

Board of Education

Monday, April 13, 2026 8:00 PM

Board Meeting Room (Music Room) in the Elementary Building, 400 N Brewster Ave., Oakland, NE 68045-0105

Aaron Anderson: Present
Jon Dockhorn: Present
Marilee Groth: Present
Brett Johnson: Absent
Dane Johnson: Absent
Diane Pelan-Johnson: Present
Henry Unwin: Present
Brett Johnson: Present

A. CALL THE MEETING TO ORDER

A.1. Note the Nebraska Open Meetings Law

A.2. Notice of this meeting was properly posted and/or published by advance Public Notice in accordance with Board Policy #2008 with notice and advance agenda given to the President of the Board and all members prior to the meeting date.

B. ROLL CALL

C. EXCUSED ABSENCES

Action(s):

Diane Pelan-Johnson moved to approve that Dane and Brett are absent, excused.

Aaron Anderson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Absent
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 2

D. WELCOMING OF VISITORS BY PRESIDENT DOCKHORN

Discussion: The board will receive public comment in the order as printed on the speaker cards received. Please begin by stating your name and address. You will have 5 minutes to share your comments. I will give you a warning by raising my hand when you have 30 seconds left to complete your comments.

E. Public Comments:

F. CONSENT AGENDA

Action(s):

Diane Pelan-Johnson moved to approve the Consent Agenda as presented.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

F.1. Review and Approve April 13, 2026 Meeting Agenda

F.2. Review and Approve Claims (April List of Checks)

F.3. Review and Approve Minutes from March 10, 2026

G. REVIEW THE MARCH 2026 TREASURER'S REPORT

H. ADMINISTRATIVE REPORTS

I. DISCUSS, CONSIDER, AND TAKE ACTION ON POLICIES

Action(s):

Diane Pelan-Johnson moved to approve the policies as presented.

Henry Unwin seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

J. DISCUSS, CONSIDER, AND TAKE ACTION ON THE PURCHASE OF SPANISH CURRICULUM

Action(s):

Diane Pelan-Johnson moved to approve the purchase of the Spanish curriculum in an amount not to exceed \$23,000.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

K. **DISCUSS, CONSIDER, AND TAKE ACTION ON SPECIAL EDUCATION CONTRACT**

Action(s):

Diane Pelan-Johnson moved to approve the special education service contract with ESU 2 for the 2026-2027 school year..

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Abstain (With Conflict)
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 5, Nay: 0, Absent: 1, Abstain (With Conflict): 1

L. **DISCUSS, CONSIDER, AND TAKE ACTION ON STAFF RESIGNATIONS (NOT UNDER CONTRACT)**

Action(s):

Diane Pelan-Johnson moved to approve the resignations of Nancy Lierman, Michael Menish, Eric Mlinar, and Jane Ninceheler.

Marilee Groth seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

M. DISCUSS, CONSIDER, AND TAKE ACTION ON STAFF RESIGNATIONS (UNDER CONTRACT)

Action(s):

Brett Johnson moved to approve Alex pending a suitable replacement by May 11, 2026.

Diane Pelan-Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

N. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON THE HIRING OF ELEMENTARY TEACHER

Action(s):

Marilee Groth moved to approve the hiring of Ellen Eriksen as an elementary teacher for the 2026-2027 school year pending approval of her resignation from TH.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

O. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON HIRING OF ELEMENTARY TEACHER

Action(s):

Diane Pelan-Johnson moved to approve the hiring of Mya Guzinski as an elementary teacher for the 2026-2027 school year pending release from her LV contract by May 11, 2026.

Henry Unwin seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
-----------------	-----

Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

**P. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON
HIRING OF BUSINESS AND TECHNOLOGY TEACHER**

Action(s):

Marilee Groth moved to approve the hiring of Cameron Hyde as a secondary teacher for the 2026-2027 school year.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

**Q. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON
HIRING OF SECONDARY ELA TEACHER**

Action(s):

Aaron Anderson moved to approve the hiring of Blake Johnson as a secondary teacher for the 2026-2027 school year.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

**R. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON
HIRING OF MUSIC TEACHER**

Action(s):

Brett Johnson moved to approve hire music teacher.

Diane Pelan-Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

S. DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON ORTON GILLINGHAM TRAINING

Action(s):

Aaron Anderson moved to approve Orton-Gillingham training, materials, and staff stipends for 3rd-6th teachers and up to 3 high school teachers in an amount not to exceed \$22,000.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

T. DISCUSS, CONSIDER, AND TAKE ACTION ON OUT OF STATE TRAVEL REQUEST

Action(s):

Brett Johnson moved to approve the out of state travel request to Indianapolis for National FFA October 21-24, 2026.

Aaron Anderson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

U. **DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON PURCHASE OF CHROMEBOOKS**

Action(s):

Aaron Anderson moved to approve the purchase of Chromebooks in an amount not to exceed \$40,000 from the Depreciation Fund.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

V. **DISCUSS, CONSIDER, AND TAKE NECESSARY ACTION ON PURCHASE OF INTERACTIVE TVS**

Action(s):

Diane Pelan-Johnson moved to approve the purchase of interactive TVs in an amount not to exceed \$11,000.

Henry Unwin seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea
Brett Johnson:	Yea
Dane Johnson:	Absent
Diane Pelan-Johnson:	Yea
Henry Unwin:	Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

W. **DISCUSS, CONSIDER, AND TAKE ACTION ON FUTURE BUS BARN PLANS**

Action(s):

Henry Unwin moved to approve move forward with engineering plans for bus barn..

Marilee Groth seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson:	Yea
Jon Dockhorn:	Yea
Marilee Groth:	Yea

Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Nay
Henry Unwin: Yea
Voting Summary: Yea: 5, Nay: 1, Absent: 1

X. BOARD MEMBER REPORTS

Y. EXECUTIVE SESSION - STAFFING

Action(s):

Marilee Groth moved to approve closed session to discuss staffing. Closed session is necessary for the protection of the public interest @ 950.

Brett Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

Z. RESUME REGULAR SESSION

Action(s):

Brett Johnson moved to approve resume Regular Session at 10:25 p.m..

Diane Pelan-Johnson seconded the motion.

Roll Call Vote:

Voting Detail:

Aaron Anderson: Yea
Jon Dockhorn: Yea
Marilee Groth: Yea
Brett Johnson: Yea
Dane Johnson: Absent
Diane Pelan-Johnson: Yea
Henry Unwin: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

AA. STAFFING

BB. ADJOURNMENT

Discussion: There being no further business on the agenda of this meeting. President Anderson adjourned this meeting at 10:26 pm.

