

Bixby Board of Education Regular Meeting
Monday, June 13, 2011 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:01 PM.

Mike Anthony: Present

Helen Bolton: Present

Lisa Kramer: Present

Wendell Nolan: Present

Bryan Wiesman: Absent

Present: 4, Absent: 1.

Attendance Update Taken at 6:04 PM.

Bryan Wiesman: Present

Present: 5.

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

2.1. Facilities Update

2.1.1. Review of Summer 2011 Maintenance and Custodial Projects

2.1.2. Review of Pad Site Issues at NE Building Site

2.1.3. Review of CE & BF Projects Progress

2.1.4. Review of New Middle School Project Progress

2.2. Review of Bixby Public Schools CLEP

2.3. Monthly Budget Report

2.4. Child Nutrition Report

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless that proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-P. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of Items A-P on the General Consent Agenda as stated Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

4.1. Minutes of May 9, 2011 Regularly Scheduled Board Meeting

4.2. Minutes of May 27, 2011 Special Board Meeting

4.3. Treasurer's Report on Investments of Funds

4.4. Activity Fund Summary of Accounts and Transfer Requests

4.5. Encumbrances and Change Orders - FY 2011 General Fund #1-1560; Co-Op #1-36; Building Fund #1-77; Child Nutrition #1-165; 06 Bond/Lease 2011-Technology-013 and 10 Bond/Lease Bond10-Ath-011

4.6. Renewal of school contracts with Ruth Kelly, Jostens, Blunck and Life Touch for the 2011-2012 Pictures and Yearbooks.

4.7. Renewal of Copier contract with Preferred Business Systems, LLC.

4.8. Renewal of Drug Screening contract with DATL for the 2011-2012 fiscal year.

4.9. Renewal of appointment of Sherry McIntyre as School District Treasurer for the 2011-2012 fiscal year.

4.10. Renewal of appointment of Sherry McIntyre as Minutes Clerk for the 2011-2012 fiscal year.

4.11. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2011-2012 fiscal year.

4.12. Renewal of appointment of Karen Miller as Encumbrance Clerk for the 2011-2012 fiscal year.

4.13. Appointment of Sue Matlock as Deputy Encumbrance Clerk for the 2011-2012 fiscal year.

4.14. Renewal of appointment of Terry Sorrells as Deputy Minutes Clerk for the 2011-2012 fiscal year.

4.15. Employment, Resignation, Retirement - Certified Personnel

4.16. Employment, Resignation, Retirement - Support Personnel

5. Superintendent's Services

5.1. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Brassfield and Central Projects and the Guaranteed Maximum Price Amendment to the contract for the BF and CE project with Atlas Construction.

Approval of RCS as the lowest responsible bidder at a price of \$138,645 for the Brassfield and Central Projects and table the amendment to the contract for these projects with Atlas Construction Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Absent
Yea: 4, Nay: 0, Absent: 1

5.2. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the New Middle School Project and the Guaranteed Maximum Price Amendment to the Contract for the New Middle School Project with Nabholz Construction.

Approval of EGR and Markham as the lowest responsible bidder for the new Middle School Project and the amendment to the Contract \$16,587,465.56 for this project with Nabholz Construction Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea

Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Bixby High School entrance and East access road project.

approval of TriStar as the lowest responsible bidder for the Bixby High School entrance and East access road project at a cost of \$585,000 Passed with a motion by Mike Anthony and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Absent
Yea: 4, Nay: 0, Absent: 1

5.4. Review of Benchmark Protocol. Discussion only. No action required by the Board of Education.

5.5. Review of Web Site Standards Administrative Regulation. Discussion only. No action required by the Board of Education.

5.6. Review of the Automated Calling System Administrative Regulation. Information item only. No action required by the Board of Education.

5.7. Discussion, consideration and vote to approve or not to approve the Math Acceleration Project and an additional Certified Math FTE position.

Approval of the Math Acceleration Project and additional one Certified Math FTE Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.8. Discussion, consideration and vote to approve or not to approve the addition of twelve (12) FTE for classroom teaching position for the 2011-2012 fiscal year.

Approval of the addition of twelve (12) new FTE positions for Classroom Teachers for the 2011-2012 fiscal year Passed with a motion by Mike Anthony and a second by Helen Bolton.

Mike Anthony: Yea
Helen Bolton: Yea

Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.9. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding (MOU) between Bixby Public Schools and Tulsa Technology Center for the 2011-2012 fiscal year.

Approval of a Memorandum of Understanding (MOU) with Tulsa Technology Center for the 2011-2012 fiscal year Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.10. Discussion, consideration and vote to approve or not to approve a service agreement with AmericanChecked for volunteer background checks for the 2011-2012 fiscal year.

Approval of a service agreement with AmericanChecked for volunteer background checks for the 2011-2012 fiscal year Passed with a motion by Helen Bolton and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.11. Discussion, consideration and vote to approve or not to approve renewal of the membership agreement with OSSBA for the 2011-2012 fiscal year.

