

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING  
September 16, 2021

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

2. Roll Call

Zoraida Ramos: Absent

Anthony Present

Fitzgerald:

Kirk Keller: Present

Howard Nitzel: Present

Blaine Spanjer: Present

Present: 4, Absent: 1.

3. Petitions - Communications - Citizen Concerns

4. Items of Business

A. Consider authorizing an additional 1% Restricted Funds Authority for fiscal year 2021-2022.

Approve an additional 1% Restricted Funds Authority for fiscal year 21-22 Carried with a motion by Howard Nitzel and a second by Kirk Keller.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

City Clerk - Treasurer Jerry Wilcox explained how the restricted and exception calculations provide for the statutory spending lid compliance. The additional authority will allow for increased funds if needed in the future.

B. Consider approving the proposed annual budget for fiscal year 2021-2022 and authorizing its submission to the appropriate county and state entities.

Approve the budget for fiscal year 21-22 as proposed Carried with a motion by Anthony Fitzgerald and a second by Kirk Keller.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

There was some discussion on maintenance that needs to be done to runways and equipment.

5. Officers' Reports

A. Airport Manager Report

Shaun Krzycki reported that a neighboring landowner has been complaining about the use of the grass runway. There was one plane observed going in too low, and he has been addressed about the rules and requirements for use of the runway.

B. Authority Chair and Member Reports

There is a reported leak in the rood on D hangar, so the contractor doing hangar #3 will be employed to check on D hangar.

Hangar #3 and Skydive Atlas leases will be finished by City Staff and delivered to the Manager.

The propane tank issue for hangar #2 has been resolved. The new lessee in hangar #3 will have to acquire propane services.

6. Consent Agenda

Approve consent agenda items as presented Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

A. Approve Meeting Minutes

B. Accept the City Treasurer's Report

C. Approve the Payment of Claims Against the Airport Authority

7. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

\_\_\_\_\_  
City Clerk-Treasurer

(S E A L)

**2021-2022  
STATE OF NEBRASKA  
GENERAL BUDGET FORM**

**CRETE AIRPORT AUTHORITY**

TO THE COUNTY BOARD AND COUNTY CLERK OF  
SALINE County

**This budget is for the Period OCTOBER 1, 2021, through SEPTEMBER 30, 2022**

**Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:**

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

\$	495.00	Property Taxes for Non-Bond Purposes
\$	24,780.00	Principal and Interest on Bonds
\$	25,275.00	<b>Total Personal and Real Property Tax Required</b>

Outstanding Bonded Indebtedness as of OCTOBER 1, 2021

	24,000.00	Principal
	780.00	Interest
\$	24,780.00	<b>Total Bonded Indebtedness</b>

329,028,496 **Total General Fund Certified Valuation (All Counties)**

*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

**County Clerk's Use ONLY**

**APA Contact Information**

Auditor of Public Accounts  
State Capitol, Suite 2303  
Lincoln, NE 68509

**Telephone:** (402) 471-2111      **FAX:** (402) 471-3301

**Website:** [www.auditors.nebraska.gov](http://www.auditors.nebraska.gov)

**Questions - E-Mail:** [Jeff.Schreier@nebraska.gov](mailto:Jeff.Schreier@nebraska.gov)

**Budget Document To Be Used As Audit Waiver?**

My Subdivision has elected to use this Budget Document as the Audit Waiver.  
(If YES, Board Minutes **MUST** be Attached)

YES                       NO

If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

**If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.**

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2020 through June 30, 2021?

YES                       NO

*If YES, Please attach Interlocal Agreement Report.*

**Report of Trade Names, Corporate Names & Business Names**

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2020 through June 30, 2021?

