

Bixby Board of Education Regular Meeting  
Monday, June 14, 2010 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:01 PM.

Mike Anthony: Present  
Helen Bolton: Present  
Lisa Kramer: Present  
Wendell Nolan: Present  
Bryan Wiesman: Present  
Present: 5.

1. Call Meeting to Order/Roll Call

## **2. Superintendent's Reports**

2.1. Facilities Update

2.2. Review of Bixby Public Schools CLEP and "Around Campus"

2.3. Monthly Budget Report

2.4. Child Nutrition Report

## **3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless that proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not

permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-O. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items A-O as stated Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

4.1. Minutes of May 10, 2010 Regularly Scheduled Board Meeting

4.2. Minutes of May 7, 2010 Special Board Meeting

4.3. Treasurer's Report on Investments of Funds

4.4. Activity Fund Summary of Accounts and Transfer Requests

4.5. Encumbrances and Change Orders - FY 2010 General Fund #1-1624; Co-Op #1-22; Building Fund #1-51; Child Nutrition #1-178; Bond 32 #1-2; Bond Fund 37 #1; Bond 39 #1-2

4.6. Renewal of School Contracts with Ruth Kelly, Jostens and Life Touch for 2010-2011 Pictures and Yearbooks

4.7. Renewal of Copier contract with Preferred Business Systems, LLC

4.8. Renewal of Drug Screening contract with DATL for the 2010-2011 fiscal year.

4.9. Renewal of appointment of Sherry McIntyre as School District Treasurer for the 2010-2011 fiscal year.

4.10. Renewal of appointment of Sherry McIntyre as Minutes Clerk for the 2010-2011 fiscal year.

4.11. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2010-2011 fiscal year.

4.12. Renewal of appointment of Karen Miller as Encumbrance Clerk for the 2010-2011 fiscal year.

4.13. Renewal of appointment of Terry Sorrells as Deputy Minutes Clerk for the 2010-2011 fiscal year.

4.14. Employment, Resignation, Retirement - Certified Personnel - Attachment "A"

4.15. Employment, Resignation, Retirement - Support Personnel - Attachment "B"

## 5. Superintendent's Services

5.1. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Sanitary Sewer Line Project.

Approval of , the lowest responsible bidder for the Sanitary Sewer Line Project in the amount of \$ Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.2. Discussion, consideration and vote to approve or not to approve an agreement with Tulsa Technology Center to provide a Tulsa Tech Career Advisor to Bixby Public Schools for the 2010-2011 fiscal year.

Approval of an agreement with Tulsa Technology Center to provide a Tulsa Tech Career Advisor to Bixby Public Schools for the 2010-2011 fiscal year Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding (MOU) between Bixby Public Schools and Tulsa Technology Center for the 2010-2011 fiscal year.

Approval of a Memorandum of Understanding (MOU) between Bixby Public Schools and Tulsa Technology Center for the 2010-2011 fiscal year Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.4. Discussion, consideration and vote to approve or not to approve a contract between Bixby Public Schools and Tulsa Technology Center for Student Transportation for the 2010-2011 fiscal year.

Approval of a contract between Bixby Public Schools and Tulsa Technology Center for Student Transportation for the 2010-2011 fiscal year Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.5. Discussion, consideration and vote to approve or not to approve the appointment of Ou Zhu Ming as the Shi Shi School Chinese Language Exchange Teacher for the 2010-2011 fiscal year.

Approval of appointment of Ou Zhu Ming as the Shi Shi School Chinese Language Exchange Teacher for the 2010-2011 fiscal year Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.6. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for School Resource Officers for the 2010-2011 fiscal year at a total cost of \$76,443.54.

Approval of a contract with the City of Bixby for School Resource Officers for the 2010-2011 fiscal year at a total cost of \$76,443.54 Passed with a motion by Mike Anthony and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.7. Discussion, consideration and vote to approve or not to approve Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2010-2011 fiscal year.

Approval of Oklahoma School Assurance Group (OSAG) as our Workers' Compensation Insurance provider for the 2010-2011 fiscal year Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.8. Discussion, consideration and vote to approve or not to approve Property and Casualty Insurance with the Oklahoma School Assurance Group (OSIG) for the 2010-2011 fiscal year.

Approval of Oklahoma School Insurance Group (OSIG) as the Property and Casualty Insurance Provider for the 2010-2011 fiscal year with a decrease in premium of \$16,216.00 Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.9. Discussion, consideration and vote to approve or not to approve a contract between Bixby Public Schools and Blackboard Connect-Ed for the 2010-2011 fiscal year.

Approval of a contract between Bixby Public Schools and Blackboard Connect-Ed for the 2010-2011 fiscal year not to exceed \$17,229.60 Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.10. Discussion, consideration and vote to approve or not to approve a Soonercare General Provider Agreement for Medicaid services between Bixby Public Schools and the Oklahoma Health Care Authority for the 2010-2011 fiscal year.

Approval of Oklahoma Health Care Authority Soonercare General Provided Agreement to provide Medicaid services for the 2010-2011 fiscal year Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.11. Discussion, consideration and vote to approve or not to approve a contract between Bixby Public Schools and Bixby Youth Football Association, Inc. for the 2010-2011 fiscal year.

