CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
September 16, 2021

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting
2. Roll Call

Zoraida Ramos:	Absent
Anthony Fitzgerald:	Present
Kirk Keller:	Present
Howard Nitzel:	Present
Blaine Spanjer:	Present

Present: 4, Absent: 1.

3. Items of Business

A. A Public Hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget.

Open a public hearing on the proposed budget for fiscal year 21-22 Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.
Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0
Close the public hearing. Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.
Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

City Clerk - Treasurer Jerry Wilcox explained the budget documents that will be submitted to the state. The receipts and expenditures reflect the NDA funded project to replace the fuel system. The restricted funds and exceptions were explained and meet the statutory requirements for the spending lid.
There were no comments written or in person from the public.

4. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

____
City Clerk-Treasurer (S E A L)

2021-2022
STATE OF NEBRASKA
GENERAL BUDGET FORM

CRETE AIRPORT AUTHORITY

TO THE COUNTY BOARD AND COUNTY CLERK OF
SALINE County

This budget is for the Period OCTOBER 1, 2021, through SEPTEMBER 30, 2022

Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

$	495.00	Property Taxes for Non-Bond Purposes
$	24,780.00	Principal and Interest on Bonds
$	25,275.00	**Total Personal and Real Property Tax Required**

Outstanding Bonded Indebtedness as of OCTOBER 1, 2021

	24,000.00	Principal
	780.00	Interest
$	24,780.00	**Total Bonded Indebtedness**

329,028,496	**Total General Fund Certified Valuation (All Counties)**

(Certification of Valuation(s) from County Assessor ***MUST*** *be attached)*

County Clerk's Use ONLY

Budget Document To Be Used As Audit Waiver?

My Subdivision has elected to use this Budget Document as the Audit Waiver.
(If YES, Board Minutes MUST be Attached)

☐ YES ☒ NO

If **YES**, Column 2 **MUST** contain **ACTUAL** Numbers.

If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2020 through June 30, 2021?

☐ YES ☒ NO

If ***YES*** *, Please attach Interlocal Agreement Report.*

Report of Trade Names, Corporate Names & Business Names

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2020 through June 30, 2021?

☐ YES ☒ NO

If ***YES*** *, Please attach Trade Name Report.*

APA Contact Information

Auditor of Public Accounts
State Capitol, Suite 2303
Lincoln, NE 68509
Telephone: (402) 471-2111 **FAX:** (402) 471-3301
Website: www.auditors.nebraska.gov
Questions - E-Mail: Jeff.Schreier@nebraska.gov

Submission Information

Budget Due by 9-20-2021

Submit budget to:

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

CRETE AIRPORT AUTHORITY in SALINE County

Line No.	**TOTAL ALL FUNDS**	Actual 2019 - 2020 (Column 1)	Actual/Estimated 2020 - 2021 (Column 2)	**Adopted Budget 2021 - 2022** (Column 3)
1	**Beginning Balances, Receipts, & Transfers:**			
2	Beginning Net Cash Balance	$ 124,120.00	$ 149,130.00	$ 141,453.00
3	Investments	$ -	$ -	$ -
4	County Treasurer's Balance	$ 576.00	$ 637.00	$ 700.00
5	**Subtotal of Beginning Balances (Lines 2 thru 4)**	**$ 124,696.00**	**$ 149,767.00**	**$ 142,153.00**
6	Personal and Real Property Taxes **(Columns 1 and 2 - See Preparation Guidelines)**	$ 24,952.00	$ 25,000.00	$ 24,779.41
7	Federal Receipts	$ -	$ 52,982.00	$ 900,000.00
8	State Receipts: Motor Vehicle Pro-Rate **(To Lid Supporting Schedule, page 4)**	$ 99.00	$ 100.00	$ 100.00
9	State Receipts: State Aid	$ -	$ -	$ -
10	State Receipts: Other	$ -	$ -	$ -
11	State Receipts: Property Tax Credit	$ -	$ -	
12	Local Receipts: Nameplate Capacity Tax	$ -	$ -	$ -
13	Local Receipts: In Lieu of Tax **(To Lid Supporting Schedule, page 4)**	$ -	$ -	$ -
14	Local Receipts: Other	$ 256,077.00	$ 214,018.00	$ 245,000.00
15	Transfers In Of Surplus Fees **(To Lid Supporting Schedule, page 4)**	$ -	$ -	$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	$ -	$ -	$ -
17	**Total Resources Available (Lines 5 thru 16)**	**$ 405,824.00**	**$ 441,867.00**	**$ 1,312,032.41**
18	**Disbursements & Transfers:**			
19	Operating Expenses	$ 253,846.00	$ 250,000.00	$ 250,000.00
20	Capital Improvements (Real Property/Improvements)	$ -	$ -	$ -
21	Other Capital Outlay (Equipment, Vehicles, Etc.)	$ -	$ -	$ 900,000.00
22	Debt Service: Bond Principal & Interest Payments	$ 2,211.00	$ 49,714.00	$ 25,000.00
23	Debt Service: Payments to Retire Interest-Free Loans **(Public Airports)**	$ -	$ -	$ -
24	Debt Service: Payments to Bank Loans & Other Instruments **(Fire Districts)**	$ -	$ -	$ -
25	Debt Service: Other	$ -	$ -	$ -
26	Judgments	$ -	$ -	$ -
27	Transfers Out of Surplus Fees	$ -	$ -	$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	$ -	$ -	$ -
29	**Total Disbursements & Transfers (Lines 19 thru 28)**	**$ 256,057.00**	**$ 299,714.00**	**$ 1,175,000.00**
30	**Balance Forward/Cash Reserve (Line 17 - Line 29)**	**$ 149,767.00**	**$ 142,153.00**	**$ 137,032.41**
31	Cash Reserve Percentage			50%

PROPERTY TAX RECAP 4		
	Tax from Line 6	$ 24,779.41
	County Treasurer's Commission at 2% of Line 6	$ 495.59
	Total Property Tax Requirement	$ 25,275.00

CRETE AIRPORT AUTHORITY in SALINE County

To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

		Property Tax Request
General Fund		$ 495.00
Sinking Fund		
Bond Fund		$ 24,780.00
____________ Fund		
Total Tax Request	**	$ 25,275.00

** This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

Documentation of Transfers:

(Only complete if there are transfers noted on Page 2, Column 2)

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From: ____________ Transfer To: ____________

Amount:

Reason:

Transfer From: ____________ Transfer To: ____________

Amount:

Reason:

Township Property Taxes

If this is a Township Subdivision budget form, the amount of property taxes shown above and on the front cover may not represent the amount the Township will receive. Statute 39-1522 outlines that one-half of all money collected from the township levy on property within the corporate limits of a city or village shall be paid to the treasurer of the city or village to be used for the maintenance and repairs of the streets.

Township should take this into consideration when determining property tax amount to be budgeted.

Township Total Valuation	329,028,496
City/Village Valuation included in Township Valuation	
General Fund Tax Rate	0.000150
Township Taxes within City/Village	-
50% of Township Taxes within City/Village	-
Projected Township Taxes to be collected	495.00

Cash Reserve Fund

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below amounts being held in a special reserve fund.

Special Reserve Fund Name	Amount
Total Special Reserve Funds	-
Total Cash Reserve	$ 137,032.41
Remaining Cash Reserve	$ 137,032.41
Remaining Cash Reserve %	50%

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME	**CRETE AIRPORT AUTHORITY**
ADDRESS	**243 EAST 13TH STREET**
CITY & ZIP CODE	**CRETE 68333**
TELEPHONE	**402-826-4313**
WEBSITE	**WWW.CRETE.NE.GOV**

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	BLAINE SPANJER	JERRY WILCOX	JERRY WILCOX
TITLE /FIRM NAME	Chairperson	CRETE CITY CLERK-TREASURER	CRETE CITY CLERK-TREASURER
TELEPHONE	402-826-4313	402-826-4313	402-826-4313
EMAIL ADDRESS	BLAINESPANJER@WINDSTREAM.NET	JERRY.WILCOX@CRETE.NE.GOV	JERRY.WILCOX@CRETE.NE.GOV

For Questions on this form, who should we contact (please √ one): Contact will be via email if supplied.