YES                       NO

*If YES, Please attach Trade Name Report.*

**Submission Information**

**Budget Due by 9-20-2021**

**Submit budget to:**

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

**CRETE AIRPORT AUTHORITY in SALINE County**

Line No.	TOTAL ALL FUNDS	Actual 2019 - 2020 (Column 1)	Actual/Estimated 2020 - 2021 (Column 2)	Adopted Budget 2021 - 2022 (Column 3)
1	<b>Beginning Balances, Receipts, &amp; Transfers:</b>			
2	Beginning Net Cash Balance	\$ 124,120.00	\$ 149,130.00	\$ 141,453.00
3	Investments	\$ -	\$ -	\$ -
4	County Treasurer's Balance	\$ 576.00	\$ 637.00	\$ 700.00
5	<b>Subtotal of Beginning Balances</b> (Lines 2 thru 4)	<b>\$ 124,696.00</b>	<b>\$ 149,767.00</b>	<b>\$ 142,153.00</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 24,952.00	\$ 25,000.00	\$ 24,779.41
7	Federal Receipts	\$ -	\$ 52,982.00	\$ 900,000.00
8	State Receipts: Motor Vehicle Pro-Rate (To Lid Supporting Schedule, page 4)	\$ 99.00	\$ 100.00	\$ 100.00
9	State Receipts: State Aid	\$ -	\$ -	\$ -
10	State Receipts: Other	\$ -	\$ -	\$ -
11	State Receipts: Property Tax Credit	\$ -	\$ -	
12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
13	Local Receipts: In Lieu of Tax (To Lid Supporting Schedule, page 4)	\$ -	\$ -	\$ -
14	Local Receipts: Other	\$ 256,077.00	\$ 214,018.00	\$ 245,000.00
15	Transfers In Of Surplus Fees (To Lid Supporting Schedule, page 4)	\$ -	\$ -	\$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	\$ -	\$ -	\$ -
17	<b>Total Resources Available</b> (Lines 5 thru 16)	<b>\$ 405,824.00</b>	<b>\$ 441,867.00</b>	<b>\$ 1,312,032.41</b>
18	<b>Disbursements &amp; Transfers:</b>			
19	Operating Expenses	\$ 253,846.00	\$ 250,000.00	\$ 250,000.00
20	Capital Improvements (Real Property/Improvements)	\$ -	\$ -	\$ -
21	Other Capital Outlay (Equipment, Vehicles, Etc.)	\$ -	\$ -	\$ 900,000.00
22	Debt Service: Bond Principal & Interest Payments	\$ 2,211.00	\$ 49,714.00	\$ 25,000.00
23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)	\$ -	\$ -	\$ -
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)	\$ -	\$ -	\$ -
25	Debt Service: Other	\$ -	\$ -	\$ -
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
29	<b>Total Disbursements &amp; Transfers</b> (Lines 19 thru 28)	<b>\$ 256,057.00</b>	<b>\$ 299,714.00</b>	<b>\$ 1,175,000.00</b>
30	<b>Balance Forward/Cash Reserve</b> (Line 17 - Line 29)	<b>\$ 149,767.00</b>	<b>\$ 142,153.00</b>	<b>\$ 137,032.41</b>
31	Cash Reserve Percentage			50%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 24,779.41
		County Treasurer's Commission at 2% of Line 6		\$ 495.59
		<b>Total Property Tax Requirement</b>		<b>\$ 25,275.00</b>

# CRETE AIRPORT AUTHORITY in SALINE County

## To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request	
General Fund	\$	495.00
Sinking Fund		
Bond Fund	\$	24,780.00
_____ Fund		
<b>Total Tax Request</b>	<b>** \$</b>	<b>25,275.00</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

## Documentation of Transfers:

*(Only complete if there are transfers noted on Page 2, Column 2)*

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	

Reason:

Transfer From:	Transfer To:
Amount:	

Reason:

## Township Property Taxes

If this is a Township Subdivision budget form, the amount of property taxes shown above and on the front cover may not represent the amount the Township will receive. Statute 39-1522 outlines that one-half of all money collected from the township levy on property within the corporate limits of a city or village shall be paid to the treasurer of the city or village to be used for the maintenance and repairs of the streets.

Township should take this into consideration when determining property tax amount to be budgeted.

Township Total Valuation	329,028,496
City/Village Valuation included in Township Valuation	
General Fund Tax Rate	0.000150
Township Taxes within City/Village	-
50% of Township Taxes within City/Village	-
Projected Township Taxes to be collected	495.00

## Cash Reserve Fund

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below amounts being held in a special reserve fund.

