

## **Board of Education Regular Meeting Template**

School District of Seward

410 South Street

Seward, NE 68434

Monday, October 9, 2023 7:00 PM

Attendance Taken at 7:00 PM.

Paul Duer: Present

Matt Hastings: Present

Jill Hochstein: Present

Ryne Seaman: Present

Danielle Shipley: Present

Shawn Svoboda: Present

### 1. Preliminary Procedures

1.1. Call meeting to order & announce Open Meetings Act is Posted

1.2. Public Notice as publicized per board policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated October 4, 2023.

1.3. Roll Call

1.3.1. Action to excuse board members if necessary

1.4. Pledge of Allegiance

1.5. **1.5 Mission The school district of Seward--where every student, every day is a success--affirms that all students will have the skills to become productive and contributing members of a global community. In cooperation with family and community members, the district is committed to the development of each student academically, emotionally, socially, and physically.**

1.6. Approval of Agenda

Motion to approve the agenda as presented Passed with a motion by Paul Duer and a second by Shawn Svoboda.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Danielle Shipley: Yea, Shawn Svoboda: Yea

2. Public Forum: (The Board President reserves the right to place time limits on individuals and topics.)

2.1. Public Forum on Agenda Items: This is your opportunity to speak to items on the agenda. If you are not a part of the presentation of the agenda item you need to speak now. Thank you for your participation.

There was none.

2.2. Public Forum on Any Topic: This is your opportunity to speak to any topic concerning the school district. Since it is not an agenda item the board cannot discuss or take action at this time on the matter. Future discussion can be requested as an agenda item. Thank you for your participation.

There was none.

3. Reports

3.1. Administrator Reports

Written reports were received from the administrators.

3.2. Student Board Report

Rachel Kuss presented her report to the board.

3.3. Superintendent's Report

The State Board Conference will be November 15-17, 2023. Negotiations will start later this month and Ryne, Danielle, and Shawn will represent the board as the negotiation's

committee. Dr. Fields gave an update on the Technical Advisory Committee. The Conference Cross Country meet was held on the new route, which is by the middle school and goes into Plum Creek. Thanks to the city for helping with traffic and allowing us to use some of the city property for the route. Our annual audit will be October 11-12. Our Strategic Planning meeting will be November 7th, 14th and 28th from 5:00 to 8:00 at the high school library. The Empty Bowl Luncheon is October 17th. We received the Strong Connections Grant in the amount of \$212,000.00. We had four companies come talk to high school students for manufacturing month.

#### 4. Discussion Items

##### 4.1. External Review

Dr. Fields and Dr. Dominy discussed our external review and will have the final report in the next 30 days.

#### 5. Action Items

##### 5.1. JAG Program MOU

Motion to approve the JAG MOU for the 2024-2025 school year. Passed with a motion by Matt Hastings and a second by Paul Duer.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Danielle Shipley: Yea, Shawn Svoboda: Yea

##### 5.2. Kratos

Motion to approve the services with Kratos for two times per week and summer services Passed with a motion by Jill Hochstein and a second by Paul Duer.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Danielle Shipley: Yea, Shawn Svoboda: Yea

#### 6. Future Agenda Items

Americanism report  
Negotiations

#### 7. Consent Agenda

##### 7.1. Approval of Minutes

##### 7.2. Approval of Financial Reports

###### 7.2.1. Treasurer

###### 7.2.2. Budget

###### 7.2.3. Activities

7.2.4. Athletic

7.3. Approval of Claims

7.3.1. General Fund

7.3.2. Depreciation Fund

7.4. Approval of Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Danielle Shipley and a second by Jill Hochstein.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Danielle Shipley: Yea, Shawn Svoboda: Yea

8. Adjournment

Motion to adjourn the meeting at 8:03 PM with the next study session and regular board meeting scheduled for November 13 at 5:30 and 7:00 PM Passed with a motion by Matt Hastings and a second by Danielle Shipley.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Danielle Shipley: Yea, Shawn Svoboda: Yea

Please publish the following legal notice in the October 4, 2023 edition of the Seward County Independent. Thank you.

### NOTICE OF SCHOOL BOARD MEETING

The board of education of the School District of Seward will meet in regular session on Monday, October 9, 2023 at 5:30 p.m. for a board study session to be followed by the 7:00 p.m. regular business meeting. The meeting will be held at the Administrative Offices located at 410 South St., Seward, Nebraska. An agenda for the meeting which shall be kept continually current is readily available for public inspection at the Superintendent's Office during normal business hours.

To view the agenda go to <http://SewardPublicSchools.org/> and find the eMeeting link.

# **School District of Seward Board Report**

**October 9, 2023**

**Jessica Dominy, Principal  
Seward Elementary School**

Enrollment: as of October 3, 2023

- Preschool: 65
- Kindergarten: 75
- 1st Grade: 93
- 2nd Grade: 94
- 3rd Grade: 100
- 4th Grade: 90
- Total: 517

Upcoming Seward Elementary Events:

- October 13th: No School - Elementary Plan Day
- October 16th-18th: College Week
- October 16th: Parent Teacher Conferences 4:00 - 8:00 PM
- October 17th: Parent Teacher Conferences 4:00 - 8:00 PM
- October 19th: Professional Development Day - No School
- October 20th: No School
- October 23rd: PTO Meeting @ 5:30 PM
- October 25th: Kindergarten Field Trip to Roca Berry Farm
- October 30th-November 3rd: Cattle Classic Food Drive
- October 31st: Happy Halloween!!!

College Week:

College Week is coming soon! Seward Elementary enjoys participating with the rest of the district in College Week festivities. This year, Mr. Todd will teach students about all of the levels of schooling, and give them engaging activities to learn more about life after high school. He leads great discussions on the different types of college experiences, and also working after high school. The emphasis at the elementary for College Week is on the importance of education in any career field. Teachers and paras will also get in on the College Week action by sharing information about their college experiences. We also include a few fun dress up days during College Week.

Parent Teacher Conferences:

We are looking forward to meeting with parents on October 16th and 17th for Parent Teacher Conferences. At these conferences, we will roll out our new report cards. Communication will go home next week about the new report cards to help parents know what to expect. Conferences are always a great opportunity to share how things are going at school and team with parents!

Junior Jays Program:

Once again, SES and SHS are partnering to continue the Junior Jays mentoring program. We have approximately 25 seniors that come to the elementary school and work with 3rd and 4th

graders daily. The mentors work with elementary students on building relationships, social skills, school work, and more! SES really appreciates the Junior Jays program and the skills that it provides to both elementary students and their high school mentors! Thank you to the elementary and high school counselors for their hard work in bringing this valuable program to our students!

**Board of Education Report**  
**Seward Middle School - Mr. Kirk J. Gottschalk**  
*9 October, 2023*

**1. Middle School Activities:**

- 9 Oct. – 7/8 VB vs Bishop Neumann, Home, 1600 (4:00 p.m.) start
- 10 Oct. – 7/8 VB at Crete, 1630 (4:30 p.m.) start
- 12 Oct. – 7/8 VB at Beatrice, 1600 (4:00 p.m.) start
- 16 Oct. – 7/8 VB Tourney at Milford, A Teams only, 1600 (4:00 p.m.) start
- 17 Oct. – 7/8 VB vs St. John, Home (B & C Teams only), 1600 (4:00 p.m.) start
- 18 Oct. – Last Day of first Quarter
- 19 Oct. – Professional Development Day
- 25 Oct. – Parent Teacher Conferences, **5<sup>th</sup> Grade Only**, 16-2000 hrs. (4-8 pm).
- 26 Oct. – Parent Teacher Conferences, all grades, 16-2000 hrs. (4-8 pm).
- 2 Nov. – Grade 6-8 Band Concert at H.S., 1900 (7 p.m.) start
- 7 Nov. – Wrestling Triangular at Central City, 1430 (4:30 p.m.) start
- 7 Nov. – 7 Girls BB at Friend, 1600 (4:00 p.m.) start
- 7 Nov. – 8 Girls BB at Barr MS in Grand Island, 1600 (4:00 p.m.) start
- 9 Nov. – 8 Girls BB vs Central City, Home, 1600 (4:00 p.m.) start
- 9 Nov. – 6<sup>th</sup> Grade Vocal Concert at H.S., 1900 (7 p.m.) start
- 10 Nov. – Middle School Veterans Day Program, 0830 start
- 10 Nov. – PTO Fun Night for 5/6 Grade, 1730-1900 hrs. (5:30-7:00 pm)
- 10 Nov. – PTO Dance for 7/8 Grade, 1930-2100 hrs. (7:30-9:00 pm)

**2. Bully Response Team.** Mr. Marroquin organizes this group of sixth, seventh and eighth grade students which currently has 11 members. Students go through an application process if they want to be on the team and once a group is selected, they meet usually once a week to discuss bullying issues. The goals of the team are to present information to the student body about bullying and help students deal with bullying whether they are a victim or a bystander. If any of the members observe bullying taking place they are to step in and stop the bullying and report the incident to an adult. Our intent is that other students will follow their lead.

**3. Parent Teacher Conferences.** They will take place Wednesday, 25 October for 5<sup>th</sup> grade parents and on Thursday, 26 October for parents of all grades, 5-8. Each night the conferences will occur from 1600 to 2000 hrs. (4:00-8:00 pm). Our 5<sup>th</sup> grade teachers will continue to have both of their conferences in the fall semester while parents of students in grades 6-8 will have conferences again in February.

**4. Wellness Day.** Our annual event took place as scheduled this year on Friday, 16 September. Perfect weather this year and the kids appeared to truly enjoy being outside. The primary focus for this day is on the importance of establishing healthy lifestyles.



**Board of Education Report  
October 2023  
Seward High School  
Scott Axt-Rich Eber-John Moody**



**SHS September/October Newsletter:**

[https://www.canva.com/design/DAFs8cck5oc/w70SzTJAN74mbyZDa6mwaA/edit?utm\\_content=DAFs8cck5oc&utm\\_campaign=designshare&utm\\_medium=link2&utm\\_source=sharebutton](https://www.canva.com/design/DAFs8cck5oc/w70SzTJAN74mbyZDa6mwaA/edit?utm_content=DAFs8cck5oc&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton)

**College Week:**

We are excited to have College Week the week of October 16<sup>th</sup>! During the week we hope to promote a post-secondary atmosphere with fun and prizes, as well as information from colleges to universities to military to trade school. Keeping in mind the need for some training/education after high school, we want to encourage our students to explore the variety of options available to them.

**P.R.I.D.E. Recognition Rally Scheduled for October 23, 2023**

The 1st of four quarterly P.R.I.D.E. Recognition Rallies will be held on October 23<sup>rd</sup> from 9-10:00 a.m. to recognize and reinforce positive behaviors during the first term. Please join us if you are available! We have partnered with the Bluejay leadership team to

**Homecoming:**

Bluejay Leadership Team and their sponsor Ms. Goracke did a nice job with Homecoming. We had fantastic student involvement and over 400 students attended the homecoming dance which was just awesome.

**ACT Test:**

On October 17<sup>th</sup>, the entire junior class will take the ACT test at the 4H Building. Each junior will meet individually with a school counselor, principal, or district administrator to review their test results, set a goal score, and discuss strategies for achieving their personal goal on the April Test with our overall school goal to improve all student's composite scores by at least one point.

**Building/District Website:**

[www.sewardpublicschools.org](http://www.sewardpublicschools.org)

**Facebook:**

<http://www.facebook.com/sewardpublicschools>

**Enrollment:**

<b>Class</b>	<b>Enrollment Numbers</b>
9 <sup>th</sup> Grade	123
10 <sup>th</sup> Grade	129
11 <sup>th</sup> Grade	123
12 <sup>th</sup> Grade	120

**Activities:** There are currently 344 students involved in at least one activity(G Golf, VB, FB, XC, SB, Cheer, FBLA, Leadership, FFA, Key Club, FCCLA, NHS, Show Choir, Marching Band). We are having some issues getting some of the data out of PowerSchool and hope to be able to share more in November, the PowerSchool support is addressing the problem) We still are waiting for a final list in Skills USA.

## Participation numbers:

<b>Fall Activities</b>	<b>Students involved</b>
Football	87
Girls Golf	19
Volleyball	36
Softball	24
Boys Cross Country	22
Girls Cross Country	19
E-sports	26
One Acts	27
Cheer	17
Key Club	37
FFA	82
FBLA	60
FCCLA	35
Show Choir	49

Band/Color Guard	84
Quiz Bowl	35
State Fair	110

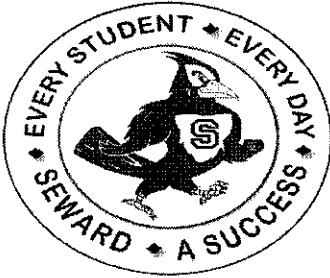
Softball will host Hastings in a district final.

Varsity football is currently 5-1.

Cross Country competes in the Conference Meet on Thursday, October 6th, and Districts on October 14th.

Volleyball is gearing up for the Conference Tournament next week.

Marching Band received "2's" at both competitions this Fall.



School District of Seward  
Board Report  
Shannon Hall-Schmeckpeper, Director of Special Services  
October 9, 2023,

Once again, it is hard to believe we are almost at the end of the first quarter! September is a busy month for state reports in our office.

The Flex Funding final report was due. All special education records must be updated by October 1st for an accurate count. The special education teachers also document special education service minutes for all students they serve during the last week of September.

Other state reports due this month are the Pre-kindergarten report, a review of our early childhood preschool programs; the Pre-K Instructional Program Hours, where we document the hours preschools are in sessions; and the Estimated Expenditures for LEP and Poverty.

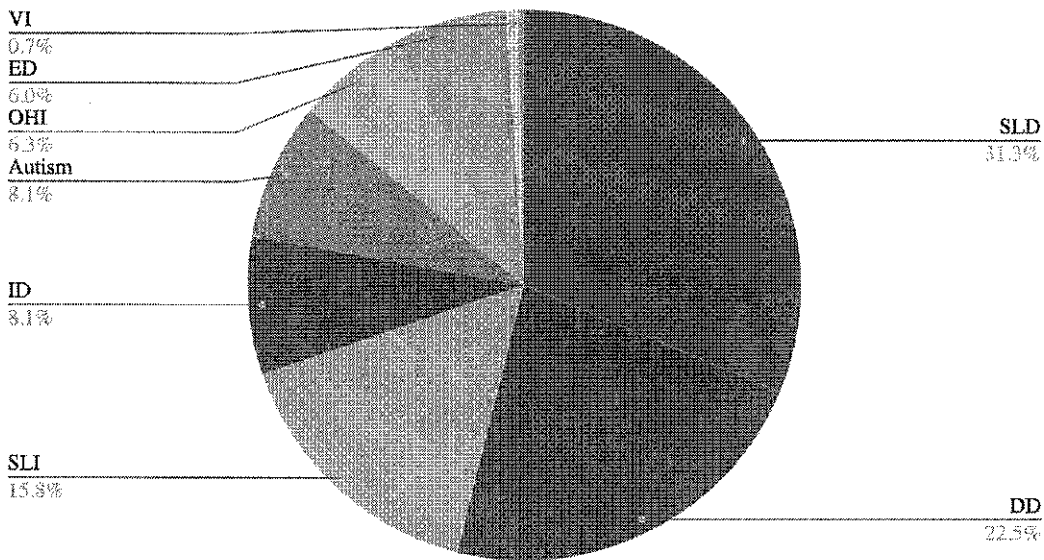
Indicator 13, a review of our IEP of students eligible for transition services (age 14 and older), is due on October 16th. Michalla Schartz, the Nebraska Transition Task Force lead, spent time with our teachers who work with students this age on our last PD day, reviewing these requirements.

The Special Education Financial Reporting System (SPEDFRS) for the school year 2022-2023 is due October 31. This submission generates payments for School Age Special Education and Transportation costs.

At this time, we are seeing similar numbers in special education as last year. On October 1st, 2022, we had 308 eligible students for special education services. As of October 1st, 2023, we have 306 students eligible for special education services.

Here is a comparison of how students are eligible for special education services. Students can be found to be eligible for special education under 13 verification categories. This data was based on October 1st count data.

## Disability Categories



Verification	Percentage of Total Special Education Population October 2023	Percentage of Total Special Education Population August 2022
Specific Learning Disability	31.3%	34%
Speech Language Impairment	15.8%	19%
Autism	8.1%	7%
OHI	6.3%	6%
Development Disability (until age 8)	22.5%	22%
Emotional Disturbance	6%	4%
Hearing Impairment	<1%	<1%
Intellectual Disability	8.1%	6%
Vision Impairment	<1%	<1%
Multi	<1%	<1%

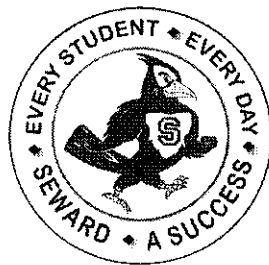
That is all for this month! Again, thank you for all you do to support our school district.

Sincerely,





SCHOOL DISTRICT OF SEWARD  
410 South Street  
Seward, NE 68434



Dr. Matt Dominy  
Director of Curriculum and Staff  
Development  
Phone: (402) 643-2941  
FAX: (402) 643-4986

## October 2023 Board Report for Curriculum and Staff Development

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Board Members,

October is here and with it comes several opportunities for our district to learn and grow. Our external visit will be first this month with a visit on October 4<sup>th</sup> and 5<sup>th</sup>. We are proud of the accomplishments of our district during this very tumultuous five-year period. We will be getting a report from the external team regarding the areas that they feel like we have best addressed as well as opportunities for our district going forward.

### **Curriculum**

On our October Staff Development Day, we will begin our curriculum review cycle in the areas of social studies and art. I will work with teams to identify our belief statements as well as our purpose for these curricular areas. We will also take a dive into the Nebraska Standards in these areas and begin identifying companies that we would like to contact to review their instructional materials.

### **Instruction**

Our ELA teachers continue their year one implementation of our new ELA materials. One thing that I am seeing implemented more at every level is the instructional strategy of close reading. Close reading involves teachers supporting students to understand challenging texts. Typically, there is an independent read of the material first and after that first reading, the student should be able to give an overview, share characters/elements from the text. A second read of sections of the text could be done with partners or with the class as a whole and after this read the reader should be able to retell the plot, answer questions about the key ideas and details of the text. Finally, the third reading allows the student the ability to connect with the text and connect the text to other reading that the student has done. Close reading is an intensive analysis of a text in order to come to terms with what it says, how it says it, and what it means.

### **Staff Development**

The September staff development day was a success. We were able to give our ELA teachers additional time with the publishers of their materials to grow their knowledge as well as ask questions after they had a month of implementation. Several questions were answered and our teachers have a deeper understanding of the materials they are using. We were also able

to train 22 staff members in CPR using PulseFinders out of Lincoln as our trainer for this session. Our teachers also participated in action teams to help prepare for our external visit and we were able to do an MTSS leadership presentation at each building. We ended the day with a District wellness committee meeting where we identified our priorities for the 23-24 school year.

**Assessment**

The NSCAS and ACT group data are still embargoed. Parents have received Individual score reports for ACT and will receive score reports for NSCAS in the coming weeks. I am hopeful that we will be able to do our data presentation during the November meeting.

Thank you for your support.

Dr. Matt Dominy

# October Staff Development News

A NEWSLETTER FOR THE SEWARD STAFF BY DR. DOMINY

## A NOTE FROM MATT

Wow! I have been in several classrooms observing our new ELA curriculum in action, and all I can say is you are amazing! I appreciate all of the extra work that goes into implementing a new curriculum and trying to prioritize each aspect of the materials. All of this in addition to starting a new year, helping students learn a new routine, etc. Thank you, keep at it and let me know if there is anything I can do to support you in your implementation. I know that this hard work will pay off in student achievement and a love of literacy down the road. To the rest of you not implementing the new ELA curriculum, please know that I see you and I am so thankful that you are teaching our students!

## JON GORDON- STRUGGLE LEADS TO STRENGTH

My wife calls me ChatJG because whenever she asks me for the right words for one of her social media posts, I can spit out exactly what she needs like the AI tool ChatGPT. I realized the other day that I can do this because I wrestled with words for years and spent thousands of hours in the past writing books, newsletters and social media posts that made me a better writer. Sometimes it took me hours to decide what I wanted to say the way I wanted to say it.

My struggle with words led to my strength as a writer.

During the pandemic my daughter earned a living delivering food via Postmates. She had to provide for herself and the struggle made her stronger. I also see the same thing happening to her as a speaker. She's on the road dealing with all the same challenges I've had over the years and I can see it building her resilience and character.

My son just graduated college and is working in his first sales job selling door to door. I'm watching him grind and having both success and failures. There are days he's struggling and I'm smiling because I know in the long run the struggle will lead to strength and skills for his life and career in the future.

If we are honest with ourselves, we want things to be easy. But we must remember that easy won't make us stronger. You have to struggle if you want strength. Anything worthwhile takes time and struggle to create. That's why meals that are made, not microwaved, are much better.

Just as lifting weights makes your muscles grow and getting sick builds your immune system, adversity, challenges and struggles are woven into the fabric of our existence and are part of our growth and refining process.


