

Bixby Board of Education Regular Meeting  
Monday, July 15, 2013 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

**2. Superintendent's Reports**

2.1. Facilities Update

**3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-S. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Items A-S as stated Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea

Lisa Kramer: Yea

Wendell Nolan: Absent

Ron Schnare: Yea

Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

- 4.1. Minutes of June 10, 2013 Regularly Scheduled Board Meeting
- 4.2. Minutes of June 24, 2013 Special Board Meeting
- 4.3. Treasurer's Report on Investments of Funds
- 4.4. Activity Fund Summary of Accounts and Transfer Requests
- 4.5. Encumbrances and Change Orders - FY 2013 General Fund #1-1510; Co-Op #1-32; Building Fund #1-24; Child Nutrition #1-261; Bond 31 #1-2; Bond 33 #1; Bond 35 #1-2; Bond 36 #1-3; FY 2014 General Fund #1-1042; Building Fund #1-20; Child Nutrition #1-45; Bond/Lease #2014-8-1 thru 2014-8-4
- 4.6. Bixby Public Schools Faculty Handbooks for the 2013-2014 fiscal year.
- 4.7. Bixby Public Schools Student Handbooks for the 2013-2014 fiscal year.
- 4.8. BPS Activity Fund Handbook for the 2013-2014 fiscal year.
- 4.9. BPS Coaches Handbook for the 2013-2014 fiscal year.
- 4.10. Child Nutrition Staff Handbook for the 2013-2014 fiscal year.
- 4.11. BPS Support Personnel Handbook for the 2013-2014 fiscal year.
- 4.12. BPS Transportation Bus Drivers Handbook for the 2013-2014 fiscal year.
- 4.13. BPS Transportation Bus Riders Handbook for the 2013-2014 fiscal year.
- 4.14. BPS Fine Arts Directors Handbook for the 2013-2014 fiscal year.
- 4.15. BPS Vocal Music Handbooks for the 2013-2014 fiscal year.
- 4.16. BPS Band Handbooks for the 2013-2014 fiscal year.
- 4.17. BHS Drama Handbook for the 2013-2014 fiscal year.
- 4.18. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.19. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Superintendent's Services**

- 5.1. Discussion, consideration and vote to approve or not to approve Atlas General Contractors LLC Amendment No. 2 to the Agreement for the 9th Grade Center.

Approval of Atlas Construction Manager Amendment No. 2 on the 9th Grade Center  
Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.2. Discussion, consideration and vote to approve or not to approve revised Policy C.22  
Safety Drills and the deletion of Policy C.24 Disaster Drills.

Approval of revised Policy C.22 Safety Drills and deletion of Policy C.24 Disaster Drills  
Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion, consideration and vote to approve or not to approve a contract with Kelly  
Services for substitute teachers for the 2013-2014 fiscal year.

Approval of the Kelly Services Contract Agreement for substitute teachers for the 2013-  
2014 fiscal year Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.4. Report on Summer School. Information only. No action required by the Board of  
Education.

5.5. Discussion, consideration and vote to approve or the Activity Fundraisers for the 2013-  
2014 fiscal year.

5.6. Discussion, consideration and vote to approve or not to approve the revised re-  
codification of Activity Fund Accounts.

Approval of the revised re-codification of Activity Fund Accounts Passed with a motion  
by Lisa Kramer and a second by Helen Bolton.

Helen Bolton: Yea  
Lisa Kramer: Yea

Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.7. Discussion, consideration and vote to approve or not to approve the purchase of two Blue Bird route buses from Ross Transportation.

Approval of the purchase of two Blue Bird route buses from Ross Transportation at a cost of \$96,981.00 each Passed with a motion by Bryan Wiesman and a second by Ron Schnare.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.8. Discussion, consideration and vote to approve or not to approve a contract with Barlow Education Management Services for Child Nutrition consulting for the 2013-2014 fiscal year.

Approval of the contract with Barlow Education Management Services for Child Nutrition consulting for the 2013-2014 fiscal year at a cost of \$29,700.00 Passed with a motion by Helen Bolton and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.9. Discussion, consideration and vote to approve or not to approve Lois Hood as the Child Nutrition Authorized Representative for Bixby Public Schools for the 2013-2014 fiscal year.

Approval of Lois Hood as the Child Nutrition Program Representative with the State Department of Education for the 2013-2014 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.10. Discussion, consideration and vote to approve or not to approve a Child Nutrition Loan Agreement for Food Service deficits of up to \$700,000 out of the General Fund for the 2013-2014 fiscal year.

Approval of the Child Nutrition Loan Agreement for Food Service deficits of up to \$700,000 out of the General Fund for the 2013-2014 fiscal year Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for bread products for the school cafeterias for the 2013-2014 fiscal year.

Approval of Sara Lee as the lowest responsible bidder for bread products for the school cafeterias for the 2013-2014 fiscal year Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for milk products for the school cafeterias for the 2013-2014 fiscal year.

Approval of Hiland Dairy as the lowest responsible bidder for milk products for the school cafeterias for the 2013-2014 fiscal year Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.13. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pizzas for the school cafeterias for the 2013-2014 fiscal year.

Approval of Pizza Hut as the lowest responsible bidder for pizzas for the school cafeterias for the 2013-2014 fiscal year Passed with a motion by Ron Schnare and a second by Helen Bolton.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.14. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pest control services for the school cafeterias for the 2013-2014 fiscal year.

Approval of Erwin's Pest Control as the lowest responsible bidder for pest control services for the school cafeterias for the 2013-2014 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.15. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2013-2014 fiscal year.

Approval of U S Foods as the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2013-2014 fiscal year Passed with a motion by Bryan Wiesman and a second by Helen Bolton.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.16. Discussion, consideration and vote to approve or not to approve the Bixby Dance Team request to perform at the Cotton Bowl in Dallas, Texas on January 1-3, 2014.

Approval of the Bixby Dance Team request to perform at the Cotton Bowl in Dallas, Texas on January 1-3, 2014 Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.17. Discussion, consideration and vote to approve or not to approve a surplus consignment agreement with Great Plains Resource.

Approval of a surplus consignment agreement with Great Plains Resource Passed with a motion by Helen Bolton and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

5.18. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

## **6. Executive Session**

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the 2013-2014 negotiations with the BEA (25 O.S. Sec. 307 (B)(2)).

Approval of t Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Helen Bolton: Yea  
Lisa Kramer: Yea  
Wendell Nolan: Absent  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 4, Nay: 0, Absent: 1

6.2. Vote to acknowledge return to open session.

6.3. Statement by Board president of executive session minutes.

7. New Business

8. Vote to adjourn

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President

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Vice President

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Clerk

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Member

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Member