22/2019
	SUBSTITUTE		8/15/2019
	MILLERS AFTERSCHOOL AIDE		8/15/2019
	SUBSTITUTE		8/15/2019
	SUBSTITUTE		8/26/2019
	SUBSTITUTE		8/22/2019



	MILLERS AFTERSCHOOL AIDE		8/7/2019	
	ASSISTANT VOLLEYBALL		8/8/2019	
	ASSISTANT BASEBALL		1/6/2020	
	ASST HS FOOTBALL COACH		8/1/2019	
	GATE WORKER		8/8/2019	
	ASST GIRLS BASKETBALL		10/1/2019	
	MILLERS AFTERSCHOOL AIDE		8/7/2019	
	ANNOUNCER		9/2/2019	
	ASSISTANT BASEBALL		5/16/2020	
	ASST HS FOOTBALL COACH		8/1/2019	

**CHANGE FORM POSITION/HOURS/LOCATION/RATE OF PAY**

Name	Position	Site/Dept	Effective	Explanation of Change
ALVAREZ, SIERRA	SPEECH PATH	LES	8/13/2019	FROM FT TO PT
ANDRADE, ALMA	BILINGUAL ASST	PARKLAND ES	8/14/2019	FROM MYERS ES
BARTON, FREEDOM	PLAYGROUND ATTENDANT	FROM RANCHWOOD ES TO LES	8/15/2019	FROM 2 TO 3 HRS
BERRY, AMBER	CAFETERIA HOSTESS	PARKLAND ES	8/21/2019	TO 2.5 HRS FROM 2.0
EALEY, KATHLEEN	EL TEACHER	PARKLAND ES	8/8/2019	FROM MYERS ES
FALWELL, MARGARET	CAFETERIA MANAGER	YMS	8/8/2019	FROM SHES
GADBERRY, CONNIE	PARAPROFESSIONAL	YMS	8/13/2019	FROM 6.5 TO 7 HRS
JOHNSON, CAROLYN	ELEMENTARY COUNSELOR	PARKLAND ES	7/30/2019	FROM FIRST GRADE TEACHER
KAUFMAN, MELANIE	SPED PARAPROFESSIONAL	YMS	10/1/2019	FROM 7 TO 6.5 HRS
MANIATAKES, ROSE	CAFETERIA HOSTESS FROM PLAYGROUND ATTENDANT	LES	8/15/2019	FROM 3 TO 3.75 HRS
MILLER, KAREN	PLAYGROUND MONITOR	SKYVIEW ES	8/15/2019	TO 2.5 HRS FROM 2.75
NAVE, EMILY	SPED	YMS 6	8/16/2019	FROM YMS 7/8
OWENS, BOBBIE	PLAYGROUND MONITOR	RANCHWOOD	8/15/2019	FROM CAFETERIA MONITOR
OWENS, LENA	MILLERS AFTERSCHOOL	COMMUNITY ED	9/4/2019	FROM 3.5 TO 4 HRS
PERRY, THOMAS	CUSTODIAN	INDEPENDENCE	9/3/2019	FROM YMS TO IES
PORTER, MELVINA	CAFETERIA SUB	SHES	8/15/2019	FROM FT MONITOR
RAMOS, TASHA	PLAYGROUND MONITOR	SKYVIEW ES	8/15/2019	TO 2.5 HRS FROM 2 HRS

**STIPEND ASSIGNMENT: EXTRA DUTY/2ND JOB:**

Name	Position	Site/Dept	Effective
ANKROM, WES	BUS DRIVER	TRANSPORTATION	8/8/2019
BEASLEY, SABRINA	MAS SUPERVISOR	YMS	8/26/2019
BECK, MEGAN	HOMEBOUND TEACHER	YHS	8/20/2019
BOLHUIS, TERESA	LUNCH DUTY	YHS	8/20/2019
BROOKS, TIMOTHY	SUMMER HS BAND CAMP	YHS	7/22/2019
BUSTOS, JOURDAN	NASS AFTER SCHOOL TUTOR	LES	9/2/2019