So, the next time you are struggling, don't run from it. Don't wish it was easier. Instead choose to embrace it knowing it will make you stronger.

I told my wife the other day that instead of asking me (ChatJG) for input when she's stuck writing something she should wrestle with the words on her own in order to become a better writer. She agreed and decided she was going to do that from now on.

Struggling will make her stronger and it will do the same for you.

## ARTIFICIAL INTELLIGENCE

I mentioned in my last newsletter that there are certainly advantages to AI for teachers. Sometimes it is hard to know what to ask for. The article below has some great examples of prompts that you can ask MagicSchool or Chat GPT to generate, please read through the list and see if it generates some ideas for you.

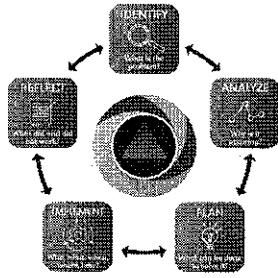
 50 ChatGPT Prompts for Teachers

 **50 ChatGPT Prompts for Teachers** [www.teachingchannel.com](http://www.teachingchannel.com)

Not only can ChatGPT's AI save you time and improve your teacher workflow, but it can also help you create innovative learning experiences and build easy assessment opportunities.

## MTSS

The website linked below has great information about why we need MTSS as well as it's purpose. We will dive more into this during the October PD, but this is a nice lead in to this learning.



● **Why MTSS?-archive | NeMTSS F...**

[nemtss.unl.edu](http://nemtss.unl.edu)

The NeMTSS framework is built for success. It houses the tools educators need for continuous improvement, problem-solving and decision-making. It provides schools with meaningful data to positively impact students and their families, setting them on a path for success.

## **PATRIOTIC HOLIDAYS**

Nebraska Revised Statute 79-724 requires the following:

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent in every public, private, denominational, and parochial school on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

There are no patriotic holidays listed in the law for October. Happy Halloween!



## School Board Report

- Homecoming was a success with a total of around 400 ticket sales. Next year we need to consider raising ticket prices so we turn more of a profit.
- The community outreach during homecoming was also very good. The nursing home patio and the parade route were filled with many people.
- We are still working on ways to get students involved in weekly activities. We are continuing ways to continue student engagement and P.R.I.D.E
- Currently, we are planning the first term PRIDE Rally. In addition, the leadership Team has identified other outreach needs and has formed subcommittees to give more of our attention to certain matters
  - Bluejay Store, Community outreach, event committee, and hallway spirit

Girl's Golf (Jena Eberspacher): Girl's golf has had a great season, with some ups and downs along the way. We started off the season with a big win at the York invite. The season has progressed well and we have worked together as a team and are ready for state!

Football (Josh Ringler): Seward Football has been a blast so far this year. The football team has been having a great season with no plans of throttling down. A lot of hard work and commitment has been put in by the team, and the season means a lot to us. The student section, band, and striv team have been great in supporting the team so far this year, so keep up the great work! Come watch the games on Friday night, cheer loudly, and go Jays!

Volleyball (Gabi Cepek): Seward volleyball has had a great season so far this year. Our team has a strong and trustful relationship with all players that helps us to compete at a high level. The volleyball team is coming off a big tournament win, reflecting our dedication to bring it and keep our 18-4 record strong. We are very thankful for all the support and are determined to make it to the state.

Girl's Cross Country (Carissa Mines): Seward Girl's Cross Country is now heading into our last few weeks. We are getting stronger and tougher as we bound towards conferences, districts, and states. Although our season has gone by fast, we are still keeping a confident attitude and preparing for what is yet to come. As the season comes to an end, Seward cross-country ladies have grown closer to each other, and become more diligent, and dedicated to this sport.

Quiz Bowl (Sjoen Munk): After our first two competitions our team is excited to continue competing

and everyone is getting as involved as possible within the group. We have upcoming events at the Women's Quiz Bowl and the Concordia History and Geography Quiz Bowl, the latter of which we are returning champions. There are a lot of new faces from both the Freshmen and Sophomores, and the team is working hard to prepare and polish as best we can.

FFA (Braeden Dey): The Seward FFA Chapter is gearing up for Livestock Judging and Land Evaluation in the next few weeks. District LDEs are in December so we are preparing for those as much as possible. With a meeting occurring at the beginning of every month, the chapter as a whole is growing in creating new relationships and becoming more dedicated to FFA. We are all thankful to be a part of this great organization and excited for what is to come in the future!

FCCLA (Maya Hubach): To start the year, we hosted an ice cream social with games to get to know each other. We introduced our officers, and have started to get our members thinking about preparing for their STAR projects! We are looking forward to trunk-or-treat and community outreach coming up!

Key Club (Taylor Ball): We officially have all of our leader positions filled for Key Club. We had a leadership meeting this past Tuesday. We are ready to start the year strong with Trick or Treat for Unicef, which will be at the Varsity football game on the 13th. We are also in the process of planning and contacting places for Blue Jay Service Day.

Marching Band (Izzie Peetz): The Band has completed two competitions so far this season. At Waverly, we got a superior in both the parade and field competition. We also won the sweepstakes since we had the highest score out of all the bands that attended. Last weekend at our competition at Columbus we got second in the parade and a superior in the field competition. Harvest of Harmony is coming up this weekend and we have added more choreography to our show to keep enhancing our performances. The band has put in a ton of work and we are excited to continue our season.

Softball (Dalaney Anderson): Our softball season has been a very fun but short season! We are currently 24-4 and just won our subdistricts on Monday to get us to host a district final on either Friday or Saturday. We are hoping to be able to win that and make a good run at state this year. I definitely think that our best strength is our culture. We could not ask for better players to have on our side and we believe that translates onto the field. Everyone has enjoyed these past 2 months and we hope we can end on the right foot in a week at state!

E-Sports (Sjoen Munk): As the regular season begins for both our Valorant and Smash Bros eSports teams, spirits are running high from both groups, especially after a victory in the first week for the Valorant team after a tough season last year. We've been working hard building teamwork and creating a strong team atmosphere as well as refining our skills for this year's season. Every member is pushing

themselves to make this season a success.



## Monthly Update for your Board Meeting Agenda

### October 2023

Networking & Events  
Latest 'Board Notes' – Monthly Newsletter  
Annual Board Calendar Summary  
Government Relations & Advocacy  
This Month In ...  
Monthly Agenda Video Updates & NASB's Video Resources  
Contact Us



### 2023 Advocacy Handout

<https://members.nasbonline.org/government-relations/nasb-advocacy-handbook>

(www.NASBonline.org – Government Relations – Advocacy Handbook)

#### **Your 2023 Advocacy Handout is now posted!**

The NASB Advocacy Handout of proposed changes to the bylaws, standing positions and legislative resolutions for your review prior to the 2023 Delegate Assembly is now posted on the NASB website. To better prepare you and your board's voting representative for the Delegate Assembly, please download, review, and bring this Handout with you to Omaha. <https://members.nasbonline.org/government-relations/nasb-advocacy-handbook>

This year's Delegate Assembly will take place **Friday, November 17, at 8:00 AM**, in conjunction with the State Education Conference in Omaha. All items within the Advocacy Handout will be considered by this Assembly. If you haven't already, each board should select one board member to represent the district or ESU as the voting delegate.

#### **Why is it important your district is represented at the Delegate Assembly?**

- The Delegate Assembly determines NASB's annual legislative and leadership agenda.
- ... is a key cog in securing laws, regulations, and a vision in Nebraska to benefit public education.
- ... is where your voice can be heard.
- ... is your governance meeting for the entire year.
- ... allows for equal representation. One district. One vote.

### **Networking & Events ... Register Now**

<https://members.nasbonline.org/events>

(www.NASBonline.org – Events)

*All Dates & Locations Tentative & Subject to Change*

#### **Labor Relations Conference – October 4-5 - Lincoln**

#### **New Board Member Workshop – November 1 - Kearney**

## **State Education Conference – November 15-17 - CHI Health Center, Omaha**

Registration is open now! You won't want to miss this annual event where over 1,000 school leaders and board members gather to learn and network. There will be two pre-conferences, three general sessions, over 50 breakout sessions, over 100 vendors, and unlimited opportunities to grow in your role supporting public education.

- Hotel room requests opened on September 27. You must already be registered for Conference in order to participate in the hotel room booking process.
- Get Involved! Learn more about Classroom Showcase, Student Voices, and Moderators on Page 2 of the September Board Notes!



## **Latest 'Board Notes' – Monthly Newsletter**

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

([www.NASBonline.org](http://www.NASBonline.org) - News & Resources - Board Notes)

- *Your 2023 Advocacy Handout is Now Posted*
- *Training, Networking, Engagement & Events*
- *the 2023 State Education Conference*
- *At The Board Table*
- *Recognition: Engaged*
- *Finding the Right Match for Your Leadership Vacancy*
- *Chronic Absenteeism*
- *Teacher/Administrator Negotiations Made Easy*
- *This Month In ... And Much More!*



## **"Annual Board Calendar Summary"**

View the full detailed calendar at:

<https://members.nasbonline.org/board-leadership/resources>

([www.NASBonline.org](http://www.NASBonline.org) – Board Leadership – Resources)

## **October Board Agenda Items**

In addition to routine agenda items, time sensitive topics include:

### **Accountability and Student Achievement Review**

- District Assurance Statement. On or before November 1, the school district must submit their Rule 10 Accreditation Assurance Statement to NDE. The statement must be signed either by the superintendent and/or a member of the governing board. The Assurance Statement should be presented to the board for review once complete.
- ESU Assurance Statement. On or before November 1, the ESU must submit their Rule 84 Assurance Statement to NDE. This rule is intended to support ESUs in effectively and efficiently supporting school systems in this state and to establish the minimum level of performance for accreditation.
- Fall Membership Report. On or before November 1, the superintendent of each school district shall submit to the Commissioner of Education a report described as the annual financial report showing (i) the amount of money received from all sources during the year and the amount of money expended by the school district during the year, (ii) the amount of bonded indebtedness, (iii) such other information as

shall be necessary to fulfill the requirements of the Tax Equity and Educational Opportunities Support Act and section § 79-1114, and (iv) such other information the Commissioner directs.

### **Advocacy**

- Appoint local board Delegate Assembly Representative – notify Matt Belka @ mbelka@NASBOnline.org

### **Budget**

- Superintendent file Financial Report. On or before November 1, all superintendents must submit to the Commissioner of Education, an Annual Financial Report. § 79-528
- Authorize School District Audit. On or before November 5, a copy of the Audit Report shall be filed with the Commissioner of Education and Auditor of Public Accounts. Annually, the school district shall authorize the examination of all financial records. The audit is to be conducted by a public accountant or by a certified public accountant.
- Collective Bargaining. On or before November 1, negotiations shall begin. No fewer than four negotiations meetings between the certificated and instructional employees' collective-bargaining agent and the board's bargaining agent.

### **Board will Review School (Annual) Foundation Filing Forms**

- School Board will Review the Annual Foundation Board Filing Forms Original tax deadline for exempt organizations (Form 990) on or before May 15, 2023. Note: Extension tax deadline for exempt organizations: November 15, 2023

### **Board-Superintendent Relations**

- Review current superintendent evaluation tool, policy specific to the evaluation, contract language to ensure it aligns to the policy, and review superintendent contract language outlining the responsibilities of the superintendent and board regarding the contract extension or renewal. Place each item on the board meeting agenda as specified.

**\*\*Review the full October Agenda on page 34 of the 2023 NASB Board Meeting Guide & Annual Board Calendar.**

### **Board Retreat**

To support our members who did not have the opportunity to participate in the New Board Member Workshops consider a Board Retreat to engage with your newly elected board members as they continue to transition into their new role. Please contact Marcia Herring, NASB Director of Board Leadership at [mherring@NASBOnline.org](mailto:mherring@NASBOnline.org) or 402-817-0296 to schedule a board retreat or private sessions through Microsoft Teams to review the board role and responsibilities.

### **Upcoming NASB Board Leadership Events**

#### ***Board President Circle – October 18, 2023***

#### ***NASB New Board Member Workshop - Wednesday, November 1, 2023***

Join the NASB Board Leadership Team in Kearney for the opportunity to engage newly elected board members who did not have the opportunity to attend the NASB New Board Member Workshop this past December 2022. We are also including an invitation to all newly appointed board members. The agenda will include discussion and review of best practice board governance, meeting protocols, committee work, policy, Open Meetings Law, scenarios, goal planning, superintendent evaluation, and more. Stay tuned for more information regarding the registration details.

**Submit Nominations for Board Member of the Year – [Ann Mactier Award]** Contact Marcia Herring with questions regarding qualifications, nomination form, etc.



## **Government Relations & Advocacy**

<https://members.nasbonline.org/government-relations>

(www.NASBonline.org – Government Relations)

WHO IS YOUR DELEGATE? While any board member is welcome to attend the Delegate Assembly, each board should select one member to represent them as the voting delegate prior to November 17.

Now is a great time to engage your lawmaker while they are in the district. Reach out if NASB can help you make a connection. Advocacy starts at home!



## **This Month In ...**

<https://members.nasbonline.org/news-resources/board-notes-newsletter>

(www.NASBonline.org - News & Resources - Board Notes)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the Board Notes newsletter for “This Month In ...”

*Advocacy & Government Relations - ALICAP & Insurance - Board Leadership - Data Analytics - Energy Purchasing - Member Engagement - Policy - Search, Strengths & Awards - Technology*



## **Monthly Agenda Video Updates & NASB’s Video Resources**

<https://members.nasbonline.org/news-resources/video-library>

(www.NASBonline.org - News & Resources – Video Library)

Monthly Board Agenda videos, Legal Resources, NASB’s Live & Learn Series, Member Zoom’s, Q&A’s with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, and MUCH more!



## **Contact Us**

<https://members.nasbonline.org/about-us>

(www.NASBonline.org – About Us)

Follow NASB on twitter at [www.twitter.com/NASBonline](http://www.twitter.com/NASBonline) using the hashtag #liveNASB and on Facebook at [www.facebook.com/NASBonline](http://www.facebook.com/NASBonline)





## Exit Presentation

### Prepared For:

Seward Public Schools

October 4th - 5th, 2023



## **EXTERNAL TEAM MEMBERS:**

- Allison Jonas / Team Lead
- Decua Jean-Baptiste
- Rachel King
- Delanie McMillan
- Bess Scott
- Josh Snyder



# Purpose:

*The primary purpose of the visitation team is to validate efforts taken by the school to ensure student growth and to suggest actions to meet specific needs. Professional experiences, viewpoints, and analysis of data in the spirit of collaboration provide valuable insight to meet the expectations of Continuous Improvement.*

## **92 NAC Chapter 10, 009.01B**

*The school improvement process includes a visitation by a team of external representatives **to review progress and provide written recommendations**. A copy of the school system's improvement plan and the written recommendations of the external representatives are provided to the Department. The external team visits are conducted at least once each five years.*



# Visitation Data

## Evidence of Processes:

Action Plan  
School Profile  
Assessment Data  
Opening Presentation  
Perceptual Data

## Focus Group Interviews:

Administrators  
Board Members  
Parents  
Staff  
Students

## Classroom Visits:

Elementary - 4  
Middle - 6  
High School - 4



**Elementary - Bess & Decua**



# Elementary School Social Emotional

## **Commendation**

**SEL, meaningful movement and physical activity, coupled with Second Steps and an LMHP available to staff and students, provide strong evidence of Mental Health as a priority.**

## **Recommendation**

**Continue and assess effectiveness of SEL, meaningful movement and physical activity, availability of LMHP to staff and students to keep Mental Health of staff and students.**



# Elementary School Culture

## **Commendation**

**Parents, staff, students consistently spoke of Seward Elementary as a family that cares about and values each other and has high expectations for academics and behavior.**

## **Recommendation**

**Continue to grow awareness of the needs of students as your student population diversifies.**



# Elementary School Grading

## Commendation

**Congratulations on the journey to develop a new elementary report that is consistent across all grades and all subjects.**

## Recommendation

**Seek feedback about report cards from students, teachers, and parents after each quarter to determine possible adjustments.**



# Elementary School Instruction

## **Commendation**

**Congratulations on your process to select and now implement a balanced reading curriculum to address reading achievement across all grade levels.**

## **Recommendation**

**Develop a process to monitor fidelity and quality of implementation of curriculum using instruction that meets the needs of diverse learners.**



# Elementary School Community Partnerships

## Commendation

**The elementary school has multiple and varied partnerships with educational institutions, businesses, the middle school and high school that benefits students and their connection to the district and community.**

## Recommendation

**Seek out more research-based, evidenced-based partnership opportunities that connect to learning priorities.**



# Elementary School Differentiation

## Commendation

**The use of data to develop a Life Skills program and Behavior program that addresses student needs and strives to be simultaneously inclusive.**

**Implementation of WIN time is addressing student learning needs and is using Wonders 2023 to align Tier 1 instruction and intervention**

## Recommendation

**Develop a more comprehensive HAL program.**

**Continue to develop a systematic use of the MTSS framework.**



**Middle School - Josh & Delanie**



# Middle School

## Commendations

- Culture is evident through our discussions with students, staff and observations.
  - Relationships are strong between community member, staff & students. Teachers greeting students in the hallway, colleagues complimented their commitment to each other, and students identify that teachers care.
- You have implemented multiple programs and levels of support for students.
  - 2nd Step, Common Sense, Enrichment/Intervention, ZAP, LMHP, recess, and brain breaks
- Community partnerships are evident support the extension of the classroom to benefit students
  - Outdoor Education, Career Fair, Career and College Week, Plum Creek Literacy Festival



# Middle School

## Recommendations

- Ensure fidelity and depth of implementation for your programs and practices
  - to ensure all enrichment /intervention content is intentional & purposeful
    - Align instructional strategies/model with E/I class
    - Ensure decision rules are determined and referenced during team meetings and following for entry/exit (academics and behavior)
- Ensure the positive school culture continued by reiterating the belief statements that were shared with the same intention as you share the district mission statement.
- Align your programs, supports, systems within the MTSS framework for ALL students (including HAL)



**High School - Allison & Rachel**



# Strategy #1 - Social Emotional

<b>Commendations</b>	<b>Recommendations</b>
<ul style="list-style-type: none"><li>● Relationships were mentioned by ALL THREE stakeholder groups.<ul style="list-style-type: none"><li>○ Known Survey</li><li>○ Connections with staff noted by all three groups.</li></ul></li></ul>	<ul style="list-style-type: none"><li>● Grow in an understanding of what social-emotional wellness looks like for staff.</li></ul>



# Strategy #2 - Culture

<b>Commendations</b>	<b>Recommendations</b>
<ul style="list-style-type: none"><li>● Student Celebrations<ul style="list-style-type: none"><li>○ five year plans</li><li>○ student posters</li><li>○ art work</li><li>○ gallery walks for various areas</li></ul></li></ul>	<ul style="list-style-type: none"><li>● Continue to expand on how culture is supported for students and staff.</li></ul>



# Strategy #3 - Instruction & Grading

<b>Commendations</b>	<b>Recommendations</b>
<ul style="list-style-type: none"><li>● Documents have been created to include learning goals, vocabulary, exit tickets, etc.</li></ul>	<ul style="list-style-type: none"><li>● Continue to find ways to engage students in performance-based activities.</li></ul>



# Strategy #4 - Community Partnerships

<b>Commendations</b>	<b>Recommendations</b>
<ul style="list-style-type: none"><li>● Strong connection with community partnerships and focus on community service hours.</li></ul>	<ul style="list-style-type: none"><li>● Develop additional opportunities for two-year and trade students.</li></ul>



# Developing Themes



# Developing Themes - Strengths

- Relationships Matter! (Family, Community, Connections)
- Emphasis on Culture
- High Expectations
- Pride (proud to be a Blue Jay!)  
*Born a blue jay, go to school as a blue jay, graduate a blue jay, come back to teach as a blue jay, live as a blue jay.*
- Proactive - Continually evaluating how to get better!



# Developing Themes - Growth Opportunities

- Evaluate systemic implementation of powerful practices. (narrow, but deeper)
- Growing MTSS process to provide Tier II supports prior to engaging Tier III and evaluate effectiveness of Tier II interventions.
  - Align support systems within the framework for ALL students.
- Use the same assessment process from the classroom to evaluate the strategic plan.
  - Create systems for celebration. (Could you use the same PRIDE model - above the line?) - rubric
  - Share the info!



# Developing Themes





## Next Steps

- 1) Our team will review our notes and create a formal report within 30 days.
- 2) Share the formal report with stakeholders.
- 3) Begin your next cycle!



Office of  
Accreditation,  
Certification, and  
Approval



*The External Team would like to thank the school community for welcoming us and allowing us to experience your school system.*

## **EXTERNAL TEAM MEMBERS:**

- Allison Jonas / Team Lead
- Decua Jean-Baptiste
- Rachel King
- Delanie McMillan
- Bess Scott
- Josh Snyder



# JAG|NE

**JOBS for AMERICA'S GRADUATES NEBRASKA**  
In Association with United Way of the Midlands

## MEMORANDUM OF UNDERSTANDING

This Agreement is made on this first day of July, 2023 (the Effective Date), between JAG Nebraska in affiliation with United Way of the Midlands, a 501(c)3 non-profit organization, and Seward Public Schools ("District").