Approval of a use of facilities contract between Bixby Public Schools and Bixby Youth Football Association, Inc. for the 2010-2011 fiscal year Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.12. Discussion, consideration and vote to approve or not to approve a contract between Bixby Public Schools and the Whitey Ford Basketball for the 2010-2011 fiscal year.

Approval of a use of facilities contract between Bixby Public Schools and the Whitey Ford Basketball for the 2010-2011 fiscal year Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.13. Discussion, consideration and vote to approve or not to approve declaring outdated equipment, Library books and Textbooks as surplus property to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring outdated equipment, Library books and Textbooks as surplus property to be disposed of in accordance with the State Laws of Oklahoma Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.14. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for pest control services for the school cafeterias for the 2010-2011 fiscal year.

Approval of Orkin as the lowest responsible bidder for pest control services for the school cafeterias for the 2010-2011 fiscal year at a cost of \$132.00 per month Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.15. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for bread products for the school cafeterias for the 2010-2011 fiscal year.

Approval of Shipley Flowers as the lowest responsible bidder for bread products for the school cafeterias for the 2010-2011 fiscal year Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.16. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for milk products for the school cafeterias for the 2010-2011 fiscal year.

Approval of Hiland Dairy as the lowest responsible bidder for milk products for the school cafeterias for the 2010-2011 fiscal year Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.17. Discussion, consideration and vote to approve or not to approve a contract to the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2010-2011 fiscal year.

Approval of tabling this item to a later date Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.18. Discussion, consideration and vote to approve or not to approve the revisions to the following BOE Policies to change the word "Trimester" to "Semester": D.31 Family and Medical Leave, E.1 School Calendar, E.17 Concurrent Enrollment for High School Students, E.19 Grading, F.3b Foreign Exchange

Approval of changing the word "Trimester" to "Semester" on the following policies: D.31 Family and Medical Leave, E.1 School Calendar, E.17 Concurrent Enrollment for High School Students, E.19 Grading, F.3b Foreign Exchange Students Sponsored by an Approved Organization or Privately Sponsored, and F.4 Student Attendance Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.19. Discussion, consideration and vote to approve or not to approve the revised Policy D.46 Dress and Personal Grooming: Teachers.

Approval of the revised Policy D.46 Dress and Personal Grooming: Teachers submitted by the administration Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.20. Discussion, consideration and vote to approve or not to approve the revised Policy E.9 Internet, Technology Systems, and Other Computer Networks Acceptable Use and Internet Safety Policy.

Approval of the revised Policy E.9 Internet, Technology Systems, and Other Computer Networks Acceptable Use and Internet Safety Policy Passed with a motion by Helen Bolton and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.21. Discussion, consideration and vote to approve or not to approve the revised Policy E.18 Student Promotion.

Approval of the revised Policy E.18 Student Promotion Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.22. Discussion, consideration and vote to approve or not to approve the revised Policy E.19 Grading.

Approval of the revised Policy E.19 Grading with noted changes adding sixth grade Passed with a motion by Lisa Kramer and a second by Mike Anthony.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.23. Discussion, consideration and vote to approve or not to approve the revised Policy E.20 Report Cards and Progress Reports.

Approval of the revised Policy E.20 Report Cards and Progress Reports Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.24. Discussion, consideration and vote to approve or not to approve the revised Policy E.26 Student Retention.

Approval of the revised Policy E.26 Student Retention Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.25. Discussion, consideration and vote to approve or not to approve a activity fund account for the Chinese Exchange Students Program.

Approval of an activity fund account for the Chinese Exchange Students Program Passed with a motion by Mike Anthony and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.26. Discussion, consideration and vote to approve or not to approve a activity fund account for the Middle School Spanish Club.

Approval of an activity fund account for the Middle School Spanish Club Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.27. Discussion, consideration and vote to approve or not to approve the request by New Beginnings Church for the use of a bus on May 22, 2010.

Approval of the request by New Beginning Church for the use of a bus on May 22, 2010 Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.28. Discussion, consideration and vote to approve or not to approve the request by the Bixby Outreach Center for the use of a bus on June 15, 2010.

Approval of the request by the Bixby Outreach Center for the use of a bus on June 15, 2010 Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

## **6. Executive Session**

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the purchase or appraisal of certain real property (25 O.S. Sec. 307 (B)(3)).

At 8:25 p.m. a motion to go into executive session Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

6.2. Vote to acknowledge return to open session.

At 9: 28 p.m. motion to return to open session Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

6.3. Statement by Board President of executive session minutes.

## **7. Superintendent's Services (Part Two)**

7.1. Discussion, consideration and vote to approve or not to approve a Special Board of Education meeting on June 28, 2010 at 6:00 p.m.

Approval of calling a Special Board of Education meeting on June 28, 2010 at 6:00 p.m. Passed with a motion by Mike Anthony and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea

Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

7.2. Discussion, consideration and vote to approve or not to approve a Special Board of Education meeting on July 1, 2010 at 12:00 p.m.

Approval of calling a Special Board of Education meeting on July 1, 2010 at 12:00 p.m.  
Passed with a motion by Mike Anthony and a second by Lisa Kramer.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

8. New Business

9. Vote to adjourn

At 9:29 p.m. motion to adjourn Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea  
Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

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Member