

Bixby Board of Education Regular Meeting
Monday, June 10, 2013 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

2.1. Facilities Update

2.2. Review of Bixby Public Schools "Around Campus"

2.3. Monthly Budget Report

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-Q. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda items A-Q as stated Passed with a motion by Helen Bolton and a second by Bryan Wiesman.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

- 4.1. Minutes of May 13, 2013 Regularly Scheduled Board Meeting
- 4.2. Minutes of May 29, 2013 Special Board Meeting
- 4.3. Treasurer's Report on Investments of Funds
- 4.4. Activity Fund Summary of Accounts and Transfer Requests
- 4.5. Encumbrances and Change Orders - FY 2013 General Fund #1-1510; Co-Op #1-32; Building Fund #1-24; Child Nutrition #1-260; Bond 31 #1-2; Bond 33 #1; Bond 35 #1-2; Bond 36 #1-3; Bond/Lease #2013-8-103 thru 2013-8-106
- 4.6. Renewal of school contracts with Ruth Kelly, Jostens, Blunck and Life Touch for the 2013-2014 Pictures and Yearbooks.
- 4.7. Renewal of Copier contract with Preferred Business Systems, LLC.
- 4.8. Renewal of Drug Screening contract with DATL for the 2013-2014 fiscal year.
- 4.9. Renewal of appointment of Sherry McIntyre as School District Treasurer for the 2013-2014 fiscal year.
- 4.10. Renewal of appointment of Sherry McIntyre as Minutes Clerk for the 2013-2014 fiscal year.
- 4.11. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2013-2014 fiscal year.
- 4.12. Renewal of appointment of Karen Miller as Encumbrance Clerk for the 2013-2014 fiscal year.
- 4.13. Renewal of appointment of Maricela Hanseth as Deputy Encumbrance Clerk for the 2013-2014 fiscal year.
- 4.14. Renewal of appointment of Terry Sorrells as Deputy Minutes Clerk for the 2013-2014 fiscal year.
- 4.15. Assignment of Head Coaches for the 2013-2014 fiscal year.
- 4.16. Employment, Resignation, Retirement - Certified Personnel - per attached

4.17. Employment, Resignation, Retirement - Support Personnel - per attached

5. Superintendent's Services

5.1. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for the 9th Grade Center Project.

Approval of bids as presented Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.2. Discussion, consideration and vote to approve or not to approve a W. L. McNatt change order #6 for the Northeast Schools project.

Approval of the W.L. McNatt change Order #6 for the Northeast Schools project in the amount of \$28,511.00 Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve a contract for custodial services.

Approval of a custodial services contract with Entrust One in the amount of \$874,968.36 Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.4. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding (MOU) between Bixby Public Schools and Tulsa Technology Center for the 2013-2014 fiscal year.

Approval of a memorandum of Understanding (MOU) with Tulsa Technology Center for the 2013-2014 fiscal year Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.5. Discussion, consideration and vote to approve or not to approve the Bixby Public Schools Title 1 District Plan.

Approval of the Bixby Public Schools Title I District Plan Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.6. Report on the Office of Accountability District and Site Report Cards. Information only. No action required by the Board of Education.

5.7. Discussion, consideration and vote to approve Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2013-2014 fiscal year.

Approval of Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2013-2014 fiscal year at a cost of \$150,496.00 Passed with a motion by Bryan Wiesman and a second by Lisa Kramer.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.8. Discussion, consideration and vote to approve or not to approve General Liability, Education Leaders Liability, Property and Casualty Insurance with the Oklahoma School Insurance Group (OSIG) for the 2013-2014 fiscal year.

Approval tabling Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea
Lisa Kramer: Yea

Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.9. Discussion, consideration and vote to approve or not to approve an agreement with Tulsa University for Athletic Trainer Clinical Rotation for the 2013-2014 fiscal year.

Approval of an agreement with Tulsa University for Athletic Trainer Clinical Rotation for the 2013-2014 fiscal year Passed with a motion by Wendell Nolan and a second by Lisa Kramer.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.10. Discussion, consideration and vote to approve or not to approve the Sick Leave Bank recommendation for the use of sick days.

Approval of the Sick Leave Bank recommendation for the use of sick days Passed with a motion by Helen Bolton and a second by Lisa Kramer.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.11. Discussion, consideration and vote to approve or not to approve a contract with Netchemia for the 2013-2014 fiscal year.

Approval of a contract with Netchemia for the 2013-2014 fiscal year at a cost of \$4,844.00 Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.12. Discussion, consideration and vote to approve or not to approve an agreement with SoonerCare for student services for the 2013-2014, 2014-2015 and 2015-2016 fiscal years.

Approval of an agreement with SoonerCare for student services for the 2013-2014, 2014-2015 and 2015-2016 fiscal years Passed with a motion by Bryan Wiesman and a second by Ron Schnare.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.13. Discussion, consideration and vote to approve or not to approve the appointment of a SoonerCare Coordinator for the 2013-2014 fiscal year.

Approval of Gigi Barnett as the SoonerCare Coordinator for the 2013-2014 fiscal year Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.14. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring the attached items as surplus to be disposed of in accordance with the State Laws of Oklahoma Passed with a motion by Wendell Nolan and a second by Helen Bolton.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

5.15. Discussion, consideration and vote to approve or not to approve the revised Policy E.19 Grading.

Approval of the revised Policy E.19 Grading Passed with a motion by Bryan Wiesman and a second by Ron Schnare.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.16. Discussion, consideration and vote to approve or not to approve a contract with OPSUCA for Unemployment services for the 2013-2014 fiscal year.

Approval of a contract with OPSUCA for Unemployment services for the 2013-2014 fiscal year Passed with a motion by Helen Bolton and a second by Lisa Kramer.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.17. Discussion, consideration and vote to approve or not to approve the out of state request by the Volleyball Team to attend the University of Arkansas Team Camp in Fayetteville, AR on 7/11-7/13/2013.

Approval of the out of state request by the Volleyball Team to attend the University of Arkansas Team Camp in Fayetteville, AR on 7/11/2013-7/13/2013 Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

5.18. Discussion, consideration and vote to approve or not to approve an out of state trip request for the Volleyball Team to participate in the Branson "Shootout" in Branson, MO on 7/17-7/20/2013.

Approval of the out of state trip request for the Volleyball Team to participate in the Branson "Shootout" in Branson, MO on 7/17/2012-7/20-2013 Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the collective bargaining unit negotiations proceedings with regard to Bixby Education Association (25 O.S. Sec. 307 (B)(2)).

At 7:48 p.m. approval of a motion to go into executive session to discuss the collective bargaining unit negotiations proceedings with regard to BEA Passed with a motion by Helen Bolton and a second by Bryan Wiesman.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

6.2. Vote to acknowledge return to open session.

at 9:01 Passed with a motion by Lisa Kramer and a second by Helen Bolton.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

6.3. Statement by Board president of executive session minutes.

7. Superintendent's Services (Part Two)

7.1. Discussion, consideration and vote to approve or not to approve negotiation proceedings with the Bixby Education Association for the 2013-2014 fiscal year.

Approval of entering into negotiation proceedings with the BEA for the 2013-2014 fiscal year Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

8. New Business

9. Vote to adjourn

At 9:02 p.m. approval of a motion to adjourn Passed with a motion by Helen Bolton and a second by Lisa Kramer.

Helen Bolton: Yea
Lisa Kramer: Yea
Wendell Nolan: Yea
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member