

Board of Education Study Session

School District of Seward

410 South Street

Seward, NE 68434

Monday, February 13, 2023 5:30 PM

Attendance Taken at 5:30 PM.

Paul Duer: Present

Matt Hastings: Present

Jill Hochstein: Present

Ryne Seaman: Present

Danielle Shipley: Present

Shawn Svoboda: Present

1. Preliminary Procedures

1.1. Call meeting to order & announce Open Meetings Act is Posted

1.2. Public Notice as publicized per board policy

The public notice was posted at city hall, library and courthouse. The public notice was dated February 8, 2023.

1.3. Roll Call

1.3.1. Action to excuse board members if necessary

2. Possible Discussion Items

2.1. ESU 6 Update

Dr. Skretta and Jamen Hall gave a short presentation on what is happening at ESU 6 and update on technology from an ESU perspective along with cyber security.

2.2. Option Enrollment

Dr. Fields updated the board on option enrollment and discussed some legislative proposals that are being discussed this year.

2.3. Legislative Update

2.3 tabled due to time constraints.

2.4. Summer Projects

Dr. Fields and Tom Vajgrt discussed summer project like Elementary carpeting, high school theater lighting, roofing and gym floors. The heat pumps are still not here, so hopefully this will be completed soon.

3. Americanism Committee

Dr. Dominy gave an update on the Social Studies curriculum as part of the required two meetings per year. Mr. Miller presented to the board what is covered in the 8th grade social studies curriculum.

4. Public Comment on Americanism Committee

There was no public comment.

5. Adjournment

President Seaman adjourned the meeting at 6:55 p.m.

NOTICE OF SCHOOL BOARD MEETING

The board of education of the School District of Seward will meet in regular session on Monday, February 13, 2023 at 5:30 p.m. for a board study session to be followed by the 7:00 p.m. regular business meeting. The meeting will be held at the Administrative Offices located at 410 South St., Seward, Nebraska. An agenda for the meeting which shall be kept continually current is readily available for public inspection at the Superintendent's Office during normal business hours.

To view the agenda go to <http://SewardPublicSchools.org/> and find the eMeeting link.

5004 Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for insuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. Option Student Defined.** Option student shall mean a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. Resident School District Defined.** Resident school district shall mean the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. Option School District Defined.** Option school district shall mean the school district that a student chooses to attend other than his or her resident school district.

2. Persons Entitled to Apply for Option Enrollment of Students. Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

3. Duties, Entitlements and Rights of Option Students. Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

4. Standards for Acceptance or Rejection of Option Students.

- a. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, projected number of students with which the option school district will contract based on existing contractual arrangements, and availability of appropriate special education

programs. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.

- b. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, declare a program, a class, or a school unavailable to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- c. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

 - i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
 - ii. Would require the procurement of new equipment, technology, or furnishings;
 - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
 - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
 - v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.
- d.** The school district shall accept an option student with a disability only to the extent that the school district's then current staff and facilities are sufficient to accommodate the student's needs without significantly increasing the operating costs of the school district, such as by requiring the hiring of new staff.
- e.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.

- f. If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, class, grade level or school building, applicants shall be accepted in the following order:
 - i. students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;
 - ii. thereafter, option students shall be accepted into such program, class, grade level or school building in the order in which written applications were received by the school district.

5. False or Misleading Option Applications. If, prior to the student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information, the option application will be rejected.

6. Academic Credits and Graduation. The school district shall accept credits toward graduation that were awarded by another school district, and shall award a diploma to an option student if the student meets the graduation requirements of the school district.

7. Information Regarding Schools, Programs, Policies and Procedures. The school district, its officers and employees, shall make information about the school district and its schools, programs, policies and procedures available to all interested people.

8. Procedure for Students Optioning Into or Out of the School District.

a. The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district shall be deemed submitted when the application is actually received in the school district's business office.

b. On or before April 1st, the school district shall notify the parent or legal guardian of any student who has submitted an

application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

9. Late Applications and Requests for Release

- a.** The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:
 - i. When the district has already entered into contracts with teaching staff for the following school year;
 - ii. When the district has already contracted for the performance of specific services for the student;
 - iii. When the release of the student would have a negative financial impact or loss of revenue for the district.
- b.** The board of education will approve late applications to option into the district through August 10 under the following conditions:
 - i. When the resident district has released the student;
 - ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;
- c.** The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