CHADD, ABBY	PM BUS DUTY	SHES	8/15/2019
CHAMBERS, JILLIAN	PBIS LEADER	SHES	7/19/2019
CHAMBERS, JILLIAN	PBIS LEADER	SHES	8/15/2019
CRAVENS, ASHLIE	TECH LEADER	SHES	8/15/2019
CRAVENS, ASHLIE	PM BUS DUTY	SHES	8/15/2019
DAWSON, MADDISON	PBIS LEADER	SHES	7/19/2019
DETAMORE, MOLLIE	NASS AFTER SCHOOL TUTOR	SHEDECK ES	9/2/2019
DEVAULT, LEA	NASS AFTER SCHOOL TUTOR	SKYVIEW ES	9/2/2019
DODD, MARIEL	PBIS LEADER	SHES	7/19/2019
DORROUGH, KENDRA	PM BUS DUTY	SHES	8/15/2019
DOUGHTY, AMANDA	PM BUS DUTY	SHES	8/15/2019
DUNCAN, GOLDA	AM GYM DUTY	SHES	8/15/2019
GILREATH, BETHANY	NASS AFTER SCHOOL TUTOR	SHEDECK ES	9/2/2019
GUSTAFSON, CALLYN	NASS AFTER SCHOOL TUTOR	LES	9/2/2019
HAUN, MYKAL	NASS AFTER SCHOOL TUTOR	MYERS ES	9/2/2019
HAXTON, MELISSA	PBIS LEADER	SHES	7/19/2019
HOWELL, MALLORY	PM BUS DUTY	SHES	8/15/2019
HOWELL, MALLORY	PM BUS DUTY	SHES	8/15/2019
JONES, KASSANDRA	MINI MILLERS SUPERVISOR	COMMUNITY ED	8/26/2019
KELLETT, LAUREN	HOMEBOUND TEACHER	SHEDECK ES	8/15/2019
KING, JILL	LES & RANCHWOOD BUS	RANCHWOOD ES	8/15/2019
KONRUFF, MARJ	CROSSING GUARD	RANCHWOOD ES	8/15/2019
LOEFFELHOLZ, LISA	MAS SUPERVISOR	YMS	8/26/2019
LOWER, BLAKE	PBIS LEADER	SHES	7/19/2019
MANIATAKES, ROSE	MILLERS AFTERSCHOOL SUPV	LAKEVIEW ES	8/26/2019
MARION, JANA	SPED DAYCARE BUS	SHES	8/15/2019
MCRAE, MELISSA	NASS AFTER SCHOOL TUTOR	CENTRAL ES	9/2/2019
MEZIERE, SHARON	NASS AFTER SCHOOL TUTOR	YMS	8/12/2019
MILATZ, ERIN	SUMMER HS BAND CAMP	YHS	7/22/2019
MOORE, SARAH	AM GYM DUTY	SHES	8/15/2019
MORAN, BILLY	CAFE MONITOR	TRANSPORTATION	8/14/2019
MYERS, ANTOSIA	SUMMER HS BAND CAMP	YHS	7/22/2019
NAULT, ERICKA	HOMEBOUND TEACHER	YHS	9/3/2019
OLIVER, AMANDA	AM CAR DUTY	SHES	8/15/2019
PERDUE, JULIE	PBIS LEADER	SHES	7/19/2019
PHILLIPS, CHARLOTTE	AM BUS DUTY	SHES	8/15/2019
PURDUE, JULIE	NASS AFTER SCHOOL TUTOR	SURREY HILLS ES	9/2/2019
REGAS, TERRY	CUSTODIAN AT L2L	TRANSPORTATION	8/16/2019
ROSS, MORGAN	CROSSWALK GUARD	RANCHWOOD ES	8/15/2019

