

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING  
September 8, 2022

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

2. Roll Call

Anthony Fitzgerald:	Present
Greg Hier:	Present
Kirk Keller:	Present
Howard Nitzel:	Present
Blaine Spanjer:	Present
Present:	5.

3. Items of Business

3.A. Hold a public hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the fiscal year 2022-2023 proposed budget.

Open the public hearing at 8:15 am. Carried with a motion by Kirk Keller and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Greg Hier: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 5, No: 0

Close the public hearing at 8:25 am. Carried with a motion by Anthony Fitzgerald and a second by Kirk Keller.

Anthony Fitzgerald: Aye, Greg Hier: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 5, No: 0

City Clerk-Treasurer Jerry Wilcox informed the Authority that these are the same numbers presented at last month's meeting. He walked through the budget forms, noting that we received the valuation back and it was added to the forms. Also, the airport is currently debt free, so there is no property tax request this year.

4. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

---

City Clerk-Treasurer

(S E A L)

**2022-2023  
STATE OF NEBRASKA  
GENERAL BUDGET FORM**

**CRETE MUNICIPAL AIRPORT**

TO THE COUNTY BOARD AND COUNTY CLERK OF  
SALINE County

**This budget is for the Period OCTOBER 1, 2022, through SEPTEMBER 30, 2023**

**Upon Filing, The Entity Certifies the Information Submitted on this Form to be Correct:**

The following **PERSONAL AND REAL PROPERTY TAX** is requested for the ensuing year:

\$	-	Property Taxes for Non-Bond Purposes
		Principal and Interest on Bonds
\$	-	<b>Total Personal and Real Property Tax Required</b>

Outstanding Bonded Indebtedness as of OCTOBER 1, 2022

	-	Principal
	-	Interest
\$	-	<b>Total Bonded Indebtedness</b>

347,318,473

**Total General Fund Certified Valuation (All Counties)**

*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

**County Clerk's Use ONLY**

**APA Contact Information**

Auditor of Public Accounts  
State Capitol, Suite 2303  
Lincoln, NE 68509

Telephone: (402) 471-2111      FAX: (402) 471-3301

Website: [auditors.nebraska.gov](http://auditors.nebraska.gov)

Questions - E-Mail: [Jeff.Schreier@nebraska.gov](mailto:Jeff.Schreier@nebraska.gov)

**Budget Document To Be Used As Audit Waiver?**

My Subdivision has elected to use this Budget Document as the Audit Waiver.  
(If YES, Board Minutes **MUST** be Attached)

YES                       NO

If YES, Column 2 **MUST** contain **ACTUAL** Numbers.

*If YES, DO NOT COMPLETE/SUBMIT SEPARATE AUDIT WAIVER REQUEST.*

**Report of Joint Public Agency & Interlocal Agreements**

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2021 through June 30, 2022?

YES                       NO

*If YES, Please attach Interlocal Agreement Report.*

**Report of Trade Names, Corporate Names & Business Names**

Did the Subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2021 through June 30, 2022?

