

Board of Education Study Session

School District of Seward

410 South Street

Seward, NE 68434

Monday, February 14, 2022 5:30 PM

Attendance Taken at 5:30 PM.

Paul Duer: Present

Jill Hochstein: Present

Jana Hughes: Present

Ryne Seaman: Present

Danielle Shipley: Present

Shawn Svoboda: Present

1. Preliminary Procedures

1.1. Call meeting to order & announce Open Meetings Act is Posted

1.2. Public Notice as publicized per board policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated February 9, 2022.

1.3. Roll Call

1.3.1. Action to excuse board members if necessary

2. Possible Discussion Items

2.1. COVID Staff Leave

Dr. Fields and the board discussed COVID staff leave for the 2021-2022 school year.

2.2. ESSERS III Update

Dr. Fields discussed ESSERS III funds and what the district has spent so far.

2.3. Preparing for Possible Student Growth

Dr. Fields discussed student growth and what the future might look like.

2.4. Food Service RFP Update

Dr. Dominy discussed the Hot Lunch RFP and what the timeline looks like over the next 3 months.

2.5. Before and After School Care

Dr. Fields discussed the before and after school care and asked the board for more information.

3. Adjournment

President Seaman adjourned the meeting at 6:49p.m.

Please publish the following legal notice in the February 9, 2022 edition of the Seward County Independent. Thank you.

NOTICE OF SCHOOL BOARD MEETING

The board of education of the School District of Seward will meet in regular session on Monday, February 14, 2022 at 5:30 p.m. for a board study session to be followed by the 7:00 p.m. regular business meeting. The meeting will be held at the Administrative Offices located at 410 South St., Seward, Nebraska. An agenda for the meeting which shall be kept continually current is readily available for public inspection at the Superintendent's Office during normal business hours.

To view the agenda go to <http://SewardPublicSchools.org/> and find the eMeeting link.

D. RFP/Contract Timeline

1. The SFA will use the following timeline to select a FSMC:

Task	Date	Time/ Time Zone
Place RFP notification in newspaper and notify prospective FSMCs of the RFP <i>(Start of minimum 60 calendar day solicitation period)</i>	2-16-22	N/A
Pre-proposal Conference <i>(Approximately two weeks after advertisement)</i>	3-4-22 10:00 AM	<input checked="" type="checkbox"/> Central Time <input type="checkbox"/> Mountain Time
Deadline for receiving proposals <i>(At least 60 calendar days after date of notification)</i>	4-19-22 2:00PM	<input checked="" type="checkbox"/> Central Time <input type="checkbox"/> Mountain Time
Committee Scores Proposals <i>(Within 10 business days of receiving proposals)</i>	4-21-22	N/A
Submit selected FSMC Proposal and items (a-g) as indicated on page 1 of RFP to NDE for Approval <i>(This can be completed prior to board approval)</i>	4-22-22	N/A
Approval of RFP/Contract/Proposal by Board of Education <i>(This can be prior to NDE final approval of contract)</i>	5-9-22	N/A
Notification of RFP/Contract Award to FSMC <i>(Notify all FSMCs that submitted a proposal)</i>	5-25-22	N/A
Submit RFP/Contract Signature Page (IV. Agreement Page) and Exhibit K-Independent Price Determination to NDE <i>(NDE must approve contract prior to signing/ implementation)</i>	Determined by NDE	N/A

The SFA will use its best efforts to adhere to the RFP/Contract timeline. However, the SFA reserves the right to amend the schedule, as it deems necessary.

13. Weight of Award Criteria:

- a. The SFA must determine in advance the point value assigned to each award criteria (to equal a total of 100 points).
- b. Cost must receive the highest number of assigned points. 2 CFR 200.320.
- c. The SFA may not include prior experience with the SFA as a category, as it would restrict competition.

Point Value	Award Criteria
25	Cost (must be highest number of points)
20	Service Capability Plan (Identifies proposed on-site food service management team and demonstrates the FSMC's ability to provide services as stated in the RFP/Contract)
15	Experience/References
10	Finance/Business Practices
5	Accounting and Reporting Systems
10	Personnel Management and Professional Standards
5	Innovation
5	Promotion of the School Food Service Program
5	Involvement of Students, Staff, and Patrons
100	Total (Must equal 100 points)