

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
April 3, 2015

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting
2. Roll Call
3. Special Order of Business
 - 3.A. 911 Emergency Communications
4/3/15 Recommend that the City approve a resolution authorizing the Mayor and City Staff to negotiate an agreement and order equipment to outsource 911 emergency communications to the City of Beatrice.
Carried with a motion by Travis Sears and a second by Dale Strehle.
David Bauer: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 3, No: 0
4. Officers' Reports
5. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said

meeting and the subjects to be discussed.

City Clerk-Treasurer

(S E A L)

SOUTHEAST 911 CENTER

The Southeast 911 Center would serve all of Gage County, the Homestead National Monument Police and the City of Crete beginning October 1, 2015. The center will be managed by a Director of 911 Operations, who will report to an advisory board made up of member agencies served by the Center and ultimately report to the Chief of Police of the City of Beatrice. The Center would be a division of the Beatrice Police Department and all public safety dispatchers would be employees of the City of Beatrice and remain members of the local F.O.P.

The center would be staffed by two dispatchers at all times and a third dispatcher would be on duty during peak call times. The Director would be on duty Monday through Friday and 25% of his salary would be paid by Gage County. In exchange for that, he would coordinate all radio issues for Gage County and advise Gage County Board on these matters. The Director will also advise and coordinate with the various Fire and Ambulance Departments in Gage County.

All Enhanced 911 calls originating in the City of Crete and Gage County would be routed from the new shared system to the S.E. 911 Center. These calls would be entered into the Computer Aided Dispatch system. The system will then identify the call location on the map, designate the proper units, Dispatchers would then assign the appropriate law enforcement agency or Fire and Rescue agency to respond.

The Center will answer routine telephone calls received for the Crete Police Department, Gage County Sheriff's Office, Wymore Police Department, Beatrice Fire and Rescue and the Beatrice Police Department. Those calls will either result in a call for service and the dispatching of the proper agency or the telephone call will be routed to the appropriate agency as needed. The center will establish a MPLS Line between Crete and Beatrice, this line will connect to I.P. phones at both ends and eliminate the need for long distance charges.

The Center will no longer answer after hour phones for utility companies and the center will not monitor any types of alarms inside the Center.

The Advisory Board will make recommendations to the Director on matters of protocol. Every effort will be made to standardize practices between all users to provide a more consistent and effective delivery of service.

The Center will provide the backbone of the computer system and users may choose to use all or part of the system, as they see fit. Computer Aided Dispatch, Records and Mobile software is operated in the Center, all from the same vendor. A call for service will be generated on all requests for emergency service, all officer initiated activity and any other situation which warrants it. Each agency will have its own numbering system to track their own activity. The records function is available and each agency may decide who has what rights and access to their records information. The records function has the ability for Incident Based Reporting and is accepted by the Nebraska Crime Commission for submittal of data. The mobile function allows officers to receive dispatches, conduct records checks and complete reports from their cars. It also allows for the use of the automatic vehicle locator system should the agency choose to use it.

The Center maintains the ability to make notifications of populated areas, staff members and special units during an emergency, this is called the Emergency Notification System, ENS. This system can be used during hazardous waste spills, gas leaks or call outs of department personnel. Small numbers of notifications can be done at no charge, however, a mass notification may require the use of an outside vendor and any charges resulting from this will be the responsibility of the requesting agency.

The Center will communicate with field personnel via radio. The Center is responsible for transmitting a radio signal to field units and to receive the radio signal in the Center. All agency radios, antennas, voting stations, repeaters, etc., required by each agency in the system is the responsibility of that agency.

Cost Proposal to the City of Crete

The following is the proposed costs for the Southeast 911 Center, operated by the Beatrice Police Department, a Department within the City of Beatrice, to provide 911 Dispatch services for the City of Crete. This service will include the Police, Fire and Ambulance services currently operated by the City of Crete. Any 911 wired or wireless moneys collected by the City of Crete or the City of Beatrice on behalf of the City of Crete shall be applied to this annual cost.

