

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING  
December 14, 2017

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting
2. Roll Call
3. Meeting Minutes
4. Financial Report
5. Special Order of Business
  - 5.A. DTR Update
  - 5.B. LB840 Updates
  - 5.C. Applications for Consideration
  - 5.D. Application Introductions
6. Officers' Reports
7. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said

meeting and the subjects to be discussed.

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City Clerk-Treasurer

(S E A L)

**CITY OF CRETE, NEBRASKA**  
**ECONOMIC DEVELOPMENT ADVISORY BOARD**  
**October 12, 2017**  
**12:15 P.M.**

**AGENDA ITEM 1. OPEN MEETING** – Justin Kozisek called the meeting to order. Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13<sup>th</sup> Street  
US Post Office, 1242 Linden Avenue  
City Bank & Trust, 1135 Main Avenue

Advance notice of the meeting also given to the board members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the Council Chambers. Additional copies are available to read. The committee may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

**AGENDA ITEM 2. ROLL CALL** – Board members present: Manny Dimas, Carol Kohl, Justin Kozisek, Jill McCartney and Cody Vance. Members absent: Ken Marvin and Kyle McGowan. A quorum was present. Also present were City Clerk Jerry Wilcox and Economic Development Program Director Judi Meyer.

**AGENDA ITEM 3. MEETING MINUTES** – McCartney made a motion to approve the minutes of the September 14, 2017 meeting. Vance seconded the motion. Abstain: None. Voting aye: Dimas, Kohl, Kozisek, McCartney, Vance. Voting no: None. Absent: Marvin, McGowan. Motion carried.

**AGENDA ITEM 4. TREASURER’S REPORT** – McCartney made a motion to approve the treasurer’s report for September 30, 2017 meeting. Vance seconded the motion. Abstain: None. Voting aye: Dimas, Kohl, Kozisek, McCartney, Vance. Voting no: None. Absent: Marvin, McGowan. Motion carried.

**AGENDA ITEM 5. SPECIAL ORDER OF BUSINESS -**

**A. DTR Update** –Meyer reported that the Southeast Nebraska Development District office is still working on the bid packages. She reviewed some visual aids made from historical pictures that she has prepared for the building owners to use in deciding what they would like to do to their property.

**B. LB840 Economic Development Plan Quarterly Report** – Meyer reported that the City Council has approved the amendments to the Economic Development Plan and the addition of a housing plan. She reported that there have been a couple of inquiries about funding, but no applications. There were no certifications due this quarter

McCartney made a motion to accept the report. Vance seconded the motion. Abstain: None. Voting aye: Dimas, Kohl, Kozisek, McCartney, Vance. Voting no: None. Absent: Marvin, McGowan. Motion carried.

**C. Applications for Consideration** – The board reviewed the following applications for future consideration: NONE.

**D. Application Introductions** – The following applications have been submitted for staff review: NONE.

**AGENDA ITEM 6. OFFICERS' REPORTS** – Meyer reported for Tom Ourada that Kyle McGowan will not be able to complete his term of 12/1/17 and the Mayor will be appointing someone to replace him.

**AGENDA ITEM 7. ADJOURNMENT** - The meeting adjourned at 12:35 PM and the next regularly scheduled meeting is November 9, 2017.

**December 14, 2017**  
**November 30, 2017 Financial Statement**

		<u>CASH</u>	<u>LOAN GUARANTEE</u>
ECONOMIC DEVELOPMENT FUNDS <i>ACTUAL</i>	11/30/2017	\$637,556.77	\$216,179.08
AVERAGE MONTHLY INCOME (QUARTERLY)			
SALES TAX	\$32,953.00		
ESTIMATED INCOME OCT-DEC	1	\$29,657.70	\$3,295.30
TOTAL FUNDS <i>ESTIMATED</i>			
AVAILABLE FIRST QUARTER FY18		\$667,214.47	\$219,474.38
			\$329,211.57
<b>OBLIGATIONS</b>			
LOAN GUARANTEES		-	\$0.00
OPERATIONS (1/4 OF \$91,283)		\$22,820.75	
DTR PHASE II		\$102,333.00	
POOL BOND PAYMENTS (1/4 OF \$158,035)		\$39,508.63	
TOTAL QUARTERLY			
OBLIGATIONS FIRST QUARTER FY18		\$164,662.38	
FINANCIAL ASSISTANCE FUNDS <i>ESTIMATED</i>			
AVAILABLE FIRST QUARTER FY18		\$502,552.10	
*LOAN AMOUNT TO GUARANTEE (150%) <i>ESTIMATED</i>			\$329,211.57

\*ED Plan Section VII

E. At no time may the City pledge more than 150% of the current balance of the funds retained for approved loan guarantees or projects.

Income at 18% of budget

Expense at 3% of budget