10. Students Who Do Not Need a Release from the Resident District

- a. A student does not need to be released from his/her resident district under the following circumstances:
 - i. When the student has relocated to a different resident school district after February 1
 - ii. When a student's option school district merges with another district effective after February 1
- b. The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

11. Cancellation of Option.

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
- b. Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

12. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: _____
 Revised on: September 12, 2016
 Reviewed on: _____

RESOLUTION ON SCHOOL DISTRICT STANDARDS FOR ACCEPTANCE OR REJECTION OF OPTION ENROLLMENT APPLICATIONS

WHEREAS, Seward Public Schools is committed to providing an education of high quality to its students in an economically efficient manner; and

WHEREAS, the school district's faculty, facilities, and equipment can serve only a limited number of students effectively; and

WHEREAS, the Seward Board of Education, in consultation with the administration, has reviewed the school district's faculty, facilities, equipment, interdisciplinary efforts and interrelationships of grades, subjects, and faculty; and has determined the maximum number of students it can serve effectively at any given grade level and in total;

NOW, THEREFORE BE IT RESOLVED that the board adopts the following standards for acceptance or rejection of option enrollment applications:

Numeric Capacity. The capacity in the following grade levels, programs, classes, and/or school buildings is as follows:

1. Option students will not be accepted into a regular K-3 elementary classroom if the projected enrollment is 21 or more in that classroom.
2. Option students will not be accepted into a regular 4-6 classroom if the projected enrollment is 25 or more in that classroom.
3. Option students will not be accepted into the regular education middle school grade levels (7-8) when the enrollment in that middle school grade is one hundred (125) or more students.
4. Option students will not be accepted into regular education high school grade levels (9-12) when the enrollment in high school reaches six hundred (600) or more students.

Other Standards. The school district shall not accept an option student when acceptance of the student:

- (a) Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
- (b) Would require the procurement of new equipment, technology, or furnishings;
- (c) Would cause or require the rearrangement of caseloads for staff and contracted professionals;

- (d) Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;
- (e) May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

After the above resolution was read, board member Curt Sherman moved for passage of the motion. Board member Jerry Rumery seconded the motion. After discussion, and on roll call vote, the following members voted in favor of the motion: Duer, Dworak, Pekarek, Rumery, Seaman, and Sherman.

The following members voted against the motion: _____.

The following members did not vote: _____.

Having been consented to by a majority of the voting members, the board president declared the motion to have been passed and adopted.

Dated this 14th day of December, 2016.

Ryne Seaman
President, Board of Education

5062
Class Size

Staffing plans will be reviewed each year for the ensuing year. The projected average class sizes included within the staffing plan will:

1. Meet laws, rules, and regulations that are mandated.
2. Meet rules and regulations that govern programs in which the district has elected to participate.
3. Balance staffing resources whenever possible.
4. Provide a staffing level that can be reasonably implemented within available resources.
5. Allow a variety of staffing patterns and ranges in class size to accommodate the recognized variables
6. Recognize facility limitations.
7. Consider established research related to class size.
8. Take into consideration other supports including paraeducators, special education and title program support

The following will serve to guide the superintendent in recommending staffing, taking into account those previously mentioned items:

Kindergarten, Grade 1, and Grade 2 with a desired maximum of 23 students per class

Grade 3 and Grade 4 with a desired maximum of 25 students per class

Grades 5-8 with a desired maximum of 28 students per class

Adopted on: April 8, 2013

Revised on: _____

Reviewed on: _____



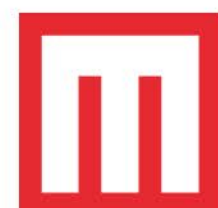
ID : Hyper Earth 985 and 981
Installation Method : PLank Brick Ashlar

SIMULATED IMAGE IS SHOWN FOR ILLUSTRATION PURPOSES ONLY.
ACTUAL PRODUCT MAY VARY DUE TO NORMAL MANUFACTURING TOLERANCES.





ID : Hyper Earth 985 and 981
Installation Method : Plank Brick Ashlar



SIMULATED IMAGE IS SHOWN FOR ILLUSTRATION PURPOSES ONLY.
ACTUAL PRODUCT MAY VARY DUE TO NORMAL MANUFACTURING TOLERANCES.

Midwest Floor Covering, Inc.