Board Secretary

APRIL 13, 2026 CHECKS

Check #	Vendor Name	Amount	Description
GENERAL FUND			
42493	ACTIVITY ACCOUNT	1,100.00	CLEAN UP HELP
42494	AKSARBEN CLEANING LLC	3,620.00	CLEANING SERVICE
42495	AMAZON CAPITAL SERVICES, INC.	951.83	SUPPLIES
42496	BAUER BUILT	1,635.20	TIRES
42497	BURT COUNTY INDEPENDENT	448.52	NOTICES & PROCEEDS
42498	BURTON, MICHELLE	108.23	MILEAGE
42499	CENTRAL VALLEY AG	5,170.57	BUS AND VAN FUEL
42500	CHEM TECH PEST SOLUTIONS	150.00	PEST CONTROL
42501	CHRISTENSEN ELECTRIC LLC	298.42	ELECTRICAL WORK
42502	CITY OF OAKLAND	484.75	WATER, SEWER, TRASH
42503	CLASSIC CLEAN CAR WASH	69.97	VAN WASH
42504	DIETZE MUSIC HOUSE INC	65.00	INSTRUMENT REPAIR
42505	EAKES OFFICE SOLUTIONS	1,719.73	COPY CHARGES
42506	ENGELMEYER REPAIR LLC	159.58	MOWER REPAIR
42507	ESU 2	110.00	MEETINGS
42508	FASTWYRE BROADBAND	304.35	TELEPHONE
42509	FIREGUARD, INC	1,463.80	FIRE ALARM INSPECTION
42510	FIRST BANKCARD	119.40	CREDIT CARD CHARGES
42511	FRANCISCAN HEALTHCARE	145.00	BUS DRIVER PHYSICAL
42512	GAHAN, GREGG	34.22	SUPPLIES
42513	HD SUPPLY FACILITIES MAINTENANCE LTD	2,070.64	SUPPLIES
42514	HEARTLAND FOUNDATION	4,935.00	TUITION
42515	HOLIDAY INN-KEARNEY	149.95	LODGING
42516	HOMETOWN LEASING	1,148.21	COPIER/PRINTER LEASE
42517	JOSTENS	451.30	DIPOLMAS
42518	JOYRIDE PUBLIC TRANSIT	1,600.00	TRANSPORTATION
42519	KRUTTLEK, JAKOB	37.68	MILEAGE
42520	LARSEN INTERNATIONAL	954.38	BUS REPAIR
42521	LEIGH HIGH SCHOOL	48.00	QUIZ BOWL
42522	LUNCHFUND	16.50	LUNCHROOM HELP
42523	MARTINEZ, LISA	852.60	MILEAGE
42524	MIDWEST BUS PARTS, INC.	36.56	BUS PARTS
42525	NASB	280.00	CONFERENCES
42526	NEBRASKA PUBLIC POWER	4,045.69	ELECTRICAL COSTS
42527	NORTHEAST INSTANT RAIN	300.00	SNOW REMOVAL
42528	NRCSA	100.00	SPRING CONFERENCE
42529	RASMUSSEN MECHANICAL SERVICES	1,734.37	BOILER REPAIR
42530	REVOLVING ACCOUNT	15.36	POSTAGE
42531	SCHOOL FINANCIAL SERVICES, LLC	300.00	SOFTWARE
42532	SCOTT'S HARDWARE	638.80	REPAIRS
42533	SECOND STREET STATION	86.10	OIL CHANGE
42534	SELK, MICHAEL	237.01	MILEAGE
42535	STAPLES BUSINESS ADVANTAGE	61.09	SUPPLIES
42536	TK ELEVATOR CORPORATION	1,019.50	ELEVATOR REPAIR
42537	U. S. BANK	3,615.29	CREDIT CARD CHARGES
42538	US OMNI & TSACG COMPLIANCE SERVICES	8.36	ADMIN FEES
42539	WESTPOINT AUTO & TRUCK CENTER, INC	3,790.22	BUS REPAIRS/INSPECTIONS
42540	WOLKEN THERAPY & WELLNESS	416.81	PHYSICAL THERAPY
42541	WOODRIVER ENERGY LLC	6,901.52	NATURAL GAS
48746	MAGIC-WRIGHTER, INC.	\$3495	COMPLIANCE FEE
		\$54,044.46	
LUNCH FUND			
7686	CASH-WA DISTRIBUTING	5,598.76	GROCERIES
7687	FOOD PRIDE	90.58	GROCERIES
7688	HILAND DAIRY	2,444.38	DAIRY PRODUCTS
7689	RUDA SEPTIC, LLC	350.00	GREASE PIT PUMPING
7690	SCHOOL NUTRITION ASSOCIATION	62.50	DUES
7691	SYSKO LINCOLN	5,374.57	GROCERIES
		\$13,920.79	
DEPRECIATION FUND			
1036	Committee for Children	14,395.50	CURRICULUM
		\$14,395.50	

Saturday, February 28, 2026		\$5,366,634.48		
CHECKING				\$3,589,413.13
MONEY MARKET				\$2,740.17
CERTIFICATES OF DEPOSIT				\$1,774,481.18
Balance on Hand February 28, 2026				\$5,366,634.48
OUTSTANDING CREDIT	2025-2026	2024-2025		RECEIPTS
LINE OF CREDIT	00.00	0.00	Burt Co Tax	\$73,323.90
			Cuming Co Tax	\$4,967.10
			Dodge Co Tax	\$0.00
			School Age SpEd	\$114,875.00
			Dual Credit	\$2,160.00
			State Aid	\$78,809.00
			Sale of Van	\$350.00
			Technology Fees	\$93.00
			Insurance Proceeds	\$300.00
			MAC/MIPS	\$409.71
			Interest on Checking	\$7,815.20
			Interest on CDs	\$8,686.05
			Interest on Savings	\$15.20
			TOTAL RECEIPTS	\$291,804.16
				DISBURSEMENTS
			GENERAL FUND AP	\$131,638.17
			NET PAYROLL	\$266,148.95
			OTHER PAYROLL COSTS	\$240,584.19
			TOTAL DISBURSEMENTS	\$638,371.31
			Revolving Account	\$5,000.00
Ending Balance, 3/31/2026				\$5,025,067.33
General Fund Recap-2 Years Ago				
Beg Bal Sept 1, 2023		\$1,871,714.47		
YTD Receipts March 2024		\$4,970,629.17		
YTD Disbursements March 2024		\$4,212,961.10		
Revolving Account		\$5,000.00		
Cash Bal Ending March 31, 2024		\$2,634,382.54		
General Fund Recap-Previous Year				
Beg Bal Sept 1, 2024		\$2,897,157.74		
YTD Receipts March 2025		\$5,377,534.21		
YTD Disbursements March 2025		\$4,110,424.66		
Revolving Account		\$5,000.00		
Cash Bal Ending March 31, 2025		\$4,169,267.29		
General Fund Historical Recap				
			Difference from February 2026:	-\$341,567.15
			Difference from March 2025:	\$855,800.04
			Difference from March 2024:	\$2,390,684.79
General Fund Recap-Current				
Beg Bal Sept 1, 2025		\$4,605,197.00		
YTD Receipts March 2026		\$4,584,218.16		
YTD Disbursement March 2026		\$4,169,347.83		
Plus Revolving Account		\$5,000.00		
Cash Balance Ending March 31, 2026		\$5,025,067.33		

