

Bixby Board of Education Regular Meeting  
Tuesday, June 9, 2009 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:03 PM.

Mike Anthony: Present

Helen Bolton: Present

Robin Cescon: Absent

Wendell Nolan: Absent

Stacy Shipman: Present

Bryan Wiesman: Present

Present: 4, Absent: 2.

1. Call Meeting to Order/Roll Call

## **2. Superintendent's Reports**

2.1. Facilities Update

2.2. Review of Bixby Public Schools CLEP and "Around Campus"

2.3. Monthly Budget Report

2.4. Child Nutrition Report

## **3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless that proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-I. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of consent agenda Items A-I Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea

Helen Bolton: Yea

Robin Cescon: Absent

Wendell Nolan: Absent

Stacy Shipman: Yea

Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

4.1. Minutes of May 11, 2009 Regularly Scheduled Board Meeting

4.2. Treasurer's Report on Investments of Funds

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders - FY 2009 General Fund #1-1785; Co-Op #1-33; Building Fund #1-84; Child Nutrition #1-166; Bond 34 #1; Bond 38 #1; Bond 39 #1-4; Bond Lease #2009-Technology-006, 007, 008, 009, 010, 011; #2009-Athletic Facility-001; #2009-Security 001, 002, 003 and #2009-Stadium-001

4.5. Varsity Boys Head Basketball Coach - Scott Padek

4.6. 8th Grade Cheerleading Coach - Aubrey Williams

4.7. School Contracts for 2009-2010 Pictures and Yearbooks

4.8. Employment, Resignation, Retirement - Certified Personnel

4.9. Employment, Resignation, Retirement - Support Personnel

**5. Superintendent's Services**

5.1. Discussion, consideration and vote to approve or not to approve an agreement with Tulsa Technology Center to provide a Tulsa Tech Career Advisor to Bixby Public Schools for the 2009-2010 fiscal year.

Approval of agreement with Tulsa Technology to provide a Career Advisor Passed with a motion by Stacy Shipman and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.2. Discussion, consideration and vote to approve or not to approve the lowest responsible bid for school district copiers.

Approval to accept bid for school district copiers with PBS for a maintenance fee of \$4,063 per month plus identified copy cost Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.3. Discussion of security systems upgrade that combines the operation and maintenance of intercom, security video, and door access control systems. Information item only. No action required by the Board of Education.

5.4. Discussion, consideration and vote to approve or not to approve the lowest responsible bid for the Tennis Complex project.

Approval of the lowest responsible bid from Oakridge Builders for the Tennis Complex at a cost of \$2,146,523.00 Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.5. Discussion, consideration and vote to approve or not to approve accepting the negotiated liquidated damages with Helterbrand Builders for the Stadium Project, Athletic Facility Project, Baseball/Softball Project and 2nd Floor Science Building Project.

Approval of accepting the negotiated liquidated damages agreement with Helterbrand Builders as stated in Item 5.E Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.6. Discussion, consideration and vote to approve or not to approve an Athletic Building change order in the amount of (\$18609.00).

Approval of a Athletic Building change order in the amount of (\$18,609.00) Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.7. Discussion, consideration and vote to approve or not to approve a High School Football Field change order in the amount of (\$6,000.00).

Approval of a change order on the Football Field project in the amount of (\$6,000.00) Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.8. Discussion, consideration and vote to approve or not to approve an Athletic Building change order in the amount of (\$11,200.00).

Approval to an Athletic Building change order in the amount of (\$11,200.00) Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent

Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.9. Discussion, consideration and vote to approve or not to approve a Bixby High School Science Academy - Phase 2 change order in the amount of (\$8,000.00).

Approval of a Science Building Phase 2 change order in the amount of (\$8,000.00)  
Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.10. Discussion, consideration and vote to approve or not to approve a Bixby Baseball Facility change order in the amount of (\$14,800.00).

Approval of a Bixby Baseball change order in the amount of (\$14,800.00) Passed with a motion by Stacy Shipman and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.11. Discussion, consideration and vote to approve or not to approve a contract with Ed Luce Services LLC for lawn maintenance services from July 2, 2009 through June 30, 2010.

Approval of a contract with Ed Luce Services LLC for lawn maintenance not to exceed \$79,840.00 Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.12. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for School Resource Officers for the 2009-2010 fiscal year.

Approval of a contract with the City of Bixby for School Resource Officers Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.13. Discussion, consideration and vote to approve or not to approve the Flexible Benefit Plan for Accident, Disability Income, Cancer and Group Term Life Insurance with American Fidelity from July 1, 2009 through March 31, 2010.

Approval of the Flexible Benefit Plan with American Fidelity Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.14. Discussion, consideration and vote to approve or not to approve a Mutual Aid Agreement for Public Assistance between Bixby Public Schools and the Tulsa City-County Health Department.

Approval of an agreement with the Tulsa County Health Department Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.15. Discussion, consideration and vote to approve or not to approve Workers' Compensation Insurance with the Oklahoma School Assurance Group for the 2009-2010 fiscal year.

Approval of Worker's Compensation Insurance through OSAG at a cost of \$110,946.00  
Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.16. Discussion, consideration and vote to approve or not to approve an agreement between Bixby Public Schools and the State of Oklahoma Department of Rehabilitation Services for Transition Work Study for 2009-2010 fiscal year.