Approval of renewal of the District Membership agreement with OSSBA for the 2011-2012 fiscal year Passed with a motion by Mike Anthony and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.12. Discussion, consideration and vote to approve or not to approve Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2011-2012 fiscal year.

Approval of the Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2011-2012 fiscal year Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.13. Discussion, consideration and vote to approve or not to approve Property and Casualty Insurance with the Oklahoma School Assurance Group (OSIG) for the 2011-2012 fiscal year.

Approval of the Property and Casualty Insurance with the Oklahoma School Assurance Group (OSIG) for the 2011-2012 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.14. Discussion, consideration and vote to approve or not to approve a resolution supporting the position of OSSBA and CCOSA regarding education funding priorities for 2011-2012.

Approval of a OSSBA and CCOSA resolution supporting education funding priorities for the 2011-2012 fiscal year Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.15. Discussion, consideration and vote to approve or not to approve a contract with Jack H. Jenkins as Chief Financial Officer for Bixby Public Schools for the 2011-2012 fiscal year.

Approval of renewal of a contract for Jack H. Jenkins as Chief Financial Officer for the 2011-2012 fiscal year Passed with a motion by Mike Anthony and a second by Bryan Wiesman.

Mike Anthony: Yea

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.16. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for School Resource Officers for the 2011-2012 fiscal year.

Approval of renewal of a contract with the City of Bixby for School Resource Officers for the 2011-2012 fiscal year Passed with a motion by Wendell Nolan and a second by Bryan Wiesman.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.17. Discussion, consideration and vote to approve or not to approve a Service Agreement between Bixby Public Schools and the Bixby Educational Endowment Fund from July 1, 2011 through June 30, 2012.

Approval of a service agreement between Bixby Public Schools and the Bixby Educational Endowment Fund from July 1, 2011 through June 30, 2012 Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.18. Discussion, consideration and vote to approve or not to approve declaring outdated Bixby Public Schools equipment and materials as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring equipment and materials as surplus to be disposed of in accordance with the State Laws of Oklahoma Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.19. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the purchase of three Blue Bird route buses.

Approval of Ross Transportation as the lowest responsible bidder for the purchase of three Blue Bird Route Buses at a cost of \$90,744.00 each Passed with a motion by Wendell Nolan and a second by Bryan Wiesman.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.20. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for bread products for the school cafeterias for the 2011-2012 fiscal year.

Approval of Sara Lee as the lowest responsible bidder for bread products for the school cafeterias for the 2011-2012 fiscal year Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.21. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for milk products for the school cafeterias for the 2011-2012 fiscal year.

Approval of Hiland Dairy as the lowest responsible bidder for milk products for the school cafeterias for the 2011-2012 fiscal year Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.22. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pizza's for the school cafeterias for the 2011-2012 fiscal year.

Approval of _____ as the lowest responsible bidder for pizza's for the school cafeterias for the 2011-2012 fiscal year Passed with a motion by Wendell Nolan and a second by Bryan Wiesman.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.23. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pest control services for the school cafeterias for the 2011-2012 fiscal year.

Approval of Orkin Pest Control as the lowest responsible bidder for the pest control services for the school cafeterias for the 2011-2012 fiscal year Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.24. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2011-2012 fiscal year.

Approval of U S Foods as the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2011-2012 fiscal year Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.25. Discussion, consideration and vote to approve or not to approve a bus rental agreement with New Beginnings Church for the use of three buses on June 6, 2011 and June 11, 2011.

Approval of New Beginnings Church request for the use of a three buses on June 6 2011 and June 11, 2011 Passed with a motion by Mike Anthony and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea

Bryan Wiesman: Yea
Yea: 5, Nay: 0

6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the collective bargaining unit negotiations proceedings with regard to Bixby Education Association (25 O.S. Sec. 307 (B)(2)).

At 9:43 p.m. approval to go into Executive Session to discuss collective bargaining unit negotiations proceedings with regard to Bixby Education Association Passed with a motion by Helen Bolton and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

6.2. Vote to acknowledge return to open session.

At 10:50 approval of motion to return to open session Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

6.3. Statement by Board President of executive session minutes.

7. Superintendent's Services (Part Two)

7.1. Discussion, consideration and vote to approve or not to approve the employment of those Support Personnel per Attachment "A" for the 2011-2012 fiscal year.

Approval of the employment of Support Personnel per Attachment "A" for the 2011-2012 fiscal year Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea
Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

7.2. Discussion, consideration and vote to approve or not to approve the appointment of a Principal for Brassfield for the 2011-2012 fiscal year.

Brenda Anderson Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

7.3. Discussion, consideration and vote to approve or not to approve the assignment of Head Coaches for the 2011-2012 fiscal.

7.4. Discussion, consideration and vote to approve or not to approve a Special Board of Education meeting on June 28, 2011 at 8:30 a.m.

8. New Business

9. Vote to adjourn

At 10:56 p.m. Passed with a motion by Helen Bolton and a second by Wendell Nolan.

Mike Anthony: Yea

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member