YES                       NO

*If YES, Please attach Trade Name Report.*

**Submission Information**

**Budget Due by 9-30-2022**

**Submit budget to:**

1. Auditor of Public Accounts -Electronically on Website or Mail
2. County Board (SEC. 13-508), C/O County Clerk

**CRETE MUNICIPAL AIRPORT in SALINE County**

Line No.	TOTAL ALL FUNDS	Actual 2020 - 2021 (Column 1)	Actual/Estimated 2021 - 2022 (Column 2)	Adopted Budget 2022 - 2023 (Column 3)
1	<b>Beginning Balances, Receipts, &amp; Transfers:</b>			
2	Beginning Net Cash Balance	\$ 149,130.00	\$ 225,305.00	\$ 225,852.00
3	Investments	\$ -	\$ -	\$ -
4	County Treasurer's Balance	\$ 637.00	\$ 697.00	\$ 650.00
5	<b>Subtotal of Beginning Balances</b> (Lines 2 thru 4)	<b>\$ 149,767.00</b>	<b>\$ 226,002.00</b>	<b>\$ 226,502.00</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 33,446.00	\$ 25,600.00	\$ -
7	Federal Receipts	\$ 106,997.00	\$ 750,000.00	\$ -
8	State Receipts: Motor Vehicle Pro-Rate (To Lid Supporting Schedule, page 4)	\$ -	\$ -	\$ -
9	State Receipts: State Aid	\$ 57.00	\$ 60.00	\$ -
10	State Receipts: Other	\$ -	\$ -	\$ -
11	State Receipts: Property Tax Credit	\$ -	\$ -	
12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
13	Local Receipts: In Lieu of Tax (To Lid Supporting Schedule, page 4)	\$ -	\$ -	\$ -
14	Local Receipts: Other	\$ 194,316.00	\$ 163,500.00	\$ 160,000.00
15	Transfers In Of Surplus Fees (To Lid Supporting Schedule, page 4)	\$ -	\$ -	\$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	\$ -	\$ -	\$ -
17	<b>Total Resources Available</b> (Lines 5 thru 16)	<b>\$ 484,583.00</b>	<b>\$ 1,165,162.00</b>	<b>\$ 386,502.00</b>
18	<b>Disbursements &amp; Transfers:</b>			
19	Operating Expenses	\$ 145,829.00	\$ 163,880.00	\$ 160,000.00
20	Capital Improvements (Real Property/Improvements)	\$ 63,998.00	\$ 750,000.00	\$ -
21	Other Capital Outlay (Equipment, Vehicles, Etc.)		\$ -	\$ 150,000.00
22	Debt Service: Bond Principal & Interest Payments	\$ 48,754.00	\$ 24,780.00	\$ -
23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)	\$ -	\$ -	\$ -
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)	\$ -	\$ -	\$ -
25	Debt Service: Other	\$ -	\$ -	\$ -
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
29	<b>Total Disbursements &amp; Transfers</b> (Lines 19 thru 28)	<b>\$ 258,581.00</b>	<b>\$ 938,660.00</b>	<b>\$ 310,000.00</b>
30	<b>Balance Forward/Cash Reserve</b> (Line 17 - Line 29)	<b>\$ 226,002.00</b>	<b>\$ 226,502.00</b>	<b>\$ 76,502.00</b>
31	Cash Reserve Percentage			48%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ -
		County Treasurer's Commission at 2% of Line 6		\$ -
		<b>Total Property Tax Requirement</b>		\$ -

# CRETE MUNICIPAL AIRPORT in SALINE County

## To Assist the County For Levy Setting Purposes

The Cover Page identifies the Property Tax Request between Principal & Interest on Bonds and All Other Purposes. If your political subdivision needs more of a breakdown for levy setting purposes, complete the section below.

Property Tax Request by Fund:

	Property Tax Request	
General Fund	\$	-
Sinking Fund		
Bond Fund	\$	-
_____ Fund		
<b>Total Tax Request</b>	<b>** \$</b>	<b>-</b>

\*\* This Amount should agree to the Total Personal and Real Property Tax Required on the Cover Page (Page 1).

## Documentation of Transfers:

*(Only complete if there are transfers noted on Page 2, Column 2)*

Please explain what fund the monies were transferred from, what fund they were transferred to, and the reason for the transfer.

Transfer From:	Transfer To:
Amount:	

Reason:

Transfer From:	Transfer To:
Amount:	

Reason:

## Township Property Taxes

If this is a Township Subdivision budget form, the amount of property taxes shown above and on the front cover may not represent the amount the Township will receive. Statute 39-1522 outlines that one-half of all money collected from the township levy on property within the corporate limits of a city or village shall be paid to the treasurer of the city or village to be used for the maintenance and repairs of the streets.

Township should take this into consideration when determining property tax amount to be budgeted.

