

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING

October 20, 2020

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

Committee Chair Jack Oelschlager called the meeting to order at 5:45pm.

2. Roll Call

Ryan Hinz: Present

Jack

Oelschlager: Present

Dale Strehle: Present

Present: 3.

Also present: City Administrator Tom Ourada, City Clerk Judi Meyer, Finance Director Jerry Wilcox, City Attorney Kyle Manley, Building Inspector Brad Bailey, Lt. Chad Menagh, Mayor Dave Bauer, other members of City Council, members of the public.

3. Items of Business

- A. Discuss and provide a recommendation to the City Council on approving the E-citation system for the Police Department.

Recommend City Council approve purchase of E-citation system. Carried with a motion by Ryan Hinz and a second by Dale Strehle.

Ryan Hinz: Aye, Jack Oelschlager: Aye, Dale Strehle: Aye

Aye: 3, No: 0

Lt. Menagh reported that Crete presently has a waiver, which is in place for a set period of time.

- B. Discuss creating or amending the code enforcement officer position.  
Tom Ourada reported that the Community Service Officer position would be amended to Code Enforcement Officer, which would work in conjunction with the building inspector and the city attorney to additionally deal with property code violations. No action was taken. The City Attorney will prepare a proposed revised job description for committee consideration.
- 4. Officers' Reports
- 5. Adjournment  
The meeting was adjourned at 5:52pm.

Mayor

(SEAL)

City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk

(S E A L)



Date: 10/5/2020  
 Quote Expiration: 11/20/2020  
 Quote Name: Crete PD - NE Brazos  
 Quote Number: 2019-30076  
 Quote Description: Brazos eCitation, eWarnings, Local Ordinances and Criminal (Based off existing Beatrice Police Configuration - Parent/Child)

**Sales Quotation For**

City of Beatrice Police Department  
 201 N 5th St  
 Beatrice , NE 68310-3949  
 Phone: +1 (402) 228-5243

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Module Total	Year One Maintenance
<b>Law Enforcement Records Management System</b>					
Ticket Writer Interface (Supports Brazos)	\$0	0	\$0	\$0	\$0
<b>Other Software</b>					
<b>Brazos</b>					
Device Level Interface: New World Mobile	\$0	0	\$0	\$0	\$0
Interface: Court	\$3,250	0	\$0	\$3,250	\$683
Interface: New World Records Mgmt System	\$0	0	\$0	\$0	\$0
eCitation - Brazos Rapid Extension Framework - MDC or TABLET ( 6 )	\$5,100	0	\$0	\$5,100	\$1,071
<i>Sub-Total:</i>	\$8,350		\$0	\$8,350	\$1,754
<i>Less Discount</i>	<u>\$835</u>		<u>\$0</u>	<u>\$835</u>	<u>\$0</u>
<b>TOTAL:</b>	<b>\$7,515</b>	<b>0</b>	<b>\$0</b>	<b>\$7,515</b>	<b>\$1,754</b>

**Annual/SaaS**

Description	Quantity	Fee	Discount	Annual
Brazos Hosting Fee	1	\$585	\$0	\$585
<b>TOTAL:</b>				<b>\$585</b>

**Services**

Description	Quantity	Unit Price	Discount	Total
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Ticket Writer Interface (Supports Brazos) Installation	1	\$0	\$0	\$0
Brazos Set Up & Config	1	\$6,500	\$0	\$6,500
Brazos Project Mgmt (plus per diem as needed if not remote)	1	\$1,000	\$0	\$1,000
Brazos Training	1	\$2,000	\$0	\$2,000
<b>TOTAL:</b>				<b>\$9,500</b>

### Third Party Hardware, Software and Services

Description	Quantity	Unit Price	Total	Unit Maintenance	Year One Maintenance
4910LR-152-LTRK / L-Tron DL Scanner	5	\$336	\$1,680	\$0	\$0
LB3603 / Brother, PocketJet, USB Cable	5	\$13	\$65	\$0	\$0
LB3692 / Brother, PocketJet, Car Adapter-wired	5	\$26	\$130	\$0	\$0
LB3788-CASE / Brother, Paper, Perforated roll, 6 rolls per case	4	\$76	\$304	\$0	\$0
LBX028 / Brother, PocketJet, Vehicle Mount	5	\$94	\$470	\$0	\$0
PJ763 / Brother, Printer	5	\$440	\$2,200	\$0	\$0
<i>3rd Party Hardware Sub-Total:</i>			<i>\$3,169</i>		<i>\$0</i>
<i>3rd Party Software Sub-Total:</i>			<i>\$0</i>		<i>\$0</i>
<b>TOTAL:</b>			<b>\$3,169</b>		<b>\$0</b>