Annual Costs

\$250,000 annually payable in four equal payments

ONE TIME STARTUP COSTS

The majority of these costs could be satisfied utilizing the 911 surcharge fund that the City of Crete currently maintains.

1. Mobile computer systems in each car which includes all parts needed for a fully functioning Mobile system.

\$8,000 per car X 4 police vehicles = \$32,000

Mobile and Records software licenses =26,000

Computer Servers to run Crete =\$42,000

2. Non-Emergency phones =\$2,000

3. 911 Shared costs of new phone system =\$18,757

4. Radio Connection to allow UHF comm. =\$20,000

Total =\$140,757

Public Safety Answering Point (PSAP) Outsourcing

City of Crete

City Council Public Safety Committee

City Council Finance Committee

Priority Based Budgeting Approach

- Research of Priority Based Budgeting validates outsourcing
- Reinforced by independent auditor
- Essential vs. Optional

Examples

- Power plant – Cost effectiveness
- Dorchester distribution services – Outsourced
- School Systems – Consolidation

Police Department Funding Pressure

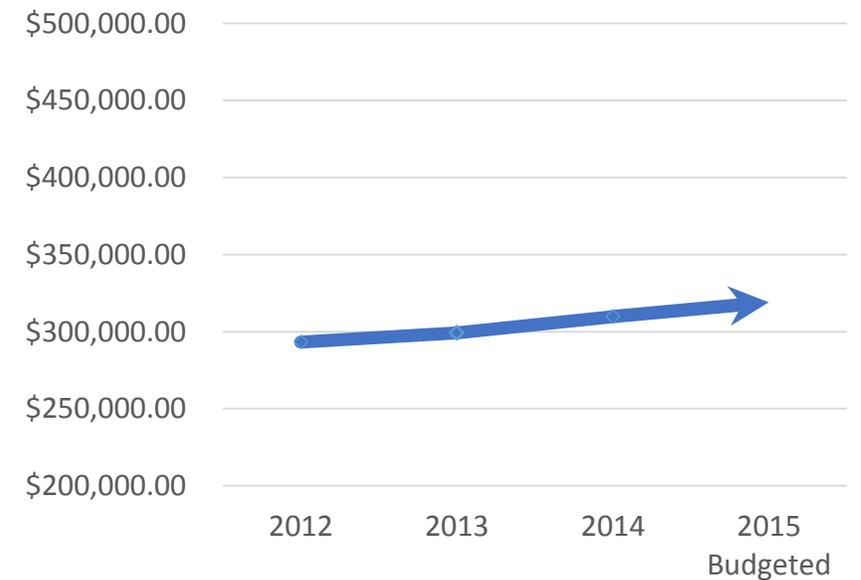
- Significant one time expenses recently
- Recurring expenses continue to increase
- Municipal provided services require personnel
- Personnel costs are a high percentage of the total budget

Downsizing Not an Option

- Any reduction of sworn officers would be detrimental to the community
- Five dispatch employees are required to effectively staff 24/7 PSAP
- Any reduction in dispatch staff eliminates the PSAP's ability to function

Historic Tax Requirements for PSAP

2012	\$293,267.70
2013	\$299,165.24
2014	\$309,744.00
2015 Budgeted	\$319,145.00



PSAP Budget Pressures

- 911 equipment updates
- Radio, computer software updates
- Share of negotiation costs
- Recent budget shortage