Commercial Flooring Contractors

PROPOSAL

| | | | |
|----------|-----------------------------|----------|-------------------------------|
| DATE | <u>February 8, 2023</u> | CUSTOMER | <u>Seward School District</u> |
| JOB NAME | <u>Halls and Classrooms</u> | CONTACT | <u>Tom Vajgrt</u> |
| LOCATION | <u>Seward Elementary</u> | PHONE | <u>402-643-2941</u> |
| | <u>Seward, Nebraska</u> | TAX INFO | <u>Exempt</u> |

We hereby submit our estimate for:

Carpet Tile: Mohawk Drifted Ground on Ecoflex Air Backing; 358 Classic Ridge

Wall Base: 4" Cove

WE PROPOSE hereby to furnish material and labor -- complete in accordance with the plans, drawings and specifications for said building for the sum of:

\$45,060.00

Forty-Five Thousand and Sixty Dollars

NOTE: This proposal may be withdrawn by us if not accepted within 10 days from letting date.

The following notes are part of this bid proposal & will be incorporated into the contract documents:

All material as specified or per our notes and all work is guaranteed to be completed in a workmanlike manner according to industry standards for a period of one year from date of installation. Any alteration or deviation from specifications involving extra cost will be executed only upon written orders and will become extra charges beyond this estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. All installation to be by non-union, independent contract labor. Lights, HVAC, dumpsters, power, elevator, hoisting and dust control by others. All products carry their own independent, standard manufacturer warranties commencing on date of purchase.

OTHER SPECIAL NOTATIONS:

Demo of existing floor covering, base, adhesives, concrete sealers, etc., by others.

Includes minor floor prep only. Any floor corrections or leveling by time and material.

Work to be completed in one phase during normal working hours.

All furniture and equipment moving by others.

Vacuuming, waxing, sealing, caulking, protection and final clean up by others.

Carpet must be ordered by March 31, 2023 to maintain pricing.

ALT: Provide demo of existing carpet and removal from site: ADD + \$9,273.00

- One layer of demo only. No cutback (black) adhesive testing, sealing or removal included.

THANK YOU Steve McGinnis

3725 Touzalin Avenue

Lincoln, NE 68507

402/466-5626

Accepted by: _____

Print Name: _____

Date: _____

Midwest Floor Covering, Inc.

Commercial Flooring Contractors

PROPOSAL

| | | | |
|----------|---------------------------|----------|-------------------------------|
| DATE | <u>February 8, 2023</u> | CUSTOMER | <u>Seward School District</u> |
| JOB NAME | <u>Library and Rm 123</u> | CONTACT | <u>Tom Vajgrt</u> |
| LOCATION | <u>Seward Elementary</u> | PHONE | <u>402-643-2941</u> |
| | <u>Seward, Nebraska</u> | TAX INFO | <u>Exempt</u> |

We hereby submit our estimate for:

Carpet Tile: 90% Mohawk Hyper Earth on Ecoflex Air Backing; 985 Sapphire Blue

Carpet Tile: 10% Mohawk Hyper Earth on Ecoflex Air Backing; Color TBD

Wall Base: 4" Cove

WE PROPOSE hereby to furnish material and labor -- complete in accordance with the plans, drawings and specifications for said building for the sum of:

\$18,849.00

Eighteen Thousand Eight Hundred and Forty-Nine Dollars

NOTE: This proposal may be withdrawn by us if not accepted within 10 days from letting date.

The following notes are part of this bid proposal & will be incorporated into the contract documents:

All material as specified or per our notes and all work is guaranteed to be completed in a workmanlike manner according to industry standards for a period of one year from date of installation.

Any alteration or deviation from specifications involving extra cost will be executed only upon written orders and will become extra charges beyond this estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. All installation to be by non-union, independent contract labor. Lights, HVAC, dumpsters, power, elevator, hoisting and dust control by others. All products carry their own independent, standard manufacturer warranties commencing on date of purchase.

OTHER SPECIAL NOTATIONS:

Demo of existing floor covering, base, adhesives, concrete sealers, etc., by others.

Includes minor floor prep only. Any floor corrections or leveling by time and material.

Work to be completed in one phase during normal working hours.

All furniture and equipment moving by others.

Vacuuming, waxing, sealing, caulking, protection and final clean up by others.

Carpet must be ordered by March 31, 2023 to maintain pricing.

ALT: Provide demo of existing carpet and removal from site: ADD + \$3,141.00

- One layer of demo only. No cutback (black) adhesive testing, sealing or removal included.