RUSH, TIFFANY	HOMEBOUND TEACHER	CENTRAL ES	8/15/2019	
SIMONSON, RHONDA	AM CAR DUTY	SHES	8/14/2019	
STALLINGS, BRENDA	HOMEBOUND TEACHER	IES	8/28/2019	
STENNIS, KELLIE	BREAKFAST DUTY	RANCHWOOD ES	8/15/2019	
STEWART, NICHOLAS	SUMMER HS BAND CAMP	YHS	7/22/2019	
STRICKER, CORI	BREAKFAST DUTY	RANCHWOOD ES	8/15/2019	
STULTS, WHITNEY	PBIS LEADER	SHES	7/19/2019	
STULTS, WHITNEY	PBIS LEADER	SHES	8/15/2019	
THOMPSON, KYLE	SUMMER HS BAND CAMP	YHS	7/22/2019	
TRAMMELL, AMY	NASS AFTER SCHOOL TUTOR	YMS	9/30/2019	
WALKER, NICOLETTE	AM GYM DUTY	SHES	8/15/2019	
WILKENING, ASHLEE	CROSSWALK GUARD	RANCHWOOD ES	8/15/2019	
WILMOTH, ANGELA	TECH LEADER	SHES	8/15/2019	
WILMOTH, ANGELA	AM BUS DUTY	SHES	8/15/2019	
WORNICK, KARL	LUNCH DUTY	YHS	8/22/2019	
ZOOK, DARNELL	SUMMER HS BAND CAMP	YHS	7/22/2019	
<b>STIPEND CHANGE</b>				
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	
NONE				
<b>RESIGNATIONS/RETIREMENTS/SEPARATIONS:</b>				
<b>Name</b>	<b>Position</b>	<b>Site/Dept</b>	<b>Effective</b>	<b>Explanation of Change</b>
COBB, PAULA	PLAYGROUND MONITOR	CENTRAL ES	PRIOR TO START	PERSONAL REASONS
CORLEY, SARAH	PLAYGROUND MONITOR	LES	5/23/2019	NO REASON GIVEN
EDIGER, JARED	BUS DRIVER (ONLY)	TRANSPORTATION	9/13/2019	NO REASON GIVEN
EISENMAN, KAITLYN	LPN	MYERS ES	5/24/2019	NO REASON GIVEN
HASTY, LORI	SUBSTITUTE	ADMINISTRATION	5/3/2019	NO REASON GIVEN
HENNING, OTIS	CUSTODIAN	IES	12/20/2019	RETIRING
HURLBUT, DENICE	5TH GRADE TEACHER	IES	PRIOR TO START	ANOTHER SCHOOL IN STATE
JAMESON, STEPHANIE	MONITOR/PREFECT	MYERS ES	8/22/2019	ANOTHER SCHOOL IN STATE
JOHNSON, KELLIE	ROUTE 333	COMMUNITY ED	5/23/2019	OTHER EMPLOYMENT
MARTIN, RYAN	SUBSTITUTE	ADMINISTRATION	1/28/2019	OTHER EMPLOYMENT
MONGOLD, KENDRA	SUBSTITUTE	ADMINISTRATION	PRIOR TO START	ANOTHER SCHOOL IN STATE
PORTER, MELVINA	CAFETERIA MONITOR	SURREY HILLS ES	5/23/2019	OTHER EMPLOYMENT
ROBINSON, SHERRY	SUBSTITUTE	ADMINISTRATION	5/10/2019	PERSONAL REASONS
SHILLING, TAMARA	SUBSTITUTE	ADMINISTRATION	8/29/2019	NO REASON GIVEN
TAPIA, LAURA	BUS DRIVER	TRANSPORTATION	8/16/2019	NO REASON GIVEN
WAHKINNEY, BAILEY	AFTER SCHOOL PROGRAMS	COMMUNITY ED	9/6/2019	PERSONAL REASONS
WHELPLEY, ANITA	BUS DRIVER	TRANSPORTATION	5/23/2019	RETIRING