Township Total Valuation	347,318,473
City/Village Valuation included in Township Valuation	
General Fund Tax Rate	0.000000
Township Taxes within City/Village	-
50% of Township Taxes within City/Village	-
Projected Township Taxes to be collected	-

## Cash Reserve Fund

Statute 13-503 says cash reserve means funds required for the period before revenue would become available for expenditure but shall not include funds held in any special reserve fund. If the cash reserve on Page 2 exceeds 50%, you can list below amounts being held in a special reserve fund.

Special Reserve Fund Name	Amount
_____	
_____	
_____	
_____	
Total Special Reserve Funds	-
Total Cash Reserve	\$ 76,502.00
Remaining Cash Reserve	\$ 76,502.00
Remaining Cash Reserve %	48%

## CORRESPONDENCE INFORMATION

### ENTITY OFFICIAL ADDRESS

*If no official address, please provide address where correspondence should be sent*

NAME	<b>CRETE MUNICIPAL AIRPORT</b>
ADDRESS	<b>243 EAST 13TH STREET</b>
CITY & ZIP CODE	<b>CRETE 68333</b>
TELEPHONE	<b>402-826-4313</b>
WEBSITE	<b>crete.ne.gov</b>

	BOARD CHAIRPERSON	CLERK/TREASURER/SUPERINTENDENT/OTHER	PREPARER
NAME	Blaine Spanjer	Howard Nitzel	Jerry Wilcox
TITLE /FIRM NAME	Chairperson	Secretary	City Clerk-Treasurer
TELEPHONE	402-440-3153		402-826-4313
EMAIL ADDRESS	blainspanjer19@gmail.com	howard.nitzel@duncanaviation.com	jerry.wilcox@crete.ne.gov

For Questions on this form, who should we contact (please  one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

**NOTE:** If Budget Document is used as an Audit Waiver, approval of the Audit Waiver will be sent to the Board Chairperson via email. If no email address is supplied for the Board Chairperson, notification will be mailed via post office to address listed above.

**CRETE MUNICIPAL AIRPORT in SALINE County**  
**2022-2023 LID SUPPORTING SCHEDULE**

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1)	\$	-
Motor Vehicle Pro-Rate	(2)	\$	-
In-Lieu of Tax Payments	(3)	\$	-
Transfers of Surplus Fees	(4)	\$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.			
Prior Year Capital Improvements Excluded from Restricted Funds (From 2021-2022 Lid Exceptions, Line (10))	(5)	\$	-
<b>LESS:</b> Amount Spent During 2021-2022	(6)	\$	-
<b>LESS:</b> Amount Expected to be Spent in Future Budget Years	(7)	\$	-
Amount to be included as Restricted Funds ( <u>Cannot</u> be a Negative Number)	(8)	\$	-
Nameplate Capacity Tax	(8a)	\$	-
<b>TOTAL RESTRICTED FUNDS (A)</b>	<b>(9)</b>	<b>\$</b>	<b>-</b>

**Lid Exceptions**

Capital Improvements Budgeted (Purchase of Real Property and Improvements on Real Property)	(10)	\$	-
<b>LESS:</b> Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year ( <i>cannot exclude same capital improvements from more than one lid calculation.</i> )			
Agrees to Line (7).	(11)	\$	-
Allowable Capital Improvements	(12)	\$	-
Bonded Indebtedness	(13)		
Public Facilities Construction Projects (Statute 72-2301 to 72-2308) ( <b>Fire Districts &amp; Hospital Districts Only</b> )	(14)		
Interlocal Agreements/Joint Public Agency Agreements	(15)	\$	-
Public Safety Communication Project - Statute 86-416 ( <b>Fire Districts Only</b> )	(16)		
Benefits Paid Under the Firefighter Cancer Benefits Act ( <b>Fire Districts &amp; Airport Authorities Only</b> )	(16a)		
Payments to Retire Interest-Free Loans from the Department of Aeronautics ( <b>Public Airports Only</b> )	(17)		
Judgments	(18)		
Refund of Property Taxes to Taxpayers	(19)		
Repairs to Infrastructure Damaged by a Natural Disaster	(20)		