THANK YOU Steve McGinnis

3725 Touzalin Avenue
Lincoln, NE 68507
402/466-5626

Accepted by: _____

Print Name: _____

Date: _____





PO BOX 22877, LINCOLN, NE, 68542-2877
LINCOLN TELEPHONE: 402-423-0218

10820 MOCKINGBIRD DRIVE, OMAHA, NE, 68137
OMAHA TELEPHONE: 402-597-0611

February 8, 2023

TOM VAJGRT
SEWARD PUBLIC SCHOOLS
532 NORTHERN HEIGHTS DRIVE
SEWARD, NE 68434

Re: SEWARD ELEM. SCHOOL SUMMER '23
Bid # Q0007362
INSTALL CARPET TILE AND BASE

SCOPE OF WORK:

Hallways & Classrooms:

Furnish & Install Mohawk / Drifted Ground w/ Eco Flex One backing / Color: Classis Ridge / 12x36 Half Lap install pattern

- Carpet tile has a four-week lead time

Furnish & Install Johnsonite 4" vinyl cove base / Color: Fawn
Furnish all necessary manufacturer's adhesive and transitions
Includes minor floor prep

Total: \$51,542.00

Library:

Furnish & Install Mohawk / Hyper Earth w/ Eco Flex One backing / Colors: 90% Blue Sapphire – 10% Yellow Pyrite / 12x36 Half Lap install pattern

- Carpet tile has a four-week lead time

Furnish & Install Johnsonite RCN nosing and 6" straight base for recessed sitting area / Color: TBD
Furnish & Install Johnsonite 4" vinyl cove base / Color: Fawn
Furnish all necessary manufacturer's adhesive and transitions
Includes minor floor prep

Total: \$14,703.00

Demo and Glue Scrape Option:

Demo all broadloom in classrooms and library and carpet tile in hallways
Glue scrape classrooms and library only
Dumpster not included

Total: \$9,362.00

Thank you for the opportunity to bid your upcoming project.

Lydia Warren



PO BOX 22877, LINCOLN, NE, 68542-2877
LINCOLN TELEPHONE: 402-423-0218

10820 MOCKINGBIRD DRIVE, OMAHA, NE, 68137
OMAHA TELEPHONE: 402-597-0611

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Re: SEWARD ELEM. SCHOOL SUMMER '23
Bid # Q0007362

Terms & Conditions

- This proposal is valid for 30 days.
- All areas must remain free and clear of all trades, tools, and debris while the installation is in process.
- All work that is completed after flooring installation shall be protected by the General Contractor.
- If concealed or unknown conditions including, but not limited to, surface, subsurface, and/or site environment conditions, which affect in whole or in part the performance of the work is encountered, then Floors Inc. shall stop work and give written notice per the contract terms.
- The contract terms (e.g., cost, prices, schedule, etc.) shall be adjusted accordingly.
- **All material is guaranteed to be as specified.**
- All work to be completed in a workman like manner according to standard practices.
- Any alterations or deviations from bid documents involving extra costs shall be executed only upon written orders, and shall become an extra charge over and beyond the contract price.
- All agreements contingent upon strikes, accidents or delays beyond our control.
- Owner to carry all necessary insurance.

Jobsite conditions must meet manufacturer's requirements prior to, during, and after installation of any flooring.

Past due invoices are subject to 1.5% monthly finance charge. Invoice terms are net 30 unless noted otherwise. Customer is responsible for costs and fees incurred in the collection of past due invoices, including legal fees.

Committee On American Civics Agenda
2-13-23
Seward Public Schools District Office

The school district of Seward --where every student, every day is a success -- affirms that all students will have the skills to become productive and contributing members of a global community. In cooperation with family and community members, the district is committed to the development of each student academically, emotionally, socially, and physically.

*Public Testimony is offered at this meeting

1. Appoint three board members to the Committee On American Civics

2. Celebrations of Holidays identified in LB 399
George Washington's Birthday
Abraham Lincoln's Birthday
Rev. Dr. Martin Luther King Jr.'s Birthday
Native American Heritage Day
Constitution Day
Memorial Day
Veteran's Day
Thanksgiving Day

3. The Civics Test- American Government and 8th Grade- Results from Last Year

Fall 2022- American Government

45 American Government students took the test and 100% passed.

4. Social Studies Curriculum

Mr. Greg Miller- We will have an update of the 8th grade United States History Curriculum.

Dr. Dominy- Will update the board on the status of the History of our Veterans Project.

5. Adjourn

Holidays Recognized in Civics Law:

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent in every public, private, denominational, and parochial school on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Civics Test/Paper/Meeting Requirement

(i) Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student.