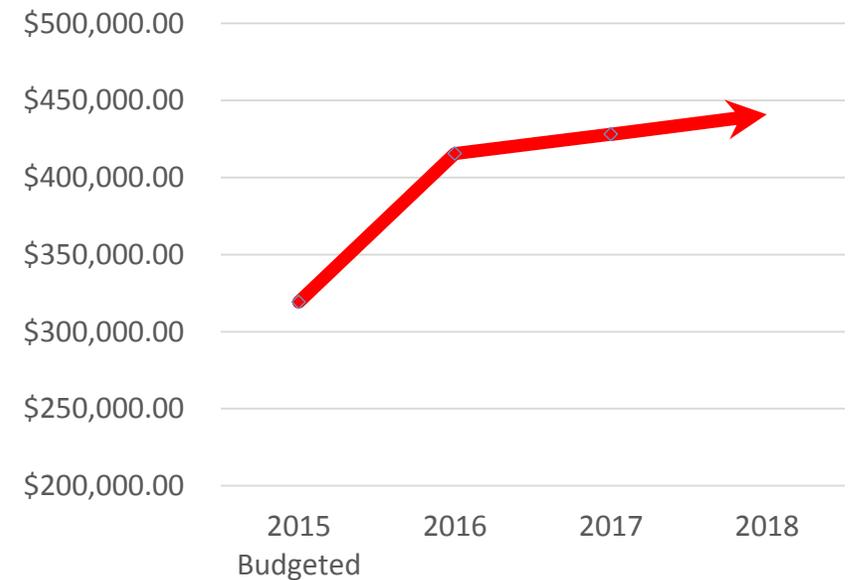
PSAP Required Outlay (Estimated)

911 Equipment	\$165,000
Phone and Radios	\$50,000
Share of Negotiations	\$70,183
14-15 Budget Shortfall	\$50,597
Digital Audio Recorder	\$5,000

Amortized Over 10 Years = \$21,078 per year

Projected Tax Requirements for Local PSAP

2015 Budgeted	\$319,145.00
2016	\$415,618.00
2017	\$428,090.00
2018	\$440,930.00



PSAP Outsourcing Option

- Crete is one of only two Nebraska cities which operates a PSAP within a county that also operates a PSAP (Norfolk)
- Only one PSAP in each county receives outside funding (County PSAP)
- Rising cost of technology has prompted regional consolidation of emergency communications
- State Legislature routinely visits the issue of consolidating communications

Why Beatrice?

- Proponent of consolidated communications
- Already dispatching multiple agencies across multiple jurisdictions
- Regionalization happening now
- Keith County dispatching all services for 7 county region
- Similar police department operations
- Similar governance structure
- Same statutory authorities

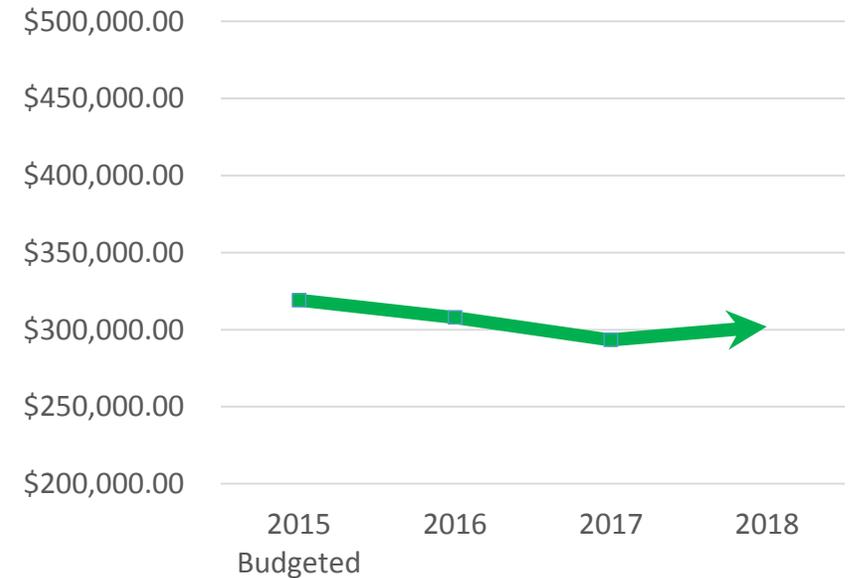
Outsourced PSAP Required Outlay

• In-car computers and cameras	\$ 37,000
• Mobile records and software licenses	\$ 26,000
• Computers servers to run Crete	\$ 42,000
• Non-emergency phone lines	\$ 2,000
• Shared 911 costs in PSAP	\$ 18,800
• UHF radio connection	<u>\$ 20,000</u>
Total Initial costs	\$145,800

