

Bixby Board of Education Regular Meeting  
Thursday, August 9, 2018 Bixby Board of Education Regular Meeting  
Administrative Center  
109 N Armstrong  
Bixby, OK 74008

6:00 PM

Attendance Taken at 6:00 PM.

Matt Dotson: Present

Lisa Kramer: Absent

Lisa Owens: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call

## **2. Superintendent's Reports**

2.1. Special Recognitions

2.2. Facilities Update

## **3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time.

Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

#### **4. General Consent Agenda**

Approval of General Consent agenda Items A-W as presented. This motion, made by Lisa Owens and seconded by Julie Prox, Passed.

Matt Dotson: Yea

Lisa Kramer: Absent

Lisa Owens: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of July 12, 2018 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders - FY 2019 General Fund #1- 1105; Building Fund #1-25; Child Nutrition #1-225; Bond 31 #1-2; Bond 32 #1; Bond 34 #1; Bond 36 #1; Bond 38 #1-18 and Bond-Lease #1

4.4. Emergency Procedure Guide for the 2018-2019 fiscal year

4.5. Renewal of a Memorandum of Understanding with Impact Tulsa for the 2018-2019 fiscal year

4.6. Renewal of a Memorandum of Understanding with the YMCA of Greater Tulsa for the Go Club for the 2018-2019 fiscal year

4.7. Renewal of agreement with the Oklahoma Department of Career and Technology Education contract for Secondary Career and Technology Education Programs for the 2018-2019 fiscal year.

4.8. Renewal of agreement with Tulsa Community College for the Teacher Education Program for the 2018-2019 fiscal year.

4.9. Renewal of agreement with Great Expectations for the 2018-2019 fiscal year.

4.10. Renewal of Memorandum of Understanding with The Bridges Foundation for the 2018-2019 fiscal year

4.11. Renewal of a Memorandum of Understanding with Tulsa County Health Department for the 2018-2019 fiscal year.

4.12. Renewal of a Memorandum of Understanding with Tulsa Technology eSchool Network for virtual learning for the 2018-2019 fiscal year

- 4.13. Renewal of a contract with Tulsa Technology Center for the Career Academy Program or the Aerospace Academy Program for the 2018-2019 fiscal year
- 4.14. Renewal of an agreement with Imperial Vending Company for the 2018-2019 fiscal year
- 4.15. Approve Child Nutrition Handbook for 2018-2019 fiscal year
- 4.16. Approve an increase in Adult Breakfast and Lunch Prices for the 2018-2019 fiscal year
- 4.17. Approval of Helen Hurst as State Department of Education Child Nutrition Program Authorized User for the 2018-2019 fiscal year
- 4.18. Renewal of Ver Hoef Information Sources for background screening for the 2018-2019 fiscal year
- 4.19. Renewal of American Checked Inc. contract for background screening for the 2018-2019 fiscal year
- 4.20. Approve request by the FFA to attend the National FFA Convention in Indianapolis, Indiana on 10/25/18 thru 10/27/18
- 4.21. FMLA - Certified - Central Elementary - 8/30/18 to 11/09/18
- 4.22. Approve Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.23. Approve Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Superintendent's Services**

- 5.1. Review of the Football Program and the Quarterback Club Financial Report. Discussion only. No action required by the Board of Education.
- 5.2. Review of District 2018 Advanced Placement Scores. Information only. No action required by the Board of Education.
- 5.3. Review of District Accreditation Status. Information only. No action required by the Board of Education.
- 5.4. Discussion, consideration and vote to approve or not to approve a master contract and teacher salary scale step increase with the Bixby Education Association for the 2018-2019 fiscal year.

Approval of a Master contract and teacher salary scale step increase with the Bixby Education Association for the 2018-2019 fiscal year. This motion, made by Matt Dotson and seconded by Lisa Owens, Passed.

Matt Dotson:	Yea
Lisa Kramer:	Absent
Lisa Owens:	Yea

Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.5. Discussion, consideration and vote to approve or not to approve Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with The State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs.

Approval of Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with The State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs. This motion, made by Amanda Stephens and seconded by Julie Prox, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.6. Discussion, consideration and vote to approve or not to approve the use of the OSSBA Superintendent On-Going Evaluation Tool for the 2018-2019 fiscal year.

Approval of using the OSSBA Superintendent On-Going Evaluation Tool for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.7. Discussion, consideration and vote to approve or not to approve a contract with Kelly Services for substitute teachers for the 2018-2019 fiscal year.

Approval of a contract with Kelly Services for substitute teachers for the 2018-2019 fiscal year. This motion, made by Julie Prox and seconded by Matt Dotson, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.8. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with Sandy Hook Promise for a no cost Say Something Anonymous Reporting System (SS-ARS) for the 2018-2019 fiscal year.

I am very excited to bring this item for your approval. This is a national

Approval of a Memorandum of Understanding with Sandy Hook Promise for the 2018-2019 fiscal year. This motion, made by Matt Dotson and seconded by Julie Prox, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.9. Discussion, consideration and vote to approve or not to approve revised Policy 2108 Bixby Public Schools Open Transfer Policy.

Approval of revised Policy 2108 Bixby Public Schools Open Transfer Policy. This motion, made by Amanda Stephens and seconded by Matt Dotson, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.10. Discussion, consideration and vote to approve or not to approve revised Policy 2124 Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation: Reporting and Investigation.

Approval of revised Policy 2124 Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation: Reporting and Investigation. This motion, made by Julie Prox and seconded by Lisa Owens, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration and vote to approve or not to approve revised Policy 2125 Suspected Child Abuse Report Form.

Approval of revised Policy 2125 Suspected Child Abuse Report Form. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve revised Policy 3018A Staff Use of Social Media.

Approval of revised Policy 3108A Staff Use of Social Media - correction made to okay this policy with the correct number in the motion. This motion, made by Amanda Stephens and seconded by Julie Prox, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.13. Discussion, consideration and vote to approve or not to approve revised Policy 2130 Student Use of Social Media Policy.

Approval of revised Policy 2130 Student Use of Social Media Policy. This motion, made by Matt Dotson and seconded by Julie Prox, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.14. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for Pizza for the Cafeterias for the 2018-2019 fiscal year .

Approval of Mazzios as the lowest responsible bidders for Pizza for the Cafeterias for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.15. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Pest Control in the cafeterias for the 2018-2019 fiscal year.

Approval of Erwin's Pest Control as the lowest responsible bidder for Pest Control in the cafeterias for the 2018-2019 fiscal year. This motion, made by Lisa Owens and seconded by Julie Prox, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.16. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Produce Vendor for the cafeterias for the 2018-2019 fiscal year.

Approval of Go Fresh as the lowest responsible bidder for Produce Vendor for the cafeterias for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Matt Dotson, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.17. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Milk products in the cafeterias for the 2018-2019 fiscal year.

Approval of Hiland Dairy as the lowest responsible bidder for Milk products in the cafeterias for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Yea  
Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

6. Vote to adjourn

At 7:25 p.m. approval to adjourn. This motion, made by Julie Prox and seconded by Lisa Owens, Passed.

Matt Dotson: Yea

Lisa Kramer: Absent  
Lisa Owens: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7:24 PM

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President

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Vice President

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Clerk

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Member

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Member