Jobs for America's Graduates (JAG) is an evidence-based, data-driven, national organization that is dedicated to empowering students with the skills and support to achieve success in education, employment, and life. The JAG Advantage integrates project-based learning, employer engagement, and trauma-informed care through competency-based, for-credit, elective classes. The JAG model allows students to participate in hands-on, realistic learning experiences, mastering 37 to 87 competencies, with the support to help our young adults navigate high school graduation and post-graduation success.

### Term of Agreement

The term of this Agreement shall be for school year 2024-2025, to include 12-months of follow-up services for students who received JAG Nebraska programming for this school year.

This Agreement may be amended, extended, or renewed upon mutual written agreement of the parties except as otherwise expressly authorized by a provision of this Agreement.

This Agreement shall terminate upon the occurrence of any or all the following:

1. Mutual, written agreement of the parties;
2. Upon thirty days written notice by JAG Nebraska to the District;
3. Should this Agreement be declared void or unenforceable by final order of a court of law;
4. In the event of violation of the terms of this Agreement by the District or failure to make sufficient progress to endanger program performance, JAG Nebraska may:
  - a. Suspend the Agreement after ten (10) days' notice to the District, pending corrective action by the District, or JAG Nebraska's decision to terminate; or
  - b. Terminate the Agreement in whole or in part at any time before the date of completion whenever it is determined that the District has failed to comply with the terms and conditions of this Agreement. JAG Nebraska shall promptly notify the District in writing of the determination and the reasons for the termination.

If this Agreement is terminated, in whole or in part, the District shall comply with all close-out and post-termination requirements of this Agreement.

### District Financial Contributions

This Agreement shall be funded from multiple funding sources to include federal, state, philanthropic and corporate grants and funding contributions otherwise. The District shall contribute \$10,000 toward each JAG Nebraska program budget beginning the third school year of JAG Nebraska programming.



**JAG|NE**

**JOBS for AMERICA'S GRADUATES NEBRASKA**  
In Association with United Way of the Midlands

### Program Funding Requests

All requests for financial or in-kind contributions where JAG Nebraska is the beneficiary, written notice must be provided to the JAG Nebraska Director in a timely manner. All letters of intent, requests for proposals, or grant writing for or on behalf of JAG Nebraska must be conducted by United Way of the Midlands.

### Student Enrollment

Both parties mutually agree to fulfill student enrollment requirements of JAG to include a minimum of 45 students and up to 55 students thereafter. Class cohorts are not to exceed 16 students per class period/block and may not be less than 8 students per class period/block.

### Personnel: JAG Nebraska Career Specialist

JAG Nebraska agrees to employ one (1), full-time, year-round, mutually acceptable JAG Nebraska Career Specialist to fulfill JAG programming at the District, qualified and credentialed according to the Nebraska Department of Education's Career and Technical Education Certification requirements. JAG Nebraska and the District agree to include the applicable JAG national standards, *model component #4*.

The District agrees to conduct at least one (1) annual review of the JAG Nebraska Career Specialist's teaching and classroom management techniques per school year. The District agrees to notify the JAG Nebraska Program Manager of any personnel concerns in a timely manner.

JAG Nebraska agrees to conduct at least one (1) mid-year review and one (1) annual review of the JAG Nebraska Career Specialist's performance per school year. *See attached JAG Nebraska Career Specialist Job Description.*

The District and JAG Nebraska will meet at least once (1) annually to review the prior school year's performance and review the subsequent school year's goals and plans. At a minimum, meeting attendees must include the assigned JAG Nebraska Career Specialist, the JAG Nebraska Program Manager, and the school Principal. JAG Nebraska and the District agree to include the applicable JAG national standards, *model component #3*, into the agenda of this meeting.

### Staff Training

JAG Nebraska agrees to provide JAG program training prior to the JAG Nebraska Career Specialist's integration into the District.

The District agrees to include and provide the JAG Nebraska Career Specialist with all state required, District, and school specific teacher training's and meetings, to include, but not limited to: new teacher orientations, mandatory reporting, safety protocols, student transportation and travel policies, student and parent communication policies and procedures, and other trainings or professional development opportunities provided to District faculty.

### Equipment and Property

The District agrees to provide the assigned JAG Nebraska Career Specialist with one laptop computer, internet access, printer and copier access, classroom, designated office space, and a landline telephone. The District will include the JAG Nebraska Career Specialist on school communications and mailing lists.



# JAG|NE

**JOBS for AMERICA'S GRADUATES NEBRASKA**  
In Association with United Way of the Midlands

## Program Performance and Outcomes

JAG Nebraska and the District agree to meeting or exceeding JAG national standards and required performance outcomes associated with JAG National's *model component #2*, see attachment.

## Advisory Committee

The District agrees to support the JAG Nebraska Career Specialist in implementing and facilitating one (1) meeting with the school's JAG Nebraska Advisory Committee per school semester. The Advisory Committee is responsible for identifying eligible students according to JAG standards and serving as support to the JAG Nebraska Career Specialist in approving final JAG rosters and fulfilling student data requirements of JAG, *model component #10*, and requests otherwise as required by program funding agreements or reports. JAG Nebraska and the District agree to include the applicable JAG national standards, *model component #5*, see attachment.

## Career Association Chapter

The District agrees to support the JAG Nebraska Career Specialist in implementing and facilitating the JAG Nebraska Career Association Chapter at the District, fulfilling JAG National standards associated with JAG National's *model component #6*, see attachment.

## Substitute Teacher Request and Fulfillment

The District agrees to provide substitute teacher coverage for the JAG Nebraska Career Specialist's personal time off, sick leave, and JAG statewide events, not to exceed the maximum sub day requests of ten (10) days per school year.

## Post-Graduation Support and Follow-Up Services

JAG Nebraska agrees to fulfill the JAG National standard *model component #9*, delivering value-added support and advocacy to graduates and non-graduates throughout a minimum of 12-month follow-up service period.

## Student Transportation and Travel

The District agrees to provide transportation for students for local and statewide JAG Nebraska activities, to include one (1) local field trip per month per school year and statewide transportation three (3) times per school year.

JAG Nebraska agrees to adhere to the District's field trip and student travel policies. JAG Nebraska agrees to provide transportation and travel accommodations for JAG National events.

## Notices

All notices from either party must be provided in a timely manner to the JAG Nebraska Director, District Superintendent and assigned School Principal.

## Governing Law

JAG Nebraska and the District agree to fulfill the requirements of provisional grant funding for the JAG program at the District. Both parties agree to comply with applicable law, and any reasonable procedures and requirements that the grantor may prescribe. This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Nebraska, Code of Federal Regulations (CFR), Federal Funding Accountability and Transparency Act (FFATA), or any other federal or state law or entity for use of applicable program funding.



# JAG|NE

**JOBS for AMERICA'S GRADUATES NEBRASKA**  
In Association with United Way of the Midlands

X

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District Superintendent

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X

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District Principal

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X

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JAG Nebraska State Director

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## Job Description

<b>Job Title:</b>	<b>JAG Nebraska Career Specialist</b>
<b>Department:</b>	Community Investment and Programs
<b>Supervisor:</b>	JAG Nebraska Regional Manager
<b>FLSA Status:</b>	Exempt, Full Time
<b>Approved Date:</b>	July 2023

### Summary:

JAG NE Specialists are teachers and educators, advocates for students, and caring adults and mentors. Our Specialists are responsible for guiding our students through project-based learning experiences for mastery of a minimum of 37 competencies in each JAG class. Specialists must be successful in fully implementing the JAG Nebraska model with integrity while supporting our students to navigate life and academia successfully, achieving high school graduation early or on time, and positive outcomes post-graduation. JAG Specialists work closely with school teachers and supervisors to provide support and coordination for students and must represent the organization's values at all times and must be well-versed in building relationships with multiple stakeholders simultaneously.

### Duties and Responsibilities:

- Actively empower youth who experience multiple challenges to success by providing a program proven to increase graduation rates and positive outcomes post-graduation such as employment and post-secondary education or credential attainment.
- Establish and advance relationships with school administrators and teams, building rapport to effectively serve students and align with school culture and goals.
- Ensure the JAG Advantage (Project Based Learning, Trauma Informed Care, and Employer Engagement) is implemented with integrity within each program leading to the successful performance outcomes of each program.
- Actively coordinate events and training opportunities that enhance the leadership, academic, and career skills of all JAG Nebraska students.
- Serve as an example by being a teacher, advocate, and caring adult while upholding the United Way of the Midlands values at all times by building trust, extending grace, showing grit, being open and embracing others' differences, engaging through listening and sharing, and curiously learning constantly.
- Regularly interact with school and district administration as needed regarding student recruitment and opportunities for program expansion and resolve challenges as they arise by communicating effectively, efficiently, and timely while maintaining effective working relationships with school administrators, community leaders, business partners, and JAG Nebraska leadership.
- Conduct site visits to engage with students, building meaningful relationships, while assuring the JAG model standards are met while also observing classroom management techniques by monitoring performance outcomes, analyzing data in JAG Force, reviewing processes including student selection, assessments, classroom management, and instruction, business, and community connections; and by receiving feedback from partners.
- Complete self-evaluations according to United Way of the Midlands policy, providing effective and supportive feedback to the Program Manager while also receiving feedback.
- Request support and resources as needed with the JAG Nebraska model, grant and partnership obligations, accreditation compliance, participant documentation, and data entry into JAG Force.
- Recruit and interview students according to the best practices established by JAG and as preferred by the school.
- Develops a pool of qualified students from the cohort working in conjunction with the program's in-school Advisory Committee, school personnel, and parents; conducts interviews with prospective candidates and those making referrals; applies JAG Model guidelines to select prospective students (35-60) for the program.

- Regularly brief the Program Manager on student performance and outcomes. Request support and share ideas for actions for improvement when students are not on track to meet school and/or JAG performance goals and outcomes.
- Assist in planning and implementation of statewide student events and may assist with student supervision at various events locally, statewide, and nationally.
- Responsible for quality assurance on all paperwork and data to ensure compliance with all funding and accreditation requirements as well as ensuring deadlines are met in a timely manner.
- Propose improvements or revisions to organizational policies and procedures as they relate to the operation of JAG Nebraska to the Program Manager.
- Ensure the JAG model standards are met, including ensuring every student is provided with the opportunity and support necessary to master a minimum of 37 competencies each school year, while also implementing classroom management techniques, monitoring performance outcomes, entering data in JAG Force, reviewing school processes including student selection, assessments, classroom management and instruction, business and community connections; and by receiving feedback from partners.
- Work daily within Nebraska's public schools and respectfully engage directly with teachers, administrators, and community leaders.
- Establish a positive and ongoing supportive relationship with all students and families in the JAG Nebraska cohort.
- Collaborate with school counselors, advisors, teachers, and administrators to implement the JAG curriculum and activities consisting of support for academic success, career exploration, goal setting, leadership development, and individual development plan.
- Enter student data and confer with school staff to identify and serve students in need of more intensive academic support such as tutoring, extended learning, mentoring, and counseling.
- Delivers the JAG Nebraska project-based learning curriculum for the targeted 35-60 students and ensures they achieve specific competencies through classroom instruction; directs learning through a variety of methods including project-based learning instruction, hands-on activities, experiential learning activities, and team teaching; tailor program and teaching methods to the needs of each student; and implement a well-designed intervention strategy for each student.
- Establish and implement an Individualized Development Plan (IDP) in JAG Force for all students on the school's JAG Nebraska class rosters.
- Monitor the attendance, academic performance, college prep course selection, enrollment in AP and dual credit courses, credits needed for graduation, and progress towards goals of all cohort students.
- Actively work to build a local efficient and effective full circle of community support for student resources by collaborating with in-school and after-school student programs, employers, parents, civic groups, and community partners to build awareness, support, and partnerships in conjunction with the Program Manager.
- Facilitate opportunities for student engagements periodically throughout the summer to increase student contact.
- Participate in school staff meetings, regional and statewide education meetings, and staff development activities within the building and district as appropriate.
- At times, Specialists may drive select students to and from statewide events, as applicable, and/or chaperone students for JAG National events, as applicable.
- Participate in approved JAG National and Nebraska training opportunities and conferences.
- Maintain the highest level of confidentiality, integrity, and professionalism.
- Perform other duties as assigned by the supervisor.
- Must comply with the school staff handbook, policies, standards, and expectations.

**Required Knowledge, Skills, and Abilities:**

- Must be able to effectively use the Microsoft Office package of software (Word, PowerPoint, Excel, Teams).
- Required to work 12 months per year.
- Must be knowledgeable about human services and major systems work.
- Must have a good understanding of philanthropy and the role non-profit organizations play in our community.
- Must be able to enter, analyze, and verify data reports as applicable for integrity, accuracy, and various funding requirements.

- Must have the ability to effectively represent UWM and JAG Nebraska during community and stakeholder meetings.
- Must have the ability to think strategically to effectively plan and execute multiple lesson plans and activities in preparation for and throughout each school year.
- Must be able to execute and accomplish immediate deliverables on short notice.
- Must be highly organized, responsive, and able to handle multiple deliverables at the same time.
- Must maintain a positive attitude and care deeply about the overall success of UWM and JAG Nebraska.
- Must be able to work independently while managing multiple priorities and deadlines.
- Must be able to establish appropriate boundaries while developing and nurturing supportive relationships with students and families.
- Must be able to communicate effectively, orally and in writing, with a variety of individuals, within and outside of the school system. Must be able to make formal and informal presentations.
- Must be able to educate a variety of parties about the program by developing ongoing professional relationships.
- Must be able to implement curriculum, projects, and/or other educational opportunities consistent with the goals of the JAG and the Nebraska Department of Education requirements for Career and Technical Education.
- Must be able to effectively develop positive relationships, as well as diffuse and resolve conflict.
- Must be able to effectively organize, prioritize, and manage multiple projects and tasks to achieve multiple goals simultaneously.
- Must comply with and adhere to the State of Nebraska teacher and teaching standards and requirements.
- Must become familiar with various funding requirements, such as ESSER, GEER, TANF, WIOA, etc.
- Must be able and willing to follow the chain of command and organizational policies and values.
- Must possess a current and valid driver's license.

**Supervisory Responsibilities:**

This position does not have supervisory responsibilities related to personnel.

**Education and/or Experience:**

Must meet Nebraska Department of Education's Teaching Career Education Permit requirements: [Career Ed Teaching Permit Requirements \(ne.gov\)](#), to include:

- Completion of a prescribed course of study in a career education area at the postsecondary level, or
- Completion of an apprenticeship in the career education area, or
- Demonstrated proficiency in the career education field based on 5 years or more of practice in that career, or
- Demonstrated proficiency by passing a competency test approved by the industry or career area, and
- Must be willing to complete the Human Relations Training Requirement upon hire, and
- Must be willing to obtain the State of Nebraska Fingerprint Card process as applicable: [Fingerprint Cards \(ne.gov\)](#)
- Bachelor's degree or Master's degree in education, social services, counseling, business, or similar field or equivalent work experience.

**Physical Requirements:**

- Prolonged periods of sitting at a desk and working on a computer.
- Regularly reach with hands and arms and talk or hear.
- Occasionally required to walk; climb or balance and stoop, kneel, crouch, or crawl.
- Must occasionally lift and/or move up to 50 pounds.
- Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.
- The noise level in the work environment is usually moderate.

**Acknowledgments:**

The statements herein are intended to describe the general nature and level of work being performed by employees and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, management reserves the right to add, delete, and/or modify any of the job duties or requirements at any time.

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Supervisor / Manager Signature

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Date

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Employee Signature

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Date

## **Model Component #1 – Oversight Body**

To create and maintain an oversight body (Oversight Board of Directors, Advisory Committee, etc.) with members who are key leaders in business, government, education, labor, and community-based organizations who are willing to accept professional responsibility for the success of the program. The oversight body will hold the staff accountable for the overall implementation, performance, and sustainability outcomes of the affiliate.

**Standard 1.1** - JAG Affiliates should form a statewide organization approved by Jobs for America's Graduates. Operational entities include:

- Non-Profit, 501(c)3 organization
- State agency
- Community-based organization

**Standard 1.2** - The oversight body should be committed to implementing the JAG Model with integrity and follow program-specific modifications depending on the application(s) delivered within the affiliate (i.e., Middle School Program Application varies slightly in delivery from Multi-Year Program Application).

**Standard 1.3** - If the affiliate is managed by a state agency, an oversight body or ad-hoc committee that includes representation from the private sector should be established.

**Standard 1.4** - No less than fifty-one percent (51%) of oversight body members should be from the private sector.

**Standard 1.5** - The oversight body should adopt and use established procedures in conducting required meetings and transacting business, including:

- 1.5a** The oversight body should meet on a regular basis, recommended quarterly, but no less than twice per year.
- 1.5b** Minutes should be available for review.
- 1.5c** An oversight body approved budget and a financial management plan should be in place with sufficient checks and balances, including an annual audit of the books, if applicable based on type of organizational structure. Financial audits conducted by state and local affiliates should be filed with Jobs for America's Graduates as applicable.
- 1.5d** The oversight body should review the observations, findings, and recommendations contained in the Accreditation Report and assure that an action plan is submitted by the due date.
- 1.5e** The Affiliate Executive Team should prepare and distribute periodic briefings to oversight body members. The briefings should include financial information, program news, upcoming events, personnel actions, policy, procedural issues, etc.

**Standard 1.6** - Members should:

- 1.6a** Attend two (2) or more state or local program activities per year.
- 1.6b** Reflect the diversity of the state and the communities served by the organization.
- 1.6c** Be familiar with the data captured in JAG's Data Management System.
- 1.6d** Hold the executive staff accountable for effectiveness not only in oversight of the model, but also in empowering and motivating staff.
- 1.6e** Consider serving on committees to support the mission of the organization; examples include resource development, visibility/communications, advocacy, financial management, etc.



**Model Component #2 – Program Applications and JAG National Standard Outcomes**  
 JAG offers five model applications to serve participants at various ages and in various educational settings. JAG Affiliates should follow appropriate application model standards.

**Standard 2.1** - JAG Program applications include:

- Multi-Year Program Application – Grades 9-12
- Senior Program Application – Grade 12
- Middle School Program Application – Grades 6-8
- Alternative Education Program Application – Grades 9-12
- Out-of-School Program Application – Ages 16-24
- Virtual/Hybrid/Customized Program Application (Coming Soon)

Changes in outcomes are reflected in the highlighted segments. **Green** is an *increased* outcome, **Turquoise** aligns to an outcome that was *decreased*.

**Standard 2.2** - Affiliates should implement each model application to fidelity and aim to achieve the performance outcomes upon completion of the follow-up period as indicated below:

Follow-up Outcomes	MY	SR	AE	OOS	MS
<b>Standard 2.2a</b> - Graduation or GED/HSE Equivalency	90%	90%	75%	50%	N/A
<b>Standard 2.2b</b> - Employment	60%	60%	50%	60%	N/A
<b>Standard 2.2c</b> - Full-Time Employment (30-Hours/week)	60%	60%	50%	60%	N/A
<b>Standard 2.2d</b> - Total Full-Time Positive Outcomes (All but PTN)	75%	75%	60%	75%	N/A
<b>Standard 2.2e</b> - Further Education Rate: All Post-Secondary, Credential/Certificate, Apprenticeship – (Enrolled or Completed) <small>*Baseline for Class of 2020</small>	35% *	35% *	30%*	35% *	N/A
<b>Standard 2.3</b> - Unable to contact rate	<5%	<5%	<5%	<5%	<5*

**Non-Senior Performance Outcomes**

Outcome	MY	AE	MS
<b>Standard 2.4a</b> - High School Transition (8 <sup>th</sup> Grade)/Matriculation to Next Grade (6 <sup>th</sup> , 7 <sup>th</sup> 10 <sup>th</sup> & 11 <sup>th</sup> )	90%	75%	90%
<b>Standard 2.4b</b> - Improvement in Attendance Rate	70%	50%	70%
<b>Standard 2.4c</b> - Academic Improvements	90%	75%	90%
<b>Standard 2.4d</b> - Reduction of Discipline Referrals	60%	60%	60%

<b>Standard 2.4e</b> - Reduction in One or More Indicators/Barriers by the end of the program year.	90%	90%	70%
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<b>Standard 2.5 -Program Goals for Model Applications</b>	<b>MY</b>	<b>SR</b>	<b>AE</b>	<b>OOS</b>	<b>MS</b>
<b>2.5a - Improvement in Attendance Rate</b> Participants who had 10 or more absences the previous school year will increase attendance during the current academic year.	70%	70%	50%	N/A	70%
<b>2.5b - Academic Improvements (Measurable Skills Gains)</b> Participants improve academic progress in reaching any of the goals towards high school completion (as defined by documented outcomes below): <ul style="list-style-type: none"> <li>- Increased GPA</li> <li>- Increase in credit attainment</li> <li>- State Standardized Test(s)</li> </ul> *Baseline Numbers for 2022	90%	90%	75%	N/A	90%
<b>2.5c – Participation in Career Association/Professional Association</b> On average participants will complete a minimum number of hours in CA/PA meetings and activities.	10	10	7.5	5	10
<b>2.5d - Completion of Service-Learning Projects</b> On average participants will complete a minimum number of service-learning hours.	10	10	7.5	5	10
<b>2.5e – Participation in Assessment</b> Participants’ interests and/or abilities will be assessed, and an individual development plan will be constructed and documented.	90%	90%	90%	90%	90%
<b>2.5f - Reduction of Discipline Referrals</b> Participants who have been identified with the A.8 barrier will avoid additional discipline referrals during the school year (documented in- or out-of-school suspensions, expulsions).	60%	60%	60%	N/A	60%
<b>2.5g - Average Number of Selection Criteria/Barriers</b>	6.0	5.0	6.0	7.0	6.0
<b>2.5h - Reduction in One or More Indicators/Barriers at the Completion of JAG Services</b> Participants have a reduction of at least one indicator/barrier by the end of the program year.	90%	90%	90%	90%	70%
<b>2.5i - Contact hours per participant</b> Each participant should meet the average number of contact hours for their model application per full program year. *Recommended 40 hours per participant in the OOS model.	130	130	80	40*	120
<b>2.5j - Average number of JAG competencies attained</b> * = over a four-year period ** = over 2-3 year period	up to 87*	37	20/37	20	42**

### Model Component #3 – Program Management

JAG accredited programs should be operated in alignment with good management practices and guided by a strategic plan or other formal guiding/planning documents. Good management practices should encompass organizational structure, strategic planning, accounting, and auditing practices, non-profit corporate management, government regulatory management and documentation, staff development, personnel policies, practices, etc.