Special Reserve Fund Name	Amount

Total Special Reserve Funds	-
Total Cash Reserve	\$ 137,032.41
Remaining Cash Reserve	\$ 137,032.41
Remaining Cash Reserve %	50%

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>CRETE AIRPORT AUTHORITY</b>
ADDRESS	<b>243 EAST 13TH STREET</b>
CITY & ZIP CODE	<b>CRETE 68333</b>
TELEPHONE	<b>402-826-4313</b>
WEBSITE	<b>WWW.CRETE.NE.GOV</b>

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	BLAINE SPANJER	JERRY WILCOX	JERRY WILCOX
TITLE /FIRM NAME	Chairperson	CRETE CITY CLERK-TREASURER	CRETE CITY CLERK-TREASURER
TELEPHONE	402-826-4313	402-826-4313	402-826-4313
EMAIL ADDRESS	BLAINESPANJER@WINDSTREAM.NET	JERRY.WILCOX@CRETE.NE.GOV	JERRY.WILCOX@CRETE.NE.GOV

For Questions on this form, who should we contact (please  one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

**NOTE:** If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via email. If no email address is supplied for the Board Chairperson, notification will be mailed via post office to address listed above.

CRETE AIRPORT AUTHORITY in SALINE County

**2021-2022 LID SUPPORTING SCHEDULE**

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1)	\$ 25,275.00
Motor Vehicle Pro-Rate	(2)	\$ 100.00
In-Lieu of Tax Payments	(3)	\$ -
Transfers of Surplus Fees	(4)	\$ -
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.		
Prior Year Capital Improvements Excluded from Restricted Funds (From 2020-2021 Lid Exceptions, Line (10))	(5)	\$ -
<b>LESS:</b> Amount Spent During 2020-2021	(6)	\$ -
<b>LESS:</b> Amount Expected to be Spent in Future Budget Years	(7)	\$ -
Amount to be included as Restricted Funds <b>(Cannot be a Negative Number)</b>	(8)	\$ -
Nameplate Capacity Tax	(8a)	\$ -

<b>TOTAL RESTRICTED FUNDS (A)</b>	(9)	<b>\$ 25,375.00</b>
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**Lid Exceptions**

Capital Improvements Budgeted (Purchase of Real Property and Improvements on Real Property)	(10)	\$ -
<b>LESS:</b> Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year <i>(cannot exclude same capital improvements from more than one lid calculation.)</i>		
Agrees to Line (7).	(11)	\$ -
Allowable Capital Improvements	(12)	\$ -
Bonded Indebtedness	(13)	\$ 24,780.00
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) <b>(Fire Districts &amp; Hospital Districts Only)</b>	(14)	_____
Interlocal Agreements/Joint Public Agency Agreements	(15)	\$ -
Public Safety Communication Project - Statute 86-416 <b>(Fire Districts Only)</b>	(16)	_____
Benefits Paid Under the Firefighter Cancer Benefits Act <b>(Fire Districts &amp; Airport Authorities Only)</b>	(16a)	_____
Payments to Retire Interest-Free Loans from the Department of Aeronautics <b>(Public Airports Only)</b>	(17)	_____
Judgments	(18)	_____
Refund of Property Taxes to Taxpayers	(19)	_____
Repairs to Infrastructure Damaged by a Natural Disaster	(20)	_____

<b>TOTAL LID EXCEPTIONS (B)</b>	(21)	<b>\$ 24,780.00</b>
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<b>TOTAL RESTRICTED FUNDS</b> <b>For Lid Computation (To Line 9 of the Lid Computation Form)</b> <i>To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21</i>	<b>\$ 595.00</b>
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Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

**CRETE AIRPORT AUTHORITY**

in  
**SALINE County**

**LID COMPUTATION FORM FOR FISCAL YEAR 2021-2022**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

**2020-2021 Restricted Funds Authority** = Line (8) from last year's Lid Computation Form 121,820.89  
Option 1 - (1)

**OPTION 2**

*Only use if a vote was taken at a townhall meeting last year to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken (Line (A) times Line (B)) -  
Option 2 - (C)

**Calculated 2020-2021 Restricted Funds Authority** (Line (A) Plus Line (C)) = -  
Option 2 - (1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** **BASE LIMITATION PERCENT INCREASE (2.5%)** 2.50 %  
(2)

**2** **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%** - %  
(3)

$$\frac{7,240,397.00}{2021 \text{ Growth per Assessor}} \div \frac{293,778,066.00}{2020 \text{ Valuation}} = \frac{2.46}{\text{Multiply times 100 To get \%}}$$

**3** **ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE** 1.00 %  
(4)

$$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{4}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least .75 (75\%) of the Governing Body}}$$

**ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.**

**4** **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE** %  
(5)

**Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting**

**TOTAL ALLOWABLE PERCENT INCREASE** = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 4,263.73  
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 126,084.62  
(8)

**Less:** Restricted Funds from Lid Supporting Schedule 595.00  
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) 125,489.62  
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

The amount of Unused Restricted Funds Authority on Line (10) must be published in the Notice of Budget Hearing.

