

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING

August 21, 2018

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

Mayor Roger Foster called the meeting to order at 6:00pm.

2. Roll Call

David Bauer: Present  
Kyle Frans: Present  
Judy Henning: Present  
Jack Oelschlager: Present  
Travis Sears: Present  
Dale Strehle: Present

Present: 6.

3. Petitions - Communications - Citizen Concern

4. Special Order of Business

4.A. UCC Application for Annual Backpack Program Run

Approve UCC application to hold annual Backpack Program Run on Sept. 15, 2018 at 8:00am and associated requested street closures. Carried with a motion by Jack Oelschlager and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

4.B. Class C Liquor License Automatic Renewals

4.C. City Emergency Plan 2018 Revision

Approve the 2018 revision of the City Emergency Plan. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

4.D. Removal of No Parking Signs.

Table the request for removal of the no parking signs for further review. Tabled with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Councilmember Sears stated that the signs were installed after emergency vehicles responding to a fire in the location had very limited access due to parked cars.

4.E. Confirm Mayor's Re-Appointment of Fabiola Dimas to the Crete Library Board

Confirm the Mayor's re-appointment of Fabiola Dimas to the Crete Library Board with term end date of 07/2022. Carried with a motion by Jack Oelschlager and a second by Judy Henning.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

4.F. Confirm Mayor's Re-Appointment of Jennifer Wegener to the Crete Library Board

Confirm the Mayor's re-appointment of Jennifer Wegener to the Crete Library Board with term end date of 07/2022. Carried with a motion by Jack Oelschlager and a second by Judy Henning.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

4.G. Confirm Mayor's Appointment of Kirk Keller to the Airport Authority

Confirm the Mayor's appointment of Kirk Keller to the Airport Authority with term end date of 12/2020. Carried with a motion by Jack Oelschlager and a second by Judy Henning.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Keller will complete Robert Gunther's term.

4.H. Community Service Officer Position with Police Department

Approve the Community Service Officer Position Description and Essential Job Functions. Carried with a motion by Kyle Frans and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

4.I. Personnel Leave of Absence

Approve personnel leave of absence of up to one month. Carried with a motion by Kyle Frans and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

The personnel leave of absence is for Kerry Mize.

4.J. Exhibit A for 1244 Main Ave. and Promissory Note for short term loan for owner's match.

Approve the Exhibit A for DTR project at 1244 Main Ave. Carried with a motion by Judy Henning and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Approve the Promissory Note for 1244 Main Ave. Carried with a motion by Judy Henning and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

The short term loan is zero interest and will cover the required owner's match.

4.K. Exhibit A for 123 E 13th St.

Approve the Exhibit A for DTR project at 123 E. 13th St. Carried with a motion by Judy Henning and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

4.L. Exhibit A for 1235 Main St.

Approve the Exhibit A for DTR project at 1235 Main St. Carried with a motion by Judy Henning and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

4.M. Brandt Excavating Bid for \$6,250 for Demolition of Property Owned by City - 238 E 14th St.

Approve bid from Brandt Excavating of \$6,250 for demolition of house on city-owned property located at 238 E. 14th St. Carried with a motion by David Bauer and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

The cost will be paid out of Equipment 2 funds.

4.N. Five Rivers RC&D Request for Letter of Support for Household Hazardous Waste Grant Proposal  
Approve Mayor to sign letter of support for Five Rivers RC&D grant application for Household Hazardous Waste Program. Carried with a motion by Jack Oelschlager and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

## 5. Resolutions & Ordinances

5.A. Ordinance #2048 Annexation of Pine Ridge Second Addition - Final Reading.

Approve the third and final reading of Ordinance #2048 for annexation of Pine Ridge Second Addition. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

Approve Ordinance #2048 annexing Pine Ridge Second Addition into the City boundaries. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

5.B. Ordinance #2049 Amending City Code Chapter 10, Article 3, Sections 10-301 Business Registration

Suspend the statutory requirement of three readings of Ordinance #2049. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Approve passage of Ordinance #2049 on final reading amending City Code Chapter 10, Article 3, Sections 10-301 Business Registration. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5.C. Ordinance #2051 City Code 4-319 Furniture, Household Items, Motor Vehicle Parts, Litter, Discarded Material on Right-of-Way; Prohibited.

Suspend rules requiring reading on three separate days for passage of Ordinance No. 2051. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact City Code 4-319 prohibiting materials being discarded on City Right-of-Way. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5.D. Ordinance #2052 Public Property Code 8-311

Suspend rules requiring reading on three separate days for passage of Ordinance No. 2052. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact City Code 8-311 prohibiting deposit of materials on public ways and property. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5.E. Ordinance #2053 Trash Receptacle Storage

Suspend rules requiring reading on three separate days for passage of Ordinance No. 2053. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enact City Code Chapter 4, Article 2, Section 4-207.02 designating times when refuse/recycling receptacles may be placed at the curb and codifies penalties for violations of this ordinance. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

6. Officers' Reports

Library Director Joy Stevenson invited the council and public to attend the new library groundbreaking on September 12, 2018 at 10:00am. City Administrator Tom Ourada stated the new downtown lights and globes are in and will be installed in the near future. Mayor Roger Foster requested an Executive Session at the end of the meeting.

6.A. Economic Development Advisory Board Minutes of August 9, 2018

7. Consent Agenda

Approve the items on the consent agenda. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

7.A. City Council Meeting Minutes

7.A.1. City Council Meeting Minutes of August 7, 2018

7.B. City Council Committee Meeting Minutes

7.B.1. Public Works Committee Meeting Minutes of July 17, 2018

7.B.2. Public Works Committee Meeting Minutes of August 7, 2018

7.B.3. Finance Committee Meeting Minutes of August 7, 2018

7.B.4. Parks & Rec Committee Meeting Minutes of August 7, 2018

7.B.5. Personnel Committee Special Meeting Minutes of August 13, 2018

7.C. City Treasurer's Report

7.D. Claims Against the City

8. Adjournment

Enter into Executive Session regarding a pending personnel matter. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Exit Executive Session. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Motion to adjourn. Carried with a motion by Dale Strehle and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Enter into Executive Session at 6:47pm. Exit Executive Session at 6:52pm with no action taken. The meeting was adjourned at 6:53pm.

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the

foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk-Treasurer

(S E A L)