Approval of an agreement with the Oklahoma Department of Rehabilitation Services for Transition Work Study Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.17. Discussion, consideration and vote to approve or not to approve a contract with TALX UC eXpress for Unemployment Cost Management Services for the 2009-2010 fiscal year.

Approval of a contract with TALX UC eXpress for Unemployment Cost Management Services at a cost of \$1,706.68 Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.18. Discussion, consideration and vote to approve or not to approve a new activity account for the Bixby Swim Club.

Approval of a new activity account for the Bixby Swim Club Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea

Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.19. Discussion, consideration and vote to approve or not to approve a new occupational therapist position.

Approval of a new occupational therapist position Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.20. Discussion, consideration and vote to approve or not to approve a contract with Lynda Crouch for OT Services for Extended School Year program during June, 2009.

Approval of a contract with Lynda Crouch for ESY OT services for June, 2009 Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.21. Discussion, consideration and vote to approve or not to approve declaring outdated textbooks and equipment as surplus property to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring outdated textbooks and equipment as surplus Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

5.22. Discussion, consideration and vote to approve or not to approve the Volleyball Team request to attend a volleyball camp in Austin, Texas on July 20-23, 2009.

Approval for volleyball team to attend a camp in Austin, Texas Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea

Helen Bolton: Yea

Robin Cescon: Absent

Wendell Nolan: Absent

Stacy Shipman: Yea

Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

5.23. Discussion, consideration and vote to approve or not to approve Sherry McIntyre as School District Treasurer for the 2009-2010 fiscal year and the purchase of a surety bond in the amount of \$100,000.00.

Approval of Sherry McIntyre as school district treasurer and the purchase of a surety bond in the amount of \$100,000 Passed with a motion by Stacy Shipman and a second by Mike Anthony.

Mike Anthony: Yea

Helen Bolton: Yea

Robin Cescon: Absent

Wendell Nolan: Absent

Stacy Shipman: Yea

Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

5.24. Discussion, consideration and vote to approve or not to approve Sherry McIntyre as Minutes Clerk for the 2009-2010 fiscal year.

Approval of Sherry McIntyre as Minutes Clerk Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea

Helen Bolton: Yea

Robin Cescon: Absent

Wendell Nolan: Absent

Stacy Shipman: Yea

Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

5.25. Discussion, consideration and vote to approve or not to approve Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2009-2010 fiscal year.

Approval of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.26. Discussion, consideration and vote to approve or not to approve Karen Miller as Encumbrance Clerk for the 2009-2010 fiscal year.

Approval of Karen Miller as Encumbrance Clerk Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.27. Discussion, consideration and vote to approve or not to approve Terry Sorrells as Deputy Minutes Clerk for the 2009-2010 fiscal year.

Approval of Terry Sorrells as Deputy Minutes Clerk Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.28. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for pest control services for the school cafeterias for the 2009-2010 fiscal year.

Approval of bid from Orkin for pest control services at a cost of \$20 per unit Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent

Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.29. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for bread products for the school cafeterias for the 2009-2010 fiscal year.

Approval of bid from Interstate Baking Company for bread products Passed with a motion by Stacy Shipman and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.30. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for milk products for the school cafeterias for the 2009-2010 fiscal year.

Approval of bid from Hiland Dairy for milk products Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.31. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for pizzas for the school cafeterias for the 2009-2010 fiscal year.

Approval of bid from Cici's Pizza for pizza's for the school cafeteria Passed with a motion by Stacy Shipman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.32. Discussion, consideration, and vote to approve or not to approve an agreement with Graber and Associates for advertising at Spartan Stadium.

Approval of agreement with Graber and Associates for advertising at the football stadium  
Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.33. Discussion, consideration, and vote to approve or not to approve an agreement with Central States Orthopedic for advertising at Spartan Stadium.

Approval of agreement with Central States Orthopedic for advertising at the Spartan Stadium  
Passed with a motion by Helen Bolton and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

5.34. Discussion, consideration, and vote to approve or not to approve an agreement with Jim Norton Toyota for advertising at Spartan Stadium.

Approval of an agreement with Jim Norton Toyota for advertising at Spartan Stadium  
Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

## **6. Executive Session**

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the employment of an Occupational Therapist and a North 4/5/6 Principal (25 O.S. Sec. 307 (B)(1)); and the purchase or appraisal of certain real property (25 O.S. Sec. 307 (B)(3)).

At 8:16 p.m. motion to go into executive session Passed with a motion by Stacy Shipman and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

6.2. Vote to acknowledge return to open session.

At 9:21 p.m. a motion to return to open session Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 2

6.3. Statement by Board president of executive session minutes.

**7. Superintendent's Services (Part Two)**

7.1. Discussion, consideration and vote to approve or not to approve the employment of Lynda Crouch as Occupation Therapist for the 2009-2010 fiscal year.

7.2. Discussion, consideration, and vote to approve or not to approve Dawn Nipps as the North 4th, 5th, and 6th Grade Center Principal for the 2009-2010 Fiscal Year.

7.3. Discussion, consideration and vote to approve or not to approve a Special Board of Education meeting on June 25, 2009 at 6:00 p.m..

8. New Business

9. Vote to adjourn

At 9:25 p.m. Passed with a motion by Mike Anthony and a second by Stacy Shipman.

Mike Anthony: Yea  
Helen Bolton: Yea  
Robin Cescon: Absent  
Wendell Nolan: Absent  
Stacy Shipman: Yea  
Bryan Wiesman: Yea

Yea: 4, Nay: 0, Absent: 2

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member