**2021-2022  
STATE OF NEBRASKA  
GENERAL BUDGET FORM**

**CRETE AIRPORT AUTHORITY**

TO THE COUNTY BOARD AND COUNTY CLERK OF  
SALINE County

**This budget is for the Period OCTOBER 1, 2021, through SEPTEMBER 30, 2022**

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	24,000.00	Principal
	780.00	Interest
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329,028,496 **Total General Fund Certified Valuation (All Counties)**

*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

**County Clerk's Use ONLY**

**APA Contact Information**

Auditor of Public Accounts  
State Capitol, Suite 2303  
Lincoln, NE 68509

**Telephone:** (402) 471-2111      **FAX:** (402) 471-3301

**Website:** [www.auditors.nebraska.gov](http://www.auditors.nebraska.gov)

**Questions - E-Mail:** [Jeff.Schreier@nebraska.gov](mailto:Jeff.Schreier@nebraska.gov)

**Budget Document To Be Used As Audit Waiver?**

My Subdivision has elected to use this Budget Document as the Audit Waiver.  
(If YES, Board Minutes **MUST** be Attached)

YES                       NO

If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

**If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.**

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2020 through June 30, 2021?

YES                       NO

*If YES, Please attach Interlocal Agreement Report.*

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**Submission Information**

**Budget Due by 9-20-2021**

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**CRETE AIRPORT AUTHORITY in SALINE County**

Line No.	TOTAL ALL FUNDS	Actual 2019 - 2020 (Column 1)	Actual/Estimated 2020 - 2021 (Column 2)	Adopted Budget 2021 - 2022 (Column 3)
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12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
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23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)	\$ -	\$ -	\$ -
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)	\$ -	\$ -	\$ -
25	Debt Service: Other	\$ -	\$ -	\$ -
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
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31	Cash Reserve Percentage			50%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 24,779.41
		County Treasurer's Commission at 2% of Line 6		\$ 495.59
		<b>Total Property Tax Requirement</b>		<b>\$ 25,275.00</b>

# CRETE AIRPORT AUTHORITY in SALINE County

## To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request	
General Fund	\$	495.00
Sinking Fund		
Bond Fund	\$	24,780.00
_____ Fund		
<b>Total Tax Request</b>	<b>** \$</b>	<b>25,275.00</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

## Documentation of Transfers:

*(Only complete if there are transfers noted on Page 2, Column 2)*

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	

Reason:

Transfer From:	Transfer To:
Amount:	

Reason:

## Township Property Taxes

If this is a Township Subdivision budget form, the amount of property taxes shown above and on the front cover may not represent the amount the Township will receive. Statute 39-1522 outlines that one-half of all money collected from the township levy on property within the corporate limits of a city or village shall be paid to the treasurer of the city or village to be used for the maintenance and repairs of the streets.

Township should take this into consideration when determining property tax amount to be budgeted.

Township Total Valuation	329,028,496	
City/Village Valuation included in Township Valuation		
General Fund Tax Rate	0.000150	
Township Taxes within City/Village	-	
50% of Township Taxes within City/Village	-	
Projected Township Taxes to be collected	495.00	1

## Cash Reserve Fund

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below amounts being held in a special reserve fund.