#### Standard 3.1 - Strategic Plan or Guiding Documents

Each affiliate should incorporate a strategic plan(s) that encompass the following areas:

- a. Sustainability & Growth
- b. Advocacy
- c. Employer Engagement
- d. Marketing, Visibility, & Communications
- e. Fund Development
- f. Budget Summary/Finance Report

##### Standard 3.1a - Sustainability & Growth Plan

This plan could include a scan of the environment in which the affiliate plans to grow and how best to achieve the growth plan. It may highlight:

- SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats).
- Scan of the environment/rationale for growth.
- Strategies and tactics (specific areas of states, partnerships with agencies/types of funding sources).
- Measurements (goal of outcomes if anticipated differences from standard measures and/or outcomes), alignment, or connection with state or local government initiatives.
- Strategies for Continuous Improvement.
- Succession plan for key personnel.

##### Standard 3.1b - Advocacy Plan

An Advocacy Plan could identify and implement strategies to maintain and develop both relationships with policy makers as well as public funding streams including:

- Goals
- Targeted policymakers
- Roles and responsibilities
- State budget calendar
- Requests for Technical Assistance and funding from JAG to support advocacy plan/targeted outreach activities

##### Standard 3.1c - Employer & Community Engagement Plan

Employer Engagement (EE) is crucial to achieving the standard outcomes and the goals of the JAG Model to support our participants' success. An Employer Partnership Plan could include:

- A list of current major employer partnerships and their status within the 3-Tier Employer Engagement Framework.
- Targeted industries or employers that should be identified/listed to build an EE relationship, including a rationale for these targeted relationships (i.e., key industries, high-demand

occupations, significant hiring needs, attractive tuition reimbursement/benefit packages, high participant interest, etc.).

- A description of the goals of the EE partnership (i.e., employment, engagement, financial support, scholarships, apprenticeships, internship program).
- Collaboration with JAG on National and Regional employer partnerships.
- Strategies for the advancement of an employer's engagement that will promote progress through the EE continuum.
- Development of partnerships with post-secondary training providers to help participants navigate and complete post-secondary education (i.e. certifications/credentials, apprenticeship, military opportunities, etc).

#### **Standard 3.1d - Marketing & Communications Plan**

Each affiliate could have a targeted Marketing and Communications Plan including:

- Goals for marketing & communications (i.e., impressions, media hits, etc.).
- A list of stakeholders, oversight body members, management team and staff, Specialists, parents, friends, advocates, graduates, participants, current and prospective employer partners, etc.
- The use of multiple media tools to promote the vision, mission, process, and performance outcomes of the program along with participant testimonials and activities.

#### **Standard 3.1e - Fund Development Plan**

A Fund Development Plan could identify strategies for highlighting current and new funders/funding sources including:

- Fund Development Goals – working towards a plan with specific and measurable goals
- Targeted categories/campaigns (e.g., individual giving, corporate sponsorship, private, legislature, foundations, etc.)
- Development Cycle Calendar

**Standard 3.1f** – Each affiliate will have a plan for training their staff to successfully implement their program as appropriate to their level of responsibility.

**Standard 3.1g** – Each affiliate will adopt policies and procedures (employee handbook) or create them based on the type of affiliate (non-profit or state agency) implementing the JAG Model.

#### **Standard 3.1h - Budget/Finance Report**

Affiliates could submit a copy of the following resources as applicable:

- Revenue sources
- Budget
- Cash flow and/or operational reserves

#### **Standard 3.2 - JAG National Annual Report**

Each JAG affiliate will submit data to be included in the annual report to be shared with Board Members and stakeholders. The report will include:

- Program applications implemented
- Number of communities served, defined by zip code
- Number of schools/programs served
- Number of personnel in management, administrative, and school-based staff
- Revenue Sources



- National Sponsors and youth employed by sponsors
- Average cost per participant

**Standard 3.3 - Branding and Marketing**

Promotional and informational tools should be branded in a way to promote the relationship between Jobs for America's Graduates and the Affiliate partner and follow the National branding guidelines. When appropriate, marketing materials should include the statement *“This is an affiliate organization of Jobs for America’s Graduates. We are funded by state/local/national”*, include National/State Logo).

**Standard 3.4** - Program outcomes should meet or exceed JAG’s minimum performance standards within a 3-year period of implementation. The performance standards contained in these guidelines are based upon a mature program, effective managers and supervisors, and caring and creative Specialists.

**Standard 3.5a - JAG Affiliates who are a non-profit:** Management shall adhere to all local, state, and federal regulations in operating a not-for-profit and 501(c)(3) tax-exempt organization.

**Standard 3.5b - JAG Affiliates who are operated by a state government agency** shall follow policy and regulations made by department leadership and adhere to all local, state, and federal regulations in operating a program through a state agency or community-based organization.

**Standard 3.6** - A recognition program should be in place to highlight the contributions of stakeholders.

Examples of areas for recognition:

- Individual staff and/or specialist performance
- Team performance
- Program performance
- Employer and community partners
- Board Leadership Awards

**Standard 3.7** – Affiliate will participate in the JAG Accreditation process on an ongoing basis defined by JAG National. Affiliate self-accreditations will happen annually and be submitted to the VP of Affiliate Services as assigned.

**Standard 3.7a** – Affiliates’ accreditation status is awarded to State Organizations and Local Affiliates operating within the performance standards of the JAG Model. See more in the JAG National Accreditation Handbook (revised copy coming soon).

**Standard 3.7b** - Affiliates should be evaluated on their staff’s collective performance to achieve JAG Model performance standards.

**Model Component #4 - Program Staff**

JAG accredited programs should recruit and develop a diverse workforce capable of implementing the JAG Model program applications at all levels of the organization.

**Standard 4.1a** – Management should be full-time employees or be able to dedicate the amount of time necessary to implement the program with fidelity. State organizations do not and shall not discriminate

based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**Standard 4.1b** – Specialists should be full-time employees or be able to dedicate the amount of time necessary to implement the program with fidelity. State organizations do not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status in any of its activities or operations.

**Standard 4.2** - Staff to Manager ratio is appropriate for the size of the organization. The goal is for managers to provide support and oversight to JAG Specialists as they deliver model services. Some variables on the ratio between Program Managers to JAG Specialists include direct employees vs. school district employees, funding streams and reporting requirements, distance between locations, ability to supervise remotely, etc.

**Standard 4.3** - Staff should possess local and state teaching certification, authorization, or license as defined by State regulations if required by the state and/or local school district and program model application implemented.

**Standard 4.4a** - Managers should be accountable for specialists on the implementation and outcomes of the model. A plan is in place to regularly monitor all staff and performance data to ensure quality program services.

**Standard 4.4b** - Specialists should be held accountable for program services and performance measures.

**Standard 4.5** - JAG Staff should follow the guidelines of the MOU, the JAG agency's policies and procedures, pre-employment requirements (e.g. background check) and/or employer of record's policies and procedures while implementing the JAG Model Standards.

**Standard 4.6** – All JAG Staff should be knowledgeable about the conditions of the Memorandum of Understanding (or Partnership Agreement) between the collaborating partner, state agency, and the affiliate.

**Standard 4.7** - JAG Affiliates will ensure that required data will be documented in the JAG data management system and analyze data to support program progress.

**Standard 4.8** – JAG Staff will receive a baseline of training on the foundations of JAG and Affiliate policies and procedures, with the expectation of ongoing professional development based on staff needs and growth within the organization.

**Standard 4.9** – Program Management will design a training plan and assure implementation that supports the accomplishments of JAG outcomes.

**Standard 4.10** – Program Management will ensure the components of the JAG Advantage (Employer Engagement, Project-Based Learning, and Trauma-Informed Care) are being utilized within their programs. Management will ensure staff receive training on these components.

**Model Component #5 – Participant Selection & Roster Size**

All participants receiving JAG services should be eligible based on JAG Model criteria and placed the program roster.

**Standard 5.1** - Advisory committee members in each school/program should support the specialist in selecting and targeting eligible participants, and also approving program rosters.

**Standard 5.2** - Advisory committee members should be comprised of representatives of the following groups:

- **In-School programs** should include representatives from administration, counseling, core academic teachers, vocational faculty, and any other supportive adult in the school.
- **Out-Of-School programs** can include support staff and representatives from supportive service agencies including mental health, parenting support, workforce development, etc.

**Standard 5.3** – All participants shall complete the JAG Participant Profile to determine individuals who need, want, and can benefit from program services.

**Standard 5.4** - Specialists should interview eligible participants to determine their needs, interest, and commitment before adding to the program roster.

**Standard 5.5** - School records should be used to verify criteria for staying in school and transitioning from school to work. In-school Specialists must be able to examine school records (grades, attendance, suspensions, disciplinary, and guidance) to verify school data and information reported in the Participant Profile.

**Standard 5.6** - Specialists should target participants who are eligible for the program based on the number of the enrollment criteria/barriers to qualify for program services. Refer to Model Standard #2.3g.

<b>2.3g - Average number of selection criteria/barriers</b>	MY 6	SR 5	AE 6	OOS 7	MS 6
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**Standard 5.6a** – JAG Selection Criteria - Specialists should assist participants in overcoming the impact of documented challenges (barriers) to the extent possible. The indicators can be removed when the participant is able to demonstrate or express that it is no longer an obstacle.

**Standard 5.6b** –Specialists should incorporate trauma-informed instructional practices that support participants in the process of removing obstacles.

**Standard 5.7** - Family income should not be the **only** criteria for selecting participants to receive JAG Model services.



**Standard 5.8** - When selecting the ideal JAG roster of participants, mixed-ability grouping leads to high performing work-teams. A goal of serving 50% from the lowest academic quartile of participants is preferred.

**Standard 5.9** - Profile deadlines are established to meet State demand. For in-school programs, rosters should be solidified 8-weeks into the program period.

**Standard 5.10** - Specialists will contact parents, guardians, and/or supportive adults to enlist support of program goals and to involve them in program activities to recognize participant success whether in person or virtually.

**Standard 5.11** - Participants, parents/guardians, and Specialists are expected to sign the Participant and Parent/Guardian Commitment Form. A signed form should be placed in the participant file folder (electronic or paper).

**Standard 5.12** - Specialists are accountable for all program participants on the Program Roster and should limit services to those on the roster. Advisory committee members should sign off on the Program Roster.

**Standard 5.13** - Participants shall develop an Individual Development Plan (“IDP”) that will identify the actions aimed to achieve the desired outcomes from high school graduation (or completion of a GED/HSE), entry-level quality job, postsecondary education enrollment (optional), and a pathway to career advancement opportunities. The IDP is intended to be a working document completed by the participant and reviewed and updated at least quarterly, included through Follow-Up. States may use alternative IDP formats depending on funder requirements (e.g., WIOA Individual Service Strategy).

**Standard 5.14** - Participant roster size is a critical consideration when reviewing a program's ability to deliver quality services and to achieve program performance goals at a reasonable cost per participant.

**Standard 5.15a** - Historically, the model has proven that programs serving a participant roster size averaging between 35 to 45 participants have successful outcomes. It is recognized there may be variances in the number of participants served based on Specialist experience, funding sources, school or community populations, or specific circumstances within the school.

**Standard 5.15b** - The ideal class size is 15-20 participants per in-school class, Middle School and Alternative programs may offer smaller class sizes of 8-15 participants per class. Out-of-School programs vary in delivery of the model by site to include individual program services and group cohorts.

AVERAGE Enrollment by Program		
JAG Program	Enrollment Range	Ideal Class Size
Multi Year (9-10 or 11-12)	35-60	15-20
Senior Year	35-50	15-20
Middle School	35-60	8-15

<b>Alternative School</b>	25-50	8-15
<b>Out-of-School</b>	25-45	N/A

**Standard 5.16** - Specialists should not be assigned more than one school unless there is a rationale for a multi-school assignment.

**Standard 5.17** - Specialists may offer limited supportive duties such as lunchroom duty, hall monitoring, and/or teaching another elective if required expectations of JAG are fulfilled. These duties should be detailed in the partnership agreement.

**Model Component #6 – Career Association and Professional Association**

The participant-led organization, referred to as the JAG Career Association (CA) for in-school JAG programs and Professional Association (PA) for Out-of-School programs, is the driving force of competency demonstration through project-based learning and should be incorporated into most JAG activities. The CA/PA is designed to motivate program participants by developing a sense of belonging while creating space for involvement and recognition of members to encourage participation in chapter activities, to develop, practice and refine JAG competencies, and to achieve high performance outcomes.

*\* The Professional Association is a generic term, and the Out of School Specialists and management staff may elect to call the Professional Association by another name that aligns with participant interest. The same goes for Middle School, you may call it the Career Association or another name, if you have opportunities for leadership engagement.*

**Standard 6.1** - The Specialist is the advisor of a local chapter that is comprised of *all* participants on the Program Roster. All participants enrolled in the JAG class are members of the Career/Professional Association.

**Standard 6.2** - A slate of officers, a leadership council, or positions of leadership are selected by the members to lead the chapter.

**Standard 6.3** - Chapter members will conduct an Initiation and Installation (I&I) Ceremony. CA/PA Officers and members should take a leading role in planning the event under the advisement of the Specialist. The Specialist must ensure that this event is executed.

**Standard 6.4** - Chapters should meet as often as needed but no less than once per month.

**Standard 6.5** - Chapter members (advised by the Specialist) should develop a Plan of Work/Activities Calendar that is comprised of projects that will facilitate participants’ mastery of competencies. The purpose of the CA/PA is for participants to gain knowledge in the following goal/activity areas:

- Leadership Development
- Career Preparation
- Social Awareness
- Service Learning
- Civic Awareness

- Resource Development/Fundraising (if permitted by school)

**Standard 6.6** - Participants are provided the opportunity to participate in local, state, and national conferences comprised of the following activities:

- Career development workshops
- Leadership development training and workshops
- Competitive events (individual and team)
- Recognition and awards
- Social activities
- Legislative activities

### Model Component #7 – Competency Attainment

To provide effective instruction that will develop no less than 37 JAG competencies in the senior year and 87 competencies for participants who receive up to four years of program services in grades 9-12. Middle School application incorporates 42 competencies and Out-of-School Model Application includes 20 competencies.

**Standard 7.1a** – JAG Participants will receive competency-based instruction designed to assist them in progressing to demonstration of mastery of the identified JAG Competencies outlined in their program application.

**Standard 7.1b** – JAG Participants will receive this instruction primarily through Project-Based Learning and through integration of the CA/PA in program activities, which will facilitate mastery through meaningful engagement.

**Standard 7.2** - A Lesson/Activity/Project Plan/Pacing Guide should be developed to document scope and sequence of classroom instruction to be available to management and school staff. The Project Plan may include:

- Project summaries
- Learning objectives
- Educational materials
- Bibliography and references
- Entry events
- Scaffolding materials
- Opportunities for subject matter experts (employer and community partners)
- Assessment (Formative and Summative)

**Standard 7.3** - Specialists shall conduct periodic coaching sessions to determine the next steps in achieving goals as outlined in the Individual Development Plan (IDP).

**Standard 7.4** - Specialists shall facilitate remediation instruction for basic skills, proficiency tests, High School Equivalency preparation, etc. based on the individual participant's needs.

### Model Component #8 – Employer Engagement

The Employer Engagement Framework is a structured approach that provides participants with the opportunity to explore career pathways, gain exposure to different industries, and gain work

experience alongside their employer partners. By utilizing this approach, the goal is for each JAG participant to hone the educational and/or skill-building competencies deemed critical by employer partners so they achieve success in the career pathway of their choice.

**Standard 8.1** – Affiliates should cultivate relationships with employers (National, State, Local) and training providers to engage them in accessing career pathways, quality jobs, and work-based learning experiences.

**Standard 8.2** – Potential and active employer partners should engage with JAG participants through the Employer Engagement Framework. Examples of quality employer engagements include:

- Guest Speaker, Personal/Career Pathway Sharing, Subject Matter Expert partners for classroom projects, CDC judge/workshop presenter, Job Fair, Business Tour
- Industry-Designed Event, Virtual Webinar, Job Shadows
- Internship, Informal Mentorship, Practicum

The GOAL is employment, certification, apprenticeship, and/or continuing education

**Standard 8.3 – The Local Employer Engagement Plan** should be designed by the Specialist based on participant interests and aptitudes. The plan should target partners and connect coursework through Project-Based Learning activities and the Career/Professional Association events to provide authentic learning experiences to participants. The plan should:

- Align with the Statewide Employer and Community Engagement Plan (see Standard 3.1c)
- Identify local industry needs
- Target employers that can provide opportunities for:
  - exposure to career pathways,
  - skill development through projects and classroom interaction,
  - employment,
  - and other program support such as sponsorships or funding.

**Standard 8.4** - The Local Employer Engagement Plan should include marketing strategies to raise awareness of the local program and its activities to provide opportunities for community/employer support through various levels of investment.

### Model Component #9 – Follow-up Services

To deliver value-added support and advocacy to graduates and non-graduates throughout a minimum of a 12-month follow-up service period.

**Standard 9.1** – Follow-up services must occur and are the responsibility of the Specialist. The Affiliate is responsible for ensuring the continuity of follow-up during staff/programmatic transitions. Graduates and non-graduates are provided services no less than monthly (quarterly for transitioning 8th graders) to determine what services would be of value to the participant in achieving their education and career goals.

**Standard 9.1a** – For in-school programs, follow-up services are the responsibility of the Specialist that delivered services during the previous school year.

**Standard 9.1b** – For all Middle School (MS) 8<sup>th</sup> graders, follow-up services and documentation are the responsibility of the MS Specialist and should be provided in each academic quarter. Follow-up contacts should be done through school guidance counselors, lunchroom visits, letters home to parents, etc. For MS 8<sup>th</sup> graders who have transitioned into a JAG Multi-Year program, the MS Specialist should collaborate with the 9<sup>th</sup> grade Specialist as needed.

**Standard 9.2** - For In-School and Out-of-School applications, follow-up contacts must occur monthly, at a minimum, to assess the need for services. The monthly service can be administered through:

- Face-to-face contacts
- Videoconferencing/Phone Calls
- Text messages
- Instant messaging
- Email/Letter
- Social Media messaging, etc.

The services should be personal and assist participants to follow-through on their post-graduation plans and IDP.

**Standard 9.3** – All follow-up service contacts must be documented into the JAG Data System as it occurs.

**Standard 9.4** - The nature of the follow-up services will depend upon the status of the participant's needs and whether the participant is a "graduate" or "non-graduate."

Youth in follow-up receive the following services:

- Placement in a "quality job" that provides upward mobility/career advancement that aligns to their career goals outlined in the IDP, labor market trends, and opportunities to the extent possible.
- Guidance in making plans for additional education, training, and/or certification beyond high school completion.
- Coaching to improve personal and job performance.
- Assistance in achieving a positive change of status on the job before the close of the 12-month follow-up period (promotion, raise, benefit, increased hours, employer provided training, etc.)
- Delivery of supportive services, if applicable and available, to remove any barriers to education or employment.
- Referral to community services as needed.

In addition, Non-graduates receive the following services:

- Guidance and supportive services to complete requirements for a high school diploma or high school equivalency.
- Support from teachers, if participant returns to school, to improve academic performance.
- Tutoring and academic support to complete diploma/HSE requirements.

**Standard 9.5** - The ideal outcome upon graduation or high-school completion is a full-time, quality job that is on the JAG participant's selected career pathway as outlined in the IDP. This may include enrollment in/completion of a credential training and/or post-secondary education, recognizing that the career pathway process may take longer than the 12-months.