DEPRECIATION/BUS ESCROW-Cash on Hand 2/28/2026		\$439,542.64		
			RECEIPTS	
Interest on Checking		\$679.56		
Interest on Savings		\$718.41		
TOTAL RECEIPTS		\$1,397.97		
				Depreciation Fund Historical Recap
				Difference from February 2026:
				\$1,397.97
			DISBURSEMENTS	
				Difference from March 2025:
				\$15,696.33
				Difference from March 2024:
				-\$2,071.01
Disbursements		\$0.00		
TOTAL DISBURSEMENTS		\$0.00		
	Ending Balance 3/31/2024	\$443,011.62		
	Ending Balance 3/31/2025	\$425,244.28		
	Ending Balance 3/31/2026	\$440,940.61		

UNEMPLOYMENT ACCT-Cash on Hand 2/28/2026		\$16,529.27		
			RECEIPTS	
Interest on Checking		\$0.00		
Interest on Savings		\$90.32		
TOTAL RECEIPTS		\$90.32		
				Unemployment Fund Historical Recap
			DISBURSEMENT	
				Difference from February 2026:
				\$90.32
				Difference from March 2025:
				\$391.15
				Difference from March 2024:
				\$805.85
TOTAL DISBURSEMENTS		\$0.00		
	Ending Balance 3/31/2024	\$15,813.74		
	Ending Balance 3/31/2025	\$16,228.44		
	Ending Balance 3/31/2026	\$16,619.59		

LUNCH-Cash on Hand 2/28/2026		\$16,916.84		
			RECEIPTS	
Elem Lunch Recpts		\$6,082.65		
Sec Lunch Recpts		\$3,579.70		
E-Funds Lunch Recpts		\$2,935.00		
Federal Reimbursement		\$10,436.25		
Rebate		\$60.15		
Interest on Checking		\$44.04		
Interest on Savings		\$1.05		
TOTAL RECEIPTS		\$23,138.84		
				Lunch Fund Historical Recap
				Difference from February 2026:
				-\$1,028.37
				Difference from March 2025:
				-\$12,271.45
				Difference from March 2024:
				-\$64,956.74
			DISBURSEMENTS	
Lunch Expenses		\$10,804.93		
Payroll Costs		\$13,362.28		
TOTAL DISBURSEMENTS		\$24,167.21		
	Ending Balance 3/31/2024	\$80,845.21		
	Ending Balance 3/31/2025	\$28,159.92		
	Ending Balance 3/31/2026	\$15,888.47		



OAKLAND CRAIG PUBLIC SCHOOLS

APRIL 2026 PRINCIPAL REPORT

District-Wide Initiatives

1. Statewide Assessment:

- a. Statewide assessments are underway for grades 3-8. Students in grades 3-8 will take the NSCAS for math and reading. In addition, grades 5 and 8 will take the NSCAS for science. High school students have taken the following: ACT 8/9 for freshmen, Pre-ACT for sophomores, and ACT for juniors.

2. Teammates Current Match Data

- a. Active Matches: 54
- b. Volunteers with Active Mentor Status: 54
- c.

Grade	Active Matches
3rd Grade	1
4th Grade	2
5th Grade	9
6th Grade	5
7th Grade	8
8th Grade	9
9th Grade (High School Freshmen)	7
10th Grade (High School Sophomore)	6
11th Grade (High School Junior)	3
12th Grade (High School Senior)	4
Totals	54

Elementary

1. **Shout-Out** - I would like to recognize Chelsey Boden for her exceptional work in preparing our Title I paperwork for the upcoming monitoring visit on April 16th. Title I monitoring occurs every five years and requires extensive preparation and attention to detail. We greatly appreciate Chelsey's dedication and effort in ensuring we are well-prepared for this important process.
2. [April Newsletter](#)
3. **Book Blast**- We are pleased to report the success of our first-ever Book Blast initiative. Thanks to the strong support and generosity of our school community, we raised over \$21,000 to support student literacy. As a result of this effort, every student received at least five books to take home and add to their personal library. This initiative represents a meaningful investment in promoting a love of reading and supporting academic growth for all students.
4. **After School Recess**- As a follow-up to last month's report, we gathered additional feedback from families regarding our after-school recess program. A total of 56 families responded to the survey. Of those, 14% (8 families) indicated they regularly utilize the program and shared that it would have a significant negative impact on their family if it were no longer offered. Notably, four families stated that the availability of this program directly impacts their decision to enroll their child at our school.

Based on this feedback, it is evident that the program provides meaningful support to a segment of our families and should remain available. However, given the relatively low overall participation, we may want to explore adjustments to the structure of the program—such as staffing, scheduling, or seasonal implementation—to better align resources with usage while still meeting family needs.

5. **Morphology Training**- I would like to remind the Board that last summer our Kindergarten through 3rd grade teachers were trained in Orton-Gillingham (OG) as we implemented a phonological awareness curriculum into our daily schedule. As a result of this work, we have seen strong student growth and positive trends in our literacy data for the primary grades.

We are planning to build on this success by continuing our literacy initiative this summer. All 3rd through 6th grade teachers will be trained in morphology to further strengthen students' reading and writing skills. We are excited about the impact this next phase will have on student achievement.

This continued investment in staff training and instructional materials will cost just under \$15,000. While there is a financial commitment associated with this work, we believe it is a worthwhile investment given the positive outcomes we have already seen and the anticipated benefits for our students.

6. **New Staff**- Pending approval, we have successfully hired new teachers for both 5th grade and 2nd grade. We are excited to have Mya Guzinski and Ellen Eriksen join our team! In addition, we have made internal staffing adjustments. As part of this change, we will now have Jadin Ostrand and

Korri Veskerna as our 4th grade teachers. We look forward to the positive impact these additions and changes will have on our school community.

7. Class Size Projections

Grade	2026-2027 Projected Class Sizes	
	Projected #	# of Sections
Preschool	34	AM/PM
Kindergarten	22	1 or 2
1st Grade	33	2
2nd Grade	32	2
3rd Grade	19	1
4th Grade	29	2
5th Grade	29	2
6th Grade	24	1

8. 2025-2026 Enrollment

2025-2026	
Grade	As of 4/8/26
Preschool	30
Kindergarten	33(+1 -1)
1st Grade	32(+1)
2nd Grade	19
3rd Grade	29
4th Grade	29(-1 +1)
5th Grade	24(+1 -2)
6th Grade	33
Total	229

9. Total Enrollment (Preschool-6th):

April 2025	239
May 2025	239
June 2025	239
July 2025	239
August 2025	241
September 2025	235
October 2025	236
November 2025	234

December 2025	232
January 2026	234
February 2026	233
March 2026	229
April 2026	229

Oakland-Craig Junior-Senior High School Report

- **Staff shoutout**

- I would like to give a positive shout-out to Mrs. Asche and our Special Education Department. This year, Mrs. Asche joined us at the junior-senior high school as our District Special Education Director while also taking on our program serving students with the highest needs. She has played a key role in helping our team streamline routines and structures to better align with best practices. Her commitment to continuous learning, along with her ability to clearly communicate outcomes, has made a meaningful impact on our staff. I am truly grateful for the care and dedication she shows toward both our staff and students. I look forward to seeing how her leadership continues to guide and strengthen our team in the years ahead!