Special Reserve Fund Name	Amount

Total Special Reserve Funds	-
Total Cash Reserve	\$ 137,032.41
Remaining Cash Reserve	\$ 137,032.41
Remaining Cash Reserve %	50%

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>CRETE AIRPORT AUTHORITY</b>
ADDRESS	<b>243 EAST 13TH STREET</b>
CITY & ZIP CODE	<b>CRETE 68333</b>
TELEPHONE	<b>402-826-4313</b>
WEBSITE	<b>WWW.CRETE.NE.GOV</b>

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	BLAINE SPANJER	JERRY WILCOX	JERRY WILCOX
TITLE /FIRM NAME	Chairperson	CRETE CITY CLERK-TREASURER	CRETE CITY CLERK-TREASURER
TELEPHONE	402-826-4313	402-826-4313	402-826-4313
EMAIL ADDRESS	BLAINESPANJER@WINDSTREAM.NET	JERRY.WILCOX@CRETE.NE.GOV	JERRY.WILCOX@CRETE.NE.GOV

For Questions on this form, who should we contact (please  one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

**NOTE:** If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via email. If no email address is supplied for the Board Chairperson, notification will be mailed via post office to address listed above.

CRETE AIRPORT AUTHORITY in SALINE County

**2021-2022 LID SUPPORTING SCHEDULE**

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1)	\$ 25,275.00
Motor Vehicle Pro-Rate	(2)	\$ 100.00
In-Lieu of Tax Payments	(3)	\$ -
Transfers of Surplus Fees	(4)	\$ -
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.		
Prior Year Capital Improvements Excluded from Restricted Funds (From 2020-2021 Lid Exceptions, Line (10))	(5)	\$ -
<b>LESS:</b> Amount Spent During 2020-2021	(6)	\$ -
<b>LESS:</b> Amount Expected to be Spent in Future Budget Years	(7)	\$ -
Amount to be included as Restricted Funds <b>(Cannot be a Negative Number)</b>	(8)	\$ -
Nameplate Capacity Tax	(8a)	\$ -

<b>TOTAL RESTRICTED FUNDS (A)</b>	(9)	<b>\$ 25,375.00</b>
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**Lid Exceptions**

Capital Improvements Budgeted (Purchase of Real Property and Improvements on Real Property)	(10)	\$ -
<b>LESS:</b> Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year <i>(cannot exclude same capital improvements from more than one lid calculation.)</i>		
Agrees to Line (7).	(11)	\$ -
Allowable Capital Improvements	(12)	\$ -
Bonded Indebtedness	(13)	\$ 24,780.00
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) <b>(Fire Districts &amp; Hospital Districts Only)</b>	(14)	_____
Interlocal Agreements/Joint Public Agency Agreements	(15)	\$ -
Public Safety Communication Project - Statute 86-416 <b>(Fire Districts Only)</b>	(16)	_____
Benefits Paid Under the Firefighter Cancer Benefits Act <b>(Fire Districts &amp; Airport Authorities Only)</b>	(16a)	_____
Payments to Retire Interest-Free Loans from the Department of Aeronautics <b>(Public Airports Only)</b>	(17)	_____
Judgments	(18)	_____
Refund of Property Taxes to Taxpayers	(19)	_____
Repairs to Infrastructure Damaged by a Natural Disaster	(20)	_____

<b>TOTAL LID EXCEPTIONS (B)</b>	(21)	<b>\$ 24,780.00</b>
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<b>TOTAL RESTRICTED FUNDS</b> <b>For Lid Computation (To Line 9 of the Lid Computation Form)</b> <i>To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21</i>	<b>\$ 595.00</b>
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Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

**CRETE AIRPORT AUTHORITY**

in  
**SALINE County**

**LID COMPUTATION FORM FOR FISCAL YEAR 2021-2022**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

**2020-2021 Restricted Funds Authority** = Line (8) from last year's Lid Computation Form 121,820.89  
Option 1 - (1)

**OPTION 2**

*Only use if a vote was taken at a townhall meeting last year to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken (Line (A) times Line (B)) -  
Option 2 - (C)

**Calculated 2020-2021 Restricted Funds Authority** (Line (A) Plus Line (C)) = -  
Option 2 - (1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** **BASE LIMITATION PERCENT INCREASE (2.5%)** 2.50 %  
(2)

**2** **ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5%** - %  
(3)

$$\frac{7,240,397.00}{2021 \text{ Growth per Assessor}} \div \frac{293,778,066.00}{2020 \text{ Valuation}} = \frac{2.46}{\text{Multiply times 100 To get \%}}$$

**3** **ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE** 1.00 %  
(4)

$$\frac{4}{\# \text{ of Board Members voting "Yes" for Increase}} \div \frac{4}{\text{Total \# of Members in Governing Body at Meeting}} = \frac{100.00}{\text{Must be at least .75 (75\%) of the Governing Body}}$$

**ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.**

**4** **SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE** %  
(5)

**Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting**

**TOTAL ALLOWABLE PERCENT INCREASE** = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 4,263.73  
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 126,084.62  
(8)

**Less:** Restricted Funds from Lid Supporting Schedule 595.00  
(9)

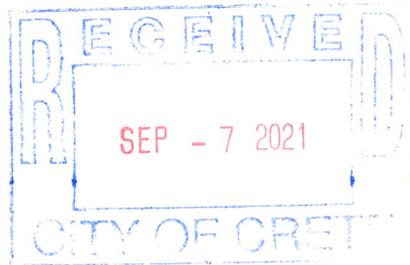
Total Unused Restricted Funds Authority = Line (8) - Line (9) 125,489.62  
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

The amount of Unused Restricted Funds Authority on Line (10) must be published in the Notice of Budget Hearing.

**Crete Fuel, LLC  
Flowage Tracker - 2021**

	<u>100LL</u>	<u>Jet-A</u>	<u>MoGAS</u>	<u>Total Gallons</u>	<u>Flowage Fee</u>
Jan	505.4	1,626.9	43.0	2,175.3	\$174.02
Feb	791.6	2,080.0	20.7	2,892.3	\$231.38
Mar	900.3	2,068.3	30.5	2,999.1	\$239.93
Apr	1,514.8	1,960.7	25.9	3,501.4	\$280.11
May	1,474.9	2,433.0	34.6	3,942.5	\$315.40
Jun	2,393.4	2,390.8	68.5	4,852.7	\$388.22
Jul	2,171.2	3,045.1	303.5	5,519.8	\$441.58
Aug	3,452.2	3,390.9	52.2	6,895.3	\$551.62
Sep					
Oct					
Nov					
Dec					
	<u>13,203.8</u>	<u>18,995.7</u>		<u>32,778.4</u>	<u>2,622.3</u>





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## CRETE AIRPORT AUTHORITY MEETING

August 12, 2021 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

##### 2. Roll Call

Zoraida Ramos: Absent  
Anthony Fitzgerald: Present  
Kirk Keller: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
Present: 4, Absent: 1.

#### 3. Petitions - Communications - Citizen Concerns

##### 4. Items of Business

##### 4.A. Consider adopting the resolution approving and authorizing the Chairman to sign, the Agency Agreement for Grant 3-31-0022-016-2021

More relief funds have been made available. They may be able to be used on repairs.

Introduce and adopt Resolution approving and authorizing the Chairperson to sign the Agency Agreement with NDA for Grant 3-31-0022-016-2021 Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 4, No: 0

#### **4.B. Consider approving roof repairs for Hangar #3.**

The 2 quotes were reviewed and the lower price would be presented for approval.

Approve the quote from Krieser for Hangar #3 roof repairs for a cost of \$12,323 Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 4, No: 0

#### **4.C. Review and consider a quote for propane line repairs by MidCon Underground for \$1,800.**

It is promising that natural gas may be available at the airport sometime in the future, but probably not before heaters are needed in Hangar #2, so repairing the propane line is required until the natural gas can be installed.

Approve a quote from Mid-Com Underground for propane line repairs at a cost of \$1,800 Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 4, No: 0

#### **4.D. Review and consider a quote by IES Commercial Inc. to make runway light repairs for \$10,899.90.**

These repairs have been needed for some time and required several transformers. Bulb replacement can be done in house. All lights are now functioning again.

Approve payment of the repairs of \$10,899.90 made by IES on runway lights Carried with a motion by Howard Nitzel and a second by Kirk Keller.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 4, No: 0

### **5. Officers' Reports**

#### **5.A. Airport Manager Report**

Chris Carr of Olsson reported on the timeline of construction for the fuel tanks and pumps. Hackel will begin concrete work on September 1st with total completion around November 1st. Removing old tanks will be addressed later. A pre-construction meeting will be held at the airport August 23rd in the morning.

#### **5.B. Authority Chair and Member Reports**

Chairperson Spanjer requested updates on the following:

- Skydiver's leases - have not been signed, Keller and Wilcox will get in touch with City Attorney.
- Hangar #3 lease - has not been signed, Keller and Wilcox will get in touch with City Attorney.