**Standard 9.6** - Participants should be in full-time positive outcomes by the close of the follow-up phase. Full-time positive outcome categories include:

- Placement in a full-time job or a paid apprenticeship (*including full-time military*).

- Full-time job having earned a credential.
- Placement in a part-time job while enrolled in a postsecondary institution.
- Enrollment in a postsecondary institution (i.e., college, university, apprenticeship, certification, or another educational program).

**Standard 9.6a** - Full-time jobs are those that provide **30** or more hours of work per week. Part-time jobs are all jobs that provide less than **30** hours of work per week. Graduates may accumulate work hours from multiple part-time jobs to achieve full-time work status.

**Standard 9.6b** – A single part-time job with less than 10 hours of work per week does not provide substantial work experience; therefore, cannot be considered as a part-time job.

**Standard 9.7** – For non-graduates, education and training always take precedence in reporting over jobs when reporting positive outcomes. The highest priority for non-graduates is completion of a high school diploma or an HSE certification. The goal is at least **50 percent** of all non-grads will earn their diploma or HSE by the end of the 12-month follow-up period.

**Standard 9.7a** - Job placements should not be reported as positive outcomes if the non-grad returns to high school or are working on their HSE. Once the participant graduates, then the job status will count towards positive outcomes.

**Standard 9.8** - Those who are reported as non-positive outcomes on the Follow-up Status Summary include the following:

- **Unavailable.** This category includes participants who are unable to work for reasons such as:
  - Hospitalization,
  - at home recuperating from a serious injury, surgery, pregnancy, or sickness that prevents the participant from working, or those who fall under FMLA guidelines,
  - incarceration or are under home supervision due to court assignment.
- **Unable to contact.** All efforts should be made to locate and serve participants at least monthly for graduates and non-graduates. No more than 5% should be assigned to this category.
- **Available/Unemployed.** This category is reserved for participants who have been contacted by the Specialist and verified they are currently not employed or going to school.

**Standard 9.9a – Verification of employment.** No fewer than three (3) employment verifications per participant are provided by the Specialist during the follow-up year. Contacts are recommended to be made:

- at the point of employment
- after the participant’s probationary period (60 or 90 days on the job)
- at the end of follow-up period

**Standard 9.9b** – Employment verification should be conducted to assure the integrity and proof of job retainment. Verification documents may include:

- check stub
- employer visit
- interaction with employer (in person or virtual)

**Standard 9.10a – Verification of Postsecondary Placement.** Placement verification should be made at the beginning, during, and at the end of each placement (i.e. Semester, completion of training, end of program year, etc.).

**Standard 9.10b** – Postsecondary Placement verification should be conducted to assure the integrity and proof of postsecondary placement. Verification documents may include:

- transcript
- National Student Clearinghouse
- interaction with admissions, bursar, registrar, etc. (in person or virtual)

**Standard 9.11** - The standard is that at least **50 percent** of working graduates will achieve a positive change of status before the conclusion of the follow-up phase. Positive changes could be with the current or new employer, and include

- Job promotion
- Increase in number of hours worked
- Increase in wage rate
- New assignment with advancement opportunities
- Inclusion in fringe benefits program
- Employer provided training
- Employer financed education

**Standard 9.12** - If a participant was employed at the time of entry into the program and if no change in status occurs, Specialists should not take credit for a job placement that did not improve by the end of the follow-up phase.

### Model Component #10 – JAG Data Management System

To track program participants and report data as a means of documenting and holding programs and Specialists accountable for the participants served, services delivered, and outcomes achieved. Programs and Staff will comply with maintaining confidentiality of Personally Identifiable Information outlined in the Family Educational Rights and Privacy Act or related regulations.

**Standard 10.1** - Specialists accept full responsibility for 100 percent of participants on the JAG Program Roster.

**Standard 10.2** - Specialists complete 100 percent of Participant Profiles within 8 weeks of participants entering the program.

**Standard 10.3** - Specialists consistently enter model service contact information daily.

**Standard 10.4** - Specialists should know how to access and analyze data on their participants served, services delivered, and outcomes achieved.

**Standard 10.5** - Specialists should strive to achieve the Performance Outcomes for both Non-Senior and Senior participants. Refer to Model Standards #2.2 and #2.4.

**Standard 10.6** - Specialists must enter follow-up services monthly throughout the 12-month follow-up period. For in-school programs data must be up to date on May 31, unless an exception is sought and approved based on the end of the school year.

## **Board of Education Study Session**

School District of Seward

410 South Street

Seward, NE 68434

Monday, September 11, 2023 5:30 PM

Attendance Taken at 5:30 PM.

Paul Duer: Present  
Matt Hastings: Present  
Jill Hochstein: Present  
Ryne Seaman: Present  
Danielle Shipley: Absent  
Shawn Svoboda: Present

### 1. Preliminary Procedures

1.1. Call meeting to order & announce Open Meetings Act is Posted

1.2. Public Notice as publicized per board policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated September 6, 2023.

1.3. Roll Call

1.3.1. Action to excuse board members if necessary

Motion to excuse Danielle Shipley from tonight's meeting Passed with a motion by Paul Duer and a second by Jill Hochstein.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

### 2. Possible Discussion Items

2.1. JAG Program

The JAG program was discussed and how it would work if added to Seward Public Schools.

## 2.2. 5-Year Plans for Seward High School Students

Noelle Baker and Kevin Fields discussed the 5 year plan at the High School and all the tools they use to help every student.

## 2.3. Kratos Summer Results

David Schwartz discussed how Kratos went over the summer for Seward Schools.

## 3. Adjournment

President Seaman adjourned the meeting at 6:33 p.m.

Prepared by:

Heidi Covert

Jill Hochstein

Secretary

## **Budget Hearing**

School District of Seward

410 South Street

Seward, NE 68434

Monday, September 11, 2023 6:30 PM

Attendance Taken at 6:33 PM.

Paul Duer: Present  
Matt Hastings: Present  
Jill Hochstein: Present  
Ryne Seaman: Present  
Danielle Shipley: Absent  
Shawn Svoboda: Present

1. Call Budget Hearing to Order and announce Open Meetings Act as Posted
2. Public Notice as Publicized per Board Policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated September 6, 2023.

### 3. Roll Call

#### 3.1. Action to excuse board members if necessary

Motion to excuse Danielle Shipley from tonight's meeting Passed with a motion by Matt Hastings and a second by Jill Hochstein.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

4. Budget Hearing-Community Input and Discussion regarding support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed 2023-2024 budget of all funds and to consider amendments relative thereto

Merlyn Nielsen thanked the board for being fiscally responsible.

5. Adjourn Budget Hearing

Motion to adjourn the budget hearing at 6:46. Passed with a motion by Jill Hochstein and a second by Matt Hastings.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

Prepared by:

Jill Hochstein

Heidi Covert

Secretary

## **Tax Request Hearing will follow Budget Hearing**

School District of Seward

410 South Street

Seward, NE 68434

Monday, September 11, 2023 Tax Request Hearing will follow the Budget Hearing

Attendance Taken at 6:47 PM.

Paul Duer: Present  
Matt Hastings: Present  
Jill Hochstein: Present  
Ryne Seaman: Present  
Danielle Shipley: Absent  
Shawn Svoboda: Present

1. Call Tax Request Hearing to Order and Announce Open Meetings Act as Posted

2. Public Notice as Publicized per Board Policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated September 6, 2023.

3. Roll Call

3.1. Action to excuse board members if necessary

Motion to excuse Danielle Shipley from tonight's meeting Passed with a motion by Jill Hochstein and a second by Paul Duer.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

4. Tax Request Hearing- Community Input and Discussion regarding support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed property tax requests for the 2023-2024 school fiscal year (General Fund, Bond Fund, Special Building Fund and Qualified Capital Purpose Undertaking Fund)

There was none.

5. Adjourn Tax Request Hearing

Motion to adjourn the tax request hearing at 6:50 p.m. Passed with a motion by Shawn Svoboda and a second by Paul Duer.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

Prepared by:

Jill Hochstein

Heidi Covert

Secretary

## **Board of Education Regular Meeting**

School District of Seward

410 South Street

Seward, NE 68434

Monday, September 11, 2023 The Regular Board Of Education Meeting will follow the Tax Request Hearing

Attendance Taken at 7:00 PM.

Paul Duer: Present  
Matt Hastings: Present  
Jill Hochstein: Present  
Ryne Seaman: Present  
Danielle Shipley: Absent  
Shawn Svoboda: Present

### 1. Preliminary Procedures

1.1. Call meeting to order & announce Open Meetings Act is Posted

1.2. Public Notice as publicized per board policy

The public notice was publicized in the Seward County Independent and posted at city hall, library and courthouse. The public notice was dated September 6, 2023.

The public notice was publicized in the Lincoln Journal Star and the public notice was dated September 3, 2023.

1.3. Roll Call

1.3.1. Action to excuse board members if necessary

Motion to excuse Danielle Shipley from tonight's meeting Passed with a motion by Shawn Svoboda and a second by Matt Hastings.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

1.4. Pledge of Allegiance

**1.5. 1.5 Mission** The school district of Seward--where every student, every day is a success--affirms that all students will have the skills to become productive and contributing members of a global community. In cooperation with family and community members, the district is committed to the development of each student academically, emotionally, socially, and physically.

#### 1.6. Approval of Agenda

Motion to approve the agenda as presented Passed with a motion by Paul Duer and a second by Shawn Svoboda.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

2. Public Forum: (The Board President reserves the right to place time limits on individuals and topics.)

2.1. Public Forum on Agenda Items: This is your opportunity to speak to items on the agenda. If you are not a part of the presentation of the agenda item you need to speak now. Thank you for your participation.

There was none.

2.2. Public Forum on Any Topic: This is your opportunity to speak to any topic concerning the school district. Since it is not an agenda item the board cannot discuss or take action at this time on the matter. Future discussion can be requested as an agenda item. Thank you for your participation.

There was none.

#### 3. Reports

##### 3.1. Administrator Reports

Written reports were received from the administrators.

##### 3.1.1. Student Board Report

Rachel Kuss presented her report to the board.

##### 3.1.2. Superintendent's Report

The State Education Conference is November 15-17, 2023. Board members discussed the sessions they attended at the York NASB Regional Meeting. The Governor held a meeting with all superintendents last Friday. Dr. Fields met with Senator Walz and discussed computer science and funding. Our Central Conference Meeting is this Wednesday. We have rolled out our new ELA Curriculum and everyone is working hard learning the new curriculum. Our external visit is on October 4- 6:00-8:15 where we will have dinner, presentation, and Q&A with the Board and then on October 5- 3:45 we will have our External Visit Report presentation. Our

strategic plan meetings are November 7,- 5:00-8:00, November 14, 5:00-8:00, November 28, 5:00-8:00 and all meetings will be at the high school library. Danielle, Ryne, and Shawn are our Negotiations Committee and we will let you know about possible meeting dates once we know specifics about insurance and get a date set with the teacher's union.

### 3.1.3. Enrollment Report

Dr. Fields gave an enrollment report to the board.

## 4. Discussion Items

### 4.1. Special Education Procedures for Option Enrollment

Shannon Hall-Schmeckpeper discussed option enrollment for special education.

### 4.2. Emergency Operations Plan Update

Dr. Dominy discussed the emergency operation plan and what changed from the 22-23 to the 23-24 school year.

## 5. Action Items

### 5.1. Technology Curriculum Adoption

Motion to approve the revised technology courses as presented to meet Nebraska Revised Statute 79-3301 Passed with a motion by Paul Duer and a second by Matt Hastings.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

### 5.2. Seward Public Schools 2023-2024 Budget of all Funds

Motion to approve the 2023-2024 Budget as advertised. Passed with a motion by Paul Duer and a second by Jill Hochstein.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

### 5.3. 2023-2024 Tax Authority Resolution

Motion to approve the 2023-2024 tax request resolution #2023 as advertised. Passed with a motion by Matt Hastings and a second by Shawn Svoboda.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

### 5.4. Revenue Authority

## 6. Future Agenda Items

JAG  
Summer School  
Kratos  
Alicap

7. Consent Agenda

7.1. Approval of Minutes

7.2. Approval of Financial Reports

7.2.1. Treasurer

7.2.2. Budget

7.2.3. Activities

7.2.4. Athletic

7.3. Approval of Claims

7.3.1. General Fund - \$510,205.98

7.3.2. Depreciation Fund - \$16,090.94

7.3.3. Special Building Fund - \$124,012.00

7.4. Approval of Consent Agenda

Motion to approve the consent agenda as presented Passed with a motion by Jill Hochstein and a second by Paul Duer.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

8. Adjournment

Motion to adjourn the meeting at 8:21 PM with the next study session and regular board meeting scheduled for October 9 at 5:30 and 7:00 PM Passed with a motion by Matt Hastings and a second by Shawn Svoboda.

Paul Duer: Yea, Matt Hastings: Yea, Jill Hochstein: Yea, Ryne Seaman: Yea, Shawn Svoboda: Yea

Prepared by:

Jill Hochstein

Heidi Covert

Secretary

**SCHOOL DISTRICT OF SEWARD  
TREASURER'S REPORT  
FOR THE MONTH  
ENDED SEPTEMBER 30, 2023**

**GENERAL FUND (ACCOUNT NUMBER 100-172)**

Bank Balance		543,408.46
Seward County Treasurer--Local Taxes	3,898,888.74	
Butler County Treasurer--Local Taxes	137,128.20	
Seward Hot Lunch--Reimbursement	28,197.82	
Andrea Carr--1Q Preschool Pymt	150.00	
Azur Lamp--1Q Preschool Pymt	150.00	
Sharon Regnier--1Q Preschool Pymt	150.00	
Katherine Rohren--1Q Preschool Pymt	150.00	
Sarah Dolezal--1Q Preschool Pymt	25.00	
Elisabeth Preister--1Q Preschool Pymt	75.00	
Elisabeth Preister--1Q Preschool Pymt	225.00	
Tanner Anderson--1Q Preschool Pymt	150.00	
Megan Naber--1Q Preschool Pymt	150.00	
Amanda Osten--1Q Preschool Pymt	150.00	
Amanda Osten--1Q Preschool Pymt	150.00	
Halie Hemenway--1Q Preschool Pymt	150.00	
Sarah Hinrichs--1Q Preschool Pymt	150.00	
Anothney Bennett--1Q Preschool Pymt	150.00	
Natasha Hibbert--1Q Preschool Pymt	150.00	
Ann Koch--1Q Preschool Pymt	300.00	
Shanae Hentzen--1Q Preschool Pymt	150.00	
Audrey Ahrens--1Q Preschool Pymt	300.00	
Emly Daberkow--1Q Preschool Pymt	150.00	
Madison Trevino--1Q Preschool Pymt	100.00	
Madison Trevino--1Q Preschool Pymt	50.00	
Kelli Fleek--1Q Preschool Pymt	300.00	
Danielle Klooster--1Q Preschool Pymt	150.00	
Lakin Bohac--1Q Preschool Pymt	300.00	
Charlotte Runcie--1Q Preschool Pymt	150.00	
Morgan Luebbe--1Q Preschool Pymt	150.00	
Cali Bundy--1Q Preschool Pymt	125.00	
Joshua Dorcey--1Q Preschool Pymt	300.00	
Alyssa Dolezal--1Q Preschool Pymt	150.00	
Jays Club--Rental	800.00	
BEST--Sale of Technology	1,200.00	
BEST--Sale of Technology	1,200.00	
Windstream--Refund for credit	294.26	
Windstream--Refund for credit	317.75	
Suhr & Lichty--Return of Premium	4,269.00	
SMS--Volleyball Coach	53.89	
ESU 6--Ewell Perkins	670.00	
St John's--Transportation	750.00	
City of Seward--Fines/Licenses	362.36	
State of Nebraska--Medicaid	2,221.45	
State of Nebraska--Medicaid	5,073.74	
State of Nebraska--Peak 6418	10,845.00	
Jones Bank - Interest	630.48	
		<u>4,097,702.69</u>



**SCHOOL DISTRICT OF SEWARD  
TREASURER'S REPORT  
FOR THE MONTH  
ENDED SEPTEMBER 30, 2023**

**SPECIAL BUILDING FUND (ACCOUNT NUMBER 10-074-9)**

Beginning Balance -----	546,136.14
Deposits: Seward County Treasurer--Local Taxes-----	45,150.16
Butler County Treasurer--Local Taxes-----	1,609.05
EMC--Hail Storm Insurance Payments-----	156,597.13
Disbursements -----	<u>124,012.00</u>
Interest-----	388.87
Bank Balance -----	<u>625,869.35</u>

**TOTAL IN SPECIAL BUILDING FUND ACCOUNTS      625,869.35**

**UNEMPLOYMENT FUND ACCOUNT (ACCT # 473-633)**

Beginning Balance -----	22,528.35
Interest -----	17.37
Disbursements -----	<u>488.20</u>
Bank Balance -----	<u>22,057.52</u>

**GIFTS AND DONATIONS (ACCT # 162036)**

Beginning Balance -----	24,712.22
Deposit:-----	0.00
Interest-----	9.82
Disbursements -----	<u>0.00</u>
Bank Balance -----	<u>24,722.04</u>

**QUALITY CAPITAL PURPOSE UNDERTAKING FUND (ACCT #640-822)**

Beginning Balance -----	141,239.42
Seward County Treasurer & Butler County Treasurer --Local Taxes -----	35,772.32
Interest -----	61.92
Disbursements -----	<u>0.00</u>
Bank Balance -----	<u>177,073.66</u>

**BOARD REVOLVING FUND (ACCOUNT NUMBER 159-913)**

Beginning Balance -----	17,291.02
Deposits: SPS-----	0.00
Interest -----	6.85
Disbursements -----	<u>200.00</u>
Bank Balance -----	<u>17,097.87</u>

**SCHOOL DISTRICT OF SEWARD  
TREASURER'S REPORT  
FOR THE MONTH  
ENDED SEPTEMBER 30, 2023**

**HOT LUNCH FUND (ACCOUNT # 10 353 5)**

Beginning Balance -----	528,988.54
Interest -----	322.12
State of NE Payments -----	17,398.25
Other Receipts -----	57,848.94
Disbursements -----	<u>28,408.87</u>
Bank Balance -----	576,148.98
Amount Due District -----	<u>30,717.24</u>
Available Balance -----	<u>545,431.74</u>

**STUDENT FEE FUND (ACCOUNT #668-157)**

Beginning Balance -----	1,291.26
Receipts: Seward High School Activity Fund -----	0.00
Interest -----	0.00
Disbursements -----	<u>0.00</u>
Bank Balance -----	<u>1,291.26</u>

**BOND FUND (ACCOUNT #60000586)**

Beginning Balance -----	967,524.54
Seward County Treasurer - Local Taxes -----	358,244.08
Butler County Treasurer - Local Taxes -----	12,738.00
Deposit--Joens Bank -----	0.00
Interest -----	443.93
Disbursements -----	<u>0.00</u>
Bank Balance -----	<u>1,338,950.55</u>

CD#70001325--JNB RATE OF 5.10% DATE DUE 11/27/2023 -----	<u>350,000.00</u>
--	-------------------

**TOTAL IN BOND FUND ACCOUNT 1,688,950.55**

Heidi Covert, Treasurer

**BUDGET PRINTOUT  
RECAPITULATION  
SEPTEMBER 30, 2023**

**RECEIPTS PORTION OF THE 2023-2024 BUDGET**

	AMOUNT BUDGETED	AMOUNT RECEIVED	AMOUNT REMAINING	% RECEIVED TO DATE
RECEIPTS	23,210,000.00	4,071,388.37	19,138,611.63	17.54%
HOT LUNCH		<u>28,197.82</u>		
TOTAL RECEIPTS		4,099,586.19	19,110,413.81	

**EXPENDITURES PORTION OF THE 2023-2024 BUDGET**

CATEGORY	BUDGET	SPENT	REMAINING	% EXPENDED
REG INSTRUCTION	10,800,000.00	861,548.07	9,938,451.93	7.98%
SPECIAL ED	3,200,000.00	227,216.65	2,972,783.35	7.10%
SS--PUPILS	1,770,000.00	98,144.86	1,671,855.14	5.54%
SS-INSTRUCTION	670,000.00	48,112.05	621,887.95	7.18%
GENERAL ADM	465,000.00	26,827.55	438,172.45	5.77%
PRIN ADMIN	1,350,000.00	99,128.35	1,250,871.65	7.34%
GEN BUSINESS	400,000.00	20,210.09	379,789.91	5.05%
OPER/MAINT	2,380,000.00	157,072.37	2,222,927.63	6.60%
TRANSPORTATION	1,050,000.00	61,789.88	988,210.12	5.88%
FOUNDATION	0.00	0.00	0.00	0.00%
TRANSFERS	40,000.00	0.00	40,000.00	0.00%
GEN FUND TOTALS	22,125,000.00	1,600,049.87	20,524,950.13	7.23%
FEDERAL FUNDS	1,085,000.00	41,555.40	1,043,444.60	3.83%
SIXPENCE		15,446.55		
GRAND TOTAL	23,210,000.00	1,657,051.82	21,552,948.18	7.14%
HOT LUNCH	1,090,720.00	30,717.24		
TOTAL	24,300,720.00	1,687,769.06		

Seward Elementary  
 Activities Account Report  
 As of September 30, 2023

Line Item:	Date:	Number:	Name:	Receipts:	Debits:	Balance:
<b>Total of All Line Items Included: Beginning Balance:</b>						
						\$13,042.20
<b>Activities Account Beginning Balance: (Not including Library balance.)</b>						
	9/5/23		Pop machine money	\$125.75		\$10,492.26
	9/6/23	2180	Dominos Pizza		\$30.00	\$10,462.26
	9/6/23	2183	Dominos Pizza Staff lunch		\$154.00	\$10,308.26
	9/11/23	AUTO	Pepsi Auto pay		\$81.30	\$10,226.96
	9/14/23	2182	Ideal Pure Water		\$120.00	\$10,106.96
	9/18/23	2184	Pac N Save		\$151.60	\$9,955.36
	9/29/23	2186	Beth Seegebarth		\$90.62	\$9,864.74
	9/30/23		Interest	\$5.39		\$9,870.13

**Total Of Activities Account: Ending Balance:**

**\$9,870.13**

Lunch Donation: (Money set aside within the activities account for lunch donations.)  
 (Not to be added to the total again.)