### Summary

	One Time Fees	Recurring Fees
Total Tyler Software	\$7,515	\$1,754
Total Annual Fees		\$585
Total Tyler Services	\$9,500	
Total Other Costs	\$0	
Total Third Party Hardware, Software and Services	\$4,849	\$0
Travel and Living Expenses	\$0	
<b>Summary Total</b>	<b>\$21,864</b>	<b>\$2,339</b>

### Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance
<b>Law Enforcement Records Management System</b>				
Ticket Writer Interface (Supports Brazos)	\$0	\$0	\$0	\$0
<b>Other Software</b>				
<b>Brazos</b>				
Device Level Interface: New World Mobile	\$0	\$0	\$0	\$0
Interface: Court	\$3,250	\$0	\$3,250	\$683

Interface: New World Records Mgmt System	\$0	\$0	\$0	\$0
eCitation - Brazos Rapid Extension Framework - MDC or TABLET	\$5,100	\$0	\$5,100	\$1,071
<i>Sub-Total:</i>	\$8,350	\$0	\$8,350	\$1,754
<i><u>Less Discount:</u></i>	\$0	\$835	-\$835	\$0
<b>Total:</b>	<b>\$8,350</b>	<b>\$835</b>	<b>\$7,515</b>	<b>\$1,754</b>

## Assumptions

Personal Computers must meet the minimum hardware requirements for New World products. Microsoft Windows 7/8.1/10 32/64 bit or later is required for all client machines. Windows Server 2012/2016 and SQL Server 2012/2014/2016 are required for the Application and Database Server(s).

New World product requires Microsoft Windows Server 2012/2016 and SQL Server 2012/2016, including required Client Access Licenses (CALs) for applicable Microsoft products. Servers must meet minimum hardware requirements provided by Tyler. The supported Microsoft operating system and SQL versions are specific to Tyler's release versions.

New World product requires Microsoft Excel or Windows Search 4.0 for document searching functionality; Microsoft Word is required on the application server for report formatting.

Tyler recommends a 100/1000MB (GB) Ethernet network for the local area network. Wide area network requirements vary based on system configuration, Tyler will provide further consultation for this environment.

Does not include servers, workstations, or any required third-party hardware or software unless specified in this Investment Summary. Client is responsible for any third-party support.

Licensed Software, and third-party software embedded therein, if any, will be delivered in a machine readable form to Client via an agreed upon network connection. Any taxes or fees imposed are the responsibility of the purchaser and will be remitted when imposed.

Tyler's GIS implementation services are to assist the Client in preparing the required GIS data for use with the Licensed New World Software. Depending upon the Licensed Software the Client at a minimum will be required to provide an accurate street centerline layer and the appropriate polygon layers needed for Unit Recommendations and Run Cards in an industry standard Esri file format (Personal Geodatabase, File Geodatabase, Shape Files). Client is responsible for having clearly defined boundaries for Police Beats, EMS Districts and Fire Quadrants. If necessary Tyler will assist Client in creating the necessary polygon layers (Police Beats, EMS Districts and Fire Quadrants) for Unit Recommendations and Run Cards. Tyler is not responsible for the accuracy of or any ongoing maintenance of the GIS data used within the Licensed New World Software.

Client is responsible for any ongoing annual maintenance on third-party products, and is advised to contact the third-party vendor to ensure understanding of and compliance with all maintenance requirements

All Tyler Clients are required to use Esri's ArcGIS Suite to maintain GIS data. All maintenance, training and ongoing support of this product will be contracted with and conducted by Esri. Maintenance for Esri's ArcGIS suite of products that are used for maintaining Client's GIS data will be contracted by Client separately with Esri.

When Custom interface is included, Custom interface will be operational with existing third-party software. Any subsequent changes to third-party applications may require additional services.

When State/NCIC is included, Client is responsible for obtaining the necessary State approval and any non-Tyler hardware and software. Includes state-specific standard forms developed by Tyler. Additional forms can be provided for an additional fee.

Assumptions:

Brazos Laptop Configuration based off existing Beatrice Police config (Parent/Child)

## **Assumptions**

Brazos Licenses (5 MDT's and 1 Desktop) Traffic Citations (NE UTC)  
Criminal Citations (NE UTC)  
Local Ordinance Citations (NE UTC)  
Warning Citations (Standard)  
State/County Court Interface  
Device Level and RMS Interface (New World)

This Investment Summary includes an estimated \$1,500 in travel expenses.