- Insurance certificate letter - has not been sent, Wilcox will prepare
- No plane in hangar letter - has not been sent, Wilcox will prepare

## **6. Consent Agenda**

Approve the consent agenda items as presented Carried with a motion by Howard Nitzel and a second by Kirk Keller.

Anthony Fitzgerald: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 4, No: 0

### **6.A. Approve Meeting Minutes**

### **6.B. Accept the City Treasurer's Report**

### **6.C. Approve the Payment of Claims Against the Airport Authority**

## **7. Adjournment**

Adjourned at 9:30 AM.

CITY OF CRETE  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING AUGUST 31, 2021

**AIRPORT**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
050-4001	PROPERTY TAX - BONDS	202.93	16,974.51	25,000.00	8,025.49 67.9
050-4002	HOMESTEAD ALLOCATION	127.79	808.59	1,000.00	191.41 80.9
050-4007	MOTOR VEHICLE PRO-RATE	.00	65.45	50.00 (	15.45) 130.9
050-4051	CONTRACT INCOME	.00	174.02	.00 (	174.02) .0
050-4102	GAS & DIESEL FUEL SALES	.00	43,444.00	.00 (	43,444.00) .0
050-4107	GS SALES	68.83	6,833.33	9,775.00	2,941.67 69.9
050-4215	PROPANE SALES	( 23.27)	762.10	.00 (	762.10) .0
050-4809	LB 1091 FUNDS	.00	13,000.00	.00 (	13,000.00) .0
050-4904	MISCELLANEOUS INCOME	2,800.00	42,781.75	.00 (	42,781.75) .0
050-4909	HANGAR RENT	17,611.73	89,245.99	112,700.00	23,454.01 79.2
050-4913	LEASE - LAND, BLDG., TOWER	1,148.39	19,253.09	15,500.00 (	3,753.09) 124.2
	TOTAL REVENUES	21,936.40	233,342.83	164,025.00 (	69,317.83) 142.3
	TOTAL FUND REVENUE	21,936.40	233,342.83	164,025.00 (	69,317.83) 142.3
<u>{EXPENDITURES}</u>					
050-5220	TELEPHONE	123.56	1,354.86	1,380.00	25.14 98.2
050-5330	BUILDING & GROUNDS MAINT.	10,934.89	36,431.71	40,000.00	3,568.29 91.1
050-5382	CREDIT CARD FEES	.00	1,982.00	.00 (	1,982.00) .0
050-5390	PRINTING, PUBLICATIONS, LEGALS	10.64	466.45	345.00 (	121.45) 135.2
050-5791	VEHICLE/EQUIPMENT REPAIRS	.00	6,308.86	5,750.00 (	558.86) 109.7
050-5800	VEHICLE/EQUIPMENT FUEL	.00	1,105.40	1,725.00	619.60 64.1
050-6020	MISC. SUPPLIES	.00	.00	575.00	575.00 .0
050-6190	TRANSFER TO AIRPORT AUTH. FUND	.00	337.00	.00 (	337.00) .0
050-6199	MANAGER CONTRACT	.00	33,333.40	53,775.00	20,441.60 62.0
050-7530	UTILITIES	1,161.86	15,118.37	18,400.00	3,281.63 82.2
050-8500	MISC. OPERATING	.00	250.00	575.00	325.00 43.5
050-9720	INSURANCE	.00	15,725.00	15,000.00 (	725.00) 104.8
050-9860	PROFESSIONAL SERVICES	.00	5,460.00	1,500.00 (	3,960.00) 364.0
050-9970	DEBT AMORTIZATION	24,000.00	24,000.00	21,000.00 (	3,000.00) 114.3
050-9971	BOND INTEREST	780.00	1,560.00	4,000.00	2,440.00 39.0
	TOTAL EXPENDITURES	37,010.95	143,433.05	164,025.00	20,591.95 87.5
	TOTAL FUND EXPENDITURES	37,010.95	143,433.05	164,025.00	20,591.95 87.5
	NET REVENUE OVER EXPENDITURES	( 15,074.55)	89,909.78	.00 (	89,909.78) .0

Report Criteria:

Invoice Detail.GL account = "0500000"- "0509999"