\$1000.00

Compounded Interest included in the total balance:

\$5.39 total = \$328.00

\*Outstanding check to Courtney Cookus- science supplies \$36.48

**Library**

Line Item:	Date:	Number:	Name:	Receipts:	Debits:	Balance:
Elementary Library Line Item: Beginning Balance:						
	9/5/23		Birthday Book Club	\$60.00		\$2,675.69
	9/7/23	2181	Library supplies		\$147.24	\$2,735.69
	9/20/23		Yearbook Deposit	\$2,674.43		\$2,588.45
	9/20/23		Yearbook deposit correction	\$38.00		\$5,262.88
	9/19/23	2185	Concordia Plum Creek		\$202.00	\$5,300.88
<b>Total of Elementary Library Line Item: Ending Balance:</b>						<b>\$5,098.88</b>

**Total of All Line Items Included: Ending Balance: \$14,969.01**

Principal:   *Jessica Davis*   Date:   10/4/23  

Bookkeeper:   *Liz Katt*   Date:   10/4/23

10/04/23

Seward Middle School  
Balance Sheet Standard  
As of September 30, 2023

Sep 30, '23

ASSETS

Current Assets

Checking/Savings

Gaming	704.59
Special Olympics	979.78
Posters	1,648.26
FCCLA	585.12
Book Fair	820.22
Art	177.10
PTO	14,279.93
Sports Buttons	2,258.48
Music	1,957.54
Athletics	25,760.73
Band	41.99
Builders Club	1,395.83
Bully Response Team	1,771.31
Courtesy Fund	1,089.94
FCS	0.16
Industrial Arts	512.87
Interest	1,489.64
Library	1,747.77
Milk	0.94
MS Computer	3.10
Outdoor Ed	13,389.67
PE	501.27
Sales Tax	7.61
Student Council	2,972.63
Wellness	462.50
Yearbook	9,346.03

Total Checking/Savings 83,905.01

Total Current Assets 83,905.01

TOTAL ASSETS 83,905.01

LIABILITIES & EQUITY

Equity

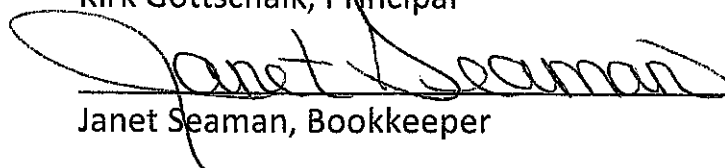
Opening Bal Equity 83,905.01

Total Equity 83,905.01

TOTAL LIABILITIES & EQU... 83,905.01



Kirk Gottschalk, Principal



Janet Seaman, Bookkeeper

Seward Middle School  
Balance Sheet Detail  
As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>ASSETS</b>								
Current Assets								91,222.62
Checking/Savings								91,222.62
Gaming								91,222.62
Total Gaming								704.59
Total Gaming								704.59
Special Olympics								979.78
Total Special Olympics								979.78
Posters								1,382.26
General Journal	09/08/23						152.00	1,534.26
General Journal	09/14/23						76.00	1,610.26
General Journal	09/27/23						38.00	1,648.26
Total Posters							266.00	1,648.26
FCCLA								531.12
General Journal	09/14/23						36.00	567.12
General Journal	09/19/23						18.00	585.12
Total FCCLA							54.00	585.12
Book Fair								820.22
Total Book Fair								820.22
Art								177.10
Total Art								177.10
PTO								14,679.93
General Journal	09/13/23	10108	JaLena Slack				-200.00	14,479.93
General Journal	09/13/23	10109	Josh Taylor				-200.00	14,279.93
Total PTO							-400.00	14,279.93
Sports Buttons								2,183.68

Seward Middle School  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance	
General Journal	09/07/23	10100	Pac 'N Save	Concessions		Opening Bal Eq...	-303.20	1,880.48	
General Journal	09/08/23					Opening Bal Eq...	203.00	2,083.48	
General Journal	09/14/23					Opening Bal Eq...	123.00	2,206.48	
General Journal	09/19/23					Opening Bal Eq...	15.00	2,221.48	
General Journal	09/27/23					Opening Bal Eq...	37.00	2,258.48	
Total Sports Buttons								74.80	2,258.48
Music									1,957.54
Total Music									1,957.54
Athletics									33,091.58
General Journal	09/05/23	10089	Aurora Public School	XC entry fee		Opening Bal Eq...	-30.00	33,061.58	
General Journal	09/06/23	10092	Country Meats			Opening Bal Eq...	-236.00	32,825.58	
General Journal	09/06/23	10096	Lou's Sporting Goods			Opening Bal Eq...	-2,899.10	29,926.48	
General Journal	09/07/23					Opening Bal Eq...	339.00	30,265.48	
General Journal	09/07/23	10097	Middle Creek Printing			Opening Bal Eq...	-1,004.20	29,261.28	
General Journal	09/07/23	10098	Ryan Kratochvil			Opening Bal Eq...	-80.00	29,181.28	
General Journal	09/07/23	10099	Bob Miers			Opening Bal Eq...	-80.00	29,101.28	
General Journal	09/08/23					Opening Bal Eq...	160.00	29,261.28	
General Journal	09/11/23	10101	Elkhorn Mount Michae...	XC Entry Fee		Opening Bal Eq...	-60.00	29,201.28	
General Journal	09/11/23	10102	School District of Sew...	Coach fees		Opening Bal Eq...	-53.89	29,147.39	
General Journal	09/12/23	10103	Julia Daniels			Opening Bal Eq...	-75.00	29,072.39	
General Journal	09/12/23	10104	Amy Harms			Opening Bal Eq...	-75.00	28,997.39	
General Journal	09/12/23	10105	Tasha Osten			Opening Bal Eq...	-75.00	28,922.39	
General Journal	09/13/23	10110	Tyson Horn			Opening Bal Eq...	-35.85	28,886.54	
General Journal	09/14/23					Opening Bal Eq...	500.00	29,386.54	
General Journal	09/14/23	10111	Bill Dutton			Opening Bal Eq...	-80.00	29,306.54	
General Journal	09/14/23	10112	Justin Hartman			Opening Bal Eq...	-80.00	29,226.54	
General Journal	09/14/23	10113	Ryan Kratochvil			Opening Bal Eq...	-80.00	29,146.54	
General Journal	09/14/23	10114	Bob Miers			Opening Bal Eq...	-80.00	29,066.54	
General Journal	09/14/23	10115	Julia Daniels			Opening Bal Eq...	-90.00	28,976.54	
General Journal	09/18/23	10116	Seth Fitzke			Opening Bal Eq...	-80.00	28,896.54	
General Journal	09/18/23	10117	Ryan Kratochvil			Opening Bal Eq...	-80.00	28,816.54	
General Journal	09/18/23	10118	Bob Miers			Opening Bal Eq...	-80.00	28,736.54	
General Journal	09/19/23					Opening Bal Eq...	810.00	29,546.54	
General Journal	09/19/23	10119	Julia Daniels			Opening Bal Eq...	-100.00	29,446.54	

**Seward Middle School  
Balance Sheet Detail  
As of September 30, 2023**

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
General Journal	09/20/23	10121	Middle Creek Printing			Opening Bal Eq...	-340.00	29,106.54
General Journal	09/20/23	10122	Cash-Wa Distributing	Concession		Opening Bal Eq...	-2,407.47	26,699.07
General Journal	09/21/23	10123	Anna Covalt			Opening Bal Eq...	-75.00	26,624.07
General Journal	09/21/23	10124	Julia Daniels			Opening Bal Eq...	-75.00	26,549.07
General Journal	09/25/23	10125	Norris Middle School	XC Entry Fee		Opening Bal Eq...	-125.00	26,424.07
General Journal	09/25/23	10126	BSN Sports			Opening Bal Eq...	-327.48	26,096.59
General Journal	09/26/23	10127	Rixstine Recognition			Opening Bal Eq...	-548.92	25,547.67
General Journal	09/26/23	10128	Amazon Capital Servi...			Opening Bal Eq...	-114.94	25,432.73
General Journal	09/26/23	10129	Bill Dutton			Opening Bal Eq...	-80.00	25,352.73
General Journal	09/26/23	10130	Bob Miers			Opening Bal Eq...	-80.00	25,272.73
General Journal	09/26/23	10131	Taylor Wyatt			Opening Bal Eq...	-80.00	25,192.73
General Journal	09/27/23					Opening Bal Eq...	1,062.00	26,254.73
General Journal	09/28/23	10132	Anna Covalt			Opening Bal Eq...	-90.00	26,164.73
General Journal	09/28/23	10133	Amy Harms			Opening Bal Eq...	-90.00	26,074.73
General Journal	09/28/23	10134	Tasha Osten			Opening Bal Eq...	-90.00	25,984.73
General Journal	09/29/23	10136	Domino's			Opening Bal Eq...	-224.00	25,760.73
<b>Total Athletics</b>							<b>-7,330.85</b>	<b>25,760.73</b>
<b>Band</b>								<b>36.89</b>
General Journal	09/06/23	10094	Dietze Music			Opening Bal Eq...	-124.90	-88.01
General Journal	09/14/23					Opening Bal Eq...	130.00	41.99
<b>Total Band</b>							<b>5.10</b>	<b>41.99</b>
<b>Builders Club</b>								<b>1,395.83</b>
<b>Total Builders Club</b>								<b>1,395.83</b>
<b>Bully Response Team</b>								<b>1,771.31</b>
<b>Total Bully Response Team</b>								<b>1,771.31</b>
<b>Courtesy Fund</b>								<b>765.34</b>
General Journal	09/06/23	10091	Pepsi			Opening Bal Eq...	-171.15	594.19
General Journal	09/06/23	10093	Culligan Water	water		Opening Bal Eq...	-60.00	534.19
General Journal	09/07/23					Opening Bal Eq...	181.50	715.69
General Journal	09/08/23					Opening Bal Eq...	75.00	790.69
General Journal	09/14/23					Opening Bal Eq...	89.00	879.69

Seward Middle School  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
General Journal	09/19/23					Opening Bal Eq...	80.80	960.49
General Journal	09/27/23					Opening Bal Eq...	129.45	1,089.94
Total Courtesy Fund								1,089.94
FCS								0.16
Total FCS								0.16
Industrial Arts								512.87
Total Industrial Arts								512.87
Interest								1,395.44
General Journal	09/07/23					Opening Bal Eq...	40.00	1,435.44
General Journal	09/12/23	10107	Art F/X Screenprinting			Opening Bal Eq...	-168.75	1,266.69
General Journal	09/14/23					Opening Bal Eq...	168.75	1,435.44
General Journal	09/29/23					Opening Bal Eq...	225.00	1,660.44
General Journal	09/29/23	10135	Lula Belle	TT Shirts		Opening Bal Eq...	-225.00	1,435.44
General Journal	09/30/23					Opening Bal Eq...	54.20	1,489.64
Total Interest								1,489.64
Jay Mart								0.00
Total Jay Mart								0.00
Library								1,773.75
General Journal	09/12/23	10106	Chapters Books & Gifts			Opening Bal Eq...	-25.98	1,747.77
Total Library								1,747.77
Milk								0.94
Total Milk								0.94
MS Computer								3.10
Total MS Computer								3.10
Outdoor Ed								13,639.55

Seward Middle School  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
General Journal	09/05/23	10090	Jill Bisbee			Opening Bal Eq...	-109.88	13,529.67
General Journal	09/06/23	10095	Brad Schlegel			Opening Bal Eq...	-140.00	13,389.67
Total Outdoor Ed							-249.88	13,389.67
PE								501.27
Total PE								501.27
Project Citizen								0.00
Total Project Citizen								0.00
Sales Tax								7.61
Total Sales Tax								7.61
Student Council								2,972.63
Total Student Council								2,972.63
Wellness								462.50
Total Wellness								462.50
Yearbook								9,475.63
General Journal	09/19/23	10120	Julie Christensen	TT Pictures		Opening Bal Eq...	-129.60	9,346.03
Total Yearbook							-129.60	9,346.03
Total Checking/Savings							-7,317.61	83,905.01
Accounts Receivable								0.00
Accounts Receivable								0.00
Total Accounts Receivable								0.00
Total Accounts Receivable								0.00
Other Current Assets								0.00

Seward Middle School  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Numb	Name	Memo	Clr	Split	Amount	Balance
Undeposited Funds								
Total Undeposited Funds								0.00
Total Other Current Assets								0.00
Total Current Assets							-7,317.61	83,905.01
Fixed Assets								0.00
Total Fixed Assets								0.00
Other Assets								0.00
Total Other Assets								0.00
<b>TOTAL ASSETS</b>							<b>-7,317.61</b>	<b>83,905.01</b>
<b>LIABILITIES &amp; EQUITY</b>								
Liabilities								91,222.62
Current Liabilities								0.00
Accounts Payable								0.00
Accounts Payable								0.00
Total Accounts Payable								0.00
Total Accounts Payable								0.00
Credit Cards								0.00
Total Credit Cards								0.00
Other Current Liabilities								0.00
Sales Tax Payable								0.00
Total Sales Tax Payable								0.00

**Seward Middle School**  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Total Other Current Liabilities</b>								
								<u>0.00</u>
<b>Total Current Liabilities</b>								
								0.00
<b>Long Term Liabilities</b>								
								0.00
<b>Total Long Term Liabilities</b>								
								<u>0.00</u>
<b>Total Liabilities</b>								
								0.00
<b>Equity</b>								
<b>Opening Bal Equity</b>								
General Journal	09/05/23	10089	Aurora Public School	XC entry fee	X	Athletics	-30.00	91,222.62
General Journal	09/05/23	10090	Jill Bisbee		X	Outdoor Ed	-109.88	91,192.62
General Journal	09/06/23	10091	Pepsi		X	Courtesy Fund	-171.15	91,082.74
General Journal	09/06/23	10092	Country Meats		X	Athletics	-236.00	90,911.59
General Journal	09/06/23	10093	Culligan Water	water	X	Courtesy Fund	-60.00	90,675.59
General Journal	09/06/23	10094	Dietze Music		X	Band	-124.90	90,615.59
General Journal	09/06/23	10095	Brad Schlegel		X	Outdoor Ed	-140.00	90,490.69
General Journal	09/06/23	10096	Lou's Sporting Goods		X	Athletics	-2,899.10	90,350.69
General Journal	09/07/23				X	-SPLIT-	560.50	87,451.59
General Journal	09/07/23	10097	Middle Creek Printing		X	Athletics	-1,004.20	88,012.09
General Journal	09/07/23	10098	Ryan Kratochvil		X	Athletics	-80.00	87,007.89
General Journal	09/07/23	10099	Bob Miers		X	Athletics	-80.00	86,927.89
General Journal	09/07/23	10100	Pac 'N Save		X	Sports Buitons	-303.20	86,847.89
General Journal	09/08/23				X	-SPLIT-	590.00	86,544.69
General Journal	09/11/23	10101	Elkhorn Mount Michae...	XC Entry Fee	X	Athletics	-60.00	87,134.69
General Journal	09/11/23	10102	School District of Sew...	Coach fees	X	Athletics	-53.89	87,074.69
General Journal	09/12/23	10103	Julia Daniels		X	Athletics	-75.00	87,020.80
General Journal	09/12/23	10104	Amy Harms		X	Athletics	-75.00	86,945.80
General Journal	09/12/23	10105	Tasha Osten		X	Athletics	-75.00	86,870.80
General Journal	09/12/23	10106	Chapters Books & Gifts		X	Library	-25.98	86,795.80
General Journal	09/12/23	10107	Art F/X Screenprinting		X	Interest	-168.75	86,769.82
General Journal	09/13/23	10108	JaLena Slack		X	PTO	-200.00	86,601.07
General Journal	09/13/23	10109	Josh Taylor		X	PTO	-200.00	86,401.07
General Journal	09/13/23	10110	Tyson Horn		X	Athletics	-35.85	86,201.07
								<u>86,165.22</u>

Seward Middle School  
Balance Sheet Detail  
As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
General Journal	09/14/23				X	-SPLIT-	1,122.75	87,287.97
General Journal	09/14/23	10111	Bill Dutton		X	Athletics	-80.00	87,207.97
General Journal	09/14/23	10112	Justin Hartman			Athletics	-80.00	87,127.97
General Journal	09/14/23	10113	Ryan Kratochvil			Athletics	-80.00	87,047.97
General Journal	09/14/23	10114	Bob Miers		X	Athletics	-80.00	86,967.97
General Journal	09/14/23	10115	Julia Daniels		X	Athletics	-90.00	86,877.97
General Journal	09/18/23	10116	Seth Fitzke		X	Athletics	-80.00	86,797.97
General Journal	09/18/23	10117	Ryan Kratochvil			Athletics	-80.00	86,717.97
General Journal	09/18/23	10118	Bob Miers		X	Athletics	-80.00	86,637.97
General Journal	09/19/23				X	-SPLIT-	923.80	87,561.77
General Journal	09/19/23	10119	Julia Daniels		X	Athletics	-100.00	87,461.77
General Journal	09/19/23	10120	Julie Christensen	TT Pictures	X	Yearbook	-129.60	87,332.17
General Journal	09/20/23	10121	Middle Creek Printing		X	Athletics	-340.00	86,992.17
General Journal	09/20/23	10122	Cash-Wa Distributing	Concession	X	Athletics	-2,407.47	84,584.70
General Journal	09/21/23	10123	Anna Covalt			Athletics	-75.00	84,509.70
General Journal	09/21/23	10124	Julia Daniels			Athletics	-75.00	84,434.70
General Journal	09/25/23	10125	Norris Middle School	XC Entry Fee		Athletics	-125.00	84,309.70
General Journal	09/25/23	10126	BSN Sports			Athletics	-327.48	83,982.22
General Journal	09/26/23	10127	Rixstine Recognition			Athletics	-548.92	83,433.30
General Journal	09/26/23	10128	Amazon Capital Servi...			Athletics	-114.94	83,318.36
General Journal	09/26/23	10129	Bill Dutton			Athletics	-80.00	83,238.36
General Journal	09/26/23	10130	Bob Miers			Athletics	-80.00	83,158.36
General Journal	09/26/23	10131	Taylor Wyatt		X	-SPLIT-	1,266.45	84,344.81
General Journal	09/27/23					Athletics	-90.00	84,254.81
General Journal	09/28/23	10132	Anna Covalt			Athletics	-90.00	84,164.81
General Journal	09/28/23	10133	Amy Harms			Athletics	-90.00	84,074.81
General Journal	09/28/23	10134	Tasha Osten			Athletics	-90.00	84,074.81
General Journal	09/29/23				X	Interest	225.00	84,299.81
General Journal	09/29/23	10135	Lula Belle	TT Shirts		Interest	-225.00	84,074.81
General Journal	09/29/23	10136	Dormino's			Athletics	-224.00	83,850.81
General Journal	09/30/23				X	Interest	54.20	83,905.01
Total Opening Bal Equity							-7,317.61	83,905.01
Retained Earnings								0.00
Total Retained Earnings								0.00

Seward Middle School  
**Balance Sheet Detail**  
 As of September 30, 2023

10/04/23

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Net Income								0.00
Total Net Income								0.00
Total Equity							-7,317.61	83,905.01
<b>TOTAL LIABILITIES &amp; EQUITY</b>							<b>-7,317.61</b>	<b>83,905.01</b>