- **Hiring Update**

- I am excited to welcome Cameron Hyde to our staff as our next BMIT instructor. Mr. Hyde brings a strong background in business, finance, and technology, which will be a tremendous asset to our program at O-C. I also want to thank Mr. Mlinar for graciously welcoming him into his classroom this year to collaborate and observe, helping ensure a smooth transition for our students. I look forward to working alongside Mr. Hyde as we continue to expand opportunities and provide meaningful learning experiences for our students at OCHS.
- An interview has also been scheduled for our open ELA position. We will work to fill this position with a qualified candidate that is a fit for our district. In the case that a candidate is not found, an alternative option has been presented to staff members for next year’s teaching assignments.

- **April Newsletter**

- Please see the OCHS April newsletter here: [OCHS Principal's Update](#)

- **Spanish Curriculum Official Quote**

- We are requesting a 7-year license for the following for a total of \$22,877.55. This is \$4,716.45 more than I anticipated at the last meeting, due to our needs and the finalized quote from the vendor.
 - [Senderos](#) - - \$21,623.85
 - [Senor Wooly](#) - \$1253.70 for 7-year package

7-12 Historical Enrollment:

April Enrollment for 2025-26

7th	8th	9th	10th	11th	12th	Total
28	30	28	33	20	34	173

April Enrollment 2024-2025

7th	8th	9th	10th	11th	12th	Total
30	29	33	22	33	36	184

April Enrollment 2023-2024

7th	8th	9th	10th	11th	12th	Total
26	32	24	33	35	28	178

Upcoming Events

April 15 - Honor Roll Field Trip

April 17 - Junior High Dance

April 24 - District Music

April 25 - Prom

April 27 - FFA Banquet

April 29 - Baccalaureate

April 30 - O-C JV Track Invite

May 1 - Senior Check Out Day - O-C Junior High Track Invite

May 2 - Oakland-Craig Golf Invite and EHC Conference Track Meet

May 4 - OCHS Academic Awards Night

May 5- Junior-Senior High Band/Choir and Awards Night

May 7 - OCHS Track Invite/Make Up Day, (Modified OCHS schedule)

May 8 - WSC Math Competition

May 9- Graduation

May 11 - EHC Conference Boys Golf



BOARD OF EDUCATION

SUPERINTENDENT REPORT

Date: April 13, 2026

Policies

No Recommended Changes:

- [5014 - Homeless Students](#)
- [5017 - Routine Directory Information](#)
- [5019 - Communicating with Parents](#)
- [5020 - Rights of Custodial and Non-Custodial Parents](#)
- [5022 - Investigations, Arrests, and Other Student Contact by Law Enforcement and HHS](#)
- [5023 - Student Illness](#)
- [5024 - Medication of Students](#)
- [5025 - Student Insurance](#)

Finance

1. Per Pupil Costs

Per Pupil Costs (ADA)				
	Oakland-Craig	Lyons-Decatur	Tekamah-Herman	State Average
2024-2025	\$21,043	\$27,459	\$22,156	\$19,038
2023-2024	\$21,810	\$27,097	\$21,869	\$18,580
2022-2023	\$21,658	\$25,739	\$21,059	\$17,526
2021-2022	\$19,925	\$23,720	\$19,053	\$16,378
2020-2021	\$18,936	\$23,593	\$17,621	\$15,550
2019-2020	\$16,924	\$20,930	\$17,411	\$14,377
2018-2019	\$15,464	\$19,818	\$16,739	\$13,954

2. [Finance Calendar](#)
3. [Finance Spreadsheets](#)
 - a. [State Aid by Year](#)
 - b. [2024-2025 Spending by Category](#)
 - c. [2024-2025 Salaries and Benefits by Category](#)
 - d. [2024-2025 Salaries and Benefits Compared to Overall Spending](#)
 - e. [Similar Peers Comparison](#)
 - f. [Historical Receipts \(Pie Chart\)](#)
 - g. [Property Tax Request Authority Impacts](#)

Buildings & Grounds

1. [Summer Project List](#)
 - a. Replace Door 4 - \$8,000
 - b. Replace bathroom partitions in JV/V Girls locker rooms - \$3,200
 - c. Install shower partitions in JV/V Boys Locker Rooms (\$7,500) and JH Locker Rooms (\$4,500) - \$12,000
 - d. Cement Work - TBD but very minor
 - e. Other Projects - \$5,000 (Approximately)
 - i. Move Goal Posts

Additional Items/Updates

1. Staffing
 - a. The application and hiring process has changed quite a bit in the past couple of years with the teacher shortage. As a result, we are not providing the written introduction for new staff members. We are still announcing new hires on social media but with fewer quotes and details.
 - b. Ellen Eriksen - 2nd Grade
 - c. Mya Guzinski - 5th Grade, Assistant Girls Basketball Coach
 - d. Cameron Hyde - Jr.-Sr. High Business and Technology
2. [Strategic Plan Progress Analysis](#) (Based on Staff Input)
 - a. Staff were surveyed and invited to provide feedback on each strategic plan goal. The administrative team then reviewed the responses and organized the input into key themes to develop a more actionable document. We will next survey parents and incorporate their feedback into this refined list. After that, staff will be asked to prioritize the areas most in need of improvement.
 - b. [Staff Input Themes](#)

3. Legislative Update

- a. **LB 1050 - Reading Proficiency Bill** - This bill strongly emphasizes reading proficiency and mandates that third-grade students who do not meet proficiency standards be retained. An amendment has been introduced to allow parents to decide whether their child is retained, which is a positive development. The bill also includes a requirement for dyslexia screening. We will continue to monitor its progress closely. This failed to advance.
- b. **LB 841 – Special Education Changes** - LB 841 would create a significant shift in Nebraska’s special education framework, particularly around parental consent and due process. The bill would require schools to obtain parent consent before making changes to a student’s Individualized Education Program (IEP) and would place the burden of proof on school districts in disputes, strengthening parent rights in decision-making. There are major concerns that these changes could increase legal exposure, administrative burden, and costs for school districts, while potentially slowing the delivery of services to students. More broadly, the bill shifts the balance of authority away from schools toward parents, which could create operational challenges for districts while changing how special education services are implemented.
- c. Senator Hansen unexpectedly introduced an amendment to LB 834, a revenue-related bill. The amendment incorporated elements of LB 1219 and proposed significantly limiting the ability of political subdivisions to increase property tax revenue beyond the previous year, setting a 2% cap. After a brief back-and-forth discussion, the amendment was ultimately withdrawn; however, it is evident that proposals to impose property tax caps on political subdivisions are likely to resurface next year.