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
<b>AKRS EQUIPMENT (80)</b>									
2872399	1	Invoice	TIRE REPAIR	08/05/2021	09/16/2021	364.71		00/00	050-5791
Total AKRS EQUIPMENT (80):						364.71			
<b>CITY REVENUE FUND (860)</b>									
09152021	1	Invoice	AIRPORT	09/15/2021	09/16/2021	29.77		00/00	050-7530
Total CITY REVENUE FUND (860):						29.77			
<b>CRETE ACE HARDWARE (1060)</b>									
09102021	1	Invoice	GEN MAINT & REPAIR	08/31/2021	09/16/2021	27.62		00/00	050-5791
09102021	2	Invoice	GEN MAINT & REPAIR	08/31/2021	09/16/2021	43.98		00/00	050-5330
Total CRETE ACE HARDWARE (1060):						71.60			
<b>ELEVATE AIR SERVICE LLC (1525)</b>									
08 21	1	Invoice	AIRPORT MANAGEMENT	09/01/2021	09/01/2021	3,333.34-		00/00	050-6199
08 21	2	Adjustmen	AIRPORT MANAGEMENT	09/01/2021	09/01/2021	3,333.34		00/00	050-6199
08 21	3	Invoice	AIRPORT MANAGEMENT	09/01/2021	09/01/2021	3,333.34		09/21	050-6199
Total ELEVATE AIR SERVICE LLC (1525):						3,333.34			
<b>JAY'S OIL CO. (2405)</b>									
4571	1	Invoice	TIRE REPAIR	08/05/2021	09/16/2021	15.00		00/00	050-5791
51990B	1	Invoice	DIESEL FUEL	08/23/2021	09/16/2021	1,457.50		00/00	050-5800
Total JAY'S OIL CO. (2405):						1,472.50			
<b>MIDCON UNDERGROUND (5788)</b>									
142600	1	Invoice	PROPANE LINE	08/17/2021	09/16/2021	1,800.00		00/00	050-5330
Total MIDCON UNDERGROUND (5788):						1,800.00			
<b>NORRIS PUBLIC POWER DISTRICT (3685)</b>									
09202021	1	Invoice	AIRPORT ELECTRICITY	09/02/2021	09/16/2021	1,425.80		00/00	050-7530
Total NORRIS PUBLIC POWER DISTRICT (3685):						1,425.80			
<b>OLSSON (3775)</b>									
396853	1	Invoice	FUEL SYSTEM	08/17/2021	09/16/2021	3,402.29		00/00	050-2410
Total OLSSON (3775):						3,402.29			
<b>PO'S REPAIR (4035)</b>									
968	1	Invoice	EQUIP REPAIR	08/25/2021	09/16/2021	690.00		00/00	050-5791
Total PO'S REPAIR (4035):						690.00			
<b>SEWARD COUNTY INDEPENDENT (4590)</b>									
137954	1	Invoice	NOTICES	08/25/2021	09/16/2021	10.64		00/00	050-5390
137952	1	Invoice	BUDGET HEARING	08/25/2021	09/16/2021	78.00		00/00	050-5390
Total SEWARD COUNTY INDEPENDENT (4590):						88.64			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
<b>WASTE CONNECTIONS OF NEBRASKA (5360)</b>									
1741108	1	Invoice	AIRPORT	08/16/2021	09/16/2021	55.00		00/00	050-7530
1741801	1	Invoice	AIRPORT	09/01/2021	09/16/2021	55.00		00/00	050-7530
Total WASTE CONNECTIONS OF NEBRASKA (5360):						110.00			
<b>WINDSTREAM (5465)</b>									
09032021	1	Invoice	PHONE-AIRPORT	09/03/2021	09/16/2021	123.69		00/00	050-5220
Total WINDSTREAM (5465):						123.69			
Grand Totals:						12,912.34			

Report GL Period Summary

GL Period	Amount
09/21	3,333.34
00/00	9,579.00
Grand Totals:	12,912.34

Vendor number hash: 50983  
 Vendor number hash - split: 55093  
 Total number of invoices: 15  
 Total number of transactions: 18

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	12,912.34	.00	12,912.34
Grand Totals:	12,912.34	.00	12,912.34

Report Criteria:

Invoice Detail.GL account = "0500000"- "0509999"