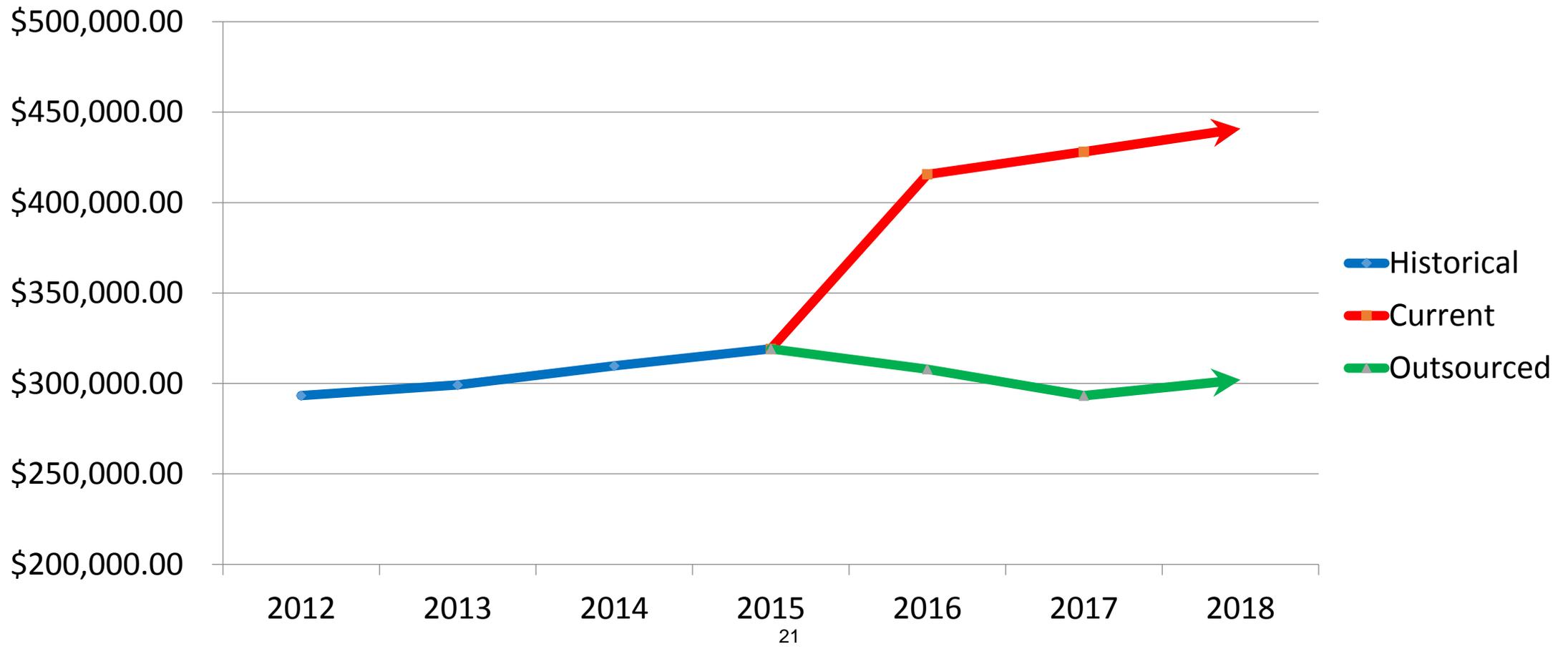
PSAP Required Outlay

Projected Tax Requirements for Outsourced PSAP

2015 Budgeted	\$319,145.00
2016	\$307,868.00
2017	\$293,243.00
2018	\$302,040.00



Tax Requirements of Current/Future Costs of PSAP



Conclusion

- Purchases of equipment and/or entering into agreements to continue operating our PSAP are needed TODAY
- The possibility of avoiding unaffordable costs through outsourcing is also available TODAY
- Staff advocates the proposed outsourcing of the PSAP