<b>TOTAL LID EXCEPTIONS (B)</b>	<b>(21)</b>	<b>\$</b>	<b>-</b>
---------------------------------	-------------	-----------	----------

<b>TOTAL RESTRICTED FUNDS</b> <b>For Lid Computation (To Line 9 of the Lid Computation Form)</b> <i>To Calculate: Total Restricted Funds (A)-Line 9 MINUS Total Lid Exceptions (B)-Line 21</i>	<b>\$</b>	<b>-</b>
--	-----------	----------

Total Restricted Funds for Lid Computation **cannot** be less than zero. See Instruction Manual on completing the Lid Supporting Schedule.

**CRETE MUNICIPAL AIRPORT**  
in  
**SALINE County**

**LID COMPUTATION FORM FOR FISCAL YEAR 2022-2023**

**PRIOR YEAR RESTRICTED FUNDS AUTHORITY OPTION 1 OR OPTION 2**

**OPTION 1**

Prior Year Restricted Funds Authority = Line (8) from last year's Lid Computation Form 126,220.21  
Option 1 - (1)

**OPTION 2**

*Only use if a vote was taken at a townhall meeting last year to exceed Lid for one year*

Line (1) of Prior Year Lid Computation Form Option 2 - (A)

Allowable Percent Increase **Less** Vote Taken (Prior Year Lid Computation Form Line (6) - Line (5)) %  
Option 2 - (B)

Dollar Amount of Allowable Increase Excluding the vote taken (Line (A) times Line (B)) -  
Option 2 - (C)

**Calculated Prior Year Restricted Funds Authority** (Line (A) Plus Line (C)) = -  
Option 2 - (1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %  
(2)

**2** ALLOWABLE GROWTH PER THE ASSESSOR MINUS 2.5% - %  
(3)

$$\frac{\text{2022 Growth per Assessor}}{\text{2021 Valuation}} = \frac{\text{Multiply times}}{100 \text{ To get \%}}$$

**3** ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE 1.00 %  
(4)

$$\frac{5}{5} = 100.00 \%$$

# of Board Members voting "Yes" for Increase      Total # of Members in Governing Body at Meeting      Must be at least .75 (75%) of the Governing Body

**ATTACH A COPY OF THE BOARD MINUTES APPROVING THE INCREASE.**

**4** SPECIAL ELECTION/TOWNHALL MEETING - VOTER APPROVED % INCREASE %  
(5)

**Please Attach Ballot Sample and Election Results OR Record of Action From Townhall Meeting**

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 4,417.71  
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 130,637.92  
(8)

**Less:** Restricted Funds from Lid Supporting Schedule -  
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) 130,637.92  
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

The amount of Unused Restricted Funds Authority on Line (10) must be published in the Notice of Budget Hearing.

# NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

CRETE MUNICIPAL AIRPORT  
IN  
SALINE County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 8 day of SEPTEMBER 2022, at 8:15 o'clock A.M. at 243 EAST 13TH STREET for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2020-2021 Actual Disbursements & Transfers	\$ 258,581.00
2021-2022 Actual/Estimated Disbursements & Transfers	\$ 938,660.00
2022-2023 Proposed Budget of Disbursements & Transfers	\$ 310,000.00
2022-2023 Necessary Cash Reserve	\$ 76,502.00
2022-2023 Total Resources Available	\$ 386,502.00
Total 2022-2023 Personal & Real Property Tax Requirement	\$ -
Unused Budget Authority Created For Next Year	\$ 130,637.92

**Breakdown of Property Tax:**

Personal and Real Property Tax Required for Non-Bond Purposes	\$ -
Personal and Real Property Tax Required for Bonds	\$ -

Cut Off Here Before Sending To Printer