4. Superintendent Goals

- a. [Evaluation Goals/Evidence](#)

5. Leave

- a. PTO (35 Days) - 17.5 Remaining
- b. Sick Bank - 48 Days Remaining
- c. [Leave Documentation Log](#)



COST PROPOSAL

Quote Prepared On April 7, 2026
 Quote Valid Through October 15, 2026
 Quote No. 2603218112
 Version No. 2

Prepared For
Oakland Craig 14 School District 309 N Davis Ave Oakland, NE 68045

Prepared By
Coretta Bell cbell@vistahigherlearning.com Vista Higher Learning 500 Boylston St, 10 th Floor Boston, MA 02116-3736

Senderos 2023					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
72	978-1-54337-850-4	Senderos 2023 Supersite Plus(v)(7 year license)	\$151.95	\$10,940.40	\$10,940.40
2	978-1-54337-063-8	Senderos 2023 Level 1 Practice Workbook (10-pack)	\$299.95	\$599.90	\$599.90
33	978-1-54335-793-6	Senderos 2023 Level 1 Student Edition	\$99.95	\$3,298.35	\$3,298.35
1	978-1-54337-954-9	Senderos 2023 Level 1 National TRB	\$444.95	\$444.95	\$444.95
2	978-1-54337-087-4	Senderos 2023 Level 2 Practice Workbook (10-pack)	\$299.95	\$599.90	\$599.90
24	978-1-54335-807-0	Senderos 2023 Level 2 Student Edition	\$99.95	\$2,398.80	\$2,398.80
1	978-1-54337-957-0	Senderos 2023 Level 2 National TRB	\$444.95	\$444.95	\$444.95
2	978-1-54337-095-9	Senderos 2023 Level 3 Practice Workbook (10-pack)	\$299.95	\$599.90	\$599.90
15	978-1-54335-813-1	Senderos 2023 Level 3 Student Edition	\$99.95	\$1,499.25	\$1,499.25
1	978-1-54337-958-7	Senderos 2023 Level 3 National TRB	\$444.95	\$444.95	\$444.95

Total Cost	\$21,271.35
Est. Shipping	\$352.50
Est. Grand Total Cost	\$21,623.85

Ordering Instructions



COST PROPOSAL

Quote Prepared On April 7, 2026
Quote Valid Through October 15, 2026
Quote No. 2603218112
Version No. 2

- Purchase Orders will be processed upon receipt and will be invoiced for the full “Total Cost” amount as shown above as well as the actual final Shipping charges required for your shipment, where applicable. Please note that the “Est. Shipping” amount shown above is an estimate only and may be different than the final charges applied.
- When submitting your Purchase Order, please be sure to attach:
 - A copy of this Quote
 - If applicable, a copy of your signed and dated tax exemption certificate
- To place your order, please contact Customer Support:

Vista Higher Learning
500 Boylston Street, 10th Floor
Boston, MA 02116-3736
Email: orders@vistahigherlearning.com
Phone: (800) 269-6311, option 3
Fax: (617) 426-5215

Terms of Purchase

By accepting a Quote, initiating a Purchase Order to us, entering into a separate agreement with us, and/or ordering online content, you are agreeing to these Terms of Purchase. The Vista Higher Learning Terms of Purchase shall govern all sales of materials and online content and shall supersede any and all terms and conditions attached to your Purchase Orders and/or any other document that you present to Vista Higher Learning, which shall be considered as a confirmation only and the terms and conditions shall in no way amend, prevail over, supplement or supersede any term or condition hereof.

- **Terms of Use:** All sales of Vista Higher Learning materials and online content are expressly made subject to the Vista Higher Learning Terms of Use: https://www.vhlcentral.com/terms_of_use.
- **Return Policy:** Returns of Vista Higher Learning materials and online content are subject to the Vista Higher Learning Return Policy: <https://vistahigherlearning.com/return-policy>.
- **Tax:** Prices included within this Quote are exclusive of all applicable taxes, which are the responsibility of the Customer. Customer must provide documentation of tax-exempt status, if applicable.
- **Subscription Term:** For digital product license purchases, the duration of access being purchased based on the product license selection outlined in the Quote above will be considered the Subscription Term.
- **Term Dates:** Subscription Terms are aligned to an academic year calendar and will start as of the next upcoming academic year following the receipt of a Purchase Order, unless otherwise requested by Customer. All product licenses will have the same start and end dates aligned with the Subscription Term.
- **Unused Licenses:** All product licenses must be used within the purchased Subscription Term. Unused licenses during the purchased Subscription Term are not refundable or eligible for credit.
- **Licensing Add-ons:** If purchasing additional license quantities and/or licensing level upgrades to be added onto an existing base of product licenses, the additional quantities and/or upgrades will be applied beginning with the currently active Subscription Term, unless otherwise requested by Customer. All product licenses must maintain the same start and end dates aligned with the Subscription Term, with any additional quantities and/or upgrades matching the current expiration date of the existing Subscription Term in place.



COST PROPOSAL

Quote Prepared On April 7, 2026
Quote Valid Through October 15, 2026
Quote No. 2603218112
Version No. 2

Thank you for your business!

Wooly Learning, Inc.
 3845 Oakton Street
 Skokie, IL 60076
 senorwooly@senorwooly.com
 www.SenorWooly.com

Estimate



ADDRESS
Oakland-Craig Public Schools (NE) 309 N. Davis Oakland, NE 68045

SHIP TO
Oakland-Craig Public Schools (NE) Deliver electronically awilson@ocknights.org

ESTIMATE #	DATE	EXPIRATION DATE
3316	03/24/2026	06/24/2026

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Organization Admin Account	Organizational Admin Accounts: One unified License with all accounts activate and renew on the same date, Admin controls, and more control over student accounts.	1	0.00	0.00
	Annual License - Access for 1 Teacher	One Year License All Access/Manage Classes/Access to all music, videos, and digital graphic novels/160 Student Accounts/Online Curriculum/Downloadable Support Materials	7	179.10	1,253.70

We accept credit cards, ACH payments, and checks which can be sent to Senor Wooly, PO Box 903, Skokie, IL 60076.
 1 Teacher - 7 Year License

SUBTOTAL	1,253.70
TAX	0.00
TOTAL	\$1,253.70

Accepted By

Accepted Date

EDUCATIONAL SERVICE UNIT NO.2
2026-27 SPECIAL EDUCATION SERVICES CONTRACT

Agreement made **3/31/2026** between School District No. **11-0014, Oakland-Craig**, in the County of **Burt**, State of Nebraska, hereinafter referred to as the District and Educational Service Unit No. 2 at Fremont, Nebraska, hereinafter referred to as the Servicing Agency.