- [ ] Board Chairperson
- [X] Clerk / Treasurer / Superintendent / Other
- [ ] Preparer

NOTE: If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via email. If no email address is supplied for the Board Chairperson, notification will be mailed via post office to address listed above.

CRETE AIRPORT AUTHORITY in SALINE County

2021-2022 LID SUPPORTING SCHEDULE

Calculation of Restricted Funds

Total Personal and Real Property Tax Requirements		(1)	$ 25,275.00
Motor Vehicle Pro-Rate		(2)	$ 100.00
In-Lieu of Tax Payments		(3)	$ -
Transfers of Surplus Fees		(4)	$ -
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From 2020-2021 Lid Exceptions, Line (10))	$ -	(5)	
LESS: Amount Spent During 2020-2021	$ -	(6)	
LESS: Amount Expected to be Spent in Future Budget Years	$ -	(7)	
Amount to be included as Restricted Funds **(<u>Cannot</u> be a Negative Number)**		(8)	$ -
Nameplate Capacity Tax		(8a)	$ -
TOTAL RESTRICTED FUNDS (A)		(9)	**$ 25,375.00**

Lid Exceptions

Capital Improvements Budgeted (Purchase of Real Property and Improvements on Real Property)	$ -	(10)	
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year *(cannot exclude same capital improvements from more than one lid calculation.)* Agrees to Line (7).	$ -	(11)	
Allowable Capital Improvements		(12)	$ -
Bonded Indebtedness		(13)	$ 24,780.00
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) **(Fire Districts & Hospital Districts Only)**		(14)	
Interlocal Agreements/Joint Public Agency Agreements		(15)	$ -
Public Safety Communication Project - Statute 86-416 **(Fire Districts Only)**		(16)	
Benefits Paid Under the Firefighter Cancer Benefits Act **(Fire Districts & Airport Authorities Only)**		(16a)	
Payments to Retire Interest-Free Loans from the Department of Aeronautics **(Public Airports Only)**		(17)	
Judgments		(18)	
Refund of Property Taxes to Taxpayers		(19)	
Repairs to Infrastructure Damaged by a Natural Disaster		(20)	
TOTAL LID EXCEPTIONS (B)		(21)	**$ 24,780.00**

TOTAL RESTRICTED FUNDS **For Lid Computation (To Line 9 of the Lid Computation Form)** *To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21*	**$ 595.00**

*Total Restricted Funds for Lid Computation **<u>cannot</u>** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.*

CRETE AIRPORT AUTHORITY
in
SALINE County

LID COMPUTATION FORM FOR FISCAL YEAR 2021-2022

PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 **OR** OPTION 2

OPTION 1

2020-2021 Restricted Funds Authority = Line (8) from last year's Lid Computation Form — 121,820.89 — Option 1 - (1)

OPTION 2

Only use if a vote was taken at a townhall meeting last year to exceed Lid for one year

Line (1) of Prior Year Lid Computation Form — ______ — Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) — ______ % — Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken (Line (A) times Line (B)) — - — Option 2 - (C)

Calculated 2020-2021 Restricted Funds Authority (Line (A) Plus Line (C)) = — - — Option 2 - (1)

CURRENT YEAR ALLOWABLE INCREASES

1 **BASE LIMITATION PERCENT INCREASE (2.5%)** — 2.50 % — (2)

2 **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%** — - % — (3)

7,240,397.00	/	293,778,066.00	=	2.46 %
2021 Growth per Assessor		2020 Valuation		Multiply times 100 To get %

3 **ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE** — 1.00 % — (4)

4	/	4	=	100.00 %
# of Board Members voting "Yes" for Increase		Total # of Members in Governing Body at Meeting		Must be at least .75 (75%) of the Governing Body

ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.

4 **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE** — ______ % — (5)

Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) — 3.50 % — (6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) — 4,263.73 — (7)

Total Restricted Funds Authority = Line (1) + Line (7) — 126,084.62 — (8)

Less: Restricted Funds from Lid Supporting Schedule — 595.00 — (9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) — 125,489.62 — (10)

LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.

The amount of Unused Restricted Funds Authority on Line (10) must be published in the Notice of Budget Hearing.