**SEWARD HIGH SCHOOL**

**General Ledger Report**

**Financial Report**

**From Date:** 9/1/2023  
**To Date:** 09/30/2023

**From Acct:** 1  
**To Acct:** 999999

**Activity Accounts**

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	DUAL CREDIT CLASSES	\$8,333.15	\$0.00	\$0.00	\$0.00	\$8,333.15	\$0.00	\$8,333.15
105	ALTERNATIVE SCHOOL	\$268.84	\$0.00	\$0.00	\$0.00	\$268.84	\$0.00	\$268.84
110	ACT CLASS	\$379.96	\$0.00	\$0.00	\$0.00	\$379.96	\$0.00	\$379.96
115	HONOR SOCIETY	\$57.97	\$0.00	\$0.00	\$0.00	\$57.97	\$0.00	\$57.97
120	ALUMNI ASSOCIATION	\$738.03	\$0.00	\$0.00	\$0.00	\$738.03	\$0.00	\$738.03
125	GUIDANCE	\$659.46	\$0.00	\$0.00	\$0.00	\$659.46	\$0.00	\$659.46
126	AMBASSADORS	\$407.09	\$0.00	\$0.00	\$0.00	\$407.09	\$0.00	\$407.09
127	AP EXAMS	\$4,777.50	\$0.00	\$0.00	\$0.00	\$4,777.50	\$0.00	\$4,777.50
130	CAREER ACADEMY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
135	BOWLING	\$1,629.21	\$0.00	\$0.00	\$0.00	\$1,629.21	\$0.00	\$1,629.21
137	UNIFIED BOWLING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
140	FOOTBALL	\$721.86	\$12,710.00	\$(4,757.00)	\$0.00	\$8,674.86	\$0.00	\$8,674.86
142	FOOTBALL-UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
144	GIRLS WRESTLING	\$1,367.49	\$0.00	\$0.00	\$0.00	\$1,367.49	\$0.00	\$1,367.49
145	WRESTLING	\$1,376.27	\$0.00	\$0.00	\$0.00	\$1,376.27	\$0.00	\$1,376.27
147	X-COUNTRY	\$722.67	\$965.00	\$(185.48)	\$0.00	\$1,502.19	\$0.00	\$1,502.19
149	TRACK	\$2,114.10	\$0.00	\$0.00	\$0.00	\$2,114.10	\$0.00	\$2,114.10
150	GIRLS BB CAMP	\$3,235.70	\$0.00	\$0.00	\$0.00	\$3,235.70	\$0.00	\$3,235.70
155	BOYS BB CAMP	\$9,071.98	\$0.00	\$0.00	\$0.00	\$9,071.98	\$0.00	\$9,071.98
160	BOYS SOCCER	\$470.21	\$0.00	\$0.00	\$0.00	\$470.21	\$0.00	\$470.21
165	GIRLS SOCCER	\$2,281.93	\$0.00	\$0.00	\$0.00	\$2,281.93	\$0.00	\$2,281.93
170	SOFTBALL	\$3,847.89	\$0.00	\$0.00	\$0.00	\$3,847.89	\$0.00	\$3,847.89
175	VOLLEYBALL	\$4,132.93	\$0.00	\$0.00	\$0.00	\$4,132.93	\$0.00	\$4,132.93
180	VIDEO ACCOUNT	\$4,315.74	\$0.00	\$0.00	\$0.00	\$4,315.74	\$0.00	\$4,315.74
185	BASEBALL	\$3,838.67	\$0.00	\$0.00	\$0.00	\$3,838.67	\$0.00	\$3,838.67
190	GIRLS GOLF	\$1,057.45	\$0.00	\$0.00	\$0.00	\$1,057.45	\$0.00	\$1,057.45
195	BOYS GOLF	\$985.20	\$0.00	\$0.00	\$0.00	\$985.20	\$0.00	\$985.20
198	POWERLIFTING	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
200	SMUTNY SCHOLARSHIP	\$(100.00)	\$0.00	\$0.00	\$0.00	\$(100.00)	\$0.00	\$(100.00)
225	ACADEMIC CONTESTS	\$1,410.00	\$0.00	\$(374.98)	\$0.00	\$1,035.02	\$0.00	\$1,035.02
230	SCIP	\$342.50	\$0.00	\$0.00	\$0.00	\$342.50	\$0.00	\$342.50
240	THORELL SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250	PEPSI SCHOLARSHIPS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
260	SCHOLARSHIP ACCT.	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
270	BOWMASTER SCHOLARSHIP	\$(375.00)	\$0.00	\$0.00	\$0.00	\$(375.00)	\$0.00	\$(375.00)
275	CONCESSIONS	\$10,470.48	\$15,218.25	\$(8,804.43)	\$0.00	\$16,884.30	\$0.00	\$16,884.30
300	Teacher Pop Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	VENDING SALES	\$5,935.11	\$795.00	\$(940.17)	\$0.00	\$5,789.94	\$0.00	\$5,789.94
315	DLC ACCOUNT	\$25.81	\$0.00	\$0.00	\$0.00	\$25.81	\$0.00	\$25.81
330	DRIVER EDUCATION	\$5,230.00	\$160.00	\$0.00	\$0.00	\$5,390.00	\$0.00	\$5,390.00
400	FBLA	\$(121.76)	\$325.00	\$(410.00)	\$0.00	\$(206.76)	\$0.00	\$(206.76)
410	FFA	\$14,791.75	\$3,925.00	\$(582.80)	\$0.00	\$18,133.95	\$0.00	\$18,133.95
415	FCS LAB FEES	\$8,516.50	\$180.00	\$0.00	\$0.00	\$8,696.50	\$0.00	\$8,696.50
418	DISTRICT 2 FCCLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
420	FCCLA	\$6,123.20	\$20.00	\$(39.65)	\$0.00	\$6,103.55	\$0.00	\$6,103.55
425	DRILL TEAM/DANCE	\$2,886.82	\$0.00	\$0.00	\$0.00	\$2,886.82	\$0.00	\$2,886.82
430	SOCIAL MEDIA TEAM	\$11,531.18	\$540.00	\$(100.00)	\$(4,700.00)	\$7,271.18	\$0.00	\$7,271.18
440	LEADERSHIP TEAM	\$2,607.07	\$1,935.00	\$(1,001.08)	\$0.00	\$3,540.99	\$0.00	\$3,540.99
445	E SPORTS	\$351.41	\$0.00	\$0.00	\$(145.00)	\$206.41	\$0.00	\$206.41
450	MATH	\$44.46	\$0.00	\$0.00	\$0.00	\$44.46	\$0.00	\$44.46
460	SCIENCE LAB FEES	\$243.57	\$0.00	\$0.00	\$0.00	\$243.57	\$0.00	\$243.57

**SEWARD HIGH SCHOOL**

**General Ledger Report**

**Financial Report**

**From Date:** 9/1/2023  
**To Date:** 09/30/2023

**From Acct:** 1  
**To Acct:** 999999

**Activity Accounts**

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
470	KEY CLUB	\$8,609.53	\$651.00	\$(572.00)	\$0.00	\$8,688.53	\$0.00	\$8,688.53
475	SPANISH ACCOUNT	\$66.94	\$0.00	\$0.00	\$0.00	\$66.94	\$0.00	\$66.94
490	ART	\$3,135.64	\$155.00	\$0.00	\$145.00	\$3,435.64	\$0.00	\$3,435.64
495	Study Abroad	\$674.27	\$0.00	\$0.00	\$0.00	\$674.27	\$0.00	\$674.27
500	YEARBOOK	\$3,084.24	\$630.00	\$(7,728.11)	\$4,700.00	\$686.13	\$0.00	\$686.13
520	BAND TRIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
525	SPANISH/SCIENCE TRIP	\$504.75	\$1,012.00	\$(600.00)	\$0.00	\$916.75	\$0.00	\$916.75
530	SPEECH	\$1,169.65	\$0.00	\$0.00	\$0.00	\$1,169.65	\$0.00	\$1,169.65
535	DRAMATICS	\$5,475.31	\$0.00	\$0.00	\$0.00	\$5,475.31	\$0.00	\$5,475.31
540	LIBRARY	\$1,489.10	\$0.00	\$0.00	\$0.00	\$1,489.10	\$0.00	\$1,489.10
542	EDUCATORS RISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
545	ALL SCHOOL READS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
550	BAND	\$809.10	\$3,659.76	\$(2,800.50)	\$0.00	\$1,668.36	\$0.00	\$1,668.36
554	CHEERLEADERS	\$6,676.97	\$0.00	\$(5,142.90)	\$0.00	\$1,534.07	\$0.00	\$1,534.07
555	CHORUS	\$21,151.42	\$10,461.00	\$(3,820.02)	\$0.00	\$27,792.40	\$0.00	\$27,792.40
557	SKILLS/TECHNICAL SCIENCE	\$710.00	\$220.00	\$0.00	\$0.00	\$930.00	\$0.00	\$930.00
560	INDUSTRIAL ARTS/WOODS	\$398.89	\$405.00	\$0.00	\$0.00	\$803.89	\$0.00	\$803.89
565	TECH PREP/SKILLS USA	\$591.68	\$1,203.00	\$(480.00)	\$0.00	\$1,314.68	\$0.00	\$1,314.68
570	AUTO/WELDING	\$829.45	\$105.00	\$0.00	\$0.00	\$934.45	\$0.00	\$934.45
575	POWER DRIVE	\$76.57	\$0.00	\$0.00	\$0.00	\$76.57	\$0.00	\$76.57
580	PAY TO PLAY	\$5,854.47	\$820.00	\$0.00	\$0.00	\$6,674.47	\$0.00	\$6,674.47
600	PHYSICAL EDUCATION	\$34.11	\$0.00	\$0.00	\$0.00	\$34.11	\$0.00	\$34.11
615	REVOLVING ACCT	\$250.12	\$0.00	\$0.00	\$0.00	\$250.12	\$0.00	\$250.12
620	NOW ACCOUNT	\$8,113.99	\$171.88	\$0.00	\$0.00	\$8,285.87	\$0.00	\$8,285.87
700	SOCIAL STUDIES SCHOL	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
800	ATHLETICS	\$47,184.87	\$30,177.00	\$(25,824.92)	\$0.00	\$51,536.95	\$0.00	\$51,536.95
825	WEIGHTROOM	\$129.19	\$0.00	\$0.00	\$0.00	\$129.19	\$0.00	\$129.19
850	PRIDE	\$47.30	\$0.00	\$(25.70)	\$0.00	\$21.60	\$0.00	\$21.60
860	AOK	\$393.91	\$0.00	\$0.00	\$0.00	\$393.91	\$0.00	\$393.91
865	HOPE SQUAD	\$135.74	\$0.00	\$0.00	\$0.00	\$135.74	\$0.00	\$135.74
870	STUDENT HELP FUND	\$447.48	\$0.00	\$0.00	\$0.00	\$447.48	\$0.00	\$447.48
900	MEMORIALS	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$70.00
950	IPAD FEES	\$7,592.60	\$160.00	\$(1,189.19)	\$0.00	\$6,563.41	\$0.00	\$6,563.41
955	HORTICULTURE	\$505.00	\$0.00	\$0.00	\$0.00	\$505.00	\$0.00	\$505.00
2015	CLASS OF 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2016	CLASS OF 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2017	CLASS OF 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2018	CLASS OF 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2019	CLASS OF 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2020	CLASS OF 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2021	Class of 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2022	CLASS OF 2022	\$805.17	\$0.00	\$0.00	\$0.00	\$805.17	\$0.00	\$805.17
2023	CLASS OF 2023	\$1,472.73	\$0.00	\$0.00	\$0.00	\$1,472.73	\$0.00	\$1,472.73
2024	CLASS OF 2024	\$1,768.26	\$0.00	\$(12.00)	\$0.00	\$1,756.26	\$0.00	\$1,756.26
2025	CLASS OF 2025	\$2,871.00	\$0.00	\$0.00	\$0.00	\$2,871.00	\$0.00	\$2,871.00
2026	CLASS OF 2026	\$1,617.00	\$0.00	\$0.00	\$0.00	\$1,617.00	\$0.00	\$1,617.00
<b>Activity Accounts Grand Total</b>		<b>\$263,690.85</b>	<b>\$86,603.89</b>	<b>\$(65,390.93)</b>	<b>\$0.00</b>	<b>\$284,903.81</b>	<b>\$0.00</b>	<b>\$284,903.81</b>

SEWARD HIGH SCHOOL

General Ledger Report  
Financial Report

From Date: 9/1/2023  
To Date: 09/30/2023

From Acct: 1  
To Acct: 999999

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
992 CHECK ACCOUNT	\$263,690.85	\$86,603.89	\$(65,390.93)	\$0.00	\$284,903.81	\$0.00	\$284,903.81
<b>General Ledger Grand Total</b>	<b>\$263,690.85</b>	<b>\$86,603.89</b>	<b>\$(65,390.93)</b>	<b>\$0.00</b>	<b>\$284,903.81</b>	<b>\$0.00</b>	<b>\$284,903.81</b>

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Mary Russell Date: 10/3/23  
Principal: [Signature] Date: 10/3/23

**SEWARD HIGH SCHOOL  
Bank Reconciliation Report**

Date From 9/1/2023  
Date to 09/30/2023

**Checking Account  
992**

Ending Balance on Statement Dated : 09/30/2023	\$309,103.68
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$24,199.87
Cash Balance as of : 09/30/2023	<u>\$284,903.81 ***</u>

Cash Balance for Checking as of 9/1/2023	\$263,690.85
Add: Total Deposits (Bank Deposits):	\$86,603.89
Less: Total Checks and Withdrawals:	(\$65,390.93)
Computer Cash Balance as of : 09/30/2023	<u>\$284,903.81 ***</u>

**Summary of Asset Accounts**

<u>Gl Acct</u>	<u>Account Name</u>	<u>Begin Bal</u>	<u>Recpt/JV</u>	<u>Disb/JV</u>	<u>Transfer</u>	<u>End Bal.</u>
992	CHECK ACCOUNT	\$263,690.85	\$86,603.89	(\$65,390.93)	\$0.00	\$284,903.81 ***
<b>Grand Total</b>		<b>\$263,690.85</b>	<b>\$86,603.89</b>	<b>(\$65,390.93)</b>	<b>\$0.00</b>	<b>\$284,903.81</b>

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Mary Cassell Date: 10/3/23  
Principal: [Signature] Date: 10/3/23

**\*\*\* Entries Must Match**

**SEWARD HIGH SCHOOL**  
**Reconciliation Activity Account Report**

From Date: 9/1/2023
To Date: 09/30/2023

From Acct: 800
To Acct: 800

Date	Payee Source Note	Invoice	PO	Doc Ref	Recp/JV	Disb/JV	Transfer	Balance	Offset Acct
<b>Activity Acct: 800 - ATHLETICS</b>							<b>Beginning Balance: \$47,184.87</b>		
<b>Advisor: John Moody</b>									
9/1/23	RECEIPTS VB GATE - LAKEVIEW			7951	\$501.00	\$0.00	\$0.00	\$47,685.87	992
9/1/23	RECEIPTS ACTIVITY PASS			7955	\$20.00	\$0.00	\$0.00	\$47,705.87	992
9/1/23	JEREMY BENEDICT JV SB OFFICIAL - STANDING BEAR		15847	60252	\$0.00	\$60.00	\$0.00	\$47,645.87	992
9/1/23	JOHN SMITH JV SB OFFICIAL - STANDING BEAR		15847	60253	\$0.00	\$60.00	\$0.00	\$47,585.87	992
9/1/23	TONY CONELL JV FB OFFICIAL - YORK		15848	60254	\$0.00	\$75.00	\$0.00	\$47,510.87	992
9/1/23	RICHARD SOUKUP JV FB OFFICIAL - YORK		15848	60255	\$0.00	\$75.00	\$0.00	\$47,435.87	992
9/1/23	SIDELINE POWER, LLC 20' EXTENSION CABLE	10729	15849	60256	\$0.00	\$46.95	\$0.00	\$47,388.92	992
9/5/23	AWARDS UNLIMITED NEW RECORD BOARDS	84972	15851	60261	\$0.00	\$450.00	\$0.00	\$46,938.92	992
9/5/23	AWARDS UNLIMITED NEXT LEVEL PLATES	6495, 7692	15851	60261	\$0.00	\$18.70	\$0.00	\$46,920.22	992
9/5/23	RYAN KRATOCHVIL JV FB OFFICIAL - YORK		15848	60262	\$0.00	\$75.00	\$0.00	\$46,845.22	992
9/6/23	RECEIPTS JV FB GATE - YORK			7957	\$576.00	\$0.00	\$0.00	\$47,421.22	992
9/6/23	RECEIPTS JV SB GATE - L STNDNG BEAR			7958	\$211.00	\$0.00	\$0.00	\$47,632.22	992
9/6/23	SCOTT WAGNER SB OFFICIAL - BEATRICE		15859	60268	\$0.00	\$120.00	\$0.00	\$47,512.22	992
9/6/23	JD HOODETRAAT SB OFFICIAL - BEATRICE		15859	60269	\$0.00	\$120.00	\$0.00	\$47,392.22	992
9/6/23	SHELTON-DEHAAN COMF ULTRA SND MACH CALIBRATION	1106051	15673	60270	\$0.00	\$190.00	\$0.00	\$47,202.22	992
9/7/23	ALAN MAKOVICKA FB OFFICIAL - NORTHWEST		15861	60271	\$0.00	\$120.00	\$0.00	\$47,082.22	992
9/7/23	MATTHEW WILKINSON FB OFFICIAL - NORTHWEST		15861	60272	\$0.00	\$120.00	\$0.00	\$46,962.22	992
9/7/23	PATRICK CLARE FB OFFICIAL - NORTHWEST		15861	60273	\$0.00	\$120.00	\$0.00	\$46,842.22	992
9/7/23	ADAM SMITH FB OFFICIAL - NORTHWEST		15861	60274	\$0.00	\$120.00	\$0.00	\$46,722.22	992
9/7/23	MIKE LARSON FB OFFICIAL - NORTHWEST		15861	60275	\$0.00	\$120.00	\$0.00	\$46,602.22	992
9/11/23	RECEIPTS SB GATE - BEATRICE			7959	\$330.00	\$0.00	\$0.00	\$46,932.22	992
9/11/23	RECEIPTS FB GATE - NORTHWEST			7961	\$2,891.00	\$0.00	\$0.00	\$49,823.22	992
9/11/23	JUSTIN HARTMAN JV SB OFFICIAL - DC AQUINAS		15860	60277	\$0.00	\$120.00	\$0.00	\$49,703.22	992
9/11/23	JASON WAGENKNECHT JV SB OFFICIAL - DC AQUINAS		15860	60278	\$0.00	\$120.00	\$0.00	\$49,583.22	992
9/12/23	RECEIPTS JV SB GATE - AQUINAS			7962	\$117.00	\$0.00	\$0.00	\$49,700.22	992

**SEWARD HIGH SCHOOL**

**Reconciliation Activity Account Report**

**From Date:** 9/1/2023  
**To Date:** 09/30/2023

**From Acct:** 800  
**To Acct:** 800

Date	Payee Source Note	Invoice	PO	Doc Ref	Recp/JV	Disb/JV	Transfer	Balance	Offset Acct
9/12/23	MERLES FLOWER SHOP SENIOR NIGHT FLOWERS	0000441	15874	60285	\$0.00	\$4.50	\$0.00	\$49,695.72	992
9/14/23	TONY CONELL 9TH FB OFFICIAL - LNW		15884	60294	\$0.00	\$75.00	\$0.00	\$49,620.72	992
9/14/23	RICHARD SOUKUP 9TH FB OFFICIAL - LNW		15884	60295	\$0.00	\$75.00	\$0.00	\$49,545.72	992
9/14/23	CHUCK GUBBELS VB OFFICIAL - FILLMORE CENT		15883	60296	\$0.00	\$165.00	\$0.00	\$49,380.72	992
9/14/23	JODI HUGHES VB LINE JUDGING		15883	60297	\$0.00	\$50.00	\$0.00	\$49,330.72	992
9/14/23	MARK HACKETT VB OFFICIAL - FILLMORE CENT		15883	60298	\$0.00	\$165.00	\$0.00	\$49,165.72	992
9/14/23	AURORA HIGH SCHOOL XC INVITE ENTRY		15878	60304	\$0.00	\$100.00	\$0.00	\$49,065.72	992
9/14/23	NORRIS PUBLIC SCHOOLS VB INVITE ENTRY		15879	60305	\$0.00	\$160.00	\$0.00	\$48,905.72	992
9/14/23	FAIRBURY HIGH SCHOOL G GOLF INVITE ENTRY		15880	60306	\$0.00	\$100.00	\$0.00	\$48,805.72	992
9/14/23	BENNINGTON HIGH SCHC XC INVITE ENTRY		15881	60307	\$0.00	\$170.00	\$0.00	\$48,635.72	992
9/14/23	CRETE HIGH SCHOOL G GOLF INVITE ENTRY		15882	60308	\$0.00	\$100.00	\$0.00	\$48,535.72	992
9/14/23	JAMIE OFFER REIMB - INTERST BATTERIES		15875	60309	\$0.00	\$135.90	\$0.00	\$48,399.82	992
9/14/23	CASH EXTRA GATE/CONCESSION		15895	60314	\$0.00	\$1,700.00	\$0.00	\$46,699.82	992
9/15/23	RECEIPTS VB GATE - FILLMORE CENT			7964	\$496.00	\$0.00	\$0.00	\$47,195.82	992
9/15/23	RECEIPTS 9TH FB GATE - LNW			7965	\$686.00	\$0.00	\$0.00	\$47,881.82	992
9/15/23	BRIAN WILES FB OFFICIAL - HASTINGS		15885	60315	\$0.00	\$120.00	\$0.00	\$47,761.82	992
9/15/23	NICK TASICH FB OFFICIAL - HASTINGS		15885	60316	\$0.00	\$120.00	\$0.00	\$47,641.82	992
9/15/23	TODD LANHAM FB OFFICIAL - HASTINGS		15885	60317	\$0.00	\$120.00	\$0.00	\$47,521.82	992
9/15/23	VERN SCHULTE FB OFFICIAL - HASTINGS		15885	60318	\$0.00	\$120.00	\$0.00	\$47,401.82	992
9/15/23	LOGAN BREDEMEIER FB OFFICIAL - HASTINGS		15885	60319	\$0.00	\$120.00	\$0.00	\$47,281.82	992
9/15/23	JACKIE STEINER VB TOURN OFFICIAL		15886	60320	\$0.00	\$242.19	\$0.00	\$47,039.63	992
9/15/23	KIM KWAPNIOSKI VB TOURN OFFICIAL		15886	60321	\$0.00	\$290.63	\$0.00	\$46,749.00	992
9/15/23	HILIARY VANNESS VB TOURN OFFICIAL		15886	60322	\$0.00	\$242.19	\$0.00	\$46,506.81	992
9/15/23	CHUCK TAYLOR VB TOURN OFFICIAL		15886	60323	\$0.00	\$387.50	\$0.00	\$46,119.31	992
9/15/23	PAUL KEENEY VB TOURN OFFICIAL		15886	60324	\$0.00	\$387.50	\$0.00	\$45,731.81	992
9/15/23	PAM FRANCK VB LINE JUDGING		15886	60325	\$0.00	\$36.00	\$0.00	\$45,695.81	992
9/15/23	LACEY KOCH		15886	60326	\$0.00	\$48.00	\$0.00	\$45,647.81	992