- The Servicing Agency agrees that it will furnish to the District the following services that meet the requirement of the Nebraska Department of Education as follows:

<u>PROGRAMS*</u>	FTE	COSTS
School Psychologist	0.72	\$84,915
Speech/Language Pathologist (SA)	1.20	\$141,525
Speech/Language Pathologist (B-PK)	0.20	\$23,588
Early Childhood Specialist	0.00	\$0
Occupational Therapist (SA)	0.40	\$44,955
Physical Therapist	0.00	\$0
Teacher of Vision	0.02	\$2,581
Teacher of the Deaf/Hard of Hearing	0.02	\$2,692
Contract Management	Per Invoice if applicable	
<u>ADMINISTRATIVE SERVICES</u>		
Administration Services		\$18,000
GOLD Management		\$0
Supervision (8% of Total ESU 2 SpEd Program Costs)		\$24,020
TOTAL 2026-27 CONTRACTED PROGRAM COSTS		\$342,276

*Billing for Speech, Occupational Therapy, Vision programs and administrative services will be divided into ages 0-2, ages 3-4 and school age costs at the first billing, October 2026. Rates subject to change once the final rate app is approved.

PLEASE SIGN AND RETURN TO ESU #2 SPECIAL EDUCATION DEPARTMENT
after your next School Board Meeting.

Thank you!



Oakland-Craig Public Schools

Junior-Senior High & Business Office Elementary School
 309 N. Davis Avenue 400 N. Brewster Ave.
 Oakland, NE 68045-0105 www.ocknights.org Oakland, NE 68045
 Phone: 402-685-5661 Fax: 402-685-5697 Phone: 402-685-5631

"Home of the Oakland-Craig Knights"

Out of State Travel Request

Procedures:

1. Complete the below form and submit to your building principal at minimum 8 weeks prior to travel dates. This form should be completed as soon as the trip is planned and prior to placing any deposits or payment for the trip. Requests made within 8 weeks of the travel dates will not be approved.
2. The building principal will then determine if he/she approves the request, sign if approved, and submit to the superintendent no later than 6 weeks prior to the dates of travel.
3. The superintendent will determine if he/she approves the request. If so, he/she will sign the form and place it on the board agenda for approval at the next board meeting. If approved, the board president will sign the form and the superintendent will notify the activity sponsor of the approved travel.

Staff Requesting Out of State Travel: Kylie Penke

Destination: Indianapolis, Indiana

Date of Departure: 10/21/26 Time of Departure: 12:30 AM

Date of Return: 10/24/26 Time of Return: 10:00 PM

Travel Method (Air, Bus, Train, etc.) School Van to Gretna, Charter Buss

Will a school vehicle be needed for any portion of the trip? If so, please explain the use.: To Gretna to join the charter busses. Could be a bus or van (whatever works best for other transportation needs during these days).

Organization Traveling: FFA

Number of Students Traveling: 10 Number of Sponsors: 1

How will this trip be funded? (i.e. fundraisers, student fees, etc.): ½ funded by FFA chapter, ½ funded by students

Anticipated Cost Per Student: \$800 Anticipated Total Cost: 8800

Please List Names and Grades of Students Traveling Below (If additional space is needed please submit a spreadsheet with the information below. If there are any changes, please submit them to the building and district administrator one week prior to departure. In addition, emergency contacts and medical information must be available for each student attending the trip.)

Student Name: TBD NEXT FALL **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Student Name: _____ **Grade Level** _____

Please List Names of Sponsors and Phone Numbers (Please list the primary sponsor first as we will contact them in the event of an emergency. If he/she is not available we will move down the list. :

Sponsor Name: KYLIE PENKE **Sponsor Phone:** 402-260-0334

Sponsor Name: _____ **Sponsor Phone:** _____

Sponsor Name: _____ **Sponsor Phone:** _____

Sponsor Name: _____ **Sponsor Phone:** _____

Michelle A. Burt
Building Principal Signature of Approval

3/17/26
Date

Superintendent Signature of Approval

Date

Board of Education President Signature of Approval

Date

***ALL STUDENTS MUST HAVE A SIGNED WAIVER BEFORE LEAVING FOR ANY APPROVED OUT OF STATE TRAVEL (Waiver)**

Computer Hardware, Inc.

1001 W. 2nd St
Hastings, NE 68901

QUOTE

H46256

03/26/26

PAGE: 001

SALESPERSON Shayne Raitt	PURCHASE ORDER# GEROLD	REFERENCE#	SHIPPER:
------------------------------------	----------------------------------	-------------------	-----------------

BILLED TO: OAKLAND CRAIG PUBLIC SCHOOLS GERALD BRAND 309 N. DAVIS OAKLAND, NE 68045	SHIPPED TO: OAKLAND CRAIG PUBLIC SCHOOLS GERALD BRAND 309 N. DAVIS OAKLAND, NE 68045
--	---

ITEM NUMBER	ITEM DESCRIPTION	QTY	PRICE	EXTENDED PRICE
001 83T60008US	LENOVO CHROMEBOOK 100E GEN 5 MTK540 8GB 64GB 11.6IN	70	\$419.00	\$29,330.00
002 5PS0N75610	LENOVO 3YR WARRANTY + ADP	70	\$96.00	\$6,720.00
003 CROSSWDISEDUNEW	GOOGLE CHROME OS MGT LIC+S EDU	70	\$32.50	\$2,275.00

Quote Good Up Through: 04/09/26

SUBTOTAL:	\$38,325.00
SHIPPING:	\$0.00
HANDLING:	\$0.00
OTHER CHRAGES:	\$0.00
TAX:	\$0.00
TOTAL:	<u><u>\$38,325.00</u></u>



Kansas City Audio-Visual
 REMIT TO: PO Box 24570
 SHIP TO: 7535 Troost Ave.
 Kansas City, MO 64131-0570
 (800) 798-5228 | www.kcav.com

QUOTE
59208

BILL TO	JOB LOCATION
Oakland Craig Public Schools 309 N Davis Ave Oakland, NE 68045	Oakland Craig Public Schools 309 N Davis Ave Oakland, NE 68045

Contact: Julie Ehlers
 jehlers@ocknights.org, (402)685-5661
Date: 03-26-2026
Expires: 04-10-2026

Contact: Gerald Brand
 gbrand@ocknights.org, (402)685-5661
Sales Rep: Jason Foster
 jfoster@kcav.com, (800)798-5228 EXT 162

TITLE
Oakland Craig - 4x6065A+ Adds - 3-24-2026

MANUFACTURER	PART NUMBER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Other Items					
Clear Touch	CTI-6065A+UH40	65" 6000A+ Series Interactive Panel with USB HID / AGG / 40 Points of Touch - Ultra HD	4.00	\$2,400.00	\$9,600.00
Clear Touch	CTI-EXWTY-6065-2Y	Extended Limited Warranty for 6000 Series 65" Interactive Panels; Total of 5 Years	4.00	\$0.00	\$0.00
KCAV	SHIP-HANDLING	Shipping & Handling of all above items	1.00	\$972.64	\$972.64
Other Items Total:					\$10,572.64

QUOTE SUMMARY	
EQUIPMENT	\$10,572.64
Subtotal:	\$10,572.64
Tax:	\$0.00
TOTAL:	\$10,572.64

GENERAL TERMS

ORDER INSTRUCTIONS:

1. Please be sure your purchase order reflects shipping/handling terms as indicated on this quote.
2. Pricing is valid for 30 calendar days from date of this quote unless otherwise noted by the expiration date.
3. To place your order, send this quote and purchase order to: orders@kcav.com. POs cannot be accepted on watermarked unauthorized quotes.

HIGHLIGHTS:

1. Credit card payments will incur a 4% convenience fee in allowed states.
2. Both hardware-only orders and installation projects over \$50,000 require a 50% deposit.
3. A 25% restocking fee may be charged on returned items. Return shipping is the responsibility of the customer.

ALL SALES ARE SUBJECT TO KCAV TERMS & CONDITIONS:

These Terms & Conditions are by and between Kansas City Audio-Visual, Inc. (the "Company") and the undersigned Customer (the "Customer").

1. GRANT OF SECURITY INTEREST: By signing below, Customer acknowledges that this contract serves as a security agreement within the meaning of the Uniform Commercial Code (UCC), and Customer agrees that Company may file such UCC financing statements as are appropriate to perfect Company's security interest in the equipment.
2. INSTALLATION: Customer hereby grants to Company or its agent the right to install the equipment, to the extent such installation is specified above. Customer represents and warrants that all necessary governmental and third-party approvals for installation of the equipment have been obtained, unless otherwise specified. Delays in installation caused by public agencies, manufacturers, suppliers, acts of God, pandemics, strikes or other union bargaining, and all acts not directly attributable to Company, shall not in any way affect the obligations of Customer, and Company's obligations with respect to such installation shall be suspended during the event causing the delay. Company shall not be responsible for damages from any such delay.
3. TAXES, FEES, AND PERMITS: Customer agrees to pay Company all applicable Federal, State, and local taxes, excises, permits, and fees. All dollars in this Agreement are pre-tax, unless otherwise stipulated.
4. SHIPPING: All shipments of equipment are FOB Company's distribution facilities.
5. RESPONSIBILITY: Until balance is paid, Customer agrees to take proper care of the equipment on premises and to be responsible for any damage or loss by fire, theft, casualty, or any other cause whatsoever, and will not permit or suffer same to be removed from the place of its location at address of Customer, without written consent of Company or assigns.
6. GENERAL: This Agreement constitutes the sole and entire understanding between the parties with respect to the subject matter hereof and supersedes all prior conversations, agreements, representations and promises, whether verbal or written. No modification of this Agreement shall be valid, unless made in writing and properly signed by each party. The provisions of this Agreement are severable; if any clause or provision shall be held invalid or unenforceable, in whole or in part, then such invalidity shall attach only to such clause or provision. Customer shall pay all attorneys' fees and other costs and charges incurred by Company in the collection of debt.



Kansas City Audio-Visual
REMIT TO: PO Box 24570
SHIP TO: 7535 Troost Ave.
Kansas City, MO 64131-0570
(800) 798-5228 | www.kcav.com

QUOTE
59208

7. **INFRASTRUCTURE:** In the event that Company is installing equipment or systems that require connectivity to the Customer's network including, but not limited to, VOIP connectivity, internet access, wireless network access, firewall traversal, and/or port forwarding, Company may advise Customer as to the network requirements, but any responsibility for infrastructure on the part of Company stops at the installed equipment's network jack or wireless connection and configuration of the network settings on the device sold by Company. Company is not responsible for updating network settings in the event the Customer's network changes. If the Customer's network is not "Plug and Play," then any custom network settings must be supplied by Customer to Company before the start of installation.

8. **INSTALLATION AND SITE PREPARATION:** Installation (field assembly, interconnection, equipment calibration and checkout) is to be performed by the Company's trained technical employees. The Company shall be entitled to employ subcontractors and/or agents to assist in or carry out, in whole or in part, the installation. In the event installation by Company employees is prevented by trade unions, Customer shall arrange with the trade unions at its own expense to complete installation. The Company is thereafter liable only for supervision of installation. Company agrees to coordinate with other trades to facilitate satisfactory work progress. If Company's work in progress is impeded by other trades and/or contractors (excluding Company's own subcontractors) or by scheduling delays due to Customer, time delays in the final installation as well as additional charges including labor, travel and reasonable expenses may result. Customer shall be responsible for preparing, at its own expense, the installation site in accordance with the Company's instructions, including the requirements specified in the proposal. Company shall not be responsible for any high-voltage electrical work, ceiling modifications, structural modifications, or mechanical systems modifications. Unless otherwise specified, Customer shall provide the Company with source code for any non-Company programmed remote control system required to be modified under the terms of this Agreement. Customer shall provide the Company with reasonable access to the installation site before delivery, based upon a mutually agreed upon project schedule, for purposes of determining site readiness for installation. Customer will designate an individual on Customer's staff to serve as a contact person for all site preparation and installation issues. Customer shall indemnify the Company against any loss, damage or claim arising out of the condition of the storage and installation premises. Customer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required for the installation and/or use of the equipment and the premises where the equipment shall be situated.

9. **LIMITATION OF LIABILITY:**

(a) **Cap on Liability:** Except as otherwise provided in this Agreement, the total aggregate liability of either Party, whether in contract, tort (including negligence), or otherwise, shall not exceed the total fees paid by Client during the twelve (12) months immediately preceding the event giving rise to such liability.

(b) **Exclusion of Damages:** Neither Party shall be liable for any consequential, incidental, indirect, exemplary, punitive, or special damages, including loss of profits, revenue, goodwill, or business interruption, even if advised of the possibility of such damages.

(c) **Exceptions:** These limitations shall not apply to indemnification obligations, breaches of confidentiality, gross negligence, willful misconduct, or liability that cannot be limited by law

10. **LIMITATIONS OF WARRANTY - PRODUCTS OF OTHERS:** Unless otherwise specified, no warranty is provided for "consumables," including batteries, lamps, glassware and evacuated devices. Company's sole obligation with respect to any material or part identified in the quotation, literature, or specifications furnished to the Customer as manufactured or supplied by others, shall be to pass on to Customer the applicable manufacturer's warranties, if any.