**SEWARD HIGH SCHOOL**

**Reconciliation Activity Account Report**

**From Date:** 9/1/2023  
**To Date:** 09/30/2023

**From Acct:** 800  
**To Acct:** 800

Date	Payee Source Note	Invoice	PO	Doc Ref	Recp/JV	Disb/JV	Transfer	Balance	Offset Acct
9/15/23	VB LINE JUDGING MORGAN CRAIG		15886	60327	\$0.00	\$48.00	\$0.00	\$45,599.81	992
9/15/23	VB LINE JUDGING LEIGHTON LIMBACK		15886	60328	\$0.00	\$48.00	\$0.00	\$45,551.81	992
9/15/23	VB LINE JUDGING SOPHIA HEASTON		15886	60329	\$0.00	\$36.00	\$0.00	\$45,515.81	992
9/15/23	VB LINE JUDGING HANNAH MOODY		15886	60330	\$0.00	\$48.00	\$0.00	\$45,467.81	992
9/15/23	VB LINE JUDGING JULIE MOODY		15886	60331	\$0.00	\$45.00	\$0.00	\$45,422.81	992
9/15/23	VB SCOREBOOK HASTINGS ST CECILIA HS		15896	60332	\$0.00	\$175.00	\$0.00	\$45,247.81	992
9/15/23	SB INVITE ENTRY BEATRICE HIGH SCHOOL		15897	60333	\$0.00	\$100.00	\$0.00	\$45,147.81	992
9/15/23	JV VB ENTRY NORTH PLATTE HIGH SCH		15898	60334	\$0.00	\$70.00	\$0.00	\$45,077.81	992
9/18/23	RECEIPTS EXTRA GATE / CONCESSION			7966	\$1,700.00	\$0.00	\$0.00	\$46,777.81	992
9/18/23	RECEIPTS FB GATE - HASTINGS			7967	\$3,147.00	\$0.00	\$0.00	\$49,924.81	992
9/18/23	RECEIPTS V VB TOURN GATE			7968	\$1,894.00	\$0.00	\$0.00	\$51,818.81	992
9/18/23	NORTH PLATTE HIGH SCH VOID: GAME CANCELLED		15898	60334	\$0.00	(\$70.00)	\$0.00	\$51,888.81	992
9/18/23	TIMOTHY ELLINGSON JV FB OFFICIAL - BEATRICE		15904	60335	\$0.00	\$75.00	\$0.00	\$51,813.81	992
9/18/23	RICK STROMER JV FB OFFICIAL - BEATRICE		15904	60336	\$0.00	\$75.00	\$0.00	\$51,738.81	992
9/18/23	LYLE ZIEMS JV FB OFFICIAL - BEATRICE		15904	60337	\$0.00	\$75.00	\$0.00	\$51,663.81	992
9/18/23	TANNER YORGES JV FB OFFICIAL - BEATRICE		15904	60338	\$0.00	\$75.00	\$0.00	\$51,588.81	992
9/19/23	RECEIPTS JV FB GATE - BEATRICE			7972	\$391.00	\$0.00	\$0.00	\$51,979.81	992
9/19/23	LANDON BLOEDORN SB OFFICIAL - BISHOP NEUMANN		15910	60344	\$0.00	\$120.00	\$0.00	\$51,859.81	992
9/19/23	MELANIE NUTT SB OFFICIAL - BISHOP NEUMANN		15910	60345	\$0.00	\$120.00	\$0.00	\$51,739.81	992
9/20/23	SIDELINE POWER, LLC COACHING HEADSETS	10906	15674	60355	\$0.00	\$5,000.00	\$0.00	\$46,739.81	992
9/20/23	GREG MORRIS SB OFFICIAL - GICC		15911	60356	\$0.00	\$120.00	\$0.00	\$46,619.81	992
9/20/23	BROCK LLICK SB OFFICIAL - GICC		15911	60357	\$0.00	\$120.00	\$0.00	\$46,499.81	992
9/21/23	PRO-TUFF DECALS FB HELMET DECALS	145248	15712	60358	\$0.00	\$983.52	\$0.00	\$45,516.29	992
9/21/23	PRO-TUFF DECALS VOID: PRINT ERROR	145248	15712	60358	\$0.00	(\$983.52)	\$0.00	\$46,499.81	992
9/21/23	PRO-TUFF DECALS FB HELMET DECALS	145248	15712	60359	\$0.00	\$983.52	\$0.00	\$45,516.29	992
9/22/23	RECEIPTS SB GATE - BISHOP NEUMANN			7976	\$395.00	\$0.00	\$0.00	\$45,911.29	992

**SEWARD HIGH SCHOOL**  
**Reconciliation Activity Account Report**

<b>From Date:</b> 9/1/2023
<b>To Date:</b> 09/30/2023

<b>From Acct:</b> 800
<b>To Acct:</b> 800

Date	Payee Source Note	Invoice	PO	Doc Ref	Recp/JV	Disb/JV	Transfer	Balance	Offset Acct
9/22/23	RECEIPTS SB GATE - GICC			7977	\$378.00	\$0.00	\$0.00	\$46,289.29	992
9/22/23	RECEIPTS ACTIVITY PASSES			7978	\$6,475.00	\$0.00	\$0.00	\$52,764.29	992
9/22/23	MT MICHAEL HIGH SCHO XC INVITE ENTRY		15925	60364	\$0.00	\$120.00	\$0.00	\$52,644.29	992
9/22/23	AQUINAS HIGH SCHOOL XC INVITE ENTRY		15926	60365	\$0.00	\$150.00	\$0.00	\$52,494.29	992
9/25/23	SPORTS EXPRESS ADMIN STAFF PULLOVERS	E 104687	15929	60367	\$0.00	\$1,180.60	\$0.00	\$51,313.69	992
9/25/23	GREG LOVETTE SB OFFICIAL - WAVERLY		15930	60368	\$0.00	\$120.00	\$0.00	\$51,193.69	992
9/25/23	JD HOODETRAAT SB OFFICIAL - WAVERLY		15930	60369	\$0.00	\$120.00	\$0.00	\$51,073.69	992
9/25/23	KIRK LOTT JV FB OFFICIAL - NORRIS		15931	60370	\$0.00	\$75.00	\$0.00	\$50,998.69	992
9/25/23	LIAM KREIKMEIER JV FB OFFICIAL - NORRIS		15931	60371	\$0.00	\$75.00	\$0.00	\$50,923.69	992
9/25/23	JAY STOA JV FB OFFICIAL - NORRIS		15931	60372	\$0.00	\$75.00	\$0.00	\$50,848.69	992
9/25/23	TREVOR WESTERHOLT JV FB OFFICIAL - NORRIS		15931	60373	\$0.00	\$75.00	\$0.00	\$50,773.69	992
9/25/23	JASON HARSTICK VB OFFICIAL - LNW		15932	60374	\$0.00	\$165.00	\$0.00	\$50,608.69	992
9/25/23	MARK HICKSON VB OFFICIAL - LNW		15932	60375	\$0.00	\$165.00	\$0.00	\$50,443.69	992
9/25/23	TONY CONELL 9TH FB OFFICIAL - YORK		15933	60376	\$0.00	\$75.00	\$0.00	\$50,368.69	992
9/25/23	RICHARD SOUKUP 9TH FB OFFICIAL - YORK		15933	60377	\$0.00	\$75.00	\$0.00	\$50,293.69	992
9/25/23	RYAN KRATOCHVIL 9TH FB OFFICIAL - YORK		15933	60378	\$0.00	\$75.00	\$0.00	\$50,218.69	992
9/25/23	BSN SPORTS FB SHLDR INJURY PADS	922790843	15672	60379	\$0.00	\$94.08	\$0.00	\$50,124.61	992
9/26/23	RECEIPTS SB GATE - WAVERLY			7985	\$451.00	\$0.00	\$0.00	\$50,575.61	992
9/26/23	RECEIPTS JV FB GATE - NORRIS			7986	\$505.00	\$0.00	\$0.00	\$51,080.61	992
9/27/23	RECEIPTS VB GATE - LNW			7996	\$545.00	\$0.00	\$0.00	\$51,625.61	992
9/27/23	RECEIPTS 9TH FB GATE - YORK			7997	\$538.00	\$0.00	\$0.00	\$52,163.61	992
9/27/23	RECEIPTS ACTIVITY PASSES			7999	\$170.00	\$0.00	\$0.00	\$52,333.61	992
9/27/23	RECEIPTS NE ORTHOP CNTR - IMPACT SUB			8002	\$730.00	\$0.00	\$0.00	\$53,063.61	992
9/27/23	RECEIPTS TRACK SHORTS - WIESEMAN			8004	\$60.00	\$0.00	\$0.00	\$53,123.61	992
9/27/23	RECEIPTS UNIFORM DONATIONS			8006	\$2,000.00	\$0.00	\$0.00	\$55,123.61	992
9/28/23	RECEIPTS CENTRAL CONF - XC TIMING			8014	\$500.00	\$0.00	\$0.00	\$55,623.61	992
9/28/23	RECEIPTS			8015	\$4,470.00	\$0.00	\$0.00	\$60,093.61	992

**SEWARD HIGH SCHOOL**  
**Reconciliation Activity Account Report**

**From Date:** 9/1/2023  
**To Date:** 09/30/2023

**From Acct:** 800  
**To Acct:** 800

Date	Payee Source Note	Invoice	PO	Doc Ref	Recp/JV	Disb/JV	Transfer	Balance	Offset Acct
	GOLF, XC, VB & SB ENTRIES								
9/28/23	AWARDS UNLIMITED NEXT LEVEL PLATES	87235	15677	60384	\$0.00	\$62.51	\$0.00	\$60,031.10	992
9/28/23	AWARDS UNLIMITED VOID: PRINT ERROR	87235	15677	60384	\$0.00	(\$62.51)	\$0.00	\$60,093.61	992
9/28/23	AWARDS UNLIMITED NEXT LEVEL PLATES	87235	15677	60385	\$0.00	\$62.51	\$0.00	\$60,031.10	992
9/28/23	BRYAN RUMP FB OFFICIAL - LNW		15935	60386	\$0.00	\$120.00	\$0.00	\$59,911.10	992
9/28/23	GREG RUMP FB OFFICIAL - LNW		15935	60387	\$0.00	\$120.00	\$0.00	\$59,791.10	992
9/28/23	BRADY RUMP FB OFFICIAL - LNW		15935	60388	\$0.00	\$120.00	\$0.00	\$59,671.10	992
9/28/23	NATE RUMP FB OFFICIAL - LNW		15935	60389	\$0.00	\$120.00	\$0.00	\$59,551.10	992
9/28/23	BRADEN RUMP FB OFFICIAL - LNW		15935	60390	\$0.00	\$120.00	\$0.00	\$59,431.10	992
9/29/23	NORRIS PUBLIC SCHOOLS REFUND G GOLF ENTRY		15944	60393	\$0.00	\$95.00	\$0.00	\$59,336.10	992
9/29/23	AURORA HIGH SCHOOL REFUND G GOLF ENTRY		15944	60394	\$0.00	\$95.00	\$0.00	\$59,241.10	992
9/29/23	ELKHORN SOUTH HIGH S REFUND G GOLF ENTRY		15944	60395	\$0.00	\$95.00	\$0.00	\$59,146.10	992
9/29/23	FAIRBURY HIGH SCHOOL REFUND G GOLF ENTRY		15944	60396	\$0.00	\$95.00	\$0.00	\$59,051.10	992
9/29/23	GRAND ISLAND NORTHW REFUND G GOLF ENTRY		15944	60397	\$0.00	\$95.00	\$0.00	\$58,956.10	992
9/29/23	YORK HIGH SCHOOL REFUND G GOLF ENTRY		15944	60398	\$0.00	\$95.00	\$0.00	\$58,861.10	992
9/29/23	YORK HIGH SCHOOL DIST GOLF ENTRY		15942	60399	\$0.00	\$150.00	\$0.00	\$58,711.10	992
9/29/23	RAYMOND CENTRAL HIG VB INVITE ENTRY		15941	60400	\$0.00	\$150.00	\$0.00	\$58,561.10	992
9/29/23	ADAMS CENTRAL HS CONF GOLF ENTRY		15940	60401	\$0.00	\$125.00	\$0.00	\$58,436.10	992
9/29/23	AQUINAS HIGH SCHOOL XC INVITE ENTRY		15939	60402	\$0.00	\$150.00	\$0.00	\$58,286.10	992
9/29/23	RIDDELL/ALL AMERICAN FB SPEED JERSEYS	951912379	15713	60403	\$0.00	\$6,311.15	\$0.00	\$51,974.95	992
9/29/23	JERRY WALL SB OFFICIAL - SUB DIST		15678	60404	\$0.00	\$243.00	\$0.00	\$51,731.95	992
9/29/23	MIKE HERZ SB OFFICIAL - SUB DIST		15678	60405	\$0.00	\$195.00	\$0.00	\$51,536.95	992
<b>Totals</b>					<b>\$30,177.00</b>	<b>\$25,824.92</b>	<b>\$0.00</b>	<b>\$51,536.95</b>	

Accounts Payable	<u>\$0.00</u>
Working Balance	<u>\$51,536.95</u>
Currently Encumbered (PO)	<u>\$0.00</u>

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Mary Russell Date: 10/13/23  
Principal: [Signature] Date: 10/13/23

**SCHOOL DISTRICT OF SEWARD  
PROPOSED WARRANTS  
OCTOBER 9, 2023**

Salaries for September	Salaries	696,093.65
NIC Nebraska	Transportation	15.00
Jones Bank	FIT/FICA	23,880.18
Tennessee Child Support	Garnishment	9.99
Jones Bank	H.S.A. Payments	39,849.32
Jones Bank	FIT/FICA	174,068.27
Nebraska Child Support	Garnishment	1,160.00
ASPIRE	403b	7,300.00
Jones Bank	FIT/FICA	20,385.65
Tennessee Child Support	Garnishment	9.99
NPERS	Retirement	187,112.81
NE Dept. of Revenue	State Tax	33,468.53
Pay Flex	Section 125	4,732.53
Amazon Capital Services	Supplies	2,616.51
American Mathematics Competitions	HAL	164.00
Ameritas	Vision Insurance	1,090.16
Andersen, Jennifer	Supplies	11.94
Atlas Pen & Pencil	Supplies	43.20
Awards Unlimited	Other	16.20
Baker, Noelle	Supplies	95.51
Baker & Taylor	Books	31.61
Bern's Body Shop Inc	Transportation	208.00
Bishop Business	Supplies	836.29
BlueCross BlueShield	Health Insurance	239,642.42
Busco, Inc	Transportation	131.08
Campbells Cleaning	Services	16,750.00
CDWG	Technology	588.85
Centeno, Marrassa	Services	81.58
Central Nebraska Rehabilitation Services	Pupil Services	4,947.42
City of Seward Utility Dept	Utilities	47,871.39
Collection Associates	Garnishment	195.31
Conner Roofing	Maintenance	4,750.00
Connot, Megan	Subscription	144.00
Cornhusker International Trucks	Transportation	568.45
Credit Management Services Inc	Garnishment	218.20
Culligan	Maintenance	155.00
DAS	Distance Learning	267.63
Decker Equipment	Maintenance	332.96
Demco	Supplies	79.62
Dietze Music	Supplies	107.83
Eakes	Maintenance	714.72
Echo Group	Grounds	518.46
Emerson, Halee	Subscription	144.00
Engineered Controls	Maintenance	1,136.50
ESU 6	ESU Expense	15,654.12
ESUCC	Subscription	15,966.60
Farmers Coop	Grounds	369.00
Grainger	Maintenance	412.23
Hardwood Heaven	Supplies	839.18
Heather Guarantee LLC	Garnishment	191.26
Imagine Learning LLC	ESSERS III	5,495.00
Jena-Baptiste, Decua	Mileage	100.10
Jonas, Allison	Mileage	228.80

**SCHOOL DISTRICT OF SEWARD  
PROPOSED WARRANTS  
OCTOBER 9, 2023**

JP Boiler Service	Maintenance	3,350.00
Junior Library Guild	Books	2,754.98
JWPepper	Supplies	353.49
King, Rachel	Mileage	65.00
K-Log	Furniture	353.96
KSB School Law	Legal Fees	92.50
Lee's Refrigeration	Hot Lunch Repairs	618.96
Library Store, The	Supplies	573.11
Literacy Resources, LLC	Books	438.48
Madison National Life	LTD Ins.	2,835.50
Matheson	Supplies	446.55
McGraw Hill	Books	102.89
McMillan, Delanie	Mileage	48.10
Meehl, Jan	Pupil Services	2,624.94
Memorial Health Care Systems	Transportation	547.00
Middle Creek Printing	Supplies	60.00
Midwest Auto Parts	Transportation	270.13
Midwest Automotive Inc	Transportation	481.95
Miller, Wade	Transportation	89.98
MMC Contractors	Maintenance	1,205.00
NCS Pearson	Supplies	130.50
NebSPRA	Staff Dev	35.00
Nebraska AMI	HAL	100.00
Nebraska Association of School Boards	Dues & Fees	2,735.00
Nebraska Council of School Admin	Dues & Fees	1,115.00
Nebraska Safety Center	Transportation	255.00
Nebraska State Fire Marshal Agency	Maintenance	612.00
One Source	Admin. Expense	155.00
Pac N Save	Supplies	629.09
Paper Tiger	Business Support	30.00
Pay Flex	Section 125	617.30
Pro-Ed, Inc	Subscription	677.00
Professional Choice Recovery	Garnishment	658.74
Quill	Supplies	161.98
Rise Vision	Software	378.00
Rockler	Machinery	3,626.98
Rumery Lawn & Landscape LLC	Grounds	1,062.14
Sack Lumber	Grounds	36.00
Safety Kleen	Transportation	298.21
School Specialty	Supplies	18.46
School District of Seward-Board Revolving	Reimbursement	14,963.31
School District of Seward-Hot Lunch	Supplies	35.60
Seward County Independent	Advertising	1,011.55
Seward Lumber	Maintenance	235.25
Seward Urgent Care Partnership, LLC	Transportation	375.00
Snyder, Josh	Mileage	59.80
Sodexo	Services	55,495.26
Suhr & Lichty Insurance Agency	District Ins.	552.00
Tanitapps Inc	Subscription	590.00
Time Warner Cable	Phone	119.98

**SCHOOL DISTRICT OF SEWARD  
PROPOSED WARRANTS  
OCTOBER 9, 2023**

Tractor Supply Credit Plan	Grounds	829.82
Truck Center Companies	Transportation	2,196.14
Unite Private Networks, LLC	Distance Learning	1,476.28
Unity School Bus Parts	Transportation	310.23
UNUM	Life Ins.	532.80
Uribe	Services	2,277.00
USA Clean	Maint. Of Equip	1,137.37
US Bank	Lease	2,540.93
US Cellular	Communications	217.45
Verizon	Telephone	157.31
Wadsworth	Staff Dev	950.00
Waterlink	Maintenance	225.00
Watts Electric	Grounds	1,029.79
WHC NE LLC	Services	2,160.00
Windstream	Phone	1,909.46
WoodRiver Energy	Utilities	1,319.33
Zultys	Phone	2,312.20
<b>TOTAL GENERAL FUND CLAIMS</b>		<b>1,677,463.83</b>