11. **CHOICE OF LAW AND SEVERABILITY:** This agreement shall be interpreted in accordance with and governed in all respects by the law of Missouri. Venue shall be Kansas City, Missouri. Should any provision of this Agreement be found invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other provision contained herein.

12. **PROJECT/ORDER CANCELLATION:** Customer must notify Company via both orders@kcav.com and sales representative in writing to cancel a project or order. Upon receipt of the notice, Company will acknowledge in writing Customer's order cancellation and provide the official date of cancellation. Projects that are cancelled within sixty (60) calendar days of notification for Company to proceed with the work are subject to a 25% restocking charge (plus return shipping to the manufacturer) on all hardware and are subject to payment for professional services provided by Company prior to the date of cancellation (engineering/design services, project management, etc.). Projects that are cancelled sixty-one (61) or more days after Company has been notified to proceed are subject to full payment for all hardware that has been received by Company and Customer in conjunction with the order. Company will make reasonable effort to obtain exceptions from suppliers for the return of equipment with restocking charges and will notify customer of any such options. Additionally, client is responsible for payment of professional services provided by Company prior to the date of cancellation (engineering/design services, project management, etc.). Custom items may be noncancellable and are not returnable.

13. **RESTOCKING FEES:** In the event Customer wishes to return any equipment, Customer agrees to pay restocking fees of 25% of the sale price in addition to any applicable shipping charges.

14. **CHANGE ORDERS:** Any changes of scope made to the design of the system or the contractual agreements in implementation or functionality will require a mutually agreed upon "Change Order" form signed by an authorized representative for the Customer.

15. **TARIFFS:** Due to the recent US imposed tariffs on goods and supplies, Company has included a tariff contingency budget in this proposal. Many of our suppliers manufacture their products in these countries, and Company is setting this contingency budget in place to help cover any potential unforeseen increases in hardware and cabling costs. We have been alerted by many of our manufacturing partners that an increase is imminent. To what degree and at what percentage, we are unsure at this time. Company is forecasting ahead, as best as we can, to cover these unknown increases with this contingency budget. Any part of this contingency budget not used towards hardware and cabling cost increases, due to tariffs, will be reduced from the final invoice of the project.

16. **PROFESSIONAL DEVELOPMENT SERVICES:** Unless specified otherwise, any purchased training or professional development services must be conducted within 12 months of placement of the sales order, unless mutually agreed upon otherwise in writing. Company will consider any contract to deliver professional development services fulfilled on the date 12 months after placement of sales order.

17. **DESIGN SERVICES:** All designs are the property of the Company. If Customer contracts with the Company to implement the design, the design shall become the property of Customer. If Customer wants to use the Company's design for an RFP, bid or any other purposes without implementation by the Company, the Company will advise Customer of the fee to purchase the design. Upon payment of the fee, the design becomes the property of Customer.

18. **CONFIDENTIALITY:** This Agreement and all drawings, specifications, and designs are the property of the Company. Proprietary information provided to Customer (or its agents) is for the sole purpose of demonstrating the Company's capabilities and shall be held in confidence. These materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of the Company. Any effort to do so will be considered a violation of copyright law.

19. **PARAGRAPH HEADINGS:** The paragraph headings contained herein are for the convenience of reference only and shall not be construed to affect the interpretation or construction of any substantive provision of this Agreement.

PAYMENT TERMS:

1. **DELAYS:** All orders are subject to the Company's ability to make delivery at the time specified, and the Company shall not be liable for damages for failure to make partial or complete delivery. The Company shall not be liable for delays in delivery caused by forces not reasonably within Company's control (including but not limited to delays or defaults by carriers, extreme cold weather, floods, fires, storms, or other acts of God, war or act of public enemy or civil disturbance, strikes, lock-outs, shortages of labor or raw materials and supplies, action of any governmental authority, or any other force majeure event). Customer shall be liable for any added expenses incurred by the Company because of, including but not limited to, Customer's delay furnishing requested information to the Company; delays resulting from order changes by Customer; delays related to Customer's network configuration or other systems issues; or conditions affecting installation duration, off-hours or continuous workdays of 8 am to 5 pm.

2. **EQUIPMENT AND MATERIALS PRICE INCREASE:** Company shall be entitled to additional compensation from Customer in the event there is a significant



Kansas City Audio-Visual
 REMIT TO: PO Box 24570
 SHIP TO: 7535 Troost Ave.
 Kansas City, MO 64131-0570
 (800) 798-5228 | www.kcav.com

QUOTE
59208

increase in price of any specific item of equipment or materials of seven percent (7%) or more between the date the Agreement is signed and the date that equipment and materials are purchased for the work to be performed on the project.

3. DELIVERY COSTS & CLAIMS: Customer agrees to pay for all shipping or transportation costs of the equipment as and if stated on Company's proposal and/or the invoice. Company shall not be liable to Customer for any damage to or loss of equipment in transit. Company's only recourse as to such damage or loss shall be with or against carrier, and all claims must be filed with the carrier. Upon delivery, Customer must inspect and verify that contents match the packing list and are without damage. If there are any discrepancies or damages, Customer must notify Company in writing within three (3) business days, or such claims shall be waived.

4. HARDWARE-ONLY ORDERS: Orders over \$50,000 consisting of hardware only require a 50% deposit.

5. INSTALLATION PROJECTS: In keeping with industry standards, payment terms for projects over \$50,000 that involve installation are as follows:

- 50% deposit in advance of start of project
- 40% invoiced following delivery of hardware
- 10% remaining invoiced upon Substantial Completion of project

6. PAYMENT & PAST DUE ACCOUNTS: All payments are due within thirty (30) days of the invoice date unless an advance deposit is required on Company's quote. A finance charge of the lesser of 1.5% per month (18% - APR) or the highest rate permitted by law will be assessed on all past due accounts. Interest charged on a past due invoice will be assessed from the date of the invoice. Customer agrees to reimburse Company for all attorneys' fees and court costs in connection with default of these payment terms by Customer.

7. CREDIT & CREDIT CARD PURCHASES: Credit payment terms must have the prior approval of Company. Company reserves the right to stop delivery of equipment or provision of services if Customer's financial condition becomes impaired or unsatisfactory to the Company. Additionally, Company may require payment in advance or other security, and, in the absence thereof, may cancel, without liability, the unfilled portion of an order. Credit card purchases shall be subject to a four percent (4%) convenience fee where allowed.

IF YOU WISH TO ACCEPT THIS QUOTE AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: _____ <small>(Print Name)</small>	DATE: _____
SIGNATURE: _____	PO NO.: _____

If your purchasing or accounts payable departments require a purchase order for invoicing, please provide the PO number associated with acceptance of this quote and attach that PO with the signed quote. If signing this quote in lieu of a PO, please indicate what reference KCAV should use in the invoice PO field when invoicing. Please also verify that KCAV has correct shipping and billing address on file either by calling our office directly or by providing a PO at a later